

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, MAY 6, 2015
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR**

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris, Commissioner John Cason III, Commissioner Julie Martin and Commissioner Vincent Williams

CALL TO ORDER: Mayor Cornell Harvey

INVOCATION: Carolyn Carver

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

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Commissioner Cason made a motion to add under the consent agenda as item number six-a (6a) "Consider Approval for the Submittal of the 2015-2019 Consolidated Plan/2015 Annual Action Plan."; second by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

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Commissioner Cason made a motion to address item number ten (10) and item number fourteen (14) before item number five (5) under the consent agenda; second by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

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Mayor Harvey recognized Delta Sigma Theta Sorority, Inc.

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RECOGNITION(S), PRESENTATION(S) & AWARD(S)

1. Gary Cross, Director, Coastal Business Institute, to Give an Update on the Seeds of Prosperity Summit.

Mr. Cross gave an update regarding the above-referenced Summit.

PUBLIC HEARING(S)-LAND USE

2. Variance Petition No. 15-02; from Robert Boone, Owner, Petitioning for Variances to Allow for Modifications to the Billboard Sign that is Located at 3500 Darien Highway. (*A. Glaeser*)

Arne Glaeser, Planning and Development Director, gave a presentation on the above-referenced petition. He reported staff recommends not granting the requested variance.

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

The following people addressed the Commission:

- 1) Robert Boone, Owner In Favor
- 2) Karen Polite, City resident, questioned the urgency for making a decision today.

Commissioner Williams made a motion to defer the above-referenced petition until the May 20, 2015 commission meeting; giving staff time to clarify/confirm property lines; second by Commissioner Cason. Motion passed by a vote of 4 to 1; with Commissioner Martin opposing.

CONSENT AGENDA

3. Consider Approval of April 15, 2015 Regular Scheduled Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*)

Commissioner Williams made a motion to approve the above-referenced minutes; second by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

4. Consider Approval of the Renewal of General Liability and Property Insurance. *(B. Roberts)*
Commissioner Martin made a motion to approve the Georgia Municipal Association renewal for liability and property insurance; second by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0

The Commission addressed items ten (10) and fourteen (14) below.

5. Consider Approval Authorizing the Mayor to Sign a Notice of Award and Contract for Mansfield Street Infrastructure Rehabilitation. *(G. Alberson)*

Commissioner Cason made a motion to approve authorization for the Mayor to sign the notice of award and contract for the above-referenced rehabilitation; second by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

6. Consider Approval for the Acting City Manager to Sign Contract with the Georgia Department of Corrections for (3) Crews from July 1, 2015 through June 30, 2016. *(K. Mills)*

Commissioner Martin made a motion to approve the above-referenced contract; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

- 6a Consider Approval for the Submittal of the 2015-2019 Consolidated Plan/2015 Annual Action Plan.

Mayor Pro-Tem Harris made a motion to approve the submittal of the above-referenced plans; second by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

CONSENT AGENDA - Finance

7. Consider Approval of Financial Reports as of March 31, 2015. *(K. Mills)*

Commissioner Martin made a motion to approve the above-referenced reports as submitted; second by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

APPOINTMENT(S)

8. Commission and Board Appointment(s) *(N. Atkinson)*

- a) **Audit Committee** – Two Appointments

Commissioner Williams made a motion to appoint Karen Polite to the above-referenced committee filling the expiring term of Thomas Tubbs until June 30, 2018; second by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

City Clerk was instructed to advertise for the remaining opening.

- b) **Brunswick Historic Preservation Board** – Three Appointments

Commissioner Martin made a motion to appoint Janice Britton to fill the un-expired term of Tony Evors until June 30, 2017, appoint Kate Sabbee, and re-appoint Rosemary Kaszans until June 30, 2018 to the above-referenced board; second by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

COMMISSIONER WILLIAMS' ITEM(S)

9. Discussion of Enterprise Zone Applications.

Commissioner Williams asked if the application process/procedure has been completed and requested an update from staff.

Arne Gleaser, Planning and Development Director, gave a brief overview of the application process for Enterprise Zones; stating when he receives applications he in turn will submit to the Commission.

COMMISSIONER CASON'S ITEM(S)

10. Update on the Brunswick-Glynn Joint Water and Sewer Commission.

This item was addressed before item five (5) under the consent agenda.

Stephen Swan, Executive Director, Brunswick-Glynn Joint Water and Sewer Commission gave an update on activities of the Brunswick-Glynn Joint Water and Sewer Commission.

11. Update on Scheduled Meetings for Highway 17 Corridor and Established Committees.

Commissioner Cason stated the community should be involved in what is going on with Highway 17 and Glynn Avenue.

12. Update on the Hiring Process for New City Manager.

Commissioner Cason reported that the applications for the City Manager's position have been received and the Commission are reviewing same.

13. Discussion of Antique American LaFrance City of Brunswick Fire Truck.

Fire Chief Mobley reported that it would be good to repair and have the above-referenced fire truck on the road again; but the cost to repair/refurbish truck is \$150,000.00. He stated the City needs a place to store the antique fire truck as well.

Staff and Commissioner Cason to look into other avenues for monetary assistance to refurbish fire truck.

14. *Discussion of the City of Brunswick Funding the Repairs on Mansfield Street.*

Stephen Swan, Executive Director, Brunswick-Glynn Joint Water and Sewer Commission reported that the Glynn Joint Water and Sewer Commission has funding available for a portion of the repairs for Mansfield Street.

It was the consensus of the Commission to have staff provide information to the Commission as to why full funding is not available to complete the entire Mansfield Street project. Staff to meet with the Finance Department and report back.

CITY ATTORNEY'S ITEM(S)

15. Consider Adoption of Ordinance 1041 – Proposed Amendment to Code of Ordinances, Providing a New Chapter 24, Code of Ethics.

Mayor Pro-Tem Harris made a motion to adopt the above-referenced ordinance; second by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

EXECUTIVE SESSION

Commissioner Cason made a motion to hold an executive session to discuss litigation and personnel; second by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

Following executive session:

Mayor Harvey announced no action was taken.

Commissioner Williams made a motion to adjourn; second by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk