

CITY OF BRUNSWICK

601 Gloucester Street * Post Office Box 550 * Brunswick * Georgia * 31520-0550 * (912) 267-5500 * Fax (912) 267-5549

Cornell L. Harvey, Mayor
Felicia M. Harris, Mayor Pro Tem
John A. Cason III, Commissioner
Julie T. Martin, Commissioner
Vincent T. Williams, Commissioner

City Attorney
Brian D. Corry

City Manager
Regina M. McDuffie

AGENDA

BRUNSWICK CITY COMMISSION WORK SESSION

WEDNESDAY, JUNE 16, 2021 AT 5:00 P.M.

1229 NEWCASTLE STREET, 2nd FLOOR

&

STREAMED LIVE AT THE BELOW WEB ADDRESS:

<https://www.facebook.com/citybwkga>

CALL TO ORDER

PRESENTATION

1. Michael Burns, Founder and Executive Director of Community and College Partners Program to give Presentation Regarding Broadband Plan for the City.

AGENDA

BRUNSWICK CITY COMMISSION MEETING

WEDNESDAY, JUNE 16, 2021 AT 6:00 P.M.

1229 NEWCASTLE STREET, 2nd FLOOR

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CALL TO ORDER **INVOCATION **PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD

PUBLIC HEARING - ALCOHOL BEVERAGE LICENSE(S) – (New) – (R. Monday)

1. Consider Approval New Alcohol Beverage License:

<u>Name of Business</u>	<u>Owner/Mgr.</u>	<u>Location of Business</u>	<u>Comments</u>
Lucky 7	Ankur Patel/ Owner	3021 Altama Ave.	Retail sale of beer and wine.

APPOINTMENT(S)

2. Board, Commission, Agency (*N. Atkinson*)

- I. Brunswick Historic Preservation Board – Two Appointments
- II. Coastal Regional Commission – One Appointment -Non-Public Representative (Mayor’s Appointment)
- III. Urban Redevelopment Agency – One Appointment - (Mayor’s Appointment)

ITEM(S) TO BE CONSIDERED FOR APPROVAL

- 3. Consider Approval of June 2, 2021 Regular Scheduled Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*) **(Enc. 1)**
- 4. Consider Approval of Resolution Number 2021- 09 ~ Fiscal Year 2021/2022 Budget. (*R. McDuffie*) **(Enc. 2)**
- 5. Consider Approval of Financial Reports as of April 30, 2021. (*K. Mills*) **(Enc. 3)**
- 6. Consider Approval of Resolution Number 2021-10 ~ Establish Storm Water Utility for the Upcoming Billing Cycle. (*G. Alberson*) **(Enc. 4)**
- 7. Consider Approval of Contract with Georgia Department of Corrections for Offender Work Crews. (*G. Alberson*) **(Enc. 5)**

CITY MANAGER ITEM(S)

- 8. Consider Approval of Letter of Support for County’s Request to the State Legislature to Rename the Little River Bridge “Bennett Bridge” in Honor of the Bennett Bait Shop Owners. (*R. McDuffie*) **(Enc. 6)**
- 9. Consider Approval for City Manager to Enter into Contract for Removal of Shrimp Boat Located at Mary Ross Waterfront Park. (*R. McDuffie*) **(Enc. 7)**
- 10. Consider for Approval of Pay Incentives for City Personnel. (*R. McDuffie*) **(Enc. 8)**

CITY ATTORNEY ITEM(S)

- 11. Consider Adoption of Ordinance No. 1071 – Amendment to Chapter 23 of the Code of the City of Brunswick Pertaining to Zoning; Particularly the Provisions Relating to Signs and Advertising Devices. **(Enc. 9)**
- 12. Consider Adoption of Ordinance No. 1072 – Amendment to Article XXIII of the Zoning Code Chapter 3, Section 21, “Buffer Requirements”. **(Enc. 10)**
- 13. Consider Approval of Payment of the Excess Tax Proceeds from the Tax Sale of Parcel No. 01-00798 in the amount of fifteen thousand six hundred forty-five and 95/100 dollars (\$15,645.95).

EXECUTIVE SESSION

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, JUNE 2, 2021
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR**

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris ~ (*arrived at 4:37 p.m.*), Commissioner John Cason III~ (*via zoom*), Commissioner Julie Martin, and Commissioner Vincent Williams

CALL TO ORDER: Mayor Cornell Harvey - *meeting begin at 4:32 p.m.*

INVOCATION: Commissioner Williams

PLEDGE OF ALLEGIANCE: Recited by all in attendance

**

With this being the City of Brunswick first in person commission meeting since March 18, 2020 Mayor Harvey officially introduced City Manager Regina McDuffie, who began serving as City Manager May 11, 2020.

**

PUBLIC HEARING - FINANCE

1. City of Brunswick Proposed Fiscal Year 2021/2022 Budget. (*R. McDuffie*)

City Manager McDuffie gave an overview of the above-referenced budget. She stated the budget was balanced at \$17,180,507 a 7% increase from Fiscal Year 2020/2021 budget.

Following review; City Manager McDuffie received questions/comments from the commission. Mayor Harvey opened the floor to anyone wanting to speak regarding the above-referenced proposed budget.

The following people addressed the commission:

- 1) Ivan Figueroa, 1000 Union Street – asked the commission to look into filling positions in public service, by looking at the pay scale and providing the best equipment and tools for employees in public safety.

~Public Hearing closed~

RECOGNITION(S), PRESENTATION(S), & AWARD(S)

2. Recognition from United States Representative Earl L. “Buddy” Carter Recognizing 250th Anniversary of the Founding of the City Brunswick, Georgia.

~Informational only~

APPOINTMENT(S)

3. Authority, Board and Committee. (*N. Atkinson*)

- 1) **Downtown Development Authority** – Two Appointments

Commissioner Martin made a motion to reappoint Lisa Jordan and appoint Michael Kaufman to the above-referenced authority, seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

- 2) **Tree Board** – One Appointment

Commissioner Martin made a motion to appoint Ashby Nix Worley, to the above-referenced board, seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

3) **Audit Committee** – One Appointment

Mayor Pro Tem Harris made a motion to reappoint Kamau Dickerson to the above-referenced committee; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

PUBLIC HEARING(S) - LAND USE

4. Conditional Use Petition No. 21-02; from Jason Kobos, Petitioning for a Conditional Use for 3314 Johnston Circle. Location to be Utilized for Used Motor Vehicle Repairs with No Outdoor Storage of Junk Vehicles. (*J. Hunter*)

Director of Planning, Development and Codes Hunter gave a presentation on the above-referenced petition. He reported staff and the Planning and Appeals Commission recommends in favor of granting the conditional use with the following conditions:

1. *There is to be no storage of wrecked vehicles, dismantled parts, or supplies visible beyond the premises.*
2. *There is to be no outdoor storage of wrecked vehicles, dismantled parts, or supplies on the premises.*

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced proposed petition.

No one came forth in person or via zoom chat to address the commission.

Commissioner Cason made a motion to approve the above-referenced petition; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

5. Rezone Petition No. 21-02; from James A. Bishop, Representing the Owner, Petitioning to Rezone 2307 Gloucester Street from Highway Commercial (HC) to Planned Development – Traditional Neighborhood (PD-TN). (*J. Hunter*)

Director of Planning, Development and Codes Hunter gave a presentation on the above-referenced petition. He reported staff recommends approval of the rezoning request, and the Planning and Appeals Commission recommends in favor of granting the rezoning by a vote of 3-2, with the following changes to the PD text:

- 1) *Section 8 "Landscape Plans and Buffers" should add "In accordance with the Glynn Avenue Design Framework" at the beginning of the text*
- 2) *Section 9 "Signage" should add "as outlined in the Glynn Avenue Design Framework" at the end of the text*
- 3) *Reduce Lot Coverage in Section 4 to 80%*

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced proposed petition.

The following people addressed the commission:

I. Michael Kaufman, 1612 Newcastle Street

In Favor

Commissioner Williams made a motion to approve the above-referenced petition with the recommended changes in PD text; seconded by Mayor Pro Tem Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Martin	Yes
Commissioner Williams	Yes
Mayor Pro Tem Harris	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

UPDATE(S)

6. College Park Drainage. *(G. Alberson)*

City Engineer/Public Works Director Alberson along with City Manager McDuffie gave an update on the drainage project at College Park.

Following questions/comments, commission thanked Mr. Alberson and City Manager McDuffie for the update.

City Manager McDuffie to look into the Eastview property off Highway 17 and report back to commission.

DISCUSSION(S)

7. Fiscal Year 2021/2022 Proposed Budget Review. *(R. McDuffie)*

City Manager McDuffie gave a brief overview of the proposed amendments to the above-referenced budget; namely a bucket truck for \$185,000 and stormwater equipment along with a Community Development Block Grant Manager position.

Following questions/comments, commission thanked Ms. McDuffie for review of amendments to budget.

ITEM(S) TO BE CONSIDERED FOR APPROVAL

8. Consider Approval of May 19, 2021 Regular Scheduled Meeting Minutes and May 25, 2021 Special Called Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*

Commissioner Martin made a motion to approve the above-subject minutes; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

9. Consider Approval of Agreement Policy for Take Home Police Vehicles. *(K. Jones)*

Commissioner Williams made a motion to approve the above-subject agreement policy for twenty-four-month period and within a 12-month period, have Chief Jones report back to commission regarding cost for implementation of the policy along with reassessment of the policy. Policy to include \$35.00 payroll deduction for employees taking vehicle home; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

10. Consider Approval to Reallocate \$300,000 from General Funds to Purchase Eight (8) 2021 Dodge Durango Pursuit Vehicles for the Patrol Division. *(K. Jones)*

Mayor Pro Tem Harris made a motion to approve the reallocation of \$300,000 from general funds to purchase eight (8) 2021 Dodge Durango Pursuit Vehicles for the Patrol Division; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

11. Consider Approval to Purchase a Storm Water System Inspection Camera Vehicle. *(G. Alberson)*

Commissioner Williams made a motion to approve the purchase of a storm water system inspection camera vehicle; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

12. Consider Approval of a Contract for Engineering and Design Services for the Albany Street Drainage Improvements Project to Improve Storm Drainage Conditions on Albany Street between “F” Street and “G” Street. *(G. Alberson)*

Commissioner Martin made a motion to approve the above-referenced contract with Goodwyn Mills Cawood (GMC) for \$48,700; seconded by Commissioner Williams. Motion passed

unanimously by a vote of 5 to 0.

13. Consider Approval of a Contract for Engineering and Design Services for the Macon-Talmadge Intersection Drainage Improvements Project to Improve Storm Drainage Conditions at the Intersection of Macon Avenue and Talmadge Avenue. (*G. Alberson*)

Commissioner Cason made a motion to approve the above-referenced contract with GWES, LLC for the amount of \$38,700; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

14. Consider Approval of a Contract with EMC Engineering for Engineering and Design Services for the Wildwood Ditch Drainage Improvements Project and the Riverside Neighborhood Drainage Improvements. (*G. Alberson*)

Mayor Pro Tem Harris made a motion to approve the above-referenced contract with EMC Engineering for the amount of \$81,400 for Wildwood Ditch Drainage improvements and \$80,400 for Riverside Neighborhood Drainage improvements; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

CITY ATTORNEY ITEM(S) – PUBLIC HEARINGS

15. Consider for Discussion an Amendment to the City of Brunswick Code of Ordinances ~ Section 23-24 of the Zoning Ordinance. (*J. Hunter*)

Mayor Harvey opened the floor to anyone wanting to speak regarding the above-referenced proposed ordinance amendment.

No one came forth to address the commission.

City Clerk Atkinson was instructed to advertise the above-subject ordinance for consideration at the June 16, 2021 commission meeting.

16. Consider for Discussion an Amendment to the City of Brunswick Code of Ordinances ~ Section 23-3-21 of the Zoning Ordinance. (*J. Hunter*)

Mayor Harvey opened the floor to anyone wanting to speak regarding the above-referenced proposed ordinance amendment.

No one came forth to address the commission.

City Clerk Atkinson was instructed to advertise the above-subject ordinance for consideration at the June 16, 2021 commission meeting.

EXECUTIVE SESSION

There was not an executive session held during this meeting.

Commissioner Martin made a motion to adjourn; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED – *meeting adjourned at 8:17 p.m.*

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>General Property Taxes</i>						
31-1100	Real Property - Current Year	4,099,028.85	4,185,184.94	4,590,722.03	4,358,602.00	4,685,323.00
31-1111	Property Tax Refund-Current (Contra)	(35,469.75)	(25,164.62)	(19,867.58)	.00	.00
31-1200	Real Property - Prior Year	234,883.37	211,338.66	201,186.77	210,000.00	200,000.00
31-1201	Prior Years Property Tax Refunds (Contra)	.00	(40,035.08)	(1,898.91)	.00	(2,000.00)
31-1310	Motor Vehicle Tax	264,807.36	40,496.36	28,065.98	37,723.00	36,000.00
31-1311	Motor Vehicle Title Advalorem Tax	517,666.14	237,067.26	275,264.39	220,368.00	355,000.00
31-1312	Alternative Ad Valorem Tax (AAVT)	2,492.86	3,261.21	3,252.12	3,300.00	3,300.00
31-1315	Motor Vehicle Tax - Delinquent	1,952.92	2,164.47	1,745.05	1,600.00	1,750.00
31-1320	Mobile Home Tax	738.15	648.26	824.85	700.00	600.00
31-1340	Intangibles-Regular & Recording	51,460.67	44,620.18	45,783.67	36,000.00	45,000.00
31-1350	Railroad Equipment Tax	27,055.14	28,250.01	.00	25,000.00	28,500.00
31-1600	Real Estate Transfer Tax	21,135.33	17,998.41	14,702.30	13,000.00	14,000.00
31-1710	Georgia Power Franchise Tax	1,038,015.01	1,042,516.33	1,002,669.87	1,065,000.00	1,005,000.00
31-1730	Southern Company Gas	45,117.46	42,461.35	31,331.37	43,000.00	41,600.00
31-1750	Cable Television Franchise Tax	166,134.33	158,054.87	119,323.56	159,000.00	160,000.00
31-1760	Telephone Franchise Tax	51,944.75	50,349.26	32,710.31	50,000.00	42,000.00
<i>General Property Taxes Totals</i>		\$6,486,962.59	\$5,999,211.87	\$6,325,815.78	\$6,223,293.00	\$6,616,073.00
<i>General Sales & Use Taxes</i>						
31-3100	Local Option Sales & Use Tax	6,415,905.29	6,370,969.83	5,515,877.51	5,930,067.00	6,825,185.00
<i>General Sales & Use Taxes Totals</i>		\$6,415,905.29	\$6,370,969.83	\$5,515,877.51	\$5,930,067.00	\$6,825,185.00
<i>Selective Sales & Use Taxes</i>						
31-4210	Beer Excise Tax	339,829.07	292,461.31	265,319.01	338,000.00	315,000.00
31-4220	Liquor Excise Tax	80,239.79	75,892.65	70,537.71	68,000.00	84,000.00
31-4230	Wine Excise Tax	99,367.94	89,362.36	76,796.43	91,500.00	92,000.00
<i>Selective Sales & Use Taxes Totals</i>		\$519,436.80	\$457,716.32	\$412,653.15	\$497,500.00	\$491,000.00
<i>Business Taxes</i>						
31-6200	Insurance Premium Tax	1,095,981.80	1,164,176.52	1,228,042.73	1,204,000.00	1,230,000.00
31-6300	Financial Institution Tax	84,345.57	86,606.65	81,452.99	87,000.00	81,500.00
<i>Business Taxes Totals</i>		\$1,180,327.37	\$1,250,783.17	\$1,309,495.72	\$1,291,000.00	\$1,311,500.00
<i>Penalties/Interest Delinquent Taxes</i>						
31-9110	Real Property Penalties & Int	135,821.25	82,169.82	103,191.95	75,000.00	100,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
	REVENUE					
	Reporting Category 0000 - Revenue					
	Function 0000 - Revenue					
	<i>Penalties/Interest Delinquent Taxes</i>					
	<i>Penalties/Interest Delinquent Taxes Totals</i>	\$135,821.25	\$82,169.82	\$103,191.95	\$75,000.00	\$100,000.00
	<i>Business Licenses</i>					
32-1105	Refunds - Alcoholic Beverage Lic	(3,915.00)	.00	(3,207.00)	.00	.00
32-1110	Beer License	981.25	405.00	405.00	500.00	500.00
32-1125	Beer & Wine License	25,668.00	27,165.00	29,626.00	26,000.00	30,000.00
32-1130	Liquor, Beer, & Wine License	76,162.50	80,790.00	79,925.00	81,000.00	81,000.00
32-1150	Alcohol License Admin Fee	9,321.00	9,203.00	8,954.75	9,300.00	9,200.00
32-1155	Application & Investigation Fee	2,320.00	1,450.00	2,610.00	1,200.00	2,320.00
32-1200	General Business License Fee	56,247.00	52,809.58	51,278.00	53,000.00	50,000.00
32-1220	Insurance License Fee	31,072.50	37,132.50	36,862.50	37,000.00	37,000.00
32-1240	Peddler License	3,600.00	200.00	.00	500.00	.00
32-1290	Business License Admin Fee	40,725.00	36,725.00	40,861.25	35,000.00	39,000.00
32-1400	Professional License Fee	13,660.00	12,865.00	17,110.00	12,500.00	16,250.00
32-1600	Wrecker Fees	2,200.00	1,700.00	2,500.00	1,600.00	2,800.00
	<i>Business Licenses Totals</i>	\$258,042.25	\$260,445.08	\$266,925.50	\$257,600.00	\$268,070.00
	<i>Non-Business Licenses & Permits</i>					
32-2210	Zone & Land Use Permits	3,835.00	3,505.00	2,190.00	3,200.00	2,000.00
32-2230	Sign Permits	3,242.00	4,859.72	2,705.30	4,500.00	2,000.00
	<i>Non-Business Licenses & Permits Totals</i>	\$7,077.00	\$8,364.72	\$4,895.30	\$7,700.00	\$4,000.00
	<i>Regulatory Fees</i>					
32-3110	Occupancy Permits	15,695.00	9,785.00	6,650.00	8,700.00	6,500.00
32-3120	Building Permits	353,981.07	347,195.80	277,698.71	110,000.00	200,000.00
32-3130	Plumbing Permits	1,840.00	1,665.00	1,640.00	1,700.00	1,700.00
32-3140	Electrical Permits	8,300.01	4,400.00	5,040.00	5,000.00	5,000.00
32-3185	Mechanical Permits	1,755.00	337.50	1,900.00	500.00	1,750.00
32-3188	Civil Plan Reviews	1,600.00	.00	950.00	.00	1,000.00
32-3190	Other Permits	780.00	1,525.00	5,695.00	1,500.00	3,200.00
	<i>Regulatory Fees Totals</i>	\$383,951.08	\$364,908.30	\$299,573.71	\$127,400.00	\$219,150.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Penalties/Interest Delinquent Licenses & Permits</i>						
32-4000	Penalties/Int Delinquent License	700.00	150.00	.00	.00	.00
32-4100	Business License Penalties	2,224.50	808.50	1,790.20	700.00	1,500.00
<i>Penalties/Interest Delinquent Licenses & Permits Totals</i>		\$2,924.50	\$958.50	\$1,790.20	\$700.00	\$1,500.00
<i>Federal Government Grants</i>						
33-1112	JAG Grant Dept of Justice	16,684.00	.00	14,367.03	.00	.00
33-1136	Southeast GA Violent Crimes Task Force (SEGVCTF) (REC FROM FBI)	7,888.43	29,104.32	.00	.00	.00
33-1151	Department of Treasury-(CARES ACT)	.00	.00	.00	.00	14,374.00
33-1152	ARPA Recovery Funds	.00	.00	.00	.00	500,000.00
<i>Federal Government Grants Totals</i>		\$24,572.43	\$29,104.32	\$14,367.03	\$0.00	\$514,374.00
<i>State Government Grants</i>						
33-4000	Georgia Government Grants	20,000.00	.00	.00	.00	.00
33-4102	Historic Preservation Grants	.00	.00	13,135.49	.00	.00
<i>State Government Grants Totals</i>		\$20,000.00	\$0.00	\$13,135.49	\$0.00	\$0.00
<i>Local Government Grants</i>						
33-6102	CDBG Subgrant to Roosevelt Lawrence Center	23,980.35	15,734.71	.00	17,000.00	17,000.00
<i>Local Government Grants Totals</i>		\$23,980.35	\$15,734.71	\$0.00	\$17,000.00	\$17,000.00
<i>Local Government Payments in Lieu of Taxes</i>						
33-8000	Local Gov Pymts in Lieu of Taxes	59,990.00	64,756.00	62,382.00	60,000.00	65,000.00
<i>Local Government Payments in Lieu of Taxes Totals</i>		\$59,990.00	\$64,756.00	\$62,382.00	\$60,000.00	\$65,000.00
<i>General Government Services</i>						
34-1400	Printing & Duplication Fees	1,089.67	279.10	.00	300.00	.00
<i>General Government Services Totals</i>		\$1,089.67	\$279.10	\$0.00	\$300.00	\$0.00
<i>Public Safety Services</i>						
34-2100	Special Police Services	1,266.75	226.25	.00	225.00	.00
34-2110	Brunswick Housing Authority	115,290.85	184,261.86	135,954.33	129,923.00	102,883.00
34-2220	Fire Inspection Fees	6,650.00	5,825.00	4,625.00	5,000.00	4,500.00
34-2221	Fire Fees - Business License	18,905.00	18,150.00	19,670.00	18,000.00	20,000.00
34-2240	Fire Plan Review Fees	1,050.00	100.00	1,350.00	1,000.00	1,500.00
34-2241	Payments from Outside Sources for Special Fire Services	15,070.66	.00	.00	.00	.00
34-2310	Fingerprinting Fees	410.00	356.50	15.00	200.00	.00
<i>Public Safety Services Totals</i>		\$158,643.26	\$208,919.61	\$161,614.33	\$154,348.00	\$128,883.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Streets & Public Improvements Services</i>						
34-3300	State Road Maintenance Fee	25,646.16	25,646.16	19,234.62	25,644.00	25,644.00
<i>Streets & Public Improvements Services Totals</i>		\$25,646.16	\$25,646.16	\$19,234.62	\$25,644.00	\$25,644.00
<i>Utilities/Enterprise Services</i>						
34-4140	Public Works Fees	.00	61.46	.00	.00	.00
<i>Utilities/Enterprise Services Totals</i>		\$0.00	\$61.46	\$0.00	\$0.00	\$0.00
<i>Other Fees</i>						
31-9501	Fi Fa, Recording, and Other fees	3,811.62	15,861.68	7,254.01	15,500.00	7,500.00
34-2311	Traffic/Vehicle Crash Report Reimbursements	4,076.50	5,421.38	3,729.50	4,800.00	3,300.00
34-6400	Investigation Fee (Non-Refund)	265.90	135.00	576.80	.00	600.00
<i>Other Fees Totals</i>		\$8,154.02	\$21,418.06	\$11,560.31	\$20,300.00	\$11,400.00
<i>Culture & Recreation Services</i>						
34-7520	Summer Camp Fees	10,094.00	5,655.00	.00	3,000.00	3,000.00
34-7530	Afterschool Fees	8,234.00	6,135.00	6,410.00	3,000.00	3,000.00
<i>Culture & Recreation Services Totals</i>		\$18,328.00	\$11,790.00	\$6,410.00	\$6,000.00	\$6,000.00
<i>Other Charges for Services</i>						
34-9100	Grave Opening Fees	101,415.00	95,585.00	108,615.00	103,623.00	103,000.00
34-9110	Palmetto Cemetery Lots	(750.00)	1,400.00	4,800.00	2,000.00	4,000.00
34-9120	Greenwood Cemetery Lots	10,800.00	8,800.00	15,600.00	8,800.00	15,000.00
34-9300	NSF Fees	30.00	29.43	120.00	.00	.00
<i>Other Charges for Services Totals</i>		\$111,495.00	\$105,814.43	\$129,135.00	\$114,423.00	\$122,000.00
<i>Fines & Forfeitures</i>						
35-1170	Municipal Court Fines	559,469.91	301,294.72	249,524.52	340,000.00	300,000.00
35-1180	Municipal Ct Refunds (Contra)	(18,279.50)	(12,859.00)	(8,119.00)	(13,000.00)	(8,000.00)
35-1930	Parking Tickets	14,315.00	6,580.00	3,350.00	7,500.00	4,500.00
<i>Fines & Forfeitures Totals</i>		\$555,505.41	\$295,015.72	\$244,755.52	\$334,500.00	\$296,500.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	115,166.90	80,121.08	19,421.77	45,000.00	20,000.00
36-1030	Restricted Interest Earned	.00	.00	60.14	.00	.00
<i>Interest Revenues Totals</i>		\$115,166.90	\$80,121.08	\$19,481.91	\$45,000.00	\$20,000.00
<i>Contributions & Donations from Private Sources</i>						
37-1000	Contributions/Donations Private	.00	.00	88.08	.00	.00
37-1005	Police Misc Donations/Grant	900.00	.00	.00	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Contributions & Donations from Private Sources</i>						
37-1020	Restricted Contributions/Donate	713.88	544.96	3,761.91	.00	.00
37-1025	Restricted Donations - K9 Unit (formerly Dog Park)	.00	400.00	.00	.00	.00
37-1026	Restricted Donations--Private Entities	2,500.00	.00	.00	.00	.00
<i>Contributions & Donations from Private Sources Totals</i>		\$4,113.88	\$944.96	\$3,849.99	\$0.00	\$0.00
<i>Rents & Royalties</i>						
38-1000	Rentals & Leases of Property	21,451.20	21,451.20	19,615.20	20,820.00	20,820.00
38-1001	Rentals of Parks/Public Squares	175.00	75.00	.00	100.00	.00
<i>Rents & Royalties Totals</i>		\$21,626.20	\$21,526.20	\$19,615.20	\$20,920.00	\$20,820.00
<i>Reimbursements for Damaged Property</i>						
38-3000	Insurance Proceeds & Refunds	58,884.94	20,333.21	115,130.78	25,000.00	50,000.00
38-3006	Reimbursements for Damaged Property-Other	55,326.41	.00	18,503.00	.00	.00
<i>Reimbursements for Damaged Property Totals</i>		\$114,211.35	\$20,333.21	\$133,633.78	\$25,000.00	\$50,000.00
<i>Other Revenue</i>						
33-9998	Reimbursements from U.S. Treasury-EPL	.00	.00	5,063.02	.00	.00
33-9999	Reimbursements from GEMA and FEMA	163,143.75	.00	.00	.00	.00
38-3007	Employee Contract Buyouts	9,656.00	.00	12,088.87	.00	.00
38-9000	Miscellaneous Revenue	2,936.52	5,244.99	3,953.24	2,000.00	3,000.00
38-9004	Amazon Credit Card Points Used	721.66	703.75	288.10	600.00	400.00
38-9005	Auction Proceeds	73,299.50	3,530.00	18,496.75	2,500.00	.00
38-9015	Scrap Iron Sales	1,259.33	190.50	5,521.83	200.00	5,000.00
38-9020	Cash Drawers Over & Short	119.63	(33.03)	59.63	.00	.00
38-9030	Employee Contributions/Reimburse	.00	1,249.05	.00	.00	.00
38-9050	Prior Year Resources	.00	.00	.00	770,131.00	.00
<i>Other Revenue Totals</i>		\$251,136.39	\$10,885.26	\$45,471.44	\$775,431.00	\$8,400.00
<i>Interfund Transfers</i>						
39-1205	Transfer In - E-911 Fund	.00	60.31	.00	.00	.00
39-1256	Transfer In - CHIP Grant	.00	.00	.00	.00	38,008.00
39-1258	Transfer in - Cypress Mill Recaptured	185.87	.00	.00	.00	.00
39-1261	Transfer from DOT	138.89	.00	.00	.00	.00
<i>Interfund Transfers Totals</i>		\$324.76	\$60.31	\$0.00	\$0.00	\$38,008.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Proceeds of General Fixed Asset Dispositions</i>						
39-2100	Sale of Equipment	5,818.87	5.00	.00	65,000.00	20,000.00
39-2200	Sale of Property	.00	600,000.00	.00	.00	.00
<i>Proceeds of General Fixed Asset Dispositions Totals</i>		\$5,818.87	\$600,005.00	\$0.00	\$65,000.00	\$20,000.00
<i>Proceeds of Long-Term Liabilities</i>						
39-3201	GMA Capital Lease Proceeds	.00	.00	.00	.00	185,000.00
<i>Proceeds of Long-Term Liabilities Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$185,000.00
Function 0000 - Revenue Totals		\$16,910,250.78	\$16,307,943.20	\$15,124,865.44	\$16,074,126.00	\$17,365,507.00
Reporting Category 0000 - Revenue Totals		\$16,910,250.78	\$16,307,943.20	\$15,124,865.44	\$16,074,126.00	\$17,365,507.00
REVENUE TOTALS		\$16,910,250.78	\$16,307,943.20	\$15,124,865.44	\$16,074,126.00	\$17,365,507.00
EXPENSE						
Reporting Category 1100 - City Commission						
Function 1110 - City Commission						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	72,127.50	76,730.68	67,877.14	76,731.00	78,268.00
<i>Personal Services-Salaries Wages Totals</i>		\$72,127.50	\$76,730.68	\$67,877.14	\$76,731.00	\$78,268.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	7,800.00	9,750.00	7,800.00	17,460.00
51-2200	FICA	4,262.64	4,539.62	4,015.84	4,758.00	4,853.00
51-2300	Medicare	996.88	1,061.75	939.17	1,113.00	1,135.00
51-2400	Pension	9,856.68	9,852.57	.00	9,541.00	8,966.00
51-2700	Workers' Compensation	5,252.00	.00	.00	.00	1,116.00
<i>Employee Benefits Totals</i>		\$28,818.20	\$23,253.94	\$14,705.01	\$23,212.00	\$33,530.00
<i>Other Purchased Services</i>						
52-3200	Communications	.00	.00	38.01	.00	.00
52-3205	Telephone	719.40	143.11	41.83	.00	.00
52-3206	Mobile Agreements	.00	41.63	76.02	.00	.00
52-3209	Mobile Agreements-Cason	.00	.00	269.89	.00	.00
52-3210	Postage	210.34	.00	81.93	.00	.00
52-3211	Mobile Agreements-Harvey	.00	442.35	635.67	800.00	800.00
52-3212	Mobile Agreements-Martin	149.14	.00	193.87	.00	.00
52-3214	Mobile Agreements-Williams	641.28	458.98	803.73	800.00	800.00
52-3215	Mobile Agreements - Harris	585.08	458.98	717.60	800.00	800.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1100 - City Commission						
Function 1110 - City Commission						
<i>Other Purchased Services</i>						
52-3300	Advertising	250.00	400.00	996.00	1,000.00	1,100.00
52-3503	Travel & Training-Cason	2,135.10	498.00	.00	3,200.00	3,200.00
52-3504	Travel & Training-Harvey	6,248.61	2,417.44	92.01	5,500.00	5,500.00
52-3505	Travel & Training-Martin	1,008.58	737.96	120.00	3,200.00	3,200.00
52-3507	Travel & Training-Williams	5,831.34	2,122.14	.00	3,200.00	3,200.00
52-3508	Travel & Training-Harris	1,730.46	2,512.50	.00	3,200.00	3,200.00
52-3600	Dues and Fees	56.99	60.82	20.00	100.00	100.00
52-3707	Education and Training-Cason	150.98	.00	.00	.00	.00
52-3708	Education and Training-Harvey	69.00	.00	.00	.00	.00
52-3709	Education and Training-Martin	368.98	207.00	220.00	.00	.00
<i>Other Purchased Services Totals</i>		\$20,155.28	\$10,500.91	\$4,306.56	\$21,800.00	\$21,900.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	319.34	170.75	224.40	.00	.00
53-1110	Office Supplies	852.04	234.15	96.53	.00	500.00
53-1115	Uniforms	.00	.00	.00	.00	250.00
53-1270	Gasoline/Diesel	100.80	.00	.00	.00	.00
53-1300	Food/Misc	451.68	134.69	55.00	1,000.00	1,500.00
53-1700	Other Supplies	329.68	.00	.00	.00	.00
<i>Supplies Totals</i>		\$2,053.54	\$539.59	\$375.93	\$1,000.00	\$2,250.00
Function 1110 - City Commission Totals		\$123,154.52	\$111,025.12	\$87,264.64	\$122,743.00	\$135,948.00
Function 1130 - City Clerk						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	97,620.24	105,061.30	93,155.75	108,064.00	114,334.00
51-1300	Overtime	93.33	69.17	48.17	200.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$97,713.57	\$105,130.47	\$93,203.92	\$108,264.00	\$114,334.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	7,800.00	.00	7,800.00	11,640.00
51-2200	FICA	5,805.95	6,215.64	5,770.96	6,700.00	7,090.00
51-2300	Medicare	1,357.84	1,453.66	1,349.65	1,568.00	1,658.00
51-2400	Pension	13,353.18	13,499.23	.00	13,138.00	13,098.00
51-2700	Workers' Compensation	7,115.00	.00	.00	.00	1,630.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1100 - City Commission						
Function 1130 - City Clerk						
<i>Employee Benefits</i>						
<i>Employee Benefits Totals</i>		\$36,081.97	\$28,968.53	\$7,120.61	\$29,206.00	\$35,116.00
<i>Purchases Professional & Technical Services</i>						
52-1300	Technical Services	2,495.92	207.55	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$2,495.92	\$207.55	\$0.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	1,344.61	1,397.28	1,385.00	1,390.00
52-2300	Rentals	.00	748.50	18.23	.00	.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$2,093.11	\$1,415.51	\$1,385.00	\$1,390.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	585.32	458.98	448.00	800.00	800.00
52-3500	Travel & Training	1,207.18	1,246.68	.00	2,500.00	2,500.00
52-3600	Dues and Fees	100.00	176.99	192.50	200.00	200.00
<i>Other Purchased Services Totals</i>		\$1,892.50	\$1,882.65	\$640.50	\$3,500.00	\$3,500.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	.00	75.00	79.52	.00	900.00
53-1110	Office Supplies	15.98	926.32	154.23	850.00	.00
<i>Supplies Totals</i>		\$15.98	\$1,001.32	\$233.75	\$850.00	\$900.00
<i>Intergovernmental</i>						
57-1125	Elections Glynn County	.00	36,323.21	.00	.00	37,000.00
<i>Intergovernmental Totals</i>		\$0.00	\$36,323.21	\$0.00	\$0.00	\$37,000.00
Function 1130 - City Clerk Totals		\$138,199.94	\$175,606.84	\$102,614.29	\$143,205.00	\$192,240.00
Reporting Category 1100 - City Commission Totals		\$261,354.46	\$286,631.96	\$189,878.93	\$265,948.00	\$328,188.00
Reporting Category 1300 - City Manager						
Function 1320 - City Manager						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	219,793.06	253,658.00	234,944.67	240,987.00	251,677.00
51-1200	Temporary Employees	513.02	7,490.76	1,170.00	.00	3,000.00
51-1300	Overtime	206.57	1,470.10	1,091.17	1,000.00	1,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$220,512.65	\$262,618.86	\$237,205.84	\$241,987.00	\$255,677.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	22,750.00	13,000.00	13,975.00	15,600.00	17,460.00
51-2200	FICA	13,112.88	15,377.95	14,112.26	14,941.00	15,852.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1300 - City Manager						
Function 1320 - City Manager						
<i>Employee Benefits</i>						
51-2300	Medicare	3,066.72	3,596.47	3,300.45	3,495.00	3,707.00
51-2400	Pension	30,064.36	32,759.62	.00	29,609.00	28,832.00
51-2500	Tuition Reimbursements	8,311.90	13,133.25	8,816.00	12,500.00	10,500.00
51-2501	Moving Expense Reimbursement	.00	1,932.00	.00	.00	.00
51-2700	Workers' Compensation	16,214.00	.00	.00	.00	3,587.00
<i>Employee Benefits Totals</i>		\$93,519.86	\$79,799.29	\$40,203.71	\$76,145.00	\$79,938.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	120.00	3,896.37	(45.00)	4,000.00	10,725.00
52-1201	Consultants	.00	.00	.00	5,000.00	5,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$120.00	\$3,896.37	(\$45.00)	\$9,000.00	\$15,725.00
<i>Purchased-Property Services</i>						
52-2212	Repair / Maint Vehicles	35.45	.00	.00	.00	.00
52-2300	Rentals	1,935.16	1,045.04	770.00	1,000.00	1,200.00
<i>Purchased-Property Services Totals</i>		\$1,970.61	\$1,045.04	\$770.00	\$1,000.00	\$1,200.00
<i>Other Purchased Services</i>						
52-3200	Communications	10,950.00	5,383.65	7,077.00	7,500.00	12,000.00
52-3205	Telephone	5,573.45	1,787.94	4,445.21	600.00	3,600.00
52-3206	Mobile Agreements	840.00	461.63	152.04	750.00	1,500.00
52-3210	Postage	21.28	.00	166.94	.00	.00
52-3300	Advertising	1,630.29	100.00	895.00	1,000.00	1,000.00
52-3500	Travel & Training	6,279.15	6,939.85	583.78	7,500.00	6,000.00
52-3600	Dues and Fees	1,057.00	1,909.16	1,137.68	2,000.00	2,000.00
<i>Other Purchased Services Totals</i>		\$26,351.17	\$16,582.23	\$14,457.65	\$19,350.00	\$26,100.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	1,295.85	423.73	356.75	500.00	1,500.00
53-1110	Office Supplies	1,049.06	3,285.97	1,510.80	1,200.00	.00
53-1115	Uniforms	.00	111.85	.00	200.00	200.00
53-1270	Gasoline/Diesel	596.07	144.13	70.94	.00	150.00
53-1300	Food/Misc	373.29	374.72	69.98	500.00	500.00
53-1400	Books and Periodicals	35.00	233.00	35.00	200.00	200.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
	EXPENSE					
	Reporting Category 1300 - City Manager					
	Function 1320 - City Manager					
	<i>Supplies</i>					
53-1600	Small Equipment	554.98	488.00	15.75	250.00	250.00
	<i>Supplies Totals</i>	<u>\$3,904.25</u>	<u>\$5,061.40</u>	<u>\$2,059.22</u>	<u>\$2,850.00</u>	<u>\$2,800.00</u>
	Function 1320 - City Manager Totals	<u>\$346,378.54</u>	<u>\$369,003.19</u>	<u>\$294,651.42</u>	<u>\$350,332.00</u>	<u>\$381,440.00</u>
	Reporting Category 1300 - City Manager Totals	<u>\$346,378.54</u>	<u>\$369,003.19</u>	<u>\$294,651.42</u>	<u>\$350,332.00</u>	<u>\$381,440.00</u>
	Reporting Category 1510 - Finance Administration					
	Function 1510 - Finance Administration					
	<i>Personal Services-Salaries Wages</i>					
51-1100	Salaries & Wages	194,834.45	228,341.56	212,869.86	232,988.00	252,323.00
51-1200	Temporary Employees	5,335.20	4,353.57	.00	.00	.00
51-1300	Overtime	390.17	591.33	252.04	.00	.00
	<i>Personal Services-Salaries Wages Totals</i>	<u>\$200,559.82</u>	<u>\$233,286.46</u>	<u>\$213,121.90</u>	<u>\$232,988.00</u>	<u>\$252,323.00</u>
	<i>Employee Benefits</i>					
51-2100	Group Insurance	35,100.00	34,450.00	32,500.00	39,000.00	29,100.00
51-2200	FICA	11,481.57	13,285.81	12,340.99	14,445.00	15,645.00
51-2300	Medicare	2,685.23	3,107.17	2,886.20	3,405.00	3,659.00
51-2400	Pension	26,678.69	29,396.03	.00	28,636.00	29,100.00
51-2700	Workers' Compensation	14,151.00	.00	.00	.00	3,596.00
	<i>Employee Benefits Totals</i>	<u>\$90,096.49</u>	<u>\$80,239.01</u>	<u>\$47,727.19</u>	<u>\$85,486.00</u>	<u>\$81,100.00</u>
	<i>Purchases Professional & Technical Services</i>					
52-1201	Consultants	2,807.25	21,752.50	13,281.00	15,000.00	15,000.00
52-1202	Auditors	16,000.00	41,400.00	36,500.00	36,800.00	36,900.00
	<i>Purchases Professional & Technical Services Totals</i>	<u>\$18,807.25</u>	<u>\$63,152.50</u>	<u>\$49,781.00</u>	<u>\$51,800.00</u>	<u>\$51,900.00</u>
	<i>Purchased-Property Services</i>					
52-2211	Repair / Maint Equipment	624.00	.00	.00	650.00	650.00
52-2300	Rentals	187.59	407.77	1,138.22	.00	1,320.00
	<i>Purchased-Property Services Totals</i>	<u>\$811.59</u>	<u>\$407.77</u>	<u>\$1,138.22</u>	<u>\$650.00</u>	<u>\$1,970.00</u>
	<i>Other Purchased Services</i>					
52-3500	Travel & Training	1,922.06	647.72	384.00	2,500.00	3,000.00
52-3600	Dues and Fees	142.00	22.65	.00	300.00	250.00
52-3900	Other Purchased Services	.00	.00	805.32	.00	.00
52-3908	Audit Committee Expenses	.00	703.85	.00	1,500.00	1,250.00
	<i>Other Purchased Services Totals</i>	<u>\$2,064.06</u>	<u>\$1,374.22</u>	<u>\$1,189.32</u>	<u>\$4,300.00</u>	<u>\$4,500.00</u>



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1510 - Finance Administration						
Function 1510 - Finance Administration						
<i>Supplies</i>						
53-1100	General Supplies/Materials	190.06	641.81	881.14	750.00	3,500.00
53-1110	Office Supplies	2,305.35	3,289.84	2,945.10	2,500.00	.00
53-1600	Small Equipment	1,182.44	607.69	1,707.00	1,500.00	750.00
<i>Supplies Totals</i>		\$3,677.85	\$4,539.34	\$5,533.24	\$4,750.00	\$4,250.00
Function 1510 - Finance Administration Totals		\$316,017.06	\$382,999.30	\$318,490.87	\$379,974.00	\$396,043.00
Function 1512 - Accounting						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	.00	.00	.00	7,272.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$0.00	\$0.00	\$0.00	\$7,272.00	\$0.00
<i>Employee Benefits</i>						
51-2200	FICA	.00	.00	.00	451.00	.00
51-2300	Medicare	.00	.00	.00	78.00	.00
<i>Employee Benefits Totals</i>		\$0.00	\$0.00	\$0.00	\$529.00	\$0.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	.00	69.79	.00	.00	.00
53-1110	Office Supplies	419.42	346.62	9.88	.00	.00
<i>Supplies Totals</i>		\$419.42	\$416.41	\$9.88	\$0.00	\$0.00
Function 1512 - Accounting Totals		\$419.42	\$416.41	\$9.88	\$7,801.00	\$0.00
Reporting Category 1510 - Finance Administration Totals		\$316,436.48	\$383,415.71	\$318,500.75	\$387,775.00	\$396,043.00
Reporting Category 1520 - Administrative Services						
Function 1520 - Administrative Services						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	5,676.50	.00	.00	.00	.00
51-1300	Overtime	80.25	.00	.00	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$5,756.75	\$0.00	\$0.00	\$0.00	\$0.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	1,300.00	.00	.00	.00	.00
51-2200	FICA	347.72	.00	.00	.00	.00
51-2300	Medicare	81.32	.00	.00	.00	.00
51-2400	Pension	786.70	.00	.00	.00	.00
51-2700	Workers' Compensation	436.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$2,951.74	\$0.00	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1520 - Administrative Services						
Function 1520 - Administrative Services						
<i>Other Purchased Services</i>						
52-3200	Communications	380.95	632.99	1,381.14	.00	.00
54-3000	Intangible--Computer Software	4,770.00	4,770.00	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$5,150.95	\$5,402.99	\$1,381.14	\$0.00	\$0.00
<i>Supplies</i>						
53-1110	Office Supplies	105.33	.00	.00	.00	.00
<i>Supplies Totals</i>		\$105.33	\$0.00	\$0.00	\$0.00	\$0.00
Function 1520 - Administrative Services Totals		\$13,964.77	\$5,402.99	\$1,381.14	\$0.00	\$0.00
Reporting Category 1520 - Administrative Services Totals		\$13,964.77	\$5,402.99	\$1,381.14	\$0.00	\$0.00
Reporting Category 1530 - Legal						
Function 1530 - Legal						
<i>Purchases Professional & Technical Services</i>						
52-1201	Consultants	23,786.71	23,186.57	.00	.00	.00
52-1205	Lawyers	112,546.50	124,009.00	110,100.00	120,000.00	120,000.00
52-1212	Lawyers-URA	4,152.38	18,025.50	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$140,485.59	\$165,221.07	\$110,100.00	\$120,000.00	\$120,000.00
<i>Other Purchased Services</i>						
52-3500	Travel & Training	2,127.85	.00	.00	1,100.00	1,100.00
52-3600	Dues and Fees	.00	.00	.00	500.00	500.00
<i>Other Purchased Services Totals</i>		\$2,127.85	\$0.00	\$0.00	\$1,600.00	\$1,600.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	78.00	.00	.00	.00	.00
53-1700	Other Supplies	307.61	.00	.00	.00	.00
<i>Supplies Totals</i>		\$385.61	\$0.00	\$0.00	\$0.00	\$0.00
Function 1530 - Legal Totals		\$142,999.05	\$165,221.07	\$110,100.00	\$121,600.00	\$121,600.00
Reporting Category 1530 - Legal Totals		\$142,999.05	\$165,221.07	\$110,100.00	\$121,600.00	\$121,600.00
Reporting Category 1535 - Information Technology						
Function 1535 - Information Technology						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	36,668.66	43,472.16	54,673.54	69,502.00	153,450.00
51-1200	Temporary Employees	.00	16,294.25	33,871.65	.00	.00
51-1300	Overtime	.00	1,260.63	368.01	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$36,668.66	\$61,027.04	\$88,913.20	\$69,502.00	\$153,450.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1535 - Information Technology						
Function 1535 - Information Technology						
<i>Employee Benefits</i>						
51-2100	Group Insurance	.00	.00	.00	.00	11,640.00
51-2200	FICA	2,273.46	2,773.43	3,412.57	4,309.00	9,514.00
51-2300	Medicare	531.70	648.62	798.11	1,008.00	2,225.00
51-2400	Pension	5,011.01	5,743.90	.00	5,400.00	17,579.00
51-2700	Workers' Compensation	2,670.00	.00	.00	.00	2,187.00
<i>Employee Benefits Totals</i>		\$10,486.17	\$9,165.95	\$4,210.68	\$10,717.00	\$43,145.00
<i>Purchases Professional & Technical Services</i>						
52-1300	Technical Services	78,130.13	80,037.08	84,098.69	94,000.00	80,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$78,130.13	\$80,037.08	\$84,098.69	\$94,000.00	\$80,000.00
<i>Purchased-Property Services</i>						
52-2212	Repair / Maint Vehicles	.00	.00	25.95	.00	1,000.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$0.00	\$25.95	\$0.00	\$1,000.00
<i>Other Purchased Services</i>						
52-3205	Telephone	42,058.49	45,485.66	64,120.43	40,000.00	65,000.00
52-3206	Mobile Agreements	637.04	558.98	870.37	700.00	1,000.00
52-3500	Travel & Training	.00	442.74	.00	500.00	1,000.00
52-3600	Dues and Fees	400.00	400.00	.00	250.00	250.00
54-3000	Intangible--Computer Software	.00	64,526.23	100,125.83	108,000.00	100,000.00
<i>Other Purchased Services Totals</i>		\$43,095.53	\$111,413.61	\$165,116.63	\$149,450.00	\$167,250.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	2,619.15	4,091.51	1,612.00	2,500.00	2,500.00
53-1110	Office Supplies	248.82	197.33	427.95	200.00	.00
53-1125	Vehicle Repair Parts	.00	2.19	.00	.00	.00
53-1126	Equipment Repair Parts	1,327.77	880.04	.00	1,000.00	1,000.00
53-1270	Gasoline/Diesel	.00	108.99	82.05	200.00	200.00
53-1400	Books and Periodicals	.00	.00	.00	250.00	250.00
53-1600	Small Equipment	565.51	419.41	.00	500.00	500.00
<i>Supplies Totals</i>		\$4,761.25	\$5,699.47	\$2,122.00	\$4,650.00	\$4,450.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	3,140.56	7,804.98	352.44	2,000.00	1,000.00
54-2400	Computers	9,556.44	12,816.58	13,681.41	10,000.00	12,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 1535 - Information Technology						
Function 1535 - Information Technology						
<i>Machinery and Equipment</i>						
54-2500	Other Capital Outlay	4,457.97	.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		<u>\$17,154.97</u>	<u>\$20,621.56</u>	<u>\$14,033.85</u>	<u>\$12,000.00</u>	<u>\$13,000.00</u>
Function 1535 - Information Technology Totals		<u>\$190,296.71</u>	<u>\$287,964.71</u>	<u>\$358,521.00</u>	<u>\$340,319.00</u>	<u>\$462,295.00</u>
Reporting Category 1535 - Information Technology Totals		<u>\$190,296.71</u>	<u>\$287,964.71</u>	<u>\$358,521.00</u>	<u>\$340,319.00</u>	<u>\$462,295.00</u>
Reporting Category 1540 - Human Resources						
Function 1540 - Human Resources						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	44,313.60	49,613.93	57,787.20	70,482.00	92,753.00
51-1200	Temporary Employees	.00	1,352.07	.00	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		<u>\$44,313.60</u>	<u>\$50,966.00</u>	<u>\$57,787.20</u>	<u>\$70,482.00</u>	<u>\$92,753.00</u>
<i>Employee Benefits</i>						
51-2100	Group Insurance	.00	.00	.00	.00	11,640.00
51-2200	FICA	2,554.81	2,963.72	3,487.75	4,370.00	5,751.00
51-2300	Medicare	597.49	693.13	815.68	1,023.00	1,345.00
51-2400	Pension	6,055.74	6,370.66	.00	6,148.00	10,626.00
51-2700	Workers' Compensation	3,221.00	.00	.00	.00	1,322.00
<i>Employee Benefits Totals</i>		<u>\$12,429.04</u>	<u>\$10,027.51</u>	<u>\$4,303.43</u>	<u>\$11,541.00</u>	<u>\$30,684.00</u>
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	14,958.22	54,256.49	14,501.49	32,000.00	35,000.00
52-1201	Consultants	.00	9,600.00	.00	.00	.00
52-1205	Lawyers	.00	.00	.00	1,500.00	.00
52-1300	Technical Services	64.80	.00	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		<u>\$15,023.02</u>	<u>\$63,856.49</u>	<u>\$14,501.49</u>	<u>\$33,500.00</u>	<u>\$35,000.00</u>
<i>Purchased-Property Services</i>						
52-2300	Rentals	2,198.57	2,433.87	2,137.45	2,000.00	2,500.00
<i>Purchased-Property Services Totals</i>		<u>\$2,198.57</u>	<u>\$2,433.87</u>	<u>\$2,137.45</u>	<u>\$2,000.00</u>	<u>\$2,500.00</u>
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	313.67	458.98	447.71	600.00	600.00
52-3300	Advertising	2,005.76	1,842.86	758.04	3,000.00	2,500.00
52-3500	Travel & Training	3,536.40	1,535.27	220.00	2,500.00	3,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 1540 - Human Resources						
Function 1540 - Human Resources						
<i>Other Purchased Services</i>						
52-3600	Dues and Fees	170.00	364.00	389.00	500.00	550.00
52-3700	Education and Training	457.26	160.85	.00	.00	.00
52-3900	Other Purchased Services	1,121.95	597.56	.00	750.00	.00
<i>Other Purchased Services Totals</i>		\$7,605.04	\$4,959.52	\$1,814.75	\$7,350.00	\$6,650.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	465.56	649.22	374.01	750.00	1,000.00
53-1110	Office Supplies	995.56	176.85	324.44	.00	.00
53-1700	Other Supplies	.00	.00	.00	.00	750.00
<i>Supplies Totals</i>		\$1,461.12	\$826.07	\$698.45	\$750.00	\$1,750.00
Function 1540 - Human Resources Totals		\$83,030.39	\$133,069.46	\$81,242.77	\$125,623.00	\$169,337.00
Reporting Category 1540 - Human Resources Totals		\$83,030.39	\$133,069.46	\$81,242.77	\$125,623.00	\$169,337.00
Reporting Category 1545 - Tax Collection						
Function 1545 - Tax Collection						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	37,599.22	40,702.09	47,522.28	41,434.00	42,942.00
51-1200	Temporary Employees	.00	.00	.00	12,000.00	12,000.00
51-1300	Overtime	570.12	204.43	5.63	300.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$38,169.34	\$40,906.52	\$47,527.91	\$53,734.00	\$54,942.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	.00	.00	.00	.00	5,820.00
51-2200	FICA	2,329.48	2,497.71	2,907.01	2,569.00	3,406.00
51-2300	Medicare	544.80	584.14	679.87	602.00	797.00
51-2400	Pension	5,216.08	5,252.58	.00	5,073.00	4,919.00
<i>Employee Benefits Totals</i>		\$8,090.36	\$8,334.43	\$3,586.88	\$8,244.00	\$14,942.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	.00	.00	.00	.00	6,120.00
52-1300	Technical Services	5,170.84	5,240.00	.00	5,150.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$5,170.84	\$5,240.00	\$0.00	\$5,150.00	\$6,120.00
<i>Other Purchased Services</i>						
52-3210	Postage	3,542.89	2,820.98	.00	3,700.00	.00
52-3300	Advertising	1,881.78	.00	.00	1,000.00	.00
52-3400	Printing and Binding	5,253.80	3,547.51	3,142.01	6,500.00	4,500.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1545 - Tax Collection						
Function 1545 - Tax Collection						
<i>Other Purchased Services</i>						
52-3500	Travel & Training	1,895.00	.00	.00	1,000.00	1,000.00
52-3600	Dues and Fees	.00	.00	47.50	300.00	.00
52-3601	Recording Fees	6,746.50	3,949.00	3,225.00	6,000.00	4,500.00
54-3000	Intangible--Computer Software	.00	.00	.00	.00	22,000.00
<i>Other Purchased Services Totals</i>		\$19,319.97	\$10,317.49	\$6,414.51	\$18,500.00	\$32,000.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	1,984.13	1,827.71	437.30	2,000.00	2,000.00
53-1110	Office Supplies	1,384.07	545.25	283.38	1,200.00	.00
53-1400	Books and Periodicals	322.40	.00	.00	.00	.00
53-1600	Small Equipment	.00	.00	.00	.00	1,000.00
<i>Supplies Totals</i>		\$3,690.60	\$2,372.96	\$720.68	\$3,200.00	\$3,000.00
Function 1545 - Tax Collection Totals		\$74,441.11	\$67,171.40	\$58,249.98	\$88,828.00	\$111,004.00
Reporting Category 1545 - Tax Collection Totals		\$74,441.11	\$67,171.40	\$58,249.98	\$88,828.00	\$111,004.00
Reporting Category 1565 - General Govt Buildings & Plant						
Function 1565 - General Govt Buildings & Plant						
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	851.49	392.77	233.71	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$851.49	\$392.77	\$233.71	\$0.00	\$0.00
<i>Purchased-Property Services</i>						
52-2100	Cleaning Services	.00	21.98	3,380.00	.00	.00
52-2130	Janitorial Services	.00	350.32	4,532.77	.00	18,000.00
52-2200	Repairs and Maintenance	.00	200.00	.00	.00	.00
52-2210	Repair / Maint Building	88,405.86	7,672.14	15,546.27	15,000.00	40,000.00
52-2211	Repair / Maint Equipment	5,607.88	11,767.63	2,132.23	6,000.00	3,000.00
<i>Purchased-Property Services Totals</i>		\$94,013.74	\$20,012.07	\$25,591.27	\$21,000.00	\$61,000.00
<i>Other Purchased Services</i>						
52-3205	Telephone	.00	6.84	1,152.43	.00	1,000.00
<i>Other Purchased Services Totals</i>		\$0.00	\$6.84	\$1,152.43	\$0.00	\$1,000.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	1,609.20	2,952.50	2,667.53	3,200.00	3,000.00
53-1130	Building Repair Supplies	293.68	461.00	415.10	600.00	500.00
53-1210	Water/Sewerage	2,832.00	2,832.00	2,360.00	2,900.00	2,900.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1565 - General Govt Buildings & Plant						
Function 1565 - General Govt Buildings & Plant						
<i>Supplies</i>						
53-1230	Electricity	35,610.72	38,661.83	29,929.38	40,000.00	32,000.00
	<i>Supplies Totals</i>	\$40,345.60	\$44,907.33	\$35,372.01	\$46,700.00	\$38,400.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	16,180.00	3,637.78	4,500.00	55,000.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$16,180.00	\$3,637.78	\$4,500.00	\$55,000.00
Function 1565 - General Govt Buildings & Plant Totals		\$135,210.83	\$81,499.01	\$65,987.20	\$72,200.00	\$155,400.00
Function 1566 - Old City Hall						
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	.00	.00	900.00	.00	.00
	<i>Purchases Professional & Technical Services Totals</i>	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>						
52-2100	Cleaning Services	9,600.00	9,600.00	8,000.00	9,600.00	9,600.00
52-2210	Repair / Maint Building	12,099.55	4,738.50	9,814.08	20,000.00	30,000.00
52-2211	Repair / Maint Equipment	6,101.24	7,621.46	10,400.31	7,000.00	15,000.00
52-2300	Rentals	1,200.00	1,320.00	1,560.00	1,440.00	1,440.00
	<i>Purchased-Property Services Totals</i>	\$29,000.79	\$23,279.96	\$29,774.39	\$38,040.00	\$56,040.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	3,212.83	3,064.79	2,665.19	3,200.00	3,500.00
53-1210	Water/Sewerage	3,603.46	3,660.92	2,938.85	3,750.00	3,900.00
53-1230	Electricity	20,410.98	20,890.32	20,331.37	22,000.00	24,000.00
	<i>Supplies Totals</i>	\$27,227.27	\$27,616.03	\$25,935.41	\$28,950.00	\$31,400.00
<i>Machinery and Equipment</i>						
54-2300	Furniture and Fixtures	.00	4,886.16	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$4,886.16	\$0.00	\$0.00	\$0.00
Function 1566 - Old City Hall Totals		\$56,228.06	\$55,782.15	\$56,609.80	\$66,990.00	\$87,440.00
Function 1567 - 503 Mansfield Bldg						
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	3,017.64	985.00	3,167.06	1,200.00	750.00
52-2211	Repair / Maint Equipment	.00	.00	5,049.50	.00	1,000.00
	<i>Purchased-Property Services Totals</i>	\$3,017.64	\$985.00	\$8,216.56	\$1,200.00	\$1,750.00
<i>Other Purchased Services</i>						
52-3100	Insurance	6,706.63	.00	.00	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1565 - General Govt Buildings & Plant						
Function 1567 - 503 Mansfield Bldg						
<i>Other Purchased Services</i>						
<i>Other Purchased Services Totals</i>		\$6,706.63	\$0.00	\$0.00	\$0.00	\$0.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	674.17	2,119.97	104.82	800.00	500.00
53-1230	Electricity	5,517.14	8,627.44	3,242.13	8,300.00	6,500.00
<i>Supplies Totals</i>		\$6,191.31	\$10,747.41	\$3,346.95	\$9,100.00	\$7,000.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	.00	28,105.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$28,105.00	\$0.00	\$0.00
<i>Principal</i>						
58-1200	Capital Lease Pymt (Principal)	77,553.57	81,479.71	420,816.20	85,605.00	.00
<i>Principal Totals</i>		\$77,553.57	\$81,479.71	\$420,816.20	\$85,605.00	\$0.00
<i>Interest</i>						
58-2200	Capital Lease Pymt (Interest)	28,035.01	24,108.87	10,520.40	19,984.00	.00
<i>Interest Totals</i>		\$28,035.01	\$24,108.87	\$10,520.40	\$19,984.00	\$0.00
Function 1567 - 503 Mansfield Bldg Totals		\$121,504.16	\$117,320.99	\$471,005.11	\$115,889.00	\$8,750.00
Function 1568 - Ritz Theatre						
<i>Purchased-Property Services</i>						
52-2110	Garbage Trash Disposal	805.80	825.12	687.60	800.00	800.00
52-2210	Repair / Maint Building	33,899.01	731.00	4,715.79	1,200.00	2,500.00
52-2211	Repair / Maint Equipment	181.61	266.33	.00	800.00	500.00
<i>Purchased-Property Services Totals</i>		\$34,886.42	\$1,822.45	\$5,403.39	\$2,800.00	\$3,800.00
<i>Other Purchased Services</i>						
52-3100	Insurance	2,078.00	2,215.00	2,365.00	2,215.00	2,500.00
