



City of Brunswick

FY2024

Approved Budget



Historic City by the Sea

RESOLUTION No. 2023-12

A RESOLUTION TO ADOPT THE FISCAL YEAR 2023/2024 BUDGET FOR EACH FUND OF THE CITY OF BRUNSWICK, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE; AND OTHER PURPOSES

WHEREAS, sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Brunswick; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year; and

WHEREAS, the Mayor and City Commissioners of the City of Brunswick have reviewed the proposed FY 2023-2024 budget as presented by the City Manager; and

WHEREAS, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

WHEREAS, the Mayor and City Commission wishes to adopt this proposal as the Fiscal Year 2023/2024 Annual Budget, effective from July 1, 2023 through June 30, 2024.

NOW THEREFORE BE IT RESOLVED by the Mayor and City Commissioners of the City of Brunswick, Georgia, as follows:

Section 1. That the proposed Fiscal Year 2023/2024 Budget, attached hereto and incorporated herein as a part of the Resolution is hereby adopted as the Budget for the City of Brunswick, Georgia for Fiscal Year 2023/2024, which begins July 1, 2023, and ends on June 30, 2024.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the 'legal level of control' as defined in OCGA §36-81 is set at the departmental level, meaning that the City Manager in her capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances

may expenditures or expenses exceed the amount appropriated for a department without a further Budget amendment approved by the Mayor and City Commissioners.

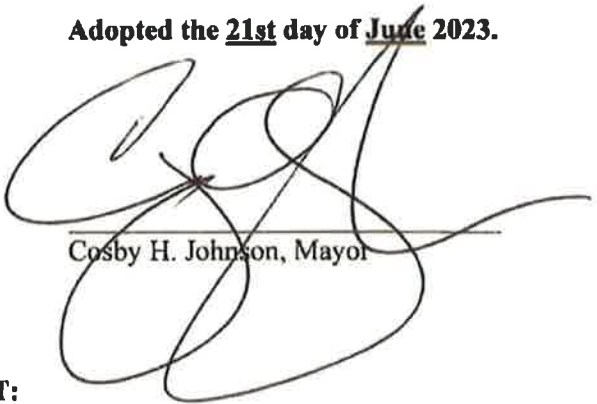
Section 4. That all appropriations shall lapse at the end of the fiscal year.

Section 5. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted the 21st day of June 2023.


CITY OF BRUNSWICK, GEORGIA





Cosby H. Johnson, Mayor

ATTEST:



Naomi D. Atkinson, City Clerk

City of Brunswick

List of Principal Officials FY 2024

Mayor & Commissioners

Mayor	Cosby H. Johnson
Mayor, Pro-Tem South Ward	Julie T. Martin
Commissioner, North Ward	Kendra Rolle
Commissioner, North Ward	John A. Cason
Commissioner, South Ward	Felicia Harris

Appointed Officials

City Manager	Regina M. McDuffie
Assistant City Manager	Jeremiah Bergquist
City Clerk	Naomi Atkinson
City Attorney	Brian Corry
Finance Director	Kathy Mills
Municipal Court Judge	Chris O'Donnell
Municipal Court Clerk	Mandy Sapp
Chief of Police	Kevin Jones
Fire Chief	Tim White
City Engineer/ Public Works Director	Garrow Alberson
Planning & Development	John Hunter
Economic Development	Vacant
Neighborhood & Community Services	David Bravo
Downtown Development	Mathew Hill
Human Resources Manager	Sagrario Thomas
Information System Manager	William Bilancio
Project Manager	Tim Nelson



CITY OF BRUNSWICK

601 Gloucester Street * Post Office Box 550 * Brunswick * Georgia * 31520-0550 * (912) 267-5500

Cosby H. Johnson, Mayor
Julie T. Martin, Mayor Pro Tem
John A. Cason III, Commissioner
Felicia M. Harris, Commissioner
Kendra L. Rolle, Commissioner

City Attorney
Brian D. Corry

City Manager
Regina M. McDuffie

June 21, 2023

RE: Fiscal Year 2024 Approved Budget

Honorable Mayor & Commissioners,

The City has great opportunities ahead and continues to raise the bar to provide exemplary services to the citizens, residents, and visitors. Our community has been fortunate to record continued growth in the major revenue areas that support our operations. The Fiscal Year 2024 budget provides resources primarily to support the employees and move beyond the status quo. The proposed budget is \$20,272,968, an 8.03% increase from the budget for last fiscal year. Revenue recovery funds from the American Rescue Plan Act of \$4,123,624 are proposed to support major initiatives. The total budget is \$24,396,592.

Our goal for this year is to continue improving internal processes and efficiencies through reinforcing our workforce, supporting equipment needs and technological enhancements and upgrades. Increases in expenditures are proposed to support personnel costs. Travel expenses were slightly increased and funding for capital outlays is reduced due to the availability of SPLOST funding. Funding levels to outside agencies were maintained.

Revenues: The budgeted revenues for FY2024 are approximately 8.0% more than annual revenue projections for the current year and 5.0% more than revenues collected in 2022. Property taxes are conservatively budgeted despite projected growth of nearly 10.0% in the digest. Sales taxes are projected to be up nearly \$1.1 million compared to the previous budget but only \$100,000 over actual collections in fiscal year 2022. Insurance Premium Tax is projected to increase slightly.

The budget does propose a transfer from the General fund balance due to the addition of Recreation operations, personnel, and funding needed for ground and facility maintenance at Howard Coffin Park. The use of funds for revenue recovery from the America Rescue Plan Act are proposed to fund programs for Housing development and the start-up of public transportation. The City's undesignated fund balance remains at a healthy level and increased based on the 2022 audit. The fund balance is also sufficient to fund the city's cashflow.

Personnel Changes: The budget includes 13.0 full-time employees for additional personnel to support administrative needs in information technology, human resources, and the recreation department. An increase to support higher pension costs is included to ensure that the fund continues to provide adequate funding for future liabilities.

Operational Changes: The proposed budget includes the salary increases that were approved in the current fiscal year plus a 3% increase for all employees mid-year. We will continue to provide resources to effectively



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City Attorney
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City Manager
Regina M. McDuffie

enhance employee retention and recruitment in public safety, public works, and other critical areas. Our goal is to provide competitive salaries and better benefits to attract the best and brightest to our staff.

Despite continued economic uncertainty, the city's financial condition remains strong, and projections are favorable. Downtown developments are continuing, and anticipation of SPLOST funds to support major capital needs will improve the city's economic health. My goal is to continue to encourage efficiency and strong productivity from the city's workforce to meet the growing needs. Your continued support and consideration of the proposed budget is appreciated.

Sincerely,

Regina M. McDuffie

Regina M. McDuffie, City Manager

City of Brunswick
FY 2023-24 Approved Budget
Budget Summary

Budget Resolution

Budget Highlights

Budget Schedule

Revenue Summary

Revenue Chart

Expenditure Summary

Expenditure Chart

Personnel Cost Chart

Authorized Position Chart

Authorized Position Summary

Personnel Change Summary

Fixed Asset Summary

Line-Item Budgets (General Fund)

Other Budgeted Funds Summary

Line-Item Budgets (Other Funds)



FY 2024 Budget Highlights

Proposed General Fund Budget -

\$20,272,968 8.0%

Proposed GF Budget w/ ARPA - \$24,396,592

\$4,123,624 Revenue Recovery

Revenues

Property Taxes - \$5.4 million 26.6%

Sales Taxes - \$9.0 million 44.6%

Other Taxes - \$3.9 million 18.9%

Total Taxes - \$18.3 million 90.5%

Appropriated Fund Balance - \$550,000

Opioid Funds - \$29,000

Decreases in Municipal Court and Building Permit revenues

Expenses

Authorized Personnel - 237

Budgeted Personnel - 206

Additional personnel - 13 Full Time Equivalent

(11) Recreation personnel including Ground Maintenance

(1) Human Resources position

(1) Information Technology Network Technician

3% Salary increased - effective December 1st

Key Initiatives

Housing Development / Community Revitalization

Community Engagement & Outreach

City Recreation

Public Transportation

Additional Highlights

\$29,000 - Drug education, awareness, and overdose prevention

\$50,000 in funds for Community Engagement and Community Outreach

\$45,000 for City Elections

\$50,000 in additional funding for Boarding houses, legal processing

\$50,000 for funding for the Land Bank

\$100,000 - continued support for BPD incentives

\$105,000 - Equipment for Fire Services

\$1,177,849 - Recreation Administration and Operation including grounds maintenance

Special Revenue Recovery Projects -

Housing Programs & Development - \$2.5 million

Business Support / Relief - \$803,624

HCP Facility Improvements - \$600,000

Transit Services - \$220,000



FY2024 BUDGET SCHEDULE



EVENT DESCRIPTION

COMPLETION DATE

BUDGET MEETING (review of budget process & distribution of budget information)

with Department Heads **9:00 A.M.**

THURSDAY, MARCH 02, 2023

PHASE I - BUDGET SCHEDULE

Department Budget Preparation Meetings

Week of MARCH 13th, 2023

Submission of Department/Agency Budget Requests

THURSDAY, MARCH 30th, 2023

Including all forms

Departmental Budget Hearings & 9 AM - 12 PM
Agencies Budget Hearings 2 PM - 5 PM

WEEK OF APRIL 3rd, 2023

PHASE II - BUDGET SCHEDULE

Budget Review

WEEK OF APRIL 10TH

Budget Revisions Prepared

WEEK OF APRIL 10TH

Budget Revisions Back from Depts

THURSDAY, APRIL 20th

PHASE III - FINAL BUDGET PREPARATION

Budget presentation to Commissioners

WEDNESDAY, MAY 3rd, 2023



BUDGET SCHEDULE FY 2024



EVENT DESCRIPTION

COMPLETION DATE

PROPOSED BUDGET APPROVAL

WEDNESDAY, MAY 17th

Public Notice on Proposed Budget*
(Availability and Public Hearing)

WEDNESDAY MAY 24TH, 2023

Commissioner's Budget Review, if needed**

WEDNESDAY MAY 31st

Public Hearing on Budget***

WED., JUNE 7TH, 2023
Prior to REGULAR MEETING

BUDGET APPROVAL BY COMMISSIONERS **Budget Resolution Required with all funds**

WEDNESDAY, JUNE 21ST, 2023
REGULAR MEETING

Approved Budget sent to departments

THURSDAY, JUNE 29TH

NOTE: Department hearings will be held in the 2nd Floor conference room

Commission meetings will be held at Old City Hall. Additional Commission Budget reviews TBD.

Public Hearing will be held at Old City Hall.

* Advertisement must be seven (7) full days prior to the Public Hearing

** Individual Budget Reviews will be conducted, if requested, prior to the public hearing

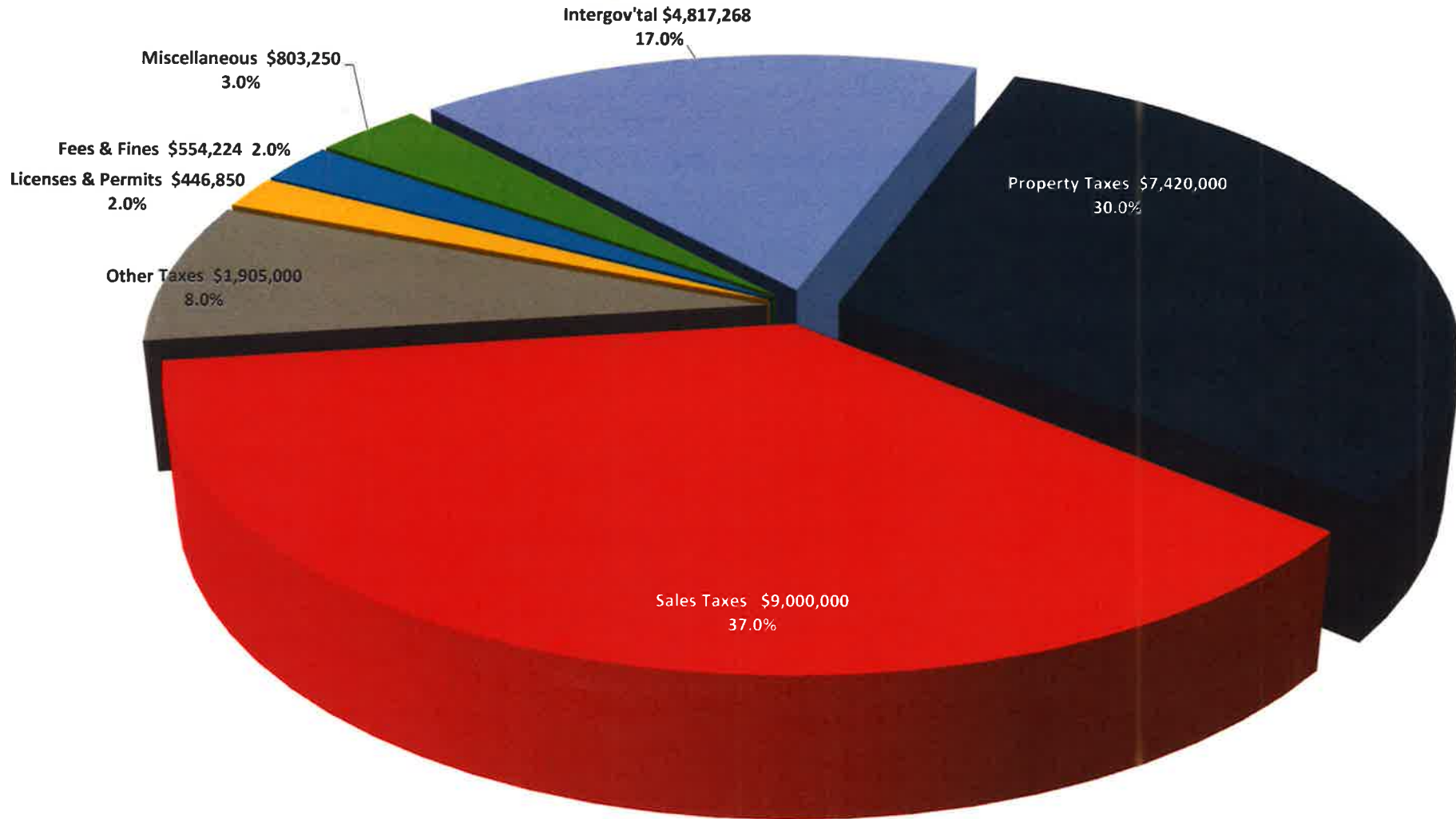
*** Public Hearing must be seven (7) full days prior to final budget approval

CITY OF BRUNSWICK

FY 2024 Approved Budget

	Actual Budget 2021	Actual Budget 2022	Amended Budget 2023	Approved Budget 2024	% Change FY23-24	% Change FY22-24
General Fund Revenues						
General property taxes	\$ 6,434,885	\$ 6,632,764	6,927,000	\$ 7,420,000	7.12%	11.87%
Sales & Use taxes	7,801,847	8,703,728	7,900,036	9,000,000	13.92%	3.40%
Alcohol taxes	502,656	487,310	494,000	460,000	-6.88%	-5.60%
Business taxes	1,309,496	1,331,133	1,333,000	1,320,000	-0.98%	-0.84%
Penalties & Interest	110,233	146,990	105,000	125,000	19.05%	-14.96%
Recording & Other Fees	8,628	22,035	14,000	16,474	17.67%	-25.24%
Sub-Total Taxes	\$ 16,167,745	\$ 17,323,960	16,773,036	\$ 18,341,474	9.35%	5.87%
Business licenses	\$ 270,171	\$ 286,201	283,300	\$ 280,550	-0.97%	-1.97%
Permits	312,178	124,985	171,000	164,400	-3.86%	31.54%
Penalties & Interest on Delinquent	1,874	1,703	1,200	1,900	58.33%	11.57%
Sub-Total Licenses & Permits	\$ 584,223	\$ 412,889	455,500	\$ 446,850	-1.90%	8.23%
CDBG Subgrants	\$ 17,000	\$ 20,103	16,000	\$ 15,000	-6.25%	-25.38%
Other Federal & State Grants	48,493	662,356	662,500	33,000	0.00%	-95.02%
Local payments in lieu of taxes	62,382	70,892	65,000	70,000	7.69%	-1.26%
State road maintenance fees	23,509	25,646	25,644	25,644	0.00%	-0.01%
Sub-Total Intergovernmental	\$ 151,384	\$ 778,997	769,144	\$ 143,644	-81.32%	-81.56%
Public safety fees	\$ 173,866	\$ 124,007	131,500	\$ 129,250	-1.71%	4.23%
Recreation fees	11,830	20,068	9,000	20,000	122.22%	-0.34%
Cemetery fees	134,085	168,270	130,000	135,000	3.85%	-19.77%
Other fees	5,118	22,605	0	3,000	100.00%	-86.73%
Sub-Total Fees	\$ 324,899	\$ 334,950	270,500	\$ 287,250	6.19%	-14.24%
Municipal Court fines	\$ 332,096	\$ 192,090	255,000	\$ 250,000	-1.96%	30.15%
Parking tickets	3,645	1,785	3,000	500	-83.33%	-71.99%
Sub-Total Fines	\$ 335,741	\$ 193,875	258,000	\$ 250,500	-2.91%	29.21%
Property rentals	\$ 22,994	\$ 23,810	24,000	\$ 24,000	0.00%	0.80%
Insurance refunds	151,553	500	50,000	10,000	-80.00%	1900.00%
Interest income	22,426	69,186	40,000	160,750	301.88%	132.34%
Other revenues	69,418	146,995	4,900	48,500	889.80%	-67.01%
Sales of property & equipment	0	0	25,000	10,000	-60.00%	100.00%
Sub-Total Miscellaneous Revenues	\$ 266,391	\$ 240,491	143,900	\$ 253,250	75.99%	5.31%
Long Term Debt	\$ 0	\$ 0	0	\$ 0	0.00%	0.00%
Interfund Transfers	\$ 329,250	\$ 0	0	\$ 0	0.00%	0.00%
Transfer In -CHIP Grant	0	0	0			
GMA Capital Lease Proceeds	0	0	100,000	0	0.00%	0.00%
	\$ 329,250	\$ 0	100,000	\$ 0	0.00%	0.00%
Appropriated Fund Balance	\$ 0	\$ 0	0	\$ 550,000	0.00%	0.00%
ARPA - Revenue Recovery	\$ 0	0	\$ 0	\$ 4,123,624	0.00%	0.00%
TOTAL REVENUES	\$ 18,159,633	\$ 19,285,162	18,770,080	\$ 24,396,592	29.98%	26.50%
TOTAL REVENUES (excluding ARPA)				20,272,968	8.01%	5.12%

