

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, SEPTEMBER 5, 2018
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris, Commissioner John Cason III, Commissioner Julie Martin and Commissioner Vincent Williams

CALL TO ORDER: Mayor Harvey – *meeting began at 6:03 p.m.*

INVOCATION: Minister Shawn Slay

PLEDGE ALLEGIANCE: Recited by all in attendance

COMMENT PERIOD

There was no one in attendance to address the commission.

UPDATE(S)

1. Urban Redevelopment Agency Chairman, LaRon Bennett, to give Update on Projects/Activities of the Agency.
Chairman Bennett gave a brief update on the Urban Redevelopment Agency project(s). Following an overview of the site plan for Mary Ross Water Front Park; Chairman Bennett requested Commission approval to proceed with the purchase of a splash pad for Mary Ross Water Front Park.
It was the consensus of the Commission to place approval to purchase a splash pad as an item for the September 19, 2018 commission meeting agenda.

PUBLIC HEARING

2. City of Brunswick's Amended Citizen Participation Plan. (*S. Lewis*)
Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced plan.
No one came forth to address the Commission.
Public Hearing closed.
3. City of Brunswick Comprehensive Plan. (*B. Daiss*)
Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced plan.
No one came forth to address the Commission.
Public Hearing closed.

PUBLIC HEARING(S)-LAND USE

4. Conditional Use Petition No. 18-06; from Robert Timothy Klapp, Prospective Purchaser, Petitioning to Obtain a Conditional Use Permit to Allow a Motorized Vehicle Sales and Repair Facility at 2027 Stacy Street. (*B. Daiss*)
Brenda Daiss, Director of Planning, Development and Codes, gave a presentation on the above-referenced petition. She reported that staff and the Planning and Appeals Commission recommends granting the above-referenced petition with the following conditions:
 - 1) *The repair and storage of all golf carts must occur within the fully enclosed building and there will be no open storage of wrecked vehicles, dismantled parts, or any other materials visible beyond the premises.*
 - 2) *Any display of golf carts on the property be limited to hours open for business and must be secured in the building during non-business hours.*

Commission instructed Director of Planning, Development and Codes Daiss, to specify moving of tires in conditions as well.

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

No one came forth to address the Commission.

Commissioner Cason made a motion to approve the above-referenced petition with conditions recommend by staff and Commission; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

ITEM(S) TO CONSIDER FOR APPROVAL

- 5. Consider Approval of August 8th and August 15, 2018 Public Hearing(s) Minutes; August 15, 2018 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*

Commissioner Martin made a motion to approve the above-referenced minutes; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

- 6. Consider Approval of the City of Brunswick Amended Citizen Participation Plan. *(S. Lewis)*

Commissioner Martin made a motion to approve the above-referenced plan; seconded by Mayor Pro Tem Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Williams	Yes
Commissioner Martin	Yes
Mayor Pro Tem Harris	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

- 7. Consider Approval of the City of Brunswick Environmental Review Policy and Procedures. *(S. Lewis)*

Commissioner Martin made a motion to approve the above-referenced policy and procedures; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

- 8. Consider Approval of the City of Brunswick Revised Community Development Block Grant Sub recipient Compliance Manual/Minor and Major Home Repair Policy. *(S. Lewis)*

Commissioner Martin made a motion to approve the above-referenced manual and policy; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

- 9. Consider Approval of Declaring Unused Vehicles as Surplus. *(K. Jones)*

Commissioner Cason made a motion to approve the above-referenced unused vehicle surplus list and declare as surplus; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

- 10. Consider Approval of Resolution No. 2018-16 – Resolve to Transmit 2018 Comprehensive Plan to Coastal Regional Commission and the Georgia Department of Community Affairs. *(B. Daiss)*

Commissioner Martin made a motion to approve the above-referenced resolution; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

- 11. Consider Approval of Contract for Construction of Dock Replacement at 1200 Glynn Avenue. *(G. Alberson)*

Commissioner Williams made a motion to approve the above-referenced contract; contingent upon City Attorney Corry’s review of contract; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

- 12. Consider Approval of Contract Amendment to Complete Building Foundation Repairs at 1200 Glynn Avenue. *(G. Alberson)*

Commissioner Martin made a motion to approve the above-referenced contract amendment; subject to the City Attorney Corry’s review of contract; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

CITY ATTORNEY’S ITEM(S)

- 13. Consider Approval of Deed of Conveyance from the City of Brunswick to the Brunswick-Glynn Joint Water and Sewer Commission.

Commissioner Cason made a motion to defer the above-referenced item until the September 19, 2018 commission meeting, giving staff time to research conveyance deed further; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

14. Consider and Discuss Proposed Amendment to the Municipal Court Ordinance.

City Clerk Atkinson was instructed to advertise the above-referenced ordinance and placed on the September 19, 2018 agenda for consideration.

15. Consider and Discuss Proposed Amendment to the Alcohol Ordinance.

City Clerk Atkinson was instructed to advertise the above-referenced ordinance and placed on the September 19, 2018 agenda for consideration.

EXECUTIVE SESSION

Commissioner Williams made a motion to hold an executive session to discuss personnel, litigation and real estate; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

RECONVENED *from executive session at 10:00 p.m.*

Following executive session:

Commissioner Williams made a motion to approve a 5% pay increase for City Clerk Atkinson; with increase to be retroactive to July 1, 2018; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

Commissioner Williams made a motion to approve the Legal Services Agreement with Corry Law, LLC; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

Commissioner Williams made a motion to approve the course of litigation recommended by City Attorney Corry; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

Commissioner Williams made a motion to adjourn; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED - *meeting adjourned at 10:04 p.m.*

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk