

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, DECEMBER 21, 2016
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Vincent Williams, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Julie Martin

CALL TO ORDER: Mayor Cornell Harvey

INVOCATION: Mayor Pro-Tem Williams

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

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Commissioner Cason made a motion to add under the Consent Agenda as item number 3a and 3b: "Consider Approval of Purchasing Excess Health Insurance and Consider Approval to Purchase Fifty Dollar (\$50.00) Gift Cards for Employees"; seconded by Mayor Pro-Tem Williams. Motion passed unanimously by a vote of 5 to 0.

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PUBLIC COMMENT PERIOD

No one was present to address the Commission.

CONSENT AGENDA

1. Consider Approval of December 7, 2016 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*
Commissioner Cason made a motion approving the above-referenced minutes; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
2. Consider Approval of Agreement for Survey, Design and Permitting of Glynn Middle School Walk Route. *(A. Garrow)*
Commissioner Cason made a motion approving the above-referenced agreement, with the addendum to the agreement for the bridge to be 8 ft. instead of 5 feet; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.
3. Consider Confirmation of the City Manager Appointment of Travis Stegall to the Position of Director of Economic and Community Development. *(J. Drumm)*
Mayor Pro-Williams made a motion confirming the appointment of Travis Stegall as the Director of Economic and Community Development; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
- 3a Consider Approval of Purchasing Excess Health Insurance.
Mayor Pro-Tem Williams made a motion to approve the purchasing of excess insurance coverage; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
- 3b Consider Approval to Purchase Fifty Dollar Gift Cards (\$50.00) for Full Time Employees and Twenty-Five Dollar gift cards for Part Time Employees.
Mayor Pro-Tem Williams made a motion approving fifty dollar gift cards for full time employees and twenty-five dollar gift cards for part-time employees; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

APPOINTMENT(S)

4. Brunswick-Glynn Joint Water and Sewer Commission Appointment – *(one appointment)*
Mayor Pro-Tem Williams nominated Mayor Harvey to the above-referenced commission.

Mayor Pro-Tem Williams made a motion to appoint Mayor Harvey to the above-referenced Commission; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

PUBLIC HEARING(S)-LAND USE

5. Conditional Use Petition No. 16-03; from Brinkley and Tammy Barnes, Requesting Permit to allow an Automobile Repair Facility at 4504 Altama Avenue. *(J. Hunter)*

John Hunter, Planner I, gave a presentation on the above-referenced petition. He reported that staff recommends granting the above-referenced petition.

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

No one came forth to address the Commission.

Commissioner Cason made a motion to approve the above-referenced petition; seconded by Mayor Pro-Tem Williams. Motion passed unanimously by a vote to 5 to 0.

ALCOHOL BEVERAGE LICENSE - (Renewals) – *(L. Schmauch)*

6. Consider Approval of Four (4) Alcohol Beverage License Renewal(s).

<u>Name of Business</u>	<u>Owner/Manager</u>	<u>Location of Business</u>	<u>Comments</u>
1. Dixville Package Store	Brenda Davis - Owner	1509 ½ London St.	Request to sell beer, wine and distilled spirits. (Retail Sale)
2. Famer & The Larder, LLC	Jovan Sage - Owner	1523 Newcastle St.	Request to sell beer and wine for consumption on premises (Sunday Sale)
3. OM Krcem Inc. DBA Shiv Market	Kailashben Patel - Owner	1008 Bay St.	Request to sell beer and wine. (Retail Sale)
4. Rosby's Stop & Shop	Clarence James Walker	1501 "G" St.	Request to sell beer and wine. (Retail Sale)

Mayor Pro-Tem Williams made a motion approving the four (4) alcohol beverage license renewals referenced-above; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

COMMISSIONER MARTIN'S ITEM(S)

7. Update on the Urban Redevelopment Agency.

Commissioner Martin reported that the meeting time and date for the above-referenced agency has been changed to the fourth Thursday of each month at 5:30 p.m.; she also gave a brief update on projects the agency is working on.

COMMISSIONER CASON'S ITEM(S)

8. Update on the Brunswick-Glynn Joint Water and Sewer Commission.

City Engineer Alberson gave an update on the Mansfield Street and Urbana Park Projects.

CITY ATTORNEY'S ITEM(S)

9. Consider Approval of Conveyance, Deed Transfer and Grant of Easement Rights from the City of Brunswick to the Brunswick-Glynn Joint Water and Sewer Commission.

Commissioner Cason made a motion to defer the above-referenced item until the January 4, 2017 Commission meeting.

EXECUTIVE SESSION

There was not an executive session held during this meeting.

Commissioner Cason made a motion to adjourn; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/Naomi D. Atkinson
Naomi D. Atkinson, City Clerk