

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, JULY 19, 2017
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Vincent Williams

CALL TO ORDER: Mayor Harvey

INVOCATION: Pastor Neil Johnson

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

**

Commissioner Williams made a motion to add as item number five~a (5~a) under the consent agenda "Consider Approval of Bid Contract for Audit and Consolidated Annual Financial Report (CAFR) Services for Year Ending June 30, 2017"; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 5 to 0.

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ITEM(S) TO CONSIDER FOR APPROVAL

1. Consider Approval of June 21, 2017 Regular Scheduled Meeting Minutes and June 28, 2017 Special Called Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*
Mayor Pro-Tem Martin made a motion to approve the above-referenced minutes with one correction to item four (4) of June 21, 2017 minutes which should read decrease instead of increase "to the funds to Golden Isles Arts and Humanities"; seconded by Commissioner Williams. Following discussion:
Mayor Pro-Tem Martin withdrew her motion/correction; second by Commissioner Williams.
Commissioner Williams made a motion to approve the above-referenced minutes; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 5 to 0.
2. Consider Approval of Financial Reports as of May 31, 2017. *(K. Mills)*
Commissioner Williams made a motion to approve the above-referenced reports as submitted; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 5 to 0.
Finance Director Mills to provide interest rate received for Norwich Street Commons fund and balance with the interest to the Norwich Street Fund.
Finance Director Mills to provide the running total of Lost Distributions at 25% compared to 35%.
Finance Director Mills to update Commission on actions taken at the Finance Committee meetings.
3. Fiscal Year 2018 Work Detail Agreement. *(K. Mills)*
Commissioner Williams made a motion to approve having the City Manager execute the above-referenced agreement; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
City Manager Drumm/Assistant Public Works Director Charnock to report on the total cost for utilizing the prison crews for work detail.
4. Consider Approval of Enterprise Zone Incentive for Downtown Brewery and Event Space. *(M. Hill & B. Daiss)*
Mayor Pro-Tem Martin made a motion to approve the above-referenced incentive for Downtown Brewery and Event Space; seconded by Commissioner Harris.
Mayor Harvey called for a vote for City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro-Tem Martin	Yes

Mayor Harvey

Yes

Motion passed unanimously by a vote of 5 to 0.

Finance Director Mills to present all future Enterprise Zones applications to the Finance Committee.

5. Consider Approval for the Renewal of Flood Insurance. (*L. Velie*)

Commissioner Cason made a motion to approve the above-referenced renewal, with the exception of City Hall located at 601 Gloucester Street being covered under the renewal; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 5 to 0.

5a Consider Approval of Bid Contract for Audit and Consolidated Annual Financial Report (CAFR) Services for Year Ending June 30, 2017.

Commissioner Harris made a motion to approve the bid/contract from Mauldin & Jenkins, subject to contract negotiations; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

APPOINTMENT(S)

6. Tree Board – (*five appointments*)

Commissioner Cason made a motion to appoint Caroline Wright to the above-referenced board; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

City Clerk Atkinson was instructed to re-advertise for the four (4) remaining openings on the above-referenced board.

CITY ATTORNEY'S ITEM(S)

7. Consider Approval of Deed of Conveyance - Properties from the City of Brunswick to the Brunswick-Glynn Joint Water Sewer Commission.

Commissioner Cason made a motion to approve the above-referenced deed of conveyance; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

8. Consider for Discussion and/or Approval the Recreational Land Use License Between the City of Brunswick and Coastal Outreach Soccer for the Donation and Placement of a Building at Howard Coffin Park.

Commissioner Williams made a motion to approve the above-referenced agreement; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

Mr. Williams was asked to provide City Clerk Atkinson with a flyer or any promotional material in case the Commission wanted to make donations.

MAYOR PRO MARTIN'S ITEM(S)

9. Update on the Urban Redevelopment Agency.

Mayor Pro-Tem Martin asked City Manager Drumm to have minutes from the above-referenced agency forwarded to the Commission.

Mayor Pro-Tem Martin gave a brief update on activities of the above-referenced agency.

EXECUTIVE SESSION

Mayor Pro-Tem Martin made a motion to adjourn into executive session to discuss litigation and real estate; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

Following executive session Mayor Harvey announced no action was taken.

Commissioner Williams made a motion to adjourn; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/ Cornell L. Harvey

Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson

Naomi D. Atkinson, City Clerk