



Brunswick Police Department



Employee Commendation

If you would like to commend an employee of the Brunswick Police Department, please print this form and fill out. You may drop it off or mail to at the Brunswick Police Department Headquarters located at 206 Mansfield Street, Brunswick, GA, 31520. You may also commend an employee by writing the Chief of Police directly at the same address. Verbal commendations may be given to any department supervisor. Your comments will be reviewed by the concerned commanding officer and the commended employee.

The Brunswick Police Department thanks you for your interest and for taking the time to complete this form.

1. Date of contact with employee: _____
 Time of contact with employee: _____ a.m. p.m.
 Location of contact (address, cross streets, or business name, etc.): _____

2. Employee's name, badge number (if known) and assignment (if known):
- | Name | Badge Number | Assignment |
|-------|--------------|------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

3. What initiated your contact with the employee?
- | | |
|--|--|
| <input type="checkbox"/> Police response to your call | <input type="checkbox"/> Pick up property |
| <input type="checkbox"/> Traffic stop | <input type="checkbox"/> Visit to a or by a detective |
| <input type="checkbox"/> Traffic collision | <input type="checkbox"/> Made a report at the police station |
| <input type="checkbox"/> Witness at a police investigation | <input type="checkbox"/> Other: _____ |

4. What would you like to commend about the employee's performance?
- _____
- _____
- _____
- _____
- _____

(Continue on Page 2 Supplement Form if additional space is needed.)

Print your name _____ Signature _____
 Address _____ City/Zip _____
 Telephone Number _____
