

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, JUNE 21, 2017
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Vincent Williams

CALL TO ORDER: Mayor Cornell Harvey

INVOCATION: Mayor Pro-Tem Martin

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

**

Mayor Pro-Tem Martin made a motion to add as item number 4a under Item(s) to Consider for Approval~ "Consider Approval of Fiscal Year 2016 Budget Adjustments"; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

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PUBLIC HEARING(S)-LAND USE

1. Variance Petition No. 17-03, and Subdivision Petition No.17-03; from Polestar GA Brunswick, LLC, Owner, Requesting the Division of Parcel # 01-06554 into Two Parcels, and an Area Variance to Allow the Use of Parking Lot Access Easement in Lieu of Street Access. *(B. Daiss)*
Brenda Daiss, Director of Planning, Development and Codes, gave a presentation on the above-referenced petitions. She reported that staff recommends granting the above-referenced petitions. Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.
No one came forth to address the Commission.
Mayor Pro-Tem Martin made a motion to approve the above-referenced petitions; seconded by Commissioner Cason. Motion passed unanimously by a vote to 5 to 0.

ITEM(S) TO CONSIDER FOR APPROVAL

2. Approval of June 7, 2017 Work Session and Regular Scheduled Meeting Minutes, June 12, 2017 Work Session and June 14, 2017 Public Hearing Minutes. *(subject to any necessary changes.) (N. Atkinson)*
Commissioner Williams made a motion to approve the above-referenced work session and regular scheduled meeting minutes; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
Commissioner Cason made a motion to approve the above-referenced public hearing minutes; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote 5 to 0.
3. Approval of the Cancellation of the July 5, 2017 Commission Meeting.
Commissioner Cason made a motion to cancel the above-referenced meeting; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

It was the consensus of the Commission to schedule a special called meeting on Wednesday, June 28, 2017 at 4:00 p.m. to discuss the two items City Manager Drumm requested to be added to agenda namely: 1) *Consider Approval of Sanitation Contract* and 2) *Consider Approval of Tax Allocation District Map.*

4. Adoption of the Fiscal Year 2017/2018 Budget. *(J. Drumm)*
 City Manager Drumm gave an overview of the two adjustments to the proposed 2017/2018 budget; namely Sanitation and Golden Isles Arts and Humanities.
 Following discussion:
 Commissioner Williams made a motion to adopt the above-referenced budget; with the amendments to increase the funds to Golden Isles Arts and Humanities by \$5,000 from 45,000 to 50,000 and to increase Sanitation fee to \$21.30; seconded by Commissioner Harris:

Commissioner Williams amended his motion to increase Golden Isles Arts and Humanities funds to \$52,500; seconded by Commissioner Harris:

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	No
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro-Tem Martin	No
Mayor Harvey	Yes

Motion passed by a vote of 3 to 2; with Mayor Pro-Tem Martin and Commissioner Cason opposing.

- 4a *Consider Approval of Fiscal Year 2016 Budget Adjustments.*
Commissioner Williams made a motion to approve the above-referenced adjustments as submitted; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
5. Approval of an Amended Contract for Dock Repairs at Mary Ross Park. *(G. Alberson)*
 Commissioner Williams made a motion authorizing Mayor to sign the above-referenced contract with Allen & Graham, Inc. for the amount of \$173,368.82 to complete the additional concrete and timber repairs on dock at Mary Ross Waterfront Park; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

APPOINTMENT(S)

6. Commission and Board Appointment(s) *(N. Atkinson)*
- a) Board of Pilotage – One Appointment
 Mayor Pro-Tem Martin made a motion to appoint John McConnell to the above-referenced board to fill the unexpired term of David Lewis until January 2022; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.
 - b) Brunswick-Glynn Economic Development Authority – Three Appointments – *(Joint Appointments)*
 Mayor Pro-Tem Martin made a motion to approve the resolution to appoint C. Hooks, William Austin, Jr., and Jack Kilgore to the above-referenced authority until July 31, 2020; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

CITY MANAGER' ITEM(S)

7. Administration Structure for the Billing and Collections of Ad Valorem Taxes.
 City Manager Drumm reported on three alternative structures for the billing and collection of Ad Valorem Taxes stating presently the ordinance has the City Clerk as Tax Commissioner, structure can be placed under the City Manager/Finance or the Commission could create a new charter officer for the billing and collection of Ad Valorem taxes.

Following discussion; it was the consensus of the Commission to discuss the administration structure for billing and Collections of Ad Valorem taxes at a planning meeting and ensure Deputy Marshal is in attendance.

MAYOR HARVEY'S ITEM(S)

8. Update on the Brunswick-Glynn Joint Water and Sewer Commission.
 Mayor Harvey reported that the above-referenced commission will have a rate change for the 2017 2018 budget. He also stated the Commission approved the hiring for new positions.

EXECUTIVE SESSION

There was not an executive session held during this meeting.

Commissioner Williams made a motion to adjourn; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk