

**OFFICIAL MINUTES  
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA  
REGULAR SCHEDULED MEETING  
WEDNESDAY, APRIL 1, 2020**

**VIRTUAL TELECONFERENCE VIA ZOOM  
STREAMED LIVE AT THE BELOW WEB ADDRESS:**

<https://www.facebook.com/COBMeetings/videos/208977150538335/>

**PRESENT:** Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris, and Commissioner Vincent Williams

**CALL TO ORDER:** Mayor Cornell Harvey - *meeting began at 6:04 p.m.*

**INVOCATION:** Commissioner Williams

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance.

**ADDENDUM TO AGENDA**

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*Commissioner Cason made a motion to add as item number five-a (5a) under City Attorney's Item(s) ~ "Consider Approval of Resolution No. 2020-08 Emergency Order of the City of Brunswick Board of Commissioners Related to COVID-19."; seconded by Mayor Pro Tem Martin. Motion passed unanimously by a vote of 5 to 0.*

*Mayor Pro Tem made a motion to defer item number two (2) under Item(s) to Consider for Approval ~ "Consider Approval to Purchase a New Tax/Sanitation Billing/Collection Software."; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.*

*Mayor Pro Tem Martin made a motion to add as item number three-a (3a) under Item(s) to Consider for Approval ~ "Consider Approval of Three (3) Home Repairs for the Minor/Major Home Repair Community Development Block Grant Program."; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.*

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**ITEM(S) TO CONSIDER FOR APPROVAL**

1. Consider Approval of March 18, 2020 Regular Scheduled Meeting Minutes and March 23, 2020 Special Called Meeting Minutes. (*subject to any necessary changes.*) (C. McGill)  
Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Mayor Pro Tem Martin. Motion passed unanimously by a vote of 5 to 0.
2. Consider Approval to Purchase a New Tax/Sanitation Billing/Collection Software. (T. Edwards)  
*The above-referenced item was deferred.*
3. Consider Approval of Financial Reports as of February 29, 2020. (K. Mills)  
Commissioner Martin made a motion to approve the above-referenced reports; seconded by Commissioner Harris.

Mayor Harvey called for a vote from Assistant City Clerk McGill:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro-Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

3a Consider Approval of Three (3) Home Repairs for the Minor/Major Home Repair Community Development Block Grant Program. (*D. Mack-Collins*)

Commissioner Williams made a motion to approve the above-referenced contracts; seconded by Mayor Pro Tem Martin.

Mayor Harvey called for a vote from Assistant City Clerk McGill:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro-Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

**MAYOR HARVEY'S ITEM(S)**

4. Consider the Appointment of Regina McDuffie as City Manager for the City of Brunswick.

Mayor Pro-Tem Martin made a motion to appoint Regina McDuffie as City Manager of the City of Brunswick; seconded by Commissioner Harris.

Mayor Harvey called for a call for vote from Assistant City Clerk McGill:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro-Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

**CITY ATTORNEY'S ITEM(S)**

5. Consider Approval of Employment Agreement for City Manager Regina McDuffie.

Commissioner Williams made a motion to approve the above-mentioned agreement subject to the discussed revisions regarding COVID-19 precautions; seconded by Commissioner Harris.

Mayor Harvey called for a call for vote from Assistant City Clerk McGill:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro-Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

5a Consider Approval of Resolution 2020-08 – Emergency Order of the City of Brunswick Board of Commissioners Related to COVID-19.

Commissioner Williams made a motion to approve the above-referenced resolution as written, pending potential amendments based upon the forthcoming declaration of Governor Kemp; seconded by Mayor Pro Tem Martin.

Mayor Harvey called for a vote from Assistant City Clerk McGill:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

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Commission discussed the homeless issues during the COVID-19 epidemic.

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**EXECUTIVE SESSION**

There was not an executive session held during this meeting.

Commissioner Harris made a motion to adjourn; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED** – *meeting adjourned at 7:39 p.m.*

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Courtney K. McGill  
Courtney K. McGill, Assistant City Clerk