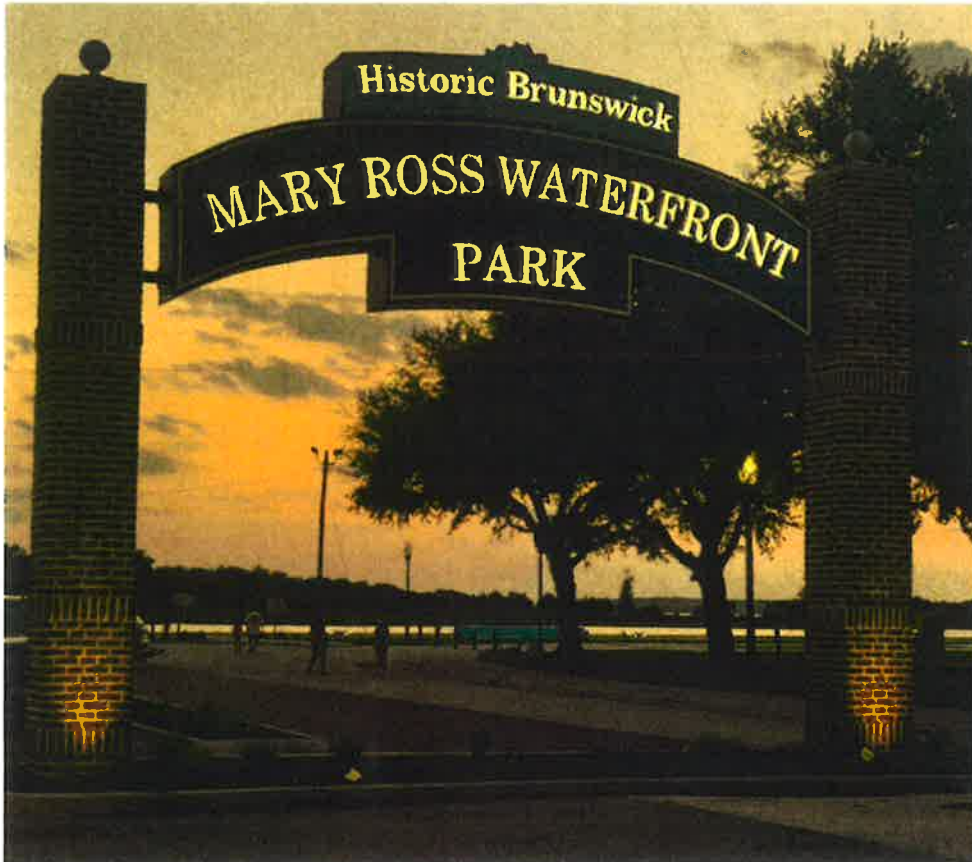




City of Brunswick

FY2025

Proposed Budget



Premier Coastal City of Georgia

City of Brunswick

List of Principal Officials FY 2025

Mayor & Commissioners

Mayor	Cosby H. Johnson
Mayor, Pro-Tem South Ward	Felicia Harris
Commissioner, North Ward	Kendra Rolle
Commissioner, North Ward	Gwen Atkinson-Williams
Commissioner, South Ward	Lance Sabbe

Appointed Officials

City Manager	Regina M. McDuffie
Assistant City Manager	Jeremiah Bergquist
City Clerk	Naomi Atkinson
City Attorney	Brian Corry
Finance Director	vacant
Municipal Court Judge	Chris O'Donnell
Municipal Court Clerk	Mandy Sapp
Chief of Police	Kevin Jones
Fire Chief	Tim White
City Engineer/ Public Works Director	Garrow Alberson
Planning & Development	John Hunter
Economic Development	Vacant
Neighborhood & Community Services	David Bravo
Downtown Development	Mathew Hill
Human Resources Manager	Sagrario Thomas
Information System Manager	William Bilancio
Project Manager	Tim Nelson



CITY OF BRUNSWICK

601 Gloucester Street * Post Office Box 550 * Brunswick * Georgia * 31520-0550 * (912) 267-5500

Cosby H. Johnson, Mayor
Felicia M. Harris, Mayor Pro Tem
Kendra L. Rolle, Commissioner
Lance Sabbe, Commissioner
Gwen Atkinson-Williams, Commissioner

City Attorney
Brian D. Corry

City Manager
Regina M. McDuffie

May 1, 2024

RE: Fiscal Year 2025 Proposed Budget

Honorable Mayor & Commissioners,

The City has great opportunities ahead and continues to raise the bar to provide exemplary services to the citizens, residents, and visitors. Our community has been fortunate to record continued growth in the major revenue areas that support our operations. The Fiscal Year 2025 budget provides resources to support the city workforce and new services for our citizens. The proposed general fund budget is \$22,773,044 an 12.3% increase from the approved budget for last fiscal year.

Our goal for this year is to continue improving internal processes and efficiencies through technological enhancements, reinforcing our workforce, and supporting equipment needs. Increases in expenditures are proposed to support personnel costs and added services. Funding for capital outlays is reduced due to availability of SPLOST funding. Funding levels to outside agencies were maintained.

Revenues: The budgeted revenues for FY2025 are 12.3% more than annual revenue projections for the current year and 5.2% more than revenues collected in 2023. Property taxes are conservatively budgeted despite projected growth of more than 8.0% in the digest. Sales taxes are projected to be up nearly \$1.0 million compared to the previous budget but only 5.7% over actual collections in fiscal year 2023. Insurance Premium Tax is projected to increase slightly. Building Permits and Municipal Court fines are expected to increase in the upcoming fiscal year due to new developments and additional court activities, respectively.

The use of funds for revenue recovery from the America Rescue Plan Act budgeted last fiscal year for Housing development and the start-up of public transportation will be rolled into separate funds to provide proper accounting for grant and operational funding.

The budget includes \$750,000 from the City's undesignated fund balance which remains at a healthy level and increased by more than \$2.0 million based on the 2023 audit. The fund balance is also sufficient to fund the city's cashflow.

Proposed Personnel Changes: The budget includes seven (7.0) full-time employees for personnel to support the city's new housing initiative and additional right of way maintenance workers. The Deputy Marshall position is proposed to be moved from the Police Department to Code Enforcement to provide better oversight and align responsibilities. Over \$2.4 million is budgeted to support higher health premiums and pension costs to ensure that the fund continues to provide adequate funding for future liabilities.



CITY OF BRUNSWICK

601 Gloucester Street * Post Office Box 550 * Brunswick * Georgia * 31520-0550 * (912) 267-5500

Cosby H. Johnson, Mayor
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Lance Sabbe, Commissioner
Gwen Atkinson-Williams, Commissioner

City Attorney
Brian D. Corry

City Manager
Regina M. McDuffie

Proposed Operational Changes: New Housing programs and transit operations are funded as additional services. The proposed budget includes all salary increases which were approved in the current fiscal year plus a 3% increase for all employees mid-year. We will continue to provide resources to effectively enhance employee retention and recruitment in public safety, public works, and other critical areas. Our goal is to provide competitive salaries and better benefits to attract the best and brightest to our staff.

Despite rising costs and inflation, the city's financial condition remains strong, and projections are favorable. Downtown developments are continuing, and the availability of SPLOST funds to support major capital needs will improve the city's economic health. My goal is to continue to encourage efficiency and strong productivity from the city's workforce to meet the needs of the community. Your continued support and consideration of the proposed budget is appreciated.

Sincerely,

Regina M. McDuffie

Regina M. McDuffie, City Manager

Budget Acronyms

FY - Fiscal Year

LOST - Local Option Sales Tax

SPLOST - Special Purpose Local Option

FTE - Full-Time Equivalent

ROW - Right of Way

CDBG - Community Development Block Grant

CDBG-DR Community Development Block Grant-
Disaster Recovery

DDA - Downtown Development Authority

HCP - Howard Coffin Park

NCS - Neighborhood Community Services

RHC - Roosevelt Harris Center

RLC - Roosevelt Lawrence Center

City of Brunswick
FY 2024-25 Proposed Budget
Budget Summary

Budget Highlights

Budget Schedule

Revenue Summary

Revenue Chart

Expenditure Summary

Expenditure Chart

Personnel Cost Chart

Authorized Position

Proposed Position Change Summary

Fixed Asset Summary



FY 2025 Budget Highlights

Proposed General Fund Budget -

\$22,773,044 12.3%

Revenues

Property Taxes -	\$5.8 million	28.9%
Sales Taxes -	\$10.0 million	50.2%
Other Taxes -	\$4.2 million	20.9%
Total Taxes -	\$20.0 million	88.05%

Appropriated Fund Balance - \$750,000

Increases in Municipal Court, Building Permit and Rental revenues

Expenses

Authorized Personnel - 244 FT, 9 PT

Budgeted - 227

Additional personnel - 8 Full Time Equivalent

(4) Public Works personnel for ROW Maintenance

(4) Housing Development positions

3% COLA increase - effective December 1st

Key Initiatives

Housing Development / Community Revitalization

MicroTransit System Administration

Street Maintenance & Debris Removal Personnel

Additional Highlights

\$160,000 Purchase of Axon Public Safety Equipment for Police Dept.

\$30,000 - Administration of Short-Term Rentals

\$75,000 in additional funding for legal processing

\$75,000 for funding for the Land Bank

\$50,000 - continued support for Front Line employees incentives

FY 2025 Proposed SPLOST Allocation

\$200,000 - Purchase of Fire Vehicle Apparatus (1 year payment)

Total cost - \$1.5 - \$1.7 million

\$75,000 - Public Safety Facility Assessment / Study

\$286,000 - Purchase of (6) Police Vehicles

(2) Patrol, (2) CID, (2) Support Services

\$299,000 - Purchase of Public Works Vehicles

Dump Truck, Storage Shed, Street vehicle / equipment

\$150,000 - Ritz Theatre HVAC System replacement

\$350,000 - Accounting Software

\$1,360,000 - Total FY 2025 SPLOST Projects



BUDGET SCHEDULE FY2025

EVENT DESCRIPTION

COMPLETION DATE

BUDGET MEETING (review of budget process & distribution of budget information)

with Department Heads **9:00 A.M.**

THURSDAY, MARCH 07, 2024

PHASE I - BUDGET SCHEDULE

Department Budget Preparation Meetings

Week of MARCH 11th, 2024

Submission of Department/Agency Budget Requests

THURSDAY, MARCH 28th , 2024

Including all forms

Departmental Budget Hearings & 9 AM - 12 PM
Agencies Budget Hearings 2 PM - 5 PM

WEEK OF APRIL 8th

PHASE II - BUDGET SCHEDULE

Budget Review

WEEK OF APRIL 15th

Budget Revisions Prepared

WEEK OF APRIL 19th

Budget Revisions Back from Depts

TUESDAY, APRIL 24th

PHASE III - FINAL BUDGET PREPARATION

Budget presentation to Commissioners

WEDNESDAY, MAY 1ST, 2024



BUDGET SCHEDULE FY 2025



EVENT DESCRIPTION

COMPLETION DATE

PROPOSED BUDGET APPROVAL

WEDNESDAY, MAY 15TH

Public Notice on Proposed Budget*
(Availability and Public Hearing)

WEDNESDAY MAY 22ND, 2024

Commissioner's Budget Reviews

WEDNESDAY May 29TH
WEDNESDAY June 5TH

Public Hearing on Budget**

WED., JUNE 5TH, 2024
Prior to REGULAR MEETING

BUDGET APPROVAL BY COMMISSIONERS **Budget Resolution Required with all funds**

TUESDAY, JUNE 18TH, 2024
REGULAR MEETING

Approved Budget sent to departments

MONDAY, JULY 1ST

NOTE: Department hearings will be held in the 2nd Floor conference room

Commission meetings will be held at Old City Hall. Commission Budget reviews TBD.

Public Hearing will be held at Old City Hall.

* Advertisement must be seven (7) full days prior to the Public Hearing

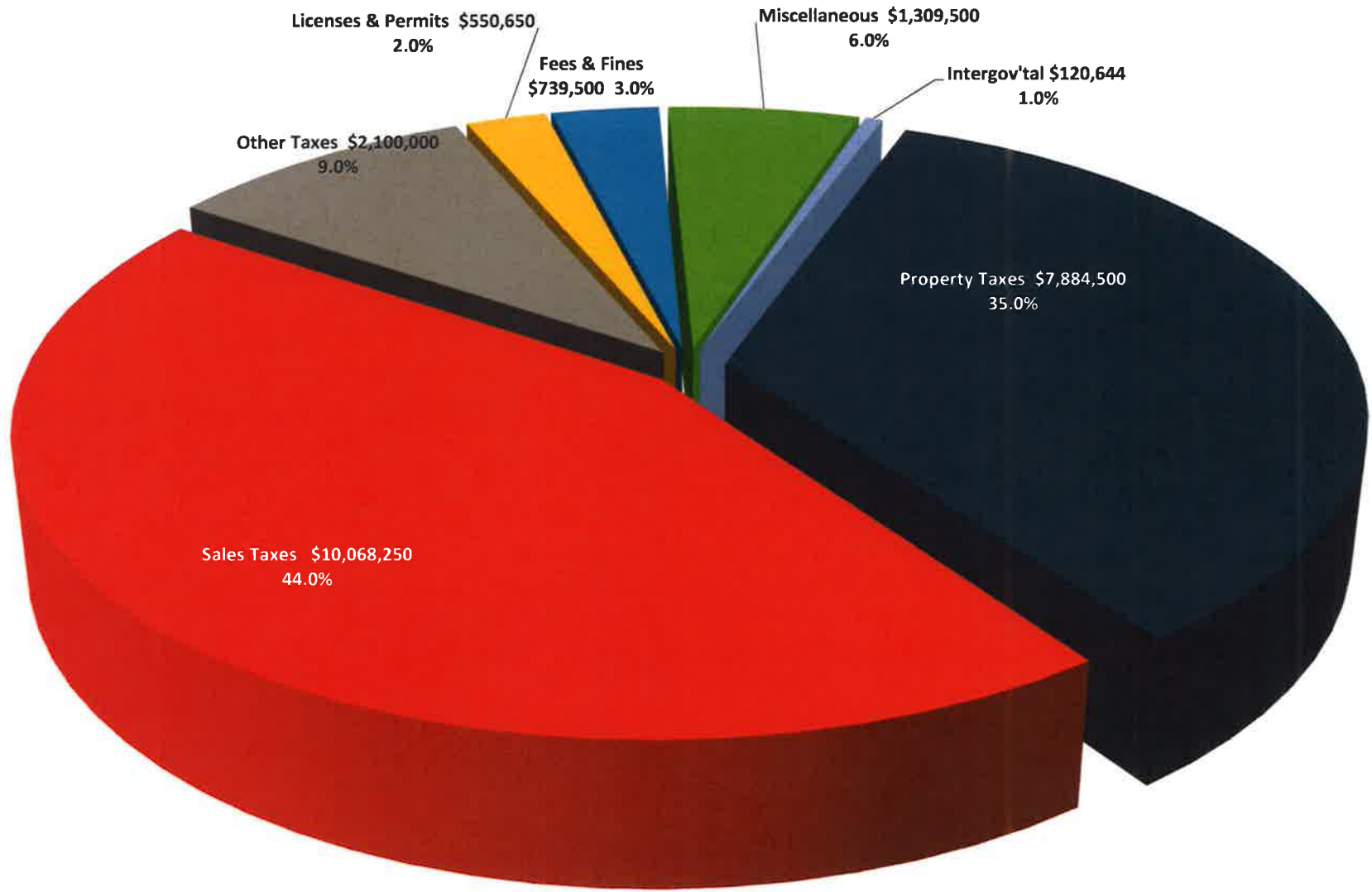
** Public Hearing must be seven (7) full days prior to final budget approval

CITY OF BRUNSWICK

FY 2025 Proposed Budget

	Actual Budget 2022	Actual Budget 2023	Approved Budget 2024	Proposed Budget 2025	% Change FY24-25	% Change FY23-25
General Fund Revenues						
General property taxes	\$ 6,632,764	\$ 7,212,660	7,420,000	\$ 7,884,500	6.26%	9.31%
Sales & Use taxes	8,703,728	9,520,485	9,000,000	10,068,250	11.87%	5.75%
Alcohol taxes	487,310	461,545	460,000	455,000	-1.09%	-1.42%
Business taxes	1,331,133	1,259,169	1,320,000	1,520,000	15.15%	20.71%
Penalties & Interest	146,990	121,148	125,000	125,000	0.00%	3.18%
Recording & Other Fees	22,035	19,781	16,474	25,000	51.75%	26.38%
Sub-Total Taxes	\$ 17,323,960	\$ 18,594,788	18,341,474	\$ 20,077,750	9.47%	7.98%
Business licenses	\$ 286,201	\$ 282,378	280,550	\$ 281,650	0.39%	-0.26%
Permits	124,985	143,444	164,400	266,500	62.10%	85.79%
Penalties & Interest on Delinquent	1,703	2,681	1,900	2,500	31.58%	-6.75%
Sub-Total Licenses & Permits	\$ 412,889	\$ 428,503	446,850	\$ 550,650	23.23%	28.51%
CDBG Subgrants	\$ 20,103	\$ 74,816	15,000	\$ 0	-100.00%	-100.00%
Other Federal & State Grants	662,356	826,311	33,000	25,000	0.00%	-96.97%
Local payments in lieu of taxes	70,892	55,350	70,000	70,000	0.00%	26.47%
State road maintenance fees	25,646	25,646	25,644	25,644	0.00%	-0.01%
Sub-Total Intergovernmental	\$ 778,997	\$ 982,123	143,644	\$ 120,644	-16.01%	-87.72%
Public safety fees	\$ 124,007	\$ 134,525	129,250	\$ 156,000	20.70%	15.96%
Recreation fees	20,068	33,182	20,000	83,000	315.00%	150.14%
Cemetery fees	168,270	121,555	135,000	122,000	-9.63%	0.37%
Other fees	22,605	3,777	3,000	3,000	100.00%	-20.57%
Sub-Total Fees	\$ 334,950	\$ 293,039	287,250	\$ 364,000	26.72%	24.22%
Municipal Court fines	\$ 192,090	\$ 179,388	250,000	\$ 350,000	40.00%	95.11%
Parking tickets	1,785	605	500	500	0.00%	-17.36%
Sub-Total Fines	\$ 193,875	\$ 179,993	250,500	\$ 350,500	39.92%	94.73%
Property rentals	\$ 23,810	\$ 23,954	24,000	\$ 124,000	416.67%	417.66%
Insurance refunds	500	42,697	10,000	25,000	150.00%	-41.45%
Interest income	69,186	335,177	160,750	350,000	117.73%	4.42%
Other revenues	146,995	353,901	48,500	50,500	4.12%	-85.73%
Sales of property & equipment	0	0	10,000	10,000	0.00%	100.00%
Sub-Total Miscellaneous Revenues	\$ 240,491	\$ 755,729	253,250	\$ 559,500	120.93%	-25.97%
Long Term Debt	\$ 0	\$ 0	0	\$ 0	0.00%	0.00%
Interfund Transfers	\$ 0	\$ 217,194	0	\$ 0	0.00%	0.00%
Transfer In -CHIP Grant	0	0				
GMA Capital Lease Proceeds	0	196,768	0	0	0.00%	0.00%
	\$ 0	\$ 413,962	0	\$ 0	0.00%	0.00%
Appropriated Fund Balance	\$ 0	\$ 0	550,000	\$ 750,000	0.00%	0.00%
ARPA - Revenue Recovery	\$ 0	0	\$ 4,123,624	\$ 0	0.00%	0.00%
TOTAL REVENUES	\$ 19,285,162	\$ 21,648,137	20,272,968	\$ 22,773,044	12.33%	5.20%
TOTAL REVENUES (including ARPA)			24,396,592			

**City of Brunswick
FY 2025 Budget
General Fund Revenues - \$22,773,044**

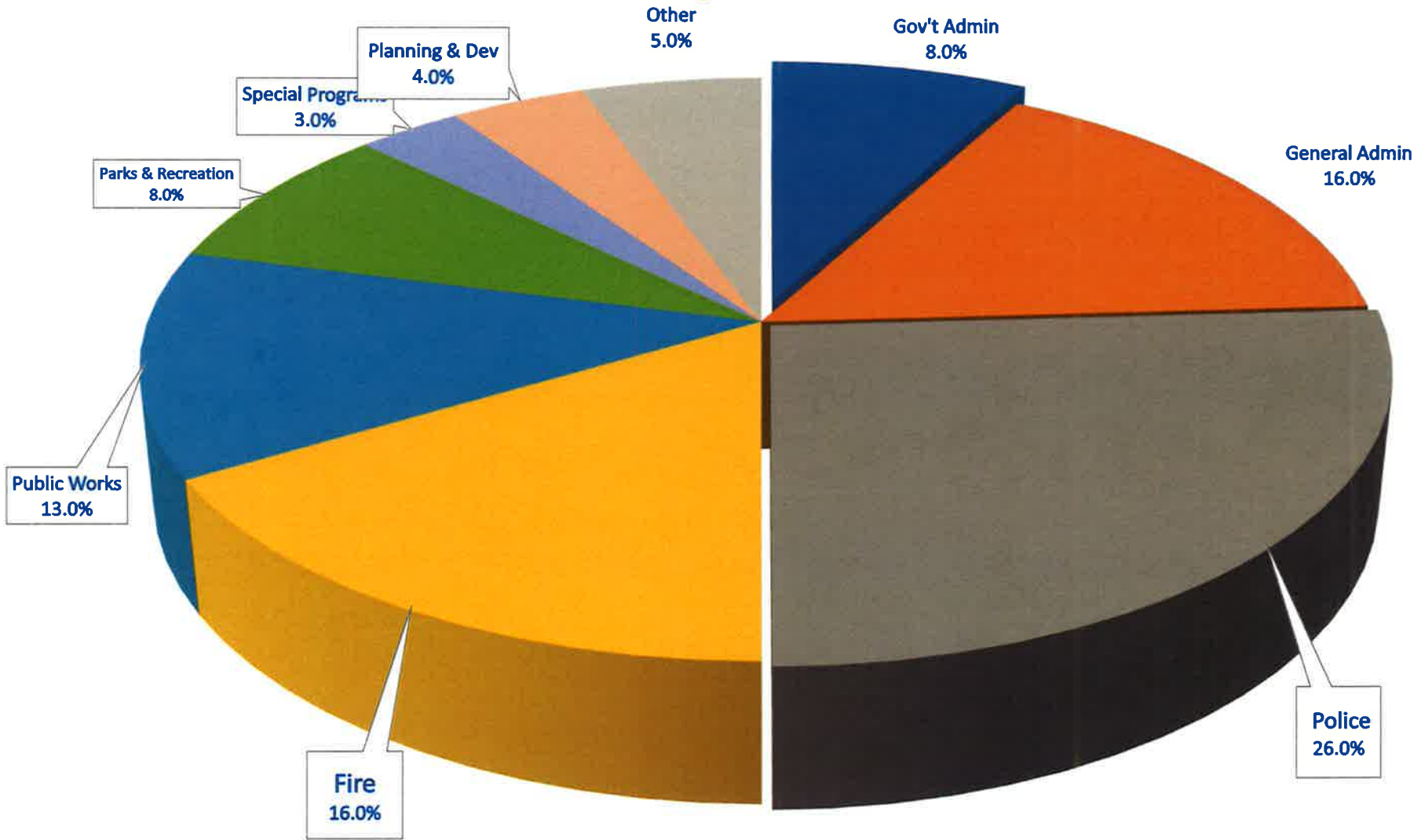


CITY OF BRUNSWICK

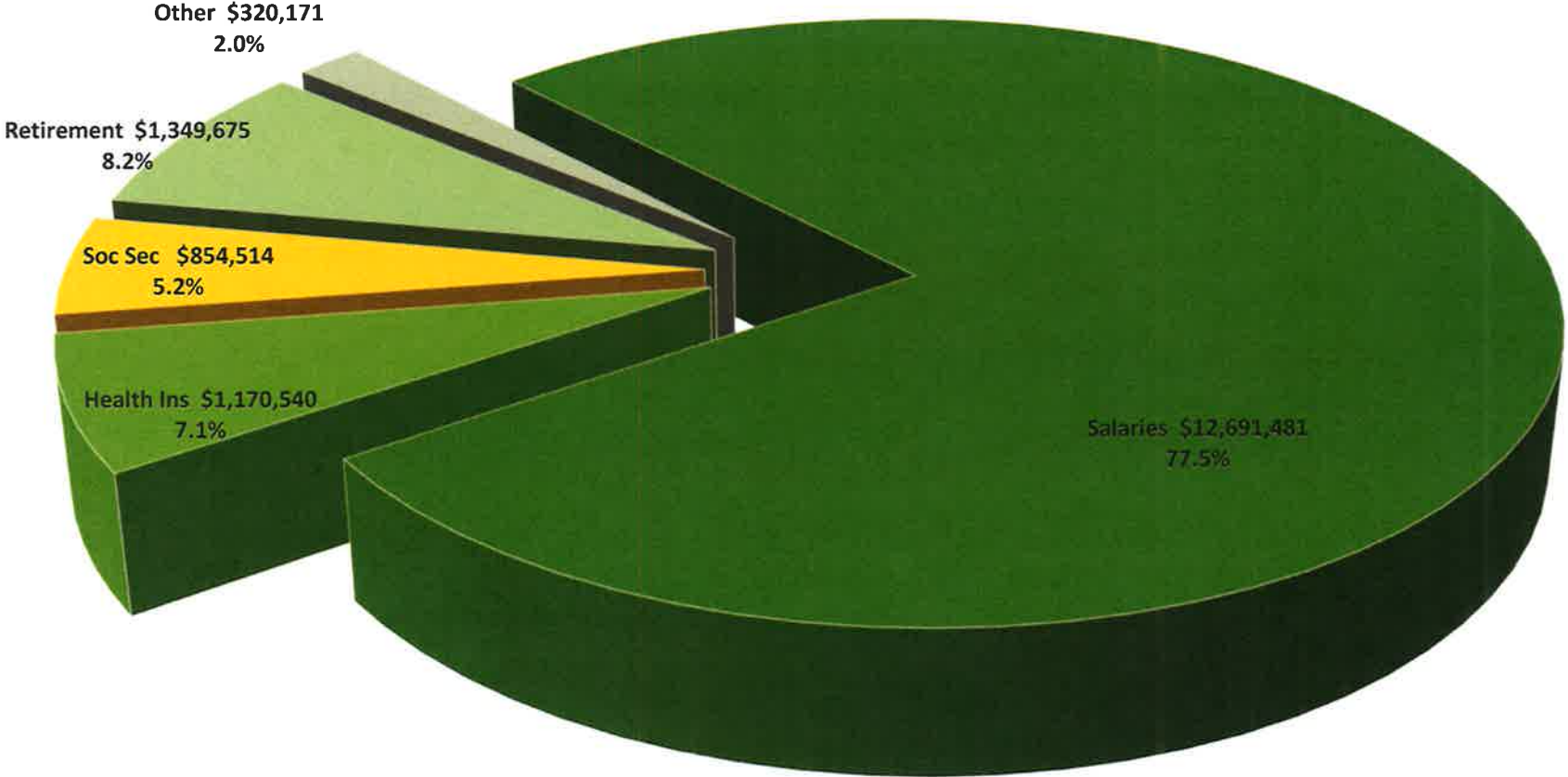
FY 2025 Proposed Budget

	Actual Budget 2022	Actual Budget 2023	Approved Budget 2024	Proposed Budget 2025	% Change
General Fund Expenditures					
City Commission	\$ 131,767	\$ 132,368	\$ 227,454	\$ 195,847	-13.90%
City Clerk	197,223	187,062	232,756	179,573	-22.85%
City Manager	293,327	416,881	486,381	535,086	10.01%
Finance	379,150	415,277	413,952	445,456	7.61%
Administrative Services	688	0	210,000	320,171	0.00%
Legal	125,452	130,521	152,900	218,000	42.58%
Information Technology	435,383	596,252	589,486	732,581	24.27%
Human Resources	117,013	171,286	222,306	228,950	2.99%
Tax Collection	90,758	83,159	137,924	148,328	7.54%
General Gov't Buildings	301,407	345,010	227,350	240,740	5.89%
General Administration	1,876,519	2,013,145	1,859,500	2,042,000	9.81%
Municipal Court	155,430	172,875	177,092	209,703	18.41%
Sub-Total General Government	\$ 4,104,117	\$ 4,663,836	\$ 4,937,101	\$ 5,496,435	11.33%
Police Department	\$ 4,818,460	5,427,054	\$ 5,399,858	5,889,618	9.07%
Fire Department	2,547,118	3,309,503	3,361,935	3,750,392	11.55%
Public Works	1,881,305	2,601,205	2,140,225	2,525,091	17.98%
Sub-Total Public Safety	\$ 9,246,883	\$ 11,337,762	\$ 10,902,018	\$ 12,165,101	11.59%
Cemeteries	\$ 288,026	\$ 262,683	\$ 248,707	332,194	33.57%
Formerly Neighborhood Services	160,214	166,979	143,733	189,933	32.14%
Recreation	0	87,171	1,177,849	815,821	100.00%
Parks & Ground Maintenance	566,787	739,570	757,874	860,323	13.52%
Planning & Code Enf	393,378	458,322	568,719	724,041	27.31%
Economic Development	182,105	126,883	231,023	212,196	-8.15%
Sub-Total Other Departments	\$ 1,590,510	\$ 1,841,608	\$ 3,127,905	\$ 3,134,508	0.21%
Housing Programs & Dev	0	0	2,500,000	230,000	-90.80%
Business Support / Relief	0	0	803,624	0	100.00%
HCP Facility Improvements	0	0	600,000	0	100.00%
Transit Services	0	0	220,000	500,000	127.27%
Sub-Total ARPA-Revenue Recovery	0	0	4,123,624	\$ 730,000	-82.30%
Transfers to Other Funds	\$ 2,292,498	\$ 1,356,390	\$ 1,305,944	\$ 1,247,000	-4.51%
TOTAL EXPENDITURES	\$ 17,234,008	\$ 19,199,596	\$ 20,272,968	\$ 22,773,044	12.33%
TOTAL EXPENDITURES (including ARPA)			24,396,592		

**City of Brunswick FY 2025 Budget
General Fund Expenditures - \$22,773,044
by Service Area**



**City of Brunswick FY2025 Budget
Cost of Personnel
\$16,386,081**



City of Brunswick FY 2025 Budget

Authorized Personnel

by Purpose Total: 244 FT, 12 PT

Commission

Mayor	1
Commissioner	4

Government Administration

Clerk	2
City Manager	4
Finance	5
Human Resources	3

General Administration

Information Tech	5
Tax Collection	2
Municipal Court	2

Neighborhood Srvs	All Divisions	10
Housing Program		4
Recreation	All Divisions	14

Public Works	All Divisions	57
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Planning & Development

Planning & Code Enf	9
Economic Dev	2

Fire	All Divisions	56
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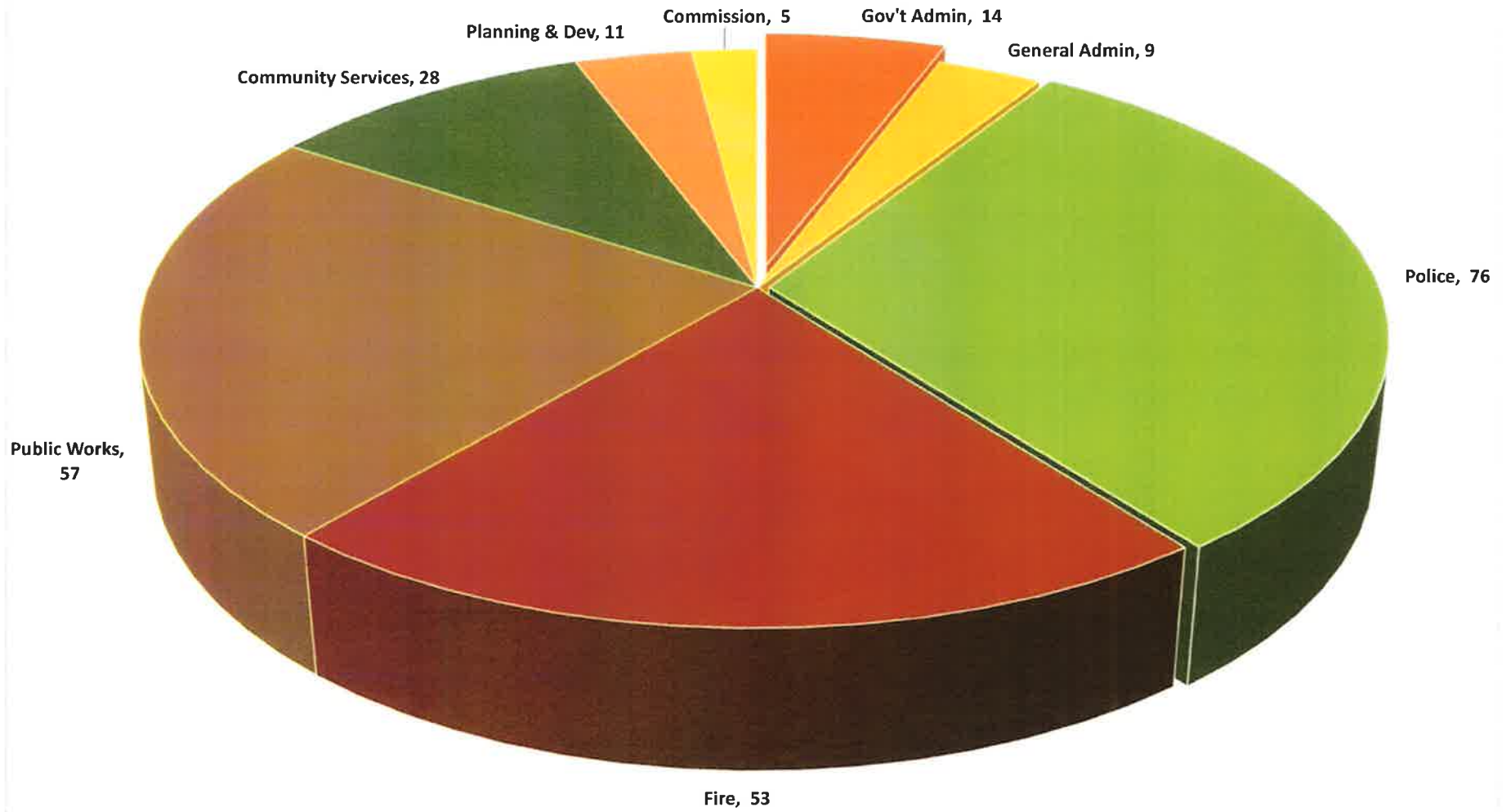
Police	All Divisions	76
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TOTAL	256
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City of Brunswick FY 2025 Budget

Authorized Personnel

by Purpose Total: 244 FT, 12 PT



City of Brunswick

Summary of Requested Personnel / Operational Changes

Requested Position Changes

Department	Position	Paygrade	Cost (Salary & Benefits)	Notes
Housing Development				
	Housing Manager		\$ 75,000.00	Added Personnel for Housing Development
	Program Liason		\$ 60,923.08	
	Housing Inspector		\$ 56,692.31	
	Intake Specialist		\$ 49,076.92	
Public Works				
	ROW Maintenance Workers (4)		\$ 140,608.00	Additional Maintenance Crew
Police Department				
	Deputy Marshall		\$ -	Transfer to Planning / Code Enf
Fire Department				
	Convert (2) FTE to (4) PT		\$ -	No significant budget impact
	Total Cost of All Requests		\$ 382,300.31	
	Total Salaries & Benefits		\$ 438,307.30	

Proposed 3% Adjustment

Increased Salary Costs	\$ 279,259.00
Increased Benefit Costs	\$ 40,911.44
Total Additional Costs	\$ 320,170.44



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1535 - Information Technology					
Function 1535 - Information Technology					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	1,249.44	1,050.00	.00	1,000.00
54-2400	Computers	9,782.17	12,000.00	12,000.00	12,000.00
<i>Machinery and Equipment Totals</i>		\$11,031.61	\$13,050.00	\$12,000.00	\$13,000.00
Function 1535 - Information Technology Totals		\$11,031.61	\$13,050.00	\$12,000.00	\$13,000.00
Reporting Category 1535 - Information Technology Totals		\$11,031.61	\$13,050.00	\$12,000.00	\$13,000.00
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1565 - General Govt Buildings & Plant					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	49,000.00	20,000.00	.00	20,000.00
<i>Machinery and Equipment Totals</i>		\$49,000.00	\$20,000.00	\$0.00	\$20,000.00
Function 1565 - General Govt Buildings & Plant Totals		\$49,000.00	\$20,000.00	\$0.00	\$20,000.00
Reporting Category 1565 - General Govt Buildings & Plant Totals		\$49,000.00	\$20,000.00	\$0.00	\$20,000.00
Reporting Category 1595 - General Administration					
Function 1500 - General Administration					
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	.00	354.45	45,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$354.45	\$45,000.00
Function 1500 - General Administration Totals		\$0.00	\$0.00	\$354.45	\$45,000.00
Function 7561 - Transportation					
<i>Machinery and Equipment</i>					
54-2200	Vehicles	143.28	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$143.28	\$0.00	\$0.00	\$0.00
Function 7561 - Transportation Totals		\$143.28	\$0.00	\$0.00	\$0.00
Reporting Category 1595 - General Administration Totals		\$143.28	\$0.00	\$354.45	\$45,000.00
Reporting Category 3200 - Police					
Function 3210 - Police Administration					
<i>Machinery and Equipment</i>					
54-2500	Other Capital Outlay	38,417.87	16,000.00	61,402.75	28,500.00
<i>Machinery and Equipment Totals</i>		\$38,417.87	\$16,000.00	\$61,402.75	\$28,500.00
Function 3210 - Police Administration Totals		\$38,417.87	\$16,000.00	\$61,402.75	\$28,500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3222 - Bwk-Glynn Special Investigation					
Machinery and Equipment					
54-2200	Vehicles	.00	.00	.00	24,000.00
Machinery and Equipment Totals		\$0.00	\$0.00	\$0.00	\$24,000.00
Function 3222 - Bwk-Glynn Special Investigation Totals		\$0.00	\$0.00	\$0.00	\$24,000.00
Function 3223 - Police Field Services					
Machinery and Equipment					
54-2200	Vehicles	107,569.00	.00	100,422.88	.00
Machinery and Equipment Totals		\$107,569.00	\$0.00	\$100,422.88	\$0.00
Function 3223 - Police Field Services Totals		\$107,569.00	\$0.00	\$100,422.88	\$0.00
Function 3232 - Support Services					
Machinery and Equipment					
54-2200	Vehicles	.00	16,000.00	15,749.00	.00
Machinery and Equipment Totals		\$0.00	\$16,000.00	\$15,749.00	\$0.00
Function 3232 - Support Services Totals		\$0.00	\$16,000.00	\$15,749.00	\$0.00
Reporting Category 3200 - Police Totals		\$145,986.87	\$32,000.00	\$177,574.63	\$52,500.00
Reporting Category 3500 - Fire					
Function 3510 - Fire Administration					
Machinery and Equipment					
54-2100	Machinery & Equipment	41,651.00	65,000.00	21,284.02	25,000.00
54-2200	Vehicles	97,349.00	40,000.00	33,589.88	.00
Machinery and Equipment Totals		\$139,000.00	\$105,000.00	\$54,873.90	\$25,000.00
Function 3510 - Fire Administration Totals		\$139,000.00	\$105,000.00	\$54,873.90	\$25,000.00
Function 3520 - Fire Suppression					
Machinery and Equipment					
54-2100	Machinery & Equipment	4,284.35	.00	20,006.13	.00
Machinery and Equipment Totals		\$4,284.35	\$0.00	\$20,006.13	\$0.00
Function 3520 - Fire Suppression Totals		\$4,284.35	\$0.00	\$20,006.13	\$0.00
Reporting Category 3500 - Fire Totals		\$143,284.35	\$105,000.00	\$74,880.03	\$25,000.00
Reporting Category 4100 - Public Works Administration					
Function 4100 - Public Works Administration					
Machinery and Equipment					
54-2200	Vehicles	33,471.00	32,000.00	.00	.00
Machinery and Equipment Totals		\$33,471.00	\$32,000.00	\$0.00	\$0.00
Function 4100 - Public Works Administration Totals		\$33,471.00	\$32,000.00	\$0.00	\$0.00
Reporting Category 4100 - Public Works Administration Totals		\$33,471.00	\$32,000.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4200 - Highways & Streets					
Function 4220 - Streets					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	15,000.00	13,700.00	57,000.00
54-2200	Vehicles	58,730.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$58,730.00	\$15,000.00	\$13,700.00	\$57,000.00
Function 4220 - Streets Totals		\$58,730.00	\$15,000.00	\$13,700.00	\$57,000.00
Reporting Category 4200 - Highways & Streets Totals		\$58,730.00	\$15,000.00	\$13,700.00	\$57,000.00
Reporting Category 4900 - Maintenance & Shop					
Function 4900 - Garage					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	9,674.30	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$9,674.30	\$0.00	\$0.00	\$0.00
Function 4900 - Garage Totals		\$9,674.30	\$0.00	\$0.00	\$0.00
Function 4920 - Equipment Support					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	300,794.61	.00	.00	.00
54-2200	Vehicles	.00	.00	.00	60,000.00
54-2500	Other Capital Outlay	23,425.40	.00	8,429.51	.00
<i>Machinery and Equipment Totals</i>		\$324,220.01	\$0.00	\$8,429.51	\$60,000.00
Function 4920 - Equipment Support Totals		\$324,220.01	\$0.00	\$8,429.51	\$60,000.00
Function 4930 - Facility Maintenance					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	3,500.00	.00	36,000.00
54-2200	Vehicles	32,153.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$32,153.00	\$3,500.00	\$0.00	\$36,000.00
Function 4930 - Facility Maintenance Totals		\$32,153.00	\$3,500.00	\$0.00	\$36,000.00
Reporting Category 4900 - Maintenance & Shop Totals		\$366,047.31	\$3,500.00	\$8,429.51	\$96,000.00
Reporting Category 4950 - Cemeteries					
Function 4950 - Cemeteries					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	5,000.00	4,258.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$5,000.00	\$4,258.00	\$0.00
Function 4950 - Cemeteries Totals		\$0.00	\$5,000.00	\$4,258.00	\$0.00
Reporting Category 4950 - Cemeteries Totals		\$0.00	\$5,000.00	\$4,258.00	\$0.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 6100 - Recreation				
	Function 6110 - Recreation Administration				
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	.00	.00	33,473.22	.00
54-2200	Vehicles	.00	80,000.00	67,296.00	.00
54-2400	Computers	.00	17,500.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$97,500.00	\$100,769.22	\$0.00
	Function 6110 - Recreation Administration Totals	\$0.00	\$97,500.00	\$100,769.22	\$0.00
	Function 6120 - Recreation Athletic Programs				
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	.00	40,000.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$40,000.00	\$0.00	\$0.00
	Function 6120 - Recreation Athletic Programs Totals	\$0.00	\$40,000.00	\$0.00	\$0.00
	Function 6122 - Recreation Maintenance				
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	.00	50,000.00	.00	30,000.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$50,000.00	\$0.00	\$30,000.00
	Function 6122 - Recreation Maintenance Totals	\$0.00	\$50,000.00	\$0.00	\$30,000.00
	Reporting Category 6100 - Recreation Totals	\$0.00	\$187,500.00	\$100,769.22	\$30,000.00
	Reporting Category 6200 - Parks				
	Function 6220 - Park Areas				
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	42.38	.00	.00	15,000.00
54-2200	Vehicles	29,055.00	80,000.00	97,247.04	.00
	<i>Machinery and Equipment Totals</i>	\$29,097.38	\$80,000.00	\$97,247.04	\$15,000.00
	Function 6220 - Park Areas Totals	\$29,097.38	\$80,000.00	\$97,247.04	\$15,000.00
	Reporting Category 6200 - Parks Totals	\$29,097.38	\$80,000.00	\$97,247.04	\$15,000.00
	Reporting Category 7200 - Building Inspection				
	Function 7220 - Building Inspection				
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	.00	38,000.00	.00	.00
54-2400	Computers	599.08	1,500.00	.00	1,500.00
	<i>Machinery and Equipment Totals</i>	\$599.08	\$39,500.00	\$0.00	\$1,500.00
	Function 7220 - Building Inspection Totals	\$599.08	\$39,500.00	\$0.00	\$1,500.00
	Reporting Category 7200 - Building Inspection Totals	\$599.08	\$39,500.00	\$0.00	\$1,500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
	EXPENSE				
	Reporting Category 7400 - Planning & Zoning				
	Function 7450 - Code Enforcement				
	Machinery and Equipment				
54-2200	Vehicles	.00	76,000.00	.00	.00
54-2400	Computers	.00	.00	.00	1,500.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$76,000.00	\$0.00	\$1,500.00
	Function 7450 - Code Enforcement Totals	\$0.00	\$76,000.00	\$0.00	\$1,500.00
	Reporting Category 7400 - Planning & Zoning Totals	\$0.00	\$76,000.00	\$0.00	\$1,500.00
	EXPENSE TOTALS	\$837,390.88	\$608,550.00	\$489,212.88	\$356,500.00
	Fund 100 - General Fund Totals				
	EXPENSE TOTALS	\$837,390.88	\$608,550.00	\$489,212.88	\$356,500.00
	Fund 100 - General Fund Totals	(\$837,390.88)	(\$608,550.00)	(\$489,212.88)	(\$356,500.00)
Fund 210	State & Local Confiscated Assets				
	EXPENSE				
	Reporting Category 3200 - Police				
	Function 3210 - Police Administration				
	Machinery and Equipment				
54-2100	Machinery & Equipment	.00	.00	6,860.25	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$0.00	\$6,860.25	\$0.00
	Function 3210 - Police Administration Totals	\$0.00	\$0.00	\$6,860.25	\$0.00
	Reporting Category 3200 - Police Totals	\$0.00	\$0.00	\$6,860.25	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$6,860.25	\$0.00
	Fund 210 - State & Local Confiscated Assets Totals				
	EXPENSE TOTALS	\$0.00	\$0.00	\$6,860.25	\$0.00
	Fund 210 - State & Local Confiscated Assets Totals	\$0.00	\$0.00	(\$6,860.25)	\$0.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 227	CDBG Disaster Recovery Grant				
	EXPENSE				
	Reporting Category 7501 - Community Improvement				
	Function 7501 - Community Improvements				
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	975.42	.00	435.68	.00
	<i>Machinery and Equipment Totals</i>	<u>\$975.42</u>	<u>\$0.00</u>	<u>\$435.68</u>	<u>\$0.00</u>
	Function 7501 - Community Improvements Totals	<u>\$975.42</u>	<u>\$0.00</u>	<u>\$435.68</u>	<u>\$0.00</u>
	Reporting Category 7501 - Community Improvement Totals	<u>\$975.42</u>	<u>\$0.00</u>	<u>\$435.68</u>	<u>\$0.00</u>
	EXPENSE TOTALS	<u>\$975.42</u>	<u>\$0.00</u>	<u>\$435.68</u>	<u>\$0.00</u>
Fund 227	CDBG Disaster Recovery Grant Totals				
	EXPENSE TOTALS	<u>\$975.42</u>	<u>\$0.00</u>	<u>\$435.68</u>	<u>\$0.00</u>
Fund 227	CDBG Disaster Recovery Grant Totals	<u>(\$975.42)</u>	<u>\$0.00</u>	<u>(\$435.68)</u>	<u>\$0.00</u>
Fund 230	Roosevelt Harris Center Fund				
	EXPENSE				
	Reporting Category 2300 - Roosevelt Harris Center				
	Function 5520 - Roosevelt Harris Center				
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	3,338.00	2,000.00	550.00	2,000.00
	<i>Machinery and Equipment Totals</i>	<u>\$3,338.00</u>	<u>\$2,000.00</u>	<u>\$550.00</u>	<u>\$2,000.00</u>
	Function 5520 - Roosevelt Harris Center Totals	<u>\$3,338.00</u>	<u>\$2,000.00</u>	<u>\$550.00</u>	<u>\$2,000.00</u>
	Reporting Category 2300 - Roosevelt Harris Center Totals	<u>\$3,338.00</u>	<u>\$2,000.00</u>	<u>\$550.00</u>	<u>\$2,000.00</u>
	EXPENSE TOTALS	<u>\$3,338.00</u>	<u>\$2,000.00</u>	<u>\$550.00</u>	<u>\$2,000.00</u>
Fund 230	Roosevelt Harris Center Fund Totals				
	EXPENSE TOTALS	<u>\$3,338.00</u>	<u>\$2,000.00</u>	<u>\$550.00</u>	<u>\$2,000.00</u>
Fund 230	Roosevelt Harris Center Fund Totals	<u>(\$3,338.00)</u>	<u>(\$2,000.00)</u>	<u>(\$550.00)</u>	<u>(\$2,000.00)</u>



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	325 - SPLOST V Fund				
	EXPENSE				
	Reporting Category 3500 - Fire				
	Function 3520 - Fire Suppression				
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	.00	1,406,931.00	1,622,327.63	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$1,406,931.00	\$1,622,327.63	\$0.00
	Function 3520 - Fire Suppression Totals	\$0.00	\$1,406,931.00	\$1,622,327.63	\$0.00
	Reporting Category 3500 - Fire Totals	\$0.00	\$1,406,931.00	\$1,622,327.63	\$0.00
	EXPENSE TOTALS	\$0.00	\$1,406,931.00	\$1,622,327.63	\$0.00
	Fund 325 - SPLOST V Fund Totals	\$0.00	\$1,406,931.00	\$1,622,327.63	\$0.00
	EXPENSE TOTALS	\$0.00	\$1,406,931.00	\$1,622,327.63	\$0.00
	Fund 325 - SPLOST V Fund Totals	\$0.00	(\$1,406,931.00)	(\$1,622,327.63)	\$0.00
Fund	336 - SPLOST 2022				
	EXPENSE				
	Reporting Category 3200 - Police				
	Function 3210 - Police Administration				
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	.00	.00	242,061.35	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$0.00	\$242,061.35	\$0.00
	Function 3210 - Police Administration Totals	\$0.00	\$0.00	\$242,061.35	\$0.00
	Reporting Category 3200 - Police Totals	\$0.00	\$0.00	\$242,061.35	\$0.00
	Reporting Category 3500 - Fire				
	Function 3510 - Fire Administration				
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	.00	.00	47,785.50	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$0.00	\$47,785.50	\$0.00
	Function 3510 - Fire Administration Totals	\$0.00	\$0.00	\$47,785.50	\$0.00
	Reporting Category 3500 - Fire Totals	\$0.00	\$0.00	\$47,785.50	\$0.00



Budget Worksheet Report

Budget Year 2025

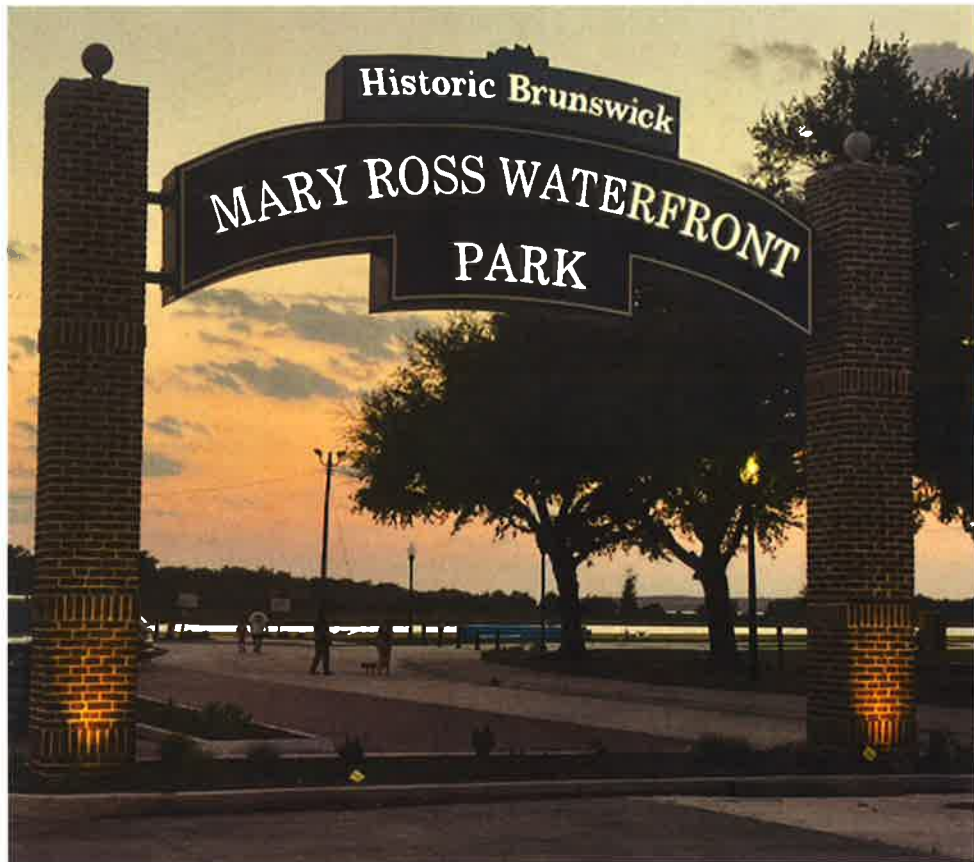
Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	336 - SPLOST 2022				
	EXPENSE				
	Reporting Category 4900 - Maintenance & Shop				
	Function 4920 - Equipment Support				
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	.00	.00	26,559.05	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$0.00	\$26,559.05	\$0.00
	Function 4920 - Equipment Support Totals	\$0.00	\$0.00	\$26,559.05	\$0.00
	Reporting Category 4900 - Maintenance & Shop Totals	\$0.00	\$0.00	\$26,559.05	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$316,405.90	\$0.00
	Fund 336 - SPLOST 2022 Totals				
	EXPENSE TOTALS	\$0.00	\$0.00	\$316,405.90	\$0.00
	Fund 336 - SPLOST 2022 Totals	\$0.00	\$0.00	(\$316,405.90)	\$0.00
Fund	507 - Stormwater Utility Fund				
	EXPENSE				
	Reporting Category 4300 - Sanitation & Wastewater				
	Function 4320 - Stormwater Utility				
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	12,608.00	.00	.00	75,000.00
54-2200	Vehicles	36,525.00	.00	.00	75,000.00
	<i>Machinery and Equipment Totals</i>	\$49,133.00	\$0.00	\$0.00	\$150,000.00
	Function 4320 - Stormwater Utility Totals	\$49,133.00	\$0.00	\$0.00	\$150,000.00
	Reporting Category 4300 - Sanitation & Wastewater Totals	\$49,133.00	\$0.00	\$0.00	\$150,000.00
	EXPENSE TOTALS	\$49,133.00	\$0.00	\$0.00	\$150,000.00
	Fund 507 - Stormwater Utility Fund Totals				
	EXPENSE TOTALS	\$49,133.00	\$0.00	\$0.00	\$150,000.00
	Fund 507 - Stormwater Utility Fund Totals	(\$49,133.00)	\$0.00	\$0.00	(\$150,000.00)
	Net Grand Totals				
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$890,837.30	\$2,017,481.00	\$2,435,792.34	\$508,500.00
	Net Grand Totals	(\$890,837.30)	(\$2,017,481.00)	(\$2,435,792.34)	(\$508,500.00)



City of Brunswick

FY2025

Line-Item Budget



Premier Coastal City of Georgia

City of Brunswick

FY 2024-25 Approved Budget

Line Item Budget by Department

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City of Brunswick
FY 2024-25 Proposed Budget

Revenue Summary



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund						
REVENUE						
<i>General Property Taxes</i>						
31-1311	Motor Vehicle Title Advalorem Tax	.00	.00	.00	31,498.55	.00
<i>General Property Taxes Totals</i>		\$0.00	\$0.00	\$0.00	\$31,498.55	\$0.00
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>General Property Taxes</i>						
31-1100	Real Property - Current Year	4,786,480.56	5,305,639.91	5,375,000.00	5,706,228.34	5,800,000.00
31-1111	Property Tax Refund-Current (Contra)	(37,504.28)	(17,075.46)	.00	.00	.00
31-1200	Real Property - Prior Year	71,214.98	8,067.60	150,000.00	191,524.60	200,000.00
31-1201	Prior Years Property Tax Refunds (Contra)	(3,912.00)	.00	.00	(459.06)	.00
31-1210	Real Property - Delinquent 2000	.00	248.13	.00	.00	.00
31-1310	Motor Vehicle Tax	31,665.71	25,215.79	20,000.00	19,926.79	20,000.00
31-1311	Motor Vehicle Title Advalorem Tax	354,431.38	351,953.58	300,000.00	230,819.21	300,000.00
31-1312	Alternative Ad Valorem Tax (AAVT)	4,873.42	4,793.73	2,500.00	.00	2,500.00
31-1315	Motor Vehicle Tax - Delinquent	1,372.93	1,694.78	1,000.00	695.89	1,000.00
31-1320	Mobile Home Tax	742.37	118.44	500.00	104.69	.00
31-1325	Mobile Home Tax - Delinquent	12.16	.00	.00	.00	.00
31-1340	Intangibles-Regular & Recording	87,298.96	66,033.67	60,000.00	32,359.49	50,000.00
31-1350	Railroad Equipment Tax	29,767.67	30,000.00	28,500.00	302.27	28,500.00
31-1390	Other Tax Revenues	.00	3,960.12	2,500.00	.00	2,500.00
31-1600	Real Estate Transfer Tax	37,480.77	48,406.89	40,000.00	15,398.32	30,000.00
31-1710	Georgia Power Franchise Tax	1,020,196.79	1,167,200.51	1,200,000.00	1,159,176.69	1,210,000.00
31-1730	Southern Company Gas	54,774.23	37,734.00	45,000.00	37,394.76	45,000.00
31-1750	Cable Television Franchise Tax	160,537.97	147,923.27	160,000.00	64,418.57	160,000.00
31-1760	Telephone Franchise Tax	33,330.35	30,744.77	35,000.00	13,864.55	35,000.00
<i>General Property Taxes Totals</i>		\$6,632,763.97	\$7,212,659.73	\$7,420,000.00	\$7,471,755.11	\$7,884,500.00
<i>General Sales & Use Taxes</i>						
31-3100	Local Option Sales & Use Tax	8,703,728.35	9,520,485.07	9,000,000.00	5,365,524.22	10,068,250.00
<i>General Sales & Use Taxes Totals</i>		\$8,703,728.35	\$9,520,485.07	\$9,000,000.00	\$5,365,524.22	\$10,068,250.00
<i>Selective Sales & Use Taxes</i>						
31-4210	Beer Excise Tax	326,696.46	315,431.26	300,000.00	229,134.29	300,000.00



Budget Worksheet Report

Budget Year 2025

31-4220	Liquor Excise Tax	76,639.99	69,707.04	80,000.00	49,025.68	75,000.00
31-4230	Wine Excise Tax	83,974.01	76,406.87	80,000.00	61,357.48	80,000.00
<i>Selective Sales & Use Taxes Totals</i>		\$487,310.46	\$461,545.17	\$460,000.00	\$339,517.45	\$455,000.00
<i>Business Taxes</i>						
31-6200	Insurance Premium Tax	1,268,665.23	1,198,740.26	1,260,000.00	1,349,424.17	1,450,000.00
31-6300	Financial Institution Tax	62,467.46	60,428.63	60,000.00	69,196.23	70,000.00
<i>Business Taxes Totals</i>		\$1,331,132.69	\$1,259,168.89	\$1,320,000.00	\$1,418,620.40	\$1,520,000.00
<i>Penalties/Interest Delinquent Taxes</i>						
31-9000	Penalties/Int Delinquent Taxes	.00	.00	.00	420.29	.00
31-9100	General Property Penalties & Int	.00	.00	.00	208.78	.00
31-9110	Real Property Penalties & Int	146,989.47	121,148.18	125,000.00	133,683.55	125,000.00
<i>Penalties/Interest Delinquent Taxes Totals</i>		\$146,989.47	\$121,148.18	\$125,000.00	\$134,312.62	\$125,000.00
<i>Business Licenses</i>						
32-1105	Refunds - Alcoholic Beverage Lic	(7,743.00)	(3,382.00)	.00	.00	.00
32-1110	Beer License	810.00	405.00	400.00	980.00	1,000.00
32-1125	Beer & Wine License	32,605.00	31,930.25	32,000.00	30,065.00	32,000.00
32-1130	Liquor, Beer, & Wine License	93,518.25	85,143.50	90,000.00	80,800.00	90,000.00
32-1150	Alcohol License Admin Fee	8,890.00	8,905.00	9,000.00	9,470.00	9,500.00
32-1155	Application & Investigation Fee	3,363.00	4,640.00	3,000.00	1,740.00	3,000.00
32-1200	General Business License Fee	56,640.00	58,583.75	55,000.00	56,570.50	55,000.00
32-1220	Insurance License Fee	38,737.50	36,037.50	35,000.00	34,612.50	35,000.00
32-1290	Business License Admin Fee	41,580.00	42,820.00	38,500.00	32,508.00	38,500.00
32-1400	Professional License Fee	16,000.00	15,645.00	16,000.00	390.00	16,000.00
32-1600	Wrecker Fees	1,800.00	1,650.00	1,650.00	850.00	1,650.00
<i>Business Licenses Totals</i>		\$286,200.75	\$282,378.00	\$280,550.00	\$247,986.00	\$281,650.00
<i>Non-Business Licenses & Permits</i>						
32-2210	Zone & Land Use Permits	2,400.00	1,955.00	1,500.00	210.00	1,000.00
32-2230	Sign Permits	4,134.90	1,571.20	1,500.00	524.00	1,000.00
<i>Non-Business Licenses & Permits Totals</i>		\$6,534.90	\$3,526.20	\$3,000.00	\$734.00	\$2,000.00
<i>Regulatory Fees</i>						
32-3110	Occupancy Permits	4,775.00	5,300.00	3,400.00	4,600.00	4,000.00
32-3120	Building Permits	100,999.99	125,095.75	150,000.00	201,187.06	250,000.00
32-3130	Plumbing Permits	1,000.00	300.00	1,000.00	1,660.00	1,500.00
32-3140	Electrical Permits	5,640.00	5,770.00	4,500.00	7,050.00	5,000.00



Budget Worksheet Report

Budget Year 2025

32-3185	Mechanical Permits	2,037.50	617.50	1,000.00	2,237.50	1,500.00
32-3188	Civil Plan Reviews	400.00	.00	.00	1,850.00	.00
32-3190	Other Permits	3,597.18	2,835.00	1,500.00	2,546.75	2,500.00
<i>Regulatory Fees Totals</i>		\$118,449.67	\$139,918.25	\$161,400.00	\$221,131.31	\$264,500.00
<i>Penalties/Interest Delinquent Licenses & Permits</i>						
32-4000	Penalties/Int Delinquent License	150.00	300.00	300.00	2,103.25	1,000.00
32-4100	Business License Penalties	1,553.00	2,380.50	1,600.00	347.50	1,500.00
<i>Penalties/Interest Delinquent Licenses & Permits Totals</i>		\$1,703.00	\$2,680.50	\$1,900.00	\$2,450.75	\$2,500.00
<i>Federal Government Grants</i>						
33-1112	JAG Grant Dept of Justice	13,894.36	19,980.61	18,000.00	.00	.00
33-1136	Southeast GA Violent Crimes Task Force (SEGVCTF) (REC	49,466.53	20,844.83	15,000.00	4,969.48	.00
39-1264	Transfer in ARPA	500,000.00	662,000.00	.00	.00	.00
<i>Federal Government Grants Totals</i>		\$563,360.89	\$702,825.44	\$33,000.00	\$4,969.48	\$0.00
<i>State Government Grants</i>						
33-4000	Georgia Government Grants	98,394.50	123,485.45	.00	9,261.63	.00
33-4102	Historic Preservation Grants	.00	.00	.00	.00	10,000.00
<i>State Government Grants Totals</i>		\$98,394.50	\$123,485.45	\$0.00	\$9,261.63	\$10,000.00
<i>Local Government Grants</i>						
33-6000	Local Government Grant	.00	1,025.00	.00	.00	.00
33-6102	CDBG Subgrant to Roosevelt Lawrence Center	20,103.00	23,790.79	15,000.00	.00	15,000.00
<i>Local Government Grants Totals</i>		\$20,103.00	\$24,815.79	\$15,000.00	\$0.00	\$15,000.00
<i>Local Government Shared Revenues</i>						
33-7001	Intergovernmental Revenue--Glynn County	.00	50,000.00	.00	.00	.00
<i>Local Government Shared Revenues Totals</i>		\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
<i>Local Government Payments in Lieu of Taxes</i>						
33-8000	Local Gov Pymts in Lieu of Taxes	70,892.00	55,330.00	70,000.00	.00	70,000.00
<i>Local Government Payments in Lieu of Taxes Totals</i>		\$70,892.00	\$55,330.00	\$70,000.00	\$0.00	\$70,000.00
<i>General Government Services</i>						
34-1400	Printing & Duplication Fees	926.25	3,386.15	2,000.00	4,350.16	3,000.00
34-1920	Advertising Fees	.00	.00	.00	694.95	.00
<i>General Government Services Totals</i>		\$926.25	\$3,386.15	\$2,000.00	\$5,045.11	\$3,000.00
<i>Public Safety Services</i>						
34-2100	Special Police Services	355.00	30.50	.00	.00	.00
34-2110	Brunswick Housing Authority	98,161.84	107,189.37	105,000.00	55,186.72	133,000.00



Budget Worksheet Report

Budget Year 2025

34-2220	Fire Inspection Fees	3,375.00	4,100.00	3,000.00	3,577.50	3,000.00
34-2221	Fire Fees - Business License	20,775.00	22,750.00	21,000.00	16,907.50	20,000.00
34-2240	Fire Plan Review Fees	1,100.00	100.00	.00	1,250.00	.00
34-2310	Fingerprinting Fees	240.00	355.00	250.00	140.00	.00
<i>Public Safety Services Totals</i>		\$124,006.84	\$134,524.87	\$129,250.00	\$77,061.72	\$156,000.00
<i>Streets & Public Improvements Services</i>						
34-3300	State Road Maintenance Fee	25,646.16	25,646.16	25,644.00	14,960.26	25,644.00
<i>Streets & Public Improvements Services Totals</i>		\$25,646.16	\$25,646.16	\$25,644.00	\$14,960.26	\$25,644.00
<i>Utilities/Enterprise Services</i>						
34-4120	Demolition Fees	1,731.12	.00	.00	35.00	.00
<i>Utilities/Enterprise Services Totals</i>		\$1,731.12	\$0.00	\$0.00	\$35.00	\$0.00
<i>Other Fees</i>						
31-9501	Fi Fa, Recording, and Other fees	22,034.77	19,780.91	16,474.00	23,216.88	25,000.00
34-2311	Traffic/Vehicle Crash Report Reimbursements	2,200.85	249.50	1,000.00	3.75	.00
34-4310	Charging Station Fees	2.48	12.92	.00	38.02	.00
34-6400	Investigation Fee (Non-Refund)	240.00	150.00	.00	90.00	.00
38-9002	Movie Production Fees and Reimbursements	17,574.26	.00	.00	.00	.00
<i>Other Fees Totals</i>		\$42,052.36	\$20,193.33	\$17,474.00	\$23,348.65	\$25,000.00
<i>Culture & Recreation Services</i>						
34-7200	Recreation Athletic Fees	.00	.00	.00	6,476.00	20,000.00
34-7520	Summer Camp Fees	10,910.00	18,641.62	8,000.00	5,735.00	8,000.00
34-7530	Afterschool Fees	9,158.51	14,540.00	12,000.00	4,550.00	15,000.00
34-7900	Recreation Facility Rental Fees	.00	.00	.00	11,025.00	15,000.00
34-7940	Recreation Miscellaneous Revenue	.00	.00	.00	20.00	25,000.00
<i>Culture & Recreation Services Totals</i>		\$20,068.51	\$33,181.62	\$20,000.00	\$27,806.00	\$83,000.00
<i>Other Charges for Services</i>						
34-9100	Grave Opening Fees	136,845.00	94,840.00	110,000.00	74,015.00	100,000.00
34-9105	Oak Grove Cemetery	1,000.00	4,000.00	5,000.00	2,000.00	2,000.00
34-9110	Palmetto Cemetery Lots	1,400.00	300.00	.00	4,200.00	3,000.00
34-9120	Greenwood Cemetery Lots	21,200.00	15,600.00	15,000.00	5,600.00	12,000.00
34-9300	NSF Fees	89.98	60.00	.00	1,783.19	.00
38-9031	Employee Reimbursements for Take Home Vehicles	7,735.00	6,755.00	5,000.00	6,159.54	5,000.00
<i>Other Charges for Services Totals</i>		\$168,269.98	\$121,555.00	\$135,000.00	\$93,757.73	\$122,000.00
<i>Fines & Forfeitures</i>						



Budget Worksheet Report

Budget Year 2025

35-1170	Municipal Court Fines	198,424.10	187,437.97	250,000.00	152,007.35	350,000.00
35-1180	Municipal Ct Refunds (Contra)	(6,334.00)	(8,050.27)	.00	(5,243.50)	.00
35-1930	Parking Tickets	1,785.00	605.00	500.00	380.00	500.00
<i>Fines & Forfeitures Totals</i>		\$193,875.10	\$179,992.70	\$250,500.00	\$147,143.85	\$350,500.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	69,186.18	335,083.08	160,750.00	377,629.82	350,000.00
36-1030	Restricted Interest Earned	.00	93.58	.00	.00	.00
<i>Interest Revenues Totals</i>		\$69,186.18	\$335,176.66	\$160,750.00	\$377,629.82	\$350,000.00
<i>Contributions & Donations from Private Sources</i>						
37-1000	Contributions/Donations Private	(439.00)	.00	.00	.00	.00
37-1005	Police Misc Donations/Grant	.00	.00	.00	500.00	.00
37-1006	Fire Dept-Misc Donations/Grants	11,144.17	5,868.79	.00	10,265.80	.00
37-1010	Signature Squares Contributions 50% Shared	.00	.00	.00	7,500.00	.00
37-1020	Restricted Contributions/Donate	(2,075.17)	(1,161.68)	.00	104.01	.00
37-1025	Restricted Donations - K9 Unit (formerly Dog Park)	469.94	.00	.00	.00	.00
37-1026	Restricted Donations--Private Entities	.00	.00	.00	2,000.00	.00
<i>Contributions & Donations from Private Sources Totals</i>		\$9,099.94	\$4,707.11	\$0.00	\$20,369.81	\$0.00
<i>Rents & Royalties</i>						
38-1000	Rentals & Leases of Property	23,810.40	23,953.50	24,000.00	16,824.80	124,000.00
38-1001	Rentals of Parks/Public Squares	.00	.00	.00	200.00	.00
<i>Rents & Royalties Totals</i>		\$23,810.40	\$23,953.50	\$24,000.00	\$17,024.80	\$124,000.00
<i>Reimbursements for Damaged Property</i>						
38-3000	Insurance Proceeds & Refunds	500.00	42,697.05	10,000.00	36,871.35	25,000.00
38-3006	Reimbursements for Damaged Property-Other	30.00	.00	.00	590.08	.00
<i>Reimbursements for Damaged Property Totals</i>		\$530.00	\$42,697.05	\$10,000.00	\$37,461.43	\$25,000.00
<i>Other Revenue</i>						
38-3007	Employee Contract Buyouts	25,759.34	.00	.00	.00	.00
38-9000	Miscellaneous Revenue	5,761.11	4,167.58	4,000.00	6,897.85	5,000.00
38-9004	Amazon Credit Card Points Used	711.03	340.67	.00	.00	.00
38-9005	Auction Proceeds	104,815.02	13,429.00	15,000.00	52.00	15,000.00
38-9007	WEX Gasoline Rebates	970.10	1,258.62	500.00	537.86	500.00
38-9015	Scrap Iron Sales	215.28	.00	.00	.00	.00
38-9017	National Opiate Settlement	.00	.00	29,000.00	.00	30,000.00
38-9018	Settlements-non legal	.00	330,836.03	.00	.00	.00



Budget Worksheet Report

Budget Year 2025

38-9020	Cash Drawers Over & Short	163.28	(837.88)	.00	93.05	.00
38-9050	Prior Year Resources	.00	.00	550,000.00	.00	750,000.00
<i>Other Revenue Totals</i>		\$138,395.16	\$349,194.02	\$598,500.00	\$7,580.76	\$800,500.00
<i>Interfund Transfers</i>						
39-1200	Transfer In - Jekyll Island	.00	13,950.00	.00	.00	.00
39-1253	Transfer in CD Federal	.00	23,900.00	.00	.00	.00
39-1263	Transfer in Workers Comp	.00	179,343.74	.00	.00	.00
<i>Interfund Transfers Totals</i>		\$0.00	\$217,193.74	\$0.00	\$0.00	\$0.00
<i>Proceeds of General Fixed Asset Dispositions</i>						
39-2100	Sale of Equipment	.00	.00	10,000.00	.00	.00
39-2200	Sale of Property	.00	.00	.00	.00	10,000.00
<i>Proceeds of General Fixed Asset Dispositions Totals</i>		\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
<i>Proceeds of Long-Term Liabilities</i>						
39-3201	GMA Capital Lease Proceeds	.00	196,768.00	.00	.00	.00
<i>Proceeds of Long-Term Liabilities Totals</i>		\$0.00	\$196,768.00	\$0.00	\$0.00	\$0.00
Function 0000 - Revenue Totals		\$19,285,161.65	\$21,648,136.58	\$20,272,968.00	\$16,065,487.91	\$22,773,044.00
Reporting Category 0000 - Revenue Totals		\$19,285,161.65	\$21,648,136.58	\$20,272,968.00	\$16,065,487.91	\$22,773,044.00
REVENUE TOTALS		\$19,285,161.65	\$21,648,136.58	\$20,272,968.00	\$16,096,986.46	\$22,773,044.00

City of Brunswick
FY 2024-25 Proposed Budget

Expenditure Summary



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME: COMMISSION OFFICE

DESCRIPTION

The City Commission includes a body of five (5) elected officials charged with establishing policy, adopting the annual budget, and governing the health, safety, and welfare of the community. The Commission's Office includes the Mayor and four City Commissioners, two representing each ward (North and South).

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 89,072	\$ 116,954	\$ 104,847
SERVICES & CHARGES	52	40,479	105,600	86,100
SUPPLIES	53	2,818	4,900	4,900
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 132,369	\$ 227,454	\$ 195,847

AUTHORIZED POSITIONS

FULL TIME	0	0	0
PERMANENT PART TIME	5	5	5
OTHER	0	0	0
TOTAL:	5	5	5

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

COMMISSION OFFICE

ANNUAL WORKPLAN / GOALS:

PERSONNEL:

Title	FT/PT	No. of Personnel					
Mayor	PT	1					
Northward Commissioner	PT	2					
Southward Commssioner	PT	2					

MAJOR TASKS:

APPROVED PERSONNEL / OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

CLERKS OFFICE / TAX OFFICE

DESCRIPTION

The City Clerk's Office oversees the administrative affairs of the City Commission, maintains municipal records, and oversees compliance state and federal statute, such as elections, information requests, and open meetings. The Clerk's Office includes the City Clerk and Assistant City Clerk. The Tax Department is overseen by the Clerk's Office and manages real and personal property tax collection. The Tax Department includes a Tax Collection Specialist and Tax Collection Technician.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 237,538	\$ 290,005	\$ 291,801
SERVICES & CHARGES	52	31,331	33,075	34,900
SUPPLIES	53	1,352	2,600	1,200
VEHICLES / EQUIPMENT	54	-	45,000	-
TOTAL OPERATING BUDGET		\$ 270,221	\$ 370,680	\$ 327,901

AUTHORIZED POSITIONS

FULL TIME	3	3	3
PERMANENT PART TIME	1	1	1
OTHER	0	0	0
TOTAL:	4	4	4

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

CLERKS OFFICE / TAX DEPARTMENT

ANNUAL WORKPLAN / GOALS:

PERSONNEL:

Title	FT/PT	No. of Personnel			
City Clerk	FT	1			
Assistant City Clerk	FT	1			
Tax Collection Specialist	FT	1			
Tax Collection Technician	PT	1			

MAJOR TASKS:

APPROVED PERSONNEL/ OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1100 - City Commission					
Function 1110 - City Commission					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	77,026.46	76,732.00	62,000.94	62,964.00
<i>Personal Services-Salaries Wages Totals</i>		<u>\$77,026.46</u>	<u>\$76,732.00</u>	<u>\$62,000.94</u>	<u>\$62,964.00</u>
<i>Employee Benefits</i>					
51-2100	Group Insurance	6,417.00	25,931.00	21,609.20	28,006.00
51-2200	FICA	5,628.28	5,870.00	4,526.09	4,816.00
51-2400	Pension	.00	8,421.00	.00	9,061.00
<i>Employee Benefits Totals</i>		<u>\$12,045.28</u>	<u>\$40,222.00</u>	<u>\$26,135.29</u>	<u>\$41,883.00</u>
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	.00	30,000.00	.00	.00
52-1300	Technical Services	22.60	.00	(757.51)	.00
52-3509	Travel and Training-C. Johnson	12,585.91	15,000.00	3,688.01	15,000.00
52-3510	Travel and Training - Rolle	15,238.33	9,000.00	2,749.92	12,000.00
<i>Purchases Professional & Technical Services Totals</i>		<u>\$27,846.84</u>	<u>\$54,000.00</u>	<u>\$5,680.42</u>	<u>\$27,000.00</u>
<i>Other Purchased Services</i>					
52-3205	Telephone	.00	.00	784.08	.00
52-3206	Mobile Agreements	1,963.52	4,000.00	2,454.49	.00
52-3209	Mobile Agreements-Cason	190.29	.00	.00	.00
52-3212	Mobile Agreements-Martin	190.29	.00	.00	.00
52-3215	Mobile Agreements - Harris	499.62	.00	.00	.00
52-3300	Advertising	4,398.14	4,500.00	4,421.00	6,000.00
52-3500	Travel & Training	5.14	.00	.00	.00
52-3503	Travel & Training-Cason	.00	4,500.00	.00	.00
52-3505	Travel & Training-Martin	110.00	4,500.00	235.80	.00
52-3506	Travel-Nolan	.00	.00	1,568.12	10,000.00
52-3507	Travel & Training-Williams	.00	.00	2,941.92	10,000.00
52-3508	Travel & Training-Harris	4,851.68	9,000.00	246.04	10,000.00
52-3600	Dues and Fees	30.00	100.00	.00	100.00
52-3709	Education and Training-Martin	393.00	.00	.00	.00
52-3912	Community Outreach	.00	25,000.00	5,000.00	23,000.00
<i>Other Purchased Services Totals</i>		<u>\$12,631.68</u>	<u>\$51,600.00</u>	<u>\$17,651.45</u>	<u>\$59,100.00</u>
<i>Supplies</i>					
53-1100	General Supplies/Materials	296.37	800.00	209.19	800.00
53-1115	Uniforms	.00	600.00	.00	600.00
53-1300	Food/Misc	2,521.19	3,500.00	713.56	3,500.00
<i>Supplies Totals</i>		<u>\$2,817.56</u>	<u>\$4,900.00</u>	<u>\$922.75</u>	<u>\$4,900.00</u>
Function 1110 - City Commission Totals		<u>\$132,367.82</u>	<u>\$227,454.00</u>	<u>\$112,390.85</u>	<u>\$195,847.00</u>



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
EXPENSE					
Reporting Category 1100 - City Commission					
Function 1130 - City Clerk					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	153,817.01	133,559.00	148,564.23	136,423.00
51-1200	Temporary Employees	.00	14,422.00	.00	.00
51-1300	Overtime	50.64	50.00	140.03	.00
<i>Personal Services-Salaries Wages Totals</i>		\$153,867.65	\$148,031.00	\$148,704.26	\$136,423.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	10,372.00	8,643.30	11,202.00
51-2200	FICA	11,551.59	6,687.00	10,834.68	10,436.00
51-2400	Pension	.00	14,416.00	.00	15,512.00
<i>Employee Benefits Totals</i>		\$24,385.59	\$31,475.00	\$19,477.98	\$37,150.00
<i>Purchased-Property Services</i>					
52-2300	Rentals	1,630.14	1,500.00	95.68	.00
<i>Purchased-Property Services Totals</i>		\$1,630.14	\$1,500.00	\$95.68	\$0.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	.00	600.00	.00	.00
52-3210	Postage	26.30	50.00	.00	.00
52-3500	Travel & Training	5,722.09	4,500.00	2,039.36	5,000.00
52-3600	Dues and Fees	974.83	1,000.00	115.00	400.00
<i>Other Purchased Services Totals</i>		\$6,723.22	\$6,150.00	\$2,154.36	\$5,400.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	345.52	600.00	100.12	600.00
53-1110	Office Supplies	109.69	.00	94.11	.00
<i>Supplies Totals</i>		\$455.21	\$600.00	\$194.23	\$600.00
<i>Intergovernmental</i>					
57-1125	Elections Glynn County	.00	45,000.00	18,493.78	.00
<i>Intergovernmental Totals</i>		\$0.00	\$45,000.00	\$18,493.78	\$0.00
Function 1130 - City Clerk Totals		\$187,061.81	\$232,756.00	\$189,120.29	\$179,573.00
Reporting Category 1100 - City Commission Totals		\$319,429.63	\$460,210.00	\$301,511.14	\$375,420.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager's Office oversees all of the day-to-day operations for the City of Brunswick including public safety, public works, planning and development and community and neighborhood services. It also directs the administration of internal services including human resources, financial administration and information technology. A primary function is also to provide recommendations and guidance to the elected board of commissioners.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 368,984	\$ 423,781	\$ 446,286
SERVICES & CHARGES	52	39,315	52,400	80,300
SUPPLIES	53	8,582	10,200	8,500
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 416,881	\$ 486,381	\$ 535,086

AUTHORIZED POSITIONS

FULL TIME	3	4	4
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	3	4	4

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

CITY MANAGER'S OFFICE

ANNUAL WORK PRODUCTIVITY:

- 1) Continue support of recreation administration and operations including facility and athletic field improvements including grant administration.
- 2) Establish a transit operation for the city and county as outlined in the transportation proposal approved by the city commission.
- 3) Support continued development of housing programs and activities to support and promote housing improvements and the revitalization of residences and neighborhoods throughout the city.
- 4) Work with the county and local agencies to combat homelessness.
- 5) Promote economic development and growth by providing support for planning and economic development programs and products.
- 6) Increase transparency through information and access provided on the city's website, the news media and social media.
- 7) Improve quality of life by ensuring cleanliness of streets, drainage, parks and other infrastructure.
- 8) Improve city employment by reviewing and enhancing benefits, directing the revision of city's personnel policies, and promoting health and wellness.

PERSONNEL:

Title	FT/PT	No. of Personnel
City Manager	FT	1
Assistant City Manager	FT	1
Executive Assistant to the City Manager	FT	1
Public Information Officer	FT	1

MAJOR PROJECTS / EXPENSES

- Continue focus on Recreation activities and programs
- Establish Transit Operation
- Continue support of Housing Program and grant administration
- Provide SPLOST updates through web-based Monitoring System

APPROVED PERSONNEL / OPERATIONAL CHANGES

No personnel changes proposed,

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1300 - City Manager					
Function 1320 - City Manager					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	294,265.30	336,967.00	275,310.94	351,798.00
51-1200	Temporary Employees	2,738.53	3,000.00	12,431.00	6,000.00
51-1300	Overtime	1,008.76	750.00	479.56	1,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$298,012.59	\$340,717.00	\$288,221.50	\$358,798.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	19,251.00	20,745.00	17,287.50	22,405.00
51-2200	FICA	22,129.89	25,778.00	20,590.35	25,765.00
51-2400	Pension	29,308.00	36,541.00	.00	39,318.00
51-2500	Tuition Reimbursements	282.55	.00	1,000.00	.00
<i>Employee Benefits Totals</i>		\$70,971.44	\$83,064.00	\$38,877.85	\$87,488.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	.00	.00	503.10	.00
52-1200	Professional Services	276.60	5,000.00	804.00	5,000.00
52-1201	Consultants	.00	5,000.00	1,560.00	38,000.00
52-1209	Other Professional Services	.00	.00	1,440.00	.00
52-1300	Technical Services	70.00	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$346.60	\$10,000.00	\$4,307.10	\$43,000.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	175.00	500.00	121.95	500.00
52-2300	Rentals	924.00	1,000.00	462.00	1,000.00
<i>Purchased-Property Services Totals</i>		\$1,099.00	\$1,500.00	\$583.95	\$1,500.00
<i>Other Purchased Services</i>					
52-3200	Communications	.00	2,000.00	.00	2,000.00
52-3205	Telephone	4,467.38	3,600.00	3,956.93	.00
52-3206	Mobile Agreements	1,150.89	2,500.00	1,712.97	.00
52-3300	Advertising	8,500.00	10,000.00	11,250.00	10,000.00
52-3400	Printing and Binding	.00	1,000.00	.00	.00
52-3500	Travel & Training	19,909.73	18,000.00	3,883.03	20,000.00
52-3600	Dues and Fees	3,841.75	3,800.00	2,981.98	3,800.00
<i>Other Purchased Services Totals</i>		\$37,869.75	\$40,900.00	\$23,784.91	\$35,800.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,450.20	2,500.00	810.40	2,500.00
53-1110	Office Supplies	.00	.00	141.01	.00
53-1115	Uniforms	435.52	500.00	103.80	1,000.00
53-1270	Gasoline/Diesel	756.46	500.00	632.64	800.00
53-1300	Food/Misc	3,480.95	5,000.00	1,634.49	3,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1300 - City Manager				
	Function 1320 - City Manager				
	<i>Supplies</i>				
53-1400	Books and Periodicals	40.00	200.00	43.00	200.00
53-1600	Small Equipment	1,418.86	1,500.00	.00	1,000.00
53-1700	Other Supplies	.00	.00	537.98	.00
	<i>Supplies Totals</i>	\$8,581.99	\$10,200.00	\$3,903.32	\$8,500.00
	Function 1320 - City Manager Totals	\$416,881.37	\$486,381.00	\$359,678.63	\$535,086.00
	Reporting Category 1300 - City Manager Totals	\$416,881.37	\$486,381.00	\$359,678.63	\$535,086.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department is responsible for processing all payments that are received and disbursed by the City and its various funds which includes balancing and quantifying in order to provide reports for internal as well as external interested parties (including governmental agencies) in the City's financial position at any point in time.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 345,425	\$ 343,602	\$ 372,006
SERVICES & CHARGES	52	66,567	66,350	69,450
SUPPLIES	53	3,285	4,000	4,000
VEHICLES / EQUIPMENT	54			
TOTAL OPERATING BUDGET		\$ 415,277	\$ 413,952	\$ 445,456

AUTHORIZED POSITIONS

FULL TIME	5	5	5
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	5	5	5

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

FINANCE DEPARTMENT

ANNUAL WORK PRODUCTIVITY:

Processing all receipts and disbursements for the City's various funds, including bank reconciliations and quantifying data for financial reports.
Preparation of annual audit reports and other required governmental reporting, including ARPA, CDBG, SPLOST, and Pension.
Preparation of annual budget in conjunction with the City Manager's office.

Processing transfers and accounting for the City's Defined Benefit Pension Plan and its participants.
Payment processing will be handled by Human Resources
Ascertaining that the City has adequate insurance and handling claims from outside parties.

PERSONNEL:

Title	FT/PT	No. of Personnel
Finance Director	FT	1
Assistant Finance Director	FT	1
Accounts Payable Specialist	FT	1
Purchasing Agent/Financial Analyst	FT	1
Customer Service/Cemetery Records Specialist	FT	1

MAJOR PROJECTS / EXPENSES

Major projects for the Finance Department are the preparation of the annual audit, reporting for funds obtained outside the organization through grants, including American Rescue Plan Act (ARPA), Community Development Block Grants (CDBG and CDBG-DR (Disaster Recovery)), Coastal Regional Commission (CRC) et al.

APPROVED PERSONNEL/ OPERATIONAL CHANGES

No personnel changes proposed.

(Budget Forms/Operating 1)



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
EXPENSE					
Reporting Category 1510 - Finance Administration					
Function 1510 - Finance Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	265,131.86	267,543.00	234,606.58	289,929.00
51-1300	Overtime	594.04	300.00	367.69	300.00
<i>Personal Services-Salaries Wages Totals</i>		\$265,725.90	\$267,843.00	\$234,974.27	\$290,229.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	32,085.00	25,931.00	21,609.20	28,006.00
51-2200	FICA	19,487.13	20,467.00	17,414.13	22,179.00
51-2400	Pension	28,127.00	29,361.00	.00	31,592.00
<i>Employee Benefits Totals</i>		\$79,699.13	\$75,759.00	\$39,023.33	\$81,777.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	11,191.00	11,500.00	9,400.25	10,000.00
52-1202	Auditors	52,400.00	50,000.00	53,900.00	55,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$63,591.00	\$61,500.00	\$63,300.25	\$65,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	500.00	.00	.00
52-2300	Rentals	980.00	1,200.00	.00	1,200.00
<i>Purchased-Property Services Totals</i>		\$980.00	\$1,700.00	\$0.00	\$1,200.00
<i>Other Purchased Services</i>					
52-3205	Telephone	40.41	50.00	.00	.00
52-3500	Travel & Training	1,955.60	3,000.00	.00	3,000.00
52-3600	Dues and Fees	.00	100.00	95.37	250.00
<i>Other Purchased Services Totals</i>		\$1,996.01	\$3,150.00	\$95.37	\$3,250.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,898.76	3,000.00	1,664.45	3,000.00
53-1110	Office Supplies	.00	.00	206.14	.00
53-1600	Small Equipment	386.46	1,000.00	386.46	1,000.00
<i>Supplies Totals</i>		\$3,285.22	\$4,000.00	\$2,257.05	\$4,000.00
Function 1510 - Finance Administration Totals		\$415,277.26	\$413,952.00	\$339,650.27	\$445,456.00
Reporting Category 1510 - Finance Administration Totals		\$415,277.26	\$413,952.00	\$339,650.27	\$445,456.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 1520 - Administrative Services					
Function 1520 - Administrative Services					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	.00	210,000.00	.00	320,171.00
<i>Personal Services-Salaries Wages Totals</i>		<u>\$0.00</u>	<u>\$210,000.00</u>	<u>\$0.00</u>	<u>\$320,171.00</u>
Function 1520 - Administrative Services Totals		<u>\$0.00</u>	<u>\$210,000.00</u>	<u>\$0.00</u>	<u>\$320,171.00</u>
Reporting Category 1520 - Administrative Services Totals		<u>\$0.00</u>	<u>\$210,000.00</u>	<u>\$0.00</u>	<u>\$320,171.00</u>
Totals					



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

CITY ATTORNEY

DESCRIPTION

The City Attorney is appointed by the City Commission to represent and advise the City Commission, City Officials, and Department Heads of legal matters pertaining to the office and city operations. The City Attorneys reviews and approves all legal documents, agreements, contracts, etc. He is also responsible for preparing ordinances and resolutions for Commission approval. The City Attorney also handles all matters as it relates to Municipal Court proceedings (i.e. traffic citations, code violations, etc.).

BUDGET SUMMARY

<u>EXPENDITURES</u>	<u>ACCT CODE</u>	<u>2023 ACTUAL</u>	<u>2024 APPROVED</u>	<u>2025 PROPOSED</u>
PERSONNEL COSTS	51	\$ 129,902	\$ 150,000	\$ 215,000
SERVICES & CHARGES	52	619	2,900	3,000
SUPPLIES	53	-	-	-
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 130,521	\$ 152,900	\$ 218,000

AUTHORIZED POSITIONS

FULL TIME	0	0	0
PERMANENT PART TIME	0	0	0
OTHER	1	1	1
TOTAL:	1	1	1

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

CITY ATTORNEY

ANNUAL WORK PRODUCTIVITY:

- Prepare resolutions for legislative activity
- Review and/or develop ordinances as needed
- Review and approve all contracts and agreements
- Review and process all lawsuits and litigations for the City.
- Handle negotiations as needed for agreements, contracts, etc.
- Work with County Attorney on joint projects.
- Provide legal guidance and advice for City Commission and Departments.

PERSONNEL:

Title	FT/PT	No. of Personnel
City Attorney	Contracted	1

MAJOR PROJECTS / EXPENSES

- Title clearance for demolition and housing projects
- Establish a Redevelopment Incentive (Blight Tax) Ordinance
- Prepare closing documents as needed for ROW acquisitions
- Support legal needs for new housing program

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Additional funds for legal work for litigation, housing projects and demolitions.

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1530 - Legal					
Function 1530 - Legal					
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	902.00	.00	.00	.00
52-1205	Lawyers	129,000.00	150,000.00	149,582.44	140,000.00
52-1209	Other Professional Services	.00	.00	790.00	.00
52-1212	Lawyers-Consulting	.00	.00	35,339.72	75,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$129,902.00	\$150,000.00	\$185,712.16	\$215,000.00
<i>Other Purchased Services</i>					
52-3205	Telephone	352.41	400.00	297.36	.00
52-3206	Mobile Agreements	266.79	500.00	267.75	.00
52-3500	Travel & Training	.00	1,500.00	.00	3,000.00
52-3600	Dues and Fees	.00	500.00	.00	.00
<i>Other Purchased Services Totals</i>		\$619.20	\$2,900.00	\$565.11	\$3,000.00
Function 1530 - Legal Totals		\$130,521.20	\$152,900.00	\$186,277.27	\$218,000.00
Reporting Category 1530 - Legal Totals		\$130,521.20	\$152,900.00	\$186,277.27	\$218,000.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

INFORMATION TECHNOLOGY

DESCRIPTION

The Information Technology Department works with all departments of the City to help support their IT Needs while working to add value to City operations by helping to improve efficiency and productivity through leveraging the use of technology.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 252,181	\$ 284,984	\$ 307,131
SERVICES & CHARGES	52	321,287	283,800	404,050
SUPPLIES	53	11,752	7,652	8,400
VEHICLES / EQUIPMENT	54	11,032	13,050	13,000
TOTAL OPERATING BUDGET		\$ 596,252	\$ 589,486	\$ 732,581

AUTHORIZED POSITIONS

FULL TIME	4	5	5
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	4	5	5

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

INFORMATION TECHNOLOGY

ANNUAL WORK PRODUCTIVITY:

Continue to maintain all City systems, network, and hardware

Work to make IT an innovative value center instead of a service-oriented cost center

Troubleshoot employee issues and resolve IT issues as they occur.

Increase efficiency through technology

Educate and train employees on use for equipment and software

Research and develop new ways/approaches to working with both the public as well as employees such as teleconferencing of meetings, interactive kiosks, etc.

PERSONNEL:

Title	FT/PT	No. of Personnel
IT Director	FT	1
IT Assistant	FT	2
IT Administrative Assistant	FT	1
IT JR Network Administrator	FT	1

MAJOR PROJECTS / EXPENSES

IT Security upgrade - To harden our defenses and lower our insurance rates

Computer upgrades - 16 machines/quarter for the next two years.

Replace current phone system with cloud based Nexteva System

APPROVED PERSONNEL/ OPERATIONAL CHANGES

6.5% salary increase over the yearly cost of living increases for Lajayda, Geforrey, and Shella. Title change for Lajayda to Assitant Director of Information Technology.



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 1535 - Information Technology					
Function 1535 - Information Technology					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	195,630.23	222,519.00	158,152.43	240,557.00
51-1200	Temporary Employees	.00	3,000.00	.00	3,000.00
51-1300	Overtime	393.30	500.00	1,046.89	.00
<i>Personal Services-Salaries Wages Totals</i>		\$196,023.53	\$226,019.00	\$159,199.32	\$243,557.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	27,638.04	20,745.00	17,287.50	22,405.00
51-2200	FICA	14,593.50	17,061.00	11,628.68	18,402.00
51-2400	Pension	13,926.00	21,159.00	.00	22,767.00
<i>Employee Benefits Totals</i>		\$56,157.54	\$58,965.00	\$28,916.18	\$63,574.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	495.95	.00	.00	.00
52-1300	Technical Services	102,454.65	89,250.00	73,723.74	89,250.00
<i>Purchases Professional & Technical Services Totals</i>		\$102,950.60	\$89,250.00	\$73,723.74	\$89,250.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	824.35	1,050.00	85.00	800.00
<i>Purchased-Property Services Totals</i>		\$824.35	\$1,050.00	\$85.00	\$800.00
<i>Other Purchased Services</i>					
52-3205	Telephone	51,188.36	65,000.00	42,781.25	130,000.00
52-3206	Mobile Agreements	1,860.92	4,200.00	3,411.11	60,000.00
52-3500	Travel & Training	330.00	3,800.00	.00	4,000.00
52-3600	Dues and Fees	200.00	500.00	.00	.00
54-3000	Intangible-Computer Software	163,933.12	120,000.00	99,635.94	120,000.00
<i>Other Purchased Services Totals</i>		\$217,512.40	\$193,500.00	\$145,828.30	\$314,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	10,811.65	5,775.00	3,816.46	7,000.00
53-1126	Equipment Repair Parts	393.26	525.00	.00	300.00
53-1270	Gasoline/Diesel	389.64	300.00	179.14	300.00
53-1400	Books and Periodicals	.00	500.00	.00	500.00
53-1600	Small Equipment	156.97	552.00	.00	300.00
<i>Supplies Totals</i>		\$11,751.52	\$7,652.00	\$3,995.60	\$8,400.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	1,249.44	1,050.00	.00	1,000.00
54-2400	Computers	9,782.17	12,000.00	12,000.00	12,000.00
<i>Machinery and Equipment Totals</i>		\$11,031.61	\$13,050.00	\$12,000.00	\$13,000.00
Function 1535 - Information Technology Totals		\$596,251.55	\$589,486.00	\$423,748.14	\$732,581.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category	1535 - Information Technology	\$596,251.55	\$589,486.00	\$423,748.14	\$732,581.00
	Totals				



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

Human Resources Office

DESCRIPTION

The Human Resources Department oversees, administers, and implements a number of programs and services, payroll, pension and resources relating to personnel management on behalf of the City. The HR Department is the HR Manager, Payroll/Pension Specialist and HR Admin. Assistant.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 129,669	\$ 197,256	\$ 207,400
SERVICES & CHARGES	52	31,296	20,900	16,400
SUPPLIES	53	10,320	4,150	5,150
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 171,285	\$ 222,306	\$ 228,950

AUTHORIZED POSITIONS

FULL TIME	2	3	3
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	2	3	3

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

CITY MANAGER'S OFFICE

ANNUAL WORK PRODUCTIVITY:

To provide up to date guidelines and policies to govern personnel activities

To reduce employee turnover and improve employ recruitment and retention

To enhance the city's employment package by ensuring competitive salaries and benefits are being offered.

To increase awareness and education regarding healthcare and reduce the health insurance claims and costs.

Continue employee engagement

Compensation Analysis to ensure competitiveness in market

PERSONNEL:

Title	FT/PT	No. of Personnel
HR Manager	FT	1
Payroll/Pension Specialist	FT	1
HR Admin. Assistant	FT	1

MAJOR PROJECTS / EXPENSES

Update Personnel Policy Manual

City of Brunswick marketing brochure- job fairs, first Friday

APPROVED PERSONNEL/ OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 1540 - Human Resources					
Function 1540 - Human Resources					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	99,021.71	154,866.00	93,693.01	165,176.00
51-1200	Temporary Employees	.80	3,000.00	.00	.00
51-1300	Overtime	146.12	175.00	37.24	100.00
<i>Personal Services-Salaries Wages Totals</i>		\$99,168.63	\$158,041.00	\$93,730.25	\$165,276.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	10,372.00	8,643.30	11,202.00
51-2200	FICA	7,377.39	11,848.00	6,993.70	12,635.00
51-2400	Pension	10,289.00	16,995.00	.00	18,287.00
<i>Employee Benefits Totals</i>		\$30,500.39	\$39,215.00	\$15,637.00	\$42,124.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	35.00	.00	.00	.00
52-1200	Professional Services	26,140.66	8,000.00	5,786.45	10,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$26,175.66	\$8,000.00	\$5,786.45	\$10,000.00
<i>Purchased-Property Services</i>					
52-2300	Rentals	1,977.00	2,500.00	462.00	.00
<i>Purchased-Property Services Totals</i>		\$1,977.00	\$2,500.00	\$462.00	\$0.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	254.56	600.00	373.49	.00
52-3210	Postage	.00	.00	1.14	.00
52-3300	Advertising	1,519.00	3,000.00	3,568.14	3,000.00
52-3400	Printing and Binding	.00	500.00	150.00	100.00
52-3500	Travel & Training	759.67	3,000.00	525.00	3,000.00
52-3600	Dues and Fees	75.00	300.00	65.00	300.00
52-3700	Education and Training	535.00	3,000.00	.00	.00
<i>Other Purchased Services Totals</i>		\$3,143.23	\$10,400.00	\$4,682.77	\$6,400.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,221.63	2,500.00	1,228.48	2,500.00
53-1110	Office Supplies	132.99	.00	1,020.16	.00
53-1300	Food/Misc	7,966.05	1,500.00	272.81	2,500.00
53-1400	Books and Periodicals	.00	150.00	.00	150.00
<i>Supplies Totals</i>		\$10,320.67	\$4,150.00	\$2,521.45	\$5,150.00
Function 1540 - Human Resources Totals		\$171,285.58	\$222,306.00	\$122,819.92	\$228,950.00
Reporting Category 1540 - Human Resources Totals		\$171,285.58	\$222,306.00	\$122,819.92	\$228,950.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1545 - Tax Collection					
Function 1545 - Tax Collection					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	41,066.23	79,768.00	26,888.76	85,226.00
51-1300	Overtime	48.70	75.00	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$41,114.93	\$79,843.00	\$26,888.76	\$85,226.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	6,417.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	3,119.47	6,102.00	2,056.74	6,519.00
51-2400	Pension	8,633.00	8,995.00	.00	9,679.00
<i>Employee Benefits Totals</i>		\$18,169.47	\$30,656.00	\$15,022.54	\$33,002.00
<i>Other Purchased Services</i>					
52-3210	Postage	2,102.95	3,500.00	.00	2,000.00
52-3300	Advertising	.00	2,500.00	.00	1,500.00
52-3400	Printing and Binding	2,541.24	3,000.00	.00	3,000.00
52-3500	Travel & Training	249.65	1,000.00	89.15	1,000.00
52-3601	Recording Fees	6,644.00	4,500.00	9,055.27	10,000.00
54-3000	Intangible--Computer Software	11,440.00	10,925.00	11,897.60	12,000.00
<i>Other Purchased Services Totals</i>		\$22,977.84	\$25,425.00	\$21,042.02	\$29,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	538.07	1,000.00	79.71	600.00
53-1110	Office Supplies	.00	.00	52.61	.00
53-1600	Small Equipment	359.00	1,000.00	.00	.00
<i>Supplies Totals</i>		\$897.07	\$2,000.00	\$132.32	\$600.00
Function 1545 - Tax Collection Totals		\$83,159.31	\$137,924.00	\$63,085.64	\$148,328.00
Reporting Category 1545 - Tax Collection Totals		\$83,159.31	\$137,924.00	\$63,085.64	\$148,328.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1565 - General Govt Buildings & Plant					
<i>Purchased-Property Services</i>					
52-2100	Cleaning Services	702.50	2,000.00	851.40	2,000.00
52-2130	Janitorial Services	16,979.42	16,000.00	12,725.32	18,000.00
52-2200	Repairs and Maintenance	2,080.00	2,000.00	.00	2,000.00
52-2210	Repair / Maint Building	12,753.94	15,000.00	22,708.17	20,000.00
52-2211	Repair / Maint Equipment	8,549.62	5,000.00	7,278.93	10,000.00
52-2300	Rentals	262.50	.00	.00	.00
<i>Purchased-Property Services Totals</i>		\$41,327.98	\$40,000.00	\$43,563.82	\$52,000.00
<i>Other Purchased Services</i>					
52-3205	Telephone	10,722.35	.00	17,902.64	.00
<i>Other Purchased Services Totals</i>		\$10,722.35	\$0.00	\$17,902.64	\$0.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	3,920.59	3,500.00	3,459.90	4,000.00
53-1130	Building Repair Supplies	82.80	500.00	.00	.00
53-1210	Water/Sewerage	5,547.33	3,500.00	3,506.15	4,000.00
53-1230	Electricity	32,784.33	30,000.00	41,575.84	30,000.00
<i>Supplies Totals</i>		\$42,335.05	\$37,500.00	\$48,541.89	\$38,000.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	49,000.00	20,000.00	.00	20,000.00
<i>Machinery and Equipment Totals</i>		\$49,000.00	\$20,000.00	\$0.00	\$20,000.00
Function 1565 - General Govt Buildings & Plant Totals		\$143,385.38	\$97,500.00	\$110,008.35	\$110,000.00
Function 1566 - Old City Hall					
<i>Purchased-Property Services</i>					
52-2100	Cleaning Services	9,600.00	10,000.00	9,600.00	12,000.00
52-2200	Repairs and Maintenance	46.48	.00	3.11	.00
52-2210	Repair / Maint Building	47,052.30	25,000.00	58,152.34	15,000.00
52-2211	Repair / Maint Equipment	8,592.25	19,080.00	18,431.66	12,000.00
52-2300	Rentals	1,440.00	1,440.00	960.00	1,440.00
<i>Purchased-Property Services Totals</i>		\$66,731.03	\$55,520.00	\$87,147.11	\$40,440.00
<i>Other Purchased Services</i>					
52-3205	Telephone	582.20	.00	454.32	600.00
<i>Other Purchased Services Totals</i>		\$582.20	\$0.00	\$454.32	\$600.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,853.55	4,000.00	2,200.65	3,000.00
53-1210	Water/Sewerage	3,541.65	3,700.00	2,627.83	3,500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1566 - Old City Hall					
Supplies					
53-1230	Electricity	27,261.75	25,000.00	23,021.66	31,000.00
<i>Supplies Totals</i>		\$33,656.95	\$32,700.00	\$27,850.14	\$37,500.00
Property					
54-1200	Site Improvements	55,875.87	.00	.00	.00
<i>Property Totals</i>		\$55,875.87	\$0.00	\$0.00	\$0.00
Machinery and Equipment					
54-2300	Furniture and Fixtures	5,503.98	2,000.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$5,503.98	\$2,000.00	\$0.00	\$0.00
Function 1566 - Old City Hall Totals		\$162,350.03	\$90,220.00	\$115,451.57	\$78,540.00
Function 1567 - 503 Mansfield Bldg					
Purchased-Property Services					
52-2100	Cleaning Services	.00	.00	.00	1,500.00
52-2210	Repair / Maint Building	4,605.58	3,000.00	4,757.52	2,000.00
52-2211	Repair / Maint Equipment	.00	1,000.00	78.88	1,000.00
52-2300	Rentals	.00	.00	567.04	500.00
<i>Purchased-Property Services Totals</i>		\$4,605.58	\$4,000.00	\$5,403.44	\$5,000.00
Other Purchased Services					
52-3100	Insurance	2,937.00	3,000.00	3,452.00	3,500.00
<i>Other Purchased Services Totals</i>		\$2,937.00	\$3,000.00	\$3,452.00	\$3,500.00
Supplies					
53-1100	General Supplies/Materials	.00	500.00	184.50	500.00
53-1210	Water/Sewerage	.00	.00	1,093.07	2,000.00
<i>Supplies Totals</i>		\$0.00	\$500.00	\$1,277.57	\$2,500.00
Function 1567 - 503 Mansfield Bldg Totals		\$7,542.58	\$7,500.00	\$10,133.01	\$11,000.00
Function 1568 - Ritz Theatre					
Purchased-Property Services					
52-2110	Garbage Trash Disposal	825.12	700.00	550.08	700.00
52-2210	Repair / Maint Building	4,801.44	3,000.00	3,632.02	5,000.00
52-2211	Repair / Maint Equipment	4,250.00	5,000.00	1,130.46	3,000.00
<i>Purchased-Property Services Totals</i>		\$9,876.56	\$8,700.00	\$5,312.56	\$8,700.00
Other Purchased Services					
52-3100	Insurance	2,006.00	2,500.00	2,006.00	2,000.00
<i>Other Purchased Services Totals</i>		\$2,006.00	\$2,500.00	\$2,006.00	\$2,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1568 - Ritz Theatre					
<i>Supplies</i>					
53-1114	Maintenance Supplies	310.03	500.00	381.93	200.00
53-1135	Custodial Supplies	833.71	.00	.00	.00
53-1210	Water/Sewerage	1,502.64	1,000.00	1,053.28	1,000.00
53-1230	Electricity	3,217.06	5,000.00	16,124.12	8,000.00
<i>Supplies Totals</i>		\$5,863.44	\$6,500.00	\$17,559.33	\$9,200.00
Function 1568 - Ritz Theatre Totals		\$17,746.00	\$17,700.00	\$24,877.89	\$19,900.00
Function 1569 - Lissner House					
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	1,616.38	1,000.00	1,025.71	3,000.00
<i>Purchased-Property Services Totals</i>		\$1,616.38	\$1,000.00	\$1,025.71	\$3,000.00
<i>Other Purchased Services</i>					
52-3100	Insurance	1,130.00	1,130.00	1,305.00	1,300.00
<i>Other Purchased Services Totals</i>		\$1,130.00	\$1,130.00	\$1,305.00	\$1,300.00
<i>Supplies</i>					
53-1210	Water/Sewerage	2,794.22	1,500.00	690.08	3,500.00
53-1220	Natural Gas	850.32	700.00	432.53	1,500.00
53-1230	Electricity	1,508.02	1,100.00	1,384.94	4,000.00
<i>Supplies Totals</i>		\$5,152.56	\$3,300.00	\$2,507.55	\$9,000.00
Function 1569 - Lissner House Totals		\$7,898.94	\$5,430.00	\$4,838.26	\$13,300.00
Function 1570 - Mary Ross Park					
<i>Purchased-Property Services</i>					
52-2100	Cleaning Services	3,000.00	3,000.00	2,250.00	3,500.00
52-2210	Repair / Maint Building	1,826.97	5,000.00	2,212.07	3,500.00
<i>Purchased-Property Services Totals</i>		\$4,826.97	\$8,000.00	\$4,462.07	\$7,000.00
<i>Supplies</i>					
53-1135	Custodial Supplies	1,260.09	1,000.00	552.77	1,000.00
<i>Supplies Totals</i>		\$1,260.09	\$1,000.00	\$552.77	\$1,000.00
Function 1570 - Mary Ross Park Totals		\$6,087.06	\$9,000.00	\$5,014.84	\$8,000.00
Reporting Category 1565 - General Govt Buildings & Plant Totals		\$345,009.99	\$227,350.00	\$270,323.92	\$240,740.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1595 - General Administration					
Function 1500 - General Administration					
<i>Employee Benefits</i>					
51-2150	Employer Provided Life Insurance	20,077.57	9,000.00	16,855.53	11,000.00
51-2200	FICA	685.60	500.00	.00	.00
51-2600	Unemployment Insurance	.00	.00	12,447.50	.00
51-2700	Workers' Compensation	135,473.00	125,000.00	120,261.00	125,000.00
51-2901	DeMinimis Fringe Benefits	11,100.75	12,000.00	21,849.25	12,000.00
<i>Employee Benefits Totals</i>		\$167,336.92	\$146,500.00	\$171,413.28	\$148,000.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	14,417.25	5,000.00	475.00	5,000.00
52-1205	Lawyers	.00	.00	350.00	.00
52-1210	Bank Service Charges	12,544.85	10,000.00	9,507.00	10,000.00
52-1300	Technical Services	.00	.00	.27	.00
<i>Purchases Professional & Technical Services Totals</i>		\$26,962.10	\$15,000.00	\$10,332.27	\$15,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	.00	61.19	.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$0.00	\$61.19	\$0.00
<i>Other Purchased Services</i>					
52-3100	Insurance	480,837.90	470,000.00	376,442.50	480,000.00
52-3205	Telephone	17,717.40	20,000.00	3,901.75	.00
52-3210	Postage	8,442.60	8,500.00	4,596.30	5,000.00
52-3300	Advertising	.00	.00	339.00	.00
52-3600	Dues and Fees	27,531.50	28,000.00	26,068.44	28,000.00
52-3904	Disaster Related Expenses	165,906.89	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$700,436.29	\$526,500.00	\$411,347.99	\$513,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	5,912.86	5,000.00	914.65	5,000.00
53-1125	Vehicle Repair Parts	153.76	.00	84.98	.00
53-1135	Custodial Supplies	.00	.00	135.62	.00
53-1198	Fireworks Supplies	31,985.00	21,000.00	11,625.00	21,000.00
53-1199	Flags	39.50	3,500.00	713.54	3,500.00
53-1200	Energy	.00	30,000.00	25,050.05	30,000.00
53-1210	Water/Sewerage	40,609.44	30,000.00	22,810.27	30,000.00
53-1215	Stormwater Utility Fee Expense	50,036.40	22,000.00	28,954.41	30,000.00
53-1230	Electricity	521,813.11	450,000.00	409,744.41	510,000.00
53-1300	Food/Misc	10,903.06	25,000.00	5,086.47	25,000.00
<i>Supplies Totals</i>		\$661,453.13	\$586,500.00	\$505,119.40	\$654,500.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION

The DDA is a decision-making and project driven entity that plans and manages the downtown business district. The DDA is a corporate body recognized by State law, and from an IRS perspective is tax-exempt. The DDA can utilize a variety of financing tools outlined in OCGA. Funds created from the implementation of these tools can be used to bring about revitalization and economic development of the downtown. The DDA works with volunteers from multiple groups and utilizes the Main Street program to assist with redevelopment.

BUDGET SUMMARY

<u>EXPENDITURES</u>	<u>ACCT CODE</u>	<u>2023 ACTUAL</u>	<u>2024 APPROVED</u>	<u>2025 PROPOSED</u>
PERSONNEL COSTS	51	\$ 172,000	\$ 217,925	\$ 247,610
SERVICES & CHARGES	52	312,515	291,090	347,237
SUPPLIES	53	3,500	4,000	4,000
VEHICLES / EQUIPMENT	54	5,500	-	-
TOTAL OPERATING BUDGET		\$ 493,515	\$ 513,015	\$ 536,237

AUTHORIZED POSITIONS

FULL TIME	3	3	3
PERMANENT PART TIME	1	1	0
OTHER	0	0	0
TOTAL:	4	4	3

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

DOWNTOWN DEVELOPMENT AUTHORITY

ANNUAL WORK PRODUCTIVITY:

- 1) Continue to develop events in the downtown area and Norwich Street
- 2) Implementation of the CCGA strategic marketing plan
- 3) Continue to work on beautification - lighting, banners, & etc.
- 4) Work to develop a diverse business community, especially on Norwich St.
- 5) Extend growth & intentional support to businesses in other blocks (Norwich, Richmond, Reynolds
- 6) Continue to improve branding & imaging.
- 7) Outreach to the Board of Realtors.
- 8) Continue to encourage increase of desired foot traffic, use available tools to track growth.

PERSONNEL:

Title	FT/PT	No. of Personnel
Executive Director	FT	1
Program & Event Manager	FT	1
Event & Marketing Coordinator	PT	1

MAJOR PROJECTS / EXPENSES

- Continue events & advertising
- Economic development incentives
- Norwich revitalization

APPROVED PERSONNEL/ OPERATIONAL CHANGES

The board of directors has approved the proposed budget for FY25. This budget includes increases in pay for employees to maintain standards, economic development programs, promotions, advertising and minor technology upgrades.

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
EXPENSE					
Reporting Category 1595 - General Administration					
Function 1500 - General Administration					
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	.00	354.45	45,000.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$0.00	\$354.45	\$45,000.00
<i>Self-Funded Insurance</i>					
55-2200	Claims	63,738.27	100,000.00	106,325.54	100,000.00
	<i>Self-Funded Insurance Totals</i>	\$63,738.27	\$100,000.00	\$106,325.54	\$100,000.00
<i>Intergovernmental</i>					
57-1100	Tax Collection Fees Glynn County	7,045.12	5,000.00	6,192.26	5,500.00
	<i>Intergovernmental Totals</i>	\$7,045.12	\$5,000.00	\$6,192.26	\$5,500.00
<i>Payments to Other Agencies</i>					
57-2025	Keep Brunswick Beautiful	6,000.00	7,500.00	4,500.00	8,500.00
	<i>Payments to Other Agencies Totals</i>	\$6,000.00	\$7,500.00	\$4,500.00	\$8,500.00
<i>Contingencies</i>					
57-9000	Contingencies	.00	46,083.00	.00	50,000.00
	<i>Contingencies Totals</i>	\$0.00	\$46,083.00	\$0.00	\$50,000.00
Function 1500 - General Administration Totals		\$1,632,971.83	\$1,433,083.00	\$1,215,646.38	\$1,539,500.00
Function 6180 - GIAHA					
<i>Payments to Other Agencies</i>					
57-2010	Golden Isles Arts & Humanities	52,500.00	52,500.00	43,750.00	52,500.00
	<i>Payments to Other Agencies Totals</i>	\$52,500.00	\$52,500.00	\$43,750.00	\$52,500.00
Function 6180 - GIAHA Totals		\$52,500.00	\$52,500.00	\$43,750.00	\$52,500.00
Function 6200 - Signature Squares					
<i>Payments to Other Agencies</i>					
57-2080	Signature Squares	6,202.75	.00	.00	.00
	<i>Payments to Other Agencies Totals</i>	\$6,202.75	\$0.00	\$0.00	\$0.00
Function 6200 - Signature Squares Totals		\$6,202.75	\$0.00	\$0.00	\$0.00
Function 7550 - Economic Development					
<i>Other Purchased Services</i>					
52-3911	Glynn-Bwk Land Bank Authority	.00	50,000.00	.00	75,000.00
	<i>Other Purchased Services Totals</i>	\$0.00	\$50,000.00	\$0.00	\$75,000.00
<i>Operating Transfers Out to Component Unit</i>					
61-2005	Downtown Development Authority	321,327.09	330,000.00	272,935.16	375,000.00
	<i>Operating Transfers Out to Component Unit Totals</i>	\$321,327.09	\$330,000.00	\$272,935.16	\$375,000.00
Function 7550 - Economic Development Totals		\$321,327.09	\$380,000.00	\$272,935.16	\$450,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1595 - General Administration				
	Function 7561 - Transportation				
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	143.28	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$143.28	\$0.00	\$0.00	\$0.00
	Function 7561 - Transportation Totals	\$143.28	\$0.00	\$0.00	\$0.00
	Reporting Category 1595 - General Administration Totals	\$2,013,144.95	\$1,865,583.00	\$1,532,331.54	\$2,042,000.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

MUNICIPAL COURT

DESCRIPTION

The Municipal Court oversees cases of violations of city ordinances and has jurisdiction in misdemeanors offenses with certain statutory exceptions. It also handle traffic and ordinance violations.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 101,273	\$ 103,942	\$ 121,553
SERVICES & CHARGES	52	32,985	37,200	47,100
SUPPLIES	53	1,252	950	6,050
VEHICLES / EQUIPMENT	54	15,000	15,000	15,000
TOTAL OPERATING BUDGET		\$ 150,510	\$ 157,092	\$ 189,703

AUTHORIZED POSITIONS

FULL TIME	2	2	2
PERMANENT PART TIME	0	0	0
OTHER	1	1	1
TOTAL:	3	3	3

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

MUNICIPAL COURT

ANNUAL WORKPLAN / GOALS:

Municipal Court and the Clerks Office has brought consistency to the courts and have established a new court schedule because of the increase in case load.

New Municipal Court schedule includes both Code Enforcement and criminal & traffic cases with both arraignment and trial days strategically placed each month.

Municipal Court has added two new Judges and will soon appoint a new full time Judge.

Municipal Court Judges and the Clerk have increased the consistency and accountability in enforcement of ordinances, fines assigned, and fines collected.

Municipal Court and the Clerks Office has brought Georgia State Patrol into our Municipal Court System which which increases citation count and revenue.

PERSONNEL:

Title	FT/PT	No. of Personnel
Municipal Court Judge	Contract	1
Municipal Court Clerk	FT	1
Assistant Court Clerk	FT	1

MAJOR TASKS:

APPROVED PERSONNEL/ OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 2650 - Municipal Court					
Function 2650 - Municipal Court					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	72,041.41	78,458.00	59,571.85	93,904.00
51-1300	Overtime	1,455.28	500.00	2,228.88	.00
<i>Personal Services-Salaries Wages Totals</i>		\$73,496.69	\$78,958.00	\$61,800.73	\$93,904.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	10,372.00	8,643.30	11,202.00
51-2200	FICA	5,543.57	6,002.00	4,270.47	7,183.00
51-2400	Pension	9,399.00	8,610.00	.00	9,264.00
<i>Employee Benefits Totals</i>		\$27,776.57	\$24,984.00	\$12,913.77	\$27,649.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	17.10	.00	.00	.00
52-1205	Lawyers	75.00	5,000.00	105.00	3,000.00
52-1211	Municipal Court Judges	25,500.00	25,500.00	28,238.30	35,000.00
52-1300	Technical Services	1,945.00	1,000.00	5,470.89	5,000.00
52-1301	Municipal Court Software	.00	1,200.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$27,537.10	\$32,700.00	\$33,814.19	\$43,000.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	383.31	.00	.00	.00
52-2211	Repair / Maint Equipment	640.00	600.00	320.00	500.00
<i>Purchased-Property Services Totals</i>		\$1,023.31	\$600.00	\$320.00	\$500.00
<i>Other Purchased Services</i>					
52-3205	Telephone	1,653.23	.00	907.47	.00
52-3206	Mobile Agreements	46.64	600.00	373.49	.00
52-3500	Travel & Training	2,724.94	3,000.00	388.67	3,500.00
52-3600	Dues and Fees	.00	300.00	.00	100.00
<i>Other Purchased Services Totals</i>		\$4,424.81	\$3,900.00	\$1,669.63	\$3,600.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	1,059.26	650.00	682.33	750.00
53-1110	Office Supplies	.00	.00	40.13	.00
53-1115	Uniforms	106.80	200.00	.00	200.00
53-1400	Books and Periodicals	85.75	100.00	88.95	100.00
53-1600	Small Equipment	.00	.00	1,499.00	5,000.00
<i>Supplies Totals</i>		\$1,251.81	\$950.00	\$2,310.41	\$6,050.00
<i>Intergovernmental</i>					
57-1115	Glynn/Camden Drug Court Contri	15,000.00	15,000.00	12,500.00	15,000.00
<i>Intergovernmental Totals</i>		\$15,000.00	\$15,000.00	\$12,500.00	\$15,000.00
Function 2650 - Municipal Court Totals		\$150,510.29	\$157,092.00	\$125,328.73	\$189,703.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 2650 - Municipal Court					
Function 3226 - Prisoners - Housing Municipal					
<i>Intergovernmental</i>					
57-1111	Housing Prisoners - Glynn County	22,365.00	20,000.00	10,980.00	20,000.00
	<i>Intergovernmental Totals</i>	<u>\$22,365.00</u>	<u>\$20,000.00</u>	<u>\$10,980.00</u>	<u>\$20,000.00</u>
	Function 3226 - Prisoners - Housing Municipal	\$22,365.00	\$20,000.00	\$10,980.00	\$20,000.00
	Totals				
	Reporting Category 2650 - Municipal Court Totals	<u>\$172,875.29</u>	<u>\$177,092.00</u>	<u>\$136,308.73</u>	<u>\$209,703.00</u>



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

POLICE DEPARTMENT

DESCRIPTION

The Brunswick Police Department strives to be an innovative and progressive organization in order to meet the changing demands of the city. The department keeps the city safe through education, community partnerships, and community oriented policing.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 4,676,778	\$ 4,785,645	\$ 5,043,253
SERVICES & CHARGES	52	267,218	270,238	455,590
SUPPLIES	53	337,071	311,975	338,275
VEHICLES / EQUIPMENT	54	145,987	32,000	52,500
TOTAL OPERATING BUDGET		\$ 5,427,054	\$ 5,399,858	\$ 5,889,618

AUTHORIZED POSITIONS

FULL TIME	75	76	76
PERMANENT PART TIME	7	7	7
OTHER	0	0	0
TOTAL:	82	83	83

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

POLICE DEPARTMENT

ANNUAL WORKPLAN / GOALS:

Axon body camera and taser package on a 5 year contract.

SPLOST funding for vehicles: 2 cars in patrol fully equipped 95,000, within the next 6 months; 1 van in support services for recruits going to academy; 1 truck in support services for Capt Merritt; 2 SUV in CID.

PERSONNEL:

Title	FT/PT	No. of Personnel
Police Admin	FT	4
Police Civilians	FT	7
CID Capt	FT	1
CID LT	FT	1
CID INV	FT	6
Narotics LT	FT	1
Narotics SGT	FT	1
Narotics CPL	FT	2
Patrol Capt	FT	1
Patrol LT	FT	2
Patrol SGT	FT	4
Patrol CPL	FT	4
Patrol OFC	FT	20
Support Service Capt	FT	1
Support Service SGT	FT	1
Support Service OFC	FT	3
Bike OFC	FT	2
Traffic OFC	FT	2
Housing OFC	FT	2
FBI Task Force SGT	FT	1

MAJOR TASKS:

Hiring new officers, offering different bonuses or ways to keep current employees morals up within the department.

APPROVED PERSONNEL/ OPERATIONAL CHANGES

4 drug squad, 2 patrol, 2 bike patrol, and 1 community services officer.

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3210 - Police Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	506,753.64	528,422.00	397,968.13	518,984.00
51-1300	Overtime	5,215.25	5,000.00	2,916.05	5,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$511,968.89	\$533,422.00	\$400,884.18	\$523,984.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	44,919.00	41,489.00	34,574.20	44,809.00
51-2200	FICA	36,939.27	40,807.00	29,015.84	39,702.00
51-2400	Pension	44,525.00	54,229.00	.00	58,350.00
<i>Employee Benefits Totals</i>		\$126,383.27	\$136,525.00	\$63,590.04	\$142,861.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	.00	.00	5,375.00	3,000.00
52-1300	Technical Services	50,062.06	57,000.00	38,395.55	70,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$50,062.06	\$57,000.00	\$43,770.55	\$73,000.00
<i>Purchased-Property Services</i>					
52-2130	Janitorial Services	30,240.00	31,440.00	22,680.00	31,440.00
52-2200	Repairs and Maintenance	252.00	.00	(36.00)	.00
52-2210	Repair / Maint Building	10,656.97	10,000.00	6,991.80	10,000.00
52-2211	Repair / Maint Equipment	4,830.40	6,000.00	1,885.75	5,000.00
52-2212	Repair / Maint Vehicles	2,280.60	2,000.00	901.75	2,000.00
52-2300	Rentals	4,932.55	5,000.00	4,745.86	5,000.00
<i>Purchased-Property Services Totals</i>		\$53,192.52	\$54,440.00	\$37,169.16	\$53,440.00
<i>Other Purchased Services</i>					
52-3100	Insurance	4,282.00	.00	4,873.00	50.00
52-3200	Communications	217.91	.00	147.18	5,000.00
52-3201	Cable	4,675.98	2,200.00	2,318.47	2,200.00
52-3205	Telephone	7,032.72	5,000.00	7,455.72	.00
52-3206	Mobile Agreements	1,116.30	26,198.00	4,240.90	.00
52-3210	Postage	111.27	400.00	13.45	400.00
52-3300	Advertising	385.52	750.00	80.13	750.00
52-3500	Travel & Training	7,340.41	4,500.00	22,618.51	6,000.00
52-3600	Dues and Fees	1,847.50	2,000.00	2,216.50	3,000.00
<i>Other Purchased Services Totals</i>		\$27,009.61	\$41,048.00	\$43,963.86	\$17,400.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	29,730.14	26,000.00	12,032.13	26,000.00
53-1110	Office Supplies	.00	.00	2,009.26	.00
53-1115	Uniforms	1,113.07	1,200.00	2,331.58	2,000.00
53-1125	Vehicle Repair Parts	1,286.89	1,200.00	1,048.63	1,200.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3210 - Police Administration					
<i>Supplies</i>					
53-1126	Equipment Repair Parts	.00	.00	59.50	.00
53-1210	Water/Sewerage	4,166.31	5,500.00	2,653.59	5,500.00
53-1220	Natural Gas	518.59	900.00	349.77	900.00
53-1230	Electricity	17,726.06	30,000.00	27,943.43	30,000.00
53-1270	Gasoline/Diesel	151,747.73	128,000.00	72,467.16	125,000.00
53-1300	Food/Misc	822.04	2,500.00	779.28	2,500.00
53-1400	Books and Periodicals	67.05	250.00	150.00	250.00
53-1600	Small Equipment	411.60	500.00	.00	500.00
	<i>Supplies Totals</i>	\$207,589.48	\$196,050.00	\$121,824.33	\$193,850.00
<i>Machinery and Equipment</i>					
54-2500	Other Capital Outlay	38,417.87	16,000.00	61,402.75	28,500.00
	<i>Machinery and Equipment Totals</i>	\$38,417.87	\$16,000.00	\$61,402.75	\$28,500.00
	Function 3210 - Police Administration Totals	\$1,014,623.70	\$1,034,485.00	\$772,604.87	\$1,033,035.00
Function 3221 - Criminal Investigations					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	345,463.07	417,091.00	269,071.12	438,506.00
51-1300	Overtime	27,608.94	28,000.00	10,043.37	28,000.00
	<i>Personal Services-Salaries Wages Totals</i>	\$373,072.01	\$445,091.00	\$279,114.49	\$466,506.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	57,753.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	27,044.70	34,049.00	20,444.71	33,545.00
51-2400	Pension	58,136.00	19,930.00	.00	21,445.00
	<i>Employee Benefits Totals</i>	\$142,933.70	\$69,538.00	\$33,410.51	\$71,794.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	240.00	.00	.00	.00
52-1300	Technical Services	17,381.00	15,000.00	12,088.22	15,000.00
	<i>Purchases Professional & Technical Services Totals</i>	\$17,621.00	\$15,000.00	\$12,088.22	\$15,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	2,042.96	250.00	.00	250.00
52-2212	Repair / Maint Vehicles	2,103.78	3,500.00	5,910.53	3,500.00
	<i>Purchased-Property Services Totals</i>	\$4,146.74	\$3,750.00	\$5,910.53	\$3,750.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	2,407.29	.00	3,472.25	.00
52-3500	Travel & Training	2,921.89	4,500.00	1,799.85	4,500.00
52-3600	Dues and Fees	790.00	1,000.00	140.00	1,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3221 - Criminal Investigations					
Other Purchased Services					
52-3901	Police Informants	61.42	500.00	.00	500.00
<i>Other Purchased Services Totals</i>		\$6,180.60	\$6,000.00	\$5,412.10	\$6,000.00
Supplies					
53-1100	General Supplies/Materials	84.41	.00	91.80	.00
53-1115	Uniforms	1,797.38	2,000.00	2,845.25	2,000.00
53-1120	Protective Clothing	502.91	1,300.00	3,674.66	1,300.00
53-1125	Vehicle Repair Parts	874.46	5,000.00	3,543.20	5,000.00
53-1400	Books and Periodicals	.00	300.00	300.00	300.00
53-1600	Small Equipment	244.93	500.00	274.45	1,300.00
<i>Supplies Totals</i>		\$3,504.09	\$9,100.00	\$10,729.36	\$9,900.00
Function 3221 - Criminal Investigations Totals		\$547,458.14	\$548,479.00	\$346,665.21	\$572,950.00
Function 3222 - Bwk-Glynn Special Investigation					
Personal Services-Salaries Wages					
51-1100	Salaries & Wages	53,603.23	.00	22,868.81	159,713.00
51-1300	Overtime	2,736.21	.00	25.46	10,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$56,339.44	\$0.00	\$22,894.27	\$169,713.00
Employee Benefits					
51-2100	Group Insurance	38,502.00	.00	.00	15,971.00
51-2200	FICA	4,098.26	.00	1,934.36	12,218.00
51-2400	Pension	35,669.00	.00	.00	18,300.00
<i>Employee Benefits Totals</i>		\$78,269.26	\$0.00	\$1,934.36	\$46,489.00
Purchased-Property Services					
52-2211	Repair / Maint Equipment	.00	.00	.00	500.00
52-2212	Repair / Maint Vehicles	140.00	.00	.00	4,000.00
<i>Purchased-Property Services Totals</i>		\$140.00	\$0.00	\$0.00	\$4,500.00
Other Purchased Services					
52-3206	Mobile Agreements	1,272.04	.00	850.81	.00
52-3500	Travel & Training	902.95	.00	350.00	7,500.00
52-3600	Dues and Fees	.00	.00	.00	500.00
52-3901	Police Informants	.00	.00	.00	20,000.00
<i>Other Purchased Services Totals</i>		\$2,174.99	\$0.00	\$1,200.81	\$28,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 3200 - Police					
Function 3222 - Bwk-Glynn Special Investigation					
<i>Supplies</i>					
53-1115	Uniforms	82.14	.00	.00	2,400.00
53-1120	Protective Clothing	.00	.00	.00	1,000.00
53-1125	Vehicle Repair Parts	665.18	.00	2,109.88	3,000.00
53-1600	Small Equipment	2,638.00	.00	.00	17,000.00
<i>Supplies Totals</i>		\$3,385.32	\$0.00	\$2,109.88	\$23,400.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	.00	.00	24,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$0.00	\$24,000.00
Function 3222 - Bwk-Glynn Special Investigation Totals		\$140,309.01	\$0.00	\$28,139.32	\$296,102.00
Function 3223 - Police Field Services					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	1,654,608.85	1,753,980.00	1,603,396.81	1,801,170.00
51-1102	Sign on Bonus	.00	100,000.00	.00	50,000.00
51-1300	Overtime	248,324.52	200,000.00	227,103.74	180,000.00
51-1900	Salaries Contra Account	8,361.60	.00	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$1,911,294.97	\$2,053,980.00	\$1,830,500.55	\$2,031,170.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	256,680.00	217,819.00	220,412.50	235,250.00
51-2200	FICA	140,798.03	157,129.00	138,120.20	89,465.00
51-2400	Pension	230,585.00	331,459.00	.00	346,620.00
<i>Employee Benefits Totals</i>		\$628,063.03	\$706,407.00	\$358,532.70	\$671,335.00
<i>Purchases Professional & Technical Services</i>					
52-1300	Technical Services	.00	.00	.00	160,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$0.00	\$0.00	\$160,000.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	989.97	1,000.00	.00	1,000.00
52-2211	Repair / Maint Equipment	1,204.00	1,500.00	1,047.00	1,500.00
52-2212	Repair / Maint Vehicles	17,434.38	15,000.00	37,933.41	20,000.00
<i>Purchased-Property Services Totals</i>		\$19,628.35	\$17,500.00	\$38,980.41	\$22,500.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	13,440.20	.00	10,923.90	.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3223 - Police Field Services					
<i>Other Purchased Services</i>					
52-3500	Travel & Training	48,207.32	30,000.00	25,077.72	30,000.00
52-3600	Dues and Fees	43.50	450.00	.00	450.00
52-3850	Contract Labor	.00	.00	19,299.98	.00
52-3903	K-9 Expenses (Food, Vet, Supplies, etc.)	11,706.22	35,000.00	22,168.83	30,000.00
<i>Other Purchased Services Totals</i>		\$73,397.24	\$65,450.00	\$77,470.43	\$60,450.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	139.00	.00	35.93	.00
53-1115	Uniforms	22,671.07	30,000.00	27,210.29	30,000.00
53-1120	Protective Clothing	14,892.99	13,800.00	12,541.20	13,800.00
53-1125	Vehicle Repair Parts	33,494.36	27,000.00	38,692.65	27,000.00
53-1400	Books and Periodicals	.00	325.00	300.00	325.00
53-1600	Small Equipment	10,503.65	8,300.00	4,304.57	9,500.00
<i>Supplies Totals</i>		\$81,701.07	\$79,425.00	\$83,084.64	\$80,625.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	107,569.00	.00	100,422.88	.00
<i>Machinery and Equipment Totals</i>		\$107,569.00	\$0.00	\$100,422.88	\$0.00
Function 3223 - Police Field Services Totals		\$2,821,653.66	\$2,922,762.00	\$2,488,991.61	\$3,026,080.00
Function 3232 - Support Services					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	382,940.57	404,012.00	212,169.16	477,161.00
51-1300	Overtime	41,074.95	25,000.00	18,262.67	20,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$424,015.52	\$429,012.00	\$230,431.83	\$497,161.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	44,919.00	46,676.00	.00	50,411.00
51-2200	FICA	31,197.12	32,819.00	17,035.34	36,502.00
51-2400	Pension	39,346.00	51,580.00	.00	55,500.00
<i>Employee Benefits Totals</i>		\$115,462.12	\$131,075.00	\$17,035.34	\$142,413.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	500.00	.00	500.00
52-2212	Repair / Maint Vehicles	5,532.85	4,200.00	1,227.72	4,200.00
<i>Purchased-Property Services Totals</i>		\$5,532.85	\$4,700.00	\$1,227.72	\$4,700.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	906.40	.00	1,193.70	.00
52-3500	Travel & Training	6,606.92	5,000.00	718.00	6,500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3232 - Support Services					
<i>Other Purchased Services</i>					
52-3600	Dues and Fees	618.95	350.00	.00	350.00
<i>Other Purchased Services Totals</i>		\$8,132.27	\$5,350.00	\$1,911.70	\$6,850.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	121.49	.00	.00	.00
53-1115	Uniforms	4,903.25	3,500.00	2,052.00	5,000.00
53-1120	Protective Clothing	.00	500.00	.00	1,000.00
53-1121	Ammunition	13,356.74	12,000.00	2,648.50	12,000.00
53-1125	Vehicle Repair Parts	2,071.48	3,500.00	1,956.87	3,500.00
53-1400	Books and Periodicals	723.39	1,000.00	816.89	1,000.00
53-1600	Small Equipment	240.24	400.00	65.75	1,500.00
53-1700	Other Supplies	1,518.06	3,000.00	1,893.69	3,000.00
53-1703	YOUTH COPS PROGRAM	4,854.22	3,500.00	.00	3,500.00
<i>Supplies Totals</i>		\$27,788.87	\$27,400.00	\$9,433.70	\$30,500.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	16,000.00	15,749.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$16,000.00	\$15,749.00	\$0.00
Function 3232 - Support Services Totals		\$580,931.63	\$613,537.00	\$275,789.29	\$681,624.00
Function 3252 - CAPAC Grant					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	66,995.56	98,709.00	43,251.01	100,685.00
51-1300	Overtime	9,317.49	5,000.00	15,829.02	10,069.00
<i>Personal Services-Salaries Wages Totals</i>		\$76,313.05	\$103,709.00	\$59,080.03	\$110,754.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	19,251.00	10,372.00	8,643.30	11,202.00
51-2200	FICA	5,681.80	7,934.00	4,430.66	.00
51-2400	Pension	15,734.00	.00	.00	11,536.00
<i>Employee Benefits Totals</i>		\$40,666.80	\$18,306.00	\$13,073.96	\$22,738.00
Function 3252 - CAPAC Grant Totals		\$116,979.85	\$122,015.00	\$72,153.99	\$133,492.00
Function 3270 - Special Services-Violent Crime					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	101,808.35	111,092.00	58,255.47	116,108.00
51-1300	Overtime	43,042.92	25,000.00	37,740.34	11,610.00
<i>Personal Services-Salaries Wages Totals</i>		\$144,851.27	\$136,092.00	\$95,995.81	\$127,718.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 3200 - Police				
	Function 3270 - Special Services-Violent Crime				
	<i>Employee Benefits</i>				
51-2100	Group Insurance	19,251.00	5,186.00	4,321.70	11,202.00
51-2200	FICA	10,650.02	10,411.00	7,044.24	.00
51-2400	Pension	17,244.00	6,891.00	.00	7,415.00
	<i>Employee Benefits Totals</i>	<u>\$47,145.02</u>	<u>\$22,488.00</u>	<u>\$11,365.94</u>	<u>\$18,617.00</u>
	Function 3270 - Special Services-Violent Crime	<u>\$191,996.29</u>	<u>\$158,580.00</u>	<u>\$107,361.75</u>	<u>\$146,335.00</u>
	Totals				
	Function 3299 - Miscellaneous Police Grants				
	<i>Supplies</i>				
53-1100	General Supplies/Materials	13,101.89	.00	.00	.00
	<i>Supplies Totals</i>	<u>\$13,101.89</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Function 3299 - Miscellaneous Police Grants Totals	<u>\$13,101.89</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Reporting Category 3200 - Police Totals	<u>\$5,427,054.17</u>	<u>\$5,399,858.00</u>	<u>\$4,091,706.04</u>	<u>\$5,889,618.00</u>



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

BRUNSWICK FIRE DEPARTMENT

DESCRIPTION

The Brunswick Fire Department protects the life and property of residents and visitors to the City of Brunswick through a variety of emergency services, provides special HazMat Operations to the communities within the Georgia Region 5 District, and provides community risk reduction through rigorous fire prevention enforcement and education. The Brunswick Fire Dept services an area of approximately 32 square miles (not including mutual aid regions) and currently operates 2 fire stations and a training facility. Our dept also cares for multiple high hazard infrastructure occupancies throughout the jurisdiction including but not limited to The Port of

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 2,753,200	\$ 2,905,181	\$ 3,316,344
SERVICES & CHARGES	52	163,431	145,554	143,648
SUPPLIES	53	247,825	204,900	265,400
VEHICLES / EQUIPMENT	54	145,047	106,300	25,000
TOTAL OPERATING BUDGET		\$ 3,309,503	\$ 3,361,935	\$ 3,750,392

AUTHORIZED POSITIONS

FULL TIME	42	51	52
PERMANENT PART TIME	0	0	4
OTHER	0	1	0
TOTAL:	42	52	56

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

BRUNSWICK FIRE DEPARTMENT

ANNUAL WORK PRODUCTIVITY:

Goal 1. Rapidly respond to emergency situations.

Goal 2. Ensure effective leadership, training, and financial management for the efficient improvement and development of the Brunswick Fire Department.

Goal 3. Provide exceptional customer service to all.

Goal 4. Develop and maintain a skilled, modern, and progressive fire-rescue workforce.

Note: See attachment for detailed description of goals.

*will continue with smoke detector program as long as detectors are available.

PERSONNEL:

Title	FT/PT	No. of Personnel
FIRE CHIEF	FT	1
ASST FIRE CHIEF	FT	1
ADMIN	FT	1
INSPECTOR	FT	3
BATTALION CHIEF	FT	3
CAPTAIN	FT	3
LIEUTENANT	FT	4
ENGINEER	FT	9
FIREFIGHTER	FT	14
EMA	FT	1
TRAINING CAPTAIN	FT	1
TRAINING LIEUTENANT	FT	1
		42

MAJOR PROJECTS / EXPENSES

EQUIPMENT ITEM 1: ADDITION OF EMA AND TRAINING BUDGET

EQUIPMENT ITEM 2: REPLACEMENT APPARATUS FOR ENGINE 5 AND LADDER 1

FACILITY ITEM 1: CLASSROOM AND STORAGE BLDG FOR REGIONAL TRAINING CENTER-PRELIM PLAN AND DESIGN

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Personnel changes made in FY 2024

(Budget Forms/Operating 1)



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3500 - Fire					
Function 3510 - Fire Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	412,754.02	476,726.00	474,079.96	603,814.00
51-1300	Overtime	5,410.40	1,200.00	8,006.69	1,200.00
<i>Personal Services-Salaries Wages Totals</i>		\$418,164.42	\$477,926.00	\$482,086.65	\$605,014.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	32,085.00	31,117.00	25,930.80	33,607.00
51-2101	GMA GIRMA Firefighters Cancer Insurance	6,768.98	5,000.00	2,155.68	3,000.00
51-2200	FICA	31,006.07	36,561.00	35,506.60	46,191.00
51-2400	Pension	36,671.00	45,184.00	.00	48,618.00
<i>Employee Benefits Totals</i>		\$106,531.05	\$117,862.00	\$63,593.08	\$131,416.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	1,115.08	2,180.00	475.75	2,180.00
52-1200	Professional Services	.00	.00	650.00	3,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$1,115.08	\$2,180.00	\$1,125.75	\$5,180.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	155.09	.00	550.00	2,000.00
52-2212	Repair / Maint Vehicles	22.50	1,200.00	1,315.47	2,000.00
<i>Purchased-Property Services Totals</i>		\$177.59	\$1,200.00	\$1,865.47	\$4,000.00
<i>Other Purchased Services</i>					
52-3100	Insurance	1,401.00	.00	1,647.00	.00
52-3205	Telephone	512.41	1,776.00	288.27	.00
52-3206	Mobile Agreements	933.58	7,500.00	2,249.90	.00
52-3500	Travel & Training	108.90	4,000.00	1,366.84	4,000.00
52-3600	Dues and Fees	710.00	1,000.00	725.00	1,000.00
<i>Other Purchased Services Totals</i>		\$3,665.89	\$14,276.00	\$6,277.01	\$5,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	1,729.79	1,200.00	405.57	3,000.00
53-1104	COVID 19 Supplies	.00	1,000.00	.00	.00
53-1125	Vehicle Repair Parts	.00	.00	211.15	.00
53-1135	Custodial Supplies	1,414.60	3,800.00	2,244.75	4,000.00
<i>Supplies Totals</i>		\$3,144.39	\$6,000.00	\$2,861.47	\$7,000.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	41,651.00	65,000.00	21,284.02	25,000.00
54-2200	Vehicles	97,349.00	40,000.00	33,589.88	.00
<i>Machinery and Equipment Totals</i>		\$139,000.00	\$105,000.00	\$54,873.90	\$25,000.00
Function 3510 - Fire Administration Totals		\$671,798.42	\$724,444.00	\$612,683.33	\$782,610.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 3500 - Fire					
Function 3520 - Fire Suppression					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	1,331,666.85	1,410,536.00	1,157,905.44	1,603,651.00
51-1300	Overtime	305,213.28	180,000.00	229,443.85	200,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$1,636,880.13	\$1,590,536.00	\$1,387,349.29	\$1,803,651.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	147,590.88	155,585.00	129,654.20	168,035.00
51-2200	FICA	120,190.10	121,676.00	102,817.73	133,334.00
51-2400	Pension	123,248.00	233,563.00	.00	251,314.00
<i>Employee Benefits Totals</i>		\$391,028.98	\$510,824.00	\$232,471.93	\$552,683.00
<i>Purchases Professional & Technical Services</i>					
52-1300	Technical Services	11,808.36	10,000.00	8,709.50	10,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$11,808.36	\$10,000.00	\$8,709.50	\$10,000.00
<i>Purchased-Property Services</i>					
52-2205	Repairs and Maintenance - Training Site	1,083.87	10,000.00	6,899.45	25,000.00
52-2210	Repair / Maint Building	16,462.18	15,000.00	13,790.31	15,000.00
52-2211	Repair / Maint Equipment	29,455.74	12,000.00	10,472.36	12,000.00
52-2212	Repair / Maint Vehicles	60,909.94	55,000.00	15,785.28	30,000.00
52-2300	Rentals	890.00	1,068.00	890.00	1,068.00
<i>Purchased-Property Services Totals</i>		\$108,801.73	\$93,068.00	\$47,837.40	\$83,068.00
<i>Other Purchased Services</i>					
52-3200	Communications	5,642.67	2,000.00	1,217.14	2,000.00
52-3205	Telephone	2,439.58	1,080.00	2,775.10	.00
52-3206	Mobile Agreements	1,349.83	.00	3,593.48	.00
52-3500	Travel & Training	20,279.93	15,000.00	4,488.22	12,000.00
52-3600	Dues and Fees	200.00	.00	200.00	200.00
<i>Other Purchased Services Totals</i>		\$29,912.01	\$18,080.00	\$12,273.94	\$14,200.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,554.22	2,000.00	4,362.04	4,000.00
53-1101	Materials and Supplies Purchased with Designated Revenues	4,000.42	.00	1,506.30	.00
53-1115	Uniforms	30,632.79	25,000.00	26,351.09	38,000.00
53-1120	Protective Clothing	69,072.50	30,000.00	21,744.00	30,000.00
53-1125	Vehicle Repair Parts	18,356.51	12,500.00	17,636.97	15,000.00
53-1126	Equipment Repair Parts	1,504.00	2,000.00	874.51	2,000.00
53-1136	Fire Suppression Supplies	.00	2,000.00	670.74	2,000.00
53-1210	Water/Sewerage	8,194.82	9,500.00	6,701.15	9,500.00
53-1220	Natural Gas	5,781.26	4,500.00	4,677.44	4,500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3500 - Fire					
Function 3520 - Fire Suppression					
<i>Supplies</i>					
53-1230	Electricity	20,316.64	21,000.00	21,189.36	21,000.00
53-1270	Gasoline/Diesel	51,859.65	35,000.00	24,062.51	35,000.00
53-1400	Books and Periodicals	519.35	1,200.00	.00	1,200.00
53-1600	Small Equipment	15,711.69	40,000.00	19,974.32	40,000.00
53-1700	Other Supplies	7,810.71	4,000.00	5,029.06	4,000.00
<i>Supplies Totals</i>		\$236,314.56	\$188,700.00	\$154,779.49	\$206,200.00
<i>Machinery and Equipment</i>					
52-2213	Repairs and Maintenance - Fire Hydrants	1,763.12	1,300.00	.00	1,300.00
54-2100	Machinery & Equipment	4,284.35	.00	20,006.13	.00
54-2101	Equipment and Supplies-Purchased with Grant Funds	.00	.00	8,089.83	.00
<i>Machinery and Equipment Totals</i>		\$6,047.47	\$1,300.00	\$28,095.96	\$1,300.00
Function 3520 - Fire Suppression Totals		\$2,420,793.24	\$2,412,508.00	\$1,871,517.51	\$2,671,102.00
Function 3530 - Fire Prevention					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	162,746.89	162,255.00	134,934.64	174,285.00
<i>Personal Services-Salaries Wages Totals</i>		\$162,746.89	\$162,255.00	\$134,934.64	\$174,285.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	12,038.03	12,413.00	9,861.13	13,332.00
51-2400	Pension	12,976.00	17,806.00	.00	19,159.00
<i>Employee Benefits Totals</i>		\$37,848.03	\$45,778.00	\$22,826.93	\$49,295.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	827.59	.00	711.75	.00
52-3500	Travel & Training	5,365.38	4,400.00	1,533.00	4,400.00
52-3600	Dues and Fees	1,757.50	2,350.00	.00	2,000.00
<i>Other Purchased Services Totals</i>		\$7,950.47	\$6,750.00	\$2,244.75	\$6,400.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,721.77	2,200.00	1,348.70	2,200.00
53-1600	Small Equipment	1,732.36	3,000.00	696.98	3,000.00
53-1702	Grant Match	3,911.69	5,000.00	.00	5,000.00
<i>Supplies Totals</i>		\$8,365.82	\$10,200.00	\$2,045.68	\$10,200.00
Function 3530 - Fire Prevention Totals		\$216,911.21	\$224,983.00	\$162,052.00	\$240,180.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
EXPENSE					
Reporting Category 1595 - General Administration					
Function 1500 - General Administration					
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	.00	354.45	45,000.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$0.00	\$354.45	\$45,000.00
<i>Self-Funded Insurance</i>					
55-2200	Claims	63,738.27	100,000.00	106,325.54	100,000.00
	<i>Self-Funded Insurance Totals</i>	\$63,738.27	\$100,000.00	\$106,325.54	\$100,000.00
<i>Intergovernmental</i>					
57-1100	Tax Collection Fees Glynn County	7,045.12	5,000.00	6,192.26	5,500.00
	<i>Intergovernmental Totals</i>	\$7,045.12	\$5,000.00	\$6,192.26	\$5,500.00
<i>Payments to Other Agencies</i>					
57-2025	Keep Brunswick Beautiful	6,000.00	7,500.00	4,500.00	8,500.00
	<i>Payments to Other Agencies Totals</i>	\$6,000.00	\$7,500.00	\$4,500.00	\$8,500.00
<i>Contingencies</i>					
57-9000	Contingencies	.00	46,083.00	.00	50,000.00
	<i>Contingencies Totals</i>	\$0.00	\$46,083.00	\$0.00	\$50,000.00
	Function 1500 - General Administration Totals	\$1,632,971.83	\$1,433,083.00	\$1,215,646.38	\$1,539,500.00
Function 6180 - GIAHA					
<i>Payments to Other Agencies</i>					
57-2010	Golden Isles Arts & Humanities	52,500.00	52,500.00	43,750.00	52,500.00
	<i>Payments to Other Agencies Totals</i>	\$52,500.00	\$52,500.00	\$43,750.00	\$52,500.00
	Function 6180 - GIAHA Totals	\$52,500.00	\$52,500.00	\$43,750.00	\$52,500.00
Function 6200 - Signature Squares					
<i>Payments to Other Agencies</i>					
57-2080	Signature Squares	6,202.75	.00	.00	.00
	<i>Payments to Other Agencies Totals</i>	\$6,202.75	\$0.00	\$0.00	\$0.00
	Function 6200 - Signature Squares Totals	\$6,202.75	\$0.00	\$0.00	\$0.00
Function 7550 - Economic Development					
<i>Other Purchased Services</i>					
52-3911	Glynn-Bwk Land Bank Authority	.00	50,000.00	.00	75,000.00
	<i>Other Purchased Services Totals</i>	\$0.00	\$50,000.00	\$0.00	\$75,000.00
<i>Operating Transfers Out to Component Unit</i>					
61-2005	Downtown Development Authority	321,327.09	330,000.00	272,935.16	375,000.00
	<i>Operating Transfers Out to Component Unit Totals</i>	\$321,327.09	\$330,000.00	\$272,935.16	\$375,000.00
	Function 7550 - Economic Development Totals	\$321,327.09	\$380,000.00	\$272,935.16	\$450,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1595 - General Administration				
	Function 7561 - Transportation				
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	143.28	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$143.28	\$0.00	\$0.00	\$0.00
	Function 7561 - Transportation Totals	\$143.28	\$0.00	\$0.00	\$0.00
	Reporting Category 1595 - General Administration Totals	\$2,013,144.95	\$1,865,583.00	\$1,532,331.54	\$2,042,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 2650 - Municipal Court					
Function 2650 - Municipal Court					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	72,041.41	78,458.00	59,571.85	93,904.00
51-1300	Overtime	1,455.28	500.00	2,228.88	.00
<i>Personal Services-Salaries Wages Totals</i>		\$73,496.69	\$78,958.00	\$61,800.73	\$93,904.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	10,372.00	8,643.30	11,202.00
51-2200	FICA	5,543.57	6,002.00	4,270.47	7,183.00
51-2400	Pension	9,399.00	8,610.00	.00	9,264.00
<i>Employee Benefits Totals</i>		\$27,776.57	\$24,984.00	\$12,913.77	\$27,649.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	17.10	.00	.00	.00
52-1205	Lawyers	75.00	5,000.00	105.00	3,000.00
52-1211	Municipal Court Judges	25,500.00	25,500.00	28,238.30	35,000.00
52-1300	Technical Services	1,945.00	1,000.00	5,470.89	5,000.00
52-1301	Municipal Court Software	.00	1,200.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$27,537.10	\$32,700.00	\$33,814.19	\$43,000.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	383.31	.00	.00	.00
52-2211	Repair / Maint Equipment	640.00	600.00	320.00	500.00
<i>Purchased-Property Services Totals</i>		\$1,023.31	\$600.00	\$320.00	\$500.00
<i>Other Purchased Services</i>					
52-3205	Telephone	1,653.23	.00	907.47	.00
52-3206	Mobile Agreements	46.64	600.00	373.49	.00
52-3500	Travel & Training	2,724.94	3,000.00	388.67	3,500.00
52-3600	Dues and Fees	.00	300.00	.00	100.00
<i>Other Purchased Services Totals</i>		\$4,424.81	\$3,900.00	\$1,669.63	\$3,600.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	1,059.26	650.00	682.33	750.00
53-1110	Office Supplies	.00	.00	40.13	.00
53-1115	Uniforms	106.80	200.00	.00	200.00
53-1400	Books and Periodicals	85.75	100.00	88.95	100.00
53-1600	Small Equipment	.00	.00	1,499.00	5,000.00
<i>Supplies Totals</i>		\$1,251.81	\$950.00	\$2,310.41	\$6,050.00
<i>Intergovernmental</i>					
57-1115	Glynn/Camden Drug Court Contri	15,000.00	15,000.00	12,500.00	15,000.00
<i>Intergovernmental Totals</i>		\$15,000.00	\$15,000.00	\$12,500.00	\$15,000.00
Function 2650 - Municipal Court Totals		\$150,510.29	\$157,092.00	\$125,328.73	\$189,703.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
	EXPENSE				
	Reporting Category 2650 - Municipal Court				
	Function 3226 - Prisoners - Housing Municipal				
	<i>Intergovernmental</i>				
57-1111	Housing Prisoners - Glynn County	22,365.00	20,000.00	10,980.00	20,000.00
	<i>Intergovernmental Totals</i>	<u>\$22,365.00</u>	<u>\$20,000.00</u>	<u>\$10,980.00</u>	<u>\$20,000.00</u>
	Function 3226 - Prisoners - Housing Municipal	\$22,365.00	\$20,000.00	\$10,980.00	\$20,000.00
	Totals				
	Reporting Category 2650 - Municipal Court Totals	<u>\$172,875.29</u>	<u>\$177,092.00</u>	<u>\$136,308.73</u>	<u>\$209,703.00</u>



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3210 - Police Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	506,753.64	528,422.00	397,968.13	518,984.00
51-1300	Overtime	5,215.25	5,000.00	2,916.05	5,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$511,968.89	\$533,422.00	\$400,884.18	\$523,984.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	44,919.00	41,489.00	34,574.20	44,809.00
51-2200	FICA	36,939.27	40,807.00	29,015.84	39,702.00
51-2400	Pension	44,525.00	54,229.00	.00	58,350.00
<i>Employee Benefits Totals</i>		\$126,383.27	\$136,525.00	\$63,590.04	\$142,861.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	.00	.00	5,375.00	3,000.00
52-1300	Technical Services	50,062.06	57,000.00	38,395.55	70,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$50,062.06	\$57,000.00	\$43,770.55	\$73,000.00
<i>Purchased-Property Services</i>					
52-2130	Janitorial Services	30,240.00	31,440.00	22,680.00	31,440.00
52-2200	Repairs and Maintenance	252.00	.00	(36.00)	.00
52-2210	Repair / Maint Building	10,656.97	10,000.00	6,991.80	10,000.00
52-2211	Repair / Maint Equipment	4,830.40	6,000.00	1,885.75	5,000.00
52-2212	Repair / Maint Vehicles	2,280.60	2,000.00	901.75	2,000.00
52-2300	Rentals	4,932.55	5,000.00	4,745.86	5,000.00
<i>Purchased-Property Services Totals</i>		\$53,192.52	\$54,440.00	\$37,169.16	\$53,440.00
<i>Other Purchased Services</i>					
52-3100	Insurance	4,282.00	.00	4,873.00	50.00
52-3200	Communications	217.91	.00	147.18	5,000.00
52-3201	Cable	4,675.98	2,200.00	2,318.47	2,200.00
52-3205	Telephone	7,032.72	5,000.00	7,455.72	.00
52-3206	Mobile Agreements	1,116.30	26,198.00	4,240.90	.00
52-3210	Postage	111.27	400.00	13.45	400.00
52-3300	Advertising	385.52	750.00	80.13	750.00
52-3500	Travel & Training	7,340.41	4,500.00	22,618.51	6,000.00
52-3600	Dues and Fees	1,847.50	2,000.00	2,216.50	3,000.00
<i>Other Purchased Services Totals</i>		\$27,009.61	\$41,048.00	\$43,963.86	\$17,400.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	29,730.14	26,000.00	12,032.13	26,000.00
53-1110	Office Supplies	.00	.00	2,009.26	.00
53-1115	Uniforms	1,113.07	1,200.00	2,331.58	2,000.00
53-1125	Vehicle Repair Parts	1,286.89	1,200.00	1,048.63	1,200.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
EXPENSE					
Reporting Category 3200 - Police					
Function 3210 - Police Administration					
<i>Supplies</i>					
53-1126	Equipment Repair Parts	.00	.00	59.50	.00
53-1210	Water/Sewerage	4,166.31	5,500.00	2,653.59	5,500.00
53-1220	Natural Gas	518.59	900.00	349.77	900.00
53-1230	Electricity	17,726.06	30,000.00	27,943.43	30,000.00
53-1270	Gasoline/Diesel	151,747.73	128,000.00	72,467.16	125,000.00
53-1300	Food/Misc	822.04	2,500.00	779.28	2,500.00
53-1400	Books and Periodicals	67.05	250.00	150.00	250.00
53-1600	Small Equipment	411.60	500.00	.00	500.00
	<i>Supplies Totals</i>	\$207,589.48	\$196,050.00	\$121,824.33	\$193,850.00
<i>Machinery and Equipment</i>					
54-2500	Other Capital Outlay	38,417.87	16,000.00	61,402.75	28,500.00
	<i>Machinery and Equipment Totals</i>	\$38,417.87	\$16,000.00	\$61,402.75	\$28,500.00
	Function 3210 - Police Administration Totals	\$1,014,623.70	\$1,034,485.00	\$772,604.87	\$1,033,035.00
Function 3221 - Criminal Investigations					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	345,463.07	417,091.00	269,071.12	438,506.00
51-1300	Overtime	27,608.94	28,000.00	10,433.37	28,000.00
	<i>Personal Services-Salaries Wages Totals</i>	\$373,072.01	\$445,091.00	\$279,114.49	\$466,506.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	57,753.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	27,044.70	34,049.00	20,444.71	33,545.00
51-2400	Pension	58,136.00	19,930.00	.00	21,445.00
	<i>Employee Benefits Totals</i>	\$142,933.70	\$69,538.00	\$33,410.51	\$71,794.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	240.00	.00	.00	.00
52-1300	Technical Services	17,381.00	15,000.00	12,088.22	15,000.00
	<i>Purchases Professional & Technical Services Totals</i>	\$17,621.00	\$15,000.00	\$12,088.22	\$15,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	2,042.96	250.00	.00	250.00
52-2212	Repair / Maint Vehicles	2,103.78	3,500.00	5,910.53	3,500.00
	<i>Purchased-Property Services Totals</i>	\$4,146.74	\$3,750.00	\$5,910.53	\$3,750.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	2,407.29	.00	3,472.25	.00
52-3500	Travel & Training	2,921.89	4,500.00	1,799.85	4,500.00
52-3600	Dues and Fees	790.00	1,000.00	140.00	1,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 3200 - Police					
Function 3221 - Criminal Investigations					
<i>Other Purchased Services</i>					
52-3901	Police Informants	61.42	500.00	.00	500.00
<i>Other Purchased Services Totals</i>		\$6,180.60	\$6,000.00	\$5,412.10	\$6,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	84.41	.00	91.80	.00
53-1115	Uniforms	1,797.38	2,000.00	2,845.25	2,000.00
53-1120	Protective Clothing	502.91	1,300.00	3,674.66	1,300.00
53-1125	Vehicle Repair Parts	874.46	5,000.00	3,543.20	5,000.00
53-1400	Books and Periodicals	.00	300.00	300.00	300.00
53-1600	Small Equipment	244.93	500.00	274.45	1,300.00
<i>Supplies Totals</i>		\$3,504.09	\$9,100.00	\$10,729.36	\$9,900.00
Function 3221 - Criminal Investigations Totals		\$547,458.14	\$548,479.00	\$346,665.21	\$572,950.00
Function 3222 - Bwk-Glynn Special Investigation					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	53,603.23	.00	22,868.81	159,713.00
51-1300	Overtime	2,736.21	.00	25.46	10,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$56,339.44	\$0.00	\$22,894.27	\$169,713.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	38,502.00	.00	.00	15,971.00
51-2200	FICA	4,098.26	.00	1,934.36	12,218.00
51-2400	Pension	35,669.00	.00	.00	18,300.00
<i>Employee Benefits Totals</i>		\$78,269.26	\$0.00	\$1,934.36	\$46,489.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	.00	.00	500.00
52-2212	Repair / Maint Vehicles	140.00	.00	.00	4,000.00
<i>Purchased-Property Services Totals</i>		\$140.00	\$0.00	\$0.00	\$4,500.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	1,272.04	.00	850.81	.00
52-3500	Travel & Training	902.95	.00	350.00	7,500.00
52-3600	Dues and Fees	.00	.00	.00	500.00
52-3901	Police Informants	.00	.00	.00	20,000.00
<i>Other Purchased Services Totals</i>		\$2,174.99	\$0.00	\$1,200.81	\$28,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3222 - Bwk-Glynn Special Investigation					
<i>Supplies</i>					
53-1115	Uniforms	82.14	.00	.00	2,400.00
53-1120	Protective Clothing	.00	.00	.00	1,000.00
53-1125	Vehicle Repair Parts	665.18	.00	2,109.88	3,000.00
53-1600	Small Equipment	2,638.00	.00	.00	17,000.00
<i>Supplies Totals</i>		\$3,385.32	\$0.00	\$2,109.88	\$23,400.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	.00	.00	24,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$0.00	\$24,000.00
Function 3222 - Bwk-Glynn Special Investigation		\$140,309.01	\$0.00	\$28,139.32	\$296,102.00
<i>Totals</i>					
Function 3223 - Police Field Services					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	1,654,608.85	1,753,980.00	1,603,396.81	1,801,170.00
51-1102	Sign on Bonus	.00	100,000.00	.00	50,000.00
51-1300	Overtime	248,324.52	200,000.00	227,103.74	180,000.00
51-1900	Salaries Contra Account	8,361.60	.00	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$1,911,294.97	\$2,053,980.00	\$1,830,500.55	\$2,031,170.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	256,680.00	217,819.00	220,412.50	235,250.00
51-2200	FICA	140,798.03	157,129.00	138,120.20	89,465.00
51-2400	Pension	230,585.00	331,459.00	.00	346,620.00
<i>Employee Benefits Totals</i>		\$628,063.03	\$706,407.00	\$358,532.70	\$671,335.00
<i>Purchases Professional & Technical Services</i>					
52-1300	Technical Services	.00	.00	.00	160,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$0.00	\$0.00	\$160,000.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	989.97	1,000.00	.00	1,000.00
52-2211	Repair / Maint Equipment	1,204.00	1,500.00	1,047.00	1,500.00
52-2212	Repair / Maint Vehicles	17,434.38	15,000.00	37,933.41	20,000.00
<i>Purchased-Property Services Totals</i>		\$19,628.35	\$17,500.00	\$38,980.41	\$22,500.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	13,440.20	.00	10,923.90	.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3223 - Police Field Services					
<i>Other Purchased Services</i>					
52-3500	Travel & Training	48,207.32	30,000.00	25,077.72	30,000.00
52-3600	Dues and Fees	43.50	450.00	.00	450.00
52-3850	Contract Labor	.00	.00	19,299.98	.00
52-3903	K-9 Expenses (Food, Vet, Supplies, etc.)	11,706.22	35,000.00	22,168.83	30,000.00
<i>Other Purchased Services Totals</i>		<u>\$73,397.24</u>	<u>\$65,450.00</u>	<u>\$77,470.43</u>	<u>\$60,450.00</u>
<i>Supplies</i>					
53-1100	General Supplies/Materials	139.00	.00	35.93	.00
53-1115	Uniforms	22,671.07	30,000.00	27,210.29	30,000.00
53-1120	Protective Clothing	14,892.99	13,800.00	12,541.20	13,800.00
53-1125	Vehicle Repair Parts	33,494.36	27,000.00	38,692.65	27,000.00
53-1400	Books and Periodicals	.00	325.00	300.00	325.00
53-1600	Small Equipment	10,503.65	8,300.00	4,304.57	9,500.00
<i>Supplies Totals</i>		<u>\$81,701.07</u>	<u>\$79,425.00</u>	<u>\$83,084.64</u>	<u>\$80,625.00</u>
<i>Machinery and Equipment</i>					
54-2200	Vehicles	107,569.00	.00	100,422.88	.00
<i>Machinery and Equipment Totals</i>		<u>\$107,569.00</u>	<u>\$0.00</u>	<u>\$100,422.88</u>	<u>\$0.00</u>
Function 3223 - Police Field Services Totals		<u>\$2,821,653.66</u>	<u>\$2,922,762.00</u>	<u>\$2,488,991.61</u>	<u>\$3,026,080.00</u>
Function 3232 - Support Services					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	382,940.57	404,012.00	212,169.16	477,161.00
51-1300	Overtime	41,074.95	25,000.00	18,262.67	20,000.00
<i>Personal Services-Salaries Wages Totals</i>		<u>\$424,015.52</u>	<u>\$429,012.00</u>	<u>\$230,431.83</u>	<u>\$497,161.00</u>
<i>Employee Benefits</i>					
51-2100	Group Insurance	44,919.00	46,676.00	.00	50,411.00
51-2200	FICA	31,197.12	32,819.00	17,035.34	36,502.00
51-2400	Pension	39,346.00	51,580.00	.00	55,500.00
<i>Employee Benefits Totals</i>		<u>\$115,462.12</u>	<u>\$131,075.00</u>	<u>\$17,035.34</u>	<u>\$142,413.00</u>
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	500.00	.00	500.00
52-2212	Repair / Maint Vehicles	5,532.85	4,200.00	1,227.72	4,200.00
<i>Purchased-Property Services Totals</i>		<u>\$5,532.85</u>	<u>\$4,700.00</u>	<u>\$1,227.72</u>	<u>\$4,700.00</u>
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	906.40	.00	1,193.70	.00
52-3500	Travel & Training	6,606.92	5,000.00	718.00	6,500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3232 - Support Services					
<i>Other Purchased Services</i>					
52-3600	Dues and Fees	618.95	350.00	.00	350.00
<i>Other Purchased Services Totals</i>		\$8,132.27	\$5,350.00	\$1,911.70	\$6,850.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	121.49	.00	.00	.00
53-1115	Uniforms	4,903.25	3,500.00	2,052.00	5,000.00
53-1120	Protective Clothing	.00	500.00	.00	1,000.00
53-1121	Ammunition	13,356.74	12,000.00	2,648.50	12,000.00
53-1125	Vehicle Repair Parts	2,071.48	3,500.00	1,956.87	3,500.00
53-1400	Books and Periodicals	723.39	1,000.00	816.89	1,000.00
53-1600	Small Equipment	240.24	400.00	65.75	1,500.00
53-1700	Other Supplies	1,518.06	3,000.00	1,893.69	3,000.00
53-1703	YOUTH COPS PROGRAM	4,854.22	3,500.00	.00	3,500.00
<i>Supplies Totals</i>		\$27,788.87	\$27,400.00	\$9,433.70	\$30,500.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	16,000.00	15,749.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$16,000.00	\$15,749.00	\$0.00
Function 3232 - Support Services Totals		\$580,931.63	\$613,537.00	\$275,789.29	\$681,624.00
Function 3252 - CAPAC Grant					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	66,995.56	98,709.00	43,251.01	100,685.00
51-1300	Overtime	9,317.49	5,000.00	15,829.02	10,069.00
<i>Personal Services-Salaries Wages Totals</i>		\$76,313.05	\$103,709.00	\$59,080.03	\$110,754.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	19,251.00	10,372.00	8,643.30	11,202.00
51-2200	FICA	5,681.80	7,934.00	4,430.66	.00
51-2400	Pension	15,734.00	.00	.00	11,536.00
<i>Employee Benefits Totals</i>		\$40,666.80	\$18,306.00	\$13,073.96	\$22,738.00
Function 3252 - CAPAC Grant Totals		\$116,979.85	\$122,015.00	\$72,153.99	\$133,492.00
Function 3270 - Special Services-Violent Crime					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	101,808.35	111,092.00	58,255.47	116,108.00
51-1300	Overtime	43,042.92	25,000.00	37,740.34	11,610.00
<i>Personal Services-Salaries Wages Totals</i>		\$144,851.27	\$136,092.00	\$95,995.81	\$127,718.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3500 - Fire					
Function 3510 - Fire Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	412,754.02	476,726.00	474,079.96	603,814.00
51-1300	Overtime	5,410.40	1,200.00	8,006.69	1,200.00
<i>Personal Services-Salaries Wages Totals</i>		\$418,164.42	\$477,926.00	\$482,086.65	\$605,014.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	32,085.00	31,117.00	25,930.80	33,607.00
51-2101	GMA GIRMA Firefighters Cancer Insurance	6,768.98	5,000.00	2,155.68	3,000.00
51-2200	FICA	31,006.07	36,561.00	35,506.60	46,191.00
51-2400	Pension	36,671.00	45,184.00	.00	48,618.00
<i>Employee Benefits Totals</i>		\$106,531.05	\$117,862.00	\$63,593.08	\$131,416.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	1,115.08	2,180.00	475.75	2,180.00
52-1200	Professional Services	.00	.00	650.00	3,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$1,115.08	\$2,180.00	\$1,125.75	\$5,180.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	155.09	.00	550.00	2,000.00
52-2212	Repair / Maint Vehicles	22.50	1,200.00	1,315.47	2,000.00
<i>Purchased-Property Services Totals</i>		\$177.59	\$1,200.00	\$1,865.47	\$4,000.00
<i>Other Purchased Services</i>					
52-3100	Insurance	1,401.00	.00	1,647.00	.00
52-3205	Telephone	512.41	1,776.00	288.27	.00
52-3206	Mobile Agreements	933.58	7,500.00	2,249.90	.00
52-3500	Travel & Training	108.90	4,000.00	1,366.84	4,000.00
52-3600	Dues and Fees	710.00	1,000.00	725.00	1,000.00
<i>Other Purchased Services Totals</i>		\$3,665.89	\$14,276.00	\$6,277.01	\$5,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	1,729.79	1,200.00	405.57	3,000.00
53-1104	COVID 19 Supplies	.00	1,000.00	.00	.00
53-1125	Vehicle Repair Parts	.00	.00	211.15	.00
53-1135	Custodial Supplies	1,414.60	3,800.00	2,244.75	4,000.00
<i>Supplies Totals</i>		\$3,144.39	\$6,000.00	\$2,861.47	\$7,000.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	41,651.00	65,000.00	21,284.02	25,000.00
54-2200	Vehicles	97,349.00	40,000.00	33,589.88	.00
<i>Machinery and Equipment Totals</i>		\$139,000.00	\$105,000.00	\$54,873.90	\$25,000.00
Function 3510 - Fire Administration Totals		\$671,798.42	\$724,444.00	\$612,683.33	\$782,610.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3500 - Fire					
Function 3520 - Fire Suppression					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	1,331,666.85	1,410,536.00	1,157,905.44	1,603,651.00
51-1300	Overtime	305,213.28	180,000.00	229,443.85	200,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$1,636,880.13	\$1,590,536.00	\$1,387,349.29	\$1,803,651.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	147,590.88	155,585.00	129,654.20	168,035.00
51-2200	FICA	120,190.10	121,676.00	102,817.73	133,334.00
51-2400	Pension	123,248.00	233,563.00	.00	251,314.00
<i>Employee Benefits Totals</i>		\$391,028.98	\$510,824.00	\$232,471.93	\$552,683.00
<i>Purchases Professional & Technical Services</i>					
52-1300	Technical Services	11,808.36	10,000.00	8,709.50	10,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$11,808.36	\$10,000.00	\$8,709.50	\$10,000.00
<i>Purchased-Property Services</i>					
52-2205	Repairs and Maintenance - Training Site	1,083.87	10,000.00	6,899.45	25,000.00
52-2210	Repair / Maint Building	16,462.18	15,000.00	13,790.31	15,000.00
52-2211	Repair / Maint Equipment	29,455.74	12,000.00	10,472.36	12,000.00
52-2212	Repair / Maint Vehicles	60,909.94	55,000.00	15,785.28	30,000.00
52-2300	Rentals	890.00	1,068.00	890.00	1,068.00
<i>Purchased-Property Services Totals</i>		\$108,801.73	\$93,068.00	\$47,837.40	\$83,068.00
<i>Other Purchased Services</i>					
52-3200	Communications	5,642.67	2,000.00	1,217.14	2,000.00
52-3205	Telephone	2,439.58	1,080.00	2,775.10	.00
52-3206	Mobile Agreements	1,349.83	.00	3,593.48	.00
52-3500	Travel & Training	20,279.93	15,000.00	4,488.22	12,000.00
52-3600	Dues and Fees	200.00	.00	200.00	200.00
<i>Other Purchased Services Totals</i>		\$29,912.01	\$18,080.00	\$12,273.94	\$14,200.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,554.22	2,000.00	4,362.04	4,000.00
53-1101	Materials and Supplies Purchased with Designated Revenues	4,000.42	.00	1,506.30	.00
53-1115	Uniforms	30,632.79	25,000.00	26,351.09	38,000.00
53-1120	Protective Clothing	69,072.50	30,000.00	21,744.00	30,000.00
53-1125	Vehicle Repair Parts	18,356.51	12,500.00	17,636.97	15,000.00
53-1126	Equipment Repair Parts	1,504.00	2,000.00	874.51	2,000.00
53-1136	Fire Suppression Supplies	.00	2,000.00	670.74	2,000.00
53-1210	Water/Sewerage	8,194.82	9,500.00	6,701.15	9,500.00
53-1220	Natural Gas	5,781.26	4,500.00	4,677.44	4,500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3500 - Fire					
Function 3520 - Fire Suppression					
<i>Supplies</i>					
53-1230	Electricity	20,316.64	21,000.00	21,189.36	21,000.00
53-1270	Gasoline/Diesel	51,859.65	35,000.00	24,062.51	35,000.00
53-1400	Books and Periodicals	519.35	1,200.00	.00	1,200.00
53-1600	Small Equipment	15,711.69	40,000.00	19,974.32	40,000.00
53-1700	Other Supplies	7,810.71	4,000.00	5,029.06	4,000.00
<i>Supplies Totals</i>		\$236,314.56	\$188,700.00	\$154,779.49	\$206,200.00
<i>Machinery and Equipment</i>					
52-2213	Repairs and Maintenance - Fire Hydrants	1,763.12	1,300.00	.00	1,300.00
54-2100	Machinery & Equipment	4,284.35	.00	20,006.13	.00
54-2101	Equipment and Supplies-Purchased with Grant Funds	.00	.00	8,089.83	.00
<i>Machinery and Equipment Totals</i>		\$6,047.47	\$1,300.00	\$28,095.96	\$1,300.00
Function 3520 - Fire Suppression Totals		\$2,420,793.24	\$2,412,508.00	\$1,871,517.51	\$2,671,102.00
Function 3530 - Fire Prevention					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	162,746.89	162,255.00	134,934.64	174,285.00
<i>Personal Services-Salaries Wages Totals</i>		\$162,746.89	\$162,255.00	\$134,934.64	\$174,285.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	12,038.03	12,413.00	9,861.13	13,332.00
51-2400	Pension	12,976.00	17,806.00	.00	19,159.00
<i>Employee Benefits Totals</i>		\$37,848.03	\$45,778.00	\$22,826.93	\$49,295.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	827.59	.00	711.75	.00
52-3500	Travel & Training	5,365.38	4,400.00	1,533.00	4,400.00
52-3600	Dues and Fees	1,757.50	2,350.00	.00	2,000.00
<i>Other Purchased Services Totals</i>		\$7,950.47	\$6,750.00	\$2,244.75	\$6,400.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,721.77	2,200.00	1,348.70	2,200.00
53-1600	Small Equipment	1,732.36	3,000.00	696.98	3,000.00
53-1702	Grant Match	3,911.69	5,000.00	.00	5,000.00
<i>Supplies Totals</i>		\$8,365.82	\$10,200.00	\$2,045.68	\$10,200.00
Function 3530 - Fire Prevention Totals		\$216,911.21	\$224,983.00	\$162,052.00	\$240,180.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 3500 - Fire					
Function 3540 - Fire Training					
<i>Supplies</i>					
53-1400	Books and Periodicals	.00	.00	.00	3,000.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$3,000.00
	Function 3540 - Fire Training Totals	\$0.00	\$0.00	\$0.00	\$3,000.00
Function 3550 - EMA					
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	.00	.00	.00	2,000.00
	<i>Purchases Professional & Technical Services Totals</i>	\$0.00	\$0.00	\$0.00	\$2,000.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	.00	.00	.00	5,500.00
52-3500	Travel & Training	.00	.00	.00	5,500.00
52-3600	Dues and Fees	.00	.00	.00	1,500.00
	<i>Other Purchased Services Totals</i>	\$0.00	\$0.00	\$0.00	\$12,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	.00	15,000.00
53-1600	Small Equipment	.00	.00	.00	24,000.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$39,000.00
	Function 3550 - EMA Totals	\$0.00	\$0.00	\$0.00	\$53,500.00
	Reporting Category 3500 - Fire Totals	\$3,309,502.87	\$3,361,935.00	\$2,646,252.84	\$3,750,392.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

PUBLIC WORKS/ENGINEERING

DESCRIPTION

The Public Works & Engineering Department is responsible for the improvement, maintenance, and upkeep of the city's storm drainage system, roadways, sidewalks, parks, cemeteries, buildings and other public areas. The Engineering staff manages capital projects to replace and improve storm drainage facilities and local roadways through various funding sources such as SPLOST, federal & state grants, and general fund monies. The Public Works staff consists of six divisions which maintain the public use areas throughout the city by cleaning storm drains, mowing and trimming sidewalks and rights of way, performing maintenance at city cemeteries, maintaining the city's motor vehicle fleet, and upkeep of city buildings.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 2,280,007	\$ 2,236,352	\$ 2,680,154
SERVICES & CHARGES	52	229,637	234,736	357,894
SUPPLIES	53	452,687	368,370	456,360
VEHICLES / EQUIPMENT	54	491,095	190,500	173,000
TOTAL OPERATING BUDGET		\$ 3,453,426	\$ 3,029,958	\$ 3,667,408

AUTHORIZED POSITIONS

FULL TIME	51	53	57
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	51	53	57

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

PUBLIC WORKS/ENGINEERING

ANNUAL WORKPLAN / GOALS:

Management and completion of SPLOST capital improvement projects

Upkeep of city facilities and infrastructure

Maintenance of parks & squares

Storm drain and ditch cleaning, maintenance and regulatory compliance

Mowing and cleaning of roadways and sidewalks

Parks and playgrounds improvements; sidewalk repair and improvements

PERSONNEL:

Title	FT/PT	No. of Personnel
Director	FT	1
Asst. Director, Project Mgr, Eng, Tech	FT	3
Admin Staff	FT	2
Field Crews	FT	51

MAJOR TASKS:

Sidewalk repair and replacement

Road sign cleaning & replacement

Storm drain cleaning and maintenance tasks

Sidewalk and ROW maintenance and upkeep; landscape maintenance of downtown squares

Cemetery managment and upkeep

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Additional crew members (4) in Streets Division for mowing alleys, right-of-way, sidewalk & curb trimming

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4100 - Public Works Administration					
Function 4100 - Public Works Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	377,781.39	383,748.00	310,571.79	427,841.00
51-1300	Overtime	1,162.84	500.00	425.96	500.00
<i>Personal Services-Salaries Wages Totals</i>		\$378,944.23	\$384,248.00	\$310,997.75	\$428,341.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	38,502.00	31,117.00	25,930.80	33,607.00
51-2200	FICA	27,731.27	29,357.00	22,719.14	32,729.00
51-2400	Pension	40,999.00	42,113.00	.00	45,314.00
<i>Employee Benefits Totals</i>		\$107,232.27	\$102,587.00	\$48,649.94	\$111,650.00
<i>Purchases Professional & Technical Services</i>					
52-1300	Technical Services	394.17	5,000.00	1,377.35	3,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$394.17	\$5,000.00	\$1,377.35	\$3,000.00
<i>Purchased-Property Services</i>					
52-2200	Repairs and Maintenance	351.44	.00	51.50	.00
52-2210	Repair / Maint Building	2,794.35	3,000.00	2,581.73	3,000.00
52-2211	Repair / Maint Equipment	545.31	800.00	.00	800.00
52-2212	Repair / Maint Vehicles	990.70	1,200.00	276.78	1,000.00
52-2300	Rentals	8,036.03	3,700.00	2,095.76	3,700.00
<i>Purchased-Property Services Totals</i>		\$12,717.83	\$8,700.00	\$5,005.77	\$8,500.00
<i>Other Purchased Services</i>					
52-3100	Insurance	1,147.00	.00	1,147.00	.00
52-3206	Mobile Agreements	13,011.51	15,000.00	8,103.99	.00
52-3300	Advertising	1,057.70	500.00	554.00	500.00
52-3500	Travel & Training	4,964.63	5,150.00	738.98	5,150.00
52-3600	Dues and Fees	3,596.00	3,500.00	3,084.79	4,000.00
52-3700	Education and Training	1,675.42	2,000.00	.00	3,500.00
52-3909	Tree Preservation Committee Expenses	391.49	1,000.00	.00	1,000.00
54-3000	Intangible--Computer Software	3,750.00	5,000.00	.00	5,000.00
<i>Other Purchased Services Totals</i>		\$29,593.75	\$32,150.00	\$13,628.76	\$19,150.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	9,293.02	4,000.00	5,460.81	4,500.00
53-1115	Uniforms	3,511.89	5,500.00	4,791.23	5,500.00
53-1125	Vehicle Repair Parts	746.28	750.00	110.32	500.00
53-1126	Equipment Repair Parts	.00	100.00	.00	100.00
53-1135	Custodial Supplies	140.81	400.00	.00	.00
53-1210	Water/Sewerage	9,171.55	10,000.00	10,017.71	12,000.00
53-1230	Electricity	29,565.03	23,000.00	28,479.84	34,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
EXPENSE					
Reporting Category 4100 - Public Works Administration					
Function 4100 - Public Works Administration					
<i>Supplies</i>					
53-1270	Gasoline/Diesel	9,420.65	8,000.00	4,772.42	6,500.00
53-1600	Small Equipment	.00	250.00	.00	.00
	<i>Supplies Totals</i>	\$61,849.23	\$52,000.00	\$53,632.33	\$63,100.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	33,471.00	32,000.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$33,471.00	\$32,000.00	\$0.00	\$0.00
Function 4100 - Public Works Administration Totals		\$624,202.48	\$616,685.00	\$433,291.90	\$633,741.00
Reporting Category 4100 - Public Works Administration Totals		\$624,202.48	\$616,685.00	\$433,291.90	\$633,741.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4200 - Highways & Streets					
Function 4210 - Pavements & Grounds					
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	.00	625.00	.00
	<i>Purchased-Property Services Totals</i>	\$0.00	\$0.00	\$625.00	\$0.00
	Function 4210 - Pavements & Grounds Totals	\$0.00	\$0.00	\$625.00	\$0.00
Function 4220 - Streets					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	209,250.29	193,673.00	175,874.88	393,530.00
51-1300	Overtime	38,835.94	30,000.00	38,178.32	15,909.00
	<i>Personal Services-Salaries Wages Totals</i>	\$248,086.23	\$223,673.00	\$214,053.20	\$409,439.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	32,085.00	25,931.00	21,609.20	28,006.00
51-2200	FICA	17,808.23	14,816.00	15,424.45	30,105.00
51-2400	Pension	20,636.00	21,254.00	.00	22,869.00
	<i>Employee Benefits Totals</i>	\$70,529.23	\$62,001.00	\$37,033.65	\$80,980.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	77.94	.00	.00	.00
52-2211	Repair / Maint Equipment	2,044.61	4,500.00	3,485.91	4,000.00
52-2212	Repair / Maint Vehicles	881.78	1,500.00	2,115.87	2,500.00
52-2300	Rentals	277.31	500.00	.00	500.00
	<i>Purchased Property Services Totals</i>	\$3,281.64	\$6,500.00	\$5,601.78	\$7,000.00
<i>Other Purchased Services</i>					
52-3205	Telephone	.00	1,000.00	.00	.00
52-3206	Mobile Agreements	59.86	.00	500.65	.00
52-3500	Travel & Training	229.87	400.00	.00	.00
53-1111	Street Signs	26,045.95	25,000.00	7,050.23	25,000.00
	<i>Other Purchased Services Totals</i>	\$26,335.68	\$26,400.00	\$7,550.88	\$25,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	28,434.42	25,000.00	20,316.55	25,000.00
53-1115	Uniforms	819.35	1,600.00	1,005.11	2,000.00
53-1125	Vehicle Repair Parts	3,819.33	3,500.00	5,251.00	3,500.00
53-1126	Equipment Repair Parts	3,388.97	2,500.00	7,168.16	3,000.00
53-1270	Gasoline/Diesel	18,238.84	10,000.00	13,357.07	18,000.00
53-1600	Small Equipment	4,764.20	4,900.00	5,932.90	8,800.00
	<i>Supplies Totals</i>	\$59,465.11	\$47,500.00	\$53,030.79	\$60,300.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	15,000.00	13,700.00	57,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4200 - Highways & Streets					
Function 4220 - Streets					
<i>Machinery and Equipment</i>					
54-2200	Vehicles	58,730.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		<u>\$58,730.00</u>	<u>\$15,000.00</u>	<u>\$13,700.00</u>	<u>\$57,000.00</u>
Function 4220 - Streets Totals		<u>\$466,427.89</u>	<u>\$381,074.00</u>	<u>\$330,970.30</u>	<u>\$639,719.00</u>
Function 4224 - Sidewalks					
<i>Property</i>					
54-1400	Infrastructure	51,049.65	50,000.00	37,269.75	.00
<i>Property Totals</i>		<u>\$51,049.65</u>	<u>\$50,000.00</u>	<u>\$37,269.75</u>	<u>\$0.00</u>
Function 4224 - Sidewalks Totals		<u>\$51,049.65</u>	<u>\$50,000.00</u>	<u>\$37,269.75</u>	<u>\$0.00</u>
Function 4270 - Traffic Engineering					
<i>Intergovernmental</i>					
57-1112	Glynn County BOC Maintenance Traffic Signals	35,583.43	20,000.00	4,241.80	10,000.00
<i>Intergovernmental Totals</i>		<u>\$35,583.43</u>	<u>\$20,000.00</u>	<u>\$4,241.80</u>	<u>\$10,000.00</u>
Function 4270 - Traffic Engineering Totals		<u>\$35,583.43</u>	<u>\$20,000.00</u>	<u>\$4,241.80</u>	<u>\$10,000.00</u>
Reporting Category 4200 - Highways & Streets Totals		<u>\$553,060.97</u>	<u>\$451,074.00</u>	<u>\$373,106.85</u>	<u>\$649,719.00</u>



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 4500 - Sanitation				
	Function 4520 - Sanitation				
	<i>Purchases Professional & Technical Services</i>				
52-1310	Waste Disposal	2,000.00	.00	.00	.00
	<i>Purchases Professional & Technical Services Totals</i>	<u>\$2,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Function 4520 - Sanitation Totals	<u>\$2,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Reporting Category 4500 - Sanitation Totals	<u>\$2,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4900 - Maintenance & Shop					
Function 4900 - Garage					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	167,670.90	185,082.00	126,753.04	192,702.00
51-1300	Overtime	6,505.67	2,500.00	2,098.26	2,500.00
<i>Personal Services-Salaries Wages Totals</i>		\$174,176.57	\$187,582.00	\$128,851.30	\$195,202.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	25,668.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	12,826.04	14,350.00	9,566.04	14,741.00
51-2400	Pension	19,815.00	15,395.00	.00	16,565.00
<i>Employee Benefits Totals</i>		\$58,309.04	\$45,304.00	\$22,531.84	\$48,110.00
<i>Purchases Professional & Technical Services</i>					
52-1300	Technical Services	3,044.00	3,500.00	3,206.50	3,244.00
<i>Purchases Professional & Technical Services Totals</i>		\$3,044.00	\$3,500.00	\$3,206.50	\$3,244.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	3,467.54	2,500.00	3,107.22	2,500.00
52-2211	Repair / Maint Equipment	527.00	2,000.00	2,083.90	2,500.00
52-2212	Repair / Maint Vehicles	46.95	500.00	221.94	500.00
<i>Purchased-Property Services Totals</i>		\$4,041.49	\$5,000.00	\$5,413.06	\$5,500.00
<i>Other Purchased Services</i>					
52-3205	Telephone	1,535.48	.00	2,515.12	.00
52-3206	Mobile Agreements	.00	.00	175.60	.00
52-3500	Travel & Training	1,089.41	1,000.00	.00	1,000.00
<i>Other Purchased Services Totals</i>		\$2,624.89	\$1,000.00	\$2,690.72	\$1,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,272.20	1,500.00	3,281.04	3,000.00
53-1115	Uniforms	935.29	1,500.00	923.24	1,500.00
53-1125	Vehicle Repair Parts	1,387.50	1,000.00	2,018.25	2,000.00
53-1126	Equipment Repair Parts	350.54	500.00	478.63	500.00
53-1210	Water/Sewerage	713.42	1,200.00	1,872.94	5,000.00
53-1230	Electricity	5,448.87	10,000.00	9,817.53	12,000.00
53-1270	Gasoline/Diesel	5,259.82	6,800.00	2,934.02	3,000.00
53-1600	Small Equipment	15,551.37	2,220.00	2,351.68	3,700.00
<i>Supplies Totals</i>		\$31,919.01	\$24,720.00	\$23,677.33	\$30,700.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	9,674.30	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$9,674.30	\$0.00	\$0.00	\$0.00
Function 4900 - Garage Totals		\$283,789.30	\$267,106.00	\$186,370.75	\$283,756.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4900 - Maintenance & Shop					
Function 4920 - Equipment Support					
Personal Services-Salaries Wages					
51-1100	Salaries & Wages	280,678.12	275,770.00	198,936.58	312,673.00
51-1300	Overtime	8,507.64	6,000.00	10,878.28	8,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$289,185.76	\$281,770.00	\$209,814.86	\$320,673.00
Employee Benefits					
51-2100	Group Insurance	38,502.00	36,303.00	30,252.50	39,208.00
51-2200	FICA	20,738.56	21,096.00	14,992.77	23,919.00
51-2400	Pension	26,049.00	30,264.00	.00	32,564.00
<i>Employee Benefits Totals</i>		\$85,289.56	\$87,663.00	\$45,245.27	\$95,691.00
Purchases Professional & Technical Services					
52-1200	Professional Services	.00	.00	1,600.00	2,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$0.00	\$1,600.00	\$2,000.00
Purchased-Property Services					
52-2211	Repair / Maint Equipment	21,617.00	6,000.00	10,950.12	3,000.00
52-2212	Repair / Maint Vehicles	10,130.86	12,000.00	10,074.12	12,000.00
<i>Purchased-Property Services Totals</i>		\$31,747.86	\$18,000.00	\$21,024.24	\$15,000.00
Other Purchased Services					
52-3206	Mobile Agreements	147.46	.00	1,031.36	.00
52-3500	Travel & Training	599.23	600.00	.00	1,000.00
52-3600	Dues and Fees	1,000.00	1,200.00	1,000.00	1,200.00
<i>Other Purchased Services Totals</i>		\$1,746.69	\$1,800.00	\$2,031.36	\$2,200.00
Supplies					
53-1100	General Supplies/Materials	3,529.88	5,500.00	1,796.84	4,000.00
53-1115	Uniforms	1,251.83	1,500.00	1,309.49	1,600.00
53-1125	Vehicle Repair Parts	5,618.10	7,500.00	4,020.87	4,000.00
53-1126	Equipment Repair Parts	12,837.08	12,000.00	20,184.07	20,000.00
53-1270	Gasoline/Diesel	46,107.74	30,000.00	20,903.54	26,000.00
53-1600	Small Equipment	5,504.78	2,000.00	829.99	2,750.00
<i>Supplies Totals</i>		\$74,849.41	\$58,500.00	\$49,044.80	\$58,350.00
Machinery and Equipment					
54-2100	Machinery & Equipment	300,794.61	.00	.00	.00
54-2200	Vehicles	.00	.00	.00	60,000.00
54-2500	Other Capital Outlay	23,425.40	.00	8,429.51	.00
<i>Machinery and Equipment Totals</i>		\$324,220.01	\$0.00	\$8,429.51	\$60,000.00
Principal					
58-1200	Capital Lease Pymt (Principal)	.00	40,000.00	39,353.60	40,000.00
<i>Principal Totals</i>		\$0.00	\$40,000.00	\$39,353.60	\$40,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 4900 - Maintenance & Shop					
Function 4920 - Equipment Support Totals		\$807,039.29	\$487,733.00	\$376,543.64	\$593,914.00
Function 4930 - Facility Maintenance					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	168,801.59	196,480.00	100,616.47	218,724.00
51-1300	Overtime	29,198.17	30,000.00	21,991.24	25,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$197,999.76	\$226,480.00	\$122,607.71	\$243,724.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	25,277.04	15,559.00	12,965.80	16,804.00
51-2200	FICA	13,989.74	17,326.00	8,682.54	16,732.00
51-2400	Pension	14,010.00	21,562.00	.00	23,201.00
<i>Employee Benefits Totals</i>		\$53,276.78	\$54,447.00	\$21,648.34	\$56,737.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	342.79	800.00	214.87	800.00
52-2212	Repair / Maint Vehicles	1,038.92	1,000.00	321.25	500.00
52-2300	Rentals	.00	1,000.00	.00	1,000.00
<i>Purchased-Property Services Totals</i>		\$1,381.71	\$2,800.00	\$536.12	\$2,300.00
<i>Other Purchased Services</i>					
52-3500	Travel & Training	16.61	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$16.61	\$0.00	\$0.00	\$0.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	4,717.65	4,500.00	3,013.22	4,500.00
53-1115	Uniforms	1,405.18	1,000.00	949.56	1,100.00
53-1125	Vehicle Repair Parts	1,511.72	1,000.00	2,109.88	1,000.00
53-1126	Equipment Repair Parts	190.75	200.00	26.53	200.00
53-1270	Gasoline/Diesel	15,874.83	11,500.00	6,901.46	11,000.00
53-1600	Small Equipment	14,785.43	12,200.00	3,238.82	8,900.00
<i>Supplies Totals</i>		\$38,485.56	\$30,400.00	\$16,239.47	\$26,700.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	3,500.00	.00	36,000.00
54-2200	Vehicles	32,153.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$32,153.00	\$3,500.00	\$0.00	\$36,000.00
<i>Intergovernmental</i>					
57-1130	St of GA DOC Contract	6,876.22	.00	.00	.00
<i>Intergovernmental Totals</i>		\$6,876.22	\$0.00	\$0.00	\$0.00
Function 4930 - Facility Maintenance Totals		\$330,189.64	\$317,627.00	\$161,031.64	\$365,461.00
Reporting Category 4900 - Maintenance & Shop Totals		\$1,421,018.23	\$1,072,466.00	\$723,946.03	\$1,243,131.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 4950 - Cemeteries					
Function 4950 - Cemeteries					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	108,633.74	102,942.00	71,036.12	124,556.00
51-1300	Overtime	14,998.08	15,000.00	22,122.24	15,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$123,631.82	\$117,942.00	\$93,158.36	\$139,556.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	21,450.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	9,111.06	7,875.00	6,822.27	9,528.00
51-2400	Pension	14,602.00	11,297.00	.00	12,156.00
<i>Employee Benefits Totals</i>		\$45,163.06	\$34,731.00	\$19,788.07	\$38,488.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	.00	1,000.00	.00	108,000.00
52-1300	Technical Services	.00	1,086.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$2,086.00	\$0.00	\$108,000.00
<i>Purchased-Property Services</i>					
52-2200	Repairs and Maintenance	.00	.00	3,333.35	.00
52-2210	Repair / Maint Building	5,758.57	1,000.00	75.00	500.00
52-2211	Repair / Maint Equipment	504.71	2,000.00	490.36	1,500.00
52-2212	Repair / Maint Vehicles	84.90	1,000.00	349.24	1,000.00
52-2300	Rentals	192.50	1,500.00	87.50	1,500.00
<i>Purchased-Property Services Totals</i>		\$6,540.68	\$5,500.00	\$4,335.45	\$4,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	6,266.85	6,000.00	5,805.39	6,000.00
53-1115	Uniforms	424.07	700.00	598.11	800.00
53-1125	Vehicle Repair Parts	593.65	1,500.00	1,379.33	1,500.00
53-1126	Equipment Repair Parts	2,856.67	1,500.00	2,752.62	2,500.00
53-1200	Energy	5,862.08	.00	3,831.04	.00
53-1210	Water/Sewerage	108.57	150.00	88.98	150.00
53-1230	Electricity	4,428.01	6,000.00	5,117.02	6,000.00
53-1270	Gasoline/Diesel	13,144.51	12,000.00	4,200.89	6,000.00
53-1600	Small Equipment	3,475.00	4,150.00	4,359.46	3,700.00
<i>Supplies Totals</i>		\$37,159.41	\$32,000.00	\$28,132.84	\$26,650.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	5,000.00	4,258.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$5,000.00	\$4,258.00	\$0.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
	EXPENSE				
	Reporting Category 4950 - Cemeteries				
	Function 4950 - Cemeteries				
	Intergovernmental				
57-1130	St of GA DOC Contract	50,187.66	51,448.00	28,610.84	.00
	Intergovernmental Totals	\$50,187.66	\$51,448.00	\$28,610.84	\$0.00
	Function 4950 - Cemeteries Totals	\$262,682.63	\$248,707.00	\$178,283.56	\$317,194.00
	Reporting Category 4950 - Cemeteries Totals	\$262,682.63	\$248,707.00	\$178,283.56	\$317,194.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

CITY RECREATION DEPARTMENT

DESCRIPTION

The Recreation Department will provide recreational opportunities for all citizens, residents and visitors. The city will work to promote athletics including football, baseball, softball, basketball, cheerleading and track & field. The department will provide a vigorous summer program, aquatics, and other activities. Its primary facilities are Howard Coffin Park and the Roosevelt Lawrence Center.

Recreation

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 148,693	\$ 824,482	\$ 741,654
SERVICES & CHARGES	52	70,552	79,800	68,100
SUPPLIES	53	25,682	229,300	143,000
VEHICLES / EQUIPMENT	54	9,223	188,000	53,000
TOTAL OPERATING BUDGET		\$ 254,150	\$ 1,321,582	\$ 1,005,754

AUTHORIZED POSITIONS

FULL TIME	0	11	12
PERMANENT PART TIME	0	2	2
OTHER	0	25	25
TOTAL:	0	38	39

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

CITY RECREATION DEPARTMENT

ANNUAL WORKPLAN / GOALS:

- Oversee all recreation and athletic activities for the city
- Oversee operations of the Roosevelt Lawrence Community Center
- Oversee rentals and activities at Howard Coffin Park
- Start working on a Operation Manual for the Recreation Deaprtment.

PERSONNEL:

Title	FT/PT	No. of Personnel
Recreation Director	FT	1
Recreation Program Coordinator	FT	2
Program Coordinator (Community Center)	FT	1
Administrative Assistant	FT	1
Athletic Coordinator	FT	1
Athletic-Aquatic Assistant	FT	1
Maintenance Supervisor	FT	1
Grounds Crew Members/Custodian	FT	4
Community Center Assistants	PT	2

MAJOR TASKS:

Increase participation in all programming and athletics for youth and adults.

APPROVED PERSONNEL/ OPERATIONAL CHANGES

New department - Add Recreation Specialist to assist Coordinators. Also seasonal staff: Summer Camp: 6- Lead & 6-regular (HCP & RLCC) Afterschool: 2 - Lead, Lifeguards: 8, Site Attendants: 3

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6110 - Recreation Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	17,242.80	284,212.00	193,903.39	113,889.00
51-1200	Temporary Employees	.00	75,000.00	.00	60,000.00
51-1300	Overtime	.00	.00	2,531.22	.00
<i>Personal Services-Salaries Wages Totals</i>		\$17,242.80	\$359,212.00	\$196,434.61	\$173,889.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	.00	57,048.00	47,540.00	7,612.00
51-2200	FICA	1,297.00	27,481.00	14,540.06	8,712.00
51-2400	Pension	.00	7,569.00	.00	8,144.00
<i>Employee Benefits Totals</i>		\$1,297.00	\$92,098.00	\$62,080.06	\$24,468.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	.00	25,250.00	1,357.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$25,250.00	\$1,357.00	\$0.00
<i>Purchased-Property Services</i>					
52-2200	Repairs and Maintenance	.00	.00	2,800.00	.00
52-2210	Repair / Maint Building	.00	5,000.00	12,601.29	.00
52-2211	Repair / Maint Equipment	.00	10,000.00	24,423.30	.00
52-2300	Rentals	.00	.00	562.33	.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$15,000.00	\$40,386.92	\$0.00
<i>Other Purchased Services</i>					
52-3100	Insurance	8,425.00	.00	8,606.00	.00
52-3205	Telephone	333.64	.00	1,073.19	.00
52-3206	Mobile Agreements	41.61	3,000.00	333.22	.00
52-3300	Advertising	.00	10,000.00	5,883.00	4,000.00
52-3500	Travel & Training	.00	4,500.00	655.22	2,000.00
52-3600	Dues and Fees	650.00	1,000.00	1,801.21	2,500.00
52-3700	Education and Training	.00	.00	.00	1,000.00
52-3900	Other Purchased Services	.00	9,750.00	568.50	.00
54-3000	Intangible--Computer Software	16,635.00	.00	6,300.00	.00
<i>Other Purchased Services Totals</i>		\$26,085.25	\$28,250.00	\$25,220.34	\$9,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	352.26	20,000.00	20,553.89	20,000.00
53-1115	Uniforms	87.80	.00	487.50	1,000.00
53-1130	Building Repair Supplies	.00	10,000.00	310.00	5,000.00
53-1200	Energy	.00	10,000.00	.00	.00
53-1210	Water/Sewerage	.00	20,000.00	8,667.08	.00
53-1220	Natural Gas	.00	10,000.00	123.82	.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6110 - Recreation Administration					
<i>Supplies</i>					
53-1230	Electricity	.00	35,000.00	322.36	.00
	<i>Supplies Totals</i>	\$440.06	\$105,000.00	\$30,464.65	\$26,000.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	.00	33,473.22	.00
54-2200	Vehicles	.00	80,000.00	67,296.00	.00
54-2400	Computers	.00	17,500.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$97,500.00	\$100,769.22	\$0.00
Function 6110 - Recreation Administration Totals					
		\$45,065.11	\$722,310.00	\$456,712.80	\$233,857.00
Function 6118 - Recreation Summer Camp Program					
<i>Other Purchased Services</i>					
52-3700	Education and Training	.00	.00	.00	500.00
	<i>Other Purchased Services Totals</i>	\$0.00	\$0.00	\$0.00	\$500.00
<i>Intergovernmental</i>					
57-1117	Summer Day Camp Subsidies--Paid to Glynn County	.00	.00	.00	5,000.00
	<i>Intergovernmental Totals</i>	\$0.00	\$0.00	\$0.00	\$5,000.00
Function 6118 - Recreation Summer Camp Program Totals					
		\$0.00	\$0.00	\$0.00	\$5,500.00
Function 6119 - Recreation After School Program					
<i>Supplies</i>					
53-1270	Gasoline/Diesel	.00	.00	.00	1,000.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$1,000.00
Function 6119 - Recreation After School Program Totals					
		\$0.00	\$0.00	\$0.00	\$1,000.00
Function 6120 - Recreation Athletic Programs					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	.00	106,531.00	.00	191,854.00
	<i>Personal Services-Salaries Wages Totals</i>	\$0.00	\$106,531.00	\$0.00	\$191,854.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	.00	3,400.00	2,833.30	3,672.00
51-2200	FICA	.00	8,150.00	.00	14,676.00
	<i>Employee Benefits Totals</i>	\$0.00	\$11,550.00	\$2,833.30	\$18,348.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	.00	.00	.00	500.00
	<i>Purchased-Property Services Totals</i>	\$0.00	\$0.00	\$0.00	\$500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6120 - Recreation Athletic Programs					
<i>Other Purchased Services</i>					
52-3500	Travel & Training	.00	.00	.00	1,000.00
52-3600	Dues and Fees	.00	.00	.00	4,500.00
52-3700	Education and Training	.00	.00	.00	500.00
<i>Other Purchased Services Totals</i>		\$0.00	\$0.00	\$0.00	\$6,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	1,227.75	50,000.00
53-1600	Small Equipment	.00	.00	1,011.10	.00
<i>Supplies Totals</i>		\$0.00	\$0.00	\$2,238.85	\$50,000.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	40,000.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$40,000.00	\$0.00	\$0.00
<i>Intergovernmental</i>					
57-1116	Athletic Subsidies-Glynn County	9,222.00	.00	.00	.00
<i>Intergovernmental Totals</i>		\$9,222.00	\$0.00	\$0.00	\$0.00
Function 6120 - Recreation Athletic Programs Totals		\$9,222.00	\$158,081.00	\$5,072.15	\$266,702.00
Function 6122 - Recreation Maintenance					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	.00	133,120.00	.00	183,164.00
<i>Personal Services-Salaries Wages Totals</i>		\$0.00	\$133,120.00	\$0.00	\$183,164.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	.00	4,154.00	3,461.70	4,486.00
51-2200	FICA	.00	10,184.00	.00	14,012.00
<i>Employee Benefits Totals</i>		\$0.00	\$14,338.00	\$3,461.70	\$18,498.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	527.00	.00	.00	1,000.00
52-2211	Repair / Maint Equipment	12,317.74	.00	.00	.00
52-2212	Repair / Maint Vehicles	.00	.00	.00	500.00
52-2300	Rentals	.00	.00	.00	2,000.00
<i>Purchased-Property Services Totals</i>		\$12,844.74	\$0.00	\$0.00	\$3,500.00
<i>Other Purchased Services</i>					
52-3500	Travel & Training	.00	.00	.00	250.00
52-3700	Education and Training	.00	.00	.00	500.00
<i>Other Purchased Services Totals</i>		\$0.00	\$0.00	\$0.00	\$750.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6122 - Recreation Maintenance					
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	100,000.00	.00	15,000.00
	<i>Supplies Totals</i>	\$0.00	\$100,000.00	\$0.00	\$15,000.00
<i>Property</i>					
54-1200	Site Improvements	.00	.00	.00	15,000.00
	<i>Property Totals</i>	\$0.00	\$0.00	\$0.00	\$15,000.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	50,000.00	.00	30,000.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$50,000.00	\$0.00	\$30,000.00
	Function 6122 - Recreation Maintenance Totals	\$12,844.74	\$297,458.00	\$3,461.70	\$265,912.00
Function 6124 - Recreation Aquatics					
<i>Purchased-Property Services</i>					
52-2200	Repairs and Maintenance	.00	.00	.00	15,000.00
52-2210	Repair / Maint Building	3,245.00	.00	.00	5,000.00
52-2211	Repair / Maint Equipment	15,660.20	.00	.00	.00
	<i>Purchased-Property Services Totals</i>	\$18,905.20	\$0.00	\$0.00	\$20,000.00
<i>Other Purchased Services</i>					
52-3500	Travel & Training	.00	.00	.00	500.00
52-3600	Dues and Fees	.00	.00	.00	350.00
52-3700	Education and Training	.00	.00	.00	500.00
	<i>Other Purchased Services Totals</i>	\$0.00	\$0.00	\$0.00	\$1,350.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	.00	3,000.00
53-1200	Energy	.00	.00	107.89	5,000.00
53-1210	Water/Sewerage	.00	.00	.00	7,500.00
53-1220	Natural Gas	.00	.00	.00	1,000.00
53-1230	Electricity	1,134.33	.00	646.26	5,000.00
	<i>Supplies Totals</i>	\$1,134.33	\$0.00	\$754.15	\$21,500.00
	Function 6124 - Recreation Aquatics Totals	\$20,039.53	\$0.00	\$754.15	\$42,850.00
Function 6130 - Neighborhood & Community Service					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	88,789.54	61,572.00	52,446.36	73,130.00
51-1200	Temporary Employees	.00	20,000.00	.00	25,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6130 - Neighborhood & Community Service					
Personal Services-Salaries Wages					
51-1300	Overtime	3,869.96	2,500.00	1,628.25	3,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$92,659.50	\$84,072.00	\$54,074.61	\$101,130.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	19,251.00	10,372.00	8,643.30	11,202.00
51-2200	FICA	6,873.09	6,432.00	4,067.40	11,830.00
51-2400	Pension	11,370.00	6,757.00	.00	7,271.00
<i>Employee Benefits Totals</i>		\$37,494.09	\$23,561.00	\$12,710.70	\$30,303.00
<i>Purchases Professional & Technical Services</i>					
52-1250	Contractual Expense	650.00	1,000.00	1,856.00	.00
52-1300	Technical Services	948.00	.00	332.04	.00
<i>Purchases Professional & Technical Services Totals</i>		\$1,598.00	\$1,000.00	\$2,188.04	\$0.00
<i>Purchased-Property Services</i>					
52-2100	Cleaning Services	44.00	.00	.00	.00
52-2200	Repairs and Maintenance	2,080.00	.00	.00	.00
52-2210	Repair / Maint Building	1,392.79	3,000.00	.00	1,500.00
52-2211	Repair / Maint Equipment	2,293.75	3,000.00	201.50	20,000.00
52-2300	Rentals	490.36	600.00	.00	.00
<i>Purchased-Property Services Totals</i>		\$6,300.90	\$6,600.00	\$201.50	\$21,500.00
<i>Other Purchased Services</i>					
52-3201	Cable	1,957.54	2,200.00	1,800.42	2,000.00
52-3205	Telephone	1,559.68	1,500.00	2,515.12	.00
52-3300	Advertising	.00	.00	.00	1,500.00
52-3500	Travel & Training	405.00	.00	.00	500.00
52-3600	Dues and Fees	895.55	.00	467.72	.00
52-3700	Education and Training	.00	.00	.00	500.00
<i>Other Purchased Services Totals</i>		\$4,817.77	\$3,700.00	\$4,783.26	\$4,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	884.77	1,000.00	1,988.79	5,000.00
53-1110	Office Supplies	3,817.09	.00	.00	.00
53-1115	Uniforms	.00	500.00	63.65	500.00
53-1135	Custodial Supplies	157.66	500.00	357.71	1,000.00
53-1210	Water/Sewerage	2,079.36	2,000.00	2,003.14	2,000.00
53-1220	Natural Gas	.00	.00	.00	15,000.00
53-1230	Electricity	13,816.44	15,000.00	13,621.81	.00
53-1300	Food/Misc	2,460.03	1,500.00	.00	3,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6130 - Neighborhood & Community Service					
<i>Supplies</i>					
53-1600	Small Equipment	.00	800.00	.00	.00
53-1700	Other Supplies	893.01	3,000.00	1,583.75	3,000.00
<i>Supplies Totals</i>		\$24,108.36	\$24,300.00	\$19,618.85	\$29,500.00
<i>Machinery and Equipment</i>					
54-2300	Furniture and Fixtures	.00	500.00	.00	3,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$500.00	\$0.00	\$3,000.00
Function 6130 - Neighborhood & Community Service Totals		\$166,978.62	\$143,733.00	\$93,576.96	\$189,933.00
Reporting Category 6100 - Recreation Totals		\$254,150.00	\$1,321,582.00	\$559,577.76	\$1,005,754.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6200 - Parks					
Function 6220 - Park Areas					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	331,103.34	294,730.00	283,073.15	368,321.00
51-1300	Overtime	23,691.31	25,000.00	39,407.20	25,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$354,794.65	\$319,730.00	\$322,480.35	\$393,321.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	44,919.00	41,489.00	34,574.20	44,809.00
51-2200	FICA	26,443.37	24,459.00	23,989.63	28,176.00
51-2400	Pension	27,026.00	42,246.00	.00	45,457.00
<i>Employee Benefits Totals</i>		\$98,388.37	\$108,194.00	\$58,563.83	\$118,442.00
<i>Purchased-Property Services</i>					
52-2140	Lawn & Grounds - not by city personnel	120,884.69	145,000.00	146,055.98	175,000.00
52-2211	Repair / Maint Equipment	7,549.22	1,200.00	1,140.86	1,500.00
52-2212	Repair / Maint Vehicles	1,066.51	1,000.00	1,356.30	1,500.00
52-2300	Rentals	3,439.00	3,500.00	2,584.00	3,500.00
<i>Purchased-Property Services Totals</i>		\$132,939.42	\$150,700.00	\$151,137.14	\$181,500.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	29.93	400.00	250.31	.00
52-3700	Education and Training	1,406.24	600.00	.00	.00
<i>Other Purchased Services Totals</i>		\$1,436.17	\$1,000.00	\$250.31	\$0.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	46,282.07	26,000.00	32,552.88	63,500.00
53-1114	Maintenance Supplies	667.29	.00	.00	21,000.00
53-1115	Uniforms	1,379.17	2,000.00	1,471.86	2,000.00
53-1125	Vehicle Repair Parts	5,370.17	5,000.00	6,070.70	5,000.00
53-1126	Equipment Repair Parts	2,755.43	3,000.00	1,270.32	2,500.00
53-1210	Water/Sewerage	13,653.53	11,700.00	14,945.58	18,000.00
53-1230	Electricity	13,540.25	17,500.00	19,166.32	23,000.00
53-1270	Gasoline/Diesel	34,527.08	25,000.00	17,432.91	23,000.00
53-1600	Small Equipment	4,739.00	8,050.00	8,403.67	7,560.00
<i>Supplies Totals</i>		\$122,913.99	\$98,250.00	\$101,314.24	\$165,560.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	42.38	.00	.00	15,000.00
54-2200	Vehicles	29,055.00	80,000.00	97,247.04	.00
<i>Machinery and Equipment Totals</i>		\$29,097.38	\$80,000.00	\$97,247.04	\$15,000.00
Function 6220 - Park Areas Totals		\$739,569.98	\$757,874.00	\$730,992.91	\$873,823.00
Reporting Category 6200 - Parks Totals		\$739,569.98	\$757,874.00	\$730,992.91	\$873,823.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

PLANNING & DEVELOPMENT

DESCRIPTION

The Planning, Development & Codes Department is guiding the future growth, improvement and development of our city. The department is comprised of Planning and Zoning, Building Permits & Inspections, Code Enforcement, and Historic Preservation.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$378,544	\$419,814	\$542,341
SERVICES & CHARGES	52	62,770	132,800	163,500
SUPPLIES	53	14,659	12,650	13,200
VEHICLES / EQUIPMENT	54	2,349	117,455	5,000
TOTAL OPERATING BUDGET		\$ 458,322	\$ 682,719	\$ 724,041

AUTHORIZED POSITIONS

FULL TIME	8	8	9
PERMANENT PART TIME	0	0	0
OTHER	0	0	1
TOTAL:	8	8	10

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

PLANNING & DEVELOPMENT

ANNUAL WORK PRODUCTIVITY:

Planning Actions: FYTD - 1 Past 12 months - 5

HP COAs - FYTD 31 Past 12 Months -40

Building Permits - FYTD 496 Past 12 months- 676

Building Inspections FYTD-626 Past 12 months - 865

Code Enforcement Calls - FYTD - 3791 Past 12 months - 5088

Illegal Dumps - FYTD - 1451 Past 12 months - 1862

PERSONNEL:

Title	FT/PT	No. of Personnel
Planning & Development Director	FT	1
City Planner (contract)	O	1
Building Inspector	FT	1
Property Maintenance Inspector	FT	1
Permit Specialist	FT	1
Code Enforcement Officers	FT	5

MAJOR PROJECTS / EXPENSES

Implement STR monitoring and compliance

Implement International Property Maintenance Code and enhance enforcement

Establish Transit Service

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Transfer Deputy Marshall position from BPD and expand CE staff by 1 additional officer

(Budget Forms/Operating 1)

FY 2025 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 7200 - Building Inspection					
Function 7220 - Building Inspection					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	86,712.12	83,554.00	99,909.51	132,244.00
51-1300	Overtime	435.54	250.00	209.66	.00
<i>Personal Services-Salaries Wages Totals</i>		\$87,147.66	\$83,804.00	\$100,119.17	\$132,244.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	6,410.88	6,411.00	7,410.36	10,116.00
51-2400	Pension	8,946.00	9,169.00	.00	9,866.00
<i>Employee Benefits Totals</i>		\$28,190.88	\$31,139.00	\$20,376.16	\$36,786.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	.00	8,000.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$8,000.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	100.00	.00	100.00
52-2212	Repair / Maint Vehicles	78.85	1,000.00	17.99	1,000.00
<i>Purchased-Property Services Totals</i>		\$78.85	\$1,100.00	\$17.99	\$1,100.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	398.04	1,000.00	662.59	.00
52-3210	Postage	.00	100.00	.00	100.00
52-3500	Travel & Training	3,759.81	2,500.00	2,666.54	6,500.00
52-3600	Dues and Fees	.00	150.00	145.00	.00
<i>Other Purchased Services Totals</i>		\$4,157.85	\$3,750.00	\$3,474.13	\$6,600.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	698.37	1,000.00	364.09	1,000.00
53-1125	Vehicle Repair Parts	51.68	.00	.00	.00
53-1270	Gasoline/Diesel	.00	600.00	.00	.00
53-1400	Books and Periodicals	55.00	1,500.00	.00	1,500.00
53-1600	Small Equipment	.00	200.00	.00	200.00
<i>Supplies Totals</i>		\$805.05	\$3,300.00	\$364.09	\$2,700.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	38,000.00	.00	.00
54-2400	Computers	599.08	1,500.00	.00	1,500.00
<i>Machinery and Equipment Totals</i>		\$599.08	\$39,500.00	\$0.00	\$1,500.00
Function 7220 - Building Inspection Totals		\$120,979.37	\$170,593.00	\$124,351.54	\$180,930.00
Reporting Category 7200 - Building Inspection Totals		\$120,979.37	\$170,593.00	\$124,351.54	\$180,930.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 7400 - Planning & Zoning					
Function 7410 - Planning & Zoning					
Personal Services-Salaries Wages					
51-1100	Salaries & Wages	73,149.31	73,742.00	59,869.63	79,751.00
<i>Personal Services-Salaries Wages Totals</i>		\$73,149.31	\$73,742.00	\$59,869.63	\$79,751.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	5,186.00	4,321.70	5,601.00
51-2200	FICA	5,252.09	5,641.00	4,317.35	6,100.00
51-2400	Pension	12,473.00	8,093.00	.00	8,708.00
<i>Employee Benefits Totals</i>		\$30,559.09	\$18,920.00	\$8,639.05	\$20,409.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	29,166.69	60,000.00	41,666.70	60,000.00
52-1201	Consultants	.00	.00	.00	15,000.00
52-1305	Demolition Services	.00	20,000.00	3,241.20	.00
<i>Purchases Professional & Technical Services Totals</i>		\$29,166.69	\$80,000.00	\$44,907.90	\$75,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	250.00	3.50	.00
52-2212	Repair / Maint Vehicles	1,759.79	.00	22.99	.00
<i>Purchased-Property Services Totals</i>		\$1,759.79	\$250.00	\$26.49	\$0.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	1,559.92	500.00	972.01	.00
52-3210	Postage	.00	200.00	194.18	200.00
52-3300	Advertising	1,499.00	1,000.00	1,169.00	1,000.00
52-3400	Printing and Binding	1,820.80	1,300.00	1,678.32	2,000.00
52-3500	Travel & Training	1,893.24	2,500.00	19.99	2,500.00
52-3600	Dues and Fees	20.00	100.00	.00	100.00
52-3905	Historic Preservation	.00	6,000.00	21,037.43	16,000.00
52-3906	Planning and Appeals Commission	1,447.50	2,500.00	.00	2,500.00
54-3000	Intangible--Computer Software	12,081.00	15,600.00	15,581.00	46,000.00
<i>Other Purchased Services Totals</i>		\$20,321.46	\$29,700.00	\$40,651.93	\$70,300.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	3,142.10	500.00	.00	500.00
53-1125	Vehicle Repair Parts	2,492.21	1,000.00	.00	.00
53-1270	Gasoline/Diesel	.00	250.00	.00	.00
<i>Supplies Totals</i>		\$5,634.31	\$1,750.00	\$0.00	\$500.00
<i>Intergovernmental</i>					
57-1113	Glynn County GIS Fees	1,750.00	1,955.00	.00	2,000.00
<i>Intergovernmental Totals</i>		\$1,750.00	\$1,955.00	\$0.00	\$2,000.00
Function 7410 - Planning & Zoning Totals		\$162,340.65	\$206,317.00	\$154,095.00	\$247,960.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
EXPENSE					
Reporting Category 7400 - Planning & Zoning					
Function 7450 - Code Enforcement					
Personal Services-Salaries Wages					
51-1100	Salaries & Wages	128,055.66	169,406.00	103,057.53	224,068.00
51-1300	Overtime	177.02	200.00	36.64	.00
<i>Personal Services-Salaries Wages Totals</i>		\$128,232.68	\$169,606.00	\$103,094.17	\$224,068.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	15,559.00	12,965.80	16,804.00
51-2200	FICA	9,393.16	12,975.00	7,600.16	17,141.00
51-2400	Pension	8,767.00	14,069.00	.00	15,138.00
<i>Employee Benefits Totals</i>		\$30,994.16	\$42,603.00	\$20,565.96	\$49,083.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	1,000.00	89.95	1,000.00
52-2212	Repair / Maint Vehicles	242.94	2,000.00	8,475.18	2,000.00
<i>Purchased-Property Services Totals</i>		\$242.94	\$3,000.00	\$8,565.13	\$3,000.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	660.09	2,500.00	1,987.77	.00
52-3500	Travel & Training	5,763.03	4,000.00	3,189.34	7,000.00
52-3600	Dues and Fees	619.40	500.00	57.40	500.00
<i>Other Purchased Services Totals</i>		\$7,042.52	\$7,000.00	\$5,234.51	\$7,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	180.47	.00	.00	1,000.00
53-1110	Office Supplies	76.37	500.00	545.61	.00
53-1115	Uniforms	682.91	700.00	.00	1,000.00
53-1125	Vehicle Repair Parts	173.94	.00	.00	.00
53-1270	Gasoline/Diesel	7,376.39	5,000.00	3,502.20	6,000.00
53-1400	Books and Periodicals	.00	1,300.00	.00	.00
53-1600	Small Equipment	.00	100.00	.00	2,000.00
<i>Supplies Totals</i>		\$8,490.08	\$7,600.00	\$4,047.81	\$10,000.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	76,000.00	.00	.00
54-2400	Computers	.00	.00	.00	1,500.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$76,000.00	\$0.00	\$1,500.00
Function 7450 - Code Enforcement Totals		\$175,002.38	\$305,809.00	\$141,507.58	\$295,151.00
Reporting Category 7400 - Planning & Zoning Totals		\$337,343.03	\$512,126.00	\$295,602.58	\$543,111.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

ECONOMIC DEVELOPMENT

DESCRIPTION

The Economic Development Department is responsible for developing and implementing policies, programs, and procedures relative to sustainable economic development and growth throughout the City. They work to support existing businesses and encourage small business development as well as development and redevelopment of commercial and residential properties.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 80,534	\$ 151,423	\$ 155,696
SERVICES & CHARGES	52	46,335	78,600	55,500
SUPPLIES	53	15	1,000	1,000
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 126,884	\$ 231,023	\$ 212,196

AUTHORIZED POSITIONS

FULL TIME	2	2	2
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	2	2	2

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

ECONOMIC DEVELOPMENT

ANNUAL WORKPLAN / GOALS:

Build working relationships with surrounding organizations and local government to improve workforce development and quality of life.

Partner with CCGA Lucas Center in providing support and funding to local entrepreneurs.

Eliminate blighted & nuisance homes by adopting blight tax and creating other relative initiatives.

Work with stakeholders and other City departments to have affordable and workforce housing built within City.

Sponsor and support events/festivals within City.

Attend economic development trainings and seminars.

Have Economic Development Manager become Georgia Certified Economic Developer.

Promote City to potential investors, residents, and employees.

Identify and partner a with non-profit to offer financial literacy and first time home buyer courses to residents.

Assist in creating local tourism surrounding Gullah-Geechee/African-American culture.

PERSONNEL:

Title	FT/PT	No. of Personnel
Economic Development Director	FT	1
Economic Development Manager	FT	1

MAJOR TASKS:

Administer programs for business development along the Norwich Corridor and other areas of the city.

Inform and assist community of programs and incentives available to assist with business growth

Facilitate meetings between stakeholders of specific intersts/projects.

Strategize and develop plans for short and long term smart, equitable growth.

Build relationships and communicate with business community and residents.

APPROVED PERSONNEL/ OPERATIONAL CHANGES

No personnel changes are proposed.

(Budget Forms/Operating 1)



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100	General Fund				
EXPENSE					
Reporting Category 7500 - Economic Development					
Function 7550 - Economic Development					
Personal Services-Salaries Wages					
51-1100	Salaries & Wages	50,133.62	125,875.00	41,031.92	128,682.00
<i>Personal Services-Salaries Wages Totals</i>		\$50,133.62	\$125,875.00	\$41,031.92	\$128,682.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	12,834.00	10,372.00	8,643.30	11,202.00
51-2200	FICA	3,774.79	9,630.00	3,090.68	9,844.00
51-2400	Pension	13,791.00	5,546.00	.00	5,968.00
<i>Employee Benefits Totals</i>		\$30,399.79	\$25,548.00	\$11,733.98	\$27,014.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	.00	13,500.00	774.00	11,000.00
52-1201	Consultants	.00	15,000.00	.00	5,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$28,500.00	\$774.00	\$16,000.00
<i>Purchased-Property Services</i>					
52-2200	Repairs and Maintenance	.00	1,000.00	.00	1,000.00
52-2300	Rentals	1,606.00	.00	896.00	.00
<i>Purchased-Property Services Totals</i>		\$1,606.00	\$1,000.00	\$896.00	\$1,000.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	.00	600.00	.00	.00
52-3300	Advertising	6,000.00	15,000.00	18,945.00	15,000.00
52-3301	Marketing and Promotions	26,813.00	25,000.00	5,200.00	15,000.00
52-3500	Travel & Training	9,795.46	7,500.00	4,907.32	7,500.00
52-3600	Dues and Fees	2,120.60	1,000.00	495.85	1,000.00
<i>Other Purchased Services Totals</i>		\$44,729.06	\$49,100.00	\$29,548.17	\$38,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	14.79	1,000.00	31.88	1,000.00
53-1110	Office Supplies	.00	.00	47.88	.00
<i>Supplies Totals</i>		\$14.79	\$1,000.00	\$79.76	\$1,000.00
Function 7550 - Economic Development Totals		\$126,883.26	\$231,023.00	\$84,063.83	\$212,196.00
Reporting Category 7500 - Economic Development Totals		\$126,883.26	\$231,023.00	\$84,063.83	\$212,196.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 100 - General Fund					
	EXPENSE				
	Reporting Category 9000 - Other Financing Uses				
	Function 9000 - Other Financing Uses				
	Operating Transfers Out				
61-1005	Transfer - Group Health Fund	164,422.80	.00	.00	.00
61-1010	Transfer - CD Admin Fund	82,710.00	194,861.00	87,500.00	185,000.00
61-1015	Transfer - Workers' Comp Fund	110,000.00	175,000.00	22,000.00	110,000.00
61-1020	Transfer - Multi-Purpose Center Fund	300,000.00	270,000.00	124,500.00	272,000.00
61-1021	Transfer to CHIP Fund	2,969.94	.00	.00	230,000.00
61-1045	Transfer - SPLOST V	.00	.00	203,239.10	.00
61-1050	Transfer - E-911	503,042.56	660,000.00	226,727.35	680,000.00
61-1060	Transfer to TAD (Tax Allocation District)	193,245.00	.00	.00	.00
61-1061	Transfer to Public Transit	.00	.00	.00	500,000.00
	<i>Operating Transfers Out Totals</i>	\$1,356,390.30	\$1,299,861.00	\$663,966.45	\$1,977,000.00
	Function 9000 - Other Financing Uses Totals	\$1,356,390.30	\$1,299,861.00	\$663,966.45	\$1,977,000.00
	Reporting Category 9000 - Other Financing Uses Totals	\$1,356,390.30	\$1,299,861.00	\$663,966.45	\$1,977,000.00
	EXPENSE TOTALS	\$19,199,597.42	\$20,386,968.00	\$14,641,339.49	\$22,773,044.00
	Fund 100 - General Fund Totals				
	REVENUE TOTALS	\$21,648,136.58	\$20,272,968.00	\$16,115,522.20	\$22,773,044.00
	EXPENSE TOTALS	\$19,199,597.42	\$20,386,968.00	\$14,641,339.49	\$22,773,044.00
	Fund 100 - General Fund Totals	\$2,448,539.16	(\$114,000.00)	\$1,474,182.71	\$0.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 220	CDBG Admin-Neighborhood Services				
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
<i>Interest Revenues</i>					
36-1000	Interest Earned	173.75	165.00	89.10	.00
<i>Interest Revenues Totals</i>		\$173.75	\$165.00	\$89.10	\$0.00
<i>Contributions & Donations from Private Sources</i>					
37-1007	Cities for Financial Empowerment	44,686.94	.00	.00	.00
37-1026	Restricted Donations--Private Entities	8,271.82	.00	.00	.00
<i>Contributions & Donations from Private Sources Totals</i>		\$52,958.76	\$0.00	\$0.00	\$0.00
<i>Interfund Transfers</i>					
39-1200	Transfer In - Jekyll Island	29.20	.00	.00	.00
39-1230	Transfer In - General Fund	82,710.00	194,861.00	87,500.00	219,514.00
39-1255	Transfer In - CD Entitlement	39,579.96	45,000.00	10,950.00	45,000.00
<i>Interfund Transfers Totals</i>		\$122,319.16	\$239,861.00	\$98,450.00	\$264,514.00
Function 0000 - Revenue Totals		\$175,451.67	\$240,026.00	\$98,539.10	\$264,514.00
Reporting Category 0000 - Revenue Totals		\$175,451.67	\$240,026.00	\$98,539.10	\$264,514.00
REVENUE TOTALS		\$175,451.67	\$240,026.00	\$98,539.10	\$264,514.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 220	CDBG Admin-Neighborhood Services				
EXPENSE					
Reporting Category 1200 - Community Development					
Function 7510 - Community Development					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	101,942.84	149,595.00	114,663.54	169,927.00
51-1200	Temporary Employees	12,989.26	.00	.00	.00
51-1300	Overtime	519.64	350.00	696.08	.00
<i>Personal Services-Salaries Wages Totals</i>		\$115,451.74	\$149,945.00	\$115,359.62	\$169,927.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	.00	23,400.00	19,500.00	25,273.00
51-2200	FICA	7,828.21	11,444.00	8,760.06	12,999.00
51-2400	Pension	17,710.00	16,417.00	.00	17,665.00
<i>Employee Benefits Totals</i>		\$25,538.21	\$51,261.00	\$28,260.06	\$55,937.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	3,811.68	27,000.00	14,350.00	27,000.00
52-1213	Grant Writing	.00	.00	480.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$3,811.68	\$27,000.00	\$14,830.00	\$27,000.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	25.98	120.00	.00	150.00
<i>Purchased-Property Services Totals</i>		\$25.98	\$120.00	\$0.00	\$150.00
<i>Other Purchased Services</i>					
52-3205	Telephone	.00	400.00	.00	.00
52-3206	Mobile Agreements	187.37	500.00	746.98	.00
52-3300	Advertising	282.55	3,000.00	.00	4,000.00
52-3500	Travel & Training	61.39	3,000.00	447.50	3,000.00
52-3600	Dues and Fees	2,010.00	400.00	205.25	.00
<i>Other Purchased Services Totals</i>		\$2,541.31	\$7,300.00	\$1,399.73	\$7,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	676.21	2,000.00	1,530.56	2,000.00
53-1110	Office Supplies	209.53	.00	.00	.00
53-1125	Vehicle Repair Parts	.00	250.00	.00	250.00
53-1270	Gasoline/Diesel	343.81	250.00	290.86	250.00
53-1300	Food/Misc	.00	900.00	601.73	1,000.00
53-1600	Small Equipment	.00	1,000.00	796.08	1,000.00
53-1701	Purchases with Restricted Donations	7,298.52	.00	55.00	.00
<i>Supplies Totals</i>		\$8,528.07	\$4,400.00	\$3,274.23	\$4,500.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 220	CDBG Admin-Neighborhood Services				
EXPENSE					
Reporting Category 1200 - Community Development					
Function 7510 - Community Development					
Payments to Others					
52-3979	Financial Empowerment Other	227.25	.00	.00	.00
	Payments to Others Totals	\$227.25	\$0.00	\$0.00	\$0.00
	Function 7510 - Community Development Totals	\$156,124.24	\$240,026.00	\$163,123.64	\$264,514.00
	Reporting Category 1200 - Community Development Totals	\$156,124.24	\$240,026.00	\$163,123.64	\$264,514.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 230	Roosevelt Harris Center Fund				
	REVENUE				
	Reporting Category 0000 - Revenue				
	Function 0000 - Revenue				
	<i>Federal Government Grants</i>				
33-1105	Title 3 Grant	177,898.24	141,247.00	113,120.56	157,018.00
	<i>Federal Government Grants Totals</i>	\$177,898.24	\$141,247.00	\$113,120.56	\$157,018.00
	<i>Culture & Recreation Services</i>				
34-7510	MultiPurpose Center Program Fees	12,901.60	15,000.00	11,546.90	15,000.00
34-7515	MPC Adult Day Services	2,008.70	2,100.00	1,050.00	2,000.00
	<i>Culture & Recreation Services Totals</i>	\$14,910.30	\$17,100.00	\$12,596.90	\$17,000.00
	<i>Interest Revenues</i>				
36-1000	Interest Earned	96.96	.00	111.07	.00
	<i>Interest Revenues Totals</i>	\$96.96	\$0.00	\$111.07	\$0.00
	<i>Contributions & Donations from Private Sources</i>				
37-1000	Contributions/Donations Private	5,740.75	6,000.00	5,616.27	6,000.00
	<i>Contributions & Donations from Private Sources Totals</i>	\$5,740.75	\$6,000.00	\$5,616.27	\$6,000.00
	<i>Interfund Transfers</i>				
39-1230	Transfer In - General Fund	300,000.00	275,000.00	124,500.00	272,000.00
	<i>Interfund Transfers Totals</i>	\$300,000.00	\$275,000.00	\$124,500.00	\$272,000.00
	Function 0000 - Revenue Totals	\$498,646.25	\$439,347.00	\$255,944.80	\$452,018.00
	Reporting Category 0000 - Revenue Totals	\$498,646.25	\$439,347.00	\$255,944.80	\$452,018.00
	REVENUE TOTALS	\$498,646.25	\$439,347.00	\$255,944.80	\$452,018.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 230 - Roosevelt Harris Center Fund					
EXPENSE					
Reporting Category 2300 - Roosevelt Harris Center					
Function 5520 - Roosevelt Harris Center					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	229,006.53	272,684.00	171,420.11	288,267.00
51-1200	Temporary Employees	9,178.07	.00	16,505.50	.00
51-1300	Overtime	1,179.32	.00	1,919.42	.00
<i>Personal Services-Salaries Wages Totals</i>		\$239,363.92	\$272,684.00	\$189,845.03	\$288,267.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	34,920.00	.00	.00	.00
51-2200	FICA	16,825.21	20,860.00	12,750.68	22,052.00
51-2400	Pension	24,697.00	29,925.00	.00	22,199.00
<i>Employee Benefits Totals</i>		\$76,442.21	\$50,785.00	\$12,750.68	\$44,251.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	20.00	255.00	.00	.00
52-1202	Auditors	.00	6,000.00	.00	.00
52-1210	Bank Service Charges	.00	.00	32.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$20.00	\$6,255.00	\$32.00	\$0.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	2,556.40	9,933.00	14,008.54	5,000.00
52-2211	Repair / Maint Equipment	20,162.82	3,500.00	5,870.02	5,000.00
52-2212	Repair / Maint Vehicles	46.95	.00	2,611.32	2,000.00
52-2300	Rentals	.00	140.00	.00	.00
<i>Purchased-Property Services Totals</i>		\$22,766.17	\$13,573.00	\$22,489.88	\$12,000.00
<i>Other Purchased Services</i>					
52-3100	Insurance	1,406.00	1,000.00	1,154.00	1,000.00
52-3200	Communications	1,902.38	1,800.00	1,740.64	1,800.00
52-3205	Telephone	.00	1,000.00	.00	.00
52-3300	Advertising	430.40	.00	.00	.00
52-3500	Travel & Training	265.62	.00	.00	.00
52-3600	Dues and Fees	430.59	1,000.00	2,055.28	1,000.00
52-3700	Education and Training	266.00	.00	200.00	200.00
<i>Other Purchased Services Totals</i>		\$4,700.99	\$4,800.00	\$5,149.92	\$4,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	3,565.30	3,400.00	2,597.16	3,500.00
53-1101	Materials and Supplies Purchased with Designated Revenues	.00	.00	1,250.00	.00
53-1102	Center Activity Supplies	1,290.19	1,500.00	105.16	1,500.00
53-1104	COVID 19 Supplies	35.45	.00	.00	.00
53-1110	Office Supplies	32.60	.00	1,039.31	.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 230	Roosevelt Harris Center Fund				
	EXPENSE				
	Reporting Category 2300 - Roosevelt Harris Center				
	Function 5520 - Roosevelt Harris Center				
	<i>Supplies</i>				
53-1115	Uniforms	1,062.60	800.00	436.40	1,000.00
53-1135	Custodial Supplies	4,992.60	4,500.00	5,058.89	4,700.00
53-1140	Special Activities (Pd with Donations)	.00	.00	2,305.43	.00
53-1145	Meal Supplies	4,787.65	6,000.00	4,607.25	7,000.00
53-1210	Water/Sewerage	4,255.01	4,300.00	3,474.15	4,300.00
53-1220	Natural Gas	1,250.03	650.00	825.20	1,000.00
53-1230	Electricity	18,042.41	17,100.00	10,021.33	17,500.00
53-1270	Gasoline/Diesel	424.38	500.00	105.98	500.00
53-1300	Food/Misc	58,709.89	50,000.00	45,850.93	60,000.00
53-1600	Small Equipment	129.58	250.00	.00	250.00
	<i>Supplies Totals</i>	\$98,577.69	\$89,000.00	\$77,677.19	\$101,250.00
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	3,338.00	2,000.00	550.00	2,000.00
54-2101	Equipment and Suplies-Purchased with Grant Funds	2,273.76	250.00	.00	250.00
	<i>Machinery and Equipment Totals</i>	\$5,611.76	\$2,250.00	\$550.00	\$2,250.00
	Function 5520 - Roosevelt Harris Center Totals	\$447,482.74	\$439,347.00	\$308,494.70	\$452,018.00
	Reporting Category 2300 - Roosevelt Harris Center Totals	\$447,482.74	\$439,347.00	\$308,494.70	\$452,018.00
	Totals				
	EXPENSE TOTALS	\$447,482.74	\$439,347.00	\$308,494.70	\$452,018.00
Fund 230	Roosevelt Harris Center Fund Totals				
	REVENUE TOTALS	\$498,646.25	\$439,347.00	\$255,944.80	\$452,018.00
	EXPENSE TOTALS	\$447,482.74	\$439,347.00	\$308,494.70	\$452,018.00
Fund 230	Roosevelt Harris Center Fund Totals	\$51,163.51	\$0.00	(\$52,549.90)	\$0.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 240	CDBG Entitlement				
	REVENUE				
	Reporting Category 0000 - Revenue				
	Function 0000 - Revenue				
	<i>Federal Government Grants</i>				
33-1121	CDBG Accumulated PY Totals	.00	.00	134,534.31	.00
33-1122	CDBG Current Fiscal Year Grant	386,023.56	412,914.00	274,578.82	412,914.00
33-1138	CDBG-CV Coronavirus	61,855.52	.00	9,735.00	.00
	<i>Federal Government Grants Totals</i>	\$447,879.08	\$412,914.00	\$418,848.13	\$412,914.00
	Function 0000 - Revenue Totals	\$447,879.08	\$412,914.00	\$418,848.13	\$412,914.00
	Reporting Category 0000 - Revenue Totals	\$447,879.08	\$412,914.00	\$418,848.13	\$412,914.00
	REVENUE TOTALS	\$447,879.08	\$412,914.00	\$418,848.13	\$412,914.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 240	CDBG Entitlement				
	EXPENSE				
	Reporting Category 2400 - CDBG Entitlement				
	Function 7510 - Community Development				
	<i>Purchases Professional & Technical Services</i>				
52-1305	Demolition Services	.00	70,000.00	.00	70,000.00
	<i>Purchases Professional & Technical Services Totals</i>	\$0.00	\$70,000.00	\$0.00	\$70,000.00
	<i>Other Purchased Services</i>				
52-3700	Education and Training	.00	.00	.00	2,000.00
52-3940	CDBG Administrative Expenses	3,562.19	.00	10,408.95	.00
52-3945	Sub-Recipients	60,110.36	58,000.00	26,281.00	60,000.00
52-3949	Major-Moderate-Minor Home Repairs	69,708.73	.00	70,325.00	.00
52-3950	CDBG Projects-Housing	136,425.27	215,914.00	310,539.00	227,874.00
52-3955	Parks and Facilities	.00	22,000.00	.00	8,040.00
	<i>Other Purchased Services Totals</i>	\$269,806.55	\$295,914.00	\$417,553.95	\$297,914.00
	<i>Operating Transfers Out</i>				
61-1010	Transfer - CD Admin Fund	39,579.96	47,000.00	10,950.00	45,000.00
	<i>Operating Transfers Out Totals</i>	\$39,579.96	\$47,000.00	\$10,950.00	\$45,000.00
	Function 7510 - Community Development Totals	\$309,386.51	\$412,914.00	\$428,503.95	\$412,914.00
	Reporting Category 2400 - CDBG Entitlement Totals	\$309,386.51	\$412,914.00	\$428,503.95	\$412,914.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 240 - CDBG Entitlement					
	EXPENSE				
	Reporting Category 5500 - Community Services				
	Function 5590 - CDBG-CV				
	Other Purchased Services				
52-3945	Sub-Recipients	65,345.52	.00	8,985.00	.00
	Other Purchased Services Totals	\$65,345.52	\$0.00	\$8,985.00	\$0.00
	Self-Funded Insurance				
55-2100	Administrative Fees	14,050.00	.00	275.30	.00
	Self-Funded Insurance Totals	\$14,050.00	\$0.00	\$275.30	\$0.00
	Function 5590 - CDBG-CV Totals	\$79,395.52	\$0.00	\$9,260.30	\$0.00
	Reporting Category 5500 - Community Services Totals	\$79,395.52	\$0.00	\$9,260.30	\$0.00
	EXPENSE TOTALS	\$388,782.03	\$412,914.00	\$437,764.25	\$412,914.00
Fund 240 - CDBG Entitlement Totals					
	REVENUE TOTALS	\$447,879.08	\$412,914.00	\$418,848.13	\$412,914.00
	EXPENSE TOTALS	\$388,782.03	\$412,914.00	\$437,764.25	\$412,914.00
Fund 240 - CDBG Entitlement Totals		\$59,097.05	\$0.00	(\$18,916.12)	\$0.00

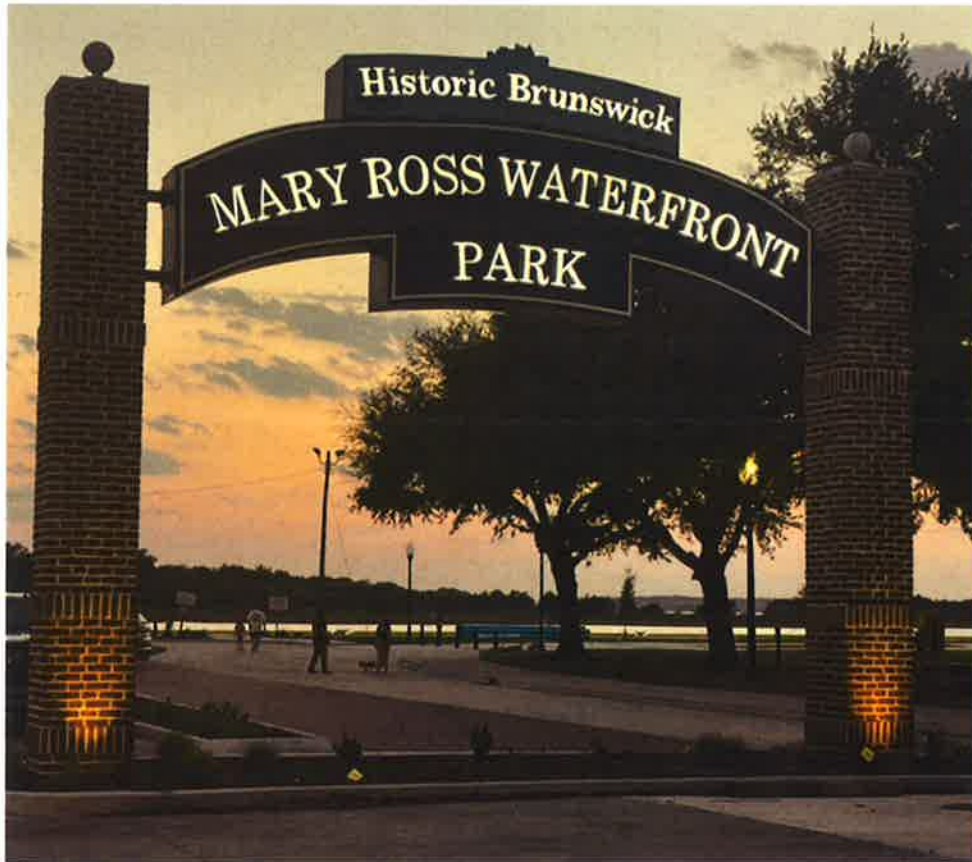
City of Brunswick
FY 2024-25 Proposed Budget
Budget Summary

Stormwater Utility
and
Sanitation



City of Brunswick

Other Budgeted Funds



Premier Coastal City of Georgia



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

NEIGHBORHOOD & COMMUNITY SERVICES

DESCRIPTION

NCS provides a wide range of vital social services within the City of Brunswick to citizens of all backgrounds in collaboration with other governmental and non-profit organizations. NCS develops, administrates and/or supervises community improvement grants such as the CDBG, Affordable Housing Program and others to complete community improvement projects. NCS also manages the Roosevelt Harris Community Senior Center and coordinates meetings with stakeholders, citizens, HUD officials, state representatives, Coastal Regional Counsel etc. to ensure effective partnerships. The department represents the city at NPAs, Brunswick Housing Authority and other non-profit organizations.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2023 ACTUAL	2024 APPROVED	2025 PROPOSED
PERSONNEL COSTS	51	\$ 140,990	\$ 200,856	\$ 524,675
SERVICES & CHARGES	52	276,186	400,334	51,650
SUPPLIES	53	8,528	440	105,750
VEHICLES / EQUIPMENT	54			2,250
TOTAL OPERATING BUDGET		\$ 425,704	\$ 601,630	\$ 684,325

AUTHORIZED POSITIONS

FULL TIME	11	11	10
PERMANENT PART TIME	3	3	2
OTHER/VOLUNTEERS	8	8	2
TOTAL:	22	22	13

(Budget Forms/Operating)

FY 2025 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

NEIGHBORHOOD & COMMUNITY SERVICES

ANNUAL WORKPLAN / GOALS:

- Administer the CDBG workplan including the rehabilitation of houses and demolition of abandoned houses in the community.
- Coordinate the Neighborhood Planning Assemblies to promote community engagement in city activities, planning and projects.
- Oversee agency disbursements and funding in conjunction with the CDBG workplan.
- Oversee operation and program management of the Senior Center.
- Administer the Affordable Housing Program
- Support neighborhood activities and events.

PERSONNEL:

Title	FT/PT	No. of Personnel
NCS Director	FT	1
Grants/CDBG Program Specialist	FT	1
Grants Admin Specialist	FT	1
Senior Center Manager	FT	1
Senior Center Staff		
Senior Center Manager	FT	1
Head Cook	FT	1
Assistant Cook	PT	1
Nurse	FT	1
Senior Program Coordinator	FT	1
Activities Coordinator	FT	1
Custodian	FT	1

MAJOR TASKS:

- NPA Meetings and Leadership Meetings
- CDBG Projects
- Increase community grant applications
- Continue service at the RHSC
- Continue to work with stakeholders, government officials and organizations in the city
- Affordable Housing Projects

APPROVED PERSONNEL/ OPERATIONAL CHANGES

This year (2025) the city is moving forward with its Affordable Housing Program. A \$2.5 million dollar investment was approved by the Commission. The program will work with partial and full rehabs along with demolition. For now, one PT Home Inspector is required. The Senior Center is also in need of a PT nurse.

(Budget Forms/Operating 1)



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 507	Stormwater Utility Fund				
	REVENUE				
	Reporting Category 0000 - Revenue				
	Function 0000 - Revenue				
	State Government Grants				
33-4005	GA - DNR Grant	75,650.00	.00	77,859.68	.00
	<i>State Government Grants Totals</i>	<u>\$75,650.00</u>	<u>\$0.00</u>	<u>\$77,859.68</u>	<u>\$0.00</u>
	<i>Utilities/Enterprise Services</i>				
34-4218	Penalties & Interest	1,432.27	1,500.00	1,805.77	2,000.00
34-4260	Stormwater Utility Fees (Current)	951,603.64	975,000.00	1,158,202.33	1,237,679.00
34-4263	Stormwater Utility Fees (Delinquent)	78,557.79	60,000.00	103,862.07	100,000.00
	<i>Utilities/Enterprise Services Totals</i>	<u>\$1,031,593.70</u>	<u>\$1,036,500.00</u>	<u>\$1,263,870.17</u>	<u>\$1,339,679.00</u>
	<i>Interest Revenues</i>				
36-1000	Interest Earned	12,033.28	14,000.00	38,335.90	30,000.00
	<i>Interest Revenues Totals</i>	<u>\$12,033.28</u>	<u>\$14,000.00</u>	<u>\$38,335.90</u>	<u>\$30,000.00</u>
	<i>Interfund Transfers</i>				
39-1300	Residual Equity Transfer	.00	92,551.00	.00	.00
	<i>Interfund Transfers Totals</i>	<u>\$0.00</u>	<u>\$92,551.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Function 0000 - Revenue Totals	<u>\$1,119,276.98</u>	<u>\$1,143,051.00</u>	<u>\$1,380,065.75</u>	<u>\$1,369,679.00</u>
	Reporting Category 0000 - Revenue Totals	<u>\$1,119,276.98</u>	<u>\$1,143,051.00</u>	<u>\$1,380,065.75</u>	<u>\$1,369,679.00</u>
	REVENUE TOTALS	<u>\$1,119,276.98</u>	<u>\$1,143,051.00</u>	<u>\$1,380,065.75</u>	<u>\$1,369,679.00</u>



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 507	Stormwater Utility Fund				
EXPENSE					
Reporting Category 4300 - Sanitation & Wastewater					
Function 4320 - Stormwater Utility					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	431,333.22	345,291.00	335,268.48	524,339.00
51-1101	Vacant Positions w/benefits	.00	161,526.00	.00	.00
51-1200	Temporary Employees	71,414.01	.00	68,973.60	.00
51-1300	Overtime	24,305.47	30,000.00	28,833.29	.00
<i>Personal Services-Salaries Wages Totals</i>		\$527,052.70	\$536,817.00	\$433,075.37	\$524,339.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	83,421.00	82,976.00	69,146.70	89,616.00
51-2200	FICA	32,804.08	26,415.00	26,117.58	40,111.00
51-2400	Pension	42,790.00	37,893.00	.00	40,773.00
<i>Employee Benefits Totals</i>		\$159,015.08	\$147,284.00	\$95,264.28	\$170,500.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	93,061.87	40,000.00	59,881.98	75,000.00
52-1300	Technical Services	61,327.18	70,000.00	91,845.00	60,000.00
52-1311	Illegal & Special Waste Disposal	.00	12,500.00	100.00	5,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$154,389.05	\$122,500.00	\$151,826.98	\$140,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	20,352.53	25,000.00	14,340.95	25,000.00
52-2212	Repair / Maint Vehicles	1,213.39	3,000.00	11,834.75	15,000.00
<i>Purchased-Property Services Totals</i>		\$21,565.92	\$28,000.00	\$26,175.70	\$40,000.00
<i>Other Purchased Services</i>					
52-1312	Street Sweeping Fees	19,000.63	30,000.00	16,005.72	30,000.00
52-3206	Mobile Agreements	83.01	5,000.00	376.08	.00
52-3210	Postage	.00	.00	2,139.26	2,900.00
52-3300	Advertising	5,000.00	5,000.00	1,175.00	5,000.00
52-3400	Printing and Binding	1,086.79	2,000.00	.00	2,000.00
52-3500	Travel & Training	3,108.06	3,000.00	156.74	3,000.00
52-3600	Dues and Fees	2,250.00	200.00	.00	.00
<i>Other Purchased Services Totals</i>		\$30,528.49	\$45,200.00	\$19,852.80	\$42,900.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	11,166.77	12,000.00	6,776.14	12,000.00
53-1115	Uniforms	3,723.02	3,000.00	2,509.13	3,000.00
53-1125	Vehicle Repair Parts	5,921.05	6,000.00	7,611.98	15,000.00
53-1126	Equipment Repair Parts	21,987.74	12,000.00	20,985.23	25,000.00
53-1270	Gasoline/Diesel	54,643.71	35,000.00	18,424.22	30,000.00
53-1600	Small Equipment	9,730.80	6,250.00	5,710.17	6,940.00
<i>Supplies Totals</i>		\$107,173.09	\$74,250.00	\$62,016.87	\$91,940.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 507	Stormwater Utility Fund				
EXPENSE					
Reporting Category 4300 - Sanitation & Wastewater					
Function 4320 - Stormwater Utility					
<i>Property</i>					
54-1400	Infrastructure	35,318.88	30,000.00	12,241.03	30,000.00
<i>Property Totals</i>		\$35,318.88	\$30,000.00	\$12,241.03	\$30,000.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	12,608.00	.00	.00	75,000.00
54-2200	Vehicles	36,525.00	.00	.00	75,000.00
<i>Machinery and Equipment Totals</i>		\$49,133.00	\$0.00	\$0.00	\$150,000.00
<i>Contingencies</i>					
57-9000	Contingencies	77,106.03	.00	.00	.00
<i>Contingencies Totals</i>		\$77,106.03	\$0.00	\$0.00	\$0.00
<i>Principal</i>					
58-1200	Capital Lease Pymt (Principal)	182,236.52	183,000.00	182,236.52	165,000.00
<i>Principal Totals</i>		\$182,236.52	\$183,000.00	\$182,236.52	\$165,000.00
<i>Interest</i>					
58-2200	Capital Lease Pymt (Interest)	34,196.02	6,000.00	35,005.12	15,000.00
<i>Interest Totals</i>		\$34,196.02	\$6,000.00	\$35,005.12	\$15,000.00
Function 4320 - Stormwater Utility Totals		\$1,377,714.78	\$1,173,051.00	\$1,017,694.67	\$1,369,679.00
Reporting Category 4300 - Sanitation & Wastewater Totals		\$1,377,714.78	\$1,173,051.00	\$1,017,694.67	\$1,369,679.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 507	Stormwater Utility Fund				
	EXPENSE				
	Reporting Category 9000 - Other Financing Uses				
	Function 4250 - Ditches & Drains				
	Property				
54-1400	Infrastructure	283,690.94	.00	.00	.00
	<i>Property Totals</i>	\$283,690.94	\$0.00	\$0.00	\$0.00
	Function 4250 - Ditches & Drains Totals	\$283,690.94	\$0.00	\$0.00	\$0.00
	Reporting Category 9000 - Other Financing Uses Totals	\$283,690.94	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$1,661,405.72	\$1,173,051.00	\$1,017,694.67	\$1,369,679.00
	Fund 507 - Stormwater Utility Fund Totals				
	REVENUE TOTALS	\$1,119,276.98	\$1,143,051.00	\$1,380,065.75	\$1,369,679.00
	EXPENSE TOTALS	\$1,661,405.72	\$1,173,051.00	\$1,017,694.67	\$1,369,679.00
	Fund 507 - Stormwater Utility Fund Totals	(\$542,128.74)	(\$30,000.00)	\$362,371.08	\$0.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 540	Sanitation Fund				
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
General Property Taxes					
31-1770	Sanitation Franchise Tax	84,504.86	72,000.00	62,056.06	80,000.00
	<i>General Property Taxes Totals</i>	\$84,504.86	\$72,000.00	\$62,056.06	\$80,000.00
<i>Utilities/Enterprise Services</i>					
34-4110	Sanitation/Refuse Collection Fees-Monthly Billing	368,444.61	285,000.00	135,530.84	250,000.00
34-4111	Sanitation Refunds (Contra Acct)	(1,530.00)	(2,000.00)	.00	.00
34-4112	Sanitation Fees-Property Tax Billing (Current Year)	646,573.89	1,250,000.00	1,240,002.78	1,250,000.00
34-4114	Sanitation Fees--Monthly Exception Billing	.00	28,000.00	.00	25,000.00
34-4116	Sanitation Fees--Landlords-Quarterly	78,702.45	80,000.00	78,820.50	78,000.00
34-4118	Sanitation Fees-Property Tax Billing (Delinquent)	647,415.97	350,000.00	785,130.32	475,000.00
34-4218	Penalties & Interest	506.12	550.00	1,403.94	.00
	<i>Utilities/Enterprise Services Totals</i>	\$1,740,113.04	\$1,991,550.00	\$2,240,888.38	\$2,078,000.00
<i>Interest Revenues</i>					
36-1000	Interest Earned	17,517.10	19,000.00	26,162.43	25,000.00
	<i>Interest Revenues Totals</i>	\$17,517.10	\$19,000.00	\$26,162.43	\$25,000.00
<i>Other Revenue</i>					
38-9003	Recovery A/R	.00	.00	135.17	.00
38-9020	Cash Drawers Over & Short	(2.20)	.00	.00	.00
	<i>Other Revenue Totals</i>	(\$2.20)	\$0.00	\$135.17	\$0.00
	Function 0000 - Revenue Totals	\$1,842,132.80	\$2,082,550.00	\$2,329,242.04	\$2,183,000.00
	Reporting Category 0000 - Revenue Totals	\$1,842,132.80	\$2,082,550.00	\$2,329,242.04	\$2,183,000.00
	REVENUE TOTALS	\$1,842,132.80	\$2,082,550.00	\$2,329,242.04	\$2,183,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 540 - Sanitation Fund					
EXPENSE					
Reporting Category 4500 - Sanitation					
Function 4520 - Sanitation					
Personal Services-Salaries Wages					
51-1100	Salaries & Wages	41,648.58	43,469.00	33,313.81	47,373.00
51-1300	Overtime	194.56	200.00	103.52	.00
<i>Personal Services-Salaries Wages Totals</i>		\$41,843.14	\$43,669.00	\$33,417.33	\$47,373.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	6,417.00	6,520.00	5,433.30	4,737.00
51-2200	FICA	3,179.91	3,325.00	2,556.38	3,624.00
51-2300	Medicare	.00	.00	.00	4,770.00
51-2400	Pension	4,305.00	4,770.00	.00	.00
<i>Employee Benefits Totals</i>		\$13,901.91	\$14,615.00	\$7,989.68	\$13,131.00
<i>Purchases Professional & Technical Services</i>					
52-1210	Bank Service Charges	.00	.00	33.50	.00
52-1310	Waste Disposal	1,657,287.10	1,800,000.00	1,277,402.01	1,900,000.00
52-1311	Illegal & Special Waste Disposal	25,388.36	70,000.00	1,282.35	.00
<i>Purchases Professional & Technical Services Totals</i>		\$1,682,675.46	\$1,870,000.00	\$1,278,717.86	\$1,900,000.00
<i>Other Purchased Services</i>					
52-1312	Street Sweeping Fees	.00	.00	.00	70,000.00
52-1313	Storm Debris Contingency	.00	.00	8,719.98	.00
52-3206	Mobile Agreements	.00	.00	307.04	.00
52-3210	Postage	1,991.60	1,950.00	1,533.70	1,500.00
54-3000	Intangible--Computer Software	11,440.00	.00	11,897.60	.00
<i>Other Purchased Services Totals</i>		\$13,431.60	\$1,950.00	\$22,458.32	\$71,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	993.49	1,000.00	.00	1,000.00
53-1130	Building Repair Supplies	.00	.00	.00	11,900.00
53-1600	Small Equipment	386.46	500.00	386.46	.00
<i>Supplies Totals</i>		\$1,379.95	\$1,500.00	\$386.46	\$12,900.00
<i>Bad Debts</i>					
57-4000	Bad Debts	3,452.27	.00	.00	.00
<i>Bad Debts Totals</i>		\$3,452.27	\$0.00	\$0.00	\$0.00
Function 4520 - Sanitation Totals		\$1,756,684.33	\$1,931,734.00	\$1,342,969.65	\$2,044,904.00
Reporting Category 4500 - Sanitation Totals		\$1,756,684.33	\$1,931,734.00	\$1,342,969.65	\$2,044,904.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 540	Sanitation Fund				
	EXPENSE				
	Reporting Category 4560 - Landfills				
	Function 4560 - Landfills				
	<i>Purchases Professional & Technical Services</i>				
52-1209	Other Professional Services	37,248.92	32,000.00	15,966.93	32,000.00
	<i>Purchases Professional & Technical Services Totals</i>	<u>\$37,248.92</u>	<u>\$32,000.00</u>	<u>\$15,966.93</u>	<u>\$32,000.00</u>
	<i>Property</i>				
54-1200	Site Improvements	519,749.67	.00	.00	.00
	<i>Property Totals</i>	<u>\$519,749.67</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Function 4560 - Landfills Totals	<u>\$556,998.59</u>	<u>\$32,000.00</u>	<u>\$15,966.93</u>	<u>\$32,000.00</u>
	Reporting Category 4560 - Landfills Totals	<u>\$556,998.59</u>	<u>\$32,000.00</u>	<u>\$15,966.93</u>	<u>\$32,000.00</u>



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Actual Amount	2024 Adopted Budget	2024 Actual Amount	2025 Budget Entry
Fund 540	Sanitation Fund				
	EXPENSE				
	Reporting Category 9000 - Other Financing Uses				
	Function 9000 - Other Financing Uses				
	Contingencies				
57-9000	Contingencies	.00	118,816.00	.00	106,096.00
	<i>Contingencies Totals</i>	\$0.00	\$118,816.00	\$0.00	\$106,096.00
	Function 9000 - Other Financing Uses Totals	\$0.00	\$118,816.00	\$0.00	\$106,096.00
	Reporting Category 9000 - Other Financing Uses Totals	\$0.00	\$118,816.00	\$0.00	\$106,096.00
	EXPENSE TOTALS	\$2,313,682.92	\$2,082,550.00	\$1,358,936.58	\$2,183,000.00
Fund 540	Sanitation Fund Totals				
	REVENUE TOTALS	\$1,842,132.80	\$2,082,550.00	\$2,329,242.04	\$2,183,000.00
	EXPENSE TOTALS	\$2,313,682.92	\$2,082,550.00	\$1,358,936.58	\$2,183,000.00
Fund 540	Sanitation Fund Totals	(\$471,550.12)	\$0.00	\$970,305.46	\$0.00