

**OFFICIAL MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, DECEMBER 5, 2018**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris, Commissioner John Cason III and Commissioner Julie Martin

**ABSENT:** Commissioner Vincent Williams

**CALL TO ORDER:** Mayor Harvey – *meeting began at 6:10 p.m.*

**INVOCATION:** Michael Hardy

**PLEDGE ALLEGIANCE:** Recited by all in attendance

**ADDENDUM TO AGENDA:**

*Commissioner Cason made a motion to add item 12(a) Consider for Approval of the Pension Committee to notify Buck and Associates of the City of Brunswick's Decision to Not Renew; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.*

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*Commissioner Cason made a motion to add item 12(b) Consider Approval of Agreement with Foster and Foster Actuaries and Consultants for Actuary Services for the City of Brunswick Defined Benefit Plan; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.*

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*Commissioner Cason made a motion to defer item number sixteen (16) "Consider Approval of Elkins Construction, LLC; for Pre-Construction Services and Construction of the Oglethorpe Conference Center"; until the December 19, 2018 commission meeting; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.*

**PUBLIC COMMENT**

- 1) Sandra C. Colhard, 825 Albany Street, addressed commission regarding conference center.
- 2) Sandy Dean, 1127 Union Street, addressed commission regarding conference center.
- 3) Janis Schnellman, 108 Cumberland Isl. Circle, addressed commission regarding conference center.

**RECOGNITION(S), PRESENTATION(S), & AWARD(S)**

1. Recognition via Resolution Number 2018-23 the Tri Area as an Official Neighborhood Planning Assembly for the City of Brunswick. (*S. Lewis*)  
Recognition accepted with gratitude by the Steering Committee of the Tri Area Neighborhood Planning Assembly.
2. Recognition via Resolution Number 2018-24 and Certificates to Partners who Aided the City of Brunswick in Feeding 200 Families on Tuesday, November 20, 2018. (*S. Lewis*)  
Certificates accepted with gratitude by representatives of the partners.

**PUBLIC HEARING(S)-LAND USE**

3. Conditional Use Petition No. 18-05; from Eric Glover; Petitioning to Amend Existing Conditional Use Permit to Allow Rental and Outdoor Storage of U-Haul Trucks and Trailers at 2830 Norwich Street and Provide Space for Washing Cars. (*B. Daiss*)  
Brenda Daiss, Director of Planning, Development and Codes, gave a presentation on the above

referenced petition. She reported that staff recommends against granting the above-referenced petition. David Bowers, Chairman of the Planning and Appeals Commission, addressed the commission and noted that the Planning and Appeals Commission voted 4 to 0 in favor of the uses for the site. Eric Glover, Petitioner, addressed the commission to explain that he resolves issues addressed by staff as soon as they arise.

Mayor Harvey opened the floor for anyone wanting to speak in favor or opposition of the proposed petition.

The following people address the commission:

- 1) Sandy Dean, 1127 Union Street, asked if the petitioner was breaking a law and wanted to know if he was being questioned because of the appearance of his business.
- 2) Twala Coney, 117 East Lake Drive, asked if Mr. Glover's petition to amend services affects his current business license status.

Commissioner Cason made a motion to defer the above-referenced petition until the December 19, 2018 meeting; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.

4. Rezoning Petition No. 18-01; from Ford & Associates, Owner; Petitioning to Rezone 1603 Albany Street, 1613 Albany Street, 1615 Albany Street, 1201 "F" Street and 1203 "F" Street from General Residential (GR) to Local Commercial (LC) to Facilitate the Opening of an Event Venue. (*B. Daiss*) Brenda Daiss, Director of Planning, Development and Codes, gave a presentation on the above referenced petition. She reported that staff recommends the approval of the above-referenced petition. Paul Lucas, renter, addressed the commission stating the building would be used for a community center.

Mayor Harvey opened the floor for anyone wanting to speak in favor or opposition of the proposed petition. The following people address the commission:

- 1) Timothy Harris, 729 Albany Street, addressed the commission in favor of the petition.
- 2) April Torres, 124 Regal Road, asked if the facility was a teen center or a teen club or event center and what services will be provided.

Commissioner Cason made a motion to approve the above-referenced petition with the conditions referenced-above; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.

