

# CITY OF BRUNSWICK

601 Gloucester Street \* Post Office Box 550 \* Brunswick \* Georgia \* 31520-0550 \* (912) 267-5500 \* Fax (912) 267-5549

Cosby H. Johnson, Mayor  
Felicia M. Harris, Mayor Pro Tem  
Lance Sabbe, Commissioner  
Kendra L. Rolle, Commissioner  
Gwen Atkinson-Williams, Commissioner

City Attorney  
Brian D. Corry

City Manager  
Regina M. McDuffie

## AGENDA

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### BRUNSWICK CITY COMMISSION WORK SESSION

WEDNESDAY, APRIL 3, 2024 AT 5:00 P.M.  
1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR

&

STREAMED LIVE AT THE BELOW WEB ADDRESS:

<https://www.facebook.com/citybwkga>

## DISCUSSION

1. Local Act to Provide for a Homestead Exemption for Ad Valorem Tax Property Taxes Assessed by the City of Brunswick. [Encl. 1](#)
2. Discussion & Presentation Regarding Department of Community Affairs Workforce Housing Infrastructure Grant & Construction Loan program for Reynolds Cottages Workforce Housing Development.

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## AGENDA

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### BRUNSWICK CITY COMMISSION REGULAR SCHEDULED COMMISSION MEETING

WEDNESDAY, APRIL 3, 2024 AT 6:00 P.M.  
1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR

&

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**CALL TO ORDER \*\*INVOCATION \*\*PLEDGE OF ALLEGIANCE**

## APPROVAL OF AGENDA

1. Adoption of April 3, 2024 Regular Meeting Agenda.

## RECOGNITION(S), PRESENTATION(S), & AWARD(S)

2. Proclamation Presentation to David Bravo Director of Neighborhood and Community Services Recognizing April 1<sup>st</sup> – 5<sup>th</sup> as National Community Development Week. [Encl. 2](#)

3. Proclamation Recognizing April 21<sup>st</sup> -27<sup>th</sup> as Georgia Cities Week. **Encl. 3**

**APPOINTMENT(S)**

- 1) Urban Redevelopment Authority ~ Two Appointments (*Mayoral Appointments*)
- 2) Brunswick Housing Authority ~ One Appointment (*Mayoral Appointment*)

**ITEM(S) TO CONSIDER FOR APPROVAL**

4. Approval of March 20, 2024 Regular Scheduled Meeting Minutes. (*subject to any necessary charges.*)(*N. Atkinson*) **Encl. 4**
5. Consider Approval to Change Regular Scheduled Commission Meeting Date of Wednesday June 19, 2024 to Monday, June 17, 2024.
6. Consider Approval of Purchase of a Flatbed Dump Truck. (*R. Charnock*) **Encl. 5**
7. Consider Approval of Financial Reports as of February 29, 2024. (*R. McDuffie*) **Encl. 6**
8. Consider Approval of Pay Adjustment for City Personnel. (*R. McDuffie*) **Encl. 7**
9. Consider Approval of Resolution Number 2024-04 ~ In Support of the Introduction of a Local Act to Provide for a Homestead Exemption for Ad Valorem Tax Property Taxes Assessed by the City of Brunswick. **Encl. 8**
10. Consider Approval to Allow City Staff to Submit Funding Application for Rural Workforce Housing Grant and Construction Loan financing to be Applied at Reynolds Cottages Development. **Encl. 9**

**EXECUTIVE SESSION**

“Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator Rick Charnock at 912-267-5572 or email [rcharnock@cityofbrunswick-ga.gov](mailto:rcharnock@cityofbrunswick-ga.gov) . Please give at least 48 hours’ notice to allow the City to make reasonable accommodations fo

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## **EXECUTIVE SESSION**

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**SUBJECT: City Homestead Exemption**

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**COMMISSION ACTION REQUESTED ON:** \_\_\_\_\_4/3/24\_\_\_\_\_

**PURPOSE:** The purpose of this work session is to inform the commissioners and mayor about the Homestead exemption and, the steps to enact such local legislation. Additionally, staff will provide information regarding the impact such adoption may have.

**HISTORY:** There are multiple levels of the Homestead Act. One at the state level, one at the county level, and then the local municipality has the option to adopt the homestead act as well.

**FACTS AND ISSUES:** Below is current info regarding the Homestead that residents are currently eligible for in Glynn County.

Several types of homestead exemptions have been enacted to reduce the burden of Ad Valorem taxation for Georgia homeowners. The exemptions apply to homestead property owned by the taxpayer and occupied as his or her legal residence (some exceptions to this rule apply and your Tax Commissioner can explain them to you.) To receive the benefit of the homestead exemption, the taxpayer or his or her agent must file an initial application/affidavit with the Tax Commissioner's office. In Glynn County, the application is filed with the Tax Commissioner's Office. The application must be filed between **January 1st and April 1st** of the year for which the exemption is first claimed by the taxpayer and it normally is filed at the same time that the initial tax return for the homestead property is filed.

Once granted, the homestead exemption is automatically renewed each year and the taxpayer does not have to apply again unless there is a change of ownership or the taxpayer seeks to qualify for a different kind of exemption. It shall be the duty of any person granted the homestead exemption under subsection (b) of this section to notify the Tax Commissioner of the county or the designee thereof in the event that person for any reason becomes ineligible for that exemption. (HB1691).