**City of Brunswick
FY 2024 Budget
General Fund Revenues - \$24,396,592**

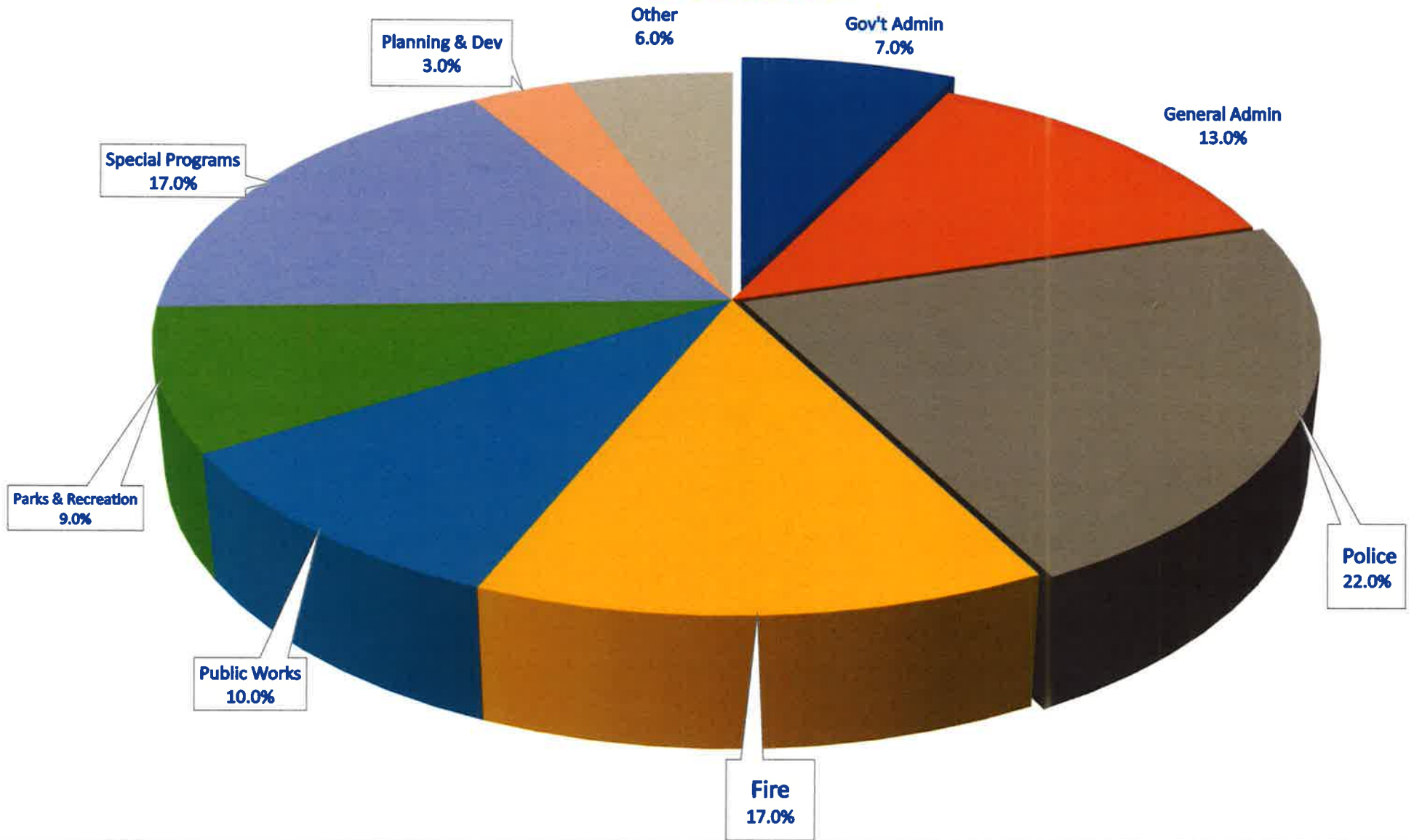


CITY OF BRUNSWICK

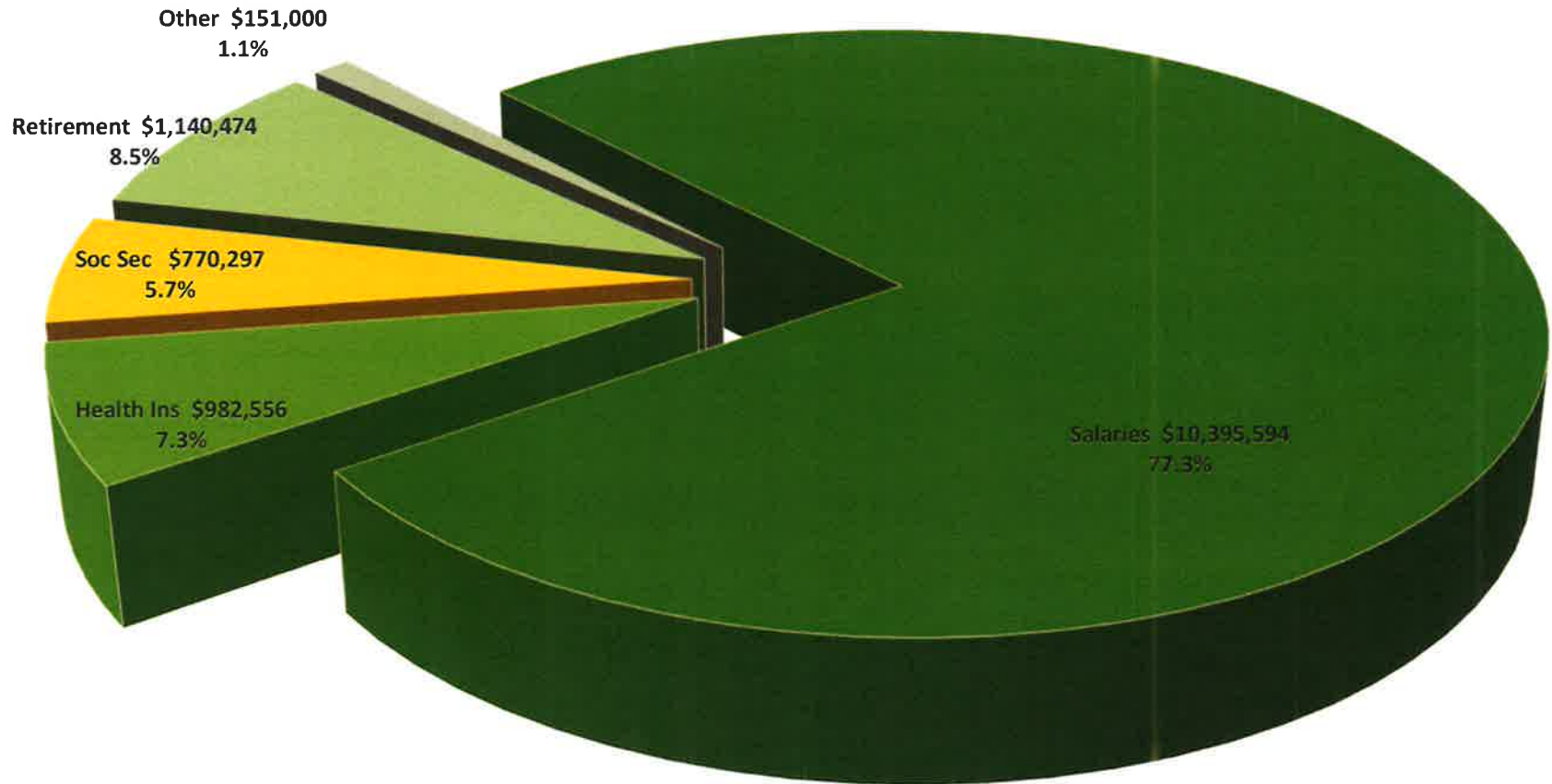
FY 2024 Approved Budget

	Actual Budget 2021	Actual Budget 2022	Amended Budget 2023	Approved Budget 2024	% Change
General Fund Expenditures					
City Commission	\$ 112,306	\$ 131,767	\$ 273,421	\$ 227,454	-16.81%
City Clerk	135,576	197,223	162,687	232,756	43.07%
City Manager	380,391	293,327	402,316	486,381	20.90%
Finance	385,401	379,150	414,732	413,952	-0.19%
Administrative Services	1,624	688	0	210,000	0.00%
Legal	121,138	125,452	131,056	152,900	16.67%
Information Technology	425,213	435,383	565,634	589,486	4.22%
Human Resources	122,202	117,013	160,164	222,306	38.80%
Tax Collection	101,084	90,758	141,545	137,924	-2.56%
General Gov't Buildings	667,455	301,407	327,160	227,350	-30.51%
General Administration	1,969,860	1,876,519	1,735,973	1,859,500	7.12%
Municipal Court	183,350	155,430	187,591	177,092	-5.60%
Sub-Total General Government	\$ 4,605,600	\$ 4,104,117	\$ 4,502,279	\$ 4,937,101	9.66%
Police Department	\$ 4,489,296	4,818,460	\$ 5,956,669	5,399,858	-9.35%
Fire Department	2,404,061	2,547,118	2,757,956	3,361,935	21.90%
Public Works	1,571,432	1,881,305	2,111,887	2,140,225	1.34%
Sub-Total Public Safety	\$ 8,464,789	\$ 9,246,883	\$ 10,826,512	\$ 10,902,018	0.70%
Cemeteries	\$ 291,598	\$ 288,026	\$ 351,000	248,707	-29.14%
Formerly Neighborhood Services	125,572	160,214	215,981	143,733	-33.45%
Recreation	0	0	0	1,177,849	100.00%
Parks & Ground Maintenance	367,094	566,787	535,808	757,874	41.45%
Planning & Code Enf	418,228	393,378	492,295	568,719	15.52%
Economic Development	150,659	182,105	211,994	231,023	8.98%
Sub-Total Other Departments	\$ 1,353,151	\$ 1,590,510	\$ 1,807,078	\$ 3,127,905	73.09%
Housing Programs & Dev	0	0	0	2,500,000	100.00%
Business Support / Relief	0	0	0	803,624	100.00%
HCP Facility Improvements	0	0	0	600,000	100.00%
Transit Services	0	0	0	220,000	100.00%
Sub-Total ARPA-Revenue Recovery	0	0	0	\$ 4,123,624	100.00%
Transfers to Other Funds	\$ 1,681,848	\$ 2,292,498	\$ 1,634,211	\$ 1,305,944	-20.09%
TOTAL EXPENDITURES	\$ 16,105,388	\$ 17,234,008	\$ 18,770,080	\$ 24,396,592	29.98%
TOTAL EXPENDITURES(excluding ARPA)				\$ 20,272,968	8.01%

**City of Brunswick FY 2024 Budget
General Fund Expenditures - \$24,396,592
by Service Area**



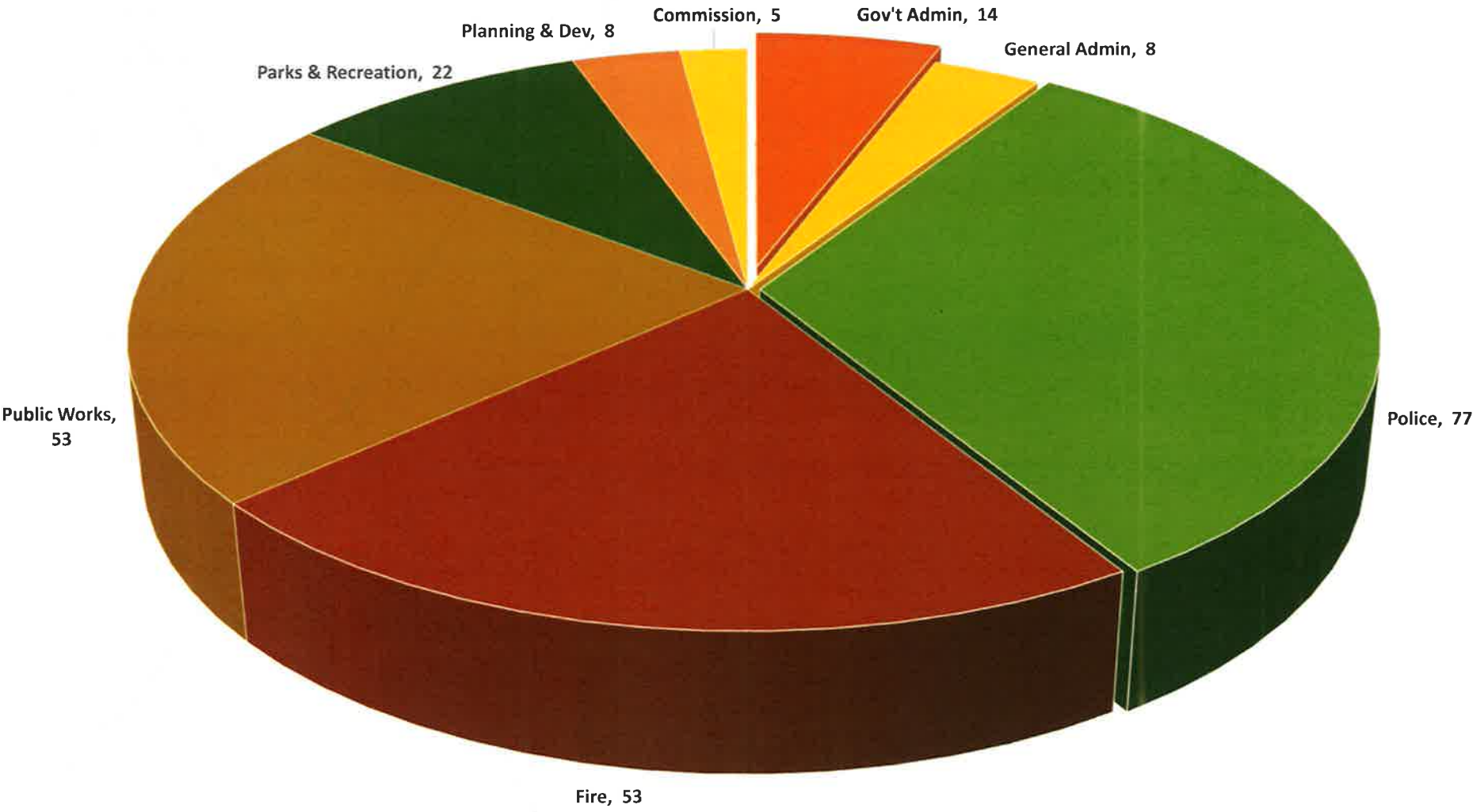
**City of Brunswick FY2024 Budget
Cost of Personnel
\$13,439,921**



City of Brunswick FY 2024 Budget

Authorized Personnel

by Purpose Total: 237 FT, 9 PT



City of Brunswick FY 2024 Budget

Authorized Personnel

by Purpose Total: 237 FT, 9 PT

Commission

Mayor	1
Commissioner	4

Government Administration

Clerk	2
City Manager	4
Finance	5
Human Resources	3

General Administration

Information Tech	5
Tax Collection	2
Municipal Court	2

Neighborhood Srvs All Divisions 14

Recreation 11

Public Works All Divisions 53

Planning & Development

Planning & Code Enf	8
Economic Dev	2

Fire All Divisions 53

Police All Divisions 77

TOTAL 246

City of Brunswick

Summary of Approved Personnel/Operational Changes

Approved Position Changes

Department	Position	Paygrade	Cost (Salary & Benefits)	
Human Resources				
	HR / Payroll Specialist	15	\$ 45,760.00	Add Full-time position
Information Technology				
	IT Network Tech	15	\$ 44,347.00	Add Full-time positions
Recreation				
	Recreation Director		68,640.00	Additional Full-Time positions
	Recreation Program Coord		47,028.80	
	Recreation Specialist		39,145.60	
	Administrative Assistant		37,107.20	
	Maintenance Supervisor		39,145.60	
	Grounds Crew Members (4)		133,120.00	
	Additional Part-time / Seasonal Staff		75,000.00	
	Total Cost of All Requests		\$ 529,294.20	
	Total Salaries & Benefits		\$ 651,031.87	

Proposed 3% Salary Adjustment

Increased Salary Costs	\$ 210,000.00
Increased Benefit Costs	\$ 16,065.00
Total Additional Costs	\$ 226,065.00

FY 2024 ANNUAL BUDGET



Expense Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Adopted Budget	2024 Dept Head
Fund 100 - General Fund				
Reporting Category 1300 - City Manager				
<i>Machinery and Equipment</i>				
54-2400	Computers	.00	1,000.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$1,000.00	\$0.00
Reporting Category 1300 - City Manager Totals		\$0.00	\$1,000.00	\$0.00
Reporting Category 1535 - Information Technology				
<i>Other Purchased Services</i>				
54-3000	Intangible--Computer Software	78,235.25	130,000.00	120,000.00
<i>Other Purchased Services Totals</i>		\$78,235.25	\$130,000.00	\$120,000.00
<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	389.99	1,000.00	1,050.00
54-2400	Computers	13,245.05	12,000.00	12,000.00
<i>Machinery and Equipment Totals</i>		\$13,635.04	\$13,000.00	\$13,050.00
Reporting Category 1535 - Information Technology Totals		\$91,870.29	\$143,000.00	\$133,050.00
Reporting Category 1545 - Tax Collection				
<i>Other Purchased Services</i>				
54-3000	Intangible--Computer Software	10,925.00	22,000.00	10,925.00
<i>Other Purchased Services Totals</i>		\$10,925.00	\$22,000.00	\$10,925.00
Reporting Category 1545 - Tax Collection Totals		\$10,925.00	\$22,000.00	\$10,925.00
Reporting Category 1565 - General Govt Buildings & Plant				
<i>Property</i>				
54-1200	Site Improvements	.00	46,000.00	.00
<i>Property Totals</i>		\$0.00	\$46,000.00	\$0.00
<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	39,591.25	40,000.00	20,000.00
54-2300	Furniture and Fixtures	.00	5,000.00	2,000.00
<i>Machinery and Equipment Totals</i>		\$39,591.25	\$45,000.00	\$22,000.00
Reporting Category 1565 - General Govt Buildings & Plant Totals		\$39,591.25	\$91,000.00	\$22,000.00
Reporting Category 1595 - General Administration				
<i>Machinery and Equipment</i>				
54-2200	Vehicles	114.64	.00	.00
<i>Machinery and Equipment Totals</i>		\$114.64	\$0.00	\$0.00
Reporting Category 1595 - General Administration Totals		\$114.64	\$0.00	\$0.00



Expense Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Adopted Budget	2024 Dept Head
Fund 100 - General Fund				
Reporting Category 3200 - Police				
<i>Machinery and Equipment</i>				
54-2200	Vehicles	401,967.01	114,500.00	16,000.00
54-2400	Computers	2,530.00	.00	.00
54-2500	Other Capital Outlay	75,916.14	55,000.00	16,000.00
<i>Machinery and Equipment Totals</i>		\$480,413.15	\$169,500.00	\$32,000.00
Reporting Category 3200 - Police Totals				
Reporting Category 3500 - Fire				
<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	69,071.25	80,000.00	65,000.00
54-2200	Vehicles	.00	.00	40,000.00
<i>Machinery and Equipment Totals</i>		\$69,071.25	\$80,000.00	\$105,000.00
Reporting Category 3500 - Fire Totals				
Reporting Category 4100 - Public Works Administration				
<i>Other Purchased Services</i>				
54-3000	Intangible--Computer Software	3,750.00	.00	5,000.00
<i>Other Purchased Services Totals</i>		\$3,750.00	\$0.00	\$5,000.00
<i>Machinery and Equipment</i>				
54-2200	Vehicles	.00	28,000.00	32,000.00
54-2400	Computers	9,300.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$9,300.00	\$28,000.00	\$32,000.00
Reporting Category 4100 - Public Works Administration Totals				
Reporting Category 4200 - Highways & Streets				
<i>Property</i>				
54-1400	Infrastructure	73,940.56	54,530.00	50,000.00
<i>Property Totals</i>		\$73,940.56	\$54,530.00	\$50,000.00
<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	20,878.00	.00	15,000.00
54-2200	Vehicles	1,070.00	28,000.00	.00
<i>Machinery and Equipment Totals</i>		\$21,948.00	\$28,000.00	\$15,000.00
Reporting Category 4200 - Highways & Streets Totals				
Reporting Category 4900 - Maintenance & Shop				
<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	48,387.63	21,908.00	3,500.00
54-2200	Vehicles	1,070.00	30,000.00	.00
54-2500	Other Capital Outlay	.00	20,000.00	.00



Expense Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Adopted Budget	2024 Dept Head
Fund	100 - General Fund			
	Reporting Category 4900 - Maintenance & Shop			
	<i>Machinery and Equipment</i>			
	<i>Machinery and Equipment Totals</i>	\$49,457.63	\$71,908.00	\$3,500.00
	Reporting Category 4900 - Maintenance & Shop Totals	\$49,457.63	\$71,908.00	\$3,500.00
	Reporting Category 4950 - Cemeteries			
	<i>Machinery and Equipment</i>			
54-2100	Machinery & Equipment	33,836.00	105,000.00	5,000.00
54-2200	Vehicles	21,795.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$55,631.00	\$105,000.00	\$5,000.00
	Reporting Category 4950 - Cemeteries Totals	\$55,631.00	\$105,000.00	\$5,000.00
	Reporting Category 6100 - Recreation			
	<i>Machinery and Equipment</i>			
54-2100	Machinery & Equipment	.00	.00	90,000.00
54-2200	Vehicles	.00	.00	80,000.00
54-2300	Furniture and Fixtures	249.80	500.00	500.00
54-2400	Computers	.00	.00	17,500.00
	<i>Machinery and Equipment Totals</i>	\$249.80	\$500.00	\$188,000.00
	Reporting Category 6100 - Recreation Totals	\$249.80	\$500.00	\$188,000.00
	Reporting Category 6200 - Parks			
	<i>Machinery and Equipment</i>			
54-2100	Machinery & Equipment	24,495.00	.00	.00
54-2200	Vehicles	.00	28,000.00	80,000.00
	<i>Machinery and Equipment Totals</i>	\$24,495.00	\$28,000.00	\$80,000.00
	Reporting Category 6200 - Parks Totals	\$24,495.00	\$28,000.00	\$80,000.00
	Reporting Category 7200 - Building Inspection			
	<i>Machinery and Equipment</i>			
54-2400	Computers	1,473.65	1,500.00	1,500.00
	<i>Machinery and Equipment Totals</i>	\$1,473.65	\$1,500.00	\$1,500.00
	Reporting Category 7200 - Building Inspection Totals	\$1,473.65	\$1,500.00	\$1,500.00
	Reporting Category 7400 - Planning & Zoning			
	<i>Other Purchased Services</i>			
54-3000	Intangible--Computer Software	6,200.00	10,500.00	15,600.00
	<i>Other Purchased Services Totals</i>	\$6,200.00	\$10,500.00	\$15,600.00
	Reporting Category 7400 - Planning & Zoning Totals	\$6,200.00	\$10,500.00	\$15,600.00
	Fund 100 - General Fund Totals	\$938,431.22	\$834,438.00	\$698,575.00



Expense Budget Worksheet Report

Budget Year 2024

Net Grand Totals	\$938,431.22	\$834,438.00	\$698,575.00
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City of Brunswick

FY2024

Line-Item Budget



Historic City by the Sea

City of Brunswick

FY 2023-24 Approved Budget

Line Item Budget by Department

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City of Brunswick

FY 2023-24 Approved Budget

Line Item Budget by Department

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Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
<i>General Property Taxes</i>					
31-1100	Real Property - Current Year	4,786,480.56	4,998,000.00	5,360,281.44	5,375,000.00
31-1111	Property Tax Refund-Current (Contra)	(37,504.28)	.00	(17,075.46)	.00
31-1200	Real Property - Prior Year	71,214.98	150,000.00	(17,623.38)	150,000.00
31-1201	Prior Years Property Tax Refunds (Contra)	(3,912.00)	.00	.00	.00
31-1210	Real Property - Delinquent 2000	.00	.00	248.13	.00
31-1310	Motor Vehicle Tax	31,665.71	30,000.00	23,662.94	20,000.00
31-1311	Motor Vehicle Title Advalorem Tax	354,431.38	348,000.00	322,297.64	300,000.00
31-1312	Alternative Ad Valorem Tax (AAVT)	4,873.42	2,500.00	4,793.73	2,500.00
31-1315	Motor Vehicle Tax - Delinquent	1,372.93	1,000.00	1,601.98	1,000.00
31-1320	Mobile Home Tax	742.37	500.00	118.44	500.00
31-1325	Mobile Home Tax - Delinquent	12.16	.00	.00	.00
31-1340	Intangibles-Regular & Recording	87,298.96	60,000.00	61,294.76	60,000.00
31-1350	Railroad Equipment Tax	29,767.67	28,500.00	.00	28,500.00
31-1390	Other Tax Revenues	.00	.00	3,960.12	2,500.00
31-1600	Real Estate Transfer Tax	37,480.77	32,000.00	45,731.41	40,000.00
31-1710	Georgia Power Franchise Tax	1,020,196.79	1,035,000.00	1,167,200.51	1,200,000.00
31-1730	Southern Company Gas	54,774.23	43,500.00	37,734.00	45,000.00
31-1750	Cable Television Franchise Tax	160,537.97	160,000.00	114,096.51	160,000.00
31-1760	Telephone Franchise Tax	33,330.35	38,000.00	22,902.31	35,000.00
	<i>General Property Taxes Totals</i>	\$6,632,763.97	\$6,927,000.00	\$7,131,225.08	\$7,420,000.00
<i>General Sales & Use Taxes</i>					
31-3100	Local Option Sales & Use Tax	8,703,728.35	7,900,036.00	7,638,703.74	9,000,000.00
	<i>General Sales & Use Taxes Totals</i>	\$8,703,728.35	\$7,900,036.00	\$7,638,703.74	\$9,000,000.00
<i>Selective Sales & Use Taxes</i>					
31-4210	Beer Excise Tax	326,696.46	318,000.00	285,176.03	300,000.00
31-4220	Liquor Excise Tax	76,639.99	84,000.00	64,342.89	80,000.00
31-4230	Wine Excise Tax	83,974.01	92,000.00	69,710.45	80,000.00
	<i>Selective Sales & Use Taxes Totals</i>	\$487,310.46	\$494,000.00	\$419,229.37	\$460,000.00
<i>Business Taxes</i>					
31-6200	Insurance Premium Tax	1,268,665.23	1,268,000.00	1,198,740.26	1,260,000.00
31-6300	Financial Institution Tax	62,467.46	65,000.00	60,428.63	60,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
<i>Business Taxes</i>					
	<i>Business Taxes Totals</i>	\$1,331,132.69	\$1,333,000.00	\$1,259,168.89	\$1,320,000.00
<i>Penalties/Interest Delinquent Taxes</i>					
31-9110	Real Property Penalties & Int	146,989.47	105,000.00	121,148.18	125,000.00
	<i>Penalties/Interest Delinquent Taxes Totals</i>	\$146,989.47	\$105,000.00	\$121,148.18	\$125,000.00
<i>Business Licenses</i>					
32-1105	Refunds - Alcoholic Beverage Lic	(7,743.00)	.00	(3,382.00)	.00
32-1110	Beer License	810.00	800.00	405.00	400.00
32-1125	Beer & Wine License	32,605.00	32,000.00	31,930.25	32,000.00
32-1130	Liquor, Beer, & Wine License	93,518.25	90,000.00	85,143.50	90,000.00
32-1150	Alcohol License Admin Fee	8,890.00	9,200.00	8,905.00	9,000.00
32-1155	Application & Investigation Fee	3,363.00	2,500.00	4,640.00	3,000.00
32-1200	General Business License Fee	56,640.00	53,000.00	58,583.75	55,000.00
32-1220	Insurance License Fee	38,737.50	36,500.00	36,037.50	35,000.00
32-1290	Business License Admin Fee	41,580.00	40,000.00	42,820.00	38,500.00
32-1400	Professional License Fee	16,000.00	16,500.00	15,645.00	16,000.00
32-1600	Wrecker Fees	1,800.00	2,800.00	1,650.00	1,650.00
	<i>Business Licenses Totals</i>	\$286,200.75	\$283,300.00	\$282,378.00	\$280,550.00
<i>Non-Business Licenses & Permits</i>					
32-2210	Zone & Land Use Permits	2,400.00	2,000.00	1,955.00	1,500.00
32-2230	Sign Permits	4,134.90	3,000.00	1,571.20	1,500.00
	<i>Non-Business Licenses & Permits Totals</i>	\$6,534.90	\$5,000.00	\$3,526.20	\$3,000.00
<i>Regulatory Fees</i>					
32-3110	Occupancy Permits	4,775.00	5,000.00	5,300.00	3,400.00
32-3120	Building Permits	100,999.99	150,000.00	125,015.75	150,000.00
32-3130	Plumbing Permits	1,000.00	1,000.00	300.00	1,000.00
32-3140	Electrical Permits	5,640.00	5,000.00	5,770.00	4,500.00
32-3185	Mechanical Permits	2,037.50	1,500.00	617.50	1,000.00
32-3188	Civil Plan Reviews	400.00	500.00	.00	.00
32-3190	Other Permits	3,597.18	3,000.00	2,835.00	1,500.00
	<i>Regulatory Fees Totals</i>	\$118,449.67	\$166,000.00	\$139,838.25	\$161,400.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
<i>Penalties/Interest Delinquent Licenses & Permits</i>					
32-4000	Penalties/Int Delinquent License	150.00	.00	300.00	300.00
32-4100	Business License Penalties	1,553.00	1,200.00	2,380.50	1,600.00
<i>Penalties/Interest Delinquent Licenses & Permits Totals</i>		\$1,703.00	\$1,200.00	\$2,680.50	\$1,900.00
<i>Federal Government Grants</i>					
33-1112	JAG Grant Dept of Justice	13,894.36	.00	19,980.61	18,000.00
33-1136	Southeast GA Violent Crimes Task Force (SEGVCTF) (REC FROM FBI)	49,466.53	.00	20,844.83	15,000.00
33-1152	ARPA Recovery Funds	.00	662,500.00	.00	.00
39-1264	Transfer in ARPA	500,000.00	.00	662,000.00	.00
<i>Federal Government Grants Totals</i>		\$563,360.89	\$662,500.00	\$702,825.44	\$33,000.00
<i>State Government Grants</i>					
33-4000	Georgia Government Grants	98,394.50	.00	123,485.45	.00
<i>State Government Grants Totals</i>		\$98,394.50	\$0.00	\$123,485.45	\$0.00
<i>Local Government Grants</i>					
33-6000	Local Government Grant	.00	.00	1,025.00	.00
33-6102	CDBG Subgrant to Roosevelt Lawrence Center	20,103.00	16,000.00	23,790.79	15,000.00
<i>Local Government Grants Totals</i>		\$20,103.00	\$16,000.00	\$24,815.79	\$15,000.00
<i>Local Government Payments in Lieu of Taxes</i>					
33-8000	Local Gov Pymts in Lieu of Taxes	70,892.00	65,000.00	55,330.00	70,000.00
<i>Local Government Payments in Lieu of Taxes Totals</i>		\$70,892.00	\$65,000.00	\$55,330.00	\$70,000.00
<i>General Government Services</i>					
34-1400	Printing & Duplication Fees	926.25	.00	3,386.15	2,000.00
<i>General Government Services Totals</i>		\$926.25	\$0.00	\$3,386.15	\$2,000.00
<i>Public Safety Services</i>					
34-2100	Special Police Services	355.00	.00	30.50	.00
34-2110	Brunswick Housing Authority	98,161.84	105,000.00	107,189.37	105,000.00
34-2220	Fire Inspection Fees	3,375.00	3,000.00	4,100.00	3,000.00
34-2221	Fire Fees - Business License	20,775.00	20,000.00	22,750.00	21,000.00
34-2240	Fire Plan Review Fees	1,100.00	1,000.00	100.00	.00
34-2310	Fingerprinting Fees	240.00	.00	355.00	250.00
<i>Public Safety Services Totals</i>		\$124,006.84	\$129,000.00	\$134,524.87	\$129,250.00
<i>Streets & Public Improvements Services</i>					
34-3300	State Road Maintenance Fee	25,646.16	25,644.00	25,646.16	25,644.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
Streets & Public Improvements Services					
<i>Streets & Public Improvements Services Totals</i>		\$25,646.16	\$25,644.00	\$25,646.16	\$25,644.00
<i>Utilities/Enterprise Services</i>					
34-4120	Demolition Fees	1,731.12	.00	.00	.00
<i>Utilities/Enterprise Services Totals</i>		\$1,731.12	\$0.00	\$0.00	\$0.00
<i>Other Fees</i>					
31-9501	Fi Fa, Recording, and Other fees	22,034.77	14,000.00	19,780.91	16,474.00
34-2311	Traffic/Vehicle Crash Report Reimbursements	2,200.85	2,500.00	4.25	1,000.00
34-4310	Charging Station Fees	2.48	.00	12.92	.00
34-6400	Investigation Fee (Non-Refund)	240.00	.00	150.00	.00
38-9002	Movie Production Fees and Reimbursements	17,574.26	.00	.00	.00
<i>Other Fees Totals</i>		\$42,052.36	\$16,500.00	\$19,948.08	\$17,474.00
<i>Culture & Recreation Services</i>					
34-7520	Summer Camp Fees	10,910.00	3,000.00	18,641.62	8,000.00
34-7530	Afterschool Fees	9,158.51	6,000.00	14,540.00	12,000.00
<i>Culture & Recreation Services Totals</i>		\$20,068.51	\$9,000.00	\$33,181.62	\$20,000.00
<i>Other Charges for Services</i>					
34-9100	Grave Opening Fees	136,845.00	110,000.00	91,115.00	110,000.00
34-9105	Oak Grove Cemetery	1,000.00	5,000.00	4,000.00	5,000.00
34-9110	Palmetto Cemetery Lots	1,400.00	.00	300.00	.00
34-9120	Greenwood Cemetery Lots	21,200.00	15,000.00	15,600.00	15,000.00
34-9300	NSF Fees	89.98	.00	60.00	.00
38-9031	Employee Reimbursements for Take Home Vehicles	7,735.00	.00	6,755.00	5,000.00
<i>Other Charges for Services Totals</i>		\$168,269.98	\$130,000.00	\$117,830.00	\$135,000.00
<i>Fines & Forfeitures</i>					
35-1170	Municipal Court Fines	198,424.10	255,000.00	163,175.57	250,000.00
35-1180	Municipal Ct Refunds (Contra)	(6,334.00)	.00	(8,050.27)	.00
35-1930	Parking Tickets	1,785.00	3,000.00	605.00	500.00
<i>Fines & Forfeitures Totals</i>		\$193,875.10	\$258,000.00	\$155,730.30	\$250,500.00
<i>Interest Revenues</i>					
36-1000	Interest Earned	69,186.18	40,000.00	335,176.66	160,750.00
36-1030	Restricted Interest Earned	.00	.00	93.58	.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
<i>Interest Revenues</i>					
<i>Interest Revenues Totals</i>		\$69,186.18	\$40,000.00	\$335,270.24	\$160,750.00
<i>Contributions & Donations from Private Sources</i>					
37-1000	Contributions/Donations Private	(439.00)	.00	.00	.00
37-1006	Fire Dept-Misc Donations/Grants	11,144.17	.00	5,868.79	.00
37-1020	Restricted Contributions/Donate	(2,075.17)	.00	(1,006.58)	.00
37-1025	Restricted Donations - K9 Unit (formerly Dog Park)	469.94	.00	.00	.00
<i>Contributions & Donations from Private Sources Totals</i>		\$9,099.94	\$0.00	\$4,862.21	\$0.00
<i>Rents & Royalties</i>					
38-1000	Rentals & Leases of Property	23,810.40	24,000.00	22,165.40	24,000.00
<i>Rents & Royalties Totals</i>		\$23,810.40	\$24,000.00	\$22,165.40	\$24,000.00
<i>Reimbursements for Damaged Property</i>					
38-3000	Insurance Proceeds & Refunds	500.00	50,000.00	42,697.05	10,000.00
38-3006	Reimbursements for Damaged Property-Other	30.00	.00	.00	.00
<i>Reimbursements for Damaged Property Totals</i>		\$530.00	\$50,000.00	\$42,697.05	\$10,000.00
<i>Other Revenue</i>					
38-3007	Employee Contract Buyouts	25,759.34	.00	.00	.00
38-9000	Miscellaneous Revenue	5,761.11	4,000.00	4,167.58	4,000.00
38-9004	Amazon Credit Card Points Used	711.03	400.00	340.67	.00
38-9005	Auction Proceeds	104,815.02	12,000.00	13,429.00	15,000.00
38-9007	WEX Gasoline Rebates	970.10	500.00	1,258.62	500.00
38-9015	Scrap Iron Sales	215.28	3,000.00	.00	.00
38-9017	National Opiate Settlement	.00	.00	29,421.98	29,000.00
38-9018	Settlements-non legal	.00	.00	330,836.03	.00
38-9020	Cash Drawers Over & Short	163.28	.00	(837.88)	.00
38-9050	Prior Year Resources	.00	.00	.00	550,000.00
<i>Other Revenue Totals</i>		\$138,395.16	\$19,900.00	\$378,616.00	\$598,500.00
<i>Interfund Transfers</i>					
39-1200	Transfer In - Jekyll Island	.00	.00	13,950.00	.00
39-1253	Transfer in CD Federal	.00	.00	23,900.00	.00
39-1263	Transfer in Workers Comp	.00	.00	179,343.74	.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	REVENUE				
	Reporting Category 0000 - Revenue				
	Function 0000 - Revenue				
	<i>Interfund Transfers</i>				
	<i>Interfund Transfers Totals</i>	\$0.00	\$0.00	\$217,193.74	\$0.00
	<i>Proceeds of General Fixed Asset Dispositions</i>				
39-2100	Sale of Equipment	.00	10,000.00	.00	10,000.00
	<i>Proceeds of General Fixed Asset Dispositions Totals</i>	\$0.00	\$10,000.00	\$0.00	\$10,000.00
	<i>Proceeds of Long-Term Liabilities</i>				
39-3201	GMA Capital Lease Proceeds	.00	100,000.00	196,768.00	.00
	<i>Proceeds of Long-Term Liabilities Totals</i>	\$0.00	\$100,000.00	\$196,768.00	\$0.00
	Function 0000 - Revenue Totals	\$19,285,161.65	\$18,770,080.00	\$19,592,174.71	\$20,272,968.00
	Reporting Category 0000 - Revenue Totals	\$19,285,161.65	\$18,770,080.00	\$19,592,174.71	\$20,272,968.00
	REVENUE TOTALS	\$19,285,161.65	\$18,770,080.00	\$19,592,174.71	\$20,272,968.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

COMMISSION OFFICE

DESCRIPTION

The City Commission includes a body of five (5) elected officials charged with establishing policy, adopting the annual budget, and governing the health, safety, and welfare of the community. The Commission's Office includes the Mayor and four City Commissioners, two representing each ward (North and South).

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 111,061	\$ 87,669	\$ 116,954
SERVICES & CHARGES	52	26,418	182,152	105,600
SUPPLIES	53	4,126	3,600	4,900
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 141,605	\$ 273,421	\$ 227,454

AUTHORIZED POSITIONS

FULL TIME	0	0	0
PERMANENT PART TIME	5	5	5
OTHER	0	0	0
TOTAL:	5	5	5

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

COMMISSION OFFICE

ANNUAL WORKPLAN / GOALS:

PERSONNEL:

Title	FT/PT	No. of Personnel
Mayor	PT	1
Northward Commissioner	PT	2
Southward Commssioner	PT	2

MAJOR TASKS:

APPROVED PERSONNEL / OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100	General Fund				
EXPENSE					
Reporting Category 1100 - City Commission					
Function 1110 - City Commission					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	78,060.08	76,731.00	77,026.46	76,732.00
<i>Personal Services-Salaries Wages Totals</i>		\$78,060.08	\$76,731.00	\$77,026.46	\$76,732.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	17,460.00	6,417.00	6,417.00	25,931.00
51-2200	FICA	5,347.14	3,408.00	5,628.28	5,870.00
51-2300	Medicare	355.49	1,113.00	.00	.00
51-2400	Pension	.00	.00	.00	8,421.00
<i>Employee Benefits Totals</i>		\$23,162.63	\$10,938.00	\$12,045.28	\$40,222.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	.00	150,000.00	.00	30,000.00
52-1300	Technical Services	.00	.00	22.60	.00
52-3509	Travel and Training-C. Johnson	5,473.30	7,500.00	11,420.04	15,000.00
52-3510	Travel and Training - Rolle	8,701.96	4,500.00	13,680.12	9,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$14,175.26	\$162,000.00	\$25,122.76	\$54,000.00
<i>Other Purchased Services</i>					
52-3205	Telephone	151.72	152.00	.00	.00
52-3206	Mobile Agreements	947.61	3,600.00	1,590.74	4,000.00
52-3209	Mobile Agreements-Cason	494.13	.00	190.29	.00
52-3211	Mobile Agreements-Harvey	663.35	.00	.00	.00
52-3212	Mobile Agreements-Martin	532.14	.00	190.29	.00
52-3214	Mobile Agreements-Williams	747.37	.00	.00	.00
52-3215	Mobile Agreements - Harris	991.23	.00	499.62	.00
52-3300	Advertising	3,285.00	2,800.00	4,398.14	4,500.00
52-3500	Travel & Training	.00	.00	5.14	.00
52-3503	Travel & Training-Cason	.00	4,500.00	.00	4,500.00
52-3504	Travel & Training-Harvey	1,386.07	.00	.00	.00
52-3505	Travel & Training-Martin	50.00	4,500.00	110.00	4,500.00
52-3507	Travel & Training-Williams	1,115.83	.00	.00	.00
52-3508	Travel & Training-Harris	1,848.89	4,500.00	3,684.55	9,000.00
52-3600	Dues and Fees	29.16	100.00	30.00	100.00
52-3709	Education and Training-Martin	.00	.00	393.00	.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1100 - City Commission				
	Function 1110 - City Commisision				
	<i>Other Purchased Services</i>				
52-3912	Community Outreach	.00	.00	.00	25,000.00
	<i>Other Purchased Services Totals</i>	<u>\$12,242.50</u>	<u>\$20,152.00</u>	<u>\$11,091.77</u>	<u>\$51,600.00</u>
	<i>Supplies</i>				
53-1100	General Supplies/Materials	299.78	800.00	296.37	800.00
53-1110	Office Supplies	501.26	.00	.00	.00
53-1115	Uniforms	.00	300.00	.00	600.00
53-1300	Food/Misc	3,325.36	2,500.00	2,521.19	3,500.00
	<i>Supplies Totals</i>	<u>\$4,126.40</u>	<u>\$3,600.00</u>	<u>\$2,817.56</u>	<u>\$4,900.00</u>
	Function 1110 - City Commisision Totals	<u>\$131,766.87</u>	<u>\$273,421.00</u>	<u>\$128,103.83</u>	<u>\$227,454.00</u>



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

CLERKS OFFICE / TAX OFFICE

DESCRIPTION

The City Clerk's Office oversees the administrative affairs of the City Commission, maintains municipal records, and oversees compliance state and federal statute, such as elections, information requests, and open meetings. The Clerk's Office includes the City Clerk and Assistant City Clerk. The Tax Department is overseen by the Clerk's Office and manages real and personal property tax collection. The Tax Department includes a Tax Collection Specialist and Tax Collection Technician.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 227,819	\$ 257,087	\$ 290,005
SERVICES & CHARGES	52	24,374	21,545	22,150
SUPPLIES	53	1,610	3,600	2,600
VEHICLES / EQUIPMENT	54	10,925	22,000	10,925
TOTAL OPERATING BUDGET		\$ 264,728	\$ 304,232	\$ 325,680

AUTHORIZED POSITIONS

FULL TIME	3	3	3
PERMANENT PART TIME	1	1	1
OTHER	0	0	0
TOTAL:	4	4	4

(Budget Forms/Operating)



City of Brunswick

DEPARTMENT NAME:

CLERKS OFFICE / TAX DEPARTMENT

ANNUAL WORKPLAN / GOALS:

PERSONNEL:

Title	FT/PT	No. of Personnel
Ciy Clerk	FT	1
Assistant City Clerk	FT	1
Tax Collection Specialist	FT	1
Tax Collection Technician	PT	1

MAJOR TASKS:

APPROVED PERSONNEL/ OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1100 - City Commission					
Function 1130 - City Clerk					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	123,889.17	127,196.00	153,817.01	133,559.00
51-1200	Temporary Employees	.00	.00	.00	14,422.00
51-1300	Overtime	118.22	.00	50.64	50.00
<i>Personal Services-Salaries Wages Totals</i>		\$124,007.39	\$127,196.00	\$153,867.65	\$148,031.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	11,640.00	12,834.00	12,834.00	10,372.00
51-2200	FICA	8,871.10	14,168.00	11,551.59	6,687.00
51-2300	Medicare	587.03	1,844.00	.00	.00
51-2400	Pension	.00	.00	.00	14,416.00
<i>Employee Benefits Totals</i>		\$21,098.13	\$28,846.00	\$24,385.59	\$31,475.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	1,464.82	1,500.00	.00	.00
52-2300	Rentals	102.63	.00	1,630.14	1,500.00
<i>Purchased-Property Services Totals</i>		\$1,567.45	\$1,500.00	\$1,630.14	\$1,500.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	1,011.27	800.00	.00	600.00
52-3210	Postage	.00	.00	26.30	50.00
52-3500	Travel & Training	5,130.07	3,500.00	4,359.91	4,500.00
52-3600	Dues and Fees	360.00	245.00	974.83	1,000.00
<i>Other Purchased Services Totals</i>		\$6,501.34	\$4,545.00	\$5,361.04	\$6,150.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	255.88	600.00	345.52	600.00
53-1110	Office Supplies	342.34	.00	109.69	.00
53-1400	Books and Periodicals	15.19	.00	.00	.00
<i>Supplies Totals</i>		\$613.41	\$600.00	\$455.21	\$600.00
<i>Intergovernmental</i>					
57-1125	Elections Glynn County	43,435.18	.00	.00	45,000.00
<i>Intergovernmental Totals</i>		\$43,435.18	\$0.00	\$0.00	\$45,000.00
Function 1130 - City Clerk Totals		\$197,222.90	\$162,687.00	\$185,699.63	\$232,756.00
Reporting Category 1100 - City Commission Totals		\$328,989.77	\$436,108.00	\$313,803.46	\$460,210.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager's Office oversees all of the day-to-day operations for the City of Brunswick including public safety, public works, planning and development and community and neighborhood services. It also directs the administration of internal services including human resources, financial administration and information technology. A primary function is also to provide recommendations and guidance to the elected board of commissioners.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 280,604	\$ 344,566	\$ 423,781
SERVICES & CHARGES	52	29,020	47,100	52,400
SUPPLIES	53	8,560	9,650	10,200
VEHICLES / EQUIPMENT	54	-	1,000	-
TOTAL OPERATING BUDGET		\$ 318,184	\$ 402,316	\$ 486,381

AUTHORIZED POSITIONS

FULL TIME	3	3	4
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	3	3	4

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

CITY MANAGER'S OFFICE

ANNUAL WORK PRODUCTIVITY:

- 1) Establish recreation administration and operations including facility and athletic field preparation.
- 2) Establish a transit operation for the city and county as outlined in the transportation proposal approved by the city commission.
- 3) Work to develop programs and activities to support and promote housing development and the revitalization of residences and neighborhoods throughout the city.
- 4) Work with the county and local agencies to combat homelessness.
- 5) Promote economic development and growth by providing support for planning and economic development programs and products.
- 6) Increase transparency through information and access provided on the city's website, the news media and social media.
- 7) Improve quality of life by ensuring cleanliness of streets, drainage, parks and other infrastructure.
- 8) Improve city employment by reviewing and enhancing benefits, directing the revision of city's personnel policies, and promoting health and wellness.

PERSONNEL:

Title	FT/PT	No. of Personnel
City Manager	FT	1
Assistant City Manager	FT	1
Executive Assistant to the City Manager	FT	1
Public Information Officer	FT	1

MAJOR PROJECTS / EXPENSES

- Establish Recreation Department
- Establish Transit Operation
- Develop SPLOST Monitoring System

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Move Public Information Officer to City Manager's Office from Information Technology

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category	1300 - City Manager				
Function	1320 - City Manager				
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	198,877.61	270,428.00	294,265.30	336,967.00
51-1200	Temporary Employees	17,200.92	3,000.00	2,738.53	3,000.00
51-1300	Overtime	1,333.87	1,000.00	1,008.76	750.00
<i>Personal Services-Salaries Wages Totals</i>		\$217,412.40	\$274,428.00	\$298,012.59	\$340,717.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	17,460.00	19,251.00	19,251.00	20,745.00
51-2200	FICA	14,044.42	16,829.00	22,129.89	25,778.00
51-2300	Medicare	1,082.81	3,936.00	.00	.00
51-2400	Pension	.00	30,122.00	29,308.00	36,541.00
51-2500	Tuition Reimbursements	5,748.00	.00	282.55	.00
<i>Employee Benefits Totals</i>		\$38,335.23	\$70,138.00	\$70,971.44	\$83,064.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	1,224.00	7,500.00	276.60	5,000.00
52-1201	Consultants	1,500.00	5,000.00	.00	5,000.00
52-1300	Technical Services	.00	.00	70.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$2,724.00	\$12,500.00	\$346.60	\$10,000.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	30.45	1,000.00	175.00	500.00
52-2300	Rentals	1,001.00	1,000.00	924.00	1,000.00
<i>Purchased-Property Services Totals</i>		\$1,031.45	\$2,000.00	\$1,099.00	\$1,500.00
<i>Other Purchased Services</i>					
52-3200	Communications	2,000.00	3,000.00	.00	2,000.00
52-3205	Telephone	3,867.05	3,600.00	4,467.38	3,600.00
52-3206	Mobile Agreements	534.83	1,200.00	931.11	2,500.00
52-3210	Postage	8.70	.00	.00	.00
52-3300	Advertising	7,850.00	12,000.00	8,500.00	10,000.00
52-3400	Printing and Binding	.00	300.00	.00	1,000.00
52-3500	Travel & Training	7,251.83	10,000.00	20,478.67	18,000.00
52-3600	Dues and Fees	3,752.00	2,500.00	3,841.75	3,800.00
<i>Other Purchased Services Totals</i>		\$25,264.41	\$32,600.00	\$38,218.91	\$40,900.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
Reporting Category	1300 - City Manager				
Function	1320 - City Manager				
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,575.82	1,600.00	2,450.20	2,500.00
53-1110	Office Supplies	119.99	.00	.00	.00
53-1115	Uniforms	.00	500.00	435.52	500.00
53-1270	Gasoline/Diesel	454.82	350.00	756.46	500.00
53-1300	Food/Misc	4,135.34	6,000.00	3,406.70	5,000.00
53-1400	Books and Periodicals	365.67	200.00	40.00	200.00
53-1600	Small Equipment	908.00	1,000.00	1,418.86	1,500.00
	<i>Supplies Totals</i>	\$8,559.64	\$9,650.00	\$8,507.74	\$10,200.00
<i>Machinery and Equipment</i>					
54-2400	Computers	.00	1,000.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$1,000.00	\$0.00	\$0.00
Function	1320 - City Manager Totals	\$293,327.13	\$402,316.00	\$417,156.28	\$486,381.00
Reporting Category	1300 - City Manager Totals	\$293,327.13	\$402,316.00	\$417,156.28	\$486,381.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department is responsible for processing all payments that are received and disbursed by the City and its various funds which includes balancing and quantifying in order to provide reports for internal as well as external interested parties (including governmental agencies) in the City's financial position at any point in time.

BUDGET SUMMARY

<u>EXPENDITURES</u>	<u>ACCT CODE</u>	<u>2022 ACTUAL</u>	<u>2023 APPROVED</u>	<u>2024 APPROVED</u>
PERSONNEL COSTS	51	\$ 348,060	\$ 346,458	\$ 343,602
SERVICES & CHARGES	52	57,985	63,200	66,350
SUPPLIES	53	3,937	5,074	4,000
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 409,982	\$ 414,732	\$ 413,952

AUTHORIZED POSITIONS

FULL TIME	5	5	5
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	5	5	5

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

FINANCE DEPARTMENT

ANNUAL WORK PRODUCTIVITY:

Processing all receipts and disbursements for the City's various funds, including bank reconciliations and quantifying data for financial reports.

Preparation of annual audit reports and other required governmental reporting, including ARPA, CDBG, SPLOST, and Pension.

Preparation of annual budget in conjunction with the City Manager's office.

Processing payments and accounting for the City's Defined Benefit Pension Plan and its participants.

Ascertaining that the City has adequate insurance and handling claims from outside parties.

PERSONNEL:

Title	FT/PT	No. of Personnel
Finance Director	FT	1
Assistant Finance Director	FT	1
Accounts Payable Specialist	FT	1
Purchasing Agent/Financial Analyst	FT	1
Customer Service/Cemetery Records Specialist	FT	1

MAJOR PROJECTS / EXPENSES

Major projects for the Finance Department are the preparation of the annual audit, reporting for funds obtained outside the organization through grants, including American Rescue Plan Act (ARPA), Community Development Block Grants (CDBG and CDBG-DR (Disaster Recovery)), Coastal Regional Commission (CRC) et al.

APPROVED PERSONNEL/ OPERATIONAL CHANGES

The Finance Department has requested 5 full-time personnel which is no increase from prior years.

(Budget Forms/Operating 1)



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
Reporting Category	1510 - Finance Administration				
Function	1510 - Finance Administration				
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	253,053.30	259,534.00	265,131.86	267,543.00
51-1200	Temporary Employees	15,644.93	5,000.00	.00	.00
51-1300	Overtime	1,146.94	1,000.00	594.04	300.00
<i>Personal Services-Salaries Wages Totals</i>		\$269,845.17	\$265,534.00	\$265,725.90	\$267,843.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	29,100.00	32,085.00	32,085.00	25,931.00
51-2200	FICA	17,111.38	16,153.00	19,487.13	20,467.00
51-2300	Medicare	1,171.34	3,778.00	.00	.00
51-2400	Pension	.00	28,908.00	28,127.00	29,361.00
<i>Employee Benefits Totals</i>		\$47,382.72	\$80,924.00	\$79,699.13	\$75,759.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	10,915.50	12,000.00	11,191.00	11,500.00
52-1202	Auditors	43,900.00	45,000.00	52,400.00	50,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$54,815.50	\$57,000.00	\$63,591.00	\$61,500.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	650.00	.00	500.00
52-2300	Rentals	1,299.22	1,200.00	980.00	1,200.00
<i>Purchased-Property Services Totals</i>		\$1,299.22	\$1,850.00	\$980.00	\$1,700.00
<i>Other Purchased Services</i>					
52-3205	Telephone	.00	.00	40.41	50.00
52-3500	Travel & Training	1,798.10	3,000.00	1,566.60	3,000.00
52-3600	Dues and Fees	72.50	100.00	.00	100.00
52-3908	Audit Committee Expenses	.00	1,250.00	.00	.00
<i>Other Purchased Services Totals</i>		\$1,870.60	\$4,350.00	\$1,607.01	\$3,150.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	2,967.07	3,074.00	2,898.76	3,000.00
53-1110	Office Supplies	145.71	.00	.00	.00
53-1600	Small Equipment	824.16	2,000.00	386.46	1,000.00
<i>Supplies Totals</i>		\$3,936.94	\$5,074.00	\$3,285.22	\$4,000.00
Function	1510 - Finance Administration Totals	\$379,150.15	\$414,732.00	\$414,888.26	\$413,952.00
Reporting Category	1510 - Finance Administration Totals	\$379,150.15	\$414,732.00	\$414,888.26	\$413,952.00
Totals					



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
	Reporting Category 1520 - Administrative Services				
	Function 1520 - Administrative Services				
	<i>Personal Services-Salaries Wages</i>				
51-1100	Salaries & Wages	.00	.00	.00	210,000.00
	<i>Personal Services-Salaries Wages Totals</i>	\$0.00	\$0.00	\$0.00	\$210,000.00
	<i>Other Purchased Services</i>				
52-3200	Communications	687.55	.00	.00	.00
	<i>Other Purchased Services Totals</i>	\$687.55	\$0.00	\$0.00	\$0.00
	Function 1520 - Administrative Services Totals	\$687.55	\$0.00	\$0.00	\$210,000.00
	Reporting Category 1520 - Administrative Services Totals	\$687.55	\$0.00	\$0.00	\$210,000.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

CITY ATTORNEY

DESCRIPTION

The City Attorney is appointed by the City Commission to represent and advise the City Commission, City Officials, and Department Heads of legal matters pertaining to the office and city operations. The City Attorneys reviews and approves all legal documents, agreements, contracts, etc. He is also responsible for preparing ordinances and resolutions for Commission approval. The City Attorney also handles all matters as it relates to Municipal Court proceedings (i.e. traffic citations, code violations, etc.).

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 124,500	\$ 129,000	\$ 150,000
SERVICES & CHARGES	52	886	2,056	2,900
SUPPLIES	53	-	-	-
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 125,386	\$ 131,056	\$ 152,900

AUTHORIZED POSITIONS

FULL TIME	0	0	0
PERMANENT PART TIME	0	0	0
OTHER	1	1	1
TOTAL:	1	1	1

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

CITY ATTORNEY

ANNUAL WORK PRODUCTIVITY:

Prepare resolutions for legislative activity

Review and/or develop ordinances as needed

Review and approve all contracts and agreements

Review and process all lawsuits and litigations for the City.

Handle negotiations as needed for agreements, contracts, etc.

Work with County Attorney on joint projects.

Provide legal guidance and advice for City Commission and Departments.

PERSONNEL:

Title	FT/PT	No. of Personnel
City Attorney	Contracted	1

MAJOR PROJECTS / EXPENSES

Title clearance for demolition and housing projects

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Additional funds for legal work for housing projects and demolitions.

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1530 - Legal					
Function 1530 - Legal					
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	.00	.00	902.00	.00
52-1205	Lawyers	124,500.00	129,000.00	129,000.00	150,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$124,500.00	\$129,000.00	\$129,902.00	\$150,000.00
<i>Other Purchased Services</i>					
52-3205	Telephone	.00	.00	352.41	400.00
52-3206	Mobile Agreements	456.12	456.00	228.54	500.00
52-3500	Travel & Training	.00	1,100.00	.00	1,500.00
52-3600	Dues and Fees	429.95	500.00	.00	500.00
<i>Other Purchased Services Totals</i>		\$886.07	\$2,056.00	\$580.95	\$2,900.00
<i>Supplies</i>					
53-1230	Electricity	66.28	.00	.00	.00
<i>Supplies Totals</i>		\$66.28	\$0.00	\$0.00	\$0.00
Function 1530 - Legal Totals		\$125,452.35	\$131,056.00	\$130,482.95	\$152,900.00
Reporting Category 1530 - Legal Totals		\$125,452.35	\$131,056.00	\$130,482.95	\$152,900.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

INFORMATION TECHNOLOGY

DESCRIPTION

The Information Technology Department works with all departments of the City to help support their IT Needs while working to add value to City operations by helping to improve efficiency and productivity through leveraging the use of technology.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 153,648	\$ 252,486	\$ 284,984
SERVICES & CHARGES	52	197,022	163,185	163,800
SUPPLIES	53	7,139	6,965	7,652
VEHICLES / EQUIPMENT	54	91,870	143,000	133,050
TOTAL OPERATING BUDGET		\$ 449,679	\$ 565,636	\$ 589,486

AUTHORIZED POSITIONS

FULL TIME	4	4	5
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	4	4	5

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

INFORMATION TECHNOLOGY

ANNUAL WORK PRODUCTIVITY:

Continue to maintain all City systems, network, and hardware

Work to make IT an innovative value center instead of a service-oriented cost center

Troubleshoot employee issues and resolve IT issues as they occur.

Increase efficiency through technology

Educate and train employees on use for equipment and software

Research and develop new ways/approaches to working with both the public as well as employees such as teleconferencing of meetings, interactive kiosks, etc.

PERSONNEL:

Title	FT/PT	No. of Personnel
IT Director	FT	1
IT Assistant	FT	2
IT Administrative Assistant	FT	1
IT Network Administrator	FT	1

MAJOR PROJECTS / EXPENSES

IT Security upgrade - To harden our defenses and lower our insurance rates

Computer upgrades - 25 machines/quarter for the next two years.

APPROVED PERSONNEL/ OPERATIONAL CHANGES

We are requesting the creation of one Full Time Position. This will be a Network Administrator position to first and foremost become the subject expert on all the City network platforms so they can aid in the support and maintenance of the systems.

(Budget Forms/Operating 1)



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1535 - Information Technology					
Function 1535 - Information Technology					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	114,353.04	192,786.00	195,630.23	222,519.00
51-1200	Temporary Employees	5,170.38	3,000.00	.00	3,000.00
51-1300	Overtime	197.31	.00	393.30	500.00
<i>Personal Services-Salaries Wages Totals</i>		\$119,720.73	\$195,786.00	\$196,023.53	\$226,019.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	11,640.00	27,638.00	27,638.04	20,745.00
51-2200	FICA	8,197.12	11,953.00	14,593.50	17,061.00
51-2300	Medicare	480.73	2,796.00	.00	.00
51-2400	Pension	.00	14,313.00	13,926.00	21,159.00
<i>Employee Benefits Totals</i>		\$20,317.85	\$56,700.00	\$56,157.54	\$58,965.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	.00	.00	495.95	.00
52-1300	Technical Services	114,585.46	85,000.00	102,454.65	89,250.00
<i>Purchases Professional & Technical Services Totals</i>		\$114,585.46	\$85,000.00	\$102,950.60	\$89,250.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	.00	1,000.00	824.35	1,050.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$1,000.00	\$824.35	\$1,050.00
<i>Other Purchased Services</i>					
52-3205	Telephone	80,085.21	75,000.00	50,851.17	65,000.00
52-3206	Mobile Agreements	1,379.25	1,400.00	1,441.13	4,200.00
52-3500	Travel & Training	.00	500.00	330.00	3,800.00
52-3600	Dues and Fees	284.75	285.00	200.00	500.00
54-3000	Intangible--Computer Software	78,235.25	130,000.00	163,782.12	120,000.00
<i>Other Purchased Services Totals</i>		\$159,984.46	\$207,185.00	\$216,604.42	\$193,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	5,895.48	5,500.00	10,811.65	5,775.00
53-1110	Office Supplies	114.55	.00	.00	.00
53-1126	Equipment Repair Parts	430.81	500.00	393.26	525.00
53-1270	Gasoline/Diesel	187.29	240.00	389.64	300.00
53-1400	Books and Periodicals	.00	200.00	.00	500.00
53-1600	Small Equipment	511.09	525.00	156.97	552.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category	1535 - Information Technology				
Function	1535 - Information Technology				
Supplies					
	<i>Supplies Totals</i>	\$7,139.22	\$6,965.00	\$11,751.52	\$7,652.00
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	389.99	1,000.00	1,249.44	1,050.00
54-2400	Computers	13,245.05	12,000.00	9,782.17	12,000.00
	<i>Machinery and Equipment Totals</i>	\$13,635.04	\$13,000.00	\$11,031.61	\$13,050.00
Function	1535 - Information Technology Totals	\$435,382.76	\$565,636.00	\$595,343.57	\$589,486.00
Reporting Category	1535 - Information Technology Totals	\$435,382.76	\$565,636.00	\$595,343.57	\$589,486.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

HUMAN RESOURCES

DESCRIPTION

The Human Resources Department oversees, administers, and implements a number of programs, services, and resources relating to personnel management on behalf of the City. The HR Department is the HR Manager and HR Assistant.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 106,498	\$ 125,614	\$ 197,256
SERVICES & CHARGES	52	17,601	23,400	20,900
SUPPLIES	53	2,348	11,150	4,150
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 126,447	\$ 160,164	\$ 222,306

AUTHORIZED POSITIONS

FULL TIME	1	2	3
PERMANENT PART TIME	1	0	0
OTHER	0	0	0
TOTAL:	2	2	3

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

HUMAN RESOURCES

ANNUAL WORKPLAN / GOALS:

To reduce employee turnover and improve employ recruitment and retention

To provide up to date guidelines and policies to govern personnel activities

To enhance the city's employment package by ensuring competitive salaries and benefits are being offered.

To increase awareness and education regarding healthcare and reduce the health insurance claims and costs.

PERSONNEL:

Title	FT/PT	No. of Personnel
HR Manager	FT	1
HR Payroll Specialist	FT	1
HR Admin Assistant	FT	1

MAJOR TASKS:

Update Personnel Policy Manual

Prepare a comparative analysis of city benefits to determine appropriateness and competitiveness

Develop a recruitment plan and retention plan

Develop an Employee Wellness Program, enhance open enrollment process

Develop an Employee Recognition Program

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Add HR Payroll Specialist

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1540 - Human Resources					
Function 1540 - Human Resources					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	76,213.07	94,942.00	99,021.71	154,866.00
51-1200	Temporary Employees	3,335.60	.00	.80	3,000.00
51-1300	Overtime	12.24	.00	146.12	175.00
<i>Personal Services-Salaries Wages Totals</i>		\$79,560.91	\$94,942.00	\$99,168.63	\$158,041.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	11,640.00	12,834.00	12,834.00	10,372.00
51-2200	FICA	5,569.98	5,886.00	7,377.39	11,848.00
51-2300	Medicare	292.85	1,377.00	.00	.00
51-2400	Pension	.00	10,575.00	10,289.00	16,995.00
<i>Employee Benefits Totals</i>		\$17,502.83	\$30,672.00	\$30,500.39	\$39,215.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	.00	.00	35.00	.00
52-1200	Professional Services	12,254.18	10,000.00	25,540.66	8,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$12,254.18	\$10,000.00	\$25,575.66	\$8,000.00
<i>Purchased-Property Services</i>					
52-2300	Rentals	2,593.63	2,500.00	1,977.00	2,500.00
<i>Purchased-Property Services Totals</i>		\$2,593.63	\$2,500.00	\$1,977.00	\$2,500.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	374.50	400.00	207.92	600.00
52-3300	Advertising	2,100.00	3,000.00	1,519.00	3,000.00
52-3400	Printing and Binding	.00	.00	.00	500.00
52-3500	Travel & Training	.00	3,000.00	119.62	3,000.00
52-3600	Dues and Fees	279.00	500.00	75.00	300.00
52-3700	Education and Training	.00	4,000.00	535.00	3,000.00
<i>Other Purchased Services Totals</i>		\$2,753.50	\$10,900.00	\$2,456.54	\$10,400.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	1,556.41	1,000.00	2,221.63	2,500.00
53-1110	Office Supplies	353.97	.00	132.99	.00
53-1300	Food/Misc	157.09	10,000.00	7,966.05	1,500.00
53-1400	Books and Periodicals	.00	150.00	.00	150.00
53-1700	Other Supplies	280.70	.00	.00	.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1540 - Human Resources				
	Function 1540 - Human Resources				
	<i>Supplies</i>				
	<i>Supplies Totals</i>	\$2,348.17	\$11,150.00	\$10,320.67	\$4,150.00
	Function 1540 - Human Resources Totals	\$117,013.22	\$160,164.00	\$169,998.89	\$222,306.00
	Reporting Category 1540 - Human Resources Totals	\$117,013.22	\$160,164.00	\$169,998.89	\$222,306.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1545 - Tax Collection					
Function 1545 - Tax Collection					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	52,721.86	79,661.00	41,066.23	79,768.00
51-1300	Overtime	18.99	.00	48.70	75.00
<i>Personal Services-Salaries Wages Totals</i>		\$52,740.85	\$79,661.00	\$41,114.93	\$79,843.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	5,820.00	6,417.00	6,417.00	15,559.00
51-2200	FICA	3,739.77	4,939.00	3,119.47	6,102.00
51-2300	Medicare	231.05	1,155.00	.00	.00
51-2400	Pension	.00	8,873.00	8,633.00	8,995.00
<i>Employee Benefits Totals</i>		\$9,790.82	\$21,384.00	\$18,169.47	\$30,656.00
<i>Other Purchased Services</i>					
52-3210	Postage	2,656.71	3,000.00	2,102.95	3,500.00
52-3300	Advertising	3,250.00	2,500.00	.00	2,500.00
52-3400	Printing and Binding	1,927.42	4,500.00	2,541.24	3,000.00
52-3500	Travel & Training	100.00	1,000.00	249.65	1,000.00
52-3601	Recording Fees	8,371.00	4,500.00	6,644.00	4,500.00
54-3000	Intangible--Computer Software	10,925.00	22,000.00	11,440.00	10,925.00
<i>Other Purchased Services Totals</i>		\$27,230.13	\$37,500.00	\$22,977.84	\$25,425.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	683.33	2,000.00	538.07	1,000.00
53-1600	Small Equipment	313.18	1,000.00	359.00	1,000.00
<i>Supplies Totals</i>		\$996.51	\$3,000.00	\$897.07	\$2,000.00
Function 1545 - Tax Collection Totals		\$90,758.31	\$141,545.00	\$83,159.31	\$137,924.00
Reporting Category 1545 - Tax Collection Totals		\$90,758.31	\$141,545.00	\$83,159.31	\$137,924.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1565 - General Govt Buildings & Plant					
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	1,188.97	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$1,188.97	\$0.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>					
52-2100	Cleaning Services	.00	4,000.00	702.50	2,000.00
52-2130	Janitorial Services	3,786.70	20,000.00	16,979.42	16,000.00
52-2200	Repairs and Maintenance	34.95	.00	2,080.00	2,000.00
52-2210	Repair / Maint Building	44,629.94	25,000.00	5,736.96	15,000.00
52-2211	Repair / Maint Equipment	8,666.31	6,000.00	8,549.62	5,000.00
52-2300	Rentals	.00	.00	262.50	.00
<i>Purchased-Property Services Totals</i>		\$57,117.90	\$55,000.00	\$34,311.00	\$40,000.00
<i>Other Purchased Services</i>					
52-3205	Telephone	2,018.67	1,500.00	10,722.35	.00
<i>Other Purchased Services Totals</i>		\$2,018.67	\$1,500.00	\$10,722.35	\$0.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	28,266.58	3,000.00	3,920.59	3,500.00
53-1130	Building Repair Supplies	182.85	500.00	82.80	500.00
53-1210	Water/Sewerage	3,642.40	2,900.00	5,547.33	3,500.00
53-1230	Electricity	37,861.51	32,000.00	32,784.33	30,000.00
<i>Supplies Totals</i>		\$69,953.34	\$38,400.00	\$42,335.05	\$37,500.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	39,591.25	40,000.00	49,000.00	20,000.00
<i>Machinery and Equipment Totals</i>		\$39,591.25	\$40,000.00	\$49,000.00	\$20,000.00
Function 1565 - General Govt Buildings & Plant		\$169,870.13	\$134,900.00	\$136,368.40	\$97,500.00
Totals					



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1566 - Old City Hall					
<i>Purchased-Property Services</i>					
52-2100	Cleaning Services	9,600.00	12,000.00	9,600.00	10,000.00
52-2200	Repairs and Maintenance	.00	.00	46.48	.00
52-2210	Repair / Maint Building	11,007.66	34,370.00	47,052.30	25,000.00
52-2211	Repair / Maint Equipment	18,493.18	17,650.00	8,592.25	19,080.00
52-2300	Rentals	1,440.00	1,440.00	1,440.00	1,440.00
<i>Purchased-Property Services Totals</i>		\$40,540.84	\$65,460.00	\$66,731.03	\$55,520.00
<i>Other Purchased Services</i>					
52-3205	Telephone	.00	.00	582.20	.00
<i>Other Purchased Services Totals</i>		\$0.00	\$0.00	\$582.20	\$0.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	38,633.02	4,000.00	2,853.55	4,000.00
53-1210	Water/Sewerage	3,415.09	3,700.00	3,461.06	3,700.00
53-1230	Electricity	20,953.93	25,000.00	27,261.75	25,000.00
<i>Supplies Totals</i>		\$63,002.04	\$32,700.00	\$33,576.36	\$32,700.00
<i>Property</i>					
54-1200	Site Improvements	.00	46,000.00	55,875.87	.00
<i>Property Totals</i>		\$0.00	\$46,000.00	\$55,875.87	\$0.00
<i>Machinery and Equipment</i>					
54-2300	Furniture and Fixtures	.00	5,000.00	5,503.98	2,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$5,000.00	\$5,503.98	\$2,000.00
Function 1566 - Old City Hall Totals		\$103,542.88	\$149,160.00	\$162,269.44	\$90,220.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1567 - 503 Mansfield Bldg					
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	2,573.27	2,000.00	4,605.58	3,000.00
52-2211	Repair / Maint Equipment	618.74	1,000.00	.00	1,000.00
<i>Purchased-Property Services Totals</i>		\$3,192.01	\$3,000.00	\$4,605.58	\$4,000.00
<i>Other Purchased Services</i>					
52-3100	Insurance	.00	.00	2,937.00	3,000.00
<i>Other Purchased Services Totals</i>		\$0.00	\$0.00	\$2,937.00	\$3,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	104.23	500.00	.00	500.00
<i>Supplies Totals</i>		\$104.23	\$500.00	\$0.00	\$500.00
Function 1567 - 503 Mansfield Bldg Totals		\$3,296.24	\$3,500.00	\$7,542.58	\$7,500.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1568 - Ritz Theatre					
<i>Purchased-Property Services</i>					
52-2110	Garbage Trash Disposal	825.12	800.00	825.12	700.00
52-2210	Repair / Maint Building	1,455.36	2,000.00	4,801.44	3,000.00
52-2211	Repair / Maint Equipment	3,600.00	1,200.00	4,250.00	5,000.00
<i>Purchased-Property Services Totals</i>		\$5,880.48	\$4,000.00	\$9,876.56	\$8,700.00
<i>Other Purchased Services</i>					
52-3100	Insurance	2,615.00	2,800.00	2,006.00	2,500.00
<i>Other Purchased Services Totals</i>		\$2,615.00	\$2,800.00	\$2,006.00	\$2,500.00
<i>Supplies</i>					
53-1114	Maintenance Supplies	707.69	600.00	310.03	500.00
53-1135	Custodial Supplies	.00	.00	833.71	.00
53-1210	Water/Sewerage	1,633.53	1,400.00	1,377.42	1,000.00
53-1230	Electricity	2,321.50	10,000.00	3,217.06	5,000.00
<i>Supplies Totals</i>		\$4,662.72	\$12,000.00	\$5,738.22	\$6,500.00
Function 1568 - Ritz Theatre Totals		\$13,158.20	\$18,800.00	\$17,620.78	\$17,700.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
Reporting Category 1565 - General Govt Buildings & Plant					
Function 1569 - Lissner House					
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	1,217.00	1,000.00	1,616.38	1,000.00
<i>Purchased-Property Services Totals</i>		\$1,217.00	\$1,000.00	\$1,616.38	\$1,000.00
<i>Other Purchased Services</i>					
52-3100	Insurance	.00	.00	1,130.00	1,130.00
<i>Other Purchased Services Totals</i>		\$0.00	\$0.00	\$1,130.00	\$1,130.00
<i>Supplies</i>					
53-1210	Water/Sewerage	1,076.17	1,000.00	2,765.72	1,500.00
53-1220	Natural Gas	846.18	800.00	772.25	700.00
53-1230	Electricity	725.52	1,000.00	1,508.02	1,100.00
<i>Supplies Totals</i>		\$2,647.87	\$2,800.00	\$5,045.99	\$3,300.00
Function 1569 - Lissner House Totals		\$3,864.87	\$3,800.00	\$7,792.37	\$5,430.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1565 - General Govt Buildings & Plant				
	Function 1570 - Mary Ross Park				
	<i>Purchased-Property Services</i>				
52-2100	Cleaning Services	3,000.00	3,000.00	3,000.00	3,000.00
52-2210	Repair / Maint Building	893.49	10,000.00	1,826.97	5,000.00
	<i>Purchased-Property Services Totals</i>	\$3,893.49	\$13,000.00	\$4,826.97	\$8,000.00
	<i>Other Purchased Services</i>				
52-3200	Communications	1,377.05	2,200.00	.00	.00
	<i>Other Purchased Services Totals</i>	\$1,377.05	\$2,200.00	\$0.00	\$0.00
	<i>Supplies</i>				
53-1135	Custodial Supplies	1,516.26	1,800.00	1,260.09	1,000.00
53-1600	Small Equipment	887.97	.00	.00	.00
	<i>Supplies Totals</i>	\$2,404.23	\$1,800.00	\$1,260.09	\$1,000.00
	Function 1570 - Mary Ross Park Totals	\$7,674.77	\$17,000.00	\$6,087.06	\$9,000.00
	Reporting Category 1565 - General Govt Buildings & Plant Totals	\$301,407.09	\$327,160.00	\$337,680.63	\$227,350.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1575 - City Engineer				
	Function 1575 - City Engineer				
	<i>Purchases Professional & Technical Services</i>				
52-1201	Consultants	2,328.00	.00	.00	.00
	<i>Purchases Professional & Technical Services Totals</i>	<u>\$2,328.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Purchased-Property Services</i>				
52-2300	Rentals	1,001.00	.00	924.00	.00
	<i>Purchased-Property Services Totals</i>	<u>\$1,001.00</u>	<u>\$0.00</u>	<u>\$924.00</u>	<u>\$0.00</u>
	<i>Supplies</i>				
53-1100	General Supplies/Materials	172.59	.00	.00	.00
	<i>Supplies Totals</i>	<u>\$172.59</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Function 1575 - City Engineer Totals	<u>\$3,501.59</u>	<u>\$0.00</u>	<u>\$924.00</u>	<u>\$0.00</u>
	Reporting Category 1575 - City Engineer Totals	<u>\$3,501.59</u>	<u>\$0.00</u>	<u>\$924.00</u>	<u>\$0.00</u>



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1595 - General Administration					
Function 1500 - General Administration					
<i>Employee Benefits</i>					
51-2150	Employer Provided Life Insurance	6,738.42	.00	20,077.57	9,000.00
51-2200	FICA	82.16	1,500.00	.00	500.00
51-2700	Workers' Compensation	13,470.00	115,000.00	135,473.00	125,000.00
51-2901	DeMinimis Fringe Benefits	11,687.50	.00	11,100.75	12,000.00
<i>Employee Benefits Totals</i>		\$31,978.08	\$116,500.00	\$166,651.32	\$146,500.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	89.95	.00	.00	.00
52-1200	Professional Services	2,177.50	2,500.00	14,417.25	5,000.00
52-1210	Bank Service Charges	14,163.45	11,000.00	12,544.85	10,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$16,430.90	\$13,500.00	\$26,962.10	\$15,000.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	152.00	.00	.00	.00
<i>Purchased-Property Services Totals</i>		\$152.00	\$0.00	\$0.00	\$0.00
<i>Other Purchased Services</i>					
52-3100	Insurance	496,428.48	442,973.00	480,837.90	470,000.00
52-3205	Telephone	34,658.80	33,000.00	17,717.40	20,000.00
52-3210	Postage	7,942.00	8,000.00	8,442.60	8,500.00
52-3600	Dues and Fees	26,218.15	35,000.00	27,531.50	28,000.00
52-3904	Disaster Related Expenses	.00	.00	165,906.89	.00
<i>Other Purchased Services Totals</i>		\$565,247.43	\$518,973.00	\$700,436.29	\$526,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	5,388.52	8,000.00	5,912.86	5,000.00
53-1104	COVID 19 Supplies	2,607.81	.00	.00	.00
53-1106	Unified Command Expenses	76,471.79	.00	.00	.00
53-1125	Vehicle Repair Parts	.00	.00	153.76	.00
53-1198	Fireworks Supplies	17,015.00	20,000.00	31,985.00	21,000.00
53-1199	Flags	215.70	.00	39.50	3,500.00
53-1200	Energy	823.55	.00	.00	30,000.00
53-1210	Water/Sewerage	27,490.23	23,000.00	36,859.96	30,000.00
53-1215	Stormwater Utility Fee Expense	21,270.60	.00	50,036.40	22,000.00
53-1230	Electricity	587,032.26	450,000.00	521,694.09	450,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
Reporting Category 1595 - General Administration					
Function 1500 - General Administration					
<i>Supplies</i>					
53-1300	Food/Misc	11,720.15	10,000.00	10,903.06	25,000.00
	<i>Supplies Totals</i>	\$750,035.61	\$511,000.00	\$657,584.63	\$586,500.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	114.64	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$114.64	\$0.00	\$0.00	\$0.00
<i>Self-Funded Insurance</i>					
55-2200	Claims	111,053.76	125,000.00	63,738.27	100,000.00
	<i>Self-Funded Insurance Totals</i>	\$111,053.76	\$125,000.00	\$63,738.27	\$100,000.00
<i>Intergovernmental</i>					
57-1100	Tax Collection Fees Glynn County	7,528.30	5,500.00	6,497.35	5,000.00
	<i>Intergovernmental Totals</i>	\$7,528.30	\$5,500.00	\$6,497.35	\$5,000.00
<i>Payments to Other Agencies</i>					
57-2025	Keep Brunswick Beautiful	6,000.00	6,000.00	6,000.00	7,500.00
	<i>Payments to Other Agencies Totals</i>	\$6,000.00	\$6,000.00	\$6,000.00	\$7,500.00
<i>Contingencies</i>					
57-9000	Contingencies	.00	75,000.00	.00	46,083.00
	<i>Contingencies Totals</i>	\$0.00	\$75,000.00	\$0.00	\$46,083.00
<i>Interest</i>					
58-2302	Other Interest	70.00	.00	.00	.00
	<i>Interest Totals</i>	\$70.00	\$0.00	\$0.00	\$0.00
Function 1500 - General Administration Totals		\$1,488,610.72	\$1,371,473.00	\$1,627,869.96	\$1,433,083.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1595 - General Administration					
Function 6180 - GIAHA					
<i>Payments to Other Agencies</i>					
57-2010	Golden Isles Arts & Humanities	52,500.00	52,500.00	52,500.00	52,500.00
	<i>Payments to Other Agencies Totals</i>	<u>\$52,500.00</u>	<u>\$52,500.00</u>	<u>\$52,500.00</u>	<u>\$52,500.00</u>
	Function 6180 - GIAHA Totals	<u>\$52,500.00</u>	<u>\$52,500.00</u>	<u>\$52,500.00</u>	<u>\$52,500.00</u>



Budget Worksheet Report

Budget Year 2024

<u>Account</u>	<u>Account Description</u>	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 1595 - General Administration					
Function 6200 - Signature Squares					
<i>Payments to Other Agencies</i>					
57-2080	Signature Squares	.00	.00	6,202.75	.00
	<i>Payments to Other Agencies Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,202.75</u>	<u>\$0.00</u>
Function	6200 - Signature Squares Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,202.75</u>	<u>\$0.00</u>



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION

The DDA is a decision-making and project driven entity that plans and manages the downtown business district. The DDA is a corporate body recognized by State law, and from an IRS perspective is tax-exempt. The dDA can utilize a variety of financing tools outlined in OCGA. Funds created from the implementation of these tools can be used to bring about revitalization and economic development of the downtown. The DDA works with volunteers from multiple groups and utilizes the Main Street program to assist with redevleopment.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 157,100	\$ 194,900	\$ 199,300
SERVICES & CHARGES	52	270,087	289,115	310,715
SUPPLIES	53	1,500	3,500	4,000
VEHICLES / EQUIPMENT	54	-	5,500	-
TOTAL OPERATING BUDGET		\$ 428,687	\$ 493,015	\$ 514,015

AUTHORIZED POSITIONS

FULL TIME	3	3	2
PERMANENT PART TIME	1	1	2
OTHER	0	0	0
TOTAL:	4	4	4

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

DOWNTOWN DEVELOPMENT AUTHORITY

ANNUAL WORK PRODUCTIVITY:

- 1) Continue to develop events in the downtown area and Norwich Street
- 2) Work with CCGA to develop a strategic marketing plan
- 3) Continue to work on beautification - lighting, etc.
- 4) Work to develop a diverse business community, especially on Norwich St.
- 5) Promote economic development and growth by providing support for planning and economic development programs and products.
- 6) Increase transparency through information and access provided on the city's website, the news media and social media.
- 7) Extend growth & intentional support of businesses into other blocks.
- 8) Continue to encourage increase of desired foot traffic, use available tools to track growth.

PERSONNEL:

Title	FT/PT	No. of Personnel
Executive Director	FT	1
Program & Event Manager	FT	1
Event & Marketing Coordinator	PT	1
Executive Assistant	PT	1

MAJOR PROJECTS / EXPENSES

- Continue events & advertising
- Economic development incentives
- Norwich revitalization

APPROVED PERSONNEL/ OPERATIONAL CHANGES

The board of directors has approved the proposed budget for FY24. This budget includes increases in: pay for employees, economic development programs, promotions, advertising and minor technology upgrades.

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1595 - General Administration				
	Function 7550 - Economic Development				
	<i>Other Purchased Services</i>				
52-3911	Glynn-Bwk Land Bank Authority	50,000.00	.00	.00	50,000.00
	<i>Other Purchased Services Totals</i>	\$50,000.00	\$0.00	\$0.00	\$50,000.00
	<i>Intergovernmental</i>				
57-2027	Urban Redevelopment Agency Expenses	70.00	.00	.00	.00
	<i>Intergovernmental Totals</i>	\$70.00	\$0.00	\$0.00	\$0.00
	<i>Operating Transfers Out to Component Unit</i>				
61-2005	Downtown Development Authority	285,337.93	312,000.00	317,327.09	330,000.00
	<i>Operating Transfers Out to Component Unit Totals</i>	\$285,337.93	\$312,000.00	\$317,327.09	\$330,000.00
	Function 7550 - Economic Development Totals	\$335,407.93	\$312,000.00	\$317,327.09	\$380,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 1595 - General Administration				
	Function 7561 - Transportation				
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	.00	.00	143.28	.00
	<i>Machinery and Equipment Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$143.28</u>	<u>\$0.00</u>
	Function 7561 - Transportation Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$143.28</u>	<u>\$0.00</u>
	Reporting Category 1595 - General Administration	<u>\$1,876,518.65</u>	<u>\$1,735,973.00</u>	<u>\$2,004,043.08</u>	<u>\$1,865,583.00</u>
	Totals				



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

MUNICIPAL COURT

DESCRIPTION

The Municipal Court oversees cases of violations of city ordinances and has jurisdiction in misdemeanors offenses with certain statutory exceptions. It also handle traffic and ordinance violations.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 96,616	\$ 135,891	\$ 103,942
SERVICES & CHARGES	52	30,674	35,100	37,200
SUPPLIES	53	2,842	1,100	950
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 130,132	\$ 172,091	\$ 142,092

AUTHORIZED POSITIONS

FULL TIME	2	2	2
PERMANENT PART TIME	0	0	0
OTHER	1	1	1
TOTAL:	3	3	3

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

MUNICIPAL COURT

ANNUAL WORKPLAN / GOALS:

PERSONNEL:

Title	FT/PT	No. of Personnel
Municipal Court Judge	Contract	1
Municipal Court Clerk	FT	1
Assistant Court Clerk	FT	1

MAJOR TASKS:

APPROVED PERSONNEL / OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 2650 - Municipal Court					
Function 2650 - Municipal Court					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	70,908.14	104,885.00	72,041.41	78,458.00
51-1300	Overtime	406.57	500.00	1,455.28	500.00
<i>Personal Services-Salaries Wages Totals</i>		\$71,314.71	\$105,385.00	\$73,496.69	\$78,958.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	11,640.00	12,834.00	12,834.00	10,372.00
51-2200	FICA	4,760.98	6,493.00	5,543.57	6,002.00
51-2300	Medicare	343.12	1,519.00	.00	.00
51-2400	Pension	.00	9,660.00	9,399.00	8,610.00
<i>Employee Benefits Totals</i>		\$16,744.10	\$30,506.00	\$27,776.57	\$24,984.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	.00	.00	17.10	.00
52-1200	Professional Services	60.00	.00	.00	.00
52-1205	Lawyers	464.50	1,200.00	75.00	5,000.00
52-1211	Municipal Court Judges	25,058.00	25,500.00	25,500.00	25,500.00
52-1300	Technical Services	1,437.52	1,900.00	1,945.00	1,000.00
52-1301	Municipal Court Software	1,092.73	1,200.00	.00	1,200.00
<i>Purchases Professional & Technical Services Totals</i>		\$28,112.75	\$29,800.00	\$27,537.10	\$32,700.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	.00	.00	383.31	.00
52-2211	Repair / Maint Equipment	320.00	600.00	640.00	600.00
52-2300	Rentals	108.75	500.00	.00	.00
<i>Purchased-Property Services Totals</i>		\$428.75	\$1,100.00	\$1,023.31	\$600.00
<i>Other Purchased Services</i>					
52-3200	Communications	1,574.63	900.00	.00	.00
52-3205	Telephone	508.18	.00	1,653.23	.00
52-3206	Mobile Agreements	.00	.00	.00	600.00
52-3500	Travel & Training	.00	3,000.00	2,724.94	3,000.00
52-3600	Dues and Fees	.00	300.00	.00	300.00
52-3900	Other Purchased Services	50.00	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$2,132.81	\$4,200.00	\$4,378.17	\$3,900.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 2650 - Municipal Court				
	Function 2650 - Municipal Court				
	<i>Supplies</i>				
53-1100	General Supplies/Materials	1,716.66	650.00	1,059.26	650.00
53-1104	COVID 19 Supplies	339.46	.00	.00	.00
53-1110	Office Supplies	425.40	.00	.00	.00
53-1115	Uniforms	277.50	200.00	106.80	200.00
53-1400	Books and Periodicals	82.75	100.00	85.75	100.00
53-1705	Bank Charges	.00	150.00	.00	.00
	<i>Supplies Totals</i>	\$2,841.77	\$1,100.00	\$1,251.81	\$950.00
	<i>Intergovernmental</i>				
57-1115	Glynn/Camden Drug Court Contri	15,000.00	15,000.00	15,000.00	15,000.00
	<i>Intergovernmental Totals</i>	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
	Function 2650 - Municipal Court Totals	\$136,574.89	\$187,091.00	\$150,463.65	\$157,092.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 2650 - Municipal Court				
	Function 3226 - Prisoners - Housing Municipal				
	<i>Intergovernmental</i>				
57-1111	Housing Prisoners - Glynn County	18,855.00	20,000.00	19,935.00	20,000.00
	<i>Intergovernmental Totals</i>	\$18,855.00	\$20,000.00	\$19,935.00	\$20,000.00
	Function 3226 - Prisoners - Housing Municipal	\$18,855.00	\$20,000.00	\$19,935.00	\$20,000.00
	Totals				
	Reporting Category 2650 - Municipal Court Totals	\$155,429.89	\$207,091.00	\$170,398.65	\$177,092.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME: POLICE DEPARTMENT

DESCRIPTION

The Brunswick Police Department strives to be an innovative and progressive organization in order to meet the changing demands of the city. The department keeps the city safe through education, community partnerships, and community oriented policing.

BUDGET SUMMARY

<u>EXPENDITURES</u>	<u>ACCT CODE</u>	<u>2022 ACTUAL</u>	<u>2023 APPROVED</u>	<u>2024 APPROVED</u>
PERSONNEL COSTS	51	\$ 4,092,386	\$ 5,195,404	\$ 4,785,645
SERVICES & CHARGES	52	249,315	252,340	270,238
SUPPLIES	53	359,856	387,925	311,975
VEHICLES / EQUIPMENT	54	480,413	169,500	32,000
TOTAL OPERATING BUDGET		\$ 5,181,970	\$ 6,005,169	\$ 5,399,858

AUTHORIZED POSITIONS

FULL TIME	75	75	75
PERMANENT PART TIME	7	7	7
OTHER	0	0	0
TOTAL:	82	82	82

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

POLICE DEPARTMENT

ANNUAL WORKPLAN / GOALS:

Purchasing new lapel bluetooth microphones for the officers so that it is more hands free when using the radios.

Hiring new officers.

Upgrading bodycams, many now are not repairable and are older styles.

PERSONNEL:

Title	FT/PT	No. of Personnel
Police Admin	FT	8
Police Captains	FT	3
Police LT	FT	4
Police SGT	FT	9
Police CPL	FT	6
Police Officer	FT	34
Police Officer	PT	7
Police INV	FT	5
Police DET	FT	6

MAJOR TASKS:

Hiring new officers, offering different bonuses or ways to keep current employees morals up within the department.

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Approval of making administrative assistant II, Brittany Slay, to a full time position. Increased responsibility of her role and also to assist covering records division in case of absence.

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3210 - Police Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	398,553.34	410,836.00	506,753.64	528,422.00
51-1200	Temporary Employees	16,521.77	.00	.00	.00
51-1300	Overtime	4,562.33	3,000.00	5,215.25	5,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$419,637.44	\$413,836.00	\$511,968.89	\$533,422.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	40,740.00	44,919.00	44,919.00	41,489.00
51-2200	FICA	26,764.40	2,658.00	36,939.27	40,807.00
51-2300	Medicare	1,752.37	6,000.00	.00	.00
51-2400	Pension	.00	45,761.00	44,525.00	54,229.00
<i>Employee Benefits Totals</i>		\$69,256.77	\$99,338.00	\$126,383.27	\$136,525.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	500.00	.00	.00	.00
52-1300	Technical Services	48,324.71	50,000.00	43,385.11	57,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$48,824.71	\$50,000.00	\$43,385.11	\$57,000.00
<i>Purchased-Property Services</i>					
52-2130	Janitorial Services	29,320.00	31,440.00	30,240.00	31,440.00
52-2200	Repairs and Maintenance	.00	.00	252.00	.00
52-2210	Repair / Maint Building	18,341.48	13,000.00	6,056.97	10,000.00
52-2211	Repair / Maint Equipment	8,215.08	6,000.00	4,830.40	6,000.00
52-2212	Repair / Maint Vehicles	1,880.74	2,000.00	1,930.60	2,000.00
52-2300	Rentals	4,850.40	5,000.00	4,932.55	5,000.00
<i>Purchased-Property Services Totals</i>		\$62,607.70	\$57,440.00	\$48,242.52	\$54,440.00
<i>Other Purchased Services</i>					
52-3100	Insurance	1,303.00	.00	4,282.00	.00
52-3200	Communications	.00	.00	217.91	.00
52-3201	Cable	3,912.18	4,000.00	4,675.98	2,200.00
52-3205	Telephone	4,079.59	5,000.00	7,032.72	5,000.00
52-3206	Mobile Agreements	2,583.42	2,500.00	909.94	26,198.00
52-3210	Postage	159.39	400.00	49.45	400.00
52-3300	Advertising	26.40	750.00	385.52	750.00
52-3500	Travel & Training	3,276.04	4,500.00	7,340.41	4,500.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3210 - Police Administration					
<i>Other Purchased Services</i>					
52-3600	Dues and Fees	2,238.49	1,100.00	1,847.50	2,000.00
<i>Other Purchased Services Totals</i>		\$17,578.51	\$18,250.00	\$26,741.43	\$41,048.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	20,052.58	24,000.00	29,387.26	26,000.00
53-1110	Office Supplies	5,404.19	.00	.00	.00
53-1115	Uniforms	1,316.72	1,200.00	1,113.07	1,200.00
53-1125	Vehicle Repair Parts	1,961.07	1,200.00	1,286.89	1,200.00
53-1126	Equipment Repair Parts	36.73	.00	.00	.00
53-1210	Water/Sewerage	4,471.02	5,500.00	4,013.15	5,500.00
53-1220	Natural Gas	500.23	900.00	471.21	900.00
53-1230	Electricity	30,097.87	30,000.00	17,726.06	30,000.00
53-1270	Gasoline/Diesel	161,574.71	128,000.00	151,747.73	128,000.00
53-1300	Food/Misc	974.78	1,200.00	744.16	2,500.00
53-1400	Books and Periodicals	5.00	250.00	67.05	250.00
53-1600	Small Equipment	238.94	500.00	411.60	500.00
<i>Supplies Totals</i>		\$226,633.84	\$192,750.00	\$206,968.18	\$196,050.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	47,851.86	.00	.00	.00
54-2400	Computers	2,530.00	.00	.00	.00
54-2500	Other Capital Outlay	72,468.00	55,000.00	38,417.87	16,000.00
<i>Machinery and Equipment Totals</i>		\$122,849.86	\$55,000.00	\$38,417.87	\$16,000.00
Function 3210 - Police Administration Totals		\$967,388.83	\$886,614.00	\$1,002,107.27	\$1,034,485.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3221 - Criminal Investigations					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	426,404.73	485,039.00	345,463.07	417,091.00
51-1300	Overtime	40,518.06	35,000.00	27,608.94	28,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$466,922.79	\$520,039.00	\$373,072.01	\$445,091.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	46,560.00	57,753.00	57,753.00	15,559.00
51-2200	FICA	31,019.21	32,242.00	27,044.70	34,049.00
51-2300	Medicare	2,075.48	7,541.00	.00	.00
51-2400	Pension	.00	59,750.00	58,136.00	19,930.00
<i>Employee Benefits Totals</i>		\$79,654.69	\$157,286.00	\$142,933.70	\$69,538.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	240.00	.00	240.00	.00
52-1300	Technical Services	12,346.98	15,000.00	17,381.00	15,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$12,586.98	\$15,000.00	\$17,621.00	\$15,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	250.00	2,042.96	250.00
52-2212	Repair / Maint Vehicles	3,825.17	3,500.00	2,103.78	3,500.00
<i>Purchased-Property Services Totals</i>		\$3,825.17	\$3,750.00	\$4,146.74	\$3,750.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	5,050.53	7,000.00	1,976.20	.00
52-3500	Travel & Training	1,631.27	4,500.00	2,611.89	4,500.00
52-3600	Dues and Fees	318.00	500.00	790.00	1,000.00
52-3901	Police Informants	(40.00)	500.00	61.42	500.00
<i>Other Purchased Services Totals</i>		\$6,959.80	\$12,500.00	\$5,439.51	\$6,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	67.52	.00	84.41	.00
53-1115	Uniforms	2,276.89	2,000.00	1,797.38	2,000.00
53-1120	Protective Clothing	1,153.80	1,300.00	502.91	1,300.00
53-1125	Vehicle Repair Parts	1,982.33	5,000.00	753.78	5,000.00
53-1400	Books and Periodicals	.00	300.00	.00	300.00
53-1600	Small Equipment	721.45	500.00	244.93	500.00
<i>Supplies Totals</i>		\$6,201.99	\$9,100.00	\$3,383.41	\$9,100.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
Reporting Category	3200 - Police				
Function	3221 - Criminal Investigations Totals	\$576,151.42	\$717,675.00	\$546,596.37	\$548,479.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3222 - Bwk-Glynn Special Investigation					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	108,423.12	169,269.00	53,603.23	.00
51-1300	Overtime	3,948.46	10,000.00	2,736.21	.00
<i>Personal Services-Salaries Wages Totals</i>		\$112,371.58	\$179,269.00	\$56,339.44	\$0.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	29,100.00	38,502.00	38,502.00	.00
51-2200	FICA	7,243.35	11,115.00	4,098.26	.00
51-2300	Medicare	744.62	2,600.00	.00	.00
51-2400	Pension	.00	36,659.00	35,669.00	.00
<i>Employee Benefits Totals</i>		\$37,087.97	\$88,876.00	\$78,269.26	\$0.00
<i>Purchases Professional & Technical Services</i>					
52-1300	Technical Services	690.00	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$690.00	\$0.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	2,776.90	4,000.00	140.00	.00
<i>Purchased-Property Services Totals</i>		\$2,776.90	\$4,000.00	\$140.00	\$0.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	3,603.60	3,800.00	1,150.57	.00
52-3500	Travel & Training	(860.78)	3,500.00	577.95	.00
52-3600	Dues and Fees	.00	100.00	.00	.00
52-3901	Police Informants	.00	2,500.00	.00	.00
<i>Other Purchased Services Totals</i>		\$2,742.82	\$9,900.00	\$1,728.52	\$0.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	175.00	.00	.00	.00
53-1115	Uniforms	307.85	1,000.00	82.14	.00
53-1120	Protective Clothing	.00	1,000.00	.00	.00
53-1125	Vehicle Repair Parts	2,617.71	2,000.00	665.18	.00
53-1600	Small Equipment	59.88	2,250.00	2,638.00	.00
<i>Supplies Totals</i>		\$3,160.44	\$6,250.00	\$3,385.32	\$0.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	33,600.00	.00	.00	.00
54-2500	Other Capital Outlay	2,500.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$36,100.00	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2024

<u>Account</u>	<u>Account Description</u>	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3222 - Bwk-Glynn Special Investigation		\$194,929.71	\$288,295.00	\$139,862.54	\$0.00
Totals					



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3223 - Police Field Services					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	1,396,872.06	1,941,251.00	1,654,608.85	1,753,980.00
51-1102	Sign on Bonus	.00	.00	.00	100,000.00
51-1300	Overtime	143,415.70	145,000.00	248,324.52	200,000.00
51-1900	Salaries Contra Account	.00	180,500.00	8,361.60	.00
<i>Personal Services-Salaries Wages Totals</i>		\$1,540,287.76	\$2,266,751.00	\$1,911,294.97	\$2,053,980.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	261,900.00	256,680.00	256,680.00	217,819.00
51-2200	FICA	108,703.44	129,348.00	140,798.03	157,129.00
51-2300	Medicare	7,323.88	30,251.00	.00	.00
51-2400	Pension	.00	236,988.00	230,585.00	331,459.00
<i>Employee Benefits Totals</i>		\$377,927.32	\$653,267.00	\$628,063.03	\$706,407.00
<i>Purchased-Property Services</i>					
52-2200	Repairs and Maintenance	100.00	.00	.00	.00
52-2210	Repair / Maint Building	.00	1,000.00	989.97	1,000.00
52-2211	Repair / Maint Equipment	1,125.00	1,500.00	1,204.00	1,500.00
52-2212	Repair / Maint Vehicles	18,509.26	15,000.00	16,434.98	15,000.00
<i>Purchased-Property Services Totals</i>		\$19,734.26	\$17,500.00	\$18,628.95	\$17,500.00
<i>Other Purchased Services</i>					
52-3205	Telephone	168.63	.00	.00	.00
52-3206	Mobile Agreements	19,626.46	20,000.00	12,122.80	.00
52-3500	Travel & Training	31,376.26	16,000.00	48,175.32	30,000.00
52-3600	Dues and Fees	254.00	450.00	43.50	450.00
52-3903	K-9 Expenses (Food, Vet, Supplies, etc.)	9,843.73	15,000.00	11,706.22	35,000.00
<i>Other Purchased Services Totals</i>		\$61,269.08	\$51,450.00	\$72,047.84	\$65,450.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	139.00	.00
53-1115	Uniforms	27,646.50	35,000.00	22,671.07	30,000.00
53-1120	Protective Clothing	9,326.82	13,800.00	14,727.15	13,800.00
53-1125	Vehicle Repair Parts	36,685.40	27,000.00	33,494.36	27,000.00
53-1400	Books and Periodicals	.00	325.00	.00	325.00
53-1600	Small Equipment	945.48	8,300.00	10,503.65	8,300.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
	Reporting Category	3200 - Police			
	Function	3223 - Police Field Services			
	<i>Supplies</i>				
	<i>Supplies Totals</i>	\$74,604.20	\$84,425.00	\$81,535.23	\$79,425.00
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	286,915.15	114,500.00	107,569.00	.00
54-2500	Other Capital Outlay	(1,551.86)	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$285,363.29	\$114,500.00	\$107,569.00	\$0.00
Function	3223 - Police Field Services Totals	\$2,359,185.91	\$3,187,893.00	\$2,819,139.02	\$2,922,762.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3200 - Police					
Function 3232 - Support Services					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	276,232.68	363,058.00	382,940.57	404,012.00
51-1300	Overtime	17,483.45	12,000.00	41,074.95	25,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$293,716.13	\$375,058.00	\$424,015.52	\$429,012.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	29,100.00	44,919.00	44,919.00	46,676.00
51-2200	FICA	20,451.10	23,254.00	31,197.12	32,819.00
51-2300	Medicare	1,418.48	5,438.00	.00	.00
51-2400	Pension	.00	40,439.00	39,346.00	51,580.00
<i>Employee Benefits Totals</i>		\$50,969.58	\$114,050.00	\$115,462.12	\$131,075.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	620.00	500.00	.00	500.00
52-2212	Repair / Maint Vehicles	2,380.40	4,200.00	4,746.50	4,200.00
<i>Purchased-Property Services Totals</i>		\$3,000.40	\$4,700.00	\$4,746.50	\$4,700.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	1,736.71	2,500.00	756.21	.00
52-3500	Travel & Training	4,710.92	5,000.00	5,975.28	5,000.00
52-3600	Dues and Fees	271.00	350.00	618.95	350.00
<i>Other Purchased Services Totals</i>		\$6,718.63	\$7,850.00	\$7,350.44	\$5,350.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	121.49	.00
53-1115	Uniforms	4,148.02	3,500.00	4,903.25	3,500.00
53-1120	Protective Clothing	307.34	500.00	.00	500.00
53-1121	Ammunition	14,272.99	12,000.00	13,356.74	12,000.00
53-1125	Vehicle Repair Parts	3,523.46	3,500.00	2,071.48	3,500.00
53-1400	Books and Periodicals	.00	1,000.00	.00	1,000.00
53-1600	Small Equipment	2,442.72	400.00	240.24	400.00
53-1700	Other Supplies	2,042.40	3,000.00	1,518.06	3,000.00
53-1703	YOUTH COPS PROGRAM	701.88	3,500.00	4,530.45	3,500.00
<i>Supplies Totals</i>		\$27,438.81	\$27,400.00	\$26,741.71	\$27,400.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	33,600.00	.00	.00	16,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 3200 - Police				
	Function 3232 - Support Services				
	<i>Machinery and Equipment</i>				
54-2500	Other Capital Outlay	2,500.00	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	<u>\$36,100.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$16,000.00</u>
Function	3232 - Support Services Totals	<u>\$417,943.55</u>	<u>\$529,058.00</u>	<u>\$578,316.29</u>	<u>\$613,537.00</u>



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 3200 - Police				
	Function 3252 - CAPAC Grant				
	<i>Personal Services-Salaries Wages</i>				
51-1100	Salaries & Wages	49,488.03	95,218.00	66,995.56	98,709.00
51-1300	Overtime	6,752.34	6,000.00	9,317.49	5,000.00
	<i>Personal Services-Salaries Wages Totals</i>	\$56,240.37	\$101,218.00	\$76,313.05	\$103,709.00
	<i>Employee Benefits</i>				
51-2100	Group Insurance	11,640.00	19,251.00	19,251.00	10,372.00
51-2200	FICA	3,919.25	6,276.00	5,681.80	7,934.00
51-2300	Medicare	195.49	1,468.00	.00	.00
51-2400	Pension	.00	16,171.00	15,734.00	.00
	<i>Employee Benefits Totals</i>	\$15,754.74	\$43,166.00	\$40,666.80	\$18,306.00
Function	3252 - CAPAC Grant Totals	\$71,995.11	\$144,384.00	\$116,979.85	\$122,015.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
	Reporting Category	3200 - Police			
	Function	3270 - Special Services-Violent Crime			
	<i>Personal Services-Salaries Wages</i>				
51-1100	Salaries & Wages	114,534.46	135,880.00	101,808.35	111,092.00
51-1300	Overtime	64,821.69	.00	43,042.92	25,000.00
	<i>Personal Services-Salaries Wages Totals</i>	\$179,356.15	\$135,880.00	\$144,851.27	\$136,092.00
	<i>Employee Benefits</i>				
51-2100	Group Insurance	17,460.00	19,251.00	19,251.00	5,186.00
51-2200	FICA	12,520.86	8,425.00	10,650.02	10,411.00
51-2300	Medicare	712.13	1,971.00	.00	.00
51-2400	Pension	.00	17,723.00	17,244.00	6,891.00
	<i>Employee Benefits Totals</i>	\$30,692.99	\$47,370.00	\$47,145.02	\$22,488.00
Function	3270 - Special Services-Violent Crime	\$210,049.14	\$183,250.00	\$191,996.29	\$158,580.00
	Totals				



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 3200 - Police				
	Function 3299 - Miscellaneous Police Grants				
	<i>Supplies</i>				
53-1100	General Supplies/Materials	20,816.36	.00	13,101.89	.00
	<i>Supplies Totals</i>	<u>\$20,816.36</u>	<u>\$0.00</u>	<u>\$13,101.89</u>	<u>\$0.00</u>
Function	3299 - Miscellaneous Police Grants Totals	<u>\$20,816.36</u>	<u>\$0.00</u>	<u>\$13,101.89</u>	<u>\$0.00</u>
	Reporting Category 3200 - Police Totals	<u>\$4,818,460.03</u>	<u>\$5,937,169.00</u>	<u>\$5,408,099.52</u>	<u>\$5,399,858.00</u>



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

BRUNSWICK FIRE DEPARTMENT

DESCRIPTION

The Brunswick Fire Department protects the life and property of residents and visitors to the City of Brunswick through a variety of emergency services, provides special HazMat Operations to the communities within the Georgia Region 5 District, and provides community risk reduction through rigorous fire prevention enforcement and education. The Brunswick Fire Dept services an area of approximately 32 square miles (not including mutual aid regions) and currently operates 2 fire stations and a training facility. Our dept also cares for multiple high hazard infrastructure occupancies throughout the jurisdiction including but not limited to The Port of

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 2,416,319	\$ 2,415,214	\$ 2,905,181
SERVICES & CHARGES	52	120,770	112,347	146,854
SUPPLIES	53	154,998	150,395	204,900
VEHICLES / EQUIPMENT	54	69,071	80,000	105,000
TOTAL OPERATING BUDGET		\$ 2,761,158	\$ 2,757,956	\$ 3,361,935

AUTHORIZED POSITIONS

FULL TIME	37	45	54
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	37	45	54

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

BRUNSWICK FIRE DEPARTMENT

ANNUAL WORK PRODUCTIVITY:

Goal 1. Rapidly respond to emergency situations.

