

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, SEPTEMBER 16, 2015
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris, Commissioner John Cason III, Commissioner Julie Martin and Commissioner Vincent Williams

CALL TO ORDER: Mayor Cornell Harvey

INVOCATION: Reverend Linda Scott

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

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Commissioner Cason made a motion to add under the Consent Agenda as item number five~a (5a); "Consider Approval of a Conveyance of the Alleyways Between "I "and "J" Street to Glynn County for a Veterans Park" and to remove item number four (4) under the Consent Agenda "Consider Approval of Resolution Number 2015-06 – Terry Creek Superfund"; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

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Commissioner Cason made a motion to add as item number nine~a (9a) "Authorization for City Manager Drumm to look into the cost for paving "H" Street"; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

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Commissioner Martin made a motion to add under the Mayor's item(s) "Appointment to the Urban Redevelopment Agency"; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

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RECOGNITION(S), PRESENTATION(S) & AWARD(S)

1. Proclamation Presentation to Katie Wilkin Proclaiming September 2015 as Childhood Cancer Awareness Month.
Ms. Wilkin accepted proclamation with gratitude.
2. Introduction of Laura Bryant, Location Manager for "Live By Night" Film Preparation. *(M. Hill)*
Ms. Bryant updated the Commission on the preparation for the above-referenced film to be filmed in Downtown Brunswick.

CONSENT AGENDA

3. Consider Approval of September 2, 2015 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*
Commissioner Martin made a motion to approve the above-referenced minutes; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.
4. *Consider Approval of Resolution Number 2015-06 – Terry Creek Superfund.*
(The above-referenced item was removed from the agenda.)

5. **HEARING – Alcohol Beverage License (New) – (K. Jones)**

Golden Isles Liquor LLC #14054	Pankajkumar “Pete” Patel	1919 Glynn Ave. Suite 114	Request: to sell beer, wine and distilled spirits. (Retail Package). No Consumption on premises. Sunday Sales.
Fountain Package Store #14052	Mukeshkumar Patel	2300 Norwich St.	Request: to sell beer, wine and distilled spirits. (Retail Package). No Consumption on premises. Sunday Sales.

Len Schmauch, Deputy Marshal, reported that a criminal background had been conducted on **Golden Isles Liquor LLC #14054** for a new alcohol license and everything cleared. He stated same is ready for the Commission consideration for approval.

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed alcohol beverage license.

No one came forth to address the Commission.

Commissioner Martin made a motion to approve the above-referenced alcohol license; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

Len Schmauch, Deputy Marshal, reported that a criminal background had been conducted on the **Fountain Package Store #14052** for a new alcohol license and everything cleared. He stated same is ready for the Commission consideration for approval.

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed alcohol beverage license.

No one came forth to address the Commission.

Commissioner Williams made a motion to approve the above-referenced alcohol license; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

5a *Consider Approval of a Conveyance of the Alleyways Between “I” and “J” Street to Glynn County for a Veterans Park.*

Following discussion:

It was the consensus of the Commission to have legal draft deed and bring before the Commission at the October 7, 2015 Commission meeting; with the stipulation to convey alleyways pending the construction of the veterans park .

CITY ATTORNEY’S ITEM(S)

6. Discussion – Proposed Food Truck Ordinance.

Assistant City Attorney Brian Corry gave a brief overview on the above-referenced ordinance. Assistant City Attorney Corry to make changes to proposed ordinance per discussion and present to the Commission at the October 21, 2015 Commission meeting for further discussion.

7. Discussion – Proposed Brew Pub Ordinance.

Assistant City Attorney Brian Corry gave a brief overview on the above-referenced ordinance. City Clerk to advertise notice of intent to introduce ordinance and place item on the October 21, 2015 Commission meeting agenda for the Commission consideration.

8. Submission of the Memorandum of Agreement Between the City, County, and Tax Commissioner for the Collection City's Taxes and Waste Removal Fees.

Assistant City Attorney Brian Corry gave a brief overview on the above-referenced Memorandum of Agreement.

Commissioner Cason made a motion to approve the above-referenced Memorandum of Agreement; seconded by Commissioner Martin:

Mayor Harvey asked for a call for vote by the City Clerk:

Commissioner Cason	Aye
Commissioner Williams	Aye
Commissioner Martin	Aye
Mayor Pro-Tem Harris	Aye
Mayor Harvey	Aye

Motion passed unanimously by a vote of 5 to 0.

COMMISSIONER CASON'S ITEM(S)

9. Update on the Brunswick-Glynn Joint Water and Sewer Commission.
W. Todd Kline, P.E., Senior Engineer, Brunswick-Glynn Joint Water and Sewer Commission, gave an overview of proposed Projects for SPLOST VI.

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- 9a *Authorization for City Manager Drumm to look into the cost for paving "H" Street.
It was the consensus of the Commission to have City Manager Drumm to look into getting estimates for paving "H" Street and bring back before the Commission at the October 7, 2015 Commission Meeting.*

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COMMISSIONER MARTIN'S ITEM(S)

10. Update on the Urban Redevelopment Agency.
Commissioner Martin gave a brief update of activities with the above-referenced agency.

COMMISSIONER WILLIAMS' ITEM(S)

11. Discussion ~ Re-establishing the Zoning Board of Appeals.
Commissioner Williams reported that he is interested in re-establishing the above-referenced board.
It was the consensus of the Commission to have City Manager Drumm to look into re-establishing the above-referenced board and report back to the Commission.

MAYOR HARVEY'S ITEM(S)

- 12a Appointments to the Urban Redevelopment Agency.
Mayor Harvey appointed William Austin as the Chairman of the above-referenced agency.
Mayor Harvey also appointed Karen Ward and Bradford Brown to the above-referenced agency.

EXECUTIVE SESSION

Commissioner Cason made a motion to adjourn to executive session to discuss real estate and litigation; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

Following Executive Session Mayor Harvey announced no action was taken.

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Regular order of business resumed:

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ADDENDUM TO AGENDA

Commissioner Williams made a motion to add to agenda "Consider Approval of Change Order #1 for Mansfield Street Infrastructure Improvements."; seconded by Commissioner Martin; Motion passed unanimously by a vote of 5 to 0.

13. Consider Approval of Change Order #1 for Mansfield Street Infrastructure Improvements. (*J. Drumm*)

Commissioner Cason made a motion to approve change order #1 to increase the contract amount by \$289,672.69 for the above-referenced improvements; seconded by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

Commissioner Williams made a motion to pay for the above-referenced change order with a inter-fund loan from revenues received from sanitation surplus equipment; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

Commissioner Martin made a motion to adjourn; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk