



City of Brunswick Job Description

Job Title:	Crew Member	FLSA:	Non-Exempt
Department/Div:	Parks and Recreation	EEO-4 Code:	Serv
Reports to:	Parks and Recreation Director	Date:	10/03/2023
Supervises:	None		
Salary:	\$16.00/hour		

JOB SUMMARY

This position participates in the maintenance of Howard Coffin Park and fields.

MAJOR DUTIES

1. Participates in the maintenance of Howard Coffin Park.
2. Participates in mowing, weed eating, and edging activities.
3. Participates in the collection of litter.
4. Participates in the removal of leaves, limbs, and other debris.
5. Operates mowers, weed eaters, chain saws, pole saws, and other related equipment.
6. Assists with storm cleanup activities.
7. Performs related duties.
8. Performs tasks related to sports field maintenance (e.g., dragging/raking fields; lining/painting fields; irrigation system operation/maintenance; weed control applications etc.). Preparing the fields for sports practice and games.
9. The Parks and Recreation Crew Member is assigned work in terms of general instructions.

KNOWLEDGE REQUIRED BY THE POSITION

1. Knowledge of parks maintenance principles and practices.
2. Knowledge of equipment operation principles and practices.
3. Knowledge of work safety guidelines.
4. Skill in the use of a variety of ground maintenance equipment.
5. Skills in oral and written communication.

SUPERVISORY CONTROLS

The Supervisor assigns work in terms of general instructions. The coordinator spot-checks completed work for compliance with procedures, accuracy and propriety of the final results.

GUIDELINES

Guidelines include safe work practices, equipment operating instructions, and city and department policies and procedures. These guidelines are generally clear and specific but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related parks maintenance duties. Inclement weather contributes to the complexity of the position.
- The purpose of this position is to participate in the maintenance of Howard Coffin Parks. Success in this position contributes to the provision of a safe and well-maintained environment for city employees, residents and visitors.

CONTACTS

- Contacts are typically with co-workers, other city personnel, and members of the general public.
- Contacts are typically to give or exchange information, provide services, and resolve problems.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while standing, walking, bending, crouching, or stooping. The employee frequently lifts light objects, climbs ladders, and uses tools or equipment requiring a high degree of dexterity.
- Work is typically performed outdoors, occasionally in cold or inclement weather. The employee is exposed to dust, dirt, grease, machinery with moving parts, and irritating chemicals. Work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- High school diploma or equivalent required.
- More than three years of related experience required.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.

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