#### **ITEM(S) TO CONSIDER FOR APPROVAL**

5. Consider Approval of October 30, 2018 Special Called Meeting Minutes and November 7, 2018 Work Session and Regular Scheduled Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*) Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.
6. Consider Approval of Excess Group Health Insurance Coverage. (*T. Smith*) Mike Maloy, Vice President/Insurance Advisor, McGinty-Gordon and Associates, gave a recap of the City's Medical Plan history and annual expenses and recommended the City consider purchasing excess insurance with Nationwide, with access to the Cigna Network Preferred Provider Organization. Commissioner Cason made a motion to approve excess group health care insurance coverage with Nationwide at the rate of \$300,742.68 a 5.9% increase, with access to the Cigna Network Preferred Provider Organization; seconded by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.
7. Consider Approval of Financial Reports as of October 31, 2018. (*K. Mills*) Commissioner Martin made a motion to approve the above-referenced reports as submitted; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.
8. Consider Approval of Grant Funds from the Georgia Department of Natural Resources Land and Water Conservation Fund via Resolution Number 2018-22 and Authorization for Mayor to Execute Contract with Georgia Department of Natural Resources. (*C. Barbour*)

Commissioner Martin made a motion to approve the above-referenced resolution to approve grant funds from the Georgia Department of Natural Resources and authorize for Mayor to execute contract; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

9. Consider Approval of Enterprise Zone Incentives for 1700 Newcastle Street. (*M. Hill*)  
Commissioner Martin made a motion to approve the above-referenced Enterprise Zone Incentive as presented; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.

10. Consider Approval of Memorandum of Understanding for Georgia Department of Economic Development Tourism Product Development. (*J. Hunter*)  
Commissioner Cason made a motion to approve the above-mentioned Memorandum of Understanding; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.

11. Consider Approval to Purchase Twenty Five Dollar Gift Cards for City Employees. (*J. Drumm*)  
Commissioner Cason made a motion to approve purchase of Twenty- Five Dollar Gift Cards (\$25.00) for Part City Employees; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

12. Consider Approval of Granting Christmas Eve 2018; as a City Holiday on Monday, December 24, 2018. (*J. Drumm*)  
Commissioner Cason made a motion to approve the above-referenced granting Monday, December 24, a city holiday; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

12a Consider Approval of the Pension Committee to notify Buck and Associates of the City of Brunswick's Decision to Not Renew.  
Commissioner Cason made a motion to approve the non-renewal; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.

12b Consider Approval of Agreement with Foster and Foster Actuaries and Consultants for Actuary Services for the City of Brunswick Defined Benefit Plan.  
Commissioner Cason made a motion to approve the above-referenced agreement; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.

**ALCOHOL BEVERAGE LICENSE - (Renewals)** – (*P. George*)

13. Consider Approval of Thirty-One (31) Alcohol Beverage License Renewals.  
Commissioner Martin made a motion to approve alcohol beverage license renewals with the exception of **1) "L" Street Liquors, 2) Shiv Ganesh, Inc. DBA Bunky's Sunoco, 3) Ohm Shree Gurudutt Sai, LLC DBA The Grog Shoppe** – to be placed on 6 (six) month probation beginning in 2019 and **4) Port City Billards of Glynn County, Inc.** until they relocate and submit a new application; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.

Commissioner Martin made a motion to defer approval of an alcohol beverage license renewal for business **1) Brunswick Landing Marina, Inc.** until the December 19, 2018 commission meeting seconded by Mayor Pro Tem Harris

**CITY ATTORNEY'S ITEM(S)**

14. Consider Adoption of Ordinance No. **1061** - Amendment to Alcohol Ordinance to Provide for an Excise Tax on Distilled Spirits Sold By the Drink For Consumption on Premises.  
Commissioner Cason made a motion to defer the above-referenced ordinance until the February 20, 2019 commission meeting; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

15. Consider Approval of the First Amendment to the Amended and Restated Oglethorpe Conference Center Memorandum of Understanding by and Between the City of Brunswick and Glynn County and Amended Quitclaim Deed.  
Mayor Harvey called for a vote from Assistant City Clerk McGill:

<i>Commissioner Cason</i>	<i>Yes</i>
<i>Commissioner Martin</i>	<i>Yes</i>
<i>Mayor Pro Tem Harris</i>	<i>Yes</i>
<i>Mayor Harvey</i>	<i>Yes</i>

Motion passed unanimously by a vote of 4 to 0.

16. Consider Approval of Contract Between The City of Brunswick and Elkins Construction, LLC; for Pre-Construction Services and Construction of the Oglethorpe Conference Center.

*The above referenced item was deferred until the December 19, 2018 commission meeting.*

**EXECUTIVE SESSION**

Mayor Pro Tem made a motion to hold an executive session to discuss litigation and real estate; seconded by Commissioner Martin. Motion passed unanimously by a vote of 4 to 0.

Following Executive Session Mayor Harvey announced no action was taken.

Commissioner Martin made a motion to adjourn; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 4 to 0.

**MEETING ADJOURNED** - *meeting adjourned at 10:22 p.m.*

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Courtney K. McGill  
Courtney K. McGill, Asst. City Clerk