**GBLBA Board
February 20, 2024 Meeting
Old City Hall
MINUTES**

**Present:** Felicia Harris, Jill Wright, Allen Booker, John Dow Jr.

Absent: Kendra Rolle, Audrey Gibbons, Walter Rafolski

**Staff:** John Hunter, Taylor Ritz, Russ Marane

**Call to Order:** Chairwoman Felicia Harris called the meeting to order at 4:10 PM.

**Approval of the Agenda:** Agenda was reviewed. Mr. Booker made a motion to approve the agenda. Ms. Wright seconded. A vote was taken, and the motion was approved 4-0.

**Citizen Comments: None**

**Items of Business:**

* Mr. John Dow Jr. has been approved as the county’s new citizen appointee to the GBLBA.
* January 16, 2024 Minutes were reviewed. Ms. Wright made a motion to approve the minutes and Mr. Booker seconded. A vote was taken and the motion was approved 3-0. Mr. Dow Jr. abstained.
* Mr. Hunter gave an update on 1315 Union St. The property has been sold, Mr. Corry has purchase price in escrow to disperse.
	+ $500 will go to Wells Fargo and ~$13,000 will go to the Land Bank.
	+ Ms. Wright requests Mr. Hunter and Ms. Ritz pursue PR for this closing.
	+ New owner has 36 months from when he files building permits to complete rehab.
* Ms. Harris called for nominations for electing a Vice Chair and Treasurer
	+ Ms. Harris stated Mr. Rafolski nominated Allen Booker for Vice Chair
	+ Ms. Harris nominated Taylor Ritz for Treasurer
	+ Mr. Dow Jr. motioned to approve Mr. Allen Booker for Vice Chair and Ms. Taylor Ritz for Treasurer. Ms. Wright seconded the motion. A vote was taken and the motion was approved 4-0.
* Ms. Ritz presented a discussion on a possible logo for the LBA
	+ Ms. Wright stated there should be iconography representative of Brunswick (like the bridge, but not the bridge)
	+ Other suggestions included map graphics or a house. Board members will send logo ideas to Ms. Ritz before the next meeting.
* Ms. Ritz presented a draft budget
	+ Board members requested finding out if the LBA is permitted to accept in-kind and/or monetary donations and if the LBA can apply for grants to cover operational expenses.
* Ms. Ritz requested a $50 monthly stipend to use a Google voice phone number for her work number. Mr. Dow Jr. motioned to approve starting immediately, Mr. Booker seconded. A vote was taken, and the motion passed 4-0.
* The bank access policy was discussed.
	+ Mr. Dow Jr. motioned to remove Julie Martin as a signatory, to add Taylor Ritz as a signatory and order her a charge card, and to create an online banking account/
	+ Mr. Booker seconded, a vote was taken and the motion passed 4-0 subject to approval from Mr. Brian Corry.

**Discussion:**

* Ms. Wright requested an update on the Niles Ave property.
	+ Mr. Hunter said the property has been released.
* Ms. Wright requested Ms. Ritz work on a monthly report for each meeting to keep Board members informed.
* Ms. Harris requested packets for all Board members containing by-laws, policies, etc. for LBA.

**Adjournment: Meeting adjourned at 5:25PM.**