According to Georgia State Law a few general rules apply with respect to applicants and the specific property that qualify for homestead exemptions:

- The homestead is defined as that real property owned by the applicant to include only the primary residence and not more than five contiguous acres of land immediately surrounding such residence.

- The applicant must own the real property for which the exemption is claimed on January 1 of the tax year in question. Exceptions to this rule include applicants who hold an estate for life in the property and to otherwise qualified property where the applicant is purchasing the property under a bona fide contract to purchase where the title will be transferred to the applicant when the contract is completed. Jointly owned property qualifies for the exemption if the applicant otherwise qualifies.
- The property must be the actual permanent and legal place of residence and domicile of the applicant. Exception to this rule covers members of the armed forces who are absent from the home because of military assignment and incapacitated parents in which one of the children occupies and maintains the home.
- The building must be used principally as a dwelling.
- Only one homestead exemption may be granted for one immediate family group. Therefore, each exemption stands alone and one cannot be added on top of the other.
- The applicant must file at least an initial application for homestead exemption before the exemption is granted.
- The deadline for filing an application for homestead exemption in Glynn County is **April 1st**.
- Failure to apply by the deadline will result in loss of the exemption for that year. (O.C.G.A. 48-5-45)
- Based on *Coleman v. Glynn County*, your L-5 base year will be the taxable year immediately preceding the taxable year in which the homestead exemption was first granted to you.

Under authority of the State Constitution several different types of homestead exemptions are provided. In addition, local governments are authorized to provide for increased exemption amounts and several have done so. The Tax Commissioner in your county can answer questions regarding the standard exemptions as well as any local exemptions that are in place.

The **Standard Homestead Exemption** is available to all homeowners who otherwise qualify by ownership and residency requirements and it is an amount equal to \$2,000, which is deducted from the 40% assessed value of the homestead property. The exemption applied to the maintenance and operation portion of the mill rate levy of the county and the county school system. It does not apply to the portion of the mill rate levied to retire bonded indebtedness.

## LOCAL HOMESTEAD EXEMPTIONS

**L2** - \$8,000 county portion

**L3** - 62 - age \$8,000 county portion

**L4** - 62 - age \$10,000 county portion

Income cannot exceed \$20,000

**L5** – Value Freeze when Homestead Exemption is Approved (more commonly known as “**Scarlett - Williams**”)

**L6** – 65 – age income cannot exceed \$40,000 more commonly known as “**Chapman – Lane**”)

**L2 – Standard Exemption.** Each resident of Glynn County is granted an exemption on that person’s homestead from all Glynn County Ad Valorem taxes for county purposes in the amount of \$8,000 of the assessed value of that homestead. Homestead exemption can be applied to mobile homes only when the owner owns and resides on the land on which the mobile home is located.

**L3 - Elderly Exemption.** Increased homestead exemption for homeowners 62 and older from all Glynn County Ad Valorem taxes for county purposes in the amount of \$8,000 of the assessed value of that homestead, (not based on income).

**L4 – Standard Elderly School Tax Homestead Exemption.**

Increased homestead exemption for homeowners 62 and older where the net income from all family members residing in the homestead does not exceed \$20,000 for the preceding year. This exemption applies only to county tax but it does include taxes levied to retire bonded indebtedness. The amount of the exemption is up to \$10,000 deducted from the 40% assessed value of the homestead property. **Do not need to re-apply if received exemption the prior**

- 4-

**year. Must re-apply only if taxable income increases above the qualifying amount or on newly acquired homesteaded property.**

**L5 – Scarlett-Williams Homestead Valuation Freeze Exemption.** Glynn County has enacted a homestead valuation freeze exemption. This exemption will freeze the valuation base year; i.e., the taxable year, immediately preceding the year in which the homestead exemption was first granted. This valuation remains in place for as long as the homeowner owns and resides on the property and makes no major improvements.

**L6 – Chapman-Lane Senior School Tax Exemption.**

Homeowners who are 65 years of age or older on January 1, and whose income together with the income of the spouse does not exceed \$40,000 for the immediately preceding year may claim an additional exemption from school Ad Valorem tax. Income in this instance is defined as Georgia Net Taxable Income. The deadline for filing for this exemption is **April 1**. Bring in current previous year proof of Income (State, Federal Tax Return). If State and Federal Income Tax is not required to be filed, bring documents reflecting the total Household Income (Social Security, Retirement, etc.). Must supply picture I.D. (New voted on November 2008). **Do not need to re-apply if received exemption the prior year. Must re-apply only if your Georgia Net taxable income increases above \$40,000 or on newly acquired Homesteaded property.**

**S3-**Each resident of Glynn County who is a senior citizen (62 years or older) is granted an exemption from all Glynn County Ad Valorem taxes for county purposes:

\$10,000 off of the assessed value of that homestead, if that person's income, together with the income of the spouse who resides within such homestead, does not exceed \$10,000 for the immediately preceding taxable year.

**Do not need to re-apply if received exemption the prior year. Must re-apply only if taxable income increases above the qualifying amount or on newly acquired Homesteaded property.**

**S4- Standard Elderly General Homestead Exemption.**

Available to homeowners who otherwise qualify and who are 65 and older where the net income of the applicant and spouse does not exceed \$10,000 for the preceding year may claim a \$4,000 exemption from County taxes. They are also eligible to claim a \$10,000 exemption from school taxes and any taxes levied to retire school bond indebtedness. Social Security income and certain retirement income are excluded from the calculation of the income threshold. **Do not need to re-apply if received exemption the prior year. Must re- apply only if taxable income increases above the qualifying amount or on newly acquired Homesteaded property.**

**S5-Disabled Veterans Homestead Exemption.** Available - 5-

to certain disabled veterans or un-remarried spouses or minor children up to a certain amount (call office for details) deducted from the 40% assessed value of the homestead property. This exemption applies to all Ad Valorem tax levies. Applicant must be deemed 100% service connected disabled or unemployable by the Veteran's Administration. Applicant must present a letter from the VA office showing percentage/employment status.

**Surviving Spouse Exemption of Firefighter or Peace Officer** as provided in House Bill 81 is available for un-remarried surviving spouse of a Firefighter or Peace Officer killed in the line of duty. This also includes Disabled Veterans.

**SS The Surviving Spouse of Member of Armed Forces Killed in Action Exemption** is available to the un-remarried surviving spouse of a member of the armed forces of the United States killed in or who died as a result of any war or armed conflict. See Tax Commissioner's office for further details.

**S6-S9 Floating or Varying Homestead Exemption** is an exemption which is available to homeowners 62 or older with gross household incomes of \$30,000 or less. The exemption applies to state and county ad valorem taxes but it does not apply to school tax. The exemption is called a floating exemption because the amount of the exemption increases as the value of the homestead property is increased. Since the exemption replaces any other state and county exemption already in place for the property, taxpayers should be very careful in making application, since in many instances the granting of this exemption will initially at least increase the amount of taxes levied on the property. Please call the Tax Commissioners Office for clarification or additional information.

In addition to the various homestead exemptions that are authorized, the law also provides a **Property Tax Deferral Program** whereby qualified homestead property owners 62 and older with gross household income of \$15,000 or less may defer but not exempt the payment of Ad Valorem taxes on a part or all of the homestead property. Generally, the tax would be deferred until the property ownership changes or until such time that the deferred taxes plus interest reach a level equal to 85% of the fair market value of the property. (See Tax Assessor's office)

With respect to all of the homestead exemptions, the Board of Tax Assessors makes the final determination as to eligibility. However, if the application is denied, the taxpayer must be notified that an appeal procedure is available for the taxpayer.

**BUDGET INFORMATION:**

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**OPTIONS:**

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**DEPARTMENT RECOMMENDATION ACTION:**

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**DEPARTMENT:**

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Prepared by: Lance Sabbe

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*Mayor and City Council of*

**Brunswick, Georgia**

**Proclamation**

**WHEREAS,** the Community Development Block Grant Program has operated since 1974 to provide local governments with the resources required to primarily meet the needs of low- and moderate-income persons; and

**WHEREAS,** the Community Development Block Grant Program is among the few remaining federal programs available directed towards neighborhood revitalization, economic development, and improved community facilities and services; and

**WHEREAS,** the Community Development Block Grant Program provides the City of Brunswick with important and flexible assistance to meet the needs of residents by funding infrastructure projects, address blight, increase access to community resources, and spearhead initiatives like the home roof repair program.

**NOW, THEREFORE** I Cosby H. Johnson, as Mayor of the City of Brunswick, along with my fellow Commissioners, do hereby recognize **April 1-5** as "**NATIONAL COMMUNITY DEVELOPMENT WEEK**" and urge residents to acknowledge the critical value of the Community Development Block Grant Program and the significant projects that rely on its funds for support.

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

\_\_\_\_\_  
Cosby H. Johnson, Mayor

Attest: \_\_\_\_\_  
Naomi D. Atkinson, City Clerk

Date: April 1, 2024



*Mayor and City Council of*

**Brunswick, Georgia**

**Proclamation**

**WHEREAS**, city government is administered for and by its citizens, having the closest impact on our lives, offering services which promote the health, safety, and welfare of our community; and

**WHEREAS**, city government is dependent upon a public commitment to understanding its many responsibilities, facilitated by city officials tasked with fine-tuning public services; and

**WHEREAS**, the Georgia Municipal Association and its member cities joined together to educate residents about municipal government through an annual week-long event called Georgia Cities Week; and

**WHEREAS**, the City of Brunswick is excited to celebrate its third Cities Week with numerous events planned featuring fun and local experiences for all.

**NOW, THEREFORE**, I, Cosby H. Johnson, as Mayor of the City of Brunswick, on behalf of the City Commission, do hereby proclaim April 21-27, 2024 as Georgia Cities Week, and encourage all residents, city officials, and employees to support the week-long celebration and corresponding activities.

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

\_\_\_\_\_  
Cosby H. Johnson, Mayor

Attest: \_\_\_\_\_  
Naomi D. Atkinson, City Clerk

Date: April 3, 2024

**OFFICIAL MINUTES  
BRUNSWICK CITY COMMISSION  
REGULAR SCHEDULED MEETING  
WEDNESDAY, MARCH 20, 2024  
AT 6:00 P.M.**

**1229 NEWCASTLE STREET, 2<sup>nd</sup> FLOOR**

**&**

**STREAMED LIVE AT THE BELOW WEB ADDRESS:**

<https://www.facebook.com/citybwkga>

**PRESENT:** Honorable Mayor Cosby Johnson, *(arrived at 6:05 p.m.)* Mayor Pro Tem Felicia Harris, *(via zoom)*, Commissioner Kendra Rolle, Commissioner Lance Sabbe and Commissioner Gwen Atkinson-Williams

**CALL TO ORDER:** Commissioner Rolle - *meeting began at 6:02 p.m.*

**INVOCATION:** Reverend Ulysses Mooring, First African Baptist Church

**PLEDGE OF ALLEGIANCE:** Recited in unison by all in attendance.

**ADDENDUM TO AGENDA:**

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Commissioner Sabbe made a motion to add as item number three~a (3a) under item(s) to consider for approval “Consider for Approval: Defined Benefit Pension Plan Sponsor Motion for Affirmation of the Plan Trustee; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

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Commissioner Atkinson-Williams moved to defer item number five (5) “Consider Approval of Resolution Number 2024-04 ~ In Support of the Introduction of a Local Act to Provide for a Homestead Exemption for Ad Valorem Tax Property Taxes Assessed by the City of Brunswick”; seconded by Mayor Pro Tem Harris. Motion passed by a vote of 4 to 0 with Commissioner Sabbe opposing.

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*Commissioner Rolle relinquished gavel to Mayor Johnson ~ 6:05 p.m.*

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**APPROVAL OF AGENDA**

1. Adoption of March 20, 2024 Regular Meeting Agenda.

Commissioner Sabbe made a motion to approve the above-referenced agenda with the aforementioned addendums, seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

**PUBLIC COMMENT(S)**

I. Dave Bowers, 523 Reynolds Street, addressed commission regarding Hwy. 17 roundabout.

**APPOINTMENT**

1) Urban Redevelopment Authority ~ Two Appointments *(Mayoral Appointments)*

Mayor Johnson reappointed Michael Butcher to the above-referenced authority.

Mayor Johnson stated he would make second appointment at April 3, 2024 commission meeting.

## **DISCUSSION**

2. Establishment/Framework for Park and Recreation Development Board. (R. McDuffie)  
City Manager McDuffie gave a presentation on framework for the establishment of a Park and Recreation Development Board.  
Following questions/comments; commission thanked City Manager McDuffie for the presentation.

## **ITEM(S) TO CONSIDER FOR APPROVAL**

3. Approval of March 6, 2024 Regular Scheduled Meeting Minutes. (*subject to any necessary charges.*)  
(N. Atkinson)  
Commissioner Sabbe made a motion to approve the above-referenced minutes; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.
- 3a Consider for Approval: Defined Benefit Pension Plan Sponsor Motion for Affirmation of the Plan Trustee Commissioner.  
Commissioner Atkinson Williams move to accept recommendation of Plan Counsel on behalf of the City as Plan Sponsor to:
  1. Affirm that, (a) per Section 1.1(49) of the City of Brunswick Defined Benefit Pension Plan (the “Plan”), the City Manager, the Finance Director, and the Human Resources Director jointly serve as Plan Trustee and  
(b) any references to them individually as Plan Trustee or Plan Co-Trustee  
(i) are in conjunction with their joint service as Plan Trustee under Plan Section 1.1(49) and (ii) do not override said Plan Section.
  2. Affirm that, for the sole purpose of Plan administration, Jeremiah W. Bergquist, as the current Assistant City Manager who oversees the Human Resources Department, is delegated all authority granted to the Human Resources Director under the current Plan Document, including joint service, in conjunction with the City Manager and Finance Director, as Plan Trustee, provided that, pursuant to the Plan Document, said delegation to the Assistant City Manager shall expire upon the City’s appointment, permanent or interim, of a Human Resources Director.
  3. Affirm that, pursuant to Plan Section 1.1(49) in conjunction with the current vacancy of the Finance Director (permanent or interim), Regina M. McDuffie and Jeremiah W. Bergquist, as the City Manager and the Assistant City Manager, respectively, jointly and currently serve as Plan Trustee; seconded by Commissioner Rolle. Motion passed unanimously.

## **CITY ATTORNEY’S ITEM(S)**

4. Consider Approval of an Intergovernmental Agreement (IGA) Between the City of Brunswick and Brunswick Housing Authority.  
Commissioner Rolle made a motion to approve the above-referenced agreement; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.
5. Consider Approval of Resolution Number 2024-04 ~ In Support of the Introduction of a Local Act to Provide for a Homestead Exemption for Ad Valorem Tax Property Taxes Assessed by the City of Brunswick.

*\*The above-referenced item was deferred. \**

6. Consider Approval an Intergovernmental Agreement (IGA) Between the City of Brunswick, Glynn County and the Georgia Ports Authority to Utilize the Joint Public Safety Communications Department for Public Safety Calls Related to Georgia Ports Authority Properties.  
Commissioner Sabbe made a motion to approve the above-referenced Intergovernmental Agreement; seconded by Commissioner Rolle. Motion passed unanimously.
7. Consider Approval of an Intergovernmental Agreement (IGA) By and Between the City of Brunswick and Glynn County Related to Repairs of Howard Coffin Park Pool Facility.  
Commissioner Rolle made a motion to approve the above-referenced Intergovernmental

Agreement; seconded by Commissioner Sabbe. Motion passed unanimously.

8. Consider Approval of Amendment to the Employment Agreement Between the City of Brunswick and City Manager Regina McDuffie.

Commissioner Sabbe made a motion to approve the above-referenced Amendment to the Employment Agreement; seconded by Mayor Pro Tem Harris. Motion passed unanimously.

**EXECUTIVE SESSION**

There was not an executive session held during this meeting.

Mayor Pro Tem Harris made a motion to adjourn; seconded by Commissioner Rolle. Motion passed unanimously.

**MEETING ADJOURNED** – *meeting adjourned at 7:16 p.m.*

/s/Cosby H. Johnson  
Cosby H. Johnson, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson  
City Clerk



**SUBJECT: APPROVAL OF PURCHASE OF A FLATBED DUMP TRUCK**

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**COMMISSION ACTION REQUESTED ON:**

April 3, 2024

**PURPOSE:**

Authorization for the City of Brunswick to purchase a flatbed dump truck from Rush Truck Centers in the amount of \$115,930.36

**HISTORY:**

The Public Works Department has use for a flatbed dump truck on a daily basis to transport aggregates, soils, and other materials around the City. The department currently has two flatbed dump trucks. One is a 1999 model and the other is a 2008 model, and are both experiencing significant mechanical problems due to age and wear.

**FACTS AND ISSUES:**

The Public Works Department published a Request for Proposals for a flatbed dump truck. The RFP included minimum specifications for the truck, dump body, and equipment warranty. Three proposals were received, and all met the minimum specifications. The base results are as follows:

Rush Truck Centers:	\$113,665.36
MHC Kenworth Atlanta:	\$133,431.00
Technology International	\$154,450.00

The department recommends purchasing the vehicle from Rush Truck Center at a cost of \$113,665.36. The vehicle specified in the proposal is a 2025 International MV607 truck with a Cummins engine, Allison automatic transmission and a dump body from Transport Equipment Company. This submittal meets all of the minimum specifications and requirements listed in the Request for Proposals. The base purchase price includes a two-year warranty on basic vehicle coverage. The department recommends extending the engine warranty to a five-year/100,000 mile extended warranty for an added cost of \$2265.00, resulting in a total purchase price of \$115,930.36. The projected delivery date of the vehicle is six months from approval of the proposal.

**BUDGET INFORMATION:**

The proposed dump truck will be paid for with funds designated for Public Works Equipment in SPLOST 22 collections. There was \$900,000 designated for Public Works Equipment.

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**OPTIONS:**

1. Approve the purchase of the International MV607 Flatbed Dump Truck from Rush Truck Center for \$115,930.36
  2. Do not approve the purchase of the International MV607 Flatbed Dump Truck from Rush Truck Center for \$115,930.36
  3. Take no action at this time.
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**DEPARTMENT RECOMMENDATION ACTION:**

Approve the purchase of the International MV607 Flatbed Dump Truck from Rush Truck Center for \$115,930.36

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**DEPARTMENT:**    **Engineering**

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Prepared by:    Garrow Alberson, Director of Engineering and Public Works

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**ADMINISTRATIVE COMMENTS:**

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**ADMINISTRATIVE RECOMMENDATION:**

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1. Approve the purchase of the International MV607 Flatbed Dump Truck from Rush Truck Center for \$115,930.36

Regina M. McDuffie  
City Manager

3/26/24  
Date



# Extended Engine/Aftertreatment Options

<input type="radio"/>	0040YYG <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 48-Month/150,000 Miles (240,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	3170.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYH <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 48-Month/200,000 Miles (320,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	3630.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYJ <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 60-Month/100,000 Miles (160,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	2870.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYK <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 60-Month/150,000 Miles (240,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	3530.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYL <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 60-Month/200,000 Miles (320,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	4360.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYM <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 60-Month/250,000 Miles (400,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	5170.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYN <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 60-Month/300,000 Miles (480,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	5430.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYP <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 72-Month/150,000 Miles (240,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	4430.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYR <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 72-Month/200,000 Miles (320,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	5600.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YYS <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 72-Month/250,000 Miles (400,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	6520.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YZG <sup>Ⓔ</sup>		{Cummins} To 36-Month/100,000 Miles (160,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	2310.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YZH <sup>Ⓔ</sup>		{Cummins} To 36-Month/150,000 Miles (240,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	3140.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YZJ <sup>Ⓔ</sup>		{Cummins} To 48-Month/150,000 Miles (240,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	4630.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YZK <sup>Ⓔ</sup>		{Cummins} To 48-Month/200,000 Miles (320,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	6590.00	0	<input type="checkbox"/>	
<input checked="" type="radio"/>	0040YZL <sup>Ⓔ</sup>		{Cummins} To 60-Month/100,000 Miles (160,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	<del>4530.00</del>	\$2265. <sup>w</sup>	0	<input type="checkbox"/>
<input checked="" type="radio"/>	0040YZM <sup>Ⓔ</sup>		{Cummins} To 60-Month/150,000 Miles (240,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	<del>5800.00</del>	\$2900. <sup>w</sup>	0	<input type="checkbox"/>
<input type="radio"/>	0040YZN <sup>Ⓔ</sup>		{Cummins} To 60-Month/200,000 Miles (320,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	7760.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YZP <sup>Ⓔ</sup>		{Cummins} To 60-Month/250,000 Miles (400,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	10160.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040YZR <sup>Ⓔ</sup>		{Cummins} To 60-Month/300,000 Miles (480,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	12710.00	0	<input type="checkbox"/>	
<input checked="" type="radio"/>	0040YZS <sup>Ⓔ</sup>		{Cummins} To 72-Month/150,000 Miles (240,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	<del>7370.00</del>	\$3685. <sup>w</sup>	0	<input type="checkbox"/>
<input checked="" type="radio"/>	0040YZT <sup>Ⓔ</sup>		{Cummins} To 72-Month/200,000 Miles (320,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	<del>9320.00</del>	\$4660. <sup>w</sup>	0	<input type="checkbox"/>
<input type="radio"/>	0040YZU <sup>Ⓔ</sup>		{Cummins} To 72-Month/250,000 Miles (400,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only)	11820.00	0	<input type="checkbox"/>	
<input type="radio"/>	0040ZCK <sup>Ⓔ</sup>	<u>Yes</u>	{Cummins} To 48-Month/200,000 Miles (320,000 km), Extended Cummins B6.7 Engine Coverage, Protection Plan 1 and Aftertreatment, (Truck Application Only) << For Use with CARB Emission Warranty >>	1600.00	0	<input type="checkbox"/>	
<input type="radio"/>			{Cummins} To 60-Month/200,000 Miles (320,000 km), Extended Cummins B6.7 Engine Coverage, Protection			<input type="checkbox"/>	





**Monthly Finance Report**

**DATE:** March 19, 2024

**TO:** Honorable Mayor and Commissioners  
City of Brunswick  
Brunswick, GA

**FROM:** Regina M. McDuffie, City Manager

**SUBJECT:** Financial Reports as of February 29, 2024 66.67%

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**General Fund  
February 29, 2024  
Cash Basis**

	Monthly	Year to Date	% of Budget	Amended Budget	% (over)under Budget
Revenues	2,141,241 *	16,890,610	83.32%	20,272,968	-16.65%
Expenditures	1,239,901	12,156,485	59.96%	20,272,968	6.70%
Net Revenues & Expenditures	901,340	4,734,125			
Cash Balance as of 02/29/2024	13,710,407	(Prime South \$1,289,092 GA Fund One \$12,421,315)			

<sup>\*</sup> includes \$5,706,143 property tax billing in September  
\$5,559,391 actually collected as of 02/29/2024

	LOST	LOST YTD	
Feb-24	705,246	6,636,871	August 2023 included a one-time adjustment of \$124,882 from Dept of Revenue for error on their part covering 09/22 thru 08/23
Feb-23	691,930	6,110,222	
Increase (Decrease)	13,316	526,649	
	1.92%	8.62%	

**Capital Projects - SPLOST VI  
As of February 29, 2024  
(04/01/2017-09/30/2020)**

	Total Expended 02/29/2024	Reimbursements Received		City Expended as of 02/29/2024	Original Budget Amount	Amended Budget Amount	Remainder (Overage)
Storm Drainage Improvements	4,726,518	242,814	<i>a</i>	4,483,704	3,243,750	4,551,750	68,046
Highway 17 Infrastructure	510,128	336,883	<i>b</i>	173,245	215,107	215,107	41,862
Wayfindings & Gateways	160,000	0		160,000	259,500	259,500	99,500
Cemetery Restoration/Renovation	259,500	0		259,500	259,500	259,500	0
Sidney Lanier Park Improvements	399,307	0		399,307	519,000	519,000	119,693
	14,063,969	3,960,463		10,103,506	9,124,607	10,432,607	329,101

*a* \$242,814 from Glynn County

*b* \$336,883 from GADOT Highway 17

Total Cash on Hand 02/29/2024 \$258,476
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**Capital Projects - SPLOST 22  
As of February 29, 2024  
(04/01/2023-03/01/2029)**

	Tier 1 Budget	City Expended as of 02/29/2024	(Over) Under Budget - Tier 1
Mill and Pave Various Streets	7,660,000	81,187	7,578,813
Storm Drainage Improvements	10,500,000	389,120	10,110,880
Sidewalk Installation and/or Replacement	850,000	38,860	811,140
City Building Improvements	500,000	36,996	463,004
Trails and Boardwalks	2,500,000	7,651	2,492,349
Public Works Equipment and Infrastructure Upgrades	300,000	26,559	273,441
Public Safety Replacement of Vehicles, Equipment, etc.	550,000	242,061	307,939
Ritz Theater Renovations	350,000	0	350,000
Mary Ross Park Development Project	3,000,000	286,044	2,713,956
Recreation Facility Improvements	2,200,000	0	2,200,000
Historic Squares Improvements	250,000	10,807	239,193
Cemetery Restoration	0	0	0
Orange Park Improvements	250,000	133,218	116,782
Integrated Software	250,000	0	250,000
Technology Upgrades	100,000	0	100,000
	29,260,000	1,252,503	28,007,497

Total Cash on Hand 02/29/2024 \$4,778,775	SPLOST Distributions Received	5,916,906.06
	<b>Interest Earned</b>	114,373.26
	Total Receipts since inception	<u>6,031,279.32</u>

Norwich Street Commons Fund	YTD	
	f/y/e 06/30/2024	Total since inception
Original Balance (Sale of Property 05/13/13)	0	487,500
Demolition Fees	0	8,049
Interest Income	12,633	43,815
<b>Revenues</b>	<b>12,633</b>	<b>539,364</b>
Expenditures	YTD	
	06/30/2024	Total since inception
Demolition Projects	0	40,012
Infrastructure	0	130,546
Police Substation	0	6,750
<b>Expenditures</b>	<b>0</b>	<b>177,308</b>
Net as of 02/29/2024	12,633	362,056
Cash @ 02/29/2024	\$ 362,056	

Roosevelt Harris - Multipurpose Center	YTD	
	f/y/e 6/30/2024	Cash Basis
<b>Total Budget:</b>	<b>439,347</b>	
Revenue FYTD		
Grants	92,809	
Transfer from General Fund	124,500	
Program Income	11,270	
Contributions	4,116	
Interest Income	62	Percent of Budget
Total Inflows	\$ 232,757	52.98%
Expenditures FYTD	251,536	57.25%
Net as of 02/29/2024	\$ (18,779)	
Cash Balance @ 02/29/2024	\$ 20,040	

**ARPA Fund:**

Initial Deposit received 06/07/2021	4,606,131	
2nd Deposit received 06/21/2022	4,606,131	
Interest Earned from inception	489,974	
Total funds received as of 01/31/2024	<u>9,702,236 *</u>	See allocations below

**Disbursements:**

Infrastructure-Road Improvements	1,556,464
Storm Drainage Improvements	250,000
Mary Ross Park Site Improvements	121,416
Back to Business Brunswick--DDA	723,213
Back to Business Brunswick-non DDA	117,000
Covid Housing Relief	110,000
Wifi Upgrades	9,007
Revenue Recovery	1,162,000
Total funds disbursed as of 02/29/2024	<u>4,049,100 **</u>

Cash Balance as of 02/29/2024 \$5,652,135

**Allocations (Preliminary)**

		Allocations Spent
Revenue Recovery	1,162,000	1,162,000
Storm Drainage Improvements	1,750,000	505,804
Housing Programs & Development	2,500,000	
Homelessness Prevention	250,000	110,000
Business Support/Relief	860,085	840,213
Coastal Community Health Services	330,000	
Transit Support	220,000	
Facility Improvements-Howard Coffin	600,000	
Road Improvements	1,300,660	1,300,660
Mary Ross Park Infrastructure	121,416	121,416
Unallocated Funds (includes interest earned \$489,974)	612,075	9,007
<b>Total Funds received as of 02/29/2024</b>	<u>9,706,236 *</u>	<u>4,049,100 **</u>

**Sanitation Fund:****Year Ending 06/30/2024**

	<u>Year to Date</u>
Sanitation Billing	2,164,469
Franchise Fees	41,224
Bad Debt - recovery	135
Interest Earned (Funds)	26,011
Penalties & Interest Earned	527
<u>Total Revenue (YTD)</u>	<u>2,232,366</u>
Operating Exp. YTD:	1,052,798
Other Landfill Expenses	15,970
<u>Total Expense (YTD)</u>	<u>1,068,768</u>
Operating Income (Loss)	<u>1,163,598</u>
Total Available Cash on Hand @ 02/29/2024	<u>943,827</u>
Restricted for Landfill	202,759

	<u>February 2024</u>	<u>YTD</u>
Trash Pickup	129,911	893,727
Illegal Refuse Clean Up	13,131	107,433
Street Sweeping	0	7,160
	<u>143,042</u>	<u>1,008,320</u>

<b>STORMWATER UTILITY FUND:</b>	<u>6/30/2024 (YEAR TO DATE)</u>
Stormwater Utility Fees	1,214,273
DNR Grant	77,860
Interest Earned	38,263
Penalties & Interest	1,764
<u>Total Inflows</u>	<u>1,332,160</u>
Expenditures:	
Operating	658,711
GMA Lease Payments	217,242
<u>Total Outflows</u>	<u>875,953</u>
Balance	456,207
<u>Cash Balance @ 02/29/2024</u>	<u>\$304,592</u>



**SUBJECT: Pay Adjustments for City Personnel**

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**COMMISSION ACTION REQUESTED ON:** April 3<sup>rd</sup>, 2024

**PURPOSE:** The City Commission is asked to approve funding to provide pay adjustments for city personnel to support stable employment, retention and recruitment. The pay adjustments are recommended to ensure that all city employees are compensated at a livable wage over the area median income. The adjustment will only impact employees at the lower level of the pay-scale primarily in Public Works.

**HISTORY:** The city administration recognizes the need to provide better pay and compensation to its workforce. In an effort to provide competitive wages and keep up with inflationary increases, city salaries have been continuously evaluated throughout the year. As we look to support Public Safety and other front line workers, the Public Works employees minimum salary was still below the median average wage of \$33,000 or \$15.86 per hour.

**FACTS AND ISSUES:** The City continues to evaluate wages and has worked to increase the minimum wage paid to city workers from \$12.08 in FY2021 to the proposed \$16.90.

**BUDGET INFORMATION:** The pay adjustment is proposed for the first full payroll in May 2024. The funding for fiscal year 2024 is \$37,000 including salaries and associated benefits; the full year impact of the adjustment is \$190,000 and will be included in the upcoming budget.

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**OPTIONS:**

1. Approve the funding for pay adjustments recommended by the City Manager.
  2. Do not approve the funding for pay adjustments recommended by the City Manager.
  3. Take no action at this time.
- 

**DEPARTMENT RECOMMENDATION ACTION:**

Approve the funding for pay adjustments recommended by the City Manager.

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**DEPARTMENT: City Manager**

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Prepared by: Regina M. McDuffie, City Manager

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**ADMINISTRATIVE COMMENTS:**


**No additional comment.**

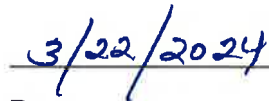
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**ADMINISTRATIVE RECOMMENDATION:**

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4. Approve the funding for pay adjustments recommended by the City Manager.

  
\_\_\_\_\_  
City Manager

  
\_\_\_\_\_  
Date



## **RESOLUTION NUMBER 2024-04**

### **RESOLUTION IN SUPPORT OF A BILL TO INTRODUCE LEGISLATION ESTABLISHING A NEW AD VALOREM TAX HOMESTEAD EXEMPTION IN THE CITY OF BRUNSWICK.**

**WHEREAS,** there is not a municipal homestead tax exemption applied to properties located within the City of Brunswick; and

**WHEREAS,** Pursuant to a majority of the qualified electors of a Municipality, Article VII, Section II, Paragraph III of the Georgia Constitution authorizes the Governing Authority of said Municipality to enact certain ad valorem tax exemptions; and

**WHEREAS,** Article VII, Section II, Paragraph II of the Georgia Constitution requires the Passage of local legislation prior to the call for a referendum vote on a municipal tax exemption; and

**WHEREAS,** the City wishes to provide for a new homestead exemption to property owners in the City within the meaning of and as fully permitted under the provisions of the Constitution of the State of Georgia; and

**WHEREAS,** the City of Brunswick desires that the General Assembly of Georgia, at the regular 2024 session, introduce and pass a local act authorizing the establishment of a new homestead exemption, upon approval in a special election by a majority of the qualified voters voting, which special election shall be held as provided in that local law, but in conformity with the requirements for special elections pursuant to Title 21 of the Official Code of Georgia.

**BE IT HEREBY RESOLVED,** that the Board of Commissioners for the City of Brunswick unanimously support the introduction of said legislation empowering the City to enact a homestead exemption in accordance with Article VII, Section II, Paragraph III of the Constitution of the State of Georgia.

**NOW, THEREFORE BE IT FUTHER RESOLVED,** that this resolution be effective upon adoption.

This \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF BRUNSWICK, GEORGIA**

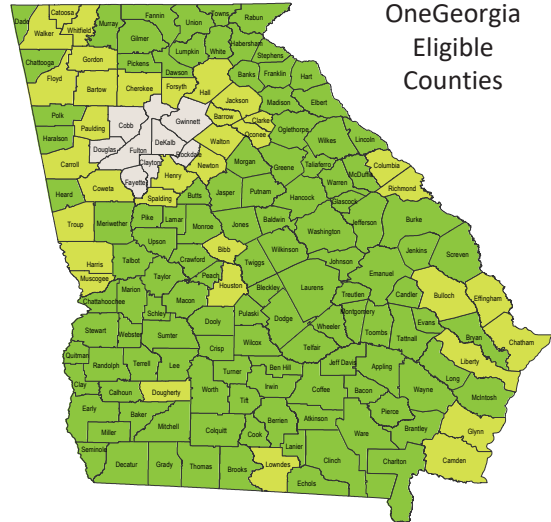
\_\_\_\_\_  
Cosby H. Johnson, Mayor

Attest: \_\_\_\_\_  
Naomi D. Atkinson, City Clerk



# Rural Workforce Housing Initiative

OneGeorgia  
Eligible  
Counties



## Objective

Georgia's Amended Fiscal Year 2023 Budget includes \$35.7 million for flexible funding to support workforce housing development in growing rural areas. Eligible activities include essential community infrastructure needed to support new housing development, land acquisition (subject to public ownership requirements), and construction finance for for-sale workforce housing.

## How It Works

- **Workforce housing funds will be awarded on a competitive basis to projects demonstrating:**
  - › Ongoing workforce housing needs
  - › Difficulty satisfying workforce needs in communities or regions with low unemployment; or
  - › A community or regional commitment to expand and improve existing housing stock
- **Awardees will be expected to demonstrate transformational change in workforce housing**

■ Eligible (116) Conditionally  
■ Eligible (35)  
■ Not Eligible (8)  
 Eligible: pop <50,000  
 Conditionally Eligible: pop 50,000-500,000

	Infrastructure Grants	Construction Financing Loans
Activity	Land and infrastructure development for rental or for-sale housing with a per unit cost \$125,000-290,000. Rental properties must be affordable for 100% Area Median Income renters for at least 10 years, provide 2 + bedrooms per unit, and essential services, including broadband	For-sale, single-family homes for use as primary residence with a sale price of between \$125,000-290,000 that is affordable for 100% Area Median Income homebuyers
Award	Maximum \$2.5 million grant	Maximum \$1 million loan
Match	No match required but leveraged resources expected	Yes. 60% of funds must come from other sources (50% Bank, 40% DCA, 10% Equity)

- **Infrastructure Grant Application Process**
  - › Infrastructure grants will be awarded at regular intervals through an ongoing, competitive grant cycle, subject to funding availability as follows:
    - January 12, 2024 for April award announcement
    - April 12, 2024 for June award announcement
  - › Infrastructure Grant Applications should be submitted online
  - › For more information, contact Gina Webb, OneGeorgia Authority Director, at [Gina.Webb@dca.ga.gov](mailto:Gina.Webb@dca.ga.gov)
- **Housing Construction Loan Application Process:**
  - › Loan applications will be accepted on a rolling basis until funds are expended
  - › For information on how to apply, contact Jimish Patel, Federal Grants and Program Manager, at [Jimish.Patel@dca.ga.gov](mailto:Jimish.Patel@dca.ga.gov)

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Infrastructure  
Grant Website



SCAN ME

Scan to Access  
Housing  
Construction  
Loan Website



SCAN ME