

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, SEPTEMBER 19, 2018
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris, Commissioner John Cason III, Commissioner, Julie Martin and Commissioner Vincent Williams

CALL TO ORDER: Mayor Cornell Harvey – *meeting began at 6:03 p.m.*

INVOCATION: Minister Shawn Slay

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA:

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1. *Commissioner Cason made a motion to defer item number eleven (11) “Consider Approval of Deed of Conveyance from the City of Brunswick to the Brunswick-Glynn Joint Water and Sewer Commission” until the October 17, 2018 commission meeting; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.*

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PUBLIC COMMENT PERIOD

- I. Jackie Goodwill addressed the Commission regarding cemetery maintenance.

ITEM(S) TO CONSIDER FOR APPROVAL

2. Consider Approval of September 5, 2018 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*

Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

3. Consider Disciplinary Actions for Alcohol Sales Violations. *(P. George)*

Davey’s Discount 1st violation	Davey Patel (Owner)	3001 Altama Avenue
Bottle Time Liquors 1st violation	Mitesh Dalal (Owner)	1900 First Street
Bunky’s Sunoco 2nd violation	Pankajkumar Patel (Owner)	2803 Glynn Avenue

Deputy Marshal George updated the Commission on the alcohol sales violations referenced above and advised Commission of his recommendations.

Following discussion;

Commissioner Williams made a motion for **first time violators** namely **Davey’s Discount and Bottle Time Liquors** to be placed on a six-month probationary period and a **\$175.00** fine and **second time violator** namely **Bunky’s Sunoco** to be placed on a six-month probationary period and a fine of **\$350.00**; seconded by Commission Martin. Motion passed unanimously by a vote of 5 to 0.

City Attorney Corry to draft a policy to be considered at a later date regarding where funds collected from the imposed fines will be earmarked.

4. Consider Approval of Proposal from John McEachern Company for City Hall Roof Repair. *(G. Alberson)*

Commissioner Martin made a motion to approve the proposal/agreement with John McEachern Company in the amount of \$39,615.00 for the above-referenced repairs, subject to contract review by City Attorney Corry before same is executed by Mayor; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

5. Consider Approval of Contract Amendment with John McEachern Company for City Hall Cupola Repair. (*G. Alberson*)
 Commissioner Martin made a motion to approve the contract amendment with John McEachern Company in the amount of \$30,550.00 for the above-referenced repairs, subject to contract review by City Attorney Corry before same is executed by Mayor Harvey; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.
6. Consider Approval of Contract for Asphalt Resurfacing of Various Streets in the City. (*G. Alberson*)
 Commissioner Williams made a motion to approve the contract with Georgia Asphalt Producers in the amount of \$1,495,350.96 for roadway surfacing of various streets; seconded by Mayor Pro Tem Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Martin	Yes
Commissioner Williams	Yes
Mayor Pro Tem Harris	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

7. Consider Approval of Construction of a Splash Pad and Playground at Mary Ross Waterfront Park. (*L. Bennett*)
 Great Southern Recreation Territory Manager Dustin Graham, answered questions regarding the materials used to construct a splash pad.
 City Manager Drumm and Urban Redevelopment Agency Chairman Bennett gave a presentation regarding the projected cost for Mary Ross Water Front Park – Splash Pad (operation/upkeep).
 Following questions/discussion;
 Commissioner Williams made a motion to approve the above-referenced construction of a Splash Pad and Playground at Mary Ross Waterfront Park, not to exceed the amount of \$321,020.00; seconded by Mayor Pro Tem Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	No
Commissioner Martin	No
Commissioner Williams	Yes
Mayor Pro Tem Harris	Yes
Mayor Harvey	Yes

Motion passed by a vote of 3 to 2; with Commissioner Cason and Commissioner Martin voting no.

8. Consider Approval of Financial Reports as of August 31, 2018. (*K. Mills*)
 Commissioner Williams made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

CITY MANAGER’S ITEM(S)

9. Consider Confirmation of Garrow Alberson to the position of City Engineer/Public Works Director.
 Commissioner Cason made a motion confirming the City Engineer Alberson as City Engineer/Public Works Director; seconded by Commissioner Williams. Motion passed unanimously by a vote to 5 to 0.

CITY ATTORNEY’S ITEM(S)

10. Consider Adoption of Ordinance **1059** – Proposed Amendment to the Municipal Court Ordinance.
 Commissioner Martin made a motion to adopt the above-referenced ordinance; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.
11. Consider Adoption of Ordinance **1060** – Proposed Amendment to the Alcohol Ordinance.

Commissioner Cason made a motion to defer the adoption of the above-referenced ordinance, until October 3, 2018 commission meeting; giving City Attorney Corry time to make the changes discussed; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

12. Consider Approval of Deed of Conveyance from the City of Brunswick to the Brunswick-Glynn Joint Water and Sewer Commission.

The above-referenced item was deferred until the October 17, 2018 commission meeting.

13. Consider Approval a Resolution No. **2018-17** - Setting forth the City of Brunswick's Position on the Consent Decree Entered for the Terry Creek Contamination Clean-Up and Remediation Plan.

Commissioner Cason made a motion to remove the above-referenced item from the agenda as a joint resolution was approved by the City and Glynn County Commission at a joint meeting held on Tuesday, September 18, 2018; seconded by Mayor Pro Tem. Harris. Motion passed unanimously by a vote of 5 to 0.

COMMISSIONER CASON'S ITEM(S)

14. Update on City Cemeteries Maintenance.

Commissioner Cason discussed the conditions of city cemeteries and requested City Manager Drumm give an update on the maintenance of city cemeteries.

City Manager Drumm and Assistant Public Works Director Charnock gave an update regarding upkeep/maintenance of city cemeteries.

Commissioner Cason instructed City Manager Drumm to keep the Commission informed regarding the cemeteries upkeep/maintenance.

EXECUTIVE SESSION

There was not an executive session held during this meeting.

Commissioner Williams made a motion to adjourn; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED - *meeting adjourned at 8:36 p.m.*

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk