

CITY OF BRUNSWICK

601 Gloucester Street * Post Office Box 550 * Brunswick * Georgia * 31520-0550 * (912) 267-5500 * Fax (912) 267-5549

Cosby H. Johnson, Mayor
Julie T. Martin, Mayor Pro Tem
John A. Cason III, Commissioner
Felicia M. Harris, Commissioner
Kendra L. Rolle, Commissioner

City Attorney
Brian D. Corry

City Manager
Regina M. McDuffie

AGENDA

BRUNSWICK CITY COMMISSION REGULAR SCHEDULED COMMISSION MEETING WEDNESDAY, MARCH 15, 2023 AT 5:30 P.M. 1229 NEWCASTLE STREET, 2nd FLOOR

&

STREAMED LIVE AT THE BELOW WEB ADDRESS:

<https://www.facebook.com/citybwkga>

CALL TO ORDER **INVOCATION **PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

1. Adoption of March 15, 2023 Regular Meeting Agenda.

PUBLIC COMMENT

2.

- Rhonda Waller to Address the Commission Regarding 2307 Gloucester Street Planned Development by Port City Partners.
- Victoria Mackey to Address the Commission Regarding 2307 Gloucester Street Planned Development by Port City Partners.
- Anita Collins to Address the Commission Regarding 2307 Gloucester Street Planned Development by Port City Partners.
- William Kitts to Address the Commission Regarding the Neighborhood where he Resides having an Overflow of Establishments that Sale Alcoholic Beverages.
- Bonyetta Brison-Kitts to Address the Commission Regarding the Neighborhood where she Resides and the Request to Forego Allowing the Sale of Alcoholic Beverages at Businesses in Urbana Perry Park Neighborhood.

DISCUSSION

3. Expert Testimony Regarding Nuisance Properties.

ANNOUNCEMENT

4. Appointment made to Brunswick Housing Authority. (Mayor)

APPOINTMENT(S)

5. Convention and Visitors Bureau – One Appointment (Mayoral Appointment)

ITEM(S) TO CONSIDER FOR APPROVAL

6. Consider Approval of March 1, 2023 Regular Scheduled Meeting Minutes. (subject to any necessary changes.) (N. Atkinson) **(Encl. 1)**
7. Consider Approval of Financial Reports as of January 31, 2022. (K. Mills) **(Encl. 2)**
8. Consider Approval of Memorandum of Understanding with the Golden Isles Development Authority (GIDA) Regarding Disbursement of Commercial Property Enhancement Grant (CPEG). (K. Ntemo) **(Encl. 3)**
9. Consider Approval of Revision to the Substantial Amendment for Coronavirus Aid, Relief and Economic Security (CARES) Act Funds and to Reallocate Community Development Block Grant – Covid 3 (CDBG-CV 3). (D. Bravo) **(Encl. 4)**
10. Consider Approval of Resolution 2023-07 ~ Commit Funds as a Local Match to Federal Metropolitan Planning Fund Grant for the 2050 Metropolitan Transportation Plan. (G. Alberson) **(Encl. 5)**
11. Consider Approval of Resolution 2023-08 ~ Commit Funds as a Local Match to Federal Metropolitan Planning Fund grant for the 2023 Freight Plan. (G. Alberson) **(Encl. 6)**
12. Consider Approval of Resolution 2023-09 ~ Renaming and Establishing Guidelines for the Newly Created Cemetery Located Adjacent to the Historic Oak Grove Cemetery. (R. McDuffie) **(Encl. 7)**

CITY ATTORNEY’S ITEM(S)

13. Discussion ~ Proposed Homeless Services Ordinance. **(Encl. 8)**

EXECUTIVE SESSION

**OFFICIAL MINUTES
BRUNSWICK CITY COMMISSION
WORK SESSION
WEDNESDAY, MARCH 1, 2023 AT 5:30 P.M.
1229 NEWCASTLE STREET, 2nd FLOOR
&
STREAMED LIVE AT THE BELOW WEB ADDRESS:
<https://www.facebook.com/citybwkga>**

CALL TO ORDER: Mayor Johnson

RECESS

Meeting resumed at 5:36

DISCUSSION

1. Overview of Zoning Ordinance Revisions. (*J. Hunter*)

Director of Planning, Development and Codes John Hunter gave an overview of the proposed revisions to the City of Brunswick zoning ordinance.

Following questions and responses:

WORK SESSION ADJOURNED – *session adjourned at 6:08 p.m.*

**OFFICIAL MINUTES
BRUNSWICK CITY COMMISSION
REGULAR SCHEDULED MEETING
WEDNESDAY, MARCH 1, 2023**

AT 6:00 P.M.

1229 NEWCASTLE STREET, 2nd FLOOR

&

STREAMED LIVE AT THE BELOW WEB ADDRESS:

<https://www.facebook.com/citybwkga>

PRESENT: Honorable Mayor Cosby Johnson, Mayor Pro-Tem Julie Martin, Commissioner John Cason III, Commissioner Felicia Harris ~ *via zoom*, and Commissioner Kendra Rolle

CALL TO ORDER: Mayor Johnson - *meeting began at 6:08 p.m.*

INVOCATION: Pastor Craig Campbell, Zion Baptist Church

PLEDGE OF ALLEGIANCE: Recited in unison by all in attendance

ADDENDUM TO AGENDA:

**

Mayor Pro Tem Martin made a motion to add under City Attorney's items as item number ten (10) "*Consider Approval of Payment of the Excess Tax Proceeds from the Tax Sale of Parcel No. 01-07495 in the Amount of One Thousand Nine Hundred Nine and 31/100 Dollars (\$1,909.31)*"; seconded by Commissioner Cason. Motion passed unanimously.

**

POINT OF PERSONAL PRIVILEGE

Mayor Johnson recognized City Manager Regina McDuffie and read plaque from International City/County Management Association in honor of her 25 years of service to local government.

**

APPROVAL OF AGENDA

1. Adoption of March 1, 2023 Regular Meeting Agenda.

Mayor Pro Tem Martin made a motion to adopt the above-referenced agenda with addendum referenced above; seconded by Commissioner Rolle. Motion passed unanimously.

PUBLIC COMMENT

- Megan Desrosiers, One Hundred Miles, to address commission regarding Glynn Avenue Design Framework.
Ms. Desrosiers stated the development for Glynn Avenue design is not meeting the Glynn Avenue Design framework.
- Rhonda Decrescenzo, to address commission regarding new development Glynn Avenue.
Ms. Decrescenzo stated the development for Glynn Avenue design is not meeting Glynn Avenue Design framework.
- Mary McFadden, to address commission regarding new development Glynn Avenue.
Ms. McFadden stated the development should conform to the Glynn Avenue Design Framework; but it is not.

Director of Planning, Development and Codes John Hunter gave a brief overview of where the process for the plan development is now.

Mayor Johnson instructed Director of Planning, Development and Codes John Hunter to provide contact information of developers to City Clerk Atkinson to schedule an appointment for Mayor to meet with the developers to discuss/address the concerns of the citizens.

PUBLIC HEARING – NEW ALCOHOL BEVERAGE LICENSE(S) (A. Brown)

2.

Name of Business	Business Owner/Manager	Business Address	Permit Type
H & H Mini Mart LLC DBA In & Out	Owner: Harikrushina Patel Manager: Mehulbhai Dalal	1603 L Street	Retail sales of beer and wine
1509 Restaurant Group LLC DBA 1509 Brunswick	Owners: Kori McGraw and Peter Godson	1509 Newcastle Street	On premise consumption of beer, wine, and distilled spirits.
Newcastle Wine Merchant	Owner: Brandon Boudreau	1328 Newcastle Street	Retail sales of wine

Mayor Johnson opened the floor for anyone wanting to speak in favor or opposition of the new license for **H & H Mini Mart LLC DBA In & Out**.

The following individual(s) addressed the commission:

- Anita Collins, NPA Co-Chair Oppose
- Barbara Ouattara, 2424 Cleburne Street Oppose
- Kathy Moore, 1624 Johnson Street Oppose
- Betty Andrews, 2125 Bartow Street Oppose
- Delores Polite, 2500 Amherst Street Oppose
- Williams Tresvant, 1915 Wilson Avenue Oppose

Commissioner Rolle made a motion to deny the new alcohol license for **H & H Mini Mart LLC DBA In & Out** due to the negative impact on residents in the area and the proximity of the business to a church; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

**

Mayor Johnson opened the floor for anyone wanting to speak in favor or opposition of the new license for **1509 Restaurant Group LLC DBA 1509 Brunswick**.

No one came forth to address the Commission.

Commissioner Cason made a motion to approve the new alcohol license for **1509 Restaurant Group LLC DBA 1509 Brunswick**; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

**

Mayor Johnson opened the floor for anyone wanting to speak in favor or opposition of the new license for **Newcastle Wine Merchant**.

The following individual(s) addressed the commission:

- David Herndon, 1328 Newcastle Street In Favor

- Lance Sabbe, 1110 Prince Street

In Favor

Mayor Pro Tem Martin made a motion to approve the new alcohol license for **Newcastle Wine Merchant**; seconded by Commissioner Rolle. Motion passed unanimously.

UPDATE(S)

CDBG-DR Manager Roxane George gave a brief update regarding the Community Development Block Grant – Disaster Recovery (CDBG-DR) Homeowner Rehabilitation and Reconstruction Program. Ms. George stated the city’s program was the first in the state to receive an award approval letter from the Department of Community Affairs. Ms. George stated the next step is to officially notify the contractor of the award and then move forward with a contract between the homeowner and the contractor.

**

APPOINTMENT(S)

3. Glynn County Board of Health – One Appointment *(Mayor’s Appointment)*
Mayor Johnson re-appointed Valerie Hepburn to the above-referenced board until December 31, 2028.

ITEM(S) TO CONSIDER FOR APPROVAL

4. Consider Approval of February 15, 2022 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*
Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Mayor Pro Tem Martin. Motion passed unanimously.
5. Consider Approval of a Contract with Georgia Asphalt Producers to Construct an Additional Turn Lane on Gloucester Street at U.S. Highway 17 and Intersection Improvements at Lanier Boulevard and Gloucester Street. *(G. Alberson)*
Mayor Pro Tem Martin made a motion to approve the above-referenced contract; seconded by Commissioner Rolle. Motion passed unanimously.
City Clerk Atkinson was instructed to have City Engineer Alberson reach out to School Board Superintendent Scott Spence to update him about the above-referenced construction, and establish a traffic plan for the schools during the time of construction.
6. Consider Approval of an Agreement with Swindell Construction Company for Construction of Phase II Improvements at Mary Ross Waterfront Park. *(G. Alberson)*
Mayor Pro Tem Martin made a motion to approve the above-referenced agreement; seconded by Commissioner Rolle. Motion passed unanimously.
7. Consider Approval to Purchase a Backhoe Tractor from Yancey Brothers Equipment Company in the Amount of \$107,537. *(G. Alberson)*
Commissioner Cason made a motion to approve the above-referenced purchase; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

COMMISSIONER CASON’S ITEM(S)

8. Discuss and Consider for Approval Resolution No. 2023-06 ~ In Support of Protecting Okefenokee Swamp from Mining. *(A. Keys-One Hundred Miles)*
Commissioner Cason made a motion to approve the above-referenced resolution; seconded by Mayor Pro Tem Martin. Motion passed unanimously.

CITY ATTORNEY’S ITEM(S)

9. Consider Adoption of Proposed Ordinance No. 1077 ~ Amendment to Chapter 22 – Utilities Ordinance.
Mayor Pro Tem Martin made a motion to adopt the above-referenced ordinance; seconded by Commissioner Rolle. Motion passed unanimously.

10. *Consider Approval of Payment of the Excess Tax Proceeds from the Tax Sale of Parcel No. 01-07495 in the Amount of One Thousand Nine Hundred Nine and 31/100 Dollars (\$1,909.31).*

Mayor Pro Tem Martin made a motion to approve the above-referenced payment of tax sale proceeds to Glynn County Tax Commissioner; seconded by Commissioner Cason. Motion passed unanimously.

POINT OF PERSONAL PRIVILEGE

Mayor Johnson extended prayers for Matthew Milburn, a business owner and resident of the city, who was violently attacked downtown.

Mayor Johnson stated when we have violent moments, especially random – it is incumbent upon City leaders to respond in transparent and cohesive ways to ensure the safety of all citizens in Brunswick.

He stated at the next meeting the commission will have a very open and frank conversation along with community partners, about nuisance properties - that may be attracting those who may be causing issues around our city.

EXECUTIVE SESSION

Mayor Pro Tem Martin made a motion to adjourn into executive session to discuss potential litigation; seconded by Commissioner Rolle. Motion passed unanimously.

RECONVENE FROM EXECUTIVE SESSION

Mayor Johnson announced no action was taken.

Mayor Pro Tem Martin made a motion to adjourn; seconded by Commissioner Rolle. Motion passed unanimously.

MEETING ADJOURNED – *meeting adjourned at 8:44 p.m.*

/s/Cosby H. Johnson
Cosby H. Johnson, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson
City Clerk



INTEROFFICE MEMORANDUM

DATE: February 21, 2023

TO: Honorable Mayor and Commissioners
City of Brunswick
Brunswick, GA

FROM: Kathy D. Mills, CPA, Finance Director

SUBJECT: Financial Reports as of January 31, 2023 58.33%

**General Fund
31-Jan-23
Cash Basis**

	Monthly	Year to Date	% of Budget	Amended Budget	% (over)under Budget
Revenues	1,088,268 *	13,490,502	71.87%	18,770,080	-13.54%
Expenditures	1,619,785	9,762,709	52.01%	18,770,080	6.32%
Net Revenues & Expenditures	(531,517)	3,727,793			
Cash Balance as of 01/31/2023	10,765,664	Prime South \$788,472 GA Fund One \$9,977,192 300,276 Perry Park (included in total)			

* Includes \$5,119,931 billed for 2022 taxes
\$4,848,921 received as of 01/31/2023

	LOST	LOST YTD
Jan-23	803,099	5,418,292
Jan-22	738,772	4,972,132
Increase (Decrease)	64,327	446,160
	8.71%	8.97%

Capital Projects - SPLOST VI
As of January 31, 2023
(04/01/2017-09/30/2020)

	Total Expended as of 01/31/2023	Reimbursements Received	City Expended as of 01/31/2023	Original Budget Amount	Amended Budget Amount	Remainder (Overage)
Highways and Streets	7,344,148	3,430,766	3,913,382	4,627,750	4,627,750	714,368
Sidewalk Replacement/Upgrades	565,785	50,000	515,785	432,500	482,500	(33,285)
Storm Drainage Improvements	3,942,741	241,362	3,701,379	3,243,750	4,551,750	850,371
Mary Ross Park Development	754,873	0	754,873	821,750	821,750	66,877
Highway 17 Infrastructure	430,932	242,678	188,254	215,107	215,107	26,853
Wayfindings & Gateways	155,000	0	155,000	259,500	259,500	104,500
Trails	535,240	107,971	427,269	346,000	346,000	(81,269)
Cemetery Restoration/Renovation	111,132	0	111,132	259,500	259,500	148,368
Brunswick Police Department Vehicles (15)	466,021	0	466,021	540,625	540,625	74,604
Brunswick Fire Department Fire/Rescue	65,222	0	65,222	64,875	65,222	0
Subscriber Radios for E911	469,009	0	469,009	431,357	431,357	(37,652)
Fire Department Pumper Trucks (2)	849,778	0	849,778	562,183	849,778	0
Fire Station 1 Improvements	413,971	0	413,971	346,000	346,000	(67,971)
Historic Squares	143,740	25,000	118,740	86,500	86,500	(32,240)
Park Rehabilitation (Palmetto, Orange, etal)	428,388	2,700	425,688	389,225	389,225	(36,463)
Sidney Lanier Park Improvements	389,400	0	389,400	519,000	519,000	129,600
Overlook Park Improvements	139,179	0	139,179	103,800	103,800	(35,379)
Howard Coffin Park Improvements	528,192	103,000	425,192	431,357	431,357	6,165
Roosevelt Harris Center Improvements	191,668	0	191,668	151,375	191,668	0
	17,924,419	4,203,477	13,720,942	13,832,154	15,518,389	1,797,447

a \$886,772 from DOT & \$2,543,994 from JWSC

b \$241,362 from Glynn County

c \$74,971 from DNR Trail Grant & \$33,000 from GCRC

d \$50,000 from DOT

e \$3,000 Contribution from Golden Isles Track Club & \$100,000 from DNR

f \$242,678 from GADOT Highway 17

g \$25,000 from Signature Squares

h \$1,000 Ameris Bank & \$1,700 Golden Isles Track Club for Goodyear Park

Total Cash on Hand (01/31/2023) \$2,341,130

Overage in Collections 213,948 (1)
 GA DCA Aviation Fuel Tax 16,227
 Interest Earned 293,510
 AGL & Pride Utility Const Company Settlement 70,000
 Total remaining to be allocated 593,685

(1) Original budgeted tax collection \$13,832,154
 Actual collections through 01/31/2023 15,732,336
 Collections in excess of budgeted \$1,900,182
 Paid back to GF (328,234)
 Allocated to Stormwater Improvements (1,308,000)
 Allocated to Sidewalk Replacement & Upgrades (50,000)
 Unallocated overage in Collections 213,948 (1)

SPLOST V

Cash 01/31/2023 (Funds reallocated for purchase of Fire Department Ladder Truck)

	<u>1,386,982</u>	
	YTD	Total since inception
Original Balance (Sale of Property 05/13/13)	0	487,500
Demolition Fees	0	8,049
Interest Income	5,327	24,826
Revenues	<u>5,327</u>	<u>520,375</u>
	YTD	Total since inception
Expenditures	6/30/2023	
Demolition Projects	0	40,012
Infrastructure	0	130,546
Police Substation	0	6,750
Expenditures	<u>0</u>	<u>177,308</u>
Net as of 01/31/2023	<u>5,327</u>	<u>343,067</u>

Cash Primesouth @ 01/31/2023

\$ 343,067**Roosevelt Harris - Multipurpose Center**\$ **YTD**
f/y/e 6/30/2023**Total Budget:****Cash Basis****452,654**

Revenue FYTD

Grants	94,799	
Transfer from General Fund	160,000	
Program Income	9,465	
Contributions	4,706	
Interest Income	52	Percent of Budget
Total Inflows	\$ 269,022	59.43%
Expenditures FYTD	237,471	52.46%
Net as of 01/31/2023	\$ 31,551	
Cash Balance @ 01/31/2023	\$ 1,357	

ARPA Fund:

Initial Deposit received 06/07/2021	4,606,131
2nd Deposit received 06/21/2022	4,606,131
Interest Earned from inception	114,513
Total funds received as of 01/31/2023	<u>9,326,775</u>

Disbursements:

Infrastructure-Road Improvements	1,111,889
Back to Business Brunswick--DDA	163,265
Back to Business Brunswick-non DDA	95,000
Wifi Upgrades	9,007
Revenue Recovery	500,000
Total funds disbursed as of 01/31/2023	<u>1,879,161</u>

Cash Balance as of 01/31/2023

\$7,447,614**Allocations:**

Revenue Recovery	1,162,000
Storm Drainage Improvements	1,750,000
Housing Relief	2,170,000
Business Support/Relief	941,735
Coastal Community Health Services	330,000
Road Improvements	1,250,000
Total funds allocated as of 01/31/2023	<u>7,603,735</u>

Unallocated Funds1,723,040

includes interest earned

Sanitation Fund:

Year Ending 06/30/2023

	<u>Year to Date</u>
Sanitation Billing	1,976,440
Franchise Fees	34,248
Bad Debt - recovery	-
Interest Earned (Funds)	2,024
Penalties & Interest Earned	213
DNR Reimbursements	-
Transfer in for T Street Landfill	-
<u>Total Revenue (YTD)</u>	<u>2,012,925</u>
Operating Exp. YTD:	858,376
Depreciation YTD	-
Bad Debt - write off	-
Other Landfill Expenses	23,653
Payment to T Street Landfill Site Cleanup	-
<u>Total Expense (YTD)</u>	<u>882,029</u>
Operating Income (Loss)	<u>1,130,896</u>
Total Cash on Hand @ 01/31/2023	<u>812,645</u>
Primesouth Restricted for Landfill	195,370

	<u>January 2023</u>	<u>YTD</u>
Trash Pickup	128,200	895,757
Illegal Refuse Clean Up	747	10,939
Street Sweeping	8,009	17,626
	<u>136,956</u>	<u>924,322</u>

STORMWATER UTILITY FUND:

6/30/2023 (YEAR TO DATE)

Stormwater Utility Fees	907,388
DNR Grant	54,950
Interest Earned	1,861
Penalties & Interest	678
GMA Capital Lease Proceeds	0
GTIB Note Proceeds	283,691
<u>Total Inflows</u>	<u>1,248,568</u>
Expenditures:	
Operating	569,806
Infrastructure (pd with GTIB n	283,691
GMA Lease Payments	200,635
<u>Total Outflows</u>	<u>1,054,132</u>
Balance	194,436
Cash Balance @ 01/31/2023	<u>\$607,058</u>

ADDITIONAL INFORMATION-FOR THE MONTH OF JANUARY 2023

	<u>January 2023</u>	<u>YTD</u>
Animal Control Expenses	0	0
Traffic Control Expenses	11,818	32,459
Recreation Dept. Expenses		
(facilities managed by County)		
Building	0	9,900
Aquatics	1,502	14,550
Equipment	0	12,845
Subsidized Fees	0	3,794



Roosevelt Lawrence Center

Account	Account Description	Jan-23 Transactions	06/30/2023 YTD Transactions
Function 6130 - Neighborhood & Community Service			
51			
51-1100	Salaries & Wages	5,940.58	45,349.21
51-1300	Overtime	19.14	2,185.67
51-2100	Group Insurance	1,604.25	11,229.75
51-2200	FICA	430.07	3,563.48
51-2400	Pension	.00	.00
51 - Totals		\$7,994.04	\$62,328.11
52			
52-1250	Contractual Expense	.00	650.00
52-1300	Technical Services	158.00	474.00
52-2100	Cleaning Services	44.00	44.00
52-2210	Repair / Maint Building	378.40	651.58
52-2211	Repair / Maint Equipment	.00	.00
52-2300	Rentals	44.00	220.00
52-3201	Cable	184.16	1,078.12
52-3205	Telephone	189.43	189.43
52-3600	Dues and Fees	.00	445.43
52 - Totals		\$997.99	\$3,752.56
53			
53-1110	Office Supplies	484.04	2,695.18
53-1135	Custodial Supplies	43.28	43.28
53-1210	Water/Sewerage	173.28	1,039.68
53-1230	Electricity	.00	7,006.30
53-1300	Food/Misc	.00	1,237.33
53-1700	Other Supplies	.00	893.01
53 - Totals		\$700.60	\$12,914.78
Function 6130 - Neighborhood & Community Service Totals		\$9,692.63	\$78,995.45



SUBJECT: MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF BRUNSWICK AND THE GOLDEN ISLES DEVELOPMENT AUTHORITY (GIDA)

COMMISSION ACTION REQUESTED ON: March 15, 2023

PURPOSE: Review and enter into MOU with the Golden Isles Development Authority (GIDA) in regard to disbursement of Commercial Property Enhancement Grant (CPEG).

HISTORY: This agenda item is a re-presentation of an agenda item from the December 7, 2022 Commission meeting. The City Commission initially approved the changes to the Back to Business Brunswick program as presented by Downtown Development Authority (DDA) Director, Mathew Hill on October 5, 2022. In those changes, the DDA and the Economic Development Department created a new program, the Commercial Property Enhancement Grant. As part of the new program's award disbursement process, the Economic Development Department will have GIDA distribute the awarded funds to the applicants.

FACTS AND ISSUES:

- Per approval by the City Commission on October 5, 2022, the application will be reviewed by the Economic Development Department along with the City Manager's Office, voted upon by the Finance Committee, and disbursed by GIDA.
- GIDA will only disburse funds awarded to applicants outside of the DDA district.

BUDGET INFORMATION: The MOU has no direct budgetary impact. The agreement facilitates the pass through of funds approved through the grant process.

OPTIONS: 1. Approval of MOU between the City and GIDA 2. Denial of MOU between the City and GIDA

DEPARTMENT RECOMMENDATION ACTION: The Economic Development Department recommends approval of entering MOU with GIDA.

DEPARTMENT: Economic Development

Prepared by: Kiakala Aku Ntemo, Economic Development Manager

ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

Regina M. McDuffie

City Manager

3/1/23

Date

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BRUNSWICK
AND THE GOLDEN ISLES DEVELOPMENT AUTHORITY FOR DISTRIBUTION OF
COMMUNITY GROUP INVESTMENT FUND GRANTS**

I. INTRODUCTION

This Memorandum of Understanding (“MOU”) is entered into between the City of Brunswick (hereinafter the “City”), the department and the Golden Isles Development Authority (“GIDA”), collectively referred to herein as the “Parties”.

II. BACKGROUND

A funding opportunity is being made available using America Rescue Plan Act (ARPA) funds received by the City of Brunswick.

Specifically, the American Rescue Plan Act provides funding for cities through the Coronavirus State and Local Fiscal Recovery Funds to respond to the negative economic impacts of the COVID-19 public health emergency. Eligible uses that respond to the negative economic impacts of the public health emergency must be designed to address an economic harm resulting from or exacerbated by the public health emergency.

In light of the pandemic, businesses have either postponed future plans or struggled to hire skilled or a dependable workforce. The Community Property Enhancement Grant “CPEG” seeks to mediate those obstacles by utilizing unused funds from the revolving loan program to provide grants for life safety, ADA compliance, sanitary requirements and critical building improvements.

Eligible expenses listed in the grant tend to be ones that businesses struggle most with when opening a new business. Brunswick’s Qualified Census Tracts have broadened the allowed uses for the funds, and this grant is included in those uses.

III. OVERVIEW

Awarded monthly, matching grants have an award ceiling of \$25,000 and award floor of \$7,500 on eligible expenses.

IV. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

V. RESPONSIBILITIES OF THE CITY:

1. The City will collect grant applications by designating the City's Economic Development Department as the primary contact for the application process.
2. The City's Economic Development Department will review the applications for completeness and accuracy. If needed, The City's Economic Development Department will assist the applicant with modifications of the application.
3. The City's Economic Development Department will facilitate a final review process, designating City officials identified to participate in the process. The reviewed application will be sent to City Manager's Office for review and approval.
4. Upon completion of the final review and approval by the City Manager's Office, the application will be presented before the City Finance Committee to be further reviewed and voted upon for approval. If approved by the Finance Committee, the City's Economic Development Department will present the GIDA with applications that are approved for funding. Successful applicants will be notified that their funding was approved. Applicants who are not approved will be advised of any deficiencies that resulted in non-approval or the reason for non-approval.

5. The City's Economic Development Department will submit a payment request for the amount approved. The payment will be made to GIDA.

VI. RESPONSIBILITIES OF THE AGENCY:

1. Upon receiving a recommendation of an approved applicant, GIDA will prepare payment for the recipient.
2. Upon receiving the funds from the City of Brunswick, GIDA will submit payment to the recipient.
3. GIDA will provide evidence to the City's Economic Development Department that the payment was submitted to the recipient within thirty (30) days of the payment.

VII. DURATION OF MOU

The period of this MOU shall be from March _____, 2023 until all grant funds have been exhausted. If the funds are not exhausted within one year from the date of commencement, the MOU can be renewed through an approval by the City Commission.

VIII. FUNDING PROVISIONS

a. ANTI- DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti- Deficiency Act, 31 U.S.C. sections 1341, 1342, 1349, 1351, as the foregoing statute may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

IX. COMPLIANCE AND MONITORING

As this MOU is funded by City of Brunswick Funds, the Parties acknowledge that they will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

X. RECORDS AND REPORTS

The Parties shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU and, upon the City of Brunswick's request, make these documents available for inspection by duly authorized representatives of the agency and other officials as may be specified by the Finance Director or City Manager.

XI. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to applications provided by this MOU, in accordance with all relevant federal and local statutes, regulations, policies. Information received by any Party in the performance of this MOU shall be and remain the property of the CBED.

XII. MODIFICATION AND TERMINATION

The terms and conditions of this MOU may be modified only upon prior written agreement by the Parties. Any Party may terminate this MOU in whole or in part by giving thirty (30) calendar days in advance written notice to the other Party.

XIII. NOTICE

The following individuals are the contact points for each Party under this MOU:

Kiakala Aku Ntemo
Economic Development Manager
City of Brunswick
601 Gloucester Street

Brunswick, GA 31520
Phone: 912-279-2639
kntemo@cityofbrunswick-ga.gov

Ryan Moore
President & CEO
Golden Isles Development Authority
1505 Richmond St., 2nd floor
Brunswick, GA 31520
Phone: 912-265-2269
ryanmoore@bwkeda.com

- XIV. Each party shall be solely responsible for any expenses they each incur in connection with this MOU.
- XV. COUNTERPARTS: This Agreement may be executed in two (2) counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same agreement.
- XVI. EFFECTIVE DATE: This Agreement will be effective on the date last signed below.

(Signatures Begin on the Following Page)

APPROVED this _____ day of _____, 2023 by the City of Brunswick Board of Commissioners.

CITY OF BRUNSWICK, GEORGIA:

COSBY H. JOHNSON, Mayor

ATTEST:

, Clerk
(SEAL)

APPROVED this _____ day of _____, 2023 by the Golden Isles Development Authority.

THE AUTHORITY:

RYAN MOORE, Executive Director

ATTEST:

, Clerk (SEAL)



SUBJECT: SUBSTANTIAL AMENDMENT TO FY 2019 PLAN FOR CARES ACT FUNDS, CDBG

COMMISSION ACTION REQUESTED ON: February 23, 2023

PURPOSE:

The purpose of this submission is to revise the Substantial Amendment for CARES Act Funds and to reallocate (CDBG-CV 3), as follows:

1. Roosevelt Youth Community Center

HISTORY:

The Coronavirus Aid, Relief, and Economic Security Act, CARES Act which was signed into law on March 27, 2020, provides funds through the CDBG, ESG and HOPWA programs. The CARES Act provides for allocations of funds to prevent, prepare for, and respond to coronavirus.

FACTS AND ISSUES:

In 2020, the city received a second allocation of \$148,141.00 under CDBG-CV 3. The Substantial Amendment is to reallocate and distributive the use of \$76,530.00

The Department of Neighborhood and Community Services is proposing the youth center in our community because it serves the needs of Brunswick's LMI (Low-Moderate Income) population. The funds will be used to replace outdated infrastructure with new up-to-code gym floors and adjacent rooms and hallway floors. The new infrastructure will provide the center with a public space that could be used for different purposes such as an emergency shelter and/or vaccination/quarantine center.

BUDGET INFORMATION:

The Department of Community Services is requesting reallocation of **\$76,530.00** for the following projects:

- Rehabilitate additional indoor recreation and social space at the youth center

To fund these improvements, the city is reducing the amount available under economic development assistance as small businesses are being assisted through alternative funding sources.

OPTIONS:

N/A

DEPARTMENT RECOMMENDATION ACTION:

Our plan is to allocate these funds efficiently to the youth center so they can continue to operate and serve Brunswick's LMI population during these unprecedented times.

DEPARTMENT: Neighborhood and Community Services

Prepared by: David Bravo – Department Director

ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

City Commission to approve the Substantial Amendment to the FY 2019 CARES Act Plan to include CDBG-CV 3 and authorize the Mayor to execute all documents related to CDBG-CV 3 funding.


Signature

2/24/2023

Date



SUBJECT: 2050 METROPOLITAN TRANSPORTATION PLAN – FEDERAL METROPOLITAN PLANNING FUND MATCH

COMMISSION ACTION REQUESTED ON: March 15, 2023

PURPOSE:

Approval of Resolution number 2023-07 to commit City of Brunswick funds as a local match to federal Metropolitan Planning Fund grant for the 2050 Metropolitan Transportation Plan

HISTORY:

The Brunswick Area Transportation Study (BATS) has been designated as the Metropolitan Planning Organization (MPO) for the City of Brunswick and Glynn County. There is annual transportation planning funding which is distributed by the Federal Highway Administration (FHWA) through local MPO's. In order to remain compliant with federal and state guidelines for MPO's and to be able to take advantage of the planning funding that is available, the MPO must update the Metropolitan Transportation Plan and other documents on a regular basis.

FACTS AND ISSUES:

The Brunswick Area Transportation Study is scheduled to begin development of the 2050 Metropolitan Transportation Plan (MTP) in the fall of 2023. This plan will build on the foundation of the previous plan (2045 MTP), while incorporating a multimodal performance-based planning process and following all Federal and State regulations. The BATS 2050 MTP is due August 2025 and will include the development of socioeconomic data, extensive public outreach and education, equity analysis, development of a performance-based and prioritized list of projects, and the development of a fiscally constrained transportation plan.

The plan update will bring BATS MPO into compliance with Federal performance-based planning requirements, which will help the Brunswick area MPO understand and balance the transportation impacts associated with future growth in the planning area, and understand/plan for the growing freight economy associated with the Port of Brunswick and local industries.

To accomplish the development of the 2050 BATS MTP, the BATS planning team will seek consultant support to supplement the staff-led effort

BUDGET INFORMATION:

The total estimated cost of the development of the 2050 MTP is \$250,000. Based on an 80-20 split, federal funding will pay for \$200,000 of the project. The remaining 20% (\$50,000) will be paid by local match, and will be shared equally by the City of Brunswick and Glynn County. The City’s cost for this project will be \$25,000. The funds will be budgeted in the General Fund budget for FY 2024.

OPTIONS:

1. Authorize the Mayor to sign Resolution Number 2023-07 to commit \$25,000 toward the local match for the development of the 2050 Metropolitan Transportation Plan.
 2. Do not authorize the Mayor to sign Resolution Number 2023-07 to commit \$25,000 toward the local match for the development of the 2050 Metropolitan Transportation Plan.
 3. Take no action at this time.
-

DEPARTMENT RECOMMENDATION ACTION:

Authorize the Mayor to sign Resolution Number 2023-07 to commit \$25,000 toward the local match for the development of the 2050 Metropolitan Transportation Plan.

DEPARTMENT: Engineering

Prepared by: Garrow Alberson, P.E., Director of Engineering and Public Works

ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

Authorize the Mayor to sign Resolution Number 2023-07 to commit \$25,000 toward the local match for the development of the 2050 Metropolitan Transportation Plan.

City Manager

Date

Resolution 2023 - 07

**State of Georgia
The City of Brunswick**

**RESOLUTION OF THE CITY OF BRUNSWICK BOARD OF COMMISSIONERS TO
OBLIGATE LOCAL MATCH FUNDING FOR FY 2024 PL SPECIAL FUNDING FOR
THE 2050 METROPOLITAN TRANSPORTATION PLAN**

WHEREAS, the Brunswick Area Transportation Study (BATS) has been designated by the Governor of Georgia as the Metropolitan Planning Organization (MPO) for the Glynn County Urbanized Area, including the City of Brunswick, in accordance with federal requirements of Title 23, Section 134 of the United States Code to have a Cooperative, Comprehensive and Continuous transportation planning process; and

WHEREAS, the MPO will conduct federally required transportation planning activities that will improve the transportation system and help coordinate the area's future growth within the area bounded, at minimum, by the existing Urbanized Area plus the contiguous area expected to become urbanized within the next 20 years; and

WHEREAS, the Georgia Department of Transportation, in a letter dated May 29, 2015, outlined the "PL funding Formula, Distribution and Review Committee Process,"; and

WHEREAS, the development of a Metropolitan Transportation Plan (MTP) is needed to understand and balance the transportation impacts associated with future growth in the planning area, and to understand and plan for the growing freight economy associated with the Port of Brunswick and local industries; and

WHEREAS, the proposed Metropolitan Transportation Plan would build upon the foundation of the previous 2045 MTP, while incorporating a multimodal performance-based planning process, equity, and following all Federal and State regulations; and

WHEREAS, the City Commission of the City of Brunswick desires to apply for a grant in accordance with the "PL Funding Formula, Distribution and Review Committed Process"; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision of the required 20% matching funds; and

THEREFORE, BE IT RESOLVED that the City of Brunswick Board of Commissioners confirms their obligation to provide the local match for these proposed activities:

BATS 2050 MTP

- Total Estimated Cost: \$250,000
- Federal PL Funding (80%): \$200,000
- Local Match Funding (20%): \$50,000
 - City of Brunswick (10%): \$25,000
 - Glynn County (10%): \$25,000

The undersigned duly qualified and acting Mayor of the City of Brunswick certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the City Commission of the City of Brunswick, Georgia.

Adopted, the 15th day of March, 2023

BOARD OF COMMISSIONERS
CITY OF BRUNSWICK

Cosby H. Johnson, Mayor

Attest: _____
Naomi Atkinson, Clerk



SUBJECT: FREIGHT PLAN – FEDERAL METROPOLITAN PLANNING FUND MATCH

COMMISSION ACTION REQUESTED ON: March 15, 2023

PURPOSE:

Approval of Resolution number 2023-08 to commit City of Brunswick funds as a local match to federal Metropolitan Planning Fund grant for the 2023 Freight Plan.

HISTORY:

The Brunswick Area Transportation Study (BATS) Metropolitan Planning Organization (MPO) is home to facilities of the Georgia Ports Authority, which includes one of the busiest auto ports in the country. The 2045 Metropolitan Transportation Plan includes a substantial assessment of freight movement and needs within the MPO area. With the significance of efficient freight movement and mobility identified in the FAST (Fixing America’s Surface Transportation) Act and reiterated in the Bipartisan Infrastructure Law (BIL), an in-depth, stand-alone freight plan is a clear need for the region. The 2021 BIL specifically invests \$17 Billion in port infrastructure and waterways, which the administration declares “need repair and reimagination.”

FACTS AND ISSUES:

The development of a comprehensive, integrated, intermodal approach is needed to identify and meet the future freight and logistics needs of the Glynn County and City of Brunswick region. This MPO freight plan will provide a blueprint for addressing the projected freight movement needs, realistic opportunities for funding essential improvements and functional responsibilities for implementation. The freight plan will be coordinated with the MTP update but will involve a further assessment of freight-intensive land uses, the identification of freight-specific needs and conflicts with other modes, and the identification of solutions to address those needs.

The MPO seeks the assistance of the GAMPO PL funds to proceed with the 2023 Freight Plan to ensure integration of freight into the transportation planning process as well as meeting federal freight planning requirements. The GDOT Office of Planning and GDOT District 5 will be engaged as strategic stakeholders in the planning process to ensure that the recommendations of the study are able to progress efficiently for funding and implementation. The project will include public and stakeholder involvement, along with presentations to the MPO and local jurisdictions at key project milestones.

BUDGET INFORMATION:

The total estimated cost of the development of the 2023 Freight Plan is \$218,000. Based on an 80-20 split, federal funding will pay for \$174,400 of the project. The remaining 20% (\$43,600) will be paid by local match and will be shared equally by the City of Brunswick and Glynn County. The City’s cost for this project will be \$21,800. The funds will be budgeted in the General Fund budget for FY 2024.

OPTIONS:

1. Authorize the Mayor to sign Resolution Number 2023-08 to commit \$21,800 toward the local match for the development of the 2023 Freight Plan.
2. Do not authorize the Mayor to sign Resolution Number 2023-08 to commit \$21,800 toward the local match for the development of the 2023 Freight Plan.
3. Take no action at this time.

DEPARTMENT RECOMMENDATION ACTION:

Authorize the Mayor to sign Resolution Number 2023-08 to commit \$21,800 toward the local match for the development of the 2023 Freight Plan.

DEPARTMENT: Engineering

Prepared by: Garrow Alberson, P.E., Director of Engineering and Public Works

ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

Authorize the Mayor to sign Resolution Number 2023-08 to commit \$21,800 toward the local match for the development of the 2023 Freight Plan.

City Manager

Date

Resolution 2023 - 08

**State of Georgia
The City of Brunswick**

**RESOLUTION OF THE CITY OF BRUNSWICK BOARD OF COMMISSIONERS TO
OBLIGATE LOCAL MATCH FUNDING FOR FY 2024 PL SPECIAL FUNDING FOR
THE MPO FREIGHT STUDY**

WHEREAS, the Brunswick Area Transportation Study (BATS) has been designated by the Governor of Georgia as the Metropolitan Planning Organization (MPO) for the Glynn County Urbanized Area, including the City of Brunswick, in accordance with federal requirements of Title 23, Section 134 of the United States Code to have a Cooperative, Comprehensive and Continuous transportation planning process; and

WHEREAS, the MPO will conduct federally required transportation planning activities that will improve the transportation system and help coordinate the area's future growth within the area bounded, at minimum, by the existing Urbanized Area plus the contiguous area expected to become urbanized within the next 20 years; and

WHEREAS, the Georgia Department of Transportation, in a letter dated May 29, 2015, outlined the "PL funding Formula, Distribution and Review Committee Process,"; and

WHEREAS, the development of a comprehensive, integrated, intermodal approach is needed to identify and meet the future freight and logistics needs of the Glynn County region; and

WHEREAS, the proposed Freight Plan is aimed at the integration of freight into the transportation planning process as well as meeting federal freight planning requirements. The plan would provide a comprehensive analysis of the projected freight movement needs, realistic opportunities for funding essential improvements, and functional responsibilities for implementation in Glynn County; and

WHEREAS, the City Commission of the City of Brunswick desires to apply for a grant in accordance with the "PL Funding Formula, Distribution and Review Committed Process"; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision of the required 20% matching funds; and

THEREFORE, BE IT RESOLVED that the City of Brunswick Board of Commissioners confirms their obligation to provide the local match for these proposed activities:

BATS MPO Freight Plan

- Total Estimated Cost: \$218,000
- Federal PL Funding (80%): \$174,400
- Local Match Funding (20%): \$43,600
 - City of Brunswick (10%): \$21,800
 - Glynn County (10%): \$21,800

The undersigned duly qualified and acting Mayor of the City of Brunswick certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the City Commission of the City of Brunswick, Georgia.

Adopted, the 15th day of March, 2023

BOARD OF COMMISSIONERS
CITY OF BRUNSWICK

Cosby H. Johnson, Mayor

Attest: _____
Naomi Atkinson, Clerk



SUBJECT: CEMETERY NAMING AND GUIDELINES

COMMISSION ACTION REQUESTED ON: March 15, 2023

PURPOSE: Approval of resolution renaming and establishing guidelines for the newly created cemetery located adjacent to the Historic Oak Grove Cemetery.

HISTORY: In 2011, the city of Brunswick platted a 1.0 parcel of land to develop new cemetery lots to sale. The land is located adjacent to the Historic Oak Grove Cemetery but is not identified as a part of the cemetery due to it's historic designation. The name is proposed as Oak Grove Memorial Garden.

FACTS AND ISSUES: The platted area contains two hundred eighty-two (282) lots. Twelve lots are not available for sale due to maintenance concerns. The remaining two hundred and seventy (270) lots were designated as sellable and advertised for sale. The cemetery area was not officially named. Guidelines for the newly created area also needed to be established to outline size, price and burial restrictions. See Exhibit A attached.

BUDGET INFORMATION: The lots will be sold for \$1,000 per lot and has the potential to generate more than \$250,000. Funds will be deposited in the General Fund.

OPTIONS:

1. Approve the name and guidelines for the newly created Oak Grove Memorial Garden.
 2. Do not approve the name and guidelines for the newly created Oak Grove Memorial Garden.
 3. Take no action at this time.
-

DEPARTMENT RECOMMENDATION ACTION:

Approve the name and guidelines for the newly created Oak Grove Memorial Garden.

DEPARTMENT:

Prepared by: Regina M. McDuffie, City Manager

ADMINISTRATIVE COMMENTS:

No additional comment.

ADMINISTRATIVE RECOMMENDATION:

Approve the name and guidelines for the newly created Oak Grove Memorial Garden.

Regina M. McDuffie

City Manager

March 6, 2023

Date



RESOLUTION NO. 2023 - 09

A RESOLUTION OF THE CITY OF BRUNSWICK BOARD OF COMMISSIONERS ESTABLISHING THE NAME AND GUIDELINES FOR THE NEWLY CREATED GRAVESITES PLATTED ADJACENT TO THE HISTORIC OAK GROVE CEMETERY AND OTHER PURPOSES.

WHEREAS, in 2011, the land and area adjacent to the Historic Oak Grove cemetery was platted and designated for the creation of a new City of Brunswick cemetery to offer and open new cemetery plots; and

WHEREAS, the property is identified as Parcel no. 01-01150, located at 1230 Martin Luther King, Jr. Blvd; and

WHEREAS, the property encompasses approximately 1.00 acre and has been subdivided into two hundred eighty-two (282) five by twelve (5 foot by 12 foot) lots, two hundred seventy (270) of which were available to be sold; and

WHEREAS, the City currently has more than two hundred (200) lots available for sale which will be sold on a “first come, first serve” basis; and

WHEREAS, the newly created cemetery is specifically not a part of the Historic Oak Grove Cemetery and is hereby organized, designated, and named as a new and separate cemetery area; and

WHEREAS, the recommendation is made to name this area “Oak Grove Memorial Garden” with the guidelines as outlined on Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the City of Brunswick Board of Commissioners acting in its capacity as the governing authority of the City of Brunswick, that a new City cemetery is hereby created and named Oak Grove Memorial Garden and additional lots be offered for sale per the guidelines set forth in Exhibit “A” as attached hereto and incorporated by reference.

RESOLVED this _____ day of _____, 2023.

Cosby H. Johnson, Mayor

ATTEST: Naomi D. Atkinson, City Clerk

Exhibit A

Guidelines for Sale of Lots in Oak Grove Memorial Garden Cemetery

- The City of Brunswick currently has 240 cemetery lots for sale.
- Lots are (5' X 12') and will be sold on a "first come", "first served basis"
- Lots are (limited to 6 per customer) at \$1,000.00 each.
- Vertical headstones are allowed, but must be inset 6" from the front, back and side edges of the lot. Headstones must be placed on a stone or concrete base that is level with the ground. No coping will be permitted.
- Lots may only be resold to the City of Brunswick for the original purchase amount.
- For more information, contact the Cemetery Office at 912-267-5512

MAP TO SHOW SUBDIVISION OF
OAK GROVE CEMETERY EXPANSION,
 CITY OF BRUNSWICK, 26th G.M.D., GLYNN COUNTY, GEORGIA

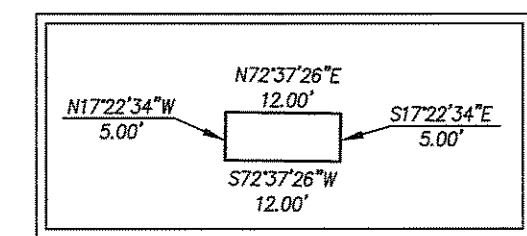
FILED
 GLYNN CO. CLERK'S OFFICE

2011 APR 28 P 2:29

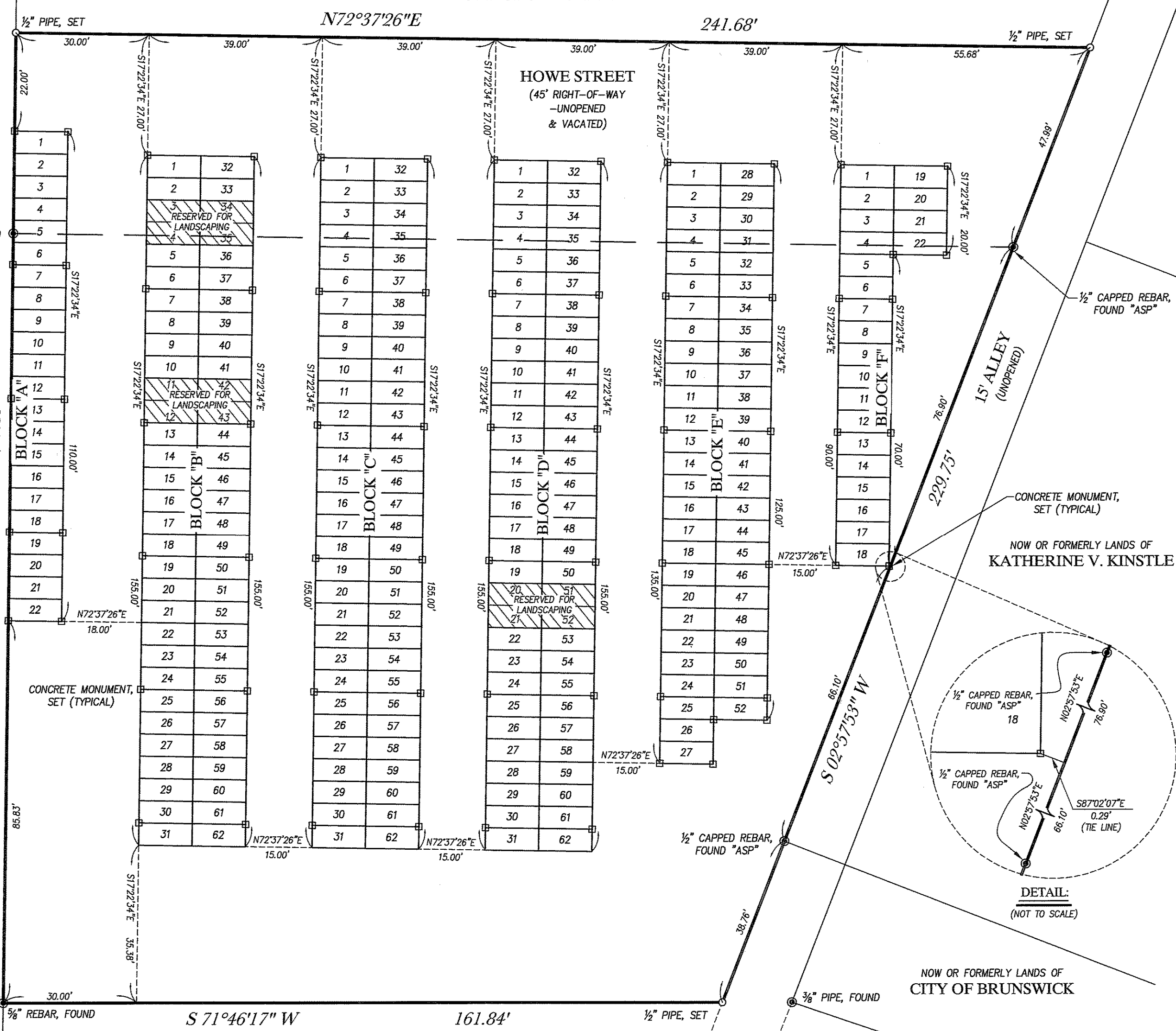
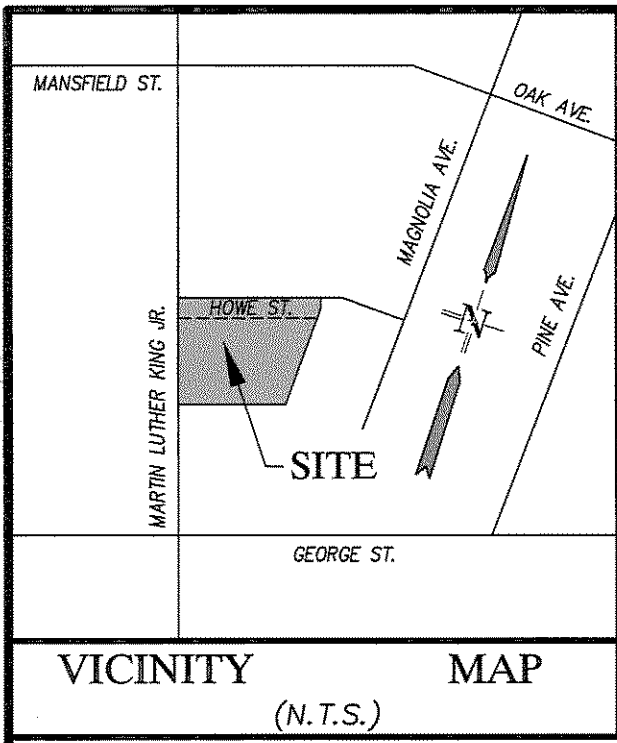
FOR: CITY OF BRUNSWICK

Lala B. Jansky
 CLERK SUPERIOR COURT

TYPICAL PLOT DIMENSIONS:



NOW OR FORMERLY LANDS OF
 CITY OF BRUNSWICK-
 OAK GROVE CEMETERY



- NOTES:**
- BEARINGS SHOWN HEREON REFER TO THE BEARING OF N17°22'34\"/>
 - THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE ABSTRACT.
 - THERE MAY EXIST RESTRICTIONS OR ENCUMBRANCES AFFECTING THE SUBJECT PROPERTY THAT ARE NOT KNOWN TO JACKSON SURVEYING, INC.
 - NO ATTEMPT HAS BEEN MADE TO DETERMINE WETLAND AREAS OR OTHER ENVIRONMENTAL ISSUES, IF ANY, THAT MAY AFFECT THE SUBJECT PROPERTY.

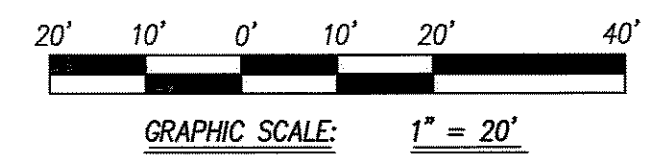
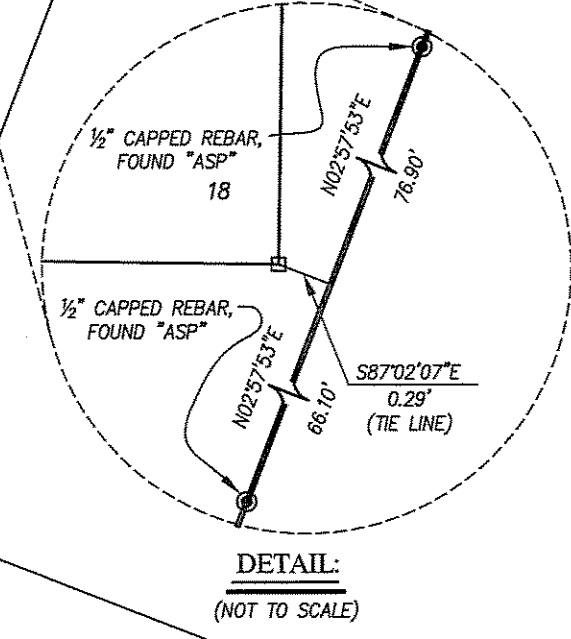
CERTIFICATE OF COMPLIANCE AND APPROVAL OR
 REQUIRED IMPROVEMENTS AND/OR PERFORMANCE BOND

IT IS HEREBY CERTIFIED THAT I, AS ENGINEER FOR THE CITY OF BRUNSWICK, GEORGIA, HAVE EXAMINED THIS PLAT AND THE IT COMPLIES IN FORM WITH THE REQUIREMENTS OF THE ORDINANCE TO REGULATE THE MAKING OF SURVEYS AND FILING FOR RECORD OF PLATS OF SUBDIVISIONS WITHIN THE CITY OF BRUNSWICK, GEORGIA. FURTHERMORE, IT IS HEREBY CERTIFIED THAT STREET, UTILITIES, AND OTHER REQUIRED IMPROVEMENTS HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING TO CITY SPECIFICATIONS AND STANDARDS OF THE SUBDIVISIONS REGULATIONS, AND/OR THAT THE POSTED PERFORMANCE BOND IS IN AN AMOUNT SUFFICIENT TO GUARANTEE THE REQUIRED IMPROVEMENTS.

THIS THE 21st DAY OF APRIL 2011.
[Signature]
 CITY ENGINEER

PURSUANT TO THE SUBDIVISION REGULATIONS OF THE CITY OF BRUNSWICK, GLYNN COUNTY, GEORGIA, ALL REQUIREMENTS HAVING BEEN FULFILLED, THIS PLAT WAS GIVEN APPROVAL BY THE BRUNSWICK CITY COMMISSION ON

THE 26th DAY OF APRIL 2011.
[Signature]
 MAYOR, CITY OF BRUNSWICK

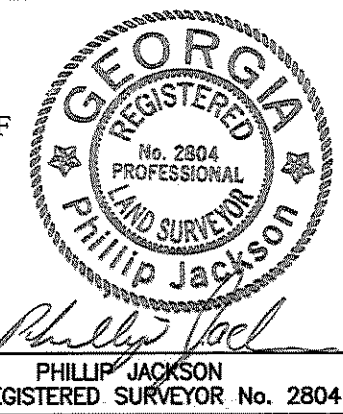


TOTAL NUMBER OF LOTS: 282
 RESERVED FOR LANDSCAPING: 12
 NET NUMBER OF LOTS: 270

CLOSURE STATEMENT:
 THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 202,600 FEET.
 EQUIPMENT USED FOR FIELD MEASUREMENTS:
 ANGULAR: TRIMBLE DR 5200+
 LINEAR: TRIMBLE DR 5200+

NOW OR FORMERLY LANDS OF
 KEITH F. MISSILDINE
 (D.B. 2495, PAGE 5)

CERTIFICATE OF ACCURACY
 IT IS HEREBY CERTIFIED THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS OF LAW.
 THIS THE 29th DAY OF MARCH, 2011.



JACKSON SURVEYING, INC.
 Surveyors and Land Planners
 3528 DARIEN HIGHWAY, SUITE 217
 BRUNSWICK, GEORGIA 31525
 Ofc. (912) 265-3856
 Fax. (912) 265-9509
 DWN. BY: DED
 DWG. NO. C0223 03-00-11
 CKD. BY: PJ

ORDINANCE _____

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF BRUNSWICK, GEORGIA, AND PARTICULARLY TO AMEND CHAPTER 13, TO ADD ARTICLE XIX TO BE TITLED HOMELESSNESS; TO AMEND CHAPTER 23, TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

The commission of the City of Brunswick hereby ordains that the Code of Ordinances of the City of Brunswick, Georgia, is hereby amended by adding a section, article, chapter or other designation as the case may be, to be numbered Chapter 13, Article XIX, which shall read as follows:

SECTION ONE:

ARTICLE XIX. – HOMELESSNESS SERVICES

Sec. 13-652. – PURPOSE

This City of Brunswick finds that providing Homelessness Services is a particular charitable activity that is vital to the health, welfare, and economic progress of the City of Brunswick and its citizens. However, the location of shelters providing those services can have an impact on the surrounding businesses, residences, and other service providers. This section is intended to apply to all persons, businesses, or non-profit organizations presently engaged in or proposing to be engaged in the provision of services to homeless individuals.

Sec. 13-653. – Definitions.

For purposes of this section:

Homeless Day Shelter shall mean a shelter providing Homelessness Services whose primary purpose is to provide temporary non-overnight shelter for persons experiencing homelessness in general or specific subpopulations of those experiencing homelessness. This definition does not include substance abuse centers, thrift stores or second-hand stores.

Homelessness Services shall mean rapid rehousing services, homelessness prevention programs, educational services, hygienic services, job and job-training programs, mental health services, homeless management informational data collection, substance abuse programs, family crisis programs, homeless or unhoused veteran services, domestic violence prevention programs, youth counseling, food preparation and distribution, the supplying of clothing and other daily necessities, counseling provider or other endeavor intended to provide aid to homeless individuals on an exclusive basis.

Homelessness Services Provider shall mean a business or non-profit engaged in providing Homeless Services that is not contemporaneously operating as a Homeless

Day Shelter or Homeless Shelter as defined in this Article.

Homeless Shelter shall mean a facility providing Homelessness Services intended to house unhoused persons on a temporary basis which may provide for overnight facilities for persons experiencing homelessness in general or specific subpopulations of those experiencing homelessness. This definition does not include substance abuse centers, thrift stores or second-hand stores.

Sec. 13-654. – Conditional Use Permit and License Required

Except as otherwise provided herein, it shall be unlawful for any business, or non-profit organization to open and operate as a Homeless Shelter, Homeless Day Shelter, or Homelessness Services Provider within the City. It shall be unlawful for any business, or non-profit organization to open and operate a Homeless Shelter or Homeless Day Shelter within the City without first obtaining a conditional use permit as required below and an occupational tax license as required by Section 20-40 of the City of Brunswick Code of Ordinances.

Sec. 13-655. – Homeless Shelter

Homeless shelters shall be allowed in the GC, HC, or I districts with a conditional use permit, under the following conditions:

- (a) In addition to required setbacks, a minimum 25-foot-wide buffer shall be required along all property lines which abut a residential district or use to provide a visual screen.
- (b) Such use shall be a minimum of 1,000 feet from any other shelter for the homeless, battered women, children, drug rehabilitation center or school. (Required minimum distances shall be measured from property lines.)
- (c) There shall be no use on the property other than the shelter for the homeless.
- (d) Adequate shower and restroom facilities must be provided at the location to meet the needs of the overnight guests.
- (e) Beds must be provided for all overnight guests excluding staff and volunteer workers.
- (f) Loitering, camping, sleeping, etc. at the Homeless Shelter or surrounding streets and sidewalks is prohibited and such shelters shall ensure compliance with the City of Brunswick “Urban Camping Ordinance.”
- (g) Such shelters shall comply with all applicable city building, housing, and fire codes and shall fully comply with O.C.G.A. § 30-3-1 et seq. before a certificate of occupancy can be issued.

- (h) Agency or organization must be registered through the Georgia Department of Community Affairs in the HUD Continuum of Care Program, Permanent Supportive Housing Program or related State of Georgia Homelessness services program.

Sec. 13-656. – Homeless Day Shelter

Homeless day shelters shall be allowed in the GC, HC, or I districts with a conditional use permit, under the following conditions:

- (a) In addition to required setbacks, a minimum 25-foot wide buffer shall be required along all property lines which abut a residential district or use to provide a visual screen.
- (b) Such use shall be a minimum of 1,000 feet from any other shelter for the homeless, battered women, children, drug rehabilitation center or school. (Required minimum distances shall be measured from property lines.)
- (c) There shall be no use on the property other than the day shelter for the homeless.
- (d) Adequate shower and restroom facilities must be provided at the location to meet the needs of the daily guests.
- (e) After-hours loitering, camping, sleeping, etc. at the Homeless Day Shelter or surrounding streets and sidewalks is prohibited and such shelters shall ensure compliance with the City of Brunswick “Urban Camping Ordinance.”
- (f) Such shelters shall comply with all applicable city building, housing, and fire codes and shall fully comply with O.C.G.A. § 30-3-1 et seq. before a certificate of occupancy can be issued.
- (g) Agency or organization must be registered through the Georgia Department of Community Affairs in the HUD Continuum of Care Program, Permanent Supportive Housing Program or related State of Georgia Homelessness services program.

Sec. 13-657 – Homelessness Services Provider.

Homeless Services Providers shall be allowed in the GC, HC, or I districts with a conditional use permit, under the following conditions:

- (a) Such use shall be a minimum of 1,000 feet from any other shelter for the homeless (Unless co-located with a Homeless Shelter, Homeless Day Shelter, or other Homelessness Service Provider), battered women, children, drug rehabilitation center or school. (Required minimum distances shall be measured from property lines.)

- (b) Adequate restroom facilities must be provided at the location to meet the needs of the daily guests.
- (c) After-hours loitering, camping, sleeping, etc. at the Homelessness Service Provider or surrounding streets and sidewalks is prohibited and such providers shall ensure compliance with the City of Brunswick “Urban Camping Ordinance.”
- (d) Such Providers shall comply with all applicable city building, housing, and fire codes and shall fully comply with O.C.G.A. § 30-3-1 et seq. before a certificate of occupancy can be issued.
- (e) Agency or organization must be registered through the Georgia Department of Community Affairs in the HUD Continuum of Care Program, Permanent Supportive Housing Program or related State of Georgia Homelessness services program.

SECTION TWO:

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

SECTION THREE:

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION FOUR:

This Ordinance shall be effective immediately upon its adoption by the City Commission.

SO ORDAINED BY THE CITY COMMISSION OF BRUNSWICK THIS _____ DAY OF _____, 2023.

CITY OF BRUNSWICK BOARD OF COMMISSIONERS:

Cosby H. Johnson, Mayor

ATTEST:

Naomi D. Atkinson, City Clerk
