

**MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, JANUARY 4, 2012 AT 6:30 P.M.**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Mayor Pro-Tem James H. Brooks, Sr.  
Commissioner Johnny Cason III, Commissioner Julie Martin and Commissioner  
Cornell Harvey – *(arrived at 7:02)*

**CALL TO ORDER:** Mayor Thompson

**INVOCATION:** Mayor Pro-Tem Brooks

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance

**RECOGNITION(S), PRESENTATION(S) & AWARD(S)**

1. Swearing in of Commissioners-Elect Julie Martin and Johnny Cason.

*(Honorable Judge Orion Douglass).*

Commissioner-Elect Julie Martin and Commissioner-Elect Johnny Cason were sworn in by the Honorable Judge Orion Douglass.

**ADDENDUM (S) TO AGENDA**

*Mayor Pro-Tem Brooks made a motion to add the following items to the agenda to consider for approval: 1) Purchase radios with the 2011 Justice Assistance Grant funds for the Brunswick Police Department, as item number 6a; seconded by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.*

**RECOGNITION(S), PRESENTATION(S) & AWARD(S) - Continued**

2. Soccer Team winning Georgia Recreation and Park Association District. *(B. Thompson)*

Shawn Williams recognized the City of Brunswick under 16 Soccer Team for winning the district and under 13 for coming in as runner-ups.

**PUBLIC HEARING(S)**

3. Conditional Use Petition No. 12-01; from Juanita Campbell, agent, petitioning for consideration for a conditional use permit to allow for a bakery and restaurant at property located at 1209 "L" Street. *(A. Glaeser)*

Arne Glaeser, City Planner, gave a presentation on the above-referenced conditional use petition; He reported that staff recommends in favor of granting petition with the following stipulations:

- 1) All development shall be in substantial compliance with development concept plan date stamped 12/15/2011.
- 2) Retail hours of operation shall be from 6:30 a.m. to 9:00 p.m. all days of the week.
- 3) Internally lit wall and widow signs shall be turned on only during retail hours of operation.

Mayor Thompson opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

The following people address the Commission:

- 1) Annie Polite, City resident

In Favor

Mayor Pro-Tem Brooks made a motion to grant the above-referenced petition with stipulation recommended by the City Planner; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

4. Variance Petition No. 12-01; from Dr. Edward DiPreta, owner, petitioning for consideration of a variance to allow signage in excess of the 32 sq. ft. maximum allowed in a Limited Medical zone district; property located at 3008 E. Park Avenue. (*A. Glaeser*)

Arne Glaeser, City Planner, gave a presentation on the above-referenced variance petition; He reported that staff recommends not granting variance.

Mayor Thompson opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

The following people address the Commission:

- |                           |          |
|---------------------------|----------|
| 1) Diane Redwood, Agent   | In Favor |
| 2) Barbara Hartman, Agent | In Favor |

Commissioner Martin made a motion to deny variance; stating that petitioner could utilize footage that they have grandfather in; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

5. Variance Petition No. 12-02; from David Edwards, owner, petitioning for consideration for a reduction in the side yard setback requirement to allow a set of stairs that were built to the side property boundary; property located at 915 Albany Street. (*A. Glaeser*)

Arne Glaeser, City Planner, gave a presentation on the above-referenced variance petition; He reported that staff recommends not granting variance.

Mayor Thompson opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

No one came forth to address the Commission.

Commissioner Martin made a motion to deny variance and instructed staff to advise applicant to raze the staircase; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

6. Subdivision Petition No. 12-01; from David Edwards, owner, petitioning for consideration to combine the parcels at 915 Albany Street and 914 Wolfe Street into one parcel. (*A. Glaeser*)

Arne Glaeser, City Planner, gave a presentation on the above-referenced subdivision petition; He reported that staff recommends granting variance.

Mayor Thompson opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

No one came forth to address the Commission.

Mayor Pro-Tem Brooks made a motion to approve the above-referenced subdivision; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

#### **ITEM(S) TO CONSIDER FOR APPROVAL**

- 6a. Purchase radios with the 2011 Justice Assistance Grant for the Brunswick Police Department.

Chief Green, Police Department requested approval to purchase radios for the Police Department with the above-mentioned grant.

Commissioner Cason made a motion approving the above-referenced request; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

7. Appointment of Mayor Pro-Tem – 2 year term.

Commissioner Martin made a motion to re-appoint Mayor Pro-Tem Brooks as Mayor Pro-Tem for a one-year term; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

8. Minutes of the December 21, 2011 Regular Scheduled Meeting. *(N. Atkinson)*

Mayor Pro-Tem Brooks made a motion to approve the above-referenced minutes; seconded by Commissioner Harvey. Motion passed by a vote of 3 to 2; with Commissioner Martin and Commissioner Cason abstaining.

9. Commission and Board Appointment(s) *(N. Atkinson)*

**Audit Committee – Two Appointments.**

Mayor Pro-Tem Brooks made a motion to appoint Bradford Brown to the above-referenced committee to fill the expired term of Brain Parks until January 4, 2015, seconded by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

The City Clerk was instructed to place item back on the agenda for the January 18, 2012 Commission meeting for consideration of appointing a second candidate.

**Coastal Regional Commission Council – One Appointment – *(Mayor’s Appointment)***

Mayor Thompson appointed Commissioner Martin to the above-referenced Council.

*The Commission concurred with Mayor Thompson appointment.*

10. Financial Report as of November 30, 2011. *(M. Hendley)*

Martha Hendley, Finance Director, requested approval of the above-referenced reports. Commissioner Cason made a motion to approve the above-referenced reports; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

11. Alcohol Beverage License (s) (New) (T. Green)

Name of Business	Owner/Manager	Business Location	Comments
Marshside Grill	Marc Mercer and George Warwick	1200 Glynn Avenue	Request: sell beer, wine & distilled spirits retail consumption on premises. Sunday sales permitted.

Len Schmauch, Police Department, requested approval of the above-referenced license. Commissioner Cason made a motion to approve the above-referenced license; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

Alcohol Beverage License(s) (Renewal) (T. Green)

Name of Business	Owner/Manager	Business Location	Comments
The Shak	Stephen Brown, Owner	2027 Stacy Street	Request: sell beer, wine & distilled spirits retail consumption on premises. Sunday sales permitted

Len Schmauch, Police Department, requested approval of the above-referenced license. Mayor Pro-Tem Brooks made a motion to approve the above-referenced license; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

**COMMISSIONER HARVEY ITEM(S)**

12. Brunswick-Glynn County Joint Water and Sewer Commission – Amendments to Local Act 485.

Commissioner Harvey opened the floor for discussion of the above-referenced item.

It was the consensus of the Commission to have a work session on the above-referenced item on Wednesday, January 18, 2012; with work session beginning at 5:30 p.m. The City Clerk was instructed to inform Keith Morgan, Director of Brunswick-Glynn County Joint Water and Sewer Commission of the upcoming work session.

**CITY ATTORNEY ITEM(S)**

*13. Management of the City Dock.*

Nathan Williams, City Attorney's Office, gave a presentation regarding the above-referenced matter.

It was the consensus of the Commission to have Commissioner Cason meet with the Chief of Police and Deputy Marshall regarding management of the City Dock.

**EXECUTIVE SESSION**

Mayor Pro-Tem Brooks made a motion to hold an executive session to discuss personnel and litigation; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

Following executive session Mayor Thompson announced that no action was taken.

Mayor Pro-Tem Brooks made a motion to adjourn; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, JANUARY 18, 2012 AT 6:30 P.M.**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Mayor Pro-Tem James H. Brooks, Sr.  
Commissioner John Cason, III, Commissioner Cornell Harvey and Commissioner  
Julie Martin

**CALL TO ORDER:** Mayor Thompson

**INVOCATION:** Mayor Pro-Tem Brooks

**PLEDGE OF ALLEGIANCE:** Led by Cub Scout Pack 207

**RECOGNITION(S), PRESENTATION(S) & AWARD(S)**

1. Representative from Library Board to thank the City of Brunswick for the completion of the Streetscape Project in front of Brunswick-Glynn County Library.  
Linda Kean, Director of Three Rivers Library, thanked the Commission for completing the Streetscape Project and invited the Commission to a ribbon cutting of the completion on February 3, 2012 at 6:00 p.m.

**ITEM(S) TO CONSIDER FOR APPROVAL**

2. Minutes of the January 4, 2012 Work Session and Regular Scheduled Meeting. (*N. Atkinson*)  
Commissioner Cason made a motion to approve the above-referenced work session minutes; seconded by Commissioner Martin. Motion passed by a vote of 4 to 0; with Commissioner Harvey abstaining.  
Mayor Pro-Tem Brooks made a motion to approve the above-referenced regular scheduled meeting minutes; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.
3. Commission and Board Appointment (s) (*N. Atkinson*)  
**Audit Committee – One Appointment.**  
Commissioner Harvey made a motion to appoint Sandy Dean to the above-referenced committee to fill the expired term of Joseph Strength until January 18, 2015, seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.
4. Pension Administration Committee Appointment(s) (*B. Roberts*)  
Bonnie Roberts, Human Resources Director, requested approval of the above-referenced appointments.  
Commissioner Martin made a motion to appoint Commissioner Cason and Commissioner Harvey to the above-referenced committee as board representative and to reaffirm Kendra Hazel, Police Department and Becky Gravely, Public Works Department to the above-referenced committee as employee representative through the end of 2012 calendar year; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.
5. Resolution for the Endorsement of the Altama Community Transformation District as an Opportunity Zone. (*W. Weeks*)  
William Weeks, Acting City Manager, requested approval of the above-referenced resolution of intent.

Mayor Pro-Tem Brooks made a motion authorizing the execution of the above-referenced resolution; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

6. GA Department Natural Resources 2012 – 2013 (Cycle 15) Coastal Incentive Grant Submission. *(W. Weeks)*

William Weeks, Acting City Manager, requested approval of the execution and submittal of the above-referenced grant.

Commissioner Cason made a motion approving the execution and submittal of the above-referenced grant; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

7. Coastal Regional Commission Contract Amendments. *(R. Jackson)*

Reggie Jackson, Parks and Recreation Director, requested approval of the amendments to the above-referenced contract.

Commissioner Martin made a motion approving the implementation of the amendments to the above-referenced contract with the City matching funds up to \$13,616; and with the stipulation that all efforts are made by staff towards grant writing and seeking other sources for funding to help supplement revenue for the Roosevelt Harris, Jr. Senior Center; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

8. Shrine Road Improvements. *(D. McFee)*

Joe Pereles, Public Works Director, stated that the hospital has requested that the Commission consider changing Shrine Road to a two-way Street.

Mayor Pro-Tem Brooks made a motion approving changing Shrine Road to a two-way Street; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

9. Alcohol Beverage License. (Renewal) *(T. Green)*

Name of Business	Owner/Manager	Business Location	Comments
Rosby's Convenience Store	Sharon L. Leggett	1501 "G" Street	Request: sell beer and wine. <b>No Sunday Sales</b>

Len Schumach, Police Department, requested approval of the above-referenced license.

Commissioner Cason made a motion to approve the above-referenced license; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**MAYOR PRO-TEM BROOK'S ITEM(S)**

10. Changing Time of Commission Meetings.

Mayor Pro-Tem Brooks ask the Commission to consider changing meetings times to 5:00 p.m. or alternate one meeting earlier and one at 6:00 p.m.

Following discussion; the City Clerk was instructed to place the above-referenced item on the work session for February 1, 2012 for discussion and public comments.

**COMMISSIONER MARTIN ITEM(S)**

11. City Manager Search.

Commissioner Martin stated that the Commission should decide a course for the above-referenced item. She suggested the following options:

- To start over with a full search.
- Offer a six month trial period to Acting City Manager William Weeks, with full authority of the position so that bench marks, plans and goals could be set.

City Attorney Williams informed the Commission that they would have to amend agenda to vote on a City Manager at this time.

**AMENDMENT TO AGENDA:**

Commissioner Cason made a motion to amend agenda to add “*Appointment of City Manager*”; seconded by Commissioner Martin. Motion passed by a vote of 4 to 1; with Commissioner Harvey opposing.

11a. *Appointment of City Manager.*

Mayor Pro-Tem Brooks made a motion to appoint Acting City Manager as City Manager for a six month probationary period; seconded by Commissioner Cason.

Following discussion Mayor Pro-Tem Brooks amended his motion to appoint Williams Weeks as City Manager for a six month probationary period pending contract, bench marks and contract negotiations; seconded by Commissioner Cason. Motion passed by a vote of 3 to 1 to 0; with Commissioner Harvey opposing and Mayor Thompson abstaining.

**COMMISSIONER CASON ITEM(S)**

12. Ringle Property.

Clinton Pearson, Attorney for Mrs. Fred Ringle and Mr. Donald Zell, stated that his clients would like to donate three lots in Windsor Park to the City (located at the corner of Magnolia and Gloucester Street) as greenspace to the City, with the following conditions:

- 1) Park be named Ringle Park
- 2) A plaque to be placed at the park
- 3) That there is a reversion clause that if the property is not used for public purposes; property would revert back to the family.

Mr. Pierson asked if the Commission would be interested in accepting the three lots with the conditions mentioned.

Commissioner Cason made a motion to except the three lots offered by the Ringle/Zell family with the conditions mentioned above; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**EXECUTIVE SESSION**

Mayor Pro-Tem Brooks made a motion to hold an executive session to discuss personnel and real estate; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

Following executive session:

Commissioner Martin made a motion to transfer 1215 Newcastle Street, also known as the City Garage to the Downtown Development Authority in order facilitate the sale of same at its current appraised value; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

Commissioner Harvey made a motion to adjourn; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**WORK SESSION MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**WEDNESDAY, FEBRUARY 1, 2012 AT 6:00 P.M.**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Commissioner John Cason III, Commissioner Cornell Harvey and Commissioner Julie Martin

**ABSENT:** Mayor Pro-Tem James H. Brooks, Sr.

**CALL TO ORDER:** Mayor Thompson

**PUBLIC DISCUSSION**

1. Changing Time of Commission Meetings.

Mayor Thompson opened the floor to public for input/comments on changing time the Commission meetings start.

Pamela Permar Shierling stated that 6:00 p.m. would be a good time for the Commission meetings to start.

No one else came forth to address the Commission.

**WORK SESSION ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, FEBRUARY 1, 2012 AT 6:30 P.M.**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Commissioner John Cason III, Commissioner Cornell Harvey and Commissioner Julie Martin.

**ABSENT:** Mayor Pro-Tem James H. Brooks, Sr.

**CALL TO ORDER:** Mayor Thompson

**INVOCATION:** Reverend Dan McFee

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance

**ADDENDUM(S) TO AGENDA**

*Commissioner Cason made a motion to add as item number six (6) for consideration of approval-“Contract with Douglas A. Neal Architect, Inc. for creation of construction plans for the Police Department Office Expansion/Renovation”; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.*

*Commissioner Martin made a motion to add as item number seven (7) for consideration of approval “Invoice from Conestoga-Rovers for supplemental investigation and data collection at 4<sup>th</sup> Street Municipal Landfill”; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.*

**PUBLIC DISCUSSION**

1. Permits for Street Blocking. (T. Green)

Captain Green gave a brief presentation of ideas for restricting issuance of Street Blocking Permits.

He stated the position of the Police Department was to discontinue issuance of Street Blocking Permits and begin utilizing city parks for parties.

Mayor Thompson asked if the Commission could vote on not issuing permits to block streets for parties.

City Attorney Williams stated that he would have to review local and state law.

It was the consensus of the Commission to place the above-referenced item on the 2/15/12 agenda; giving the City Attorney time to review city ordinance and state laws regarding the matter.

2. Brunswick-Glynn Joint Water and Sewer Commission – Amendments to local act 485.

It was the consensus of the Commission to place the above-referenced item on the 2/15/12 meeting agenda to consider endorsement of same; allowing the Commission time to discuss further.

**ITEM(S) TO CONSIDER FOR APPROVAL**

3. Minutes of the January 18, 2012 Work Session and Regular Scheduled Meeting. (*N. Atkinson*)

Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.

4. Commission and Board Appointment(s) (*N. Atkinson*)

Glynn-Brunswick Memorial Hospital Authority – (*Three Nominations*)

Commissioner Cason made a motion to nominate M. H. “Woody” Woodside, Jr., Michael Puestow and Vincent T. Williams for consideration of appointment to the above-referenced authority; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.

5. Finance Reports of December 31, 2011. (*M. Hendley*)

Martha Hendley, Finance Director, requested approval of the above-referenced reports.

Commissioner Cason made a motion to approve the above-referenced reports; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.

6. *Contract with Douglas A. Neal Architect, Inc. for creation of construction plans for the Police Department Office Expansion/Renovation.*

William Weeks, City Manager, requested approval of the above-referenced contract in the amount of \$81,000 for the creation of construction plans for Police Department located at 206 Mansfield Street.

Commissioner Cason made a motion to approving authorization for the City Manager to sign the above-referenced contract; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.

7. *Invoice from Conestoga-Rovers for supplemental investigation and data collection at 4<sup>th</sup> Street Municipal Landfill.*

William Weeks, City Manager, requested approval to pay the above-referenced invoice in the amount of \$53,475.37.

Commissioner Martin made a motion to approving authorization for the City Manager to approve payment to Conestoga-Rovers for the above-referenced amount; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.

**MAYOR PRO-TEM BROOKS’ ITEM(S)**

8. Consent Agenda.

It was the consensus of the Commission to defer the above-referenced item until a later date; as Mayor Pro-Tem Brooks was not present to address.

**EXECUTIVE SESSION**

Commissioner Martin made a motion to hold an executive session to discuss personnel and litigation; seconded by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.

Following executive session Mayor Thompson announced that no action was taken.

Commissioner Cason made a motion to adjourn; seconded by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.

**MEETING ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**MINUTES  
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA  
REGULAR SCHEDULED MEETING  
WEDNESDAY, FEBRUARY 15, 2012 AT 6:30 P.M.  
OLD CITY HALL  
1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Commissioner John Cason III, Commissioner Cornell Harvey and Commissioner Julie Martin

**ABSENT:** Mayor Pro-Tem James H. Brooks, Sr.

**CALL TO ORDER:** Mayor Thompson

**INVOCATION:** Commissioner Harvey

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance

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Mayor Thompson acknowledged County Commissioners Strickland and Taylor in the audience.

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**ADDENDUM(S) TO AGENDA**

*Commissioner Harvey made a motion to add as item number twelve-a (12a) for consideration for approval; "Marshes of Glynn Trail – Notice of Award"; second by Commissioner Martin. Motion passed by a vote of 3 to 1; with Commissioner Cason opposing.*

**PUBLIC HEARING(S)**

1. Conditional Use Petition No. 12-02. From Glenn Maxwell, agent, petitioning for consideration of a conditional use permit in the General Commercial (GC) zone district to allow a garage for the repair and servicing of motor vehicles for the property located at 2925 Norwich Street. (*A. Glaeser*)

Arne Glaeser, City Planner, gave a presentation on the above-referenced conditional use petition; He reported that staff recommends in favor of granting petition with the following conditions:

- 1) All development shall be in substantial compliance with the development concept plan date stamped 1/25/2012.
- 2) The repair of all automobiles must occur within fully enclosed buildings and there will be no open storage of wrecked vehicles, dismantled parts, or any other materials visible beyond the premises.

Mayor Thompson opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

No one came forth to address the Commission.

Commissioner Harvey made a motion to grant the above-referenced petition; second by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

2. Conditional Use Petition No. 12-03. From Burnette Fulton, agent, for Salt & Light Family Ministry, petitioning for consideration of a conditional use permit in the General Residential (GR) zone district to allow for a church at 1017 Martin Luther King Jr. Boulevard. (*A. Gleaser*)

Arne Glaeser, City Planner, gave a presentation on the above-referenced conditional use petition; He reported that staff recommends in favor of granting petition with the following conditions:

- 1) All development shall be in substantial compliance with the development concept plan date stamped 1/26/2012.

2) The sanctuary shall contain no more than 25 seats.

Mayor Thompson opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

The following people addressed the Commission:

- |                           |       |
|---------------------------|-------|
| 1) Burnette Fulton, agent | Favor |
| 2) Denise Nobles, agent   | Favor |

Commissioner Martin made a motion to grant the above-referenced petition with the staff recommended conditions; second by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.

3. Rezone Petition No. 12-01. From Ivan Nathan, agent, petitioning for consideration of a rezoning from General Residential (GR) to Local Commercial (LC) for the properties located at 1911 "L" Street and 2207 Bartow Street. *(A. Glaeser)*

Arne Glaeser, City Planner, reported that the applicant for the above-referenced petition and the accompanying subdivision petition No. 12-02, next on the agenda, requested a deferment until the March 7, 2012 commission meeting.

Commissioner Martin made a motion to defer item #3 (Rezone petition #12-01) and item #4 (Subdivision petition # 12-02) until March 7, 2012 commission meeting; second by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

4. Subdivision Petition No. 12-02, From Ivan Nathan, agent, petitioning for consideration to combine parcels located at 1911 L. Street and 2207 Bartow Street. Property owner – Manisha Patel. *(A. Glaeser)*

Above-referenced item deferred until the March 7, 2012 Commission meeting.

*(See motion made under item #3)*

#### **ITEM(S) TO CONSIDER FOR APPROVAL**

5. Minutes of the February 1, 2012 Work Session and Regular Scheduled Meeting. *(N. Atkinson)*

Commissioner Cason made a motion to approve the above-referenced minutes; second by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.

6. Resolution Endorsing Brunswick-Glynn County Joint Water & Sewer Commission Amendments to HB 1585 (GA. L. 2006, P. 3661). *(C. Taylor)*

Commissioner Taylor stated that the details for the above-referenced request had been before the Commission previously and requested approval of a resolution endorsing same.

Commissioner Harvey made a motion to approve the above-referenced resolution; second by Commissioner Martin. Motion passed by a vote of 3 to 1; with Commissioner Cason opposing.

*-Resolution on file – Office of the City Clerk-*

7. 2011 Annual Action Plan -2009-2011 Consolidated Plan Amendment Submission. *(S. Walker)*

Shauntae Walker, CDBG Program Manager, requested approval of the FY 2011-2012 Annual Action Plan-2009/2011 Consolidated Plan Amendment and authorize submission to U.S. Department of Housing and Urban Development (HUD).

Commissioner Martin made a motion to approve the above-referenced plan amendments and submission of same; second by Commissioner Harvey. Motion passed unanimously by a vote of 4 to 0.

8. Communities of Coastal Georgia – Community Impact Grant Application. *(M. Hardin)*

Monica Hardin, Weed and Seed Coordinator/Planning & Research Specialist, requested approval to apply for the above-referenced grant.

Commissioner Harvey made a motion authorizing approval for Ms. Hardin to apply for the above-referenced grant; second by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.

9. SAFER - FEMA Grant. *(M. Hardin)*

Monica Hardin, Weed and Seed Coordinator/Planning & Research Specialist, requested approval to apply for the Staffing for Adequate Fire and Emergency Response grant in order to be able to hire two (2) additional firefighters.

Commissioner Martin made a motion authorizing approval to apply for the above-referenced grant; second by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

10. Revisions to the Code of Conduct. *(B. Roberts)*

Bonnie Roberts, Human Resources Director, requested approval of the above-referenced revisions to the Code of Conduct.

Commissioner Harvey made a motion to defer the above-referenced item until the March 7, 2012 Commission meeting giving the Human Resources Department time to contact Supervisors regarding the revisions so that all employees are aware of proposed revisions; second by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

11. Pension Plan Amendment Number 8. *(B. Roberts)*

Clayton Cartwright, The Cartwright Law Firm, LLC, gave an overview of amendment No. 8 of the City's Defined Benefit Pension Plan which establishes the requirement that pickup contributions, set at seven percent (7%) of compensation of active participants be deducted pre-tax from paychecks received after March 31, 2012, in order to offset the cost of plan benefits that will accrue in 2012.

Commissioner Cason made a motion to defer the above-referenced item until the March 7, 2012 Commission meeting; with instruction for Human Resources and Finance Department to begin process with zero (0%) percentage value of compensation of active participants be deducted from paychecks at the present time; second by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.

Human Resources Department was instructed to discuss with all city employees in more detail where the City stands and the reason the City is considering amendment to No. 8 of the Pension Plan.

12. Alcohol Beverage License (s) (New) *(T. Green)*

Name of Business	Owner/Manager	Business Location	Comments
Tipsy McSways	Susan Bates	1414 Newcastle St.	Request: sell beer, wine & distilled spirits retail consumption on premises. Sunday sales.

Len Schmauch, Police Department, requested approval of the above-referenced license.

Commissioner Harvey made a motion to approve the above-referenced license; second by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.

12a. *Marshes of Glynn Trail - Notice of Award. (D. McFee)*

Dan McFee, City Engineer, requested approval to have the Mayor sign a Notice of Award and contracts with Woodard Construction Company, Inc. for the construction of Marshes of Glynn Trail.

Commissioner Martin made a motion to approve the above-referenced Notice of Award and execution of contracts; second by Commissioner Harvey. Motion passed by a vote of 3 to 1; with Commissioner Cason opposing.

**COMMISSIONER JOHN CASON'S ITEM(S)**

13. Downtown Development Real Estate Transactions.

Commissioner Cason asked Mathew Hill, Executive Director of Downtown Development Authority, to explain the process that Downtown Development Authority uses when the Authority handles real estate transactions for the City.

Mr. Hill gave an overview of the process to the Commission; and handed out new guidelines that the Downtown Development Authority will begin using for real estate transactions for the City. Mayor stated that property should be advertised in the newspaper. City Attorney asked the direction as to how the Commission would like to proceed with the deed to 1215 Newcastle.

**ADDENDUM(S) TO AGENDA**

*Commissioner Cason made a motion to add as item number thirteen-a (13a) for consideration for approval- "Transfer of 1215 Newcastle Street Property to Downtown Development Authority"; second by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.*

13a *Transfer of 1215 Newcastle Street Property to Downtown Development Authority; with the stipulations that item #2 of Brunswick Downtown Development Authority – Guidelines for transfer/sale of property be amended to **two** or more of the following manners:  
-Guidelines on file - Office of the Cit Clerk-*

Commissioner Martin made a motion to transfer 1215 Newcastle Street, also known as the City Garage to Downtown Development Authority; with the above-referenced stipulations; second by Commissioner Harvey. Motion passed by a vote of 4 to 0.

14. Conditions of Railroad Tracks.

Commissioner Cason asked the City Manager to speak on the above-referenced item. City Manager Weeks stated that the City would contact the railroad (CSX) regarding the conditions of the railroad tracks. City Engineer Dan McFee stated that he is in the process of finding out who the City should contact regarding the above-referenced matter.

**CITY ATTORNEY ITEMS(S)**

15. Permits for Street Blocking.

Nathan Williams, City Attorney, reported his findings on the above-referenced item. He stated that some of the ordinances in place now would be in conflict for having parties in City Parks. He further stated if the Commission wanted to allow parties in parks; some of the present ordinances would have to be amended. It was the consensus of the Commission to have the City Attorney review ordinance to see if Commission could vote on not issuing anymore street blocking for block parties permits. City Attorney Williams stated that per ordinances presently in place; City Manager has the authority to deny a permit. It was the consensus of the Commission to have the City Attorney review ordinance to see if Commission could vote on not issuing anymore street blocking for block parties permits.

**EXECUTIVE SESSION**

There was not an executive session held during this meeting. Commissioner Cason made a motion to adjourn; seconded by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.

**MEETING ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**WORK SESSION MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**WEDNESDAY, MARCH 7, 2012 AT 6:00 P.M.**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Commissioner John Cason III and  
Commissioner Cornell Harvey

**ABSENT:** Mayor Pro-Tem James H. Brooks, Sr. and Commissioner Julie Martin

**CALL TO ORDER:** Mayor Thompson

**DISCUSSION(S)**

1. Presentation of Audit Report Fiscal Year 2011. (*M. Hendley*)  
Richard Staley, Fowler, Holley, Rambo & Stalvey P.C., gave an overview of the Report on Audit of  
Financial Statements for year ending June 30, 2011.

**WORK SESSION ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**MINUTES  
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA  
REGULAR SCHEDULED MEETING  
WEDNESDAY, MARCH 7, 2012 AT 6:30 P.M.  
OLD CITY HALL  
1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Mayor Pro-Tem James H. Brooks, Sr.,  
Commissioner John Cason III, Commissioner Cornell Harvey and Commissioner  
Julie Martin

**CALL TO ORDER:** Mayor Thompson

**INVOCATION:** Commissioner Harvey

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance

**ADDENDUM(S) TO AGENDA**

*Commissioner Cason made a motion to add as item number eleven a (11a) for consideration for approval - "Adoption of Fiscal Year 2011 Audit Report"; second by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.*

\*\*Mayor Thompson acknowledged Alan Ours, County Administrator\*\*

**RECOGNITION(S), PRESENTATION(S) & AWARD(S)**

1. Proposed Eagle Scout Project. *(B. Thompson)*

Hayden Wilson, Eagle Scout troop 211, asked permission from the Commission to restore the gazebo located at Queen Square for his Eagle Scout project; he stated that he would replace any damaged/missing wood, replace shingles and paint the gazebo.

Commissioner Cason made a motion approving authorization for Hayden Wilson to restore the gazebo located at Queen Square; second by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**PUBLIC HEARING(S) – LAND USE**

2. Rezone Petition No. 12-01. From Ivan Nathan, agent, petitioning for consideration of a rezoning from General Residential (GR) to Local Commercial (LC) for the properties located at 1911 "L" Street and 2207 Bartow Street. *(A. Glaeser)*

Arne Glaeser, City Planner, gave a presentation on the above-referenced rezone petition. He reported that staff recommends not granting the rezone petition.

Mayor Thompson asked if there was anyone present to speak in favor or opposition of the proposed petition.

The following people addressed the Commission:

- |  |        |
|--|--------|
| 1. Charlie Atkinson, 1909 "P" Street                                 | Oppose |
| 2. Eugene Cummings, resident   | Oppose |
| 3. Ivan Nathan, Agent for Patel's                                    | Favor  |
| 4. Dr. Cathy Slay-Chipp, Owner of Perry Park Clinic                  | Oppose |
| 5. Pastor Eddie Turner, church in neighborhood                       | Favor  |
| 6. Betty Andrews, resident   | Oppose |
| 7. Venus Holmes, on behalf of her daughter, resident in neighborhood | Favor  |

- |  |         |
|--|---------|
| 8. Gary Cook, resident, City of Brunswick, stated something needs to be built on the property in question. | Neutral |
| 9. Maggie Felder, 2121 Bartow Street   | Oppose  |
| 10. Reverend Zack Lyde   | Oppose  |

Mayor Pro-Tem Brooks made a motion to approve the above-referenced petition; second by Commissioner Harvey. Motion failed by a vote of 2 to 3; with Commissioner Martin, Commissioner Cason and Mayor Thompson opposing.

3. Subdivision Petition No. 12-02, From Ivan Nathan, agent, petitioning for consideration to combine parcels located at 1911 "L" Street and 2207 Bartow Street. Property owner – Manisha Patel. (*A. Glaeser*)

Arne Glaeser, City Planner, gave a presentation on the above-referenced subdivision petition. He stated that staff recommends granting the subdivision.

Mayor Thompson asked if there was anyone present to speak in favor or opposition of the proposed petition.

