

**OFFICIAL MINUTES  
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA  
REGULAR SCHEDULED MEETING  
WEDNESDAY, DECEMBER 2, 2015  
OLD CITY HALL  
1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris, Commissioner John Cason III, Commissioner Julie Martin and Commissioner Vincent Williams

**CALL TO ORDER:** Mayor Cornell Harvey

**INVOCATION:** Reverend Craig Campbell

**PLEDGE ALLEGIANCE:** Recited by all in attendance

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*Mayor Harvey read a proclamation congratulating Glynn Academy High School "Terrors" football team for making it to the state semi-finals.*

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**ADDENDUM TO AGENDA**

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*Mayor Pro-Tem Harris made a motion to add as item number eighteen (18) under the City Attorney's item "Consider for Approval the Quitclaim Deed Conveying the City-Owned Property located at 1400 Third Avenue to the City of Brunswick Downtown Development Authority."; seconded by Commissioner Williams. Motion passed by a vote of 4 to 1; with Commissioner Cason opposing.*

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**RECOGNITION(S), PRESENTATION(S) & AWARD(S)**

1. Savannah Regional Central Labor Council to Present a Check to Community Development Department for the Adoption of Goodyear Park in Support of the Revitalization Efforts. (S. Walker)

Robert Payne, Vice President, Savannah Regional Central Labor Council, presented a check to Shauntae Walker, Neighborhood Revitalization Manager, for assisting with the revitalization of the above-referenced park.

The Commission commended Ms. Walker and staff for the revitalization of Inez Williams Park.

**PUBLIC HEARING(S)-LAND USE**

2. Variance Petition No. 15-06; from Victoria Hightower, Owner, Requesting Several Variances in order to Raise a New Billboard Structure at 2204 Glynn Avenue. (A. Glaeser)

Arne Glaeser, Planning and Development Manager, gave an update on the above-referenced petition; which was deferred at the November 18, 2015 commission meeting. He reported staff recommends not granting the requested variance petition.

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

The following people addressed the Commission:

- |                              |          |
|------------------------------|----------|
| 1) Victoria Hightower, Owner | In Favor |
| 2) Lance Saabe               | Oppose   |
| 3) Jerry Spencer             | Oppose   |

Commissioner Williams made a motion to approve variances number 2, 3 and 7 of the above-referenced petition for distance with billboard being no larger than the original 240 feet with no LD lighting; seconded by Commissioner Cason:

Mayor Harvey called for a vote from the City Clerk:

Commissioner Cason	Yes
Commissioner Martin	No
Commissioner Williams	Yes
Mayor Pro-Tem Harris	Yes
Mayor Harvey	Yes

Motion passed by a vote of 4 to 1; with Commissioner Martin opposing.

**PUBLIC HEARING(S)-Urban Redevelopment Plan**

3. Consider Amending the Urban Redevelopment Plan. *(A. Glaeser)*

It was the consensus of the Commission to discuss and an upcoming planning session or retreat.

**PUBLIC HEARING(S) – Comprehensive Multi-Hazard Plan**

4. Pre-Disaster Hazard Mitigation Plan. *(D. Hainley)*

David Hainley, Glynn County Community Development Director, gave an update on the above-referenced plan.

5. Consider Adoption of Resolution No. 2015-07 - 2015 Comprehensive Multi Hazard Plan. *(D. Hainley)*

Commissioner Williams made a motion to adopt the above-referenced resolution; seconded by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

**DISCUSSION(S)**

6. Discussion of the Gateway Grant Project and Bid Approval or Project Scope Reductions. *(G. Albersen)*

Discussion only; there was no action taken.

**CONSENT AGENDA**

7. Consider Approval of November 18, 2015 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*

Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

8. Consider Approval of Excess Group Health Insurance. *(J. Brinson)*

Commissioner Cason made a motion approving the excess group health insurance renewal rate of \$297,244.20; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

9. Consider Approval of Resolution No. 2015-08 - Recreation Trail Grant from Georgia Department of Natural Resources for Martin Luther King, Jr. Boulevard Trail; Phase I. *(G. Albersen)*

Commissioner Martin made a motion to approve the above-referenced resolution; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

10. Consider Approval to Accept Donation from Donna Langford for Six (6) Vacant Parcels on Peninsula Avenue. *(A. Glaeser)*

Commissioner Cason made a motion to accept the above-referenced donation from Ms. Langford; seconded by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

11. Consider Approval of the Submittal of Recreational Trails Grant for Martin Luther King, Jr., Boulevard Trail; Phase II. (*J. Hunter*)  
Commissioner Williams made a motion to approve the submittal of the above-referenced grant; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**ALCOHOL BEVERAGE LICENSE - (Renewals)** – (*L. Schmauch*)

12. Consider Approval of Eighteen (18) Alcohol Beverage License(s) Renewal(s). (*L. Schmauch*)  
(*See Attachment*)  
Deputy Marshal Len Schmauch requested approval of eighteen (18) alcohol beverage license renewals; (*see attached list*).  
Commissioner Cason made a motion to approve the attached list of eighteen (18) alcohol beverage license renewals; seconded by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

**CONSENT AGENDA - Finance**

13. Consider Approval of Financial Reports as of October 31, 2015. (*K. Mills*)  
Commissioner Williams made a motion to approve the above-referenced reports as submitted; seconded by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

**COMMISSIONER CASON'S ITEM(S)**

14. Update on the Brunswick-Glynn Joint Water and Sewer Commission.  
Commissioner Cason gave a brief update regarding the above-referenced Commission.  
Mayor Harvey asked about the above-referenced Commission changing water leak adjustment policies.  
Commissioner Cason to check into the water leak policy and report back to the Commission.

**CITY MANAGER'S ITEM(S)**

15. Consider Approval of Request from April and Bernard Hahn, of Last Ride Ghost Tours, to Permit Ghost Tours in the City's Cemeteries.  
City Manager Drumm to research how other cities permit cemetery ghost tours and report back to the Commission at a later date.
16. Consider Approval to Purchase two (2) Police Patrol Cars.  
Commissioner Cason made a motion approving the purchase of two (2) Police patrol cars in the amount of \$32,300; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.
17. Consider Approval of Thursday, December 24, 2015 as a Holiday.  
Mayor Pro-Tem Harris made a motion approving Thursday, December 24, 2015 as a holiday; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

**CITY ATTORNEY'S ITEM(S)**

18. Consider for Approval the *Quitclaim Deed Conveying the City-Owned Property located at 1400 Third Avenue to the City of Brunswick Downtown Development Authority.*  
Commissioner Williams made a motion to approve the above-referenced quitclaim; seconded by Mayor Pro-Tem Harris. Motion passed by a vote of 4 to 1; with Commissioner Cason opposing.

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Mayor Harvey recognized Jackie Mims and Ethel Stanley with the Mims Foundation.

Ms. Mims presented City Manager Drumm and Mayor Harvey with framed photographs and certificates for their support with the Veterans event held at Howard Coffin Park.

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**EXECUTIVE SESSION**

Commissioner Williams made a motion to hold an executive session to discuss litigation and real estate; seconded by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

Following executive session:

Mayor Harvey announced no action was taken.

Commissioner Williams made a motion to adjourn; seconded by Mayor Pro-Tem Harris. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED**

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson, City Clerk