

CITY OF BRUNSWICK

601 Gloucester Street * Post Office Box 550 * Brunswick * Georgia * 31520-0550 * (912) 267-5500 * Fax (912) 267-5549

Cosby H. Johnson, Mayor
Felicia M. Harris, Mayor Pro Tem
Lance Sabbe, Commissioner
Kendra L. Rolle, Commissioner
Gwen Atkinson-Williams, Commissioner

City Attorney
Brian D. Corry

City Manager
Regina M. McDuffie

AGENDA

**BRUNSWICK CITY COMMISSION
REGULAR SCHEDULED COMMISSION MEETING
WEDNESDAY, MARCH 6, 2024 AT 6:00 P.M.
1229 NEWCASTLE STREET, 2nd FLOOR
&
STREAMED LIVE AT THE BELOW WEB ADDRESS:
<https://www.facebook.com/citybwkga>**

CALL TO ORDER **INVOCATION **PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

1. Adoption of March 6, 2024 Regular Meeting Agenda.

PUBLIC COMMENT(S)

RECOGNITION(S), PRESENTATION(S), & AWARD(S)

2. Proclamation Presentation to Chelsea Parker, Program Director for Safe Harbor Zach's Place, Recognizing March 17th – March 23rd as National Safe Place Week. (Encl. 1)
3. Presentation by Members of the Brunswick Tree Board Regarding Projects and Initiatives. (Encl. 2)

PUBLIC HEARING – NEW ALCOHOL BEVERAGE LICENSE(S) (A. Brown)

4.

New Alcohol License(s)			
Newcastle Wine	Owner: Brandon Boudreau	1328 Newcastle St.	Wine Specialty License

ITEM(S) TO CONSIDER FOR APPROVAL

5. Approval of February 21, 2024 Regular Scheduled Meeting Minutes. (subject to any necessary charges.) (N. Atkinson) (Encl. 3)
6. Consider Approval of Alcohol License Renewal for Cool on Cool, LLC. (A. Brown)
7. Consider Approval of Financial Reports as of January 31, 2024. (R. McDuffie) (Encl. 4)
8. Consider Approval of Resolution No. 2024-03 – Regarding the Full Expansion of Health Insurance Coverage as Provided by the Affordable Care Act. (R. McDuffie) (Encl. 5)
9. Consider Approval of the Agreement with Tyler Athletic Fields for \$700,000 for Howard Coffin Park Athletic Field Improvements. (G. Alberson) (Encl. 6)

EXECUTIVE SESSION

“Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator Rick Charnock at 912-267-5572 or email rcharnock@cityofbrunswick-ga.gov . Please give at least 48 hours’ notice to allow the City to make reasonable accommodations for those persons(s).”

Mayor and City Council of

Brunswick, Georgia

Proclamation

WHEREAS, young people face troubling issues in today's world, such as abuse, neglect, bullying and serious family matters; and

WHEREAS, youth need a safe haven from various negative influences; along with readily available resources to assist them when faced with circumstances that compromise their safety; and

WHEREAS, Safe Place is committed to providing opportunities for safety to all youth not only in Brunswick, but throughout the nation. This is done by ensuring an effective system of response for youth in crisis through public and private partnerships at a local, state and national level; and

WHEREAS, since the program inception in 1983, Safe Place has helped more than 359,000 youth and currently serves more than 1,500 communities across the country.

NOW, THEREFORE, BE IT RESOLVED, that I, Cosby H. Johnson, as Mayor of the City of Brunswick, along with my fellow Commissioners, do hereby recognize **March 17-23** as **"NATIONAL SAFE PLACE WEEK"** and call upon the residents of the City of Brunswick along with interested groups to promote awareness of, and volunteer involvement in, the Safe Place program.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Cosby H. Johnson, Mayor

Attest: _____
Naomi D. Atkinson, City Clerk

Date: March 6, 2024



Subject: Report from the City of Brunswick Tree Board on Completed and Upcoming Projects.

Brief summary of what you will address the Commission on:

Members of the City's Tree Board will update the Commission on various efforts and projects related to tree preservation in the City. This includes a report and results on the recent Arbor Day Celebration and GA Releaf Grant tree giveaway, and a brief summary about upcoming projects for this year, including the Georgia Forestry Commission's Technical Assistance Grant the City was recently awarded and the Urban Tree Resiliency Plan by The Nature Conservancy (funded by Wells Fargo).

Ashby Nix Worley

Tree Board Member

**OFFICIAL MINUTES
BRUNSWICK CITY COMMISSION
REGULAR SCHEDULED MEETING
WEDNESDAY, FEBRUARY 21, 2024
AT 6:00 P.M.**

1229 NEWCASTLE STREET, 2nd FLOOR

&

STREAMED LIVE AT THE BELOW WEB ADDRESS:

<https://www.facebook.com/citybwkga>

PRESENT: Honorable Mayor Cosby Johnson, Mayor Pro Tem Felicia Harris, Commissioner Kendra Rolle (*attended meeting virtually*), Commissioner Lance Sabbe and Commissioner Gwen Atkinson-Williams

CALL TO ORDER: Mayor Johnson - *meeting began at 6:01 p.m.*

INVOCATION: Reverend Craig Campbell, Zion Baptist Church

PLEDGE OF ALLEGIANCE: Recited in unison by all in attendance.

ADDENDUM TO AGENDA:

**

Commissioner Sabbe made a motion to add as item number seven (7) under item(s) to consider for approval “Consider Appointment of Planning and Appeals Commission Chairperson”; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

**

APPROVAL OF AGENDA

1. Adoption of February 21, 2024 Regular Scheduled Meeting Agenda.

Commissioner Sabbe made a motion to approve the above-referenced agenda with the aforementioned addendum, seconded by Commissioner Atkinson-Williams. Motion passed unanimously.

UPDATE

2. Update on Pinova/Hercules Properties. (*D. Bravo*)

Mark Johnson, Partner Gilbert Harrell Law Firm briefly addressed the commission regarding the Pinova site and introduced Tim Hassett, Consultant from GeoSyntech, Ron Kurtz, Senior Director of Operations, Andre Montgomery and Adrea Reimer all of whom gave a brief update on progress made on the decommissioning of Pinova site.

Following questions and responses the Commission thanked everyone for the updates.

PUBLIC HEARING – NEW ALCOHOL BEVERAGE LICENSE(S) (*A. Brown*)

3.

New Alcohol License(s)			
Hootenanny’s at the Yard	Owner: Kelly Hnatt Manager: Judd Foster	1708 Ellis St. Brunswick, GA	On premise consumption of beer and Wine. Sunday Sales

Mayor Johnson opened the floor for anyone wanting to speak in favor or opposition of the new alcohol license for **Hootenanny’s at the Yard**.

No one came forth to address the commission.

Commissioner Sabbe made a motion to approve the new alcohol license for **Hootenanny's at the Yard**; seconded by Mayor Pro Tem Harris. Motion passed unanimously.

ITEM(S) TO CONSIDER FOR APPROVAL

4. Approval of February 7, 2024 Regular Scheduled Meeting Minutes. *(subject to any necessary charges.) (N. Atkinson)*
Mayor Pro Tem Harris made a motion to approve the above-referenced minutes; seconded by Commissioner Rolle. Motion passed unanimously.
5. Consider Approval of 3210 Glynn Avenue Site Plan Approval. *(J. Hunter)*
Hal Hall, 106 Talahi Island Lane, addressed the Commission regarding the site plan in regard to traffic i.e. accessing Riverside and Norman Street
Following discussion, questions, and responses:
Commissioner Sabbe made a motion to approve the 90% site plan for 3210 Glynn Avenue; seconded by Commissioner Atkinson-Williams. Motion passed unanimously.
6. Consider Approval of Memorandum of Understanding (MOU) Between the City of Brunswick, Glynn County and Jekyll Island for Regional Assistance to Firefighter Grant to the Federal Emergency Management Agency (FEMA). *(M. Hardin)*
Mayor Pro Tem Harris made a motion to approve the above-referenced Memorandum of Understanding; seconded by Commissioner Rolle. Motion passed unanimously.
7. Consider Appointment of Planning and Appeals Commission Chairperson. *(J. Hunter)*
Commissioner Sabbe made a motion to appoint Grace Green as Chairperson for the Planning and Appeals Commission; seconded by Mayor Johnson. Motion passed by a vote of 4 to 1 with Mayor Pro Tem Harris opposing.

EXECUTIVE SESSION

There was not an executive session held during this meeting.

Mayor Pro Tem Harris made a motion to adjourn; seconded by Commissioner Sabbe. Motion passed unanimously.

MEETING ADJOURNED – *meeting adjourned at 8:12 p.m.*

/s/Cosby H. Johnson
Cosby H. Johnson, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson
City Clerk



INTEROFFICE MEMORANDUM

DATE: February 22, 2024

TO: Honorable Mayor and Commissioners
City of Brunswick
Brunswick, GA

FROM: Kathy D. Mills, CPA, Finance Director

SUBJECT: Financial Reports as of January 31, 2024 58.33%

**General Fund
January 31, 2024
Cash Basis**

	Monthly	Year to Date	% of Budget	Amended Budget	% (over)under Budget
Revenues	1,152,548 *	14,749,046	72.75%	20,272,968	-14.42%
Expenditures	1,954,898	10,907,953	53.81%	20,272,968	4.53%
Net Revenues & Expenditures	(802,350)	3,841,093			
Cash Balance as of 01/31/2024	12,941,336	(Prime South \$539,683 GA Fund One \$12,401,653)			

* includes \$5,706,143 property tax billing in September
\$5,480,744 actually collected as of 01/31/2024

	LOST	LOST YTD	
Jan-24	827,261	5,931,625	August 2023 included a one-time adjustment of \$124,882 from Dept of Revenue for error on their part covering 09/22 thru 08/23
Jan-23	803,099	5,418,292	
Increase (Decrease)	24,162	513,333	
	3.01%	9.47%	

Capital Projects - SPLOST VI
As of January 31, 2024
(04/01/2017-09/30/2020)

	Total Expended 01/31/2024	Reimbursements Received	City Expended as of 01/31/2024	Original Budget Amount	Amended Budget Amount	Remainder (Overage)
Storm Drainage Improvements	4,726,518	242,814	a	3,243,750	4,551,750	68,046
Highway 17 Infrastructure	510,128	336,883	b	215,107	215,107	41,862
Wayfindings & Gateways	155,000	0		259,500	259,500	99,500
Cemetery Restoration/Renovation	259,500	0		259,500	259,500	0
Sidney Lanier Park Improvements	399,307	0		519,000	519,000	119,693
	14,058,969	3,960,463		9,124,607	10,432,607	329,101

a \$242,814 from Glynn County

b \$336,883 from GADOT Highway 17

Total Cash on Hand 01/31/2024 \$368,701

Capital Projects - SPLOST 22
As of January 31, 2024
(04/01/2023-03/01/2029)

	Tier 1 Budget	City Expended as of 01/31/2024	(Over) Under Budget - Tier 1
Mill and Pave Various Streets	7,660,000	72,652	7,587,348
Storm Drainage Improvements	10,500,000	389,120	10,110,880
Sidewalk Installation and/or Replacement	850,000	34,710	815,290
City Building Improvements	500,000	36,996	463,004
Trails and Boardwalks	2,500,000	7,651	2,492,349
Public Works Equipment and Infrastructure Upgrades	300,000	24,732	275,268
Public Safety Replacement of Vehicles, Equipment, etc.	550,000	242,061	307,939
Ritz Theater Renovations	350,000	0	350,000
Mary Ross Park Development Project	3,000,000	144,601	2,855,399
Recreation Facility Improvements	2,200,000	0	2,200,000
Historic Squares Improvements	250,000	0	250,000
Cemetery Restoration	0	0	0
Orange Park Improvements	250,000	116,718	133,282
Integrated Software	250,000	0	250,000
Technology Upgrades	100,000	0	100,000
	29,260,000	1,069,241	28,190,759