The following people addressed the Commission:

- |   |        |
|---|--------|
| 1. Dr. Cathy Slay-Chipp, Owner of Perry Park Clinic | Oppose |
|---|--------|

Commissioner Martin made a motion to approve the above-referenced petition; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

**ITEM(S) TO CONSIDER FOR APPROVAL**

4. Minutes of the February 15, 2012 Regular Scheduled Meeting. (*N. Atkinson*)

Commissioner Cason made a motion to approve the above-referenced minutes; second by Commissioner Martin. Motion passed by a vote of 4 to 0; with Mayor Pro-Tem Brooks abstaining as he was not in attendance.

5. Revisions to the Code of Conduct. (*B. Roberts*)

Bonnie Roberts, Human Resources Director, requested approval of the above-referenced revisions to the Code of Conduct.

Commissioner Martin made a motion to approve the above-referenced revisions; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

6. Pension Plan Amendment Number 8. (*B. Roberts*)

Bonnie Roberts, Human Resources Director, reported per request of the Commission at the February 15, 2012 Commission meeting, for staff to provide informational meetings for employees; meetings were held and the feedback indicated that employees were not in favor of the above-referenced amendment to the City's Defined Pension Plan; but the majority of employees understood the position of the City and asked that the Commission to do what was minimally necessary.

She stated the amendment is back before the Commission with the request to put into place this mechanism such that the pension plan would be able to require employees to make a contribution; and whatever that percentage contribution would be is up to the Commission; she stated that the percentage could be anywhere from 0 % to 7 %.

Mayor Thompson pointed out that whatever the Commission decides in terms of percentage is not locked in indefinitely; the percentage could be moved down, up or eliminated all together.

Following discussion:

Commissioner Harvey made a motion to approve amendment number 8 of the above-referenced plan requiring a pickup contribution of 2.5% of compensation of active participants be deducted pre-tax from paychecks received after March 31, 2012; seconded by Mayor Pro-Tem Brooks.

Commissioner Martin asked that the motion be amended for a pickup contribution of 3 % of compensation of active participants be deducted pre-tax from paychecks received after March 31, 2012. Commissioner Harvey stated that he would like his motion to stand at 2.5% at the present time. Motion failed by a vote of 2 to 3; with Commissioner Martin, Commissioner Cason and Mayor Thompson opposing.

Commissioner Martin made a motion to approve the above-referenced amendment which establishes the requirement that a pickup contribution of 3% of compensation of active participants be deducted pre-tax from paychecks received after March 31, 2012; second by Commissioner Cason. Motion passed by a vote of 4 to 1; with Mayor Pro-Tem Brooks opposing.

7. Surplus Property - Brunswick Police Dept. (*K. Jones*)

Lt. Kevin Jones, Police Department, requested approval to sell at auction surplus property items. (*List of items on file – office of City Clerk*)

Commissioner Martin made a motion approving the sale of surplus property at the police department at an auction; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

8. Alcohol Beverage License (s) (New) (T. Green)

Name of Business	Owner/Manager	Business Location	Comments
Russell's Lounge	Ayanna Russell/Owner	1828 Wolfe St.	Request: sell beer, wine & distilled spirits retail consumption on premises. No Sunday sales.
Elks Lodge Pride of Brunswick #745	Abraham Williams	1528 St. Amherst	Request: sell beer, wine Sunday sales permitted.
Anant Investment of Brunswick -DBA: Five Points	Dharmendra Patel/Owner	2806 Ave. Altama	Request: sell beer & wine. No Sunday sales.

Len Schmauch, Police Department, requested approval of the above-referenced licenses.

Mayor Pro-Tem Brooks made a motion to approve the above-referenced licenses; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

9. Finance Reports as of January 31, 2012. (*M. Hendley*)

Martha Hendley, Finance Director, requested approval of the above-referenced reports.

Commissioner Martin made a motion to approve the above-referenced reports; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

(*Report on file - Finance Office.*)

10. Fiscal Year 2012 Budget Adjustments. (*M. Hendley*)

Martha Hendley, Finance Director, requested approval of the above-referenced adjustments.

Commissioner Martin made a motion to approve the above-referenced budget adjustments; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

(*Report of adjustments on file – Finance Office.*)

11. Tax Anticipation Note for 2012 – Wells Fargo Bank. (*M. Hendley*)

Martha Hendley, Finance Director, requested approval and authorization for the Mayor to sign a Tax Anticipation Note with Wachovia/Well Fargo at the rate of 1.75% in accordance with the City's January 27, 2012 Invitation to Bid, Wells Fargo's response and its outline of proposed terms dated February 14, 2012.

Mayor Pro-Tem Brooks made a motion approving the above-referenced Tax Anticipation Note (TAN) for 2012 with Wachovia/Well Fargo and authorization for Mayor to sign same; second by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

11a Adoption of Fiscal Year 2011 Audit Report.

Commissioner Cason made a motion to approve the above-referenced report; second by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**MAYOR THOMPSON'S ITEM(S)**

12. Growler Service.

Mr. Brian Green owner of True Vine gave a brief presentation of what a growler service would entail. The City Attorney was instructed to begin the process for preparing a draft ordinance to include growler service for the City for the Commission to review/discuss at the next Commission.

**MAYOR PRO-TEM BROOKS' ITEM(S)**

13. Changing Time of Commission Meetings.

Mayor Pro-Tem Brooks made a motion to change time for all future regular scheduled meetings of the City Commission held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month to 6:00 p.m.; beginning with the meeting in April; second by Commissioner Harvey. Motion passed by a vote of 5 to 0. The City Clerk was instructed to place a notice in The Brunswick Newspaper regarding Regular Scheduled Meetings time change.

14. Consent Agenda.

Mayor Pro-Tem Brooks made a motion to have a consent agenda with the option to pull an agenda item if further discussion is needed; second by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

**COMMISSIONER CASON'S ITEM(S)**

15. City Vehicle Fleet.

Commissioner Cason stated he was concerned about city vehicles be used for uses other than city business. He asked the City Manager to look into and ensure that employees are utilizing vehicles for city business only.

Mayor Thompson suggested bidding out contract bid for fuel.

16. City Cell Phones.

Commissioner Cason stated that the city incur a lot of cost for cell phones; and asked the City Manger have the Department Head/Supervisors review bills before bills are paid.

City Manager Weeks stated he would begin this process.

Commissioner Cason also suggested looking at other vendors for cell phone services.

City Manager handed out a breakdown of fuel mobile and travel comparisons for FY 2011- FY 2012 and reviewed same with the Commission.

17. City Travel.

*This item was addressed by the City Manager with item number sixteen (16).*

**EXCECUTIVE SESSION**

Commissioner Martin made a motion to hold an executive session to discuss litigation and real estate; second by Mayor Pro-Tem Brooks. Motion passed unanimously by a vote of 5 to 0.

Following executive session Mayor Thompson announced that no action was taken.

Commissioner Cason made a motion to adjourn; second by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0. Mayor Pro-Tem Brooks not present to vote.

**MEETING ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, MARCH 21, 2012**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Mayor Pro-Tem James H. Brooks, Sr.,  
Commissioner John Cason III, Commissioner Cornell Harvey and Commissioner  
Julie Martin

**CALL TO ORDER:** Mayor Thompson

**INVOCATION:** Commissioner Harvey

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance

**RECOGNITION(S), PRESENTATION(S) & AWARD(S)**

1. Brunswick-Glynn County Library. (*L. Lasson*)  
Lori Lasson, Manager, Brunswick-Glynn County Library, gave a presentation on the services the library offers and reviewed the revenue and expenses of the library. Ms. Lasson asked the Commission to support the library financially.

**CONSENT AGENDA**

2. Approve Minutes of the March 7, 2012 Work Session and Regular Scheduled Meeting. (*Subject to any necessary corrections.*) (*N. Atkinson*)  
Commissioner Cason made a motion to approve the above-referenced minutes; second by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.
3. Approve Bike Racks Donation. (*M. Hill*)  
Mathew Hill, Executive Director, Downtown Development Authority, requested approval of the above-referenced donation.  
Commissioner Martin made a motion to accept the donation of bike racks; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.
4. Approve resolution authorizing Tax Anticipation Note (*TAN*) for 2012. (*M. Hendley*)  
William Weeks, City Manager, requested approval of the above-referenced resolution and to have Mayor Thompson execute same.  
Commissioner Cason made a motion to approve the above-referenced resolution; second by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**COMMISSIONER MARTIN'S ITEM(S)**

5. Employee Incentives for Cost Savings Measures.  
Commissioner Martin stated she met briefly with the City Manager and Human Resources Director to discuss a program offering employees incentives for cost saving measures; whereby employees within their own departments would be able to identify either direct or indirect cost savings measures which might be an improvement in efficiency or procedures that save money indirectly.  
Commissioner Martin stated staff is drafting a program to move along in that direction for the Commission to consider for approval in April.  
It was the consensus of the Commission to have staff proceed with drafting an incentive program for the Commission consideration.

**CITY ATTORNEY'S ITEM(S)**

6. Draft Ordinance for Growler Service.

Nathan Williams, City Attorney, gave a brief synopsis of chapter three (3) of the code and stated the possible changes that would have to be made to the alcohol license ordinance to allow for growler service.

It was the consensus of the Commission to have the City Attorney proceed with preparing a draft ordinance to allow for growler service for the Commission to review at the April 4, 2012 commission meeting.

**EXECUTIVE SESSION**

Commissioner Cason made a motion to hold an executive session to discuss litigation and personnel; second by Martin. Motion passed unanimously by a vote of 5 to 0.

Following executive session Mayor Thompson announced that no action was taken.

Mayor Pro-Tem Brooks made a motion to adjourn; second by Commissioner Harvey. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, APRIL 4, 2012**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Mayor Pro-Tem James H. Brooks, Sr.,  
 Commissioner John Cason III, Commissioner Cornell Harvey and Commissioner  
 Julie Martin

**CALL TO ORDER:** Mayor Thompson

**INVOCATION:** Reverend Dan Mcfee

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance

**RECOGNITION(S), PRESENTATION(S) & AWARD(S)**

1. Proclamation to Marsha Smith, Executive Director, Keep Brunswick-Golden Isles Beautiful, recognizing Jazz-Up Brunswick & the Golden Isles Campaign. *(B. Thompson)*  
 Mayor Thompson presented the above-referenced Proclamation to Marsha Smith; who accepted with gratitude.

**PUBLIC HEARING(S)-LAND USE**

2. Subdivision petition No. 12-03. From Niraj-*(Nick)* and Parul Shah, owners, petitioning to combine parcels located at 2300, 2310, 2312, 2316, 2318 and 2320 Norwich Street. *(A. Glaeser)*  
 Arne Glaeser, City Planner, gave a presentation on the above-referenced subdivision petition. He reported that staff recommends granting the subdivision petition.  
 Mayor Thompson asked if there was anyone present to speak in favor or opposition of the proposed petition.  
 No one came forth to speak in favor or opposition of the above-referenced petition request.  
 Mayor Pro-Tem Brooks made a motion to approve the above-referenced petition; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

**CONSENT AGENDA**

3. Approve March 21, 2012 Regular Scheduled Meeting Minutes. *(Subject to any necessary corrections.) (N. Atkinson)*
4. Approve Financial Reports as of February 29, 2012. *(K. Mills)*
5. Approve Alcohol Beverage License(s) (New) *(T. Green)*

<b>Name of Business</b>	<b>Owner/Manager</b>	<b>Business Location</b>	<b>Comments</b>
Straton Hall Inc.	Stacy Bass	1423 Newcastle St.	Request: sell beer, wine & distilled spirits; consumption on premises. No Sunday Sales.

6. Approve Purchase of a New Fire Engine and Equipment. *(R. House)*
7. Approval to Continue Development of Public Works Equipment Storage and Wash Area. *(S. Belcher)*

Mayor Pro-Tem Brooks made a motion to approve the consent agenda, with the exception of item # 5, 6 and 7; which were pulled for discussion; second by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**ITEM(S) REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION**

5. Approve Alcohol Beverage License(s) (New) *(T. Green)*

Name of Business	Owner/Manager	Business Location	Comments
Straton Hall Inc.	Stacy Bass	1423 Newcastle St.	Request: sell beer, wine & distilled spirits; consumption on premises. No Sunday Sales.

Len Schumach, Deputy Marshall, reported that all background checks and paperwork had been completed for the above-referenced license and was ready for the Commission consideration for approval.

Commissioner Martin made a motion to approve the above-referenced license; second by Mayor Pro-Tem Brooks. Motion passed unanimously by a vote of 5 to 0.

6. Approve Purchase of a New Fire Engine and Equipment. *(R. House)*

Chief House, Fire Department, requested approval of the above-referenced purchase.

Commissioner Harvey made a motion to approve the above-referenced purchase; second by Mayor Pro-Tem Brooks. Motion passed unanimously by a vote of 5 to 0.

7. Approval to Continue Development of Public Works Equipment Storage and Wash Area. *(S. Belcher)*

Steve Belcher, Stantec, requested approval to continue the above-referenced development.

Commissioner Martin made a motion approving the continued development of the Public Works Equipment Storage and to defer continued development of Public Works Wash Area; second by Commissioner Cason. Motion passed unanimously by a vote of 4 to 1; with Commissioner Harvey opposing.

**CITY MANAGER’S ITEM(S)**

8. Naming of Road to Sidney Lanier Park and Boat Ramp. *(W. Weeks)*

William Weeks, City Manager, asked the Commission to name the road to Sidney Lanier Park and Boat Ramp so Emergency personnel would be able to respond to E-911 calls.

He asked the Commission to consider the possibility of naming the road in honor of former Commissioner Jonathan Williams, as he was instrumental in the development of the area.

It was the consensus of the Commission to place the above-referenced item on the April 18<sup>th</sup> agenda; to give Commission time to decide on a name for the road in question.

**COMMISSIONER CASON’S ITEM(S)**

9. Removing existing traffic light on the corner of Reynolds Street and Gloucester Street and changing to a 4-way stop.

The Commission discussed the above-referenced item.

City Manager Weeks stated that a letter was sent to the Department of Transportation in regards to the above-referenced item and a reply has not been received yet.

10. Update on Condition of Railroad Tracks.

Commissioner Cason gave an update on the above-referenced item.

11. Grounds Upkeep at City Hall.

Commissioner Cason requested that the mowing of the lawn at City Hall be set on a weekly schedule.

Commissioner Martin stated that Kaiser Park and Wright Square upkeep needs to be set on a schedule as well.

**CITY ATTORNEY’S ITEM(S)**

12. Draft Revisions to Chapter 3 – Alcohol beverage Licenses.

Nathan Williams, City Attorney, gave an overview of the above-referenced revisions to the alcohol beverage ordinance.

The City Attorney was instructed to check on the requirement of providing your social security number when purchasing a keg of beer.

It was the consensus of the Commission to have the City Attorney proceed with the process to amend the alcohol beverage license ordinance and present to the Commission for consideration of adoption.

**EXECUTIVES SESSION**

Mayor Pro-Tem Brooks made a motion to hold an executive session to discussion litigation and personnel; second by Harvey. Motion passed unanimously by a vote of 5 to 0.

Following executive session, Mayor Thompson announced that no action was taken.

Mayor Pro-Tem Brooks made a motion to adjourn; second by Commissioner Martin. Motion passed by a vote of 4 to 0; Commissioner Cason not present to vote.

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk

**MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, APRIL 18, 2012**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Bryan Thompson, Mayor Pro-Tem James H. Brooks, Sr.,  
 Commissioner John Cason III and Commissioner Julie Martin

**ABSENT:** Commissioner Cornell Harvey

**CALL TO ORDER:** Mayor Thompson

**INVOCATION:** Reverend Dan Mcfee

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance

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*Mayor Thompson announced the passing of Commissioner Harvey's mother "Rosa Ryals" and offered condolences to Commissioner Harvey and his family.*

\*\*

**RECOGNITION(S), PRESENTATION(S) & AWARD(S)**

2. Proposed Security Enhancements at Federal Courthouse. *(T. Morefield)*  
 Tom Morefield, Chief Deputy U.S. Marshall, gave an overview of security enhancements and concept solutions for Frank M. Scarlett Federal Building located at 801 Gloucester Street. He introduced Roberta Fritts, Chief Deputy Clerk, Southern District of Georgia, who gave an overview of the concept solutions. He asked for the city's support in achieving the security enhancements on Egmont Street.

**CONSENT AGENDA**

3. Approval of April 4, 2012 Delegation and Regular Scheduled Meeting Minutes. *(Subject to any necessary corrections.) (N. Atkinson)*
4. Approval to Submit FY2011 FEMA Fire Prevention and Safety Grant. *(M. Hardin)*
5. Approval to Submit 2012 Justice Assistance Grant. *(M. Hardin)*
6. Approval to Submit 2011 Annual Action Plan Amendment. *(S. Walker)*
7. Approval of Resolution for 2012 Manufacturer of the Year – Pinova.  
Commissioner Martin made a motion to approve the above-referenced consent agenda; second by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

**HEARING – Alcohol Beverage License** – *(L. Schmauch)*

8.

Name of Business	Owner/Manager	Business Location	Comments
Red Lobster & The Olive Garden Italian Restaurant # 5807	Shawn Mudd, Mgr.	600 Glynn Isles	Request: sell beer, wine & distilled spirits; consumption on premises. Sunday Sales.

Len Schmauch, Deputy Marshall, reported that all background checks and paperwork had been completed for the above-referenced license and was ready for the Commission consideration for approval.

Mayor Pro-Tem Brooks made a motion to approve the above-referenced license; second by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

**CITY MANAGER ITEM(S)**

9. Naming of Road to Sidney Lanier Park and Boat Ramp.

City Manager Bill Weeks asked the Commission to name the above-referenced road so Emergency personnel would be able to respond to E-911 calls.

Mayor Pro-Tem Brooks made a motion to name road “*Coach Williams Way*”; second by Commissioner Martin. Motion passed by a vote of 4 to 0.

**COMMISSIONER CASON’S ITEM(S)**

10. Mary Ross Water Front Park.

Commissioner Cason stated staff should focus on Mary Ross Park in helping it to thrive.

Commissioner Cason also stated that CSX will repair the railroad tracks going at the entrance of Mary Ross Water Front Park.

City Manager Weeks stated funds are allocated in SPLOST V for Mary Ross Water Front Park.

11. Howard Coffin Park Ball Fields.

Commissioner Cason stated that the fields at Howard Coffin Park should be maintained better.

City Manager William Weeks stated that staff has addressed short term solutions for the fields, and long term solutions are addressed in SPLOST V.

12. Liberty Harbor.

Commissioner Cason stated staff should focus on informing the public about Liberty Harbor as well.

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*Mayor Pro-Tem Brooks recognized Shauntae Wells, candidate running for County Commissioner District 5 seat.*

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**EXECUTIVES SESSION**

There was not an executive session held during this meeting.

Mayor Pro-Tem Brooks made a motion to adjourn; second by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

**MEETING ADJOURNED**

/s/ Bryan Thompson  
Bryan Thompson, Mayor

Attest: /s/ Naomi Atkinson  
Naomi Atkinson, City Clerk