Goal 2. Ensure effective leadership, training, and financial management for the efficient improvement and development of the Brunswick Fire Department.

Goal 3. Provide exceptional customer service to all.

Goal 4. Develop and maintain a skilled, modern, and progressive fire-rescue workforce.

Note: See attachment for detailed description of goals.

PERSONNEL:

Title	FT/PT	No. of Personnel
FIRE CHIEF	FT	1
ASST FIRE CHIEF	FT	1
ADMIN	FT	1
INSPECTOR	FT	3
BATTALION CHIEF	FT	3
CAPTAIN	FT	5
LIEUTENANT	FT	4
ENGINEER	FT	6
FIREFIGHTER	FT	14

MAJOR PROJECTS / EXPENSES

EQUIPMENT ITEM 1: UPDATED SCBA GEAR

EQUIPMENT ITEM 2: REPLACEMENT APPARATUS FOR ENGINE 5 AND LADDER 1

FACILITY ITEM 1: CLASSROOM AND STORAGE BLDG FOR REGIONAL TRAINING CENTER

FACILITY ITEM 2: NEW HQ/FIRE AND POLICE ADMIN

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Personnel changes made in FY 2023

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3500 - Fire					
Function 3510 - Fire Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	347,284.02	338,370.00	412,754.02	476,726.00
51-1300	Overtime	989.53	500.00	5,410.40	1,200.00
<i>Personal Services-Salaries Wages Totals</i>		\$348,273.55	\$338,870.00	\$418,164.42	\$477,926.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	29,100.00	32,085.00	32,085.00	31,117.00
51-2101	GMA GIRMA Firefighters Cancer Insurance	4,746.43	5,000.00	6,768.98	5,000.00
51-2200	FICA	24,318.07	21,010.00	31,006.07	36,561.00
51-2300	Medicare	1,341.73	4,914.00	.00	.00
51-2400	Pension	.00	37,689.00	36,671.00	45,184.00
<i>Employee Benefits Totals</i>		\$59,506.23	\$100,698.00	\$106,531.05	\$117,862.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	.00	1,200.00	1,115.08	2,180.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$1,200.00	\$1,115.08	\$2,180.00
<i>Purchased-Property Services</i>					
52-2200	Repairs and Maintenance	60.77	.00	.00	.00
52-2210	Repair / Maint Building	.00	.00	155.09	.00
52-2212	Repair / Maint Vehicles	5,076.23	.00	22.50	1,200.00
<i>Purchased-Property Services Totals</i>		\$5,137.00	\$0.00	\$177.59	\$1,200.00
<i>Other Purchased Services</i>					
52-3100	Insurance	.00	.00	1,401.00	.00
52-3205	Telephone	1,774.92	1,776.00	512.41	1,776.00
52-3206	Mobile Agreements	1,349.68	3,600.00	656.95	7,500.00
52-3500	Travel & Training	145.04	2,000.00	36.90	4,000.00
52-3600	Dues and Fees	2,789.70	100.00	710.00	1,000.00
<i>Other Purchased Services Totals</i>		\$6,059.34	\$7,476.00	\$3,317.26	\$14,276.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	1,200.00	1,729.79	1,200.00
53-1104	COVID 19 Supplies	719.60	1,000.00	.00	1,000.00
53-1110	Office Supplies	1,116.67	.00	.00	.00
53-1135	Custodial Supplies	4,029.31	3,800.00	1,414.60	3,800.00
53-1270	Gasoline/Diesel	86.36	.00	.00	.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 3500 - Fire				
	Function 3510 - Fire Administration				
	<i>Supplies Totals</i>	\$5,951.94	\$6,000.00	\$3,144.39	\$6,000.00
	<i>Machinery and Equipment</i>				
54-2100	Machinery & Equipment	60,571.25	80,000.00	41,651.00	65,000.00
54-2200	Vehicles	.00	.00	97,349.00	40,000.00
	<i>Machinery and Equipment Totals</i>	\$60,571.25	\$80,000.00	\$139,000.00	\$105,000.00
Function	3510 - Fire Administration Totals	\$485,499.31	\$534,244.00	\$671,449.79	\$724,444.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 3500 - Fire					
Function 3520 - Fire Suppression					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	1,080,590.89	1,310,441.00	1,331,666.85	1,410,536.00
51-1300	Overtime	302,320.20	125,000.00	305,213.28	180,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$1,382,911.09	\$1,435,441.00	\$1,636,880.13	\$1,590,536.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	180,420.00	147,591.00	147,590.88	155,585.00
51-2200	FICA	92,875.55	88,998.00	120,190.10	121,676.00
51-2300	Medicare	6,003.50	20,814.00	.00	.00
51-2400	Pension	.00	126,671.00	123,248.00	233,563.00
<i>Employee Benefits Totals</i>		\$279,299.05	\$384,074.00	\$391,028.98	\$510,824.00
<i>Purchases Professional & Technical Services</i>					
52-1300	Technical Services	1,860.60	5,973.00	11,808.36	10,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$1,860.60	\$5,973.00	\$11,808.36	\$10,000.00
<i>Purchased-Property Services</i>					
52-2205	Repairs and Maintenance - Training Site	7,503.89	5,000.00	1,083.87	10,000.00
52-2210	Repair / Maint Building	25,788.06	22,000.00	16,231.18	15,000.00
52-2211	Repair / Maint Equipment	10,973.47	12,000.00	29,322.71	12,000.00
52-2212	Repair / Maint Vehicles	46,161.16	35,000.00	60,909.94	55,000.00
52-2300	Rentals	927.97	1,068.00	890.00	1,068.00
<i>Purchased-Property Services Totals</i>		\$91,354.55	\$75,068.00	\$108,437.70	\$93,068.00
<i>Other Purchased Services</i>					
52-3200	Communications	472.38	1,000.00	5,598.71	2,000.00
52-3205	Telephone	916.80	1,080.00	2,439.58	1,080.00
52-3206	Mobile Agreements	1,513.92	.00	1,070.33	.00
52-3500	Travel & Training	7,323.13	12,500.00	20,279.93	15,000.00
52-3600	Dues and Fees	200.00	.00	200.00	.00
52-3700	Education and Training	77.68	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$10,503.91	\$14,580.00	\$29,588.55	\$18,080.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	9,014.24	2,000.00	2,554.22	2,000.00
53-1101	Materials and Supplies Purchased with Designated Revenues	4,262.85	.00	4,000.42	.00
53-1115	Uniforms	12,563.48	17,000.00	30,632.79	25,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 3500 - Fire				
	Function 3520 - Fire Suppression				
	<i>Supplies</i>				
53-1120	Protective Clothing	7,009.99	15,000.00	69,072.50	30,000.00
53-1125	Vehicle Repair Parts	18,789.93	11,000.00	18,356.51	12,500.00
53-1126	Equipment Repair Parts	831.47	2,000.00	1,504.00	2,000.00
53-1136	Fire Suppression Supplies	1,766.92	2,000.00	.00	2,000.00
53-1210	Water/Sewerage	10,361.33	9,500.00	8,194.82	9,500.00
53-1220	Natural Gas	6,111.66	4,500.00	5,379.26	4,500.00
53-1230	Electricity	23,909.64	21,000.00	20,316.64	21,000.00
53-1270	Gasoline/Diesel	35,839.93	30,000.00	51,859.65	35,000.00
53-1400	Books and Periodicals	245.28	695.00	519.35	1,200.00
53-1600	Small Equipment	9,835.89	22,000.00	15,711.69	40,000.00
53-1700	Other Supplies	5,076.20	4,000.00	7,810.71	4,000.00
	<i>Supplies Totals</i>	\$145,618.81	\$140,695.00	\$235,912.56	\$188,700.00
	<i>Machinery and Equipment</i>				
52-2213	Repairs and Maintenance - Fire Hydrants	771.71	1,300.00	1,763.12	1,300.00
54-2100	Machinery & Equipment	8,500.00	.00	4,284.35	.00
	<i>Machinery and Equipment Totals</i>	\$9,271.71	\$1,300.00	\$6,047.47	\$1,300.00
Function	3520 - Fire Suppression Totals	\$1,920,819.72	\$2,057,131.00	\$2,419,703.75	\$2,412,508.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 3500 - Fire				
	Function 3530 - Fire Prevention				
	<i>Personal Services-Salaries Wages</i>				
51-1100	Salaries & Wages	111,208.85	119,725.00	162,746.89	162,255.00
51-1300	Overtime	1,395.60	1,000.00	.00	.00
	<i>Personal Services-Salaries Wages Totals</i>	\$112,604.45	\$120,725.00	\$162,746.89	\$162,255.00
	<i>Employee Benefits</i>				
51-2100	Group Insurance	11,640.00	12,834.00	12,834.00	15,559.00
51-2200	FICA	7,505.42	7,485.00	12,038.03	12,413.00
51-2300	Medicare	538.58	1,751.00	.00	.00
51-2400	Pension	.00	13,336.00	12,976.00	17,806.00
	<i>Employee Benefits Totals</i>	\$19,684.00	\$35,406.00	\$37,848.03	\$45,778.00
	<i>Other Purchased Services</i>				
52-3206	Mobile Agreements	2,020.45	.00	739.34	.00
52-3500	Travel & Training	2,990.36	4,400.00	3,975.92	4,400.00
52-3600	Dues and Fees	72.50	2,350.00	1,757.50	2,350.00
	<i>Other Purchased Services Totals</i>	\$5,083.31	\$6,750.00	\$6,472.76	\$6,750.00
	<i>Supplies</i>				
53-1100	General Supplies/Materials	599.85	2,200.00	2,721.77	2,200.00
53-1600	Small Equipment	2,827.78	1,500.00	1,732.36	3,000.00
53-1702	Grant Match	.00	.00	3,911.69	5,000.00
	<i>Supplies Totals</i>	\$3,427.63	\$3,700.00	\$8,365.82	\$10,200.00
	Function 3530 - Fire Prevention Totals	\$140,799.39	\$166,581.00	\$215,433.50	\$224,983.00
	Reporting Category 3500 - Fire Totals	\$2,547,118.42	\$2,757,956.00	\$3,306,587.04	\$3,361,935.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

PUBLIC WORKS/ENGINEERING

DESCRIPTION

The Public Works & Engineering Department is responsible for the improvement, maintenance, and upkeep of the city's storm drainage system, roadways, sidewalks, parks, cemeteries, buildings and other public areas. The Engineering staff manages capital projects to replace and improve storm drainage facilities and local roadways through various funding sources such as SPLOST, federal & state grants, and general fund monies. The Public Works staff consists of six divisions which maintain the public use areas throughout the city by cleaning storm drains, mowing and trimming sidewalks and rights of way, performing maintenance at city cemeteries, maintaining the city's motor vehicle fleet, and upkeep of city buildings.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2023 APPROVED
PERSONNEL COSTS	51	\$ 1,930,276	\$ 2,092,380	\$ 2,236,352
SERVICES & CHARGES	52	202,548	157,104	245,136
SUPPLIES	53	433,565	372,323	368,370
VEHICLES / EQUIPMENT	54	238,523	315,438	190,500
TOTAL OPERATING BUDGET		\$ 2,804,912	\$ 2,937,245	\$ 3,040,358

AUTHORIZED POSITIONS

FULL TIME	51	53	53
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	51	53	53

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

PUBLIC WORKS/ENGINEERING

ANNUAL WORKPLAN / GOALS:

Management and completion of SPLOST capital improvement projects

Upkeep of city facilities and infrastructure

Maintenance of parks & squares

Storm drain and ditch cleaning, maintenance and regulatory compliance

Mowing and cleaning of roadways and sidewalks

Parks and playgrounds improvements; sidewalk repair and improvements

PERSONNEL:

Title	FT/PT	No. of Personnel
Director	FT	1
Asst. Director, Project Mgr, Eng, Tech	FT	3
Admin Staff	FT	2
Field Crews	FT	47

MAJOR TASKS:

Vehicles for field crews

Road sign replacement

Storm drain cleaning and maintenance tasks

Sidewalk and ROW maintenance and upkeep; landscape maintenance of downtown squares

Cemetery mananagment and upkeep

APPROVED PERSONNEL/ OPERATIONAL CHANGES

None

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4100 - Public Works Administration					
Function 4100 - Public Works Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	351,691.54	378,306.00	377,781.39	383,748.00
51-1300	Overtime	1,272.22	500.00	1,162.84	500.00
<i>Personal Services-Salaries Wages Totals</i>		\$352,963.76	\$378,806.00	\$378,944.23	\$384,248.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	40,740.00	38,502.00	38,502.00	31,117.00
51-2200	FICA	24,106.53	23,486.00	27,731.27	29,357.00
51-2300	Medicare	1,594.82	5,493.00	.00	.00
51-2400	Pension	.00	42,138.00	40,999.00	42,113.00
51-2901	DeMinimis Fringe Benefits	175.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$66,616.35	\$109,619.00	\$107,232.27	\$102,587.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	525.00	.00	.00	.00
52-1300	Technical Services	4,169.76	5,000.00	374.18	5,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$4,694.76	\$5,000.00	\$374.18	\$5,000.00
<i>Purchased-Property Services</i>					
52-2200	Repairs and Maintenance	.00	.00	351.44	.00
52-2210	Repair / Maint Building	1,748.35	2,200.00	2,794.35	3,000.00
52-2211	Repair / Maint Equipment	.00	800.00	545.31	800.00
52-2212	Repair / Maint Vehicles	528.39	1,200.00	990.70	1,200.00
52-2300	Rentals	5,601.47	3,700.00	8,036.03	3,700.00
<i>Purchased-Property Services Totals</i>		\$7,878.21	\$7,900.00	\$12,717.83	\$8,700.00
<i>Other Purchased Services</i>					
52-3100	Insurance	2,833.00	3,408.00	1,147.00	.00
52-3206	Mobile Agreements	17,791.98	10,000.00	12,072.71	15,000.00
52-3300	Advertising	456.70	200.00	912.70	500.00
52-3500	Travel & Training	4,811.00	5,150.00	4,964.63	5,150.00
52-3600	Dues and Fees	3,131.95	1,760.00	3,596.00	3,500.00
52-3700	Education and Training	843.05	1,500.00	1,675.42	2,000.00
52-3909	Tree Preservation Committee Expenses	150.00	1,000.00	391.49	1,000.00
54-3000	Intangible--Computer Software	3,750.00	.00	3,750.00	5,000.00
<i>Other Purchased Services Totals</i>		\$33,767.68	\$23,018.00	\$28,509.95	\$32,150.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 4100 - Public Works Administration				
	Function 4100 - Public Works Administration				
	<i>Supplies</i>				
53-1100	General Supplies/Materials	4,445.77	4,000.00	9,182.31	4,000.00
53-1104	COVID 19 Supplies	461.99	.00	.00	.00
53-1110	Office Supplies	853.36	.00	.00	.00
53-1115	Uniforms	3,148.83	1,000.00	3,511.89	5,500.00
53-1125	Vehicle Repair Parts	1,674.34	750.00	746.28	750.00
53-1126	Equipment Repair Parts	364.66	100.00	.00	100.00
53-1135	Custodial Supplies	338.12	400.00	140.81	400.00
53-1210	Water/Sewerage	15,969.57	10,000.00	9,161.68	10,000.00
53-1230	Electricity	27,582.51	23,000.00	29,565.03	23,000.00
53-1270	Gasoline/Diesel	9,283.06	8,000.00	9,420.65	8,000.00
53-1400	Books and Periodicals	40.00	.00	.00	.00
53-1600	Small Equipment	226.24	250.00	.00	250.00
	<i>Supplies Totals</i>	\$64,388.45	\$47,500.00	\$61,728.65	\$52,000.00
	<i>Machinery and Equipment</i>				
54-2200	Vehicles	.00	33,471.00	33,471.00	32,000.00
54-2400	Computers	9,300.00	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$9,300.00	\$33,471.00	\$33,471.00	\$32,000.00
	Function 4100 - Public Works Administration Totals	\$539,609.21	\$605,314.00	\$622,978.11	\$616,685.00
	Reporting Category 4100 - Public Works Administration Totals	\$539,609.21	\$605,314.00	\$622,978.11	\$616,685.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category	4200 - Highways & Streets				
Function	4210 - Pavements & Grounds				
	<i>Supplies</i>				
53-1100	General Supplies/Materials	93.47	.00	.00	.00
	<i>Supplies Totals</i>	<u>\$93.47</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Function	4210 - Pavements & Grounds Totals	\$93.47	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4200 - Highways & Streets					
Function 4220 - Streets					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	193,906.87	190,412.00	209,250.29	193,673.00
51-1300	Overtime	32,243.20	12,000.00	38,835.94	30,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$226,150.07	\$202,412.00	\$248,086.23	\$223,673.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	34,920.00	32,085.00	32,085.00	25,931.00
51-2200	FICA	15,041.69	12,550.00	17,808.23	14,816.00
51-2300	Medicare	1,070.45	2,935.00	.00	.00
51-2400	Pension	.00	21,209.00	20,636.00	21,254.00
<i>Employee Benefits Totals</i>		\$51,032.14	\$68,779.00	\$70,529.23	\$62,001.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	.00	.00	77.94	.00
52-2211	Repair / Maint Equipment	7,028.02	4,500.00	2,044.61	4,500.00
52-2212	Repair / Maint Vehicles	681.47	1,500.00	881.78	1,500.00
52-2300	Rentals	518.00	500.00	277.31	500.00
<i>Purchased-Property Services Totals</i>		\$8,227.49	\$6,500.00	\$3,281.64	\$6,500.00
<i>Other Purchased Services</i>					
52-3205	Telephone	.00	1,000.00	.00	1,000.00
52-3500	Travel & Training	394.18	400.00	206.97	400.00
53-1111	Street Signs	11,976.00	21,883.00	26,045.95	25,000.00
<i>Other Purchased Services Totals</i>		\$12,370.18	\$23,283.00	\$26,252.92	\$26,400.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	30,645.19	30,000.00	28,434.42	25,000.00
53-1115	Uniforms	1,263.92	1,600.00	775.99	1,600.00
53-1125	Vehicle Repair Parts	3,562.81	3,500.00	3,393.66	3,500.00
53-1126	Equipment Repair Parts	2,523.05	2,500.00	3,388.97	2,500.00
53-1270	Gasoline/Diesel	14,253.85	10,000.00	18,238.84	10,000.00
53-1600	Small Equipment	7,703.34	4,875.00	4,764.20	4,900.00
<i>Supplies Totals</i>		\$59,952.16	\$52,475.00	\$58,996.08	\$47,500.00
<i>Property</i>					
54-1400	Infrastructure	1,398.00	.00	.00	.00
<i>Property Totals</i>		\$1,398.00	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4200 - Highways & Streets					
Function 4220 - Streets					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	20,878.00	.00	.00	15,000.00
54-2200	Vehicles	1,070.00	28,760.00	58,730.00	.00
<i>Machinery and Equipment Totals</i>		<u>\$21,948.00</u>	<u>\$28,760.00</u>	<u>\$58,730.00</u>	<u>\$15,000.00</u>
Function 4220 - Streets Totals		<u>\$381,078.04</u>	<u>\$382,209.00</u>	<u>\$465,876.10</u>	<u>\$381,074.00</u>



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 4200 - Highways & Streets				
	Function 4224 - Sidewalks				
	<i>Property</i>				
54-1400	Infrastructure	72,542.56	54,530.00	51,049.65	50,000.00
	<i>Property Totals</i>	<u>72,542.56</u>	<u>54,530.00</u>	<u>51,049.65</u>	<u>50,000.00</u>
	Function 4224 - Sidewalks Totals	<u>72,542.56</u>	<u>54,530.00</u>	<u>51,049.65</u>	<u>50,000.00</u>



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100	General Fund				
EXPENSE					
	Reporting Category 4200 - Highways & Streets				
	Function 4270 - Traffic Engineering				
	Supplies				
53-1100	General Supplies/Materials	7,163.20	.00	.00	.00
	<i>Supplies Totals</i>	\$7,163.20	\$0.00	\$0.00	\$0.00
	<i>Intergovernmental</i>				
57-1112	Glynn County BOC Maintenance Traffic Signals	1,016.20	10,000.00	35,583.43	20,000.00
	<i>Intergovernmental Totals</i>	\$1,016.20	\$10,000.00	\$35,583.43	\$20,000.00
	<i>Payments to Other Agencies</i>				
61-1024	Grant Match	15,924.00	.00	.00	.00
	<i>Payments to Other Agencies Totals</i>	\$15,924.00	\$0.00	\$0.00	\$0.00
	Function 4270 - Traffic Engineering Totals	\$24,103.40	\$10,000.00	\$35,583.43	\$20,000.00
	Reporting Category 4200 - Highways & Streets Totals	\$477,817.47	\$446,739.00	\$552,509.18	\$451,074.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
	EXPENSE				
	Reporting Category 4500 - Sanitation				
	Function 4520 - Sanitation				
	<i>Purchases Professional & Technical Services</i>				
52-1300	Technical Services	1,800.00	.00	.00	.00
52-1310	Waste Disposal	.00	.00	2,000.00	.00
	<i>Purchases Professional & Technical Services Totals</i>	\$1,800.00	\$0.00	\$2,000.00	\$0.00
	<i>Supplies</i>				
53-1100	General Supplies/Materials	147.72	.00	.00	.00
	<i>Supplies Totals</i>	\$147.72	\$0.00	\$0.00	\$0.00
	Function 4520 - Sanitation Totals	\$1,947.72	\$0.00	\$2,000.00	\$0.00
	Reporting Category 4500 - Sanitation Totals	\$1,947.72	\$0.00	\$2,000.00	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category	4900 - Maintenance & Shop				
Function	4930 - Facility Maintenance Totals	\$253,343.37	\$268,424.00	\$330,144.52	\$317,627.00
Reporting Category	4900 - Maintenance & Shop Totals	\$858,427.62	\$1,053,839.00	\$1,412,150.32	\$1,072,466.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4950 - Cemeteries					
Function 4950 - Cemeteries					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	93,163.12	99,975.00	108,633.74	102,942.00
51-1300	Overtime	16,871.34	10,000.00	14,998.08	15,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$110,034.46	\$109,975.00	\$123,631.82	\$117,942.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	17,460.00	21,450.00	21,450.00	15,559.00
51-2200	FICA	7,301.08	6,660.00	9,111.06	7,875.00
51-2300	Medicare	769.82	2,099.00	.00	.00
51-2400	Pension	.00	15,007.00	14,602.00	11,297.00
<i>Employee Benefits Totals</i>		\$25,530.90	\$45,216.00	\$45,163.06	\$34,731.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	8,000.00	1,000.00	.00	1,000.00
52-1300	Technical Services	.00	1,086.00	.00	1,086.00
<i>Purchases Professional & Technical Services Totals</i>		\$8,000.00	\$2,086.00	\$0.00	\$2,086.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	1,482.00	5,438.00	5,758.57	1,000.00
52-2211	Repair / Maint Equipment	584.93	2,500.00	209.71	2,000.00
52-2212	Repair / Maint Vehicles	102.35	1,000.00	84.90	1,000.00
52-2300	Rentals	.00	.00	192.50	1,500.00
<i>Purchased-Property Services Totals</i>		\$2,169.28	\$8,938.00	\$6,245.68	\$5,500.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	4,481.78	5,000.00	6,222.79	6,000.00
53-1115	Uniforms	517.30	700.00	407.51	700.00
53-1125	Vehicle Repair Parts	1,849.07	1,500.00	593.65	1,500.00
53-1126	Equipment Repair Parts	4,670.82	1,500.00	2,602.67	1,500.00
53-1200	Energy	9,152.90	.00	5,862.08	.00
53-1210	Water/Sewerage	39.48	.00	98.70	150.00
53-1230	Electricity	2,845.23	9,000.00	4,428.01	6,000.00
53-1270	Gasoline/Diesel	15,565.34	12,000.00	13,144.51	12,000.00
53-1600	Small Equipment	2,798.95	3,575.00	3,475.00	4,150.00
53-1700	Other Supplies	33.12	.00	.00	.00
<i>Supplies Totals</i>		\$41,953.99	\$33,275.00	\$36,834.92	\$32,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 4950 - Cemeteries					
Function 4950 - Cemeteries					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	33,836.00	105,000.00	.00	5,000.00
54-2200	Vehicles	21,795.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$55,631.00	\$105,000.00	\$0.00	\$5,000.00
<i>Intergovernmental</i>					
57-1130	St of GA DOC Contract	44,706.63	51,448.00	50,187.66	51,448.00
<i>Intergovernmental Totals</i>		\$44,706.63	\$51,448.00	\$50,187.66	\$51,448.00
Function 4950 - Cemeteries Totals		\$288,026.26	\$355,938.00	\$262,063.14	\$248,707.00
Reporting Category 4950 - Cemeteries Totals		\$288,026.26	\$355,938.00	\$262,063.14	\$248,707.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

CITY RECREATION DEPARTMENT

DESCRIPTION

The Recreation Department will provide recreational opportunities for all citizens, residents and visitors. The city will work to promote athletics including football, baseball, softball, basketball, cheerleading and track & field. The department will provide a vigorous summer program, aquatics, and other activities. Its primary facilities are Howard Coffin Park and the Roosevelt Lawrence Center.

Recreation

BUDGET SUMMARY

<u>EXPENDITURES</u>	<u>ACCT CODE</u>	<u>2022 ACTUAL</u>	<u>2023 APPROVED</u>	<u>2024 APPROVED</u>
PERSONNEL COSTS	51	\$ 109,381	\$ 146,881	\$ 824,482
SERVICES & CHARGES	52	26,752	44,800	79,800
SUPPLIES	53	26,143	23,800	229,300
VEHICLES / EQUIPMENT	54	250	500	188,000
TOTAL OPERATING BUDGET		\$ 162,526	\$ 215,981	\$ 1,321,582

AUTHORIZED POSITIONS

FULL TIME	0	0	11
PERMANENT PART TIME	0	0	8
OTHER	0	0	0
TOTAL:	0	0	19

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

CITY RECREATION DEPARTMENT

ANNUAL WORKPLAN / GOALS:

Oversee all recreation and athletic activities for the city

Oversee operations of the Roosevelt Lawrence Community Center

Oversee rentals and activities at Howard Coffin Park

PERSONNEL:

Title	FT/PT	No. of Personnel
Recreation Director	FT	1
Recreation Program Coord	FT	1
Recreation Specialist	FT	1
Administrative Assistant	FT	1
Athletic Coordinator	FT	1
Athletic/ Aquatic Assistant	FT	1
Maintenance Supervisor	FT	1
Grounds Crew Members	FT	4

MAJOR TASKS:

APPROVED PERSONNEL/ OPERATIONAL CHANGES

New department

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6110 - Recreation Administration					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	.00	.00	17,242.80	284,212.00
51-1200	Temporary Employees	.00	.00	.00	75,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$0.00	\$0.00	\$17,242.80	\$359,212.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	.00	.00	.00	57,048.00
51-2200	FICA	.00	.00	1,297.00	27,481.00
51-2400	Pension	.00	.00	.00	7,569.00
<i>Employee Benefits Totals</i>		\$0.00	\$0.00	\$1,297.00	\$92,098.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	.00	.00	.00	25,250.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$0.00	\$0.00	\$25,250.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	.00	.00	.00	5,000.00
52-2211	Repair / Maint Equipment	.00	.00	.00	10,000.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$0.00	\$0.00	\$15,000.00
<i>Other Purchased Services</i>					
52-3100	Insurance	.00	.00	8,425.00	.00
52-3205	Telephone	.00	.00	333.64	.00
52-3206	Mobile Agreements	.00	.00	.00	3,000.00
52-3300	Advertising	.00	.00	.00	10,000.00
52-3500	Travel & Training	.00	.00	.00	4,500.00
52-3600	Dues and Fees	.00	.00	650.00	1,000.00
52-3900	Other Purchased Services	.00	.00	.00	9,750.00
54-3000	Intangible--Computer Software	.00	.00	16,635.00	.00
<i>Other Purchased Services Totals</i>		\$0.00	\$0.00	\$26,043.64	\$28,250.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	352.26	20,000.00
53-1115	Uniforms	.00	.00	87.80	.00
53-1130	Building Repair Supplies	.00	.00	.00	10,000.00
53-1200	Energy	.00	.00	.00	10,000.00
53-1210	Water/Sewerage	.00	.00	.00	20,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6110 - Recreation Administration					
<i>Supplies</i>					
53-1220	Natural Gas	.00	.00	.00	10,000.00
53-1230	Electricity	.00	.00	.00	35,000.00
<i>Supplies Totals</i>		\$0.00	\$0.00	\$440.06	\$105,000.00
<i>Machinery and Equipment</i>					
54-2200	Vehicles	.00	.00	.00	80,000.00
54-2400	Computers	.00	.00	.00	17,500.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$0.00	\$97,500.00
Function 6110 - Recreation Administration Totals		\$0.00	\$0.00	\$45,023.50	\$722,310.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	100 - General Fund				
EXPENSE					
Reporting Category	6100 - Recreation				
Function	6120 - Recreation Athletic Programs				
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	.00	.00	.00	106,531.00
<i>Personal Services-Salaries Wages Totals</i>		\$0.00	\$0.00	\$0.00	\$106,531.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	.00	.00	.00	3,400.00
51-2200	FICA	.00	.00	.00	8,150.00
<i>Employee Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$11,550.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	.00	.00	40,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$0.00	\$40,000.00
<i>Intergovernmental</i>					
57-1116	Athletic Subsidies-Glynn County	7,378.00	.00	9,222.00	.00
<i>Intergovernmental Totals</i>		\$7,378.00	\$0.00	\$9,222.00	\$0.00
Function	6120 - Recreation Athletic Programs Totals	\$7,378.00	\$0.00	\$9,222.00	\$158,081.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6122 - Recreation Maintenance					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	.00	.00	.00	133,120.00
<i>Personal Services-Salaries Wages Totals</i>		\$0.00	\$0.00	\$0.00	\$133,120.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	.00	.00	.00	4,154.00
51-2200	FICA	.00	.00	.00	10,184.00
<i>Employee Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$14,338.00
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	7,503.84	.00	527.00	.00
52-2211	Repair / Maint Equipment	713.91	15,000.00	12,317.74	.00
<i>Purchased-Property Services Totals</i>		\$8,217.75	\$15,000.00	\$12,844.74	\$0.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	.00	100,000.00
<i>Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$100,000.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	.00	.00	50,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$0.00	\$50,000.00
Function 6122 - Recreation Maintenance Totals		\$8,217.75	\$15,000.00	\$12,844.74	\$297,458.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6124 - Recreation Aquatics					
<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	1,565.22	.00	3,245.00	.00
52-2211	Repair / Maint Equipment	5,081.25	17,000.00	15,660.20	.00
<i>Purchased-Property Services Totals</i>		\$6,646.47	\$17,000.00	\$18,905.20	\$0.00
<i>Supplies</i>					
53-1230	Electricity	745.61	.00	1,134.33	.00
<i>Supplies Totals</i>		\$745.61	\$0.00	\$1,134.33	\$0.00
Function 6124 - Recreation Aquatics Totals		\$7,392.08	\$17,000.00	\$20,039.53	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6130 - Neighborhood & Community Service					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	80,139.04	83,428.00	88,789.54	61,572.00
51-1200	Temporary Employees	3,226.50	21,490.00	.00	20,000.00
51-1300	Overtime	3,950.06	3,000.00	3,869.96	2,500.00
<i>Personal Services-Salaries Wages Totals</i>		\$87,315.60	\$107,918.00	\$92,659.50	\$84,072.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	5,820.00	19,251.00	19,251.00	10,372.00
51-2200	FICA	6,071.28	6,505.00	6,873.09	6,432.00
51-2300	Medicare	484.65	1,521.00	.00	.00
51-2400	Pension	.00	11,686.00	11,370.00	6,757.00
<i>Employee Benefits Totals</i>		\$12,375.93	\$38,963.00	\$37,494.09	\$23,561.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	16.19	.00	.00	.00
52-1250	Contractual Expense	877.50	1,000.00	650.00	1,000.00
52-1300	Technical Services	316.00	.00	869.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$1,209.69	\$1,000.00	\$1,519.00	\$1,000.00
<i>Purchased-Property Services</i>					
52-2100	Cleaning Services	.00	.00	44.00	.00
52-2200	Repairs and Maintenance	.00	.00	2,080.00	.00
52-2210	Repair / Maint Building	2,750.40	3,000.00	1,288.73	3,000.00
52-2211	Repair / Maint Equipment	2,620.95	3,000.00	2,293.75	3,000.00
52-2300	Rentals	722.14	600.00	490.36	600.00
<i>Purchased-Property Services Totals</i>		\$6,093.49	\$6,600.00	\$6,196.84	\$6,600.00
<i>Other Purchased Services</i>					
52-3201	Cable	2,136.06	2,200.00	1,957.54	2,200.00
52-3205	Telephone	1,800.41	1,500.00	1,559.68	1,500.00
52-3500	Travel & Training	.00	1,500.00	405.00	.00
52-3600	Dues and Fees	648.14	.00	895.55	.00
<i>Other Purchased Services Totals</i>		\$4,584.61	\$5,200.00	\$4,817.77	\$3,700.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	884.77	1,000.00
53-1110	Office Supplies	752.74	1,000.00	3,817.09	.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6100 - Recreation					
Function 6130 - Neighborhood & Community Service					
<i>Supplies</i>					
53-1115	Uniforms	.00	500.00	.00	500.00
53-1130	Building Repair Supplies	44.20	.00	.00	.00
53-1135	Custodial Supplies	237.06	500.00	157.66	500.00
53-1210	Water/Sewerage	2,079.36	2,000.00	2,079.36	2,000.00
53-1230	Electricity	18,242.59	14,500.00	13,816.44	15,000.00
53-1300	Food/Misc	517.43	1,500.00	2,460.03	1,500.00
53-1600	Small Equipment	738.00	800.00	.00	800.00
53-1700	Other Supplies	2,785.78	3,000.00	893.01	3,000.00
<i>Supplies Totals</i>		\$25,397.16	\$23,800.00	\$24,108.36	\$24,300.00
<i>Machinery and Equipment</i>					
54-2300	Furniture and Fixtures	249.80	500.00	.00	500.00
<i>Machinery and Equipment Totals</i>		\$249.80	\$500.00	\$0.00	\$500.00
Function 6130 - Neighborhood & Community Service Totals		\$137,226.28	\$183,981.00	\$166,795.56	\$143,733.00
Reporting Category 6100 - Recreation Totals		\$160,214.11	\$215,981.00	\$253,925.33	\$1,321,582.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category	6200 - Parks				
Function	6220 - Park Areas				
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	221,858.76	249,375.00	331,103.34	294,730.00
51-1300	Overtime	20,961.70	6,000.00	23,691.31	25,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$242,820.46	\$255,375.00	\$354,794.65	\$319,730.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	52,380.00	44,919.00	44,919.00	41,489.00
51-2200	FICA	16,855.41	15,834.00	26,443.37	24,459.00
51-2300	Medicare	1,135.87	3,703.00	.00	.00
51-2400	Pension	.00	27,777.00	27,026.00	42,246.00
<i>Employee Benefits Totals</i>		\$70,371.28	\$92,233.00	\$98,388.37	\$108,194.00
<i>Purchased-Property Services</i>					
52-2140	Lawn & Grounds - not by city personnel	106,693.30	70,000.00	120,884.69	145,000.00
52-2211	Repair / Maint Equipment	1,760.08	1,200.00	7,549.22	1,200.00
52-2212	Repair / Maint Vehicles	1,714.92	1,000.00	1,038.56	1,000.00
52-2300	Rentals	5,064.71	3,000.00	3,131.00	3,500.00
<i>Purchased-Property Services Totals</i>		\$115,233.01	\$75,200.00	\$132,603.47	\$150,700.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	.00	.00	.00	400.00
52-3600	Dues and Fees	90.00	.00	.00	.00
52-3700	Education and Training	499.00	600.00	1,406.24	600.00
<i>Other Purchased Services Totals</i>		\$589.00	\$600.00	\$1,406.24	\$1,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	25,682.94	13,000.00	46,260.85	26,000.00
53-1114	Maintenance Supplies	7,834.00	5,000.00	667.29	.00
53-1115	Uniforms	1,712.36	2,000.00	1,263.76	2,000.00
53-1125	Vehicle Repair Parts	5,315.37	5,000.00	5,370.17	5,000.00
53-1126	Equipment Repair Parts	2,320.13	3,000.00	2,755.43	3,000.00
53-1210	Water/Sewerage	14,054.08	11,000.00	13,580.82	11,700.00
53-1230	Electricity	22,332.19	17,500.00	13,540.25	17,500.00
53-1270	Gasoline/Diesel	27,353.35	23,000.00	34,527.08	25,000.00
53-1600	Small Equipment	6,674.31	4,900.00	4,739.00	8,050.00
<i>Supplies Totals</i>		\$113,278.73	\$84,400.00	\$122,704.65	\$98,250.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 6200 - Parks					
Function 6220 - Park Areas					
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	24,495.00	.00	42.38	.00
54-2200	Vehicles	.00	29,055.00	29,055.00	80,000.00
<i>Machinery and Equipment Totals</i>		\$24,495.00	\$29,055.00	\$29,097.38	\$80,000.00
Function 6220 - Park Areas Totals		\$566,787.48	\$536,863.00	\$738,994.76	\$757,874.00
Reporting Category 6200 - Parks Totals		\$566,787.48	\$536,863.00	\$738,994.76	\$757,874.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

PLANNING & DEVELOPMENT

DESCRIPTION

The Planning, Development & Codes Department is guiding the future growth, improvement and development of our city. The department is comprised of Planning and Zoning, Building Permits & Inspections, Code Enforcement, and Historic Preservation.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$354,535	\$409,545	\$419,814
SERVICES & CHARGES	52	52,850	59,650	117,200
SUPPLIES	53	7,976	9,500	12,650
VEHICLES / EQUIPMENT	54	7,674	12,000	17,100
TOTAL OPERATING BUDGET		\$ 423,035	\$ 490,695	\$ 566,764

AUTHORIZED POSITIONS

FULL TIME	8	8	8
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	8	8	8

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

PLANNING & DEVELOPMENT

ANNUAL WORK PRODUCTIVITY:

Planning Actions: FYTD - 7 Past 12 months - 13

HP COAs - FYTD 19 Past 12 Months -31

Building Permits - FYTD 416 Past 12 months- 632 Building

Inspections FYTD-497 Past 12 months - 749

Code Enforcement Calls - FYTD - 3556 Past 12 months - 5408

Illegal Dumps - FYTD - 1261 Past 12 months - 2087

PERSONNEL:

Title	FT/PT	No. of Personnel
Planning & Development Director	FT	1
City Planner	FT	1
Building Inspector	FT	1
Property Maintenance Inspector	FT	1
Permit Specialist	FT	1
Code Enforcement Officers	FT	3

MAJOR PROJECTS / EXPENSES

Complete Comprehensive Plan, due 10/23

Implement STR monitoring and compliance

Implement International Property Maintenance Code and enhance enforcement

Establish Transit Service

Engage contractor to scan archival blueprint files and eliminate flat storage in office area

APPROVED PERSONNEL/ OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 7200 - Building Inspection					
Function 7220 - Building Inspection					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	73,453.41	82,540.00	86,712.12	83,554.00
51-1300	Overtime	85.49	.00	435.54	250.00
<i>Personal Services-Salaries Wages Totals</i>		\$73,538.90	\$82,540.00	\$87,147.66	\$83,804.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	11,640.00	12,834.00	12,834.00	15,559.00
51-2200	FICA	4,803.22	5,117.00	6,410.88	6,411.00
51-2300	Medicare	348.69	1,197.00	.00	.00
51-2400	Pension	.00	9,194.00	8,946.00	9,169.00
<i>Employee Benefits Totals</i>		\$16,791.91	\$28,342.00	\$28,190.88	\$31,139.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	.00	.00	.00	8,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$0.00	\$0.00	\$8,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	100.00	.00	100.00
52-2212	Repair / Maint Vehicles	.00	1,000.00	78.85	1,000.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$1,100.00	\$78.85	\$1,100.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	978.81	1,100.00	315.99	1,000.00
52-3210	Postage	.00	100.00	.00	100.00
52-3500	Travel & Training	300.00	2,500.00	3,759.81	2,500.00
52-3600	Dues and Fees	145.00	150.00	.00	150.00
<i>Other Purchased Services Totals</i>		\$1,423.81	\$3,850.00	\$4,075.80	\$3,750.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	1,350.00	698.37	1,000.00
53-1110	Office Supplies	497.03	.00	.00	.00
53-1125	Vehicle Repair Parts	.00	1,000.00	51.68	.00
53-1270	Gasoline/Diesel	.00	600.00	.00	600.00
53-1400	Books and Periodicals	.00	500.00	55.00	1,500.00
53-1600	Small Equipment	44.87	200.00	.00	200.00
<i>Supplies Totals</i>		\$541.90	\$3,650.00	\$805.05	\$3,300.00
<i>Machinery and Equipment</i>					
54-2400	Computers	1,473.65	1,500.00	599.08	1,500.00



Budget Worksheet Report

Budget Year 2024

<u>Account</u>	<u>Account Description</u>	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 7200 - Building Inspection					
Function 7220 - Building Inspection					
<i>Machinery and Equipment</i>					
<i>Machinery and Equipment Totals</i>		\$1,473.65	\$1,500.00	\$599.08	\$1,500.00
Function	7220 - Building Inspection Totals	\$93,770.17	\$120,982.00	\$120,897.32	\$132,593.00
Reporting Category	7200 - Building Inspection Totals	\$93,770.17	\$120,982.00	\$120,897.32	\$132,593.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 7400 - Planning & Zoning					
Function 7410 - Planning & Zoning					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	99,193.84	115,090.00	73,149.31	73,742.00
<i>Personal Services-Salaries Wages Totals</i>		\$99,193.84	\$115,090.00	\$73,149.31	\$73,742.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	11,640.00	12,834.00	12,834.00	5,186.00
51-2200	FICA	6,587.94	7,136.00	5,252.09	5,641.00
51-2300	Medicare	518.32	1,669.00	.00	.00
51-2400	Pension	.00	12,819.00	12,473.00	8,093.00
<i>Employee Benefits Totals</i>		\$18,746.26	\$34,458.00	\$30,559.09	\$18,920.00
<i>Purchases Professional & Technical Services</i>					
52-1200	Professional Services	37,375.00	25,000.00	29,166.69	60,000.00
52-1305	Demolition Services	.00	.00	.00	20,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$37,375.00	\$25,000.00	\$29,166.69	\$80,000.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	.00	250.00	.00	250.00
52-2212	Repair / Maint Vehicles	138.23	.00	1,759.79	.00
<i>Purchased-Property Services Totals</i>		\$138.23	\$250.00	\$1,759.79	\$250.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	3,789.00	1,200.00	1,439.62	500.00
52-3210	Postage	.00	200.00	.00	200.00
52-3300	Advertising	770.00	2,500.00	1,499.00	1,000.00
52-3400	Printing and Binding	1,226.53	1,300.00	1,820.80	1,300.00
52-3500	Travel & Training	3,258.83	2,500.00	1,893.24	2,500.00
52-3600	Dues and Fees	82.00	100.00	20.00	100.00
52-3905	Historic Preservation	281.88	6,000.00	.00	6,000.00
52-3906	Planning and Appeals Commission	180.00	5,000.00	1,447.50	2,500.00
54-3000	Intangible--Computer Software	6,200.00	10,500.00	12,081.00	15,600.00
<i>Other Purchased Services Totals</i>		\$15,788.24	\$29,300.00	\$20,201.16	\$29,700.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	379.15	500.00	3,142.10	500.00
53-1115	Uniforms	380.85	.00	.00	.00
53-1125	Vehicle Repair Parts	279.45	500.00	2,492.21	1,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 7400 - Planning & Zoning					
Function 7410 - Planning & Zoning					
<i>Supplies</i>					
53-1270	Gasoline/Diesel	197.25	250.00	.00	250.00
53-1400	Books and Periodicals	.00	250.00	.00	.00
<i>Supplies Totals</i>		<u>\$1,236.70</u>	<u>\$1,500.00</u>	<u>\$5,634.31</u>	<u>\$1,750.00</u>
<i>Intergovernmental</i>					
57-1113	Glynn County GIS Fees	1,750.00	1,600.00	1,750.00	1,955.00
<i>Intergovernmental Totals</i>		<u>\$1,750.00</u>	<u>\$1,600.00</u>	<u>\$1,750.00</u>	<u>\$1,955.00</u>
Function 7410 - Planning & Zoning Totals		<u>\$174,228.27</u>	<u>\$207,198.00</u>	<u>\$162,220.35</u>	<u>\$206,317.00</u>



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 100 - General Fund					
EXPENSE					
Reporting Category 7400 - Planning & Zoning					
Function 7450 - Code Enforcement					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	90,488.01	118,227.00	128,055.66	169,406.00
51-1300	Overtime	444.06	.00	177.02	200.00
<i>Personal Services-Salaries Wages Totals</i>		\$90,932.07	\$118,227.00	\$128,232.68	\$169,606.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	17,460.00	12,834.00	12,834.00	15,559.00
51-2200	FICA	6,091.85	7,330.00	9,393.16	12,975.00
51-2300	Medicare	374.70	1,714.00	.00	.00
51-2400	Pension	.00	9,010.00	8,767.00	14,069.00
<i>Employee Benefits Totals</i>		\$23,926.55	\$30,888.00	\$30,994.16	\$42,603.00
<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	781.40	1,000.00	.00	1,000.00
52-2212	Repair / Maint Vehicles	15.00	1,000.00	204.99	2,000.00
<i>Purchased-Property Services Totals</i>		\$796.40	\$2,000.00	\$204.99	\$3,000.00
<i>Other Purchased Services</i>					
52-3206	Mobile Agreements	655.08	2,200.00	413.94	2,500.00
52-3500	Travel & Training	2,275.78	6,000.00	5,763.03	4,000.00
52-3600	Dues and Fees	596.90	450.00	619.40	500.00
<i>Other Purchased Services Totals</i>		\$3,527.76	\$8,650.00	\$6,796.37	\$7,000.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	.00	.00	180.47	.00
53-1110	Office Supplies	560.29	650.00	76.37	500.00
53-1115	Uniforms	1,202.00	700.00	682.91	700.00
53-1125	Vehicle Repair Parts	.00	.00	173.94	.00
53-1270	Gasoline/Diesel	4,434.68	2,800.00	7,376.39	5,000.00
53-1400	Books and Periodicals	.00	100.00	.00	1,300.00
53-1600	Small Equipment	.00	100.00	.00	100.00
<i>Supplies Totals</i>		\$6,196.97	\$4,350.00	\$8,490.08	\$7,600.00
Function 7450 - Code Enforcement Totals		\$125,379.75	\$164,115.00	\$174,718.28	\$229,809.00
Reporting Category 7400 - Planning & Zoning Totals		\$299,608.02	\$371,313.00	\$336,938.63	\$436,126.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

ECONOMIC DEVELOPMENT

DESCRIPTION

The Economic Development Department is responsible for developing and implementing policies, programs, and procedures relative to sustainable economic development and growth throughout the City. They work to support existing businesses and encourage small business development as well as development and redevelopment of commercial and residential properties.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 131,158	\$ 163,994	\$ 151,423
SERVICES & CHARGES	52	62,504	48,000	78,600
SUPPLIES	53	61	-	1,000
VEHICLES / EQUIPMENT	54	-	-	-
TOTAL OPERATING BUDGET		\$ 193,723	\$ 211,994	\$ 231,023

AUTHORIZED POSITIONS

FULL TIME	2	2	2
PERMANENT PART TIME	0	0	0
OTHER	0	0	0
TOTAL:	2	2	2

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

ECONOMIC DEVELOPMENT

ANNUAL WORKPLAN / GOALS:

- Build working relationships with surrounding organizations and local government to improve workforce development and quality of life.
- Partner with CCGA Lucas Center in providing support and funding to local entrepreneurs.
- Ameliorate blighted & nuisance homes by adopting blight tax and creating other relative initiatives.
- Work with stakeholders and other City departments to have affordable and workforce housing built within City.
- Sponsor and support events/festivals within City.
- Attend economic development trainings and seminars.
- Have Economic Development Manager become Georgia Certified Economic Developer.
- Promote City to potential investors, residents, and employees.
- Identify and partner a with non-profit to offer financial literacy and first time home buyer courses to residents.
- Assist in creating local tourism surrounding Gullah-Geechee/African-American culture.

PERSONNEL:

Title	FT/PT	No. of Personnel
Economic Development Director	FT	1
Economic Development Manager	FT	1

MAJOR TASKS:

- Build relationships and communicate with business community and residents.
- Inform and assist community of programs and incentives available to assist with business growth
- Facilitate meetings between stakeholders of specific interests/projects.
- Strategize and develop plans for short and long term smart, equitable growth.

APPROVED PERSONNEL/ OPERATIONAL CHANGES

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 212 - Federal Confiscated Assets					
	EXPENSE				
	Reporting Category 3200 - Police				
	Function 3210 - Police Administration				
	Supplies				
53-1600	Small Equipment	.00	11,000.00	.00	11,604.00
53-1711	Criminal Investigation Bounty	1,000.00	.00	.00	.00
	<i>Supplies Totals</i>	<u>\$1,000.00</u>	<u>\$11,000.00</u>	<u>\$0.00</u>	<u>\$11,604.00</u>
	Function 3210 - Police Administration Totals	<u>\$1,000.00</u>	<u>\$11,000.00</u>	<u>\$0.00</u>	<u>\$11,604.00</u>
	Reporting Category 3200 - Police Totals	<u>\$1,000.00</u>	<u>\$11,000.00</u>	<u>\$0.00</u>	<u>\$11,604.00</u>
	EXPENSE TOTALS	<u>\$1,000.00</u>	<u>\$11,000.00</u>	<u>\$0.00</u>	<u>\$11,604.00</u>
Fund 212 - Federal Confiscated Assets Totals					
	REVENUE TOTALS	\$0.36	\$11,000.00	\$32.27	\$11,604.00
	EXPENSE TOTALS	\$1,000.00	\$11,000.00	\$0.00	\$11,604.00
Fund 212 - Federal Confiscated Assets Totals		<u>(\$999.64)</u>	<u>\$0.00</u>	<u>\$32.27</u>	<u>\$0.00</u>



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 215 - E-911 Fund					
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
<i>Interest Revenues</i>					
36-1000	Interest Earned	80.04	.00	115.55	.00
<i>Interest Revenues Totals</i>		\$80.04	\$0.00	\$115.55	\$0.00
<i>Interfund Transfers</i>					
39-1230	Transfer In - General Fund	458,939.21	650,000.00	465,786.63	660,000.00
<i>Interfund Transfers Totals</i>		\$458,939.21	\$650,000.00	\$465,786.63	\$660,000.00
Function 0000 - Revenue Totals		\$459,019.25	\$650,000.00	\$465,902.18	\$660,000.00
Reporting Category 0000 - Revenue Totals		\$459,019.25	\$650,000.00	\$465,902.18	\$660,000.00
REVENUE TOTALS		\$459,019.25	\$650,000.00	\$465,902.18	\$660,000.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	215 - E-911 Fund				
	EXPENSE				
	Reporting Category 3800 - E-911				
	Function 3800 - E-911				
	<i>Intergovernmental</i>				
57-1120	E-911 JPSC	459,110.52	650,000.00	465,825.31	660,000.00
	<i>Intergovernmental Totals</i>	\$459,110.52	\$650,000.00	\$465,825.31	\$660,000.00
	Function 3800 - E-911 Totals	\$459,110.52	\$650,000.00	\$465,825.31	\$660,000.00
	Reporting Category 3800 - E-911 Totals	\$459,110.52	\$650,000.00	\$465,825.31	\$660,000.00
	EXPENSE TOTALS	\$459,110.52	\$650,000.00	\$465,825.31	\$660,000.00
Fund	215 - E-911 Fund Totals				
	REVENUE TOTALS	\$459,019.25	\$650,000.00	\$465,902.18	\$660,000.00
	EXPENSE TOTALS	\$459,110.52	\$650,000.00	\$465,825.31	\$660,000.00
Fund	215 - E-911 Fund Totals	(\$91.27)	\$0.00	\$76.87	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 220	CDBG Admin-Neighborhood Services				
	REVENUE				
	Reporting Category 0000 - Revenue				
	Function 0000 - Revenue				
	<i>Interest Revenues</i>				
36-1000	Interest Earned	388.16	.00	173.75	165.00
	<i>Interest Revenues Totals</i>	\$388.16	\$0.00	\$173.75	\$165.00
	<i>Contributions & Donations from Private Sources</i>				
37-1007	Cities for Financial Empowerment	26,246.23	10,000.00	44,686.94	.00
37-1026	Restricted Donations--Private Entities	4.85	.00	8,271.82	.00
	<i>Contributions & Donations from Private Sources Totals</i>	\$26,251.08	\$10,000.00	\$52,958.76	\$0.00
	<i>Interfund Transfers</i>				
39-1200	Transfer In - Jekyll Island	.00	.00	29.20	.00
39-1230	Transfer In - General Fund	145,000.00	229,145.00	82,710.00	194,861.00
39-1255	Transfer In - CD Entitlement	91,529.22	45,000.00	39,579.96	45,000.00
	<i>Interfund Transfers Totals</i>	\$236,529.22	\$274,145.00	\$122,319.16	\$239,861.00
	Function 0000 - Revenue Totals	\$263,168.46	\$284,145.00	\$175,451.67	\$240,026.00
	Reporting Category 0000 - Revenue Totals	\$263,168.46	\$284,145.00	\$175,451.67	\$240,026.00
	REVENUE TOTALS	\$263,168.46	\$284,145.00	\$175,451.67	\$240,026.00



City of Brunswick

OPERATING BUDGET

DEPARTMENT NAME:

NEIGHBORHOOD & COMMUNITY SERVICES

DESCRIPTION

NCS provides a wide range of vital social services within the City of Brunswick to citizens of all backgrounds in collaboration with other governmental and non-profit organizations. NCS develops, administrates and/or supervises community improvement grants such as the CDBG and others to complete community improvement projects. NCS coordinates meetings with stakeholders, citizens, HUD officials, state representatives, Coastal Regional Counsel etc. to ensure effective partnerships. The department represents the city at NPAs, Brunswick Housing Authority and other non-profit organizations.

BUDGET SUMMARY

<u>EXPENDITURES</u>	ACCT CODE	2022 ACTUAL	2023 APPROVED	2024 APPROVED
PERSONNEL COSTS	51	\$ 586,311	\$ 718,205	\$ 632,308
SERVICES & CHARGES	52	73,235	82,875	70,348
SUPPLIES	53	122,543	116,950	117,700
VEHICLES / EQUIPMENT	54	7,279	2,750	2,750
TOTAL OPERATING BUDGET		\$ 789,368	\$ 920,780	\$ 823,106

AUTHORIZED POSITIONS

FULL TIME	11	11	11
PERMANENT PART TIME	3	3	3
OTHER	8	8	8
TOTAL:	22	22	22

(Budget Forms/Operating)

FY 2024 ANNUAL BUDGET



City of Brunswick

DEPARTMENT NAME:

NEIGHBORHOOD & COMMUNITY SERVICES

ANNUAL WORKPLAN / GOALS:

Administer the CDBG workplan including the rehabilitation of houses and demolition of abandoned houses in the community.

Coordinate the Neighborhood Planning Assemblies to promote community engagement in city activities, planning and projects.

Oversee agency dispersements and funding in conjunction with the CDBG workplan.

Oversee operation and program management of the Senior Center.

Support neighborhood activities and events.

PERSONNEL:

Title	FT/PT	No. of Personnel
NCS Director	FT	1
CDBG Manager	FT	1
Grants Program Specialist	FT	1
Grants Admin Specialist	FT	1
Senior Center Manager	FT	1
Senior Center Staff	FT/PT	5/1
Recreation Center Coordinator	FT	1
Recreation Center Staff	PT/Temp	2/8

MAJOR TASKS:

NPA Meetings and Leadership Meetings

CDBG Projects

Increase community grant applications

Continue service at the RHSC and RLYC

Continue to work with stakeholders, government officials and organizations in the city

APPROVED PERSONNEL/ OPERATIONAL CHANGES

Recreation Center staff will be moved to Recreation Department during the fiscal year.

(Budget Forms/Operating 1)

FY 2024 ANNUAL BUDGET



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 220 - CDBG Admin-Neighborhood Services					
EXPENSE					
Reporting Category 1200 - Community Development					
Function 7510 - Community Development					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	144,835.87	201,802.00	101,942.84	149,595.00
51-1200	Temporary Employees	1,027.65	.00	12,989.26	.00
51-1300	Overtime	96.30	.00	519.64	350.00
<i>Personal Services-Salaries Wages Totals</i>		\$145,959.82	\$201,802.00	\$115,451.74	\$149,945.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	23,280.00	.00	.00	23,400.00
51-2200	FICA	10,554.56	12,512.00	7,828.21	11,444.00
51-2300	Medicare	524.81	2,927.00	.00	.00
51-2400	Pension	17,128.00	18,202.00	17,710.00	16,417.00
<i>Employee Benefits Totals</i>		\$51,487.37	\$33,641.00	\$25,538.21	\$51,261.00
<i>Purchases Professional & Technical Services</i>					
52-1100	Official / Administrative	14.98	.00	.00	.00
52-1200	Professional Services	2,100.00	.00	.00	.00
52-1201	Consultants	11,539.97	25,000.00	3,811.68	27,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$13,654.95	\$25,000.00	\$3,811.68	\$27,000.00
<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	55.28	120.00	25.98	120.00
<i>Purchased-Property Services Totals</i>		\$55.28	\$120.00	\$25.98	\$120.00
<i>Other Purchased Services</i>					
52-3205	Telephone	400.00	160.00	.00	400.00
52-3206	Mobile Agreements	751.84	500.00	187.37	500.00
52-3210	Postage	6.45	.00	.00	.00
52-3300	Advertising	1,423.00	3,000.00	282.55	3,000.00
52-3500	Travel & Training	317.00	3,000.00	61.39	3,000.00
52-3600	Dues and Fees	12.50	400.00	2,010.00	400.00
<i>Other Purchased Services Totals</i>		\$2,910.79	\$7,060.00	\$2,541.31	\$7,300.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	1,830.45	2,000.00	676.21	2,000.00
53-1110	Office Supplies	6.98	.00	209.53	.00
53-1125	Vehicle Repair Parts	207.95	250.00	.00	250.00
53-1270	Gasoline/Diesel	218.39	.00	343.81	250.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 220 - CDBG Admin-Neighborhood Services					
EXPENSE					
Reporting Category 1200 - Community Development					
Function 7510 - Community Development					
<i>Supplies</i>					
53-1300	Food/Misc	50.15	900.00	.00	900.00
53-1600	Small Equipment	663.00	1,000.00	.00	1,000.00
53-1701	Purchases with Restricted Donations	.00	.00	7,298.52	.00
<i>Supplies Totals</i>		\$2,976.92	\$4,150.00	\$8,528.07	\$4,400.00
<i>Payments to Other Agencies</i>					
52-3977	Financial Empowerment Subgrantee	22,500.00	.00	.00	.00
<i>Payments to Other Agencies Totals</i>		\$22,500.00	\$0.00	\$0.00	\$0.00
<i>Payments to Others</i>					
52-3979	Financial Empowerment Other	3,928.74	12,372.00	227.25	.00
<i>Payments to Others Totals</i>		\$3,928.74	\$12,372.00	\$227.25	\$0.00
Function 7510 - Community Development Totals		\$243,473.87	\$284,145.00	\$156,124.24	\$240,026.00
Reporting Category 1200 - Community Development Totals		\$243,473.87	\$284,145.00	\$156,124.24	\$240,026.00
EXPENSE TOTALS		\$243,473.87	\$284,145.00	\$156,124.24	\$240,026.00
Fund 220 - CDBG Admin-Neighborhood Services Totals					
REVENUE TOTALS		\$263,168.46	\$284,145.00	\$175,451.67	\$240,026.00
EXPENSE TOTALS		\$243,473.87	\$284,145.00	\$156,124.24	\$240,026.00
Fund 220 - CDBG Admin-Neighborhood Services Totals		\$19,694.59	\$0.00	\$19,327.43	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	221 - DOT Grant Funds				
	REVENUE				
	Reporting Category 0000 - Revenue				
	Function 0000 - Revenue				
	<i>State Government Grants</i>				
33-4121	DOT LMIG GRANT	211,270.76	211,270.00	215,458.93	219,458.00
	<i>State Government Grants Totals</i>	\$211,270.76	\$211,270.00	\$215,458.93	\$219,458.00
	<i>Interest Revenues</i>				
36-1000	Interest Earned	3,938.96	325.00	4,806.53	4,000.00
	<i>Interest Revenues Totals</i>	\$3,938.96	\$325.00	\$4,806.53	\$4,000.00
	Function 0000 - Revenue Totals	\$215,209.72	\$211,595.00	\$220,265.46	\$223,458.00
	Reporting Category 0000 - Revenue Totals	\$215,209.72	\$211,595.00	\$220,265.46	\$223,458.00
	REVENUE TOTALS	\$215,209.72	\$211,595.00	\$220,265.46	\$223,458.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	221 - DOT Grant Funds				
	EXPENSE				
	Reporting Category 9000 - Other Financing Uses				
	Function 9000 - Other Financing Uses				
	<i>Machinery and Equipment</i>				
61-1046	Transfer to SPLOST VI	630,000.00	211,595.00	.00	223,458.00
	<i>Machinery and Equipment Totals</i>	\$630,000.00	\$211,595.00	\$0.00	\$223,458.00
	Function 9000 - Other Financing Uses Totals	\$630,000.00	\$211,595.00	\$0.00	\$223,458.00
	Reporting Category 9000 - Other Financing Uses Totals	\$630,000.00	\$211,595.00	\$0.00	\$223,458.00
	EXPENSE TOTALS	\$630,000.00	\$211,595.00	\$0.00	\$223,458.00
Fund	221 - DOT Grant Funds Totals				
	REVENUE TOTALS	\$215,209.72	\$211,595.00	\$220,265.46	\$223,458.00
	EXPENSE TOTALS	\$630,000.00	\$211,595.00	\$0.00	\$223,458.00
Fund	221 - DOT Grant Funds Totals	(\$414,790.28)	\$0.00	\$220,265.46	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 223 - Jekyll Island Fund					
	REVENUE				
	<i>Interest Revenues</i>				
36-1010	Interest Earned - Loans Rec	35.90	.00	.00	.00
	<i>Interest Revenues Totals</i>	\$35.90	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 223	Jekyll Island Fund				
REVENUE					
Reporting Category 0000 - Revenue					
Function 0000 - Revenue					
<i>Interest Revenues</i>					
36-1000	Interest Earned	32.45	20.00	84.34	.00
36-1010	Interest Earned - Loans Rec	397.39	250.00	184.63	.00
<i>Interest Revenues Totals</i>		\$429.84	\$270.00	\$268.97	\$0.00
<i>Other Revenue</i>					
38-9050	Prior Year Resources	.00	4,332.00	.00	.00
<i>Other Revenue Totals</i>		\$0.00	\$4,332.00	\$0.00	\$0.00
Function 0000 - Revenue Totals		\$429.84	\$4,602.00	\$268.97	\$0.00
Reporting Category 0000 - Revenue Totals		\$429.84	\$4,602.00	\$268.97	\$0.00
REVENUE TOTALS		\$465.74	\$4,602.00	\$268.97	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	223 - Jekyll Island Fund				
EXPENSE					
Reporting Category 1200 - Community Development					
Function 7510 - Community Development					
<i>Other Purchased Services</i>					
52-3910	Elderly/Disabled Housing	.00	4,602.00	.00	.00
<i>Other Purchased Services Totals</i>		\$0.00	\$4,602.00	\$0.00	\$0.00
Function 7510 - Community Development Totals		\$0.00	\$4,602.00	\$0.00	\$0.00
Reporting Category 1200 - Community Development Totals		\$0.00	\$4,602.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	223 - Jekyll Island Fund				
	EXPENSE				
	Reporting Category 9000 - Other Financing Uses				
	Function 9000 - Other Financing Uses				
	<i>Operating Transfers Out</i>				
61-1010	Transfer - CD Admin Fund	.00	.00	29.20	.00
61-1040	Transfer - General Fund	.00	.00	13,950.00	.00
	<i>Operating Transfers Out Totals</i>	\$0.00	\$0.00	\$13,979.20	\$0.00
	Function 9000 - Other Financing Uses Totals	\$0.00	\$0.00	\$13,979.20	\$0.00
	Reporting Category 9000 - Other Financing Uses Totals	\$0.00	\$0.00	\$13,979.20	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,602.00	\$13,979.20	\$0.00
Fund	223 - Jekyll Island Fund Totals				
	REVENUE TOTALS	\$465.74	\$4,602.00	\$268.97	\$0.00
	EXPENSE TOTALS	\$0.00	\$4,602.00	\$13,979.20	\$0.00
Fund	223 - Jekyll Island Fund Totals	\$465.74	\$0.00	(\$13,710.23)	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 224	Community Development Federal				
REVENUE					
	Reporting Category 0000 - Revenue				
	Function 0000 - Revenue				
	Interest Revenues				
36-1000	Interest Earned	181.42	150.00	195.95	.00
	<i>Interest Revenues Totals</i>	\$181.42	\$150.00	\$195.95	\$0.00
	Other Revenue				
38-9050	Prior Year Resources	.00	22,830.00	.00	.00
	<i>Other Revenue Totals</i>	\$0.00	\$22,830.00	\$0.00	\$0.00
	Function 0000 - Revenue Totals	\$181.42	\$22,980.00	\$195.95	\$0.00
	Reporting Category 0000 - Revenue Totals	\$181.42	\$22,980.00	\$195.95	\$0.00
	REVENUE TOTALS	\$181.42	\$22,980.00	\$195.95	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	224 - Community Development Federal				
	EXPENSE				
	Reporting Category 1200 - Community Development				
	Function 7510 - Community Development				
	<i>Other Purchased Services</i>				
52-3910	Elderly/Disabled Housing	.00	22,980.00	.00	.00
	<i>Other Purchased Services Totals</i>	\$0.00	\$22,980.00	\$0.00	\$0.00
	Function 7510 - Community Development Totals	\$0.00	\$22,980.00	\$0.00	\$0.00
	Reporting Category 1200 - Community Development Totals	\$0.00	\$22,980.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 224	Community Development Federal				
	EXPENSE				
	Reporting Category 9000 - Other Financing Uses				
	Function 9000 - Other Financing Uses				
	Operating Transfers Out				
61-1040	Transfer - General Fund	.00	.00	23,900.00	.00
	<i>Operating Transfers Out Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$23,900.00</u>	<u>\$0.00</u>
	Function 9000 - Other Financing Uses Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$23,900.00</u>	<u>\$0.00</u>
	Reporting Category 9000 - Other Financing Uses Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$23,900.00</u>	<u>\$0.00</u>
	EXPENSE TOTALS	<u>\$0.00</u>	<u>\$22,980.00</u>	<u>\$23,900.00</u>	<u>\$0.00</u>
Fund 224	Community Development Federal Totals				
	REVENUE TOTALS	\$181.42	\$22,980.00	\$195.95	\$0.00
	EXPENSE TOTALS	\$0.00	\$22,980.00	\$23,900.00	\$0.00
Fund 224	Community Development Federal Totals	\$181.42	\$0.00	(\$23,704.05)	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 227	CDBG Disaster Recovery Grant				
	REVENUE				
	Reporting Category 0000 - Revenue				
	Function 0000 - Revenue				
	<i>Federal Government Grants</i>				
33-1128	CDBG Disaster Recovery Grant	120,132.22	191,586.00	137,925.96	221,807.00
	<i>Federal Government Grants Totals</i>	\$120,132.22	\$191,586.00	\$137,925.96	\$221,807.00
	<i>Interest Revenues</i>				
36-1000	Interest Earned	69.66	.00	.00	.00
	<i>Interest Revenues Totals</i>	\$69.66	\$0.00	\$0.00	\$0.00
	Function 0000 - Revenue Totals	\$120,201.88	\$191,586.00	\$137,925.96	\$221,807.00
	Reporting Category 0000 - Revenue Totals	\$120,201.88	\$191,586.00	\$137,925.96	\$221,807.00
	REVENUE TOTALS	\$120,201.88	\$191,586.00	\$137,925.96	\$221,807.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	227 - CDBG Disaster Recovery Grant				
EXPENSE					
Reporting Category	1565 - General Govt Buildings & Plant				
Function	1565 - General Govt Buildings & Plant				
	<i>Other Purchased Services</i>				
52-3945	Sub-Recipients	250.00	.00	.00	.00
	<i>Other Purchased Services Totals</i>	<u>\$250.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Function	1565 - General Govt Buildings & Plant	<u>\$250.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Totals				
Reporting Category	1565 - General Govt Buildings & Plant	<u>\$250.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Plant Totals				



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund 227	CDBG Disaster Recovery Grant				
EXPENSE					
Reporting Category 7501 - Community Improvement					
Function 7501 - Community Improvements					
<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	148,183.33	172,212.00	181,515.41	186,983.00
51-1300	Overtime	1,678.83	.00	193.54	.00
<i>Personal Services-Salaries Wages Totals</i>		\$149,862.16	\$172,212.00	\$181,708.95	\$186,983.00
<i>Employee Benefits</i>					
51-2100	Group Insurance	5,820.00	.00	.00	.00
51-2200	FICA	10,709.09	10,678.00	13,487.57	14,304.00
51-2300	Medicare	496.58	2,498.00	.00	.00
51-2400	Pension	17,714.00	6,198.00	6,031.00	20,520.00
<i>Employee Benefits Totals</i>		\$34,739.67	\$19,374.00	\$19,518.57	\$34,824.00
<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	40,956.88	.00	.00	.00
52-1300	Technical Services	3,493.00	.00	3,245.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$44,449.88	\$0.00	\$3,245.00	\$0.00
<i>Purchased-Property Services</i>					
52-2130	Janitorial Services	.00	.00	6,450.00	.00
52-2210	Repair / Maint Building	569.04	.00	1,735.90	.00
<i>Purchased-Property Services Totals</i>		\$569.04	\$0.00	\$8,185.90	\$0.00
<i>Other Purchased Services</i>					
52-3300	Advertising	2,726.50	.00	.00	.00
52-3950	CDBG Projects-Housing	33,900.00	.00	55,274.00	.00
<i>Other Purchased Services Totals</i>		\$36,626.50	\$0.00	\$55,274.00	\$0.00
<i>Supplies</i>					
53-1100	General Supplies/Materials	637.81	.00	2,330.00	.00
53-1210	Water/Sewerage	857.51	.00	1,352.44	.00
53-1230	Electricity	14,194.81	.00	12,417.30	.00
<i>Supplies Totals</i>		\$15,690.13	\$0.00	\$16,099.74	\$0.00
<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	3,084.61	.00	975.42	.00
<i>Machinery and Equipment Totals</i>		\$3,084.61	\$0.00	\$975.42	\$0.00
<i>Payments to Others</i>					
52-3967	Temporary Housing Assistance	5,316.00	.00	10,816.00	.00
<i>Payments to Others Totals</i>		\$5,316.00	\$0.00	\$10,816.00	\$0.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Actual Amount	2024 Board of Commissioners
Fund	227 - CDBG Disaster Recovery Grant				
	EXPENSE				
Reporting Category	7501 - Community Improvement				
Function	7501 - Community Improvements Totals	\$290,337.99	\$191,586.00	\$295,823.58	\$221,807.00
Reporting Category	7501 - Community Improvement	\$290,337.99	\$191,586.00	\$295,823.58	\$221,807.00
	Totals				
	EXPENSE TOTALS	\$290,587.99	\$191,586.00	\$295,823.58	\$221,807.00
Fund	227 - CDBG Disaster Recovery Grant Totals				
	REVENUE TOTALS	\$120,201.88	\$191,586.00	\$137,925.96	\$221,807.00
	EXPENSE TOTALS	\$290,587.99	\$191,586.00	\$295,823.58	\$221,807.00
Fund	227 - CDBG Disaster Recovery Grant Totals	(\$170,386.11)	\$0.00	(\$157,897.62)	\$0.00