

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, FEBRUARY 18, 2015
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris, Commissioner John Cason III, Commissioner Julie Martin and Commissioner Vincent Williams

CALL TO ORDER: Mayor Cornell Harvey

INVOCATION: Reverend Linda Scott

PLEDGE ALLEGIANCE: Recited by all in attendance

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Commissioner Martin made a motion to remove item number eleven (11) from agenda; second by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

Commissioner Cason made a motion to defer item number five (5) on agenda; second by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

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Mayor Harvey presented Commissioner Cason with a plaque from the University of Georgia and Georgia Municipal Association for his attendance and participation in the Municipal program.

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RECOGNITION(S), PRESENTATION(S) & AWARD(S)

1. Proclamation Presentation to Shelia Glaeser, I Heart Brunswick Committee, Proclaiming March 2nd – 6th as I Heart Brunswick Week.

Ms. Glaeser accepted proclamation with gratitude.

2. Presentation from Richard Stalvey of Fowler, Holley, Rambo and Stalvey, P.C. of Audit Report for Fiscal Year Ended June 30, 2014.

~Informational Only~

3. Geri Mullis, Mashers of Glynn Libraries Director, to give Presentation on Facility Master Plan.

~Informational Only~

4. Shauntae Walker, CDBG Program Manager, to give an Update on the 2015 Point In Time Homeless Count.

~Informational Only~

Ms. Walker will provide percentages for the homeless count to the Commission.

DISCUSSION(S)

5. Leslie Hamrick and Brandy Owens to Address the Commission Regarding Blessing of the Fleet.

~This item was deferred until a later date~

CONSENT AGENDA

6. Consider Approval of February 4, 2015 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*

Commissioner Martin made a motion to approve the above-referenced minutes; second by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

7. Consider Appointment of a Pension Trustee as a Signatory for the Charles Schwab Investment Account. *(B. Roberts)*

Commissioner Martin made a motion to **1)** affirm that, per Section 1.1(49) of the City of Brunswick Defined Benefit Pension Plan (the “Plan”), the City Manager, Finance Director, and the Human Resources Director, jointly serve as Trustee of the Plan. **2)** Further affirm generally

that any individual serving as a Trustee pursuant to their employment as City Manager, Finance Director, or Human Resources Director no longer shall serve as Trustee of the Plan immediately upon termination of their employment, or otherwise relief of their duties by the Commission as, City Manager, Finance Director, or Human Resources Director, respectively. 3) Effective March 4, 2015, remove William Weeks, as City Manager, as an authorized signatory on the Plan's account with Charles Schwab & Co., Inc. ("Schwab"). 4) Effective March 4, 2015, add Kathy Mills, as Finance Director, as an authorized signatory on the Plan's account with Schwab; second by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

8. Consider Approval of the 2015 Violent Gang and Gun Crime Reduction Program FY2015 Competitive Grant. *(M. Hardin)*

Commissioner Williams made a motion for staff to submit the Violet Gang and Gun Crime Reduction Program grant; second by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

9. Consider Approval to Expend Funds allocated in SPLOST V for Oglethorpe Block. *(P. Aiken)*

Commissioner Martin made a motion approving the expenditures by the Urban Redevelopment Agency from SPLOST V funds for the Oglethorpe Block, up to a maximum of \$30,000; second by Commissioner Williams.

Mayor Harvey requested a roll call for a vote from the City Clerk:

Commissioner Cason	Yes
Commissioner Martin	Yes
Mayor Pro-Tem Harris	Yes
Commissioner Williams	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

Commissioner Williams made a motion to have Commissioner Martin serve as the liaison for the Urban Redevelopment Agency; second by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

APPOINTMENT(S)

10. Commission and Committee Appointment(s) *(N. Atkinson)*

Audit – One Appointment

Commissioner Martin made a motion to defer the above-referenced item until the March 4, 2015 meeting; second by Commissioner Cason.

Motion failed by a vote of 2 to 3 with Mayor Harvey, Mayor Pro-Tem Harris and Commissioner Williams opposing.

Commissioner Williams made a motion to appoint Bonyetta Brison-Kitts to the above-referenced committee; second by Mayor Pro-Tem Harris. Motion passed by a vote of 3 to 2; with Commissioner Martin and Commissioner Cason opposing.

CITY MANAGERS ITEM(S)

11. Roosevelt Harris Jr. Senior Citizens Center Sustainability.

~This item was removed from agenda~

12. Nomination of Police Chief.

City Manager Weeks announced his nomination for Police Chief to be Kevin M. Jones.

Commission accepted Mr. Weeks nomination and advised that nomination will be taken into consideration.

CITY ATTORNEY'S ITEM(S)

13. Consider Adoption of Ordinance 1039 – Designation Boundaries of the Local Historic Site - Oak Grove Cemetery.

Commissioner Martin made a motion to adopt the above-referenced ordinance; second by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

14. Zoning Board of Appeals.

City Attorney Williams reported his findings for reinstating the Zoning Board of Appeals.

It was the consensus of the Commission to have each Commissioner to contact the City Attorney with their thoughts on re-establishing a Zoning Board of Appeals.

City Attorney Williams to provide text of the 2004 Zoning Board of Appeals ordinance to Commission.

COMMISSIONER CASON'S ITEM(S)

15. Update on the Brunswick-Glynn Joint Water and Sewer Commission.

Commissioner Cason gave a brief update on the above-referenced commission activities.

EXECUTIVE SESSION

Commissioner Martin made a motion to hold an executive session to discuss personnel; second by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

Following executive session Mayor Harvey announced that the Commission appointed Christopher O'Donnell to serve as Judge of Municipal Court and Robert Crowe as Judge Pro-Tem of Municipal Court.

Commissioner Williams made a motion to adjourn; second by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk