



## City of Brunswick Job Description

<b>Job Title:</b>	Lifeguard – Seasonal Role	<b>FLSA:</b>	Non - Exempt
<b>Department/Div:</b>	Parks & Recreation	<b>EEO-4 Code:</b>	PARA
<b>Reports to:</b>	Aquatics Specialist	<b>Date:</b>	03/2024
<b>Supervises:</b>	None		
<b>Pay:</b>	<b>\$15.45</b>		

### JOB SUMMARY

Responsible for preventing, recognizing, and responding to emergencies at BRPD aquatic facility and for providing care for injuries and illnesses until advanced medical personnel arrive and take over. Candidates must be able to ensure safety to patrons by minimizing or eliminating hazardous situations or behaviors. This person will need to be able to solve on-the-job issues by utilizing effective critical thinking and decision-making skills and possess the ability to work with diverse populations.

### MAJOR DUTIES

1. Recognize and respond effectively in emergency situations by activating the Emergency Action Plan (EAP).
2. Actively guard and scan the pool area at all times. Refrain from socializing while guarding.
3. Provide excellent customer service and maintain a positive, friendly attitude.
4. Provide a welcoming environment for all patrons.
5. Ensure safety of all aquatic patrons by enforcing all safety rules and regulations in a personable and professional manner.
6. Be on time and cover all assigned hours.
7. Dress and appearance are consistent with BRPD standards including wearing your swimsuit, guard shirt, whistle, hip pack with breathing barrier and tube while on duty.
8. Prepare facility for opening as described in lifeguard shift procedures.
9. Prepare facility for closing as described in lifeguard shift procedures.
10. Complete pool chemical log and report balances or concerns to the supervisor.
11. Check the pool for hazardous conditions when arriving.
12. Document any incidents and/or injuries.
13. Attend and participate in regular in-service trainings.

14. Maintain a clean and tidy workspace.
15. Performs other duties as assigned, in support of customer needs and organizational objectives.

#### **KNOWLEDGE REQUIRED BY THE POSITION**

1. Ability to swim and to perform lifesaving procedures associate with swimming incidents.
2. Skilled in teaching swimming lessons.
3. Ability to respond in an emergency with calm and objective judgement.
4. Ability to communicate clearly (orally and in writing) and diplomatically with members of the staff, customers, guests, and members of the community.
5. Willingness and ability to demonstrate commitment to the job, team and organization.
6. Ability to serve as a positive role model and to help create a positive work environment which encourages individual and team growth and development. Ability to assist in positive conflict resolution. Ability to effectively balance the needs of the organization with those of the individual employee.
7. Ability to anticipate problems and proactively resolve them. Ability to apply problem solving skills, considering all reasonable alternatives, and make recommendations for problem resolution.
8. Ability to manage multiple tasks, and to be flexible in changing priorities.
9. Physical ability to perform tasks required by the position to include climbing lifeguard towers and water slide tower, maintaining balance on slippery surfaces, stooping, kneeling, crouching, bending, reaching, standing, walking, lifting up to 60 pounds, grasping and fingering dials and controls to check and adjust pool chemistry or backwash valves, visual acuity to inspect dials and controls and to notice inconsistencies and observe behavior, and to inspect work; ability to work outdoors in heat; ability to hear sufficiently to hear calls for help above many voices and ability to speak; ability to wear a respirator when using chemicals and to use care is handling acids necessary to pool maintenance; ability to compare data, to analyze, compile, coordinate activities, and to synthesize data and formulate explanatory reports regarding facility usage.
10. Willingness and ability to perform other related duties as assigned, in support of customer needs and organizational objectives.

#### **SUPERVISORY CONTROLS**

The Aquatic Specialist assigns work in terms of general instructions. The specialist spot-checks completed work for compliance with procedures, accuracy, and propriety of the final results.

## **GUIDELINES**

Guidelines include and department and city policies and procedures. These guidelines are generally clear and specific but may require some interpretation in application.

## **COMPLEXITY/SCOPE OF WORK**

- The work consists of related pool maintenance duties. Inclement weather contributes to the complexity of the position.

## **CONTACTS**

- Contacts are typically with co-workers, other city personnel, and members of the public.
- Contacts are typically to give or exchange information, provide services, and resolve problems.

## **PHYSICAL DEMANDS/ WORK ENVIRONMENT**

- Required to remain alert to dangerous situations while swimming, standing, walking, bending, crouching, or stooping. The employee frequently lifts light objects, climbs ladders, and uses tools or equipment requiring a high degree of dexterity.
- Work is typically performed outdoors, occasionally in cold or inclement weather. The employee is exposed to dust, dirt, grease, machinery with moving parts, and irritating chemicals. Work requires the use of protective devices such as masks, goggles, gloves,

## **SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

None.

## **MINIMUM QUALIFICATIONS**

- Applicants must be 16 years of age or older.
- ARC CPR and Lifeguard required.
- Safe driving record and valid driver's license.
- Pre-employment drug screening and physical examination required. Motor Vehicle Records history and Criminal Background check required.

*The City of Brunswick is an Equal Opportunity and E-Verify employer.*