

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, MAY 4, 2016
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Vincent Williams, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Julie Martin

CALL TO ORDER: Mayor Cornell Harvey

INVOCATION: Reverend June Johnson

PLEDGE ALLEGIANCE: Recited by all in attendance

RECOGNITION(S), PRESENTATION(S), & AWARD(S)

1. Proclamation Presentation to Michael Robinson, Proclaiming Saturday, May 14, 2016 as Letter Carriers' Food Drive Day.
Proclamation accepted with gratitude.
2. Proclamation Presentation to the Brunswick Historic Preservation Board Proclaiming the Month of May as National Preservation Month.
Proclamation accepted with gratitude.
3. Waycross Chief of Police Tony Tanner to Present State Certification to the Brunswick Police Department.
Chief Jones and Mayor Harvey accepted State Certification with gratitude and recognized and thanked all the Police Officers and Citizens on Patrol Officers in attendance.
4. Presentation on Community Gardens. *(Q. Amir)*
Qadijah Tatum Amir, Master Gardener and Lela McNutt, Social Wealth Activist, gave a presentation on urban blight properties; Ms. Amir stated she started community gardens on Martin Luther King and "F" Street and reported that establishing community gardens could help with urban blight.

Following presentation Mayor Harvey thanked Ms. Amir and Ms. McNutt for the presentation.

Mayor Harvey recognized Terri Karvunis in the audience and opened the floor for her to address the Commission.

Terri Karvunis invited the Commission to Jekyll Island National Day of Prayer events scheduled for Thursday, May 5, 2016.

CONSENT AGENDA

5. Consider Approval of April 20, 2016 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*
Mayor Pro-Tem Williams made a motion to approve the above-referenced minutes with the correction on page two (2) speaker number six –(6) under the Appeals(s)- Historic Preservation - stating speaker last name should be Gordon as oppose to Jordon; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

6. Consider Approval of the Renewal of General Liability and Property Insurance. *(L. Velie)*
 Commissioner Cason made a motion to approve the above-referenced renewal of general liability and property insurance; seconded by Mayor Pro Tem Williams. Motion passed unanimously by a vote of 5 to 0.

HEARING – Alcohol Beverage License(s) - (New) *(L. Schmauch)*

7.

<u>Name of Business</u>	<u>Owner/Manager</u>	<u>Business Location</u>	<u>Comments</u>
Dalal Gokul Point, LLC d/b/a Five Point Mini Mart	Gokul Dalal (Owner)	2806 Altama Ave.	Request: to sell beer and wine. (Retail Package). No consumption on premises. Sunday Sales.

Deputy Marshal Len Schmauch reported that a criminal background was conducted on the above-referenced license and everything cleared; he asked the Commission to consider same for approval and/or denial.

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced licenses.

No one came forth to address the Commission:

Mayor Pro-Tem Williams made a motion to approve the above-referenced new alcohol license; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

CONSENT AGENDA - Finance

8. Consider Approval of Financial Reports as of March 2016. *(K. Mills)*
 Mayor Pro-Tem William made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
9. Consider Approval of Fiscal Year 2016 Mid-Year Budget Adjustments. *(K. Mills)*
 Mayor Pro-Tem William made a motion to approve the above-referenced adjustments; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
 Finance Director Mills to provide Mayor Pro-Tem Williams with a copy of statement from Waste Management with list of illegal dumping trash pick-up.

CITY MANAGER’S ITEM(S)

10. Consider Approval of Land Swap with Brunswick – Glynn Joint Water and Sewer Commission.
 Commissioner Cason made a motion to approve the above-referenced land swap of a portion of unopened right-of-way of Gordon Street (1/2 block south of “F” Street); seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.
11. Consider Establishment of an Advisory Group for Feedback/Ideas Regarding Design Guidelines for Glynn Avenue.
 Commissioner Martin made a motion approving the establishment of the above-referenced group for feedback/ideas regarding the above-referenced design guidelines and approved the recommended list of members submitted by City Planner John Hunter *(see attachment)* with the option to add additional members as needed; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

COMMISSIONER CASON’S ITEM(S)

12. Update on the Brunswick-Glynn Joint Water and Sewer Commission.
 Commissioner Cason gave an update on the above-referenced commission.
 Mayor Harvey asked for an update on the storm water.
 City Manager gave a brief update on same.

City Manager and/or Rick Charnock to check with Brunswick-Glynn Joint Water and Sewer Commission to find out a completion date for the Urbana project.

Rick Charnock, Public Works Administration Manager, to forward list of streets to be paved to City Clerk Atkinson to distribute to the Commission.

EXECUTIVE SESSION

Mayor Pro-Tem Williams made a motion to hold an executive session to discuss real estate, litigation and personnel; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

Mayor Pro-Tem Williams made a motion to adjourn; seconded by Commissioner Harris. Motion passed unanimously by a vote of 4 to 0.

MEETING ADJOURNED

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk