

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, MAY 17, 2017
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Vincent Williams

CALL TO ORDER: Mayor Cornell Harvey

INVOCATION: Pastor Troy Moody

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

**

Commissioner Cason made a motion to add as item number 1a under Recognition(s), Presentation(s) & Award(s) "Proclamation Presentation to Dr. Gregory Aloia, President of College of Coastal Georgia"; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

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PUBLIC COMMENT PERIOD

- 1) Gary Cross, 3411 Cypress Mill Road, addressed the Commission regarding small/tiny homes and the benefits small homes have in the communities where they exist.

RECOGNITION(S), PRESENTATION(S), & AWARD(S)

1. Proclamation Presentation to Flotilla Commander Arlene Ingram, Recognizing National Safe Boating Week.
Proclamation was accepted with gratitude.
- 1a Proclamation Presentation to Dr. Gregory Aloia, President of College of Coastal Georgia.
Proclamation was accepted with gratitude.

PUBLIC HEARING(S)-LAND USE

2. Conditional Use Petition No. 17-02; from Mitchell Davenport, Agent for Clement & Company, LLC; Petitioning to Obtain a Conditional Use Permit to Allow Multi-Family Housing at 2301 Stonewall Street. *(B. Daiss)*
Brenda Daiss, Director of Planning, Development and Codes, gave a presentation on the above-referenced petition. She reported that staff recommends granting the above-referenced petition with the condition that Clement & Company continue to work with the Planning Department throughout the design phase to ensure that the project meets all zoning and development requirements and that the final product produces the outcome desired by the City.
Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.
No one came forth to address the Commission.
Commissioner Cason made a motion to approve the above-referenced petition, sunsetting in six months with the condition that Clement & Company continue to work with the Planning Department throughout the design phase to ensure that the project meets all zoning and development requirements and that the final product produces the outcome desired by the City; seconded by Commissioner Williams. Motion passed unanimously by a vote to 5 to 0.

CONSENT AGENDA

- 3. Consider Approval of May 3, 2017 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.)*
(N. Atkinson)

Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

- 4. Consider Approval of Resolution Number 2017-03 in Support of Application of Grand Oak Apartments; in its Endeavor to Build Quality Affordable Housing. *(M. Davenport)*

Mayor Pro-Tem Martin made a motion to approve the above-referenced resolution; seconded by Commissioner Williams.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro-Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

- 5. Consider Approval of Contract for the Resurfacing of Howard Coffin Park Pool. *(J. Drumm)*

Commissioner Cason made a motion to accept the bid from Jeff’s Pool and Spa for the resurfacing of Howard Coffin Park Pool in the amount of \$118,650; recommendation from the evaluation committee and authorize Mayor Harvey to sign contract for same; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

City Manager Drumm was instructed to include the cost of resurfacing Howard Coffin pool in the City’s budget every six to seven years.

Staff was instructed to put something in place to ensure the City’s interest for maintenance at Howard Coffin Park (i.e. building, grounds pool, pool house); by doing periodic inspections.

- 6. Consider Approval of Resolution Number 2017-04 for the Expansion of the Norwich Street Enterprise Zone. *(B. Daiss)*

Commissioner Williams made a motion to approve the above-referenced resolution, with the correction of removing item (b, number viii, (“water and sewer tap fees”) on page 3of resolution and correcting Exhibit D’s map; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

DISCUSSION

- 7. City-Wide Neighborhood Clean-up Wrap-up Report. *(K. Heck)*
Informational only; no action required.

- 8. Proposed Ordinance to Amend City Code to Reorganize the City Tree Board. *(B. Soler)*
Management Analyst Beatrice Soler gave an overview of the above-referenced proposed ordinance. Following discussion; City Clerk Atkinson was instructed to advertise the proposed ordinance and place on the June 7, 2017 agenda for consideration.

APPOINTMENT(S)

- 9. Commission and Board Appointment(s) *(N. Atkinson)*
1) Housing Authority – One Appointment *(Mayor’s Appointment)*
The above-referenced item was deferred until June 7, 2017 commission meeting; as Mayor stated he would like to meet with Chairman Tullos of Housing Authority before making an appointment.

COMMISSIONER MARTIN’S ITEM(S)

- 10. Update on the Urban Redevelopment Agency.
Mayor Pro-Tem Martin reported that the above-reference agency voted to move forward with Mitchell Davenport’s application to Department of Community Affairs for the development of a 64 unit apartment complex on the Perry School site.
She also stated that the board approved contract of Roger Steffens for the initial site design for Mary Ross Waterfront Park.

CITY ATTORNEY’S ITEM(S)

11. Consider Adoption of Ordinance 1049 – Historic Building Demolition Procedure.

Commissioner Cason made a motion to adopt the above-referenced ordinance; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

Staff was instructed to identify all historic structures in the City.

EXECUTIVE SESSION

Commissioner Williams made a motion to hold an executive session to discuss real estate; seconded by Mayor Pro-Tem Martins. Motion passed unanimously by a vote of 5 to 0.

Following executive session:

Mayor Pro-Tem Martin made a motion to convey the Perry School site property to the Urban Redevelopment Agency; subject to complete title work and drafting of a final deed from the City of Brunswick to the Urban Redevelopment Agency; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

Commissioner Williams made a motion to adjourn; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk