

**OFFICIAL MINUTES  
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA  
REGULAR SCHEDULED MEETING  
WEDNESDAY, SEPTEMBER 18, 2019  
OLD CITY HALL  
1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Cornell Harvey, Mayor Pro-Tem Vincent Williams,  
Commissioner John Cason III, Commissioner Felicia Harris and Commissioner  
Julie Martin

**CALL TO ORDER:** Mayor Cornell Harvey - *meeting begin at 6:19 p.m.*

**INVOCATION:** Pastor Rosemary Woods

**PLEDGE ALLEGIANCE:** Recited by all in attendance

**ADDENDUM TO AGENDA**

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*Mayor Pro Tem Williams made a motion to add as item number eight-a (8a) - "Consider Approval of Quit Claim Deed Between the City of Brunswick and Glynn County Board of Education Conveying an Un-Open Portion of Amherst Street Identified as Part of the Property Containing the Board of Education Property Known Commonly as the Risley School"; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.*

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*Mayor Pro Tem Williams made a motion to add as item number eight-b (8b) - "Consider Adoption and Submittal of the Consolidated Annual Performance Evaluation Report (CAPER) Program 2018."; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.*

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**PUBLIC COMMENT PERIOD**

- I. John Miller, 286 Promise Lane, addressed the commission regarding safety for Burroughs Molette Elementary School area; stating the area is drug infested.  
Mr. Miller to meet with Chief of Police Jones regarding resolutions for Mr. Miller's concerns.  
It was the consensus of the Commission to have additional police patrol in the area.
- II. Stella Wilson, 188 North Herrington Road, addressed the Commission regarding having a place large enough to accommodate High School graduations/homecoming dances; stating the price it cost to attend homecoming graduation/dances on Jekyll Island is too expensive.

**RECOGNITION(S), PRESENTATION(S), & AWARD(S)**

1. Proclamation Presentation to Jyniah Desameau, 2019 Women's Sports Foundation Essay Contest Winner.  
Proclamation accepted with gratitude.  
Mr. Shawn Williams with Coastal Outreach Soccer updated the Commission on activities of the Coastal Outreach Soccer program.

**PUBLIC HEARING(S) – LAND USE**

2. Conditional Use Petition No. 19-08; from Jimmy May; Petitioning to Obtain a Conditional Use Permit for 2717 Carrie Street to Allow Auto Repair and Open Yard Storage of Vehicles. (*B. Daiss*)

Director of Planning, Development and Codes Daiss, gave a presentation on the above-referenced petition. She reported staff and the Planning and Appeals Commission recommends approving the above-referenced petition; the Planning and Appeals Commission recommends approval with the following conditions:

- 1) The petition includes the parcel directly north (2721 Carrie St.) pending property owner approval.
- 2) The petition remains in effect for this business owner only. Subsequent owners would need to re-apply.
- 3) Business must conform with fencing requirements in Glynn Avenue Deign Framework.
- 4) Because of location (within US 17 Overlay area) petitioner application should be re-evaluated in 10 years.
- 5) Storage of any inoperable vehicles must be behind fenced area.
- 6) All auto repairs must be serviced inside the building.

Mayor Harvey opened the floor for anyone wanting to speak in favor or opposition of the proposed petition.

No one came forth to address the commission.

Commissioner Martin made a motion to approve the above-referenced petition with conditions recommended by the Planning and Appeals Commission and additional condition number five (5) added by the City Commission referenced-above; seconded by Commissioner Cason.

Following discussion:

Commissioner Martin amended her motion to approve the above-referenced petition with conditions recommended by the Planning and Appeals Commission and additional conditions number five (5) and six (6) added by the City Commission referenced-above; seconded by Mayor Pro Tem Williams. Motion passed unanimously by a vote of 5 to 0.

3. Conditional Use Petition No. 19-10; from Ismael Perez; Petitioning to Obtain a Conditional Use Permit for 2715 Norwich Street to Allow Auto Repair and Open Yard Storage of Vehicles. (*B. Daiss*)

Director of Planning, Development and Codes Bren Daiss, gave a presentation on the above-referenced petition. She reported staff and the Planning and Appeals Commission recommends approving the above-referenced petition; with staff recommending approval with the following conditions:

- 1) All storage tires, equipment, parts, or vehicles under repair be indoors.
- 2) Open yard storage of vehicles with repairs completed that are awaiting customer pick-up is allowed, however vehicles need to be stored in an orderly fashion as indicated on the site plan; this allows for Fire and EMS access if needed.
- 3) Existing screening on the fence should be maintained.

and the Planning and Appeals Commission recommending approval with the following conditions:

- 1) All storage tires, equipment, parts, or vehicles under repair be indoors.

- 2) Open yard storage of vehicles with repairs completed that are awaiting customer pick-up is allowed, however vehicles need to be stored in an orderly fashion as indicated on the site plan; this allows for Fire and EMS access if needed.
- 3) Existing screening on the fence should be maintained.
- 4) Hours of Operation are limited to 8 a.m. to 8 p.m.
- 5) The CUP be valid for current owner business only. Subsequent owners would need to re-apply.
- 6) Because of its location in the Norwich Street Revitalization corridor, CUP application should be re-evaluated in 10 years.

Mayor Harvey opened the floor for anyone wanting to speak in favor or opposition of the proposed petition.

No one came forth to address the commission:

Mayor Pro Tem Williams made a motion to approve the above-referenced petition with conditions recommended by the Planning and Appeals Commission; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

Director of Planning, Development and Codes Bren Daiss, was instructed by Mayor Pro Tem Williams to research activities at 2701 Norwich Street and report back to Commission.

**ITEM(S) TO CONSIDER FOR APPROVAL**

4. Consider Approval of August 21, 2019 Public Hearing and Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*  
Mayor Pro Tem Williams made a motion to approve the above-referenced minutes; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.
5. Consider Approval of Financial Reports as of July 31, 2019. *(K. Mills)*  
Mayor Pro Tem Williams made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
6. Consider Approval to Declare Unused Fire Trucks as Surplus. *(R. Mobley)*  
Mayor Pro Tem Williams made a motion to approve the surplus list for unused Fire Trucks; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
7. Consider Approval of an Amendment to the “L” Street Reconstruction and Drainage Improvements Contract. *(G. Alberson)*  
Mayor Pro Tem Williams made a motion to approve the above-referenced amendment; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
8. Consider Approval of Contract with Altamaha Building Systems for Construction Improvements at Fire Station #1. *(G. Alberson)*  
Mayor Pro Tem Williams made a motion to approve the above-referenced contract; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
- 8a Consider Approval of Quit Claim Deed Between the City of Brunswick and Glynn County Board of Education Conveying an Un-open Portion of Amherst Street Identified as Part of the Property Containing the Board of Education Property Known Commonly the Risley School. *(B. Corry)*  
Mayor Pro Tem Williams made a motion to approve the above-referenced quit claim deed; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.
- 8b Consider Adoption and Submittal of the Consolidated Annual Performance Evaluation Report (CAPER) Program 2018. *(B. Corry)*

Commissioner Martin made a motion to approve the above-referenced adoption and submittal of the Consolidated Annual Performance Evaluation Report, program 2018 to Housing and Urban Development; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

**ALCOHOL BEVERAGE LICENSE - (New)** – (A. Elliott)

9. Consider Approval of one (1) Alcohol Beverage License.

Name of Business	Owner/Mgr.	Business Location	Comments
Bardelous	Dawn J. Vincent (Owner)	1412 Newcastle Street	Request to sell beer and wine. Consumption on premises.

Mayor Harvey opened the floor to anyone wanted to speak in favor or opposition of the above-referenced alcohol license.

No one came forth to address the Commission.

Commissioner Cason made a motion to approve the above-referenced new alcohol license; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

**CITY ATTORNEY’S ITEM(S)**

10. Consider Adoption of Ordinance Number 1061 – Amendment to Add Regulations for Parking of Certain Vehicles on Residential Roadways.

Commissioner Cason made a motion to approve the above-referenced ordinance; seconded by Mayor Pro Tem Williams. Motion passed unanimously by a vote of 5 to 0.

11. Consider for Discussion an Amendment to Repeal and Replace in its Entirety the City of Brunswick’s Procurement Ordinance.

City Attorney Corry gave an overview of the above-referenced proposed ordinance.

City Attorney Corry to make revisions discussed and bring item back before the commission at a future meeting.

12. Consider for Discussion an Amendment to Create the City of Brunswick Wireless Facilities and Antennas Ordinance.

City Attorney Corry gave an overview of the above-referenced proposed ordinance.

City Attorney Corry to make correction discussed and forward final ordinance to City Clerk Atkinson in word format.

City Clerk Atkinson was instructed to advertise the above-referenced proposed ordinance for consideration at the October 2, 2019 commission meeting.

13. Consideration for Approval the Service Agreement with the College of Coastal Georgia for the Continuation of the E-911 Dispatch Services by the Joint Public Safety Communications Department.

Commissioner Cason made a motion to approve the above-referenced agreement; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

**EXECUTIVE SESSION**

Mayor Pro Tem Williams made a motion to hold an executive session to discuss litigation, seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

**RECONVENE FROM EXECUTIVE SESSION**

Mayor Harvey announced action was taken.

Mayor Pro Tem Williams made a motion to approve the Worker’s Compensation settlement as set forth by outside counsel and City Attorney Corry; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

Mayor Pro Tem Williams made a motion to adjourn; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED** – *meeting adjourned at 9:33 p.m.*

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson, City Clerk