

**OFFICIAL MINUTES
BRUNSWICK CITY COMMISSION
REGULAR SCHEDULED MEETING
WEDNESDAY, SEPTEMBER 6, 2023
AT 6:00 P.M.
1229 NEWCASTLE STREET, 2nd FLOOR
&**

STREAMED LIVE AT THE BELOW WEB ADDRESS:

<https://www.facebook.com/citybwkga>

PRESENT: Honorable Mayor Cosby Johnson, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Kendra Rolle

CALL TO ORDER: Mayor Johnson ~ *meeting began at 6:00 p.m.*

INVOCATION: Pastor Craig Campbell, Zion Baptist Church

PLEDGE OF ALLEGIANCE: Recited in unison by all in attendance.

ADDENDUM TO AGENDA

Mayor Pro Tem Martin made a motion to move item number eleven (11) under the executive session section of the agenda; seconded by Commissioner Harris. Motion passed unanimously.

APPROVAL OF AGENDA

1. Adoption of September 6, 2023 Regular Scheduled Meeting Agenda.

Mayor Pro Tem Martin made a motion to adopt August 16, 2023 agenda with the aforementioned addendum; seconded by Commissioner Rolle. Motion passed unanimously.

PUBLIC COMMENT

1) Titania Cook, Juneteenth Organizer addressed the commission regarding event planned for Opal Lee Day.

POINT OF PRIVILEGE

Commissioner Rolle thanked City Staff for their work in preparation for tropical storm Idalia. Mayor Johnson echoed Commissioner Rolle sentiments on behalf of the entire commission.

UPDATE(S)

2. Community Development Block Grant. (*D. Bravo*)

Following update, commission thanked Director Bravo.

PUBLIC HEARING - ORDINANCE

3. Proposed Zoning Ordinance 1081 - Zoning Ordinances Revisions. (*J. Hunter*)

Mayor Johnson opened the floor to anyone wanting to address the commission regarding proposed ordinance number 1081.

No one came forth to address the commission.

Public Hearing closed ~ (6:45 p.m.)

ALCOHOL LICENSE VIOLATION

4. Consider Disciplinary Actions for Jerk Shack Alcohol Sales Violations ~ Selling and Serving Alcohol After Hours. (*A. Brown*)

Commissioner Harris made the motion to place Jerk Shack on probation until September 20, 2023 commission meeting; giving the commission time to decide on action/stipulation(s) to be taken; seconded by Commissioner Cason. Motion passed unanimously.

ITEM(S) TO CONSIDER FOR APPROVAL

5. Consider Approval of August 16, 2023 Public Hearings/Regular Scheduled Meeting Minutes and August 23, 2023 Special Called Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*)

Commissioner Rolle made a motion to approve August 16, 2023 public hearings/regular scheduled meeting minutes and August 23, 2023 special called meeting minutes; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

6. Consider Approval of July 31, 2023 Financial Reports. *(K. Mills)*

Commission Harris made a motion to approve the above-referenced reports as submitted; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

7. Consider Approval of Contract Amendment with DRMP, Inc. for the Design and Permitting Services for Glynn Avenue Link Trail along US Hwy 17 from Overlook Park to the Torras Causeway.

(G. Alberson)

Commissioner Cason made a motion to deny the above-referenced contract amendment, and have staff explore alternative options; seconded by Commissioner Rolle. Motion passed unanimously.

8. Consider Approval Authorizing Mayor to sign an Agreement with GWES Engineering in the Amount of \$249,400 for Engineering and Design Services for the Bay-Newcastle Roundabout Project.

(G. Alberson)

Mayor Pro Tem Martin made a motion authorizing Mayor Johnson to sign the above-referenced agreement; seconded by Commissioner Cason. Motion passed unanimously.

9. Consider Approval of Agreement with EMC Engineering Services, Inc. for Survey and Design Tasks Related to the Resurfacing of Altama Avenue between First Street and Glynn Isles Drive

(G. Alberson)

Commissioner Cason made a motion to approve the above-referenced agreement; seconded by Commissioner Harris. Motion passed unanimously.

CITY ATTORNEY'S OFFICE

10. Consider Adoption ~ Ordinance 1081 - Amendment to Zoning Ordinance. *(J. Hunter)*

Commissioner Cason made a motion to adopt the above-referenced ordinance; seconded by Commissioner Harris. Motion passed unanimously.

**

Mayor Johnson recognized Gwendolyn Atkinson-Williams in the audience, who assisted in with the indigent care shelter during the tropical storm Idalia.

**

EXECUTIVE SESSION

Mayor Pro Tem Martin made a motion to hold an executive session to discuss litigation and personnel; seconded by Commissioner Harris. Motion passed unanimously.

RECONVENE FROM EXECUTIVE SESSION

Mayor Johnson announced no action was taken.

11. Consider Approval of Amendments to Employment Contract Between the City of Brunswick and City Manager Regina McDuffie.

Mayor Pro Tem Martin made a motion to defer consideration of the above-referenced employment contract; seconded by Commissioner Harris. Motion passed unanimously.

Commissioner Harris made a motion to adjourn; seconded by Commissioner Rolle. Motion passed unanimously.

MEETING AJOURNED – *meeting adjourned at 8:40 p.m.*

/s/Cosby H. Johnson

Cosby H. Johnson, Mayor

Attest: /s/ Naomi D. Atkinson

Naomi D. Atkinson

City Clerk