

**OFFICIAL MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, AUGUST 5, 2020**  
**VIRTUAL TELECONFERENCE VIA ZOOM**  
**STREAMED LIVE AT THE BELOW WEB ADDRESS:**

<https://www.facebook.com/COBMeetings>

or

<https://cityofbrunswick-ga-gov.zoom.us/j/92642990167>

**PRESENT:** Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Vincent Williams

**CALL TO ORDER:** Mayor Harvey - *meeting begin at 6:00 p.m.*

**INVOCATION:** Commissioner Williams

**PLEDGE OF ALLEGIANCE** – *Recited by Mayor Pro Tem Martin*

**ADDENDUM TO AGENDA**

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*Mayor Pro Tem Martin made a motion to add as item number twelve-a (12a) under City Manager's Item(s) "Consider Approval of Community Development Block Grant – Disaster Recovery Program (CDBG-DR) Grant Consultant Contract"; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.*

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*Mayor Pro Tem Martin made a motion to add as item number twelve-b (12b) under City Manager's Item(s) "Consider Approval of Resolution No. 2020-14 – Authorization to Execute the Coronavirus Relief Fund Terms and Conditions Agreement"; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.*

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**ITEM(S) TO CONSIDER FOR APPROVAL**

1. Consider Approval of July 15, 2020 Regular Scheduled Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*)  
Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
2. Consider Approval of Renewal for Additional Flood Insurance. (*L. Velie*)  
Commissioner Williams made a motion to approve the above-referenced renewal for additional flood insurance; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
3. Consider Approval of Financial Reports as of June 30, 2020. (*K. Mills*)  
Commissioner Williams made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
4. Consider Approval of Contract for Construction of Phase 1 – Magnolia Park Roadway and Utility Improvements. (*G. Alberson*)  
Commissioner Cason made a motion to approve the above-referenced contract and have project done in unison with Brunswick-Glynn Joint Water and Sewer; seconded by Commissioner Harris.

Mayor Harvey called for a vote from City Clerk Atkinson.

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

5. Consider Approval of an Intergovernmental Agreement with Brunswick-Glynn Joint Water and Sewer Commission for Magnolia Park Roadway and Utility Improvements. *(G. Albersen)*  
Commissioner Williams made a motion to approve the above-referenced intergovernmental agreement; seconded by Commissioner Harris.

Mayor Harvey called for a vote from City Clerk Atkinson.

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

6. Consider Approval of Contract Amendment with Swindell Construction for Construction of the Southern Segment of the Martin Luther King, Jr. Boulevard Multi-Use Trail. *(G. Albersen)*  
Mayor Pro Tem Martin made a motion to approve the above-referenced amended contract; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
7. Consider Approval of Contract Amendment with Wood Environmental and Infrastructure Solutions for Construction Administration of T- Street Landfill. *(G. Albersen)*  
Commissioner Williams made a motion to approve the above-referenced amended contract; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

**CITY ATTORNEY’S ITEM(S)**

8. Consider Approval of an Amendment to the T-Street Landfill Escrow Agreement.  
Commissioner Cason made a motion to approve the amendment to the above-referenced agreement and remove King and Spaulding; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.
9. Consider Approval of a City of Brunswick Order Requiring Face Coverings or Masks in Public Places.  
Mayor Pro Tem Martin made a motion to approve as a resolution; strongly encouraging the wearing of face coverings or masks in public in the City of Brunswick during the COVID-19 Public Health Emergency; subject to City Attorney Corry’s making revisions as discussed; seconded by Commissioner Williams.

Mayor Harvey called for a vote from City Clerk Atkinson.

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

- 10. Consider for Discussion an Amendment to the City of Brunswick Code of Ordinances Regarding Animal Control.

City Clerk Atkinson was instructed to advertise the above-referenced proposed ordinance amendment for consideration at the August 19, 2020 commission meeting.

**CITY MANAGER’S ITEM(S)**

- 11. Consider Approval of Cash Handling and Collection Policy.

Commissioner Harris made a motion to approve the above-referenced policy; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

- 12. Consider Approval of Telework Request Form/Working from Alternate Location Policy.

Commissioner Williams made a motion to approve the above-referenced policy; seconded by Mayor Pro Tem Martin. Motion passed unanimously by a vote of 5 to 0.

- 12a Consider Approval of Community Development Block Grant – Disaster Recovery Program (CDBG-DR) Grant Consultant Contract.

Mayor Pro Tem Martin made a motion to approve the above contract; seconded by Commissioner Harris.

Mayor Harvey called for a vote from City Clerk Atkinson.

Commissioner Cason	Yes
Commissioner Harris	Yes
Commissioner Williams	Yes
Mayor Pro Tem Martin	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

- 12b Consider Approval of Resolution No. 2020-14 – Authorization to Execute the Coronavirus Relief Fund Terms and Conditions Agreement.

Commissioner Williams made a motion to approve the above-referenced resolution; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

**EXECUTIVE SESSION**

There was not an executive session held during this meeting.

Commissioner Cason made a motion to adjourn; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED** – *meeting adjourned at 9:09 p.m.*

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson, City Clerk