

**OFFICIAL MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, MAY 3, 2017**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Vincent Williams

**CALL TO ORDER:** Mayor Cornell Harvey

**INVOCATION:** Reverend Wright Culpepper

**PLEDGE ALLEGIANCE:** Recited by all in attendance

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*Commissioner Cason announced and congratulated Reverend Culpepper on his recent appointed to a position with First United Methodist Church of Brunswick.*

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**PUBLIC COMMENT PERIOD**

- 1) Pastor Jeffery A. Muchison addressed the Commission regarding the expansion of Liberty Roll-Offs; and the residents of Magnolia Park experiencing the same issues in regards to the smells, noise, dust and rodents. He asked the Commission to consider having Liberty Roll Offs removed from its present location.

**RECOGNITION(S), PRESENTATION(S), & AWARD(S)**

1. Shawn Williams, Coastal Outreach Soccer, to give a Presentation Regarding a Site Plan for Placing a Portable Building at Howard Coffin Park.  
Mr. Williams requested that the Commission allow Coastal Outreach Soccer to have a portable building placed at Howard Coffin Park to be utilized for Coastal Outreach Soccer.  
City Manager Drumm was instructed to meet with Mr. Williams regarding his request.  
City Manager Drumm stated he would meet with City Attorney Corry to prepare an agreement with Coastal Outreach Soccer in regards to Mr. Williams' request.
2. Dottie Bailey, Mental Health Advocate, to Address the Commission Regarding Mental Health Education.  
Ms. Bailey addressed the Commission regarding mental health needs in Brunswick.  
Following presentation the Commission thanked Ms. Bailey.  
City Manager Drumm to meet with Ms. Bailey in regards to providing training for enforcement officers to equip them with the skills to recognize and assist people with behavioral health disorders.

**UPDATE**

3. Update Liberty Roll Offs Conditional Use Permit Stipulations. (*J. Hunter*)  
John Hunter, Planner, gave an update on the stipulations for Liberty Roll Offs Conditional Use Permit.  
City Attorney Corry was instructed to research limiting height of dirt etc. being stored at Liberty Roll Offs and research custodial legality the Commission has to reverse conditional use permit.  
Staff was instructed to make this a top priority for resolution and keep commission abreast as to progress/outcome of the issues at Liberty Roll Offs.

**CONSENT AGENDA**

4. Consider Approval of April 19, 2017 Regular Scheduled Meeting Minutes and April 24, 2017 Special Called Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*)  
Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

5. Consider Approval of the Adoption and Submittal of the 2017-2018 Annual Action Plans. *(S. Lewis)*  
 Mayor Pro-Tem Martin made a motion to approve the adoption and submittal of the above-referenced plans; seconded by Commissioner Williams;

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro-Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

6. Consider Approval of Amended Intergovernmental Agreement Between the City of Brunswick and Brunswick Downtown Development Authority. *(M. Hill)*

Mayor Pro-Tem Martin made a motion to approve the above-referenced agreement regarding 1406 Newcastle Street; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

Commissioner Cason requested updates of the construction from the Downtown Development Authority Executive Director Mathew Hill.

**CONSENT AGENDA - Finance**

7. Consider Approval of Financial Reports as of March 31, 2017. *(K. Mills)*

Commissioner Williams made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

Commissioner Cason asked how much had been paid out for employee expenses year to date.

Finance Director Mills stated \$6,916,623.

**CITY ATTORNEY'S ITEM(S)**

8. Consider Adoption of Ordinance 1049 – Historic Building Demolition Procedure.

City Attorney Corry reported that the above-referenced ordinance had been advertised and was ready for the Commission consideration for adoption.

Commissioner Williams made a motion to defer the above-referenced ordinance until the May 17, 2017 commission meeting; allowing City Attorney Corry time to make revisions to ordinance per discussion.

**CITY MANAGER'S ITEM(S)**

9. Consider Options of Collecting Municipal Taxes and Assessments.

City Manager Drumm gave an overview of the process and options for bringing collection of Municipal Taxes and Assessments in-house.

Following discussion:

Commissioner Cason made a motion to contract with Glynn County and the Tax Commissioner to collect 2017 Municipal taxes and assessments; seconded by Mayor Pro-Tem Martin:

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	No

Motion passed by a vote of 4 to 1; with Mayor Harvey opposing.

City Manager was instructed to begin the process of training/preparing City staff to collect 2018 taxes as soon as possible.

**MAYOR HARVEY'S ITEM(S)**

10. Update on the Brunswick-Glynn Joint Water and Sewer Commission.

Mayor Harvey reported that the new rate for the County will be \$31.00 and the City's rate will be \$26.67; he further stated that he would email the Commission the percentage of the increase on Thursday, May 04, 2017.

**EXECUTIVE SESSION**

There was not an executive session held during this meeting.

Commissioner Cason made a motion to adjourn; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED**

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson, City Clerk