

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, NOVEMBER 1, 2017
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Vincent Williams

ABSENT: Honorable Mayor Cornell Harvey

CALL TO ORDER: Mayor Pro-Tem Martin

INVOCATION: Commissioner Williams

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

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Commissioner Cason made a motion to add as item number six-a (6a) under Items to Consider for Approval ~ “Consider Approval of Resolution for the Georgia Department of Natural Resources’ Land and Water Conservation Fund Grant Application”; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.

Commissioner Cason made a motion to defer item number five (5) under Items to Consider for Approval ~ “Consider Approval of Street Name Change – “N” Street” until the November 15, 2017 commission meeting; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.

Commissioner Cason made a motion to defer item number nine (9) under Items to Consider for Approval ~ “Consider Adoption of Ordinance No. 1052 – Glynn Avenue Design Framework”; until the November 15, 2017 commission meeting; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.

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PUBLIC COMMENT

1. Coroges Huntley, 1107 “M” Street, addressed the Commission regarding debris pick-up before and post hurricane Irma and the condition of the City Streets.
Assistant Public Works Director Charnock addressed Ms. Huntley concerns.
2. Marilyn Houser, 321 Norwich Street, addressed the Commission regarding 328 Norwich and if the commission could clarify what type of business will be conducted at address.
City Manager Drumm was directed to step outside the meeting to address the citizen’s present concerns.

PUBLIC HEARING(S)-LAND USE

1. Subdivision Petition No. 17-06 from the Forsite Group, Requesting the Re-Subdivision of Three (3) Parcels Located at 3120-3190 Glynn Avenue into Two (2) Parcels. (B. Daiss)
Brenda Daiss, Director of Planning, Development and Codes, gave a presentation on the above-referenced petition. She reported that staff recommends granting the above-referenced petition.
Mayor Pro-Tem Martin opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.
No one came forth to address the commission:
Commissioner Williams made a motion to approve the above-referenced petition; seconded by Commissioner Harris. Motion passed unanimously by a vote of 4 to 0.

ITEM(S) TO CONSIDER FOR APPROVAL

- 2. Consider Approval of October 18, 2017 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*
Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Harris. Motion passed unanimously by a vote of 4 to 0.
- 3. Consider Approval of Revised Downtown Development Authority District Boundaries. *(M. Hill)*
Commissioner Williams made a motion to approve a resolution for revisions to the above-referenced boundaries; seconded by Commissioner Harris. Motion passed unanimously by a vote 4 to 0.
- 4. Consider Approval Revisions to the Standard of Practice Manual. *(C. Barbour)*
Commissioner Williams made a motion to approve above-referenced revisions; seconded by Commissioner Harris. Motion passed unanimously by a vote of 4 to 0.
- 5. Consider Approval of Street Name Change – “N” Street. *(B. Daiss)*
The above-referenced item was deferred until the November 15, 2017 commission meeting.
- 6. Consider Approval to Adopt and Submit the Consolidated Annual Plan Performance Evaluation Report (CAPER) Program 2016. *(S. Lewis)*
Commissioner Cason made a motion to approve the adoption and submittal of the above-referenced report; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.
- 6a Consider Approval of Resolution for the Georgia Department of Natural Resources’ Land and Water Conservation Fund Grant Application. *(A. Hall)*
Commissioner Harris made a motion to approve the above-referenced resolution; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.

ALCOHOL BEVERAGE LICENSE - (New) – *(L. Schmauch)*

- 7. Consider Approval of one (1) Alcohol Beverage License.

Name of Business	Owner/Mgr.	Business Location	Comments
Richland Distilling Company	Erik Vonk (Owner)	1406 Newcastle Street	Request to sell distilled spirits. (Retail Sale)

Commissioner Cason made a motion to approve the above-referenced alcohol license; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.

ALCOHOL BEVERAGE LICENSE - (Renewals) – *(L. Schmauch)*

- 8. Consider Approval of Nine (9) Alcohol Beverage License Renewals. *(See Attachment)*
Commissioner Williams made a motion to approve the attached alcohol beverage license renewals number 1, 2, 4, 5, 6, 7 and 8*(see attachment)*; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

Commissioner Williams made a motion to defer consideration of approval for renewal of alcohol beverage license renewal number three (3) - *“Dalal Gokul Point, LLC / DBA Five Point Mini Mart”*; until the December 6, 2017; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

CITY ATTORNEY’S ITEM(S)

- 9. Consider Adoption of Ordinance No. 1052 – Glynn Avenue Design Framework.
The above-referenced item was deferred until the November 15, 2017 commission meeting.

EXECUTIVE SESSION

Commissioner Williams made a motion to hold an executive session to discuss litigation; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

Following executive session Mayor Pro-Tem Martin announced no action was taken.

Commissioner Williams made a motion to adjourn; seconded by Commissioner Harris. Motion passed unanimously by a vote of 4 to 0.

MEETING ADJOURNED

/s/Julie T. Martin
Julie T. Martin, Mayor Pro-Tem

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk