

# CITY OF BRUNSWICK

601 Gloucester Street \* Post Office Box 550 \* Brunswick \* Georgia \* 31520-0550 \* (912) 267-5500 \* Fax (912) 267-5549

Cosby H. Johnson, Mayor  
Kendra L. Rolle, Commissioner  
Felicia M. Harris, Commissioner  
Lance Sabbe, Commissioner  
Gwen Atkinson-Williams, Commissioner

City Attorney  
Brian D. Corry

City Manager  
Regina M. McDuffie

## AGENDA

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**BRUNSWICK CITY COMMISSION  
REGULAR SCHEDULED COMMISSION MEETING  
WEDNESDAY, JANUARY 3, 2024 AT 6:00 P.M.  
1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR  
&**

**STREAMED LIVE AT THE BELOW WEB ADDRESS:**

<https://www.facebook.com/citybwkga>

## CALL TO ORDER \*\*INVOCATION \*\*PLEDGE OF ALLEGIANCE

### OATH OF OFFICE

- 1) Swearing in of Commissioner-Elect Gwen Atkinson-Williams ~ (*Honorable Senior Judge Orion L. Douglass*)
- 2) Swearing in of Commissioner-Elect Lance Sabbe ~ (*Honorable Senior Judge Orion L. Douglass*)

### APPROVAL OF AGENDA

1. Adoption of January 3, 2024 Regular Meeting Agenda.

### PUBLIC COMMENT

### APPOINTMENT(S)

2.

- I. 2024 Mayor Pro Tem
- II. Coastal Regional Commission Council ~ *Mayor Appointment ~ One Appointment Member of Commission*
- III. Brunswick-Glynn Joint Water and Sewer Commission ~ *One Appointment Member of Commission*
- IV. Glynn-Brunswick Land Bank Authority ~ *One Appointment Member of Commission*
- V. Pension Advisory Committee ~ *One Appointment Member of Commission*

### ITEM(S) TO CONSIDER FOR APPROVAL

3. Consider Approval of December 20, 2023 Regular Scheduled Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*) (**Encl. 2**)

### EXECUTIVE SESSION

**OFFICIAL MINUTES  
BRUNSWICK CITY COMMISSION  
REGULAR SCHEDULED MEETING  
WEDNESDAY, DECEMBER 20, 2023  
AT 6:00 P.M.**

**1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR**

**&**

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**PRESENT:** Honorable Mayor Cosby Johnson, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Kendra Rolle (*attended via zoom*)

**CALL TO ORDER:** Mayor Johnson ~ *meeting began at 6:00 p.m.*

**INVOCATION:** Richard Baker ~ Greater Works Than These Ministries

**PLEDGE OF ALLEGIANCE:** Recited in unison by all in attendance.

**ADDENDUM TO AGENDA**

Mayor Pro Tem Martin made a motion to defer approval consideration of Bottle Time Liquors alcohol license renewal; seconded by Commissioner Rolle. Motion passed unanimously.

**APPROVAL OF AGENDA**

1. Adoption of December 20, 2023 Regular Scheduled Meeting Agenda.

Mayor Pro Tem Martin made a motion to adopt the December 20, 2023 agenda with the aforementioned addendum; seconded by Commissioner Harris. Motion passed unanimously.

**POINT OF PRIVILEGE**

*Commissioner Cason thanked Officer Marsha Myers-Bue and Deputy Marshal Amy Brown for their assistance during commission meetings and provided both with gift cards. Commissioner Cason also thanked the community.*

**PUBLIC HEARING(S) – ALCOHOL LICENSE** (*A. Brown*)

2.

New Alcohol License(s)			
Name of Business	Business Owner/Manager	Business Address	Permit Type
SchroGlo	Owner: Nikki Schroeder Manager: Madison Schroeder	1305 Gloucester St.	On premise consumption of beer, wine and liquor.

Mayor Johnson opened the floor for anyone wanting to speak for or against the above-referenced new alcohol license.

The following individuals address the commission:

No one came forth to address the commission.

1. Anita Collins asked the owner what the weekend hours would be for the business and if meetings would be allowed at business.

Mayor Pro Tem Martin made a motion to approve the new alcohol license for SchroGlo; seconded by Commissioner Cason. Motion passed unanimously.

**UPDATE**

3. Idalia Expense Report. (*R. McDuffie*)

City Manager McDuffie updated the commission on expense accrued during Idalia hurricane.

**ITEM(S) TO CONSIDER FOR APPROVAL**

4. Consider Approval of December 6, 2023 Regular Scheduled Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*)

Commissioner Cason made a motion to approve December 6, 2023 minutes; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

5. Consider Approval of Renewal of Stop Loss Insurance Proposal. *(R. McDuffie/M. Maloy)*

Commissioner Cason made a motion to approve Stop Loss Insurance proposal; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

6. Consider Approval for Tuesday, December 26, 2023 as an Additional Holiday for 2023. *(R. McDuffie)*

Commissioner Cason made a motion to approve Tuesday, December 26, 2023 as an additional holiday for 2023; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

7. Consider Approval Consider of Thirty-Three (33) Alcohol License Renewals; and One (1) Renewal with Previous Violations. *(A. Brown)*

Commissioner Harris made motion to approve the thirty-two (32) alcohol beverage license renewals and one (1) renewal with violation; seconded by Commissioner Cason. Motion passed unanimously.

8. Consider Approval of October 31, 2023 Financial Reports. *(K. Mills)*

Mayor Pro Tem Martin made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Harris. Motion passed unanimously.

9. Consider Approval of Contract with Coastal Greenery, Inc. for Landscape Maintenance Services at City Parks and Public Areas along U.S. highway 17 Corridor. *(G. Alberson)*

Commissioner Cason made a motion to defer approval consideration of the above-referenced contract with Coastal Greenery until January 17, 2023 commission meeting; seconded by Commissioner Harris. Motion passed unanimously.

10. Consider approval of Enterprise Zone Incentives for 1615 Reynolds Street. *(M. Hill)*

Mayor Pro Tem Martin made a motion to approve the above-referenced Enterprise Zone Incentives with a six year (6) accelerated property tax abatement and waived fees; seconded by Commissioner Harris. Motion passed unanimously.

**PRESENTATION(S)**

City Manager McDuffie gave a brief recap of 2023 projects/events.

City Manager McDuffie presented Mayor Pro Tem Martin and Commissioner Cason with gifts from Departmental Directors, City Clerk Atkinson, Assistant City Manager Bergquist and herself. Gifts were accepted with gratitude.

**POINT OF PRIVILEGE**

*Mayor Pro Tem Martin expressed how much it has been a privilege to serve the community and thanked the staff for their service to the city. Mayor Pro Tem Martin also thanked City Manager McDuffie for her leadership.*

*Commissioner Cason stated that what he's done was for the best interest of the community and expressed how thankful he was to serve as a commissioner; he also thanked City Manager McDuffie for her leadership.*

**EXECUTIVE SESSION**

There was not an executive session held during this meeting.

Mayor Pro Tem Martin made a motion to adjourn; seconded by Commissioner Cason. Motion passed unanimously.

**MEETING AJOURNED** – *meeting adjourned at 7:42 p.m.*

/s/Cosby H. Johnson

Cosby H. Johnson, Mayor

Attest: /s/ Naomi D. Atkinson

Naomi D. Atkinson

City Clerk