

OFFICIAL MINUTES
BRUNSWICK CITY COMMISSION WORK SESSION
WEDNESDAY, DECEMBER 1, 2021 AT 5:00 P.M.
HYBRID MEETING
1229 NEWCASTLE STREET, 2nd FLOOR
&
VIRTUAL TELECONFERENCE VIA ZOOM
STREAMED LIVE AT THE BELOW WEB ADDRESSES:

<https://www.facebook.com/citybwkga>

or

<https://citvofbrunswick-ga-gov.zoom.us/j/93114642040>

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris ~*via zoom*, Commissioner John Cason III ~*via zoom*, Commissioner Julie Martin, and Commissioner Vincent Williams

CALL TO ORDER: Mayor Harvey (*meeting began at 5:00 p.m.*)

PRESENTATION

1. Georgia Department of Natural Resources – Environmental Protection Division Beth Stevenson, Coast District Manager and Brett Berry Program Manager to Update on the Local Air Quality Complaint Investigation and DeAnna Oser, Program Manager for the Ambient Air Monitoring Program with the GA-DNR Environmental Protection Division – Air Protection Branch, will share update regarding the 2021 Ambient Air Monitoring Plan.

Following presentations, questions and answers Commission thanked presenters for the presentations.

Due to technical difficulties, the Commission instructed City Manager McDuffie to reschedule DeAnna Oser, Program Manager for the Ambient Air Monitoring Program with the GA-DNR Environmental Protection Division – Air Protection Branch to address the commission at a later date.

WORK SESSION ADJOURNED – *session adjourned at 5:58 p.m.*

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk

**OFFICIAL MINUTES
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PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris ~*via zoom*,
Commissioner John Cason III ~*via zoom*, Commissioner Julie Martin and
Commissioner Vincent Williams

CALL TO ORDER: Mayor Harvey - *meeting began at 6:05 p.m.*

INVOCATION: Commissioner Williams

PLEDGE OF ALLEGIANCE – *Recited by all in attendance at 1229 Newcastle Street.*

ADDENDUM TO AGENDA

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Commissioner Martin made a motion to add the following items as item numbers: 12, 12.1, 12.2, 12.3 and 13:

As item number 12: Consider approval a resolution 2021-19 to accept the material terms of the distributor and Janssen settlements pursuant to the Georgia Memorandum of Understanding and Consistent with the terms of the July 21, 2021 National Opioid Settlement Agreements.

As item number 12.1: Authorize the City Attorney to execute the Memorandum of Understanding Concerning National Distributor and Johnson and Johnson Opioid Settlements.

As item number 12.2: Authorize the City Attorney to execute the Janssen Settlement Participation Form.

As item number 12.3: Authorize the City Attorney to execute the Subdivision Distributor Participation Form.

As item number 13: Consider approval of increase in employee life insurance. seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

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PRESENTATION

1. Proclamation Presentation to Shaw McVeigh for his Service to the City of Brunswick as a Non-Public Member of Coastal Regional Commission.

Mr. McVeigh accepted proclamation with gratitude.

ANNOUNCEMENT

Mayor Harvey made the following announcement:

“The Church of Jesus Christ Latter-day Saints in Brunswick is starting off the holiday season as part of the “Light the World with Love” holiday event, by fasting on Friday, December 5, 2021 and donating money saved to help those in need. In support of “Light the World with Love event, I encourage City of Brunswick residents to support the Church of Jesus Christ Latter-day Saints with this holiday event by donating money saved during fasting on December 5th to help others in need.”

PUBLIC HEARING(S) – LAND USE

2. Consider Approval of Conditional Use Petition No. 2021-04; from Treyvon Hawkins, Petitioning for a Conditional Use for 3329 Norwich Street; location will be used for motor vehicle repairs with no outdoor storage of junk vehicles. *(J. Hunter)*

Director of Planning, Development and Codes John Hunter gave overview of the above-referenced petition. He stated staff recommends in favor of granting the requested conditional use with the following conditions:

1. There is to be no open storage of wrecked vehicles, dismantled parts, or supplies visible beyond the premises.
2. There is to be no outdoor storage of wrecked vehicles, dismantled parts, or supplies on the premise.
3. A screen or buffer must remain on the west side of the property where it runs along Hardee Street Lane such that operations are not visible from the lane to minimize the impact on adjacent residential properties.

He stated the Planning & Appeals Commission were in favor of granting the conditional use as well with the above conditions and a fourth condition for a 5-year sunset on the Conditional Use.

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced petition.

The following people addressed the commission:

1. Karen Polite, 1909 5th Street In Favor

Commissioner Martin made a motion to approve the above-referenced petition with the aforementioned conditions recommendations by staff and the Planning & Appeals Commission, with amendment to condition number three to have screens on all sides of property; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

UPDATE

3. Redistricting Task Force. *(R. McDuffie)*

City Manager McDuffie reported that the proposed redrawing of the lines for the city’s ward was inconsequential in that it would not have a substantive impact to the selection process. She reported that the general consensus of the Redistricting Task Force was to leave the lines as is and revisit the redistricting in the next two years.

ITEM(S) TO BE CONSIDERED FOR APPROVAL

4. Consider Approval of November 17, 2021 Work Session and Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*

Commissioner Williams made a motion to approve the above-referenced minutes; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

5. Consider Approval of Financial Reports as of October 31, 2021. *(K. Mills)*

Commissioner Williams made a motion to approve the above-referenced reports as submitted;

seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

- 6. Consider Approval of City of Brunswick Tax Allocated District Application, Policy & Procedures, and Resolution. *(T. Stegall)*
Commissioner Williams made a motion to approve the above-referenced application, policy and procedures and resolution; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.
- 7. Consider Approval of Eighteen (18) Alcohol License Renewals. *(R. Monday) (see attached list)*
Commissioner Martin made a motion to approve the above-referenced eighteen alcohol license renewals; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.
- 8. Consider Approval of Memorandum of Agreement with Department of Natural Resources Wildlife Resources Division. *(R. McDuffie)*
Commissioner Cason made a motion to approve the above-referenced Memorandum of Agreement; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.
- 9. Consider Approval of Resolution 2021-18 ~ Between Department of Natural Resources and The City of Brunswick for Grant Land & Water Conservation Fund Grant for Orange Park Improvements and to Authorize the Mayor to execute the grant contract. *(R. McDuffie/M. Hill)*
Commissioner Williams made a motion to approve the above-referenced resolution; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

~Item 10 below was addressed at the beginning~

- 10. Consider Approval of Enterprise Zone Incentives in the Central Business District Enterprise Zone for 201 Gloucester Street. *(M. Hill)*
Commissioner Williams made a motion to approve the Enterprise Zone Incentives for 201 Gloucester Street, for a ten-year abatement as provided by the Enterprise Zone law; seconded by Commissioner Martin.

Mayor Harvey called for a vote from City Clerk Atkinson

Commissioner Williams	Yes
Commissioner Martin	Yes
Mayor Pro Tem Harris	Yes
Commissioner Cason	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

CITY ATTORNEY’S ITEM(S)

- 11. Discussion ~ Proposed Short Term Rental Ordinance.
City Clerk Atkinson was directed to advertise the above-referenced proposed ordinance for consideration at the December 15, 2021 commission meeting.
- 12. Consider Approval of resolution number 2021-19 to accept the material terms of the distributor and Janssen settlements pursuant to the Georgia Memorandum of Understanding and Consistent with the terms of the July 21, 2021 National Opioid Settlement Agreements.
Commissioner Marin made a motion to approve the above-referenced resolution; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.
Motion for item 12.1, 12.2 and 12.3 were made together under item number 12.3.
- 12.1 Authorize the City Attorney to execute the Memorandum of Understanding Concerning National Distributor and Johnson and Johnson Opioid Settlements.
- 12.2 Authorize the City Attorney to execute the Janssen Settlement Participation Form.

12.3 Authorize the City Attorney to execute the Subdivision Distributor Participation Form.
Commissioner Williams made a motion approving the above-referenced items (*i.e.*); item Number 12.1, 12.2 and 12.3; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

13. Consider Approval of Increase in Employee Life Insurance. (*R. McDuffie*)
Commissioner Martin made a motion to approve the increase of life insurance for employees; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

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Mayor Harvey announced that he was approached to have Albany Street named as an honorary street after Ahmaud Arbery, he asked that this item be placed on the December 15, 2021 Commission meeting.

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EXECUTIVE SESSION

Commissioner Williams made a motion to adjourn into executive session to discuss real estate and litigation; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

RECONVENE FROM EXECUTIVE SESSION

Following executive session Mayor Harvey announced no action was taken.

Commissioner Williams made a motion to adjourn; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED – *meeting adjourned at 8:55 p.m.*

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk