



## City of Brunswick Job Description

<b>Job Title:</b>	Special Equipment/ Sweeper Operator	<b>FLSA:</b>	Non-Exempt
<b>Department/Div:</b>	Public Works	<b>EEO-4 Code:</b>	Serv
<b>Reports to:</b>	Public Works Superintendent	<b>Date:</b>	3/2024
<b>Supervises:</b>	None		
<b>Salary:</b>	\$16.00 - \$20.39/hr		

### JOB SUMMARY

This position is responsible for operating a variety of construction and maintenance equipment necessary for the accomplishment of various public works construction, maintenance and repair projects. An incumbent in this position may be designated "Equipment Operator II" or "Equipment Operator III."

### MAJOR DUTIES

1. Operates a variety of equipment in the maintenance and repair of city streets and related infrastructure.
2. Operates a front-end loader, vacuum truck, dump truck, sweeper, tractor and bush hog,
3. Inspects equipment prior to use to ensure that it is in proper operating condition; checks brakes, mirrors, lights, air pressure, etc.
4. Performs equipment maintenance duties such as lubricating, greasing, and checking belts, hoses, air pressure, oil, gas and other fluids.
5. Cleans and makes minor adjustments and repairs to equipment.
6. Maintains city rights-of-way.
7. Digs graves at cemetery.
8. Repairs water and sewer lines.
9. Mows grass and cuts weeds; maintains flower beds and other landscaping.
10. Hauls materials and equipment to work site.
11. Operates a variety of hand and power tools.
12. Flags traffic at work sites.
13. Performs manual labor duties as needed.
14. Performs related duties.

### KNOWLEDGE REQUIRED BY THE POSITION

1. Knowledge of city policies, procedures, and safety rules and regulations.
2. Knowledge of traffic laws.
3. Knowledge of equipment operation principles.
4. Knowledge of equipment maintenance principles.
5. Skill in operating a variety of heavy and light equipment.
6. Skill in operating power tools such as chain saws and weed eaters.
7. Skill in the use of tools such as a shovel, pick and rake.

8. Skill in defensive driving techniques.

## **SUPERVISORY CONTROLS**

The Public Works Superintendent assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

## **GUIDELINES**

Guidelines include city and department policies and procedures, safety rules and regulations, traffic laws, and supervisory instructions. These guidelines are generally clear and specific but may require some interpretation in application.

## **COMPLEXITY/SCOPE OF WORK**

- The work consists of related equipment operation duties. Inclement weather, equipment breakdowns, and traffic contribute to the complexity of the work.
- The purpose of this position is to operate a variety of equipment in support of department operations. Successful performance helps ensure safe, attractive, and well-maintained city infrastructure.

## **CONTACTS**

- Contacts are typically with co-workers, other city employees, and the general public.
- Contacts are typically to give or exchange information and provide services.

## **PHYSICAL DEMANDS/ WORK ENVIRONMENT**

- The work is typically performed while sitting, standing, walking, stooping, bending, or crouching. The employee occasionally lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, and must be able to distinguish between shades of color.
- The work is typically performed outdoors. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, and inclement weather. The work requires the use of protective devices such as masks, goggles, and gloves.

## **SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

None.

## **MINIMUM QUALIFICATIONS**

- High school diploma or equivalent required.
- Commercial Driver's License required.
- At least two years of related experience required.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.

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