SPLOST Distributions Received

5,259,393.00

Interest Earned

94,629.58

Total Receipts since inception

5,354,022.58

Total Cash on Hand 01/31/2024 \$4,284,781

Storm Drainage Improvements
Highway 17 Infrastructure
Wayfindings & Gateways
Cemetery Restoration/Renovation
Sidney Lanier Park Improvements

Mill and Pave Various Streets
Storm Drainage Improvements
Sidewalk Installation and/or Replacement
City Building Improvements
Trails and Boardwalks
Public Works Equipment and Infrastructure Upgrades
Public Safety Replacement of Vehicles, Equipment, etc.
Ritz Theater Renovations
Mary Ross Park Development Project
Recreation Facility Improvements
Historic Squares Improvements
Cemetery Restoration
Orange Park Improvements
Integrated Software
Technology Upgrades

Norwich Street Commons Fund	YTD	
	f/y/e 06/30/2024	Total since inception
Original Balance (Sale of Property 05/13/13)	0	487,500
Demolition Fees	0	8,049
Interest Income	11,097	42,280
Revenues	11,097	537,829
Expenditures	YTD	
	06/30/2024	Total since inception
Demolition Projects	0	40,012
Infrastructure	0	130,546
Police Substation	0	6,750
Expenditures	0	177,308
Net as of 01/31/2024	11,097	360,521
Cash @ 01/31/2024	\$ 360,521	

Roosevelt Harris - Multipurpose Center	YTD	
	f/y/e 6/30/2024	Cash Basis
Total Budget:	439,347	
Revenue FYTD		
Grants	92,809	
Transfer from General Fund	124,500	
Program Income	10,269	
Contributions	3,866	
Interest Income	62	
Total Inflows	\$ 231,506	Percent of Budget 52.69%
Expenditures FYTD	223,373	50.84%
Net as of 01/31/2024	\$ 8,133	
Cash Balance @ 01/31/2024	\$ 14,847	

ARPA Fund:

Initial Deposit received 06/07/2021	4,606,131	
2nd Deposit received 06/21/2022	4,606,131	
Interest Earned from inception	465,742	
Total funds received as of 01/31/2024	<u>9,678,004 *</u>	See allocations below

Disbursements:

Infrastructure-Road Improvements	1,556,464
Storm Drainage Improvements	250,000
Mary Ross Park Site Improvements	121,416
Back to Business Brunswick--DDA	683,021
Back to Business Brunswick-non DDA	117,000
Covid Housing Relief	110,000
Wifi Upgrades	9,007
Revenue Recovery	1,162,000
Total funds disbursed as of 01/31/2024	<u>4,008,908 **</u>

Cash Balance as of 01/31/2024 \$5,669,097

Allocations (Preliminary)

		Allocations Spent
Revenue Recovery	1,162,000	1,162,000
Storm Drainage Improvements	1,750,000	505,804
Housing Programs & Development	2,500,000	
Homelessness Prevention	250,000	110,000
Business Support/Relief	803,624	800,021
Coastal Community Health Services	330,000	
Transit Support	220,000	
Facility Improvements-Howard Coffin	600,000	
Road Improvements	1,300,660	1,300,660
Mary Ross Park Infrastructure	121,416	121,416
Unallocated Funds (includes interest earned \$413,328)	587,890	9,007
Total Funds received as of 01/31/2024	<u>9,625,590 *</u>	<u>4,008,908 **</u>

Sanitation Fund:**Year Ending 06/30/2024**

	Year to Date
Sanitation Billing	2,124,521
Franchise Fees	40,389
Bad Debt - recovery	135
Interest Earned (Funds)	21,155
Penalties & Interest Earned	527
Total Revenue (YTD)	2,186,727
Operating Exp. YTD:	905,388
Other Landfill Expenses	10,714
Total Expense (YTD)	916,102
Operating Income (Loss)	1,270,625
Total Available Cash on Hand @ 01/31/2024	1,045,188
Restricted for Landfill	201,893

	January 2024	YTD
Trash Pickup	126,521	890,337
Illegal Refuse Clean Up	14,404	108,706
Street Sweeping	1,161	8,321
	142,086	1,007,364

STORMWATER UTILITY FUND:**6/30/2024 (YEAR TO DATE)**

Stormwater Utility Fees	1,209,000
DNR Grant	77,860
Interest Earned	37,018
Penalties & Interest	1,744
Total Inflows	1,325,622
Expenditures:	
Operating	643,005
GMA Lease Payments	213,080
Total Outflows	856,085
Balance	469,537
Cash Balance @ 01/31/2024	\$282,731



Roosevelt Lawrence Center

		Jan-24	YTD
Account	Account Description	Transactions	Transactions
Fund 100 - General Fund			
Function 6130 - Neighborhood & Community Service			
51			
51-1100	Salaries & Wages	3,629.77	43,811.18
51-1200	Temporary Employees	.00	.00
51-1300	Overtime	.00	1,622.29
51-2100	Group Insurance	864.33	6,050.31
51-2200	FICA	273.35	3,419.24
51-2400	Pension	.00	.00
51 - Totals		\$4,767.45	\$54,903.02
52			
52-1250	Contractual Expense	.00	1,856.00
52-1300	Technical Services	.00	332.04
52-2210	Repair / Maint Building	.00	.00
52-2211	Repair / Maint Equipment	.00	201.50
52-2300	Rentals	.00	.00
52-3201	Cable	186.34	1,241.40
52-3205	Telephone	279.48	1,956.16
52-3600	Dues and Fees	26.84	413.90
52 - Totals		\$492.66	\$6,001.00
53			
53-1100	General Supplies/Materials	.00	1,988.79
53-1115	Uniforms	.00	63.65
53-1135	Custodial Supplies	.00	357.71
53-1210	Water/Sewerage	261.82	1,367.66
53-1230	Electricity	1,788.79	9,666.32
53-1300	Food/Misc	.00	.00
53-1600	Small Equipment	.00	.00
53-1700	Other Supplies	.00	1,583.75
53 - Totals		\$2,050.61	\$15,027.88
54			
54-2300	Furniture and Fixtures	.00	.00
54 - Totals		\$0.00	\$0.00
Function 6130 - Neighborhood & Community Service Totals		\$7,310.72	\$75,931.90
Fund 100 - General Fund Totals			

RESOLUTION NO. 2024-03

A RESOLUTION TO REQUEST THE GENERAL ASSEMBLY AND GOVERNOR OF GEORGIA ACCEPT FEDERAL MEDICAID FUNDING AND IMPLEMENT THE FULL EXPANSION OF HEALTH INSURANCE COVERAGE AS PROVIDED BY THE AFFORDABLE CARE ACT

WHEREAS, the City Commission of Brunswick, Georgia, represents all the citizens of Brunswick, Georgia; and

WHEREAS, roughly 3,000 people in Glynn county do not have health insurance coverage and would be eligible if Georgia accepted federal Medicaid funding to expand coverage; and

WHEREAS, Georgia's Medicaid program has very restrictive eligibility criteria that currently excludes approximately 500,000 low-income Georgians from receiving comprehensive, affordable health insurance coverage to provide for personal well-being and financial stability; and

WHEREAS, expanding Medicaid would be good for Georgia's economy – creating 56,000 jobs in Georgia each year and boosting the state's economic output by \$6.5 billion by supporting the healthcare industry, jobs, and Georgia's overall economy, dwarfing future projected costs to Georgia; and

WHEREAS, Georgians are already paying federal taxes toward expanding Medicaid and state leaders have ignored billions of dollars meant to pay for Georgians' health coverage. The American Rescue Plan (ARP) Act passed in March 2021 makes the financial benefit to Georgia even greater. Through the increased federal match in the ARP for states that expand Medicaid, Georgia would receive enough money to have an excess of approximately \$700 million that it could reinvest in the state – no strings attached; and

WHEREAS, expanding Medicaid would give Georgia's rural communities the lifeline they so desperately need. Expanding Medicaid could create 12,000 jobs and \$1.3 billion in new economic activity in Georgia's rural communities each year. Rural hospitals in Georgia are struggling because they treat so many patients who lack health insurance and cannot afford high out-of-pocket costs. Seven rural hospitals have closed since 2013 and more than half of the remaining hospitals are financially vulnerable to closure; and

WHEREAS, expanding Medicaid would help the City of Brunswick thrive. Medicaid expansion would increase the number of insured members of our community, improve the financial footing of health care providers and hospitals who treat our residents, and bring new economic activity to our city. The improved finances of local health care providers and hospitals acts as an economic multiplier, creating community-based jobs, and buoying the hospitality, retail, transportation, and real estate sectors of our local economy; and

WHEREAS, expanding Medicaid would help Georgia recover from the Coronavirus pandemic. Uninsured adults faced a higher risk of exposure to COVID-19 due to the types of jobs they are more likely to hold. Many of these low-wage workers are not offered benefits from their employer but worked in essential front-line jobs that kept our community moving during the pandemic. Medicaid

allows Georgians that are sick or have lost their jobs due to the pandemic to receive quality, affordable health care coverage they get back on their feet again. Medicaid expansion has been shown to reduce insurance-related disparities, creating optimism surrounding the potential impact of the Affordable Care Act on the health of the poor.

NOW THEREFORE BE IT RESOLVED that the City Commission of Brunswick, Georgia calls upon the General Assembly and the Governor of Georgia to accept Federal Medicaid funds and fully expand insurance coverage pursuant to the Affordable Care Act during the next session of the General Assembly.

ADOPTED this 6th day of March 2024.

Cosby H. Johnson, Mayor

Felicia M. Harris, Mayor Pro Tem

Kendra L. Rolle, Commissioner

Lance Sabbe, Commissioner

Gwen Atkinson-Williams, Commissioner

ATTEST:

Naomi D. Atkinson, City Clerk



SUBJECT: HOWARD COFFIN PARK ATHLETIC FIELD IMPROVEMENTS

COMMISSION ACTION REQUESTED ON: March 6, 2024

PURPOSE:

Authorization for the City of Brunswick to move forward with baseball/softball field reconstruction at Howard Coffin Park

HISTORY:

Howard Coffin Park is the City's largest park and the home of the City's recreation department. There are four baseball/softball fields among the park's amenities. These fields are used by the recreation department, local sports teams, and other local organizations.

The baseball fields consist of dirt infield areas and grassed outfield areas. The fields are in very poor condition due to their age and lack of proper maintenance. The infield areas are not graded properly and do not drain well following rainfall events. The outfield areas are infested with weeds and other invasive plants which makes for a poor playing surface.

FACTS AND ISSUES:

The City has been awarded a grant from the Governor's Office of Health and Safety for improvements throughout Howard Coffin Park. The grant amount is \$2.1 Million and the City is matching \$600,000 from ARPA funding, resulting in a total project budget of \$2.65 Million. The scope of the project includes field turf improvements, field lighting improvements, and other improvements throughout the park.

The Public Works Department issued a Request for Proposals for pricing of the field improvements. Two responses were received. One of the responses included natural turf on the baseball fields as well as the soccer fields. The second response from Tyler Athletic Fields included natural turf on the baseball fields along with synthetic surfacing on the soccer field. The portion of the agreement pertaining to the synthetic soccer field installation was approved at the February 7 commission meeting.

The scope of the field turf improvements includes re-grading of all four baseball/softball fields. The infield areas will be graded for proper drainage and reconstructed to provide a smooth playing surface which will drain water properly. The outfield areas will be regraded and planted

with Bermuda sod, and a warning track will be added at the perimeter of each field. New bases, home plates, and pitching rubber will be installed at the proper dimensions at each field.

The contractor is ready to begin work on the baseball fields upon approval of the agreement.

BUDGET INFORMATION:

The total contract price for the athletic field improvements is \$1,520,000 which includes the reconstruction of all four baseball/softball fields, new natural turf on the soccer game field, and construction of the synthetic soccer practice field.

The amount of \$820,000 approved at the Feb. 7 commission meeting was for the installation of the synthetic soccer fields and natural turf on the soccer game field.

The remaining cost of \$700,000 will cover the cost of the baseball/softball field reconstruction.

The funding for the field improvements will come from grant funds. The total project budget is \$2.7 M, including the \$600,000 local match. A spreadsheet is attached to illustrate the grant funding for the project.

OPTIONS:

1. Approve the remainder of the agreement with Tyler Athletic Fields in the amount of \$700,000 for baseball/softball field improvements at Howard Coffin Park.
2. Do not approve the remainder of the agreement with Tyler Athletic Fields in the amount of \$700,000 for baseball/softball field improvements at Howard Coffin Park.
3. Take no action at this time.

DEPARTMENT RECOMMENDATION ACTION:

Approve the remainder of the agreement with Tyler Athletic Fields in the amount of \$700,000 for baseball/softball field improvements at Howard Coffin Park.

DEPARTMENT: Engineering

Prepared by: Garrow Alberson, Director of Engineering and Public Works

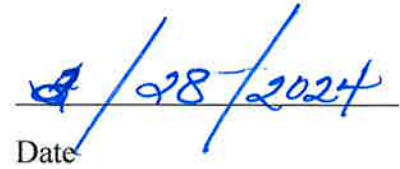
ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

Approve the remainder of the agreement with Tyler Athletic Fields in the amount of \$700,000 for baseball/softball field improvements at Howard Coffin Park.



City Manager



Date

HOWARD COFFIN PARK IMPROVEMENT GRANT

Summary of Funding Sources & Uses

FUNDING USES	\$\$ Amount
Athletic Field Improvements	\$ 1,520,000
Field Lighting Improvements - GA Power	\$ 400,000
Electrical Service & Connections	\$ 75,000
Dugout / Scoring Stand Roofs	\$ 39,000
Bleachers (soccer field)	\$ 22,800
Bleacher Shade Structures	\$ 220,000
Basketball Courts	\$ 135,000
Sidewalks / Bridge	\$ 60,000
Restroom Building	\$ 210,000
Netting Along Ditch	\$ 15,000
Soccer Goals	\$ 12,000
Park Signage	\$ 10,000
 TOTAL PROJECT COSTS	 \$ 2,718,800
 CURRENT FUNDING SOURCES	
Grant Funding - Howard Coffin Park	\$ 2,124,808
Local Match - ARPA funds	\$ 600,000
 TOTAL CURRENT FUNDING	 \$ 2,724,808
 Project under (over) budget	 \$ 6,008



Tyler Athletic Fields
11321 Doran Rd.
Whitehouse, OH 43571
419-206-9042

City Of Brunswick, GA
Howard Coffin Park

The following quote is for work performed at Howard Coffin Park as described in reference to RFP.

Removal of existing grass and ground cover on all playing fields; Soil amendments if determined necessary;
Grading and surface preparation of field areas;
Grading and drainage improvements at soccer field;
Installation of irrigation system expansion at soccer practice field; Installation of new turf on all playing fields

Field 1 Renovations

- Verify and mark existing irrigation heads.
- Remove existing outfield turf (approx. 25,000ft²) using a GKB combinator (combinator pulverizes and removes existing turf into topsoil to be used later)
- Install up to 230 tons of USGA root zone mix to increase favorable soil conditions and added drainage.
- Grade outfield using laser guided equipment to guarantee positive surface drainage.
- Install approx. 25,000ft² of big roll TifTuff Bermuda grass
- Roll, Fertilize, and top dress new turf using USGA Sand
- Install 10' warning track around perimeter of outfield using crushed shale stone.
- Cultivate infield skin area, remove lip around back edge, laser grade infield at .5% conical grade to promote positive surface water run off.
- Transit homeplate and reset base anchors to proper measurements.

Field 2 Renovations

- Verify and mark existing irrigation heads.
- Remove existing outfield turf (approx. 23,000ft²) using a GKB combinator (combinator pulverizes and removes existing turf into topsoil to be used later)
- Install up to 200 tons of USGA root zone mix to increase favorable soil conditions and added drainage.
- Grade outfield using laser guided equipment to guarantee positive surface drainage.
- Install approx. 23,000ft² of big roll TifTuff Bermuda grass
- Roll, Fertilize, and top dress new turf using USGA Sand
- Install 10' warning track around perimeter of outfield using crushed shale stone.
- Cultivate infield skin area, remove lip around back edge, laser grade infield at .5% conical grade to promote positive surface water run off.
- Transit homeplate and reset base anchors to proper measurements.



Tyler Athletic Fields
11321 Doran Rd.
Whitehouse, OH 43571
419-206-9042

Field 3 Renovations

- Verify and mark existing irrigation heads.
- Remove existing outfield turf (approx. 60,000ft²) using a G B combinator (combinator pulverizes and removes existing turf into topsoil to be used later)
- Install up to 550 tons of USGA root zone mix to increase favorable soil conditions and added drainage.
- Grade outfield using laser guided equipment to guarantee positive surface drainage.
- Install approx. 60,000ft² of big roll Tifftuff Bermuda grass -Roll, Fertilize, and top dress new turf using USGA Sand
- Install 10' warning track around perimeter of outfield using crushed shale stone.
- Cultivate infield skin area, remove lip around back edge, laser grade infield at .5% conical grade to promote positive surface water run off.
- Transit homeplate and reset base anchors to proper measurements.

Field 4 Renovations

- Verify and mark existing irrigation heads.
- Remove existing outfield turf (approx. 57,000ft²) using a G B combinator (combinator pulverizes and removes existing turf into topsoil to be used later)
- Install up to 460 tons of USGA root zone mix to increase favorable soil conditions and added drainage.
- Grade outfield using laser guided equipment to guarantee positive surface drainage. -Install approx. 57,000ft² of big roll Tifftuff Bermuda grass
- Roll, Fertilize, and top dress new turf using USGA Sand
- Install 10' warning track around perimeter of outfield using crushed shale stone
- Cultivate infield skin area, remove lip around back edge, laser grade infield at .5% conical grade to promote positive surface water run off.
- Transit homeplate and reset base anchors to proper measurements.

Soccer Game Field

- Verify and mark existing irrigation heads.
- Remove existing field turf (approx. 61,000ft²) using a G B combinator (combinator pulverizes and removes existing turf into topsoil to be used later)
- Install up to 600 tons of new USGA root zone to achieve proper grade and eliminate water issue in southeast corner.
- Grade field using laser guided equipment to guarantee positive surface drainage. -Install approx. 61,000ft² of big roll Tifftuff Bermuda grass
- Roll, Fertilize, and top dress new turf using USGA Sand



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Practice Soccer Field

- Verify and mark existing irrigation heads.
- Remove existing field turf (approx. 61,000ft²) using a GKB combinator (combinator pulverizes and removes existing turf into topsoil to be used later) -Install up to 600 tons of new USGA root zone to achieve propergrade
- Grade field using laser guided equipment to guarantee positive surface drainage. -Install approx. 61,000ft² of big roll Tifftuff Bermuda grass
- Roll, Fertilize, and top dress new turf using USGA Sand

The price to complete the above mentioned scope of work is \$976,000

Material. \$607,000

Removal/Labor/Mobilization. \$369,000

Jake Tyler



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Addenda 1

Install New Synthetic Soccer Field

Install new synthetic Soccer field to replace existing practice soccer field. (design can be changed picture is for reference only)

Total \$800,000

(See image next page)

New total Project cost \$1,676,000

Revised
12/23



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City of Brunswick, Georgia
Howard Coffin Park

12/15/2023

Addendum #1

The following addendum is for deductions to the work scoped out for Howard Coffin Park

Spoil removal from existing baseball/softball field/ Soccer fields

-Spoils to be stock piled in parking lot and all material to be moved off site by city

USGA Sand to be replaced by using local native soils with comparable drainage capabilities

Bid amount. \$976,000

Addendum #1 -\$156,000

New bid total \$820,000

Prepared by:

Jake Tyler
Owner



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Additional:

ANNUAL MAINTENANCE PLAN

Baseball/Softball Fields

October-November Maintenance plan

Laser grade infield skin to correct low spots developed by seasonal play and keep infields draining properly.

Verify base measurements

Repair mound and batters box areas

Aerify and top dress outfield grass areas using same USGA sand.

Total Cost Annually. \$24,000

Soccer Fields

October-November Maintenance plan

Aerify and top dress fields using same USGA sand

Total Cost Annually \$8,000