

**OFFICIAL MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, MAY 6, 2020**  
**VIRTUAL TELECONFERENCE VIA ZOOM**  
**STREAMED LIVE AT THE BELOW WEB ADDRESS:**  
<https://www.facebook.com/COBMeetings>

**PRESENT:** Honorable Mayor Cornell Harvey — (entered teleconference meeting at 6:20), Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris, and Commissioner Vincent Williams (entered teleconference meeting at 6:21 p.m.)

**CALL TO ORDER:** Mayor Pro Tem Martin - *meeting begin at 6:04 p.m.*

**INVOCATION:** Mayor Pro Tem Martin

**RECOGNITION(S), PRESENTATION(S), & AWARD(S)**

1. Proclamation Presentation to Members of the Flotilla and Active Duty Members from the Brunswick Coast Guard Station Recognizing the Week of May 16-22, 2020 as National Safe Boating Week.

Proclamation accepted with gratitude.

**ITEM(S) TO CONSIDER FOR APPROVAL**

2. Consider Approval of April 1, 2020 Regular Scheduled Meeting Minutes. (*subject to any necessary changes.*) (N. Atkinson)

Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Harris.

Mayor Pro Tem Martin called for a vote from City Clerk Atkinson:

Commissioner Cason Yes

Commissioner Harris Yes

Mayor Pro Tem Martin Yes

Motion passed unanimously by a vote of 3 to 0.

3. Consider Approval of Financial Reports as of March 31, 2020. (K. Mills)

Commissioner Williams made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Cason.

Mayor Pro Tem Martin called for a vote from City Clerk Atkinson:

Commissioner Cason Yes

Commissioner Harris Yes

Commissioner Williams Yes

Mayor Pro Tem Martin Yes

Mayor Harvey Yes

Motion passed unanimously by a vote of 5 to 0.

*Mayor Pro Tem Martin turned meeting over to Mayor Harvey to chair.*

4. Consider Approval to Purchase a New Tax/Sanitation Billing/Collection Software. *(T. Edwards)*  
 Commissioner Harris made a motion to proceed with the contract with Edmunds Gov Tech for the billing of Taxes and Sanitation; seconded by Commissioner Williams.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason Yes  
 Commissioner Harris Yes  
 Commissioner Williams Yes  
 Mayor Pro Tem Martin Yes  
 Mayor Harvey Yes

Motion passed unanimously by a vote of 5 to 0.

5. Consider Approval of Renewal of the City of Brunswick’s General Liability and Property Insurance Policy. *(L. Velie)*

Commissioner Williams made a motion to approve renewal of General Liability and Property Insurance; seconded by Commissioner Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason Yes  
 Commissioner Harris Yes  
 Commissioner Williams Yes  
 Mayor Pro Tem Martin Yes  
 Mayor Harvey Yes

Motion passed unanimously by a vote of 5 to 0.

6. Consider Approval of Resolution 2020-09 – Approving the Community Development Block Grant Program’s 2020-2024 Consolidated Plan and Fiscal Year 2020 Annual Action Plan. *(D. Mack-Collins)*

Mayor Pro Tem Martin made a motion to approve the above-referenced resolution; seconded by Commissioner Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason Yes  
 Commissioner Harris Yes  
 Commissioner Williams Yes  
 Mayor Pro Tem Martin Yes  
 Mayor Harvey Yes

Motion passed unanimously by a vote of 5 to 0.

**ALCOHOL BEVERAGE LICENSE – (New)**

7. Consider Approval of one (1) New Alcohol Beverage License. *(A. Elliott)*

<u>Name of Business</u>	<u>Owner/Mgr.</u>	<u>Location of Business</u>	<u>Comments</u>
1. Russell’s Sports Bar, Limited Partnership	James H. Russell (Owner)	1824 Norwich Street	Request to sell beer and wine and <i>distilled spirits</i> . Consumption on premises.

Mayor Harvey asked if anyone connected to the teleconference via zoom to respond to poll voting in favor or against the above-referenced new alcohol license.

No one responded to poll.

Commissioner Williams asked if distilled spirits should be included in the license request.

Officers Elliott reviewed her paperwork and stated yes.

Commissioner Williams made a motion to approve the above-referenced new alcohol license; seconded by Commissioner Cason.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

**APPOINTMENT(S)**

8. Committee/Authority (N. Atkinson)

a) Audit Committee – One Appointment

Commissioner Cason made a motion to re-appoint William Kitts to the above-referenced committee; seconded by Commissioner Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

b) Glynn-Brunswick Memorial Hospital Authority – Three Nominations

Mayor Pro Tem Martin made a motion to submit the following names to the above-referenced authority as nominees for consideration of appointment to the above-reference Authority:

\*Roosevelt Harris, Jr., Bonyetta Kitts and Karen Polite\*

seconded by Commissioner Cason.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

**ADDENDUM TO AGENDA**

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*Commissioner Cason made a motion to add as item number nine (9) to items to Consider for Approval ~ “Consider Approval of COVID-19 Emergency Micro-Loan Program.”; seconded by Mayor Pro Tem Martin.*

*Mayor Harvey called for a vote from City Clerk Atkinson:*

Commissioner Cason Yes  
Commissioner Harris Yes  
Commissioner Williams Yes  
Mayor Pro Tem Martin Yes  
Mayor Harvey Yes

*Motion passed unanimously by a vote of 5 to 0.*

*Motion passed unanimously by a vote of 5 to 0.*

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9. Consider Approval of COVID-19 Emergency Micro-Loan Program.

Commissioner Williams made a motion to approve Resolution number 2020-11 approving the above-referenced COVID-19 Emergency Micro-Loan Program with total funds available for said program to be \$200,000.00; seconded by Commissioner Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason Yes  
Commissioner Harris Yes  
Commissioner Williams Yes  
Mayor Pro Tem Martin Yes  
Mayor Harvey Yes

*Motion passed unanimously by a vote of 5 to 0.*

*Motion passed unanimously by a vote of 5 to 0.*

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*Mayor Harvey asked each Commissioner to comment on the Ahmaud Arbery shooting. Each commissioner along with the Interim City Manager and Mayor expressed their sentiments regarding the Ahmaud Arbery shooting.*

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**EXECUTIVE SESSION**

Commissioner Williams made a motion to hold an executive session to discuss litigation and personnel; seconded by Commissioner Cason. Motion passed unanimously (*with all responding aye*) by a vote of 5 to 0.

Following executive session:

*\*Due to technical difficulties, the following minutes were not able to be viewed by virtual teleconference. \**

Mayor Harvey announced no action was taken.

Mayor Pro Tem Martin made a motion to adjourn; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED** – *meeting adjourned at 8:56 p.m.*

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson, City Clerk