



REQUEST FOR QUOTES

CITY OF BRUNSWICK ECONOMIC DEVELOPMENT DEPARTMENT Issued January 25, 2023

The City of Brunswick, Georgia (COB) is requesting quotes from eligible businesses to conduct appraisals prior to reconstruction of the projected value of single family residential properties, including the reconstructed house and land, after reconstruction is completed.

This is a request for quotes, not a formal bid process. In accordance with its procurement policies, COB may move forward with contracting services at any time after a minimum of three satisfactory quotes have been received. **Please respond to rgeorge@cityofbrunswick-ga.gov with your quote as soon as possible and no later than 4 pm on February 7, 2023.**

The City of Brunswick's Community Development Block Grant – Disaster Recovery (CDBG-DR) HRRP program provides repairs and reconstruction for eligible single family housing in the 31520 zip code that has unrepaired damage from 2017's Hurricane Irma. This is a Housing and Urban Development (HUD) grant-funded program. The Georgia Department of Community Affairs (DCA) is the program grantee; the City of Brunswick (COB) is a program sub-recipient.

All properties eligible for this program:

- Are in the 31520 zip code;
- Are single family homes;
- Are proposed for demolition and reconstruction;
- Will be reconstructed as a 2 bedroom/2 bath, 3 bedroom/2 bath, or a 4 bedroom, 4 bath house. Most will be 2 bedroom/ 2 bath homes; and
- Have had recent environmental reports, including toxics, contamination, and section 106 historic consultation reports prepared and reviewed by the City of Brunswick and the Georgia Department of Community Affairs for compliance with federal laws and regulations.

Scope of Work

Quote should include costs of providing to COB all of the following services ("Services"):

1. Prior to reconstruction, review reconstruction plans and prepare an appraisal of the projected value of a single family residential property, including the house and land, after reconstruction is completed.
2. Please include the price for one (1) property and indicate if a different price will be charged for a package of five (5) or more properties.

Proposals should also include:

- A brief description of your/your business's experience, qualifications and current capacity to do this work
- Date that work can start and timeline to completion
- Primary Contact information, including name, title, phone, address and email.
- Two references, with contact information.

Quotes will be evaluated based on comparing competitive prices received, qualifications demonstrated, and current capacity, including time to completion.

Please respond as soon as possible to rgeorge@cityofbrunswick-ga.gov