<i>Other Purchased Services Totals</i>		\$2,078.00	\$2,215.00	\$2,365.00	\$2,215.00	\$2,500.00
<i>Supplies</i>						
53-1114	Maintenance Supplies	2,092.78	551.88	293.15	500.00	500.00
53-1210	Water/Sewerage	.00	1,097.38	916.31	1,200.00	1,200.00
53-1230	Electricity	12,374.66	10,356.67	11,123.03	12,000.00	10,000.00
<i>Supplies Totals</i>		\$14,467.44	\$12,005.93	\$12,332.49	\$13,700.00	\$11,700.00
Function 1568 - Ritz Theatre Totals		\$51,431.86	\$16,043.38	\$20,100.88	\$18,715.00	\$18,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1565 - General Govt Buildings & Plant						
Function 1569 - Lissner House						
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	296.53	2,432.56	1,427.00	1,000.00	1,500.00
	<i>Purchased-Property Services Totals</i>	\$296.53	\$2,432.56	\$1,427.00	\$1,000.00	\$1,500.00
<i>Other Purchased Services</i>						
52-3100	Insurance	2,545.80	.00	.00	.00	.00
	<i>Other Purchased Services Totals</i>	\$2,545.80	\$0.00	\$0.00	\$0.00	\$0.00
<i>Supplies</i>						
53-1210	Water/Sewerage	680.79	1,183.67	987.12	1,200.00	1,000.00
53-1220	Natural Gas	1,713.04	1,605.24	539.15	1,500.00	800.00
53-1230	Electricity	743.35	2,463.28	734.07	1,000.00	1,000.00
	<i>Supplies Totals</i>	\$3,137.18	\$5,252.19	\$2,260.34	\$3,700.00	\$2,800.00
	Function 1569 - Lissner House Totals	\$5,979.51	\$7,684.75	\$3,687.34	\$4,700.00	\$4,300.00
Function 1570 - Mary Ross Park						
<i>Purchased-Property Services</i>						
52-2100	Cleaning Services	3,000.00	2,250.00	2,750.00	6,500.00	6,600.00
52-2210	Repair / Maint Building	9,641.89	4,159.83	2,181.71	40,000.00	10,000.00
	<i>Purchased-Property Services Totals</i>	\$12,641.89	\$6,409.83	\$4,931.71	\$46,500.00	\$16,600.00
<i>Other Purchased Services</i>						
52-3200	Communications	.00	.00	567.84	.00	2,000.00
	<i>Other Purchased Services Totals</i>	\$0.00	\$0.00	\$567.84	\$0.00	\$2,000.00
<i>Supplies</i>						
53-1135	Custodial Supplies	551.22	1,746.95	1,175.73	5,000.00	1,800.00
	<i>Supplies Totals</i>	\$551.22	\$1,746.95	\$1,175.73	\$5,000.00	\$1,800.00
	Function 1570 - Mary Ross Park Totals	\$13,193.11	\$8,156.78	\$6,675.28	\$51,500.00	\$20,400.00
	Reporting Category 1565 - General Govt Buildings & Plant Totals	\$383,547.53	\$286,487.06	\$624,065.61	\$329,994.00	\$294,290.00
Reporting Category 1575 - City Engineer						
Function 1575 - City Engineer						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	31,131.60	21,778.67	36,452.67	40,483.00	.00
51-1300	Overtime	143.38	326.34	459.97	.00	.00
	<i>Personal Services-Salaries Wages Totals</i>	\$31,274.98	\$22,105.01	\$36,912.64	\$40,483.00	\$0.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	16,250.00	7,800.00	6,500.00	7,800.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1575 - City Engineer						
Function 1575 - City Engineer						
<i>Employee Benefits</i>						
51-2200	FICA	1,895.35	1,329.01	2,226.96	2,510.00	.00
51-2300	Medicare	443.25	310.82	520.82	588.00	.00
51-2400	Pension	4,273.93	2,838.38	.00	4,689.00	.00
51-2700	Workers' Compensation	2,372.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$25,234.53	\$12,278.21	\$9,247.78	\$15,587.00	\$0.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	4,503.50	.00	.00	.00	.00
52-1201	Consultants	21,712.00	10,740.10	8,219.18	12,000.00	.00
52-1206	Surveyors	2,770.00	3,000.00	2,361.52	5,000.00	.00
52-1300	Technical Services	1,210.00	.00	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$30,195.50	\$13,740.10	\$10,580.70	\$17,000.00	\$0.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	.00	.00	500.00	.00
52-2212	Repair / Maint Vehicles	1,585.83	200.90	38.45	500.00	.00
52-2300	Rentals	935.77	2,933.70	2,706.97	2,400.00	.00
<i>Purchased-Property Services Totals</i>		\$2,521.60	\$3,134.60	\$2,745.42	\$3,400.00	\$0.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	1,612.31	904.79	652.52	1,020.00	.00
52-3210	Postage	128.48	268.81	.00	300.00	.00
52-3400	Printing and Binding	315.00	1,226.98	36.00	1,200.00	.00
52-3500	Travel & Training	988.15	45.00	.00	1,000.00	.00
52-3600	Dues and Fees	300.00	300.00	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$3,343.94	\$2,745.58	\$688.52	\$3,520.00	\$0.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	623.63	26.53	.00	250.00	.00
53-1110	Office Supplies	115.51	.00	.00	.00	.00
53-1115	Uniforms	.00	80.00	90.00	.00	.00
53-1125	Vehicle Repair Parts	290.20	753.42	.00	500.00	.00
53-1270	Gasoline/Diesel	2,117.95	2,753.89	1,079.18	1,000.00	.00
53-1400	Books and Periodicals	33.95	.00	.00	150.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1575 - City Engineer						
Function 1575 - City Engineer						
<i>Supplies</i>						
<i>Supplies Totals</i>		\$3,181.24	\$3,613.84	\$1,169.18	\$1,900.00	\$0.00
<i>Intergovernmental</i>						
57-1113	Glynn County GIS Fees	3,500.00	3,500.00	3,500.00	3,500.00	.00
<i>Intergovernmental Totals</i>		\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00
Function 1575 - City Engineer Totals		\$99,251.79	\$61,117.34	\$64,844.24	\$85,390.00	\$0.00
Reporting Category 1575 - City Engineer Totals		\$99,251.79	\$61,117.34	\$64,844.24	\$85,390.00	\$0.00
Reporting Category 1595 - General Administration						
Function 1500 - General Administration						
<i>Employee Benefits</i>						
51-2200	FICA	1,283.98	535.28	.00	1,000.00	.00
51-2400	Pension	.00	3,252.68	.00	.00	.00
51-2600	Unemployment Insurance	.00	.00	.00	3,000.00	.00
51-2700	Workers' Compensation	.00	111,062.27	91,431.00	112,000.00	112,000.00
51-2901	DeMinimis Fringe Benefits	4,702.50	9,575.00	10,519.25	.00	.00
<i>Employee Benefits Totals</i>		\$5,986.48	\$124,425.23	\$101,950.25	\$116,000.00	\$112,000.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	7,299.74	5,828.51	2,000.00	3,000.00	1,500.00
52-1210	Bank Service Charges	14,344.92	15,118.40	9,480.80	13,800.00	11,000.00
52-1300	Technical Services	365.00	.00	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$22,009.66	\$20,946.91	\$11,480.80	\$16,800.00	\$12,500.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	112.15	.00	.00	.00
52-2212	Repair / Maint Vehicles	.00	150.90	311.40	.00	.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$263.05	\$311.40	\$0.00	\$0.00
<i>Other Purchased Services</i>						
52-3100	Insurance	331,606.20	385,842.00	421,274.42	388,028.00	424,000.00
52-3205	Telephone	26,701.79	22,258.87	35,960.90	21,500.00	33,000.00
52-3210	Postage	7,311.06	7,216.50	7,681.76	7,000.00	8,500.00
52-3500	Travel & Training	878.11	.00	.00	.00	.00
52-3600	Dues and Fees	33,665.02	33,184.52	26,411.48	35,000.00	35,000.00
<i>Other Purchased Services Totals</i>		\$400,162.18	\$448,501.89	\$491,328.56	\$451,528.00	\$500,500.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 1595 - General Administration						
Function 1500 - General Administration						
<i>Supplies</i>						
53-1100	General Supplies/Materials	7,043.56	6,236.11	4,474.54	6,000.00	9,000.00
53-1104	COVID 19 Supplies	.00	12,055.52	46,525.38	.00	25,000.00
53-1110	Office Supplies	.00	128.28	.00	.00	.00
53-1125	Vehicle Repair Parts	.00	192.34	345.33	400.00	.00
53-1198	Fireworks Supplies	13,180.00	13,725.00	13,595.00	13,725.00	13,725.00
53-1199	Flags	473.30	690.30	.00	1,000.00	.00
53-1200	Energy	1,011.50	1,440.59	.00	.00	.00
53-1210	Water/Sewerage	20,598.43	27,016.20	23,686.96	23,000.00	23,000.00
53-1215	Stormwater Utility Fee Expense	24,195.03	.00	58,216.57	.00	30,000.00
53-1230	Electricity	497,603.48	500,708.99	465,553.58	491,000.00	450,000.00
53-1270	Gasoline/Diesel	337.61	301.75	.00	650.00	.00
53-1300	Food/Misc	4,616.62	3,608.24	2,462.01	5,000.00	6,000.00
	<i>Supplies Totals</i>	\$569,059.53	\$566,103.32	\$614,859.37	\$540,775.00	\$556,725.00
<i>Machinery and Equipment</i>						
54-2200	Vehicles	(12.50)	.00	.00	.00	.00
54-2500	Other Capital Outlay	15,463.74	.00	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$15,451.24	\$0.00	\$0.00	\$0.00	\$0.00
<i>Self-Funded Insurance</i>						
55-2200	Claims	127,392.65	144,838.82	181,937.90	115,000.00	150,000.00
	<i>Self-Funded Insurance Totals</i>	\$127,392.65	\$144,838.82	\$181,937.90	\$115,000.00	\$150,000.00
<i>Intergovernmental</i>						
57-1100	Tax Collection Fees Glynn County	16,042.02	5,628.49	5,740.60	5,000.00	.00
	<i>Intergovernmental Totals</i>	\$16,042.02	\$5,628.49	\$5,740.60	\$5,000.00	\$0.00
<i>Payments to Other Agencies</i>						
57-2025	Keep Brunswick Beautiful	6,000.00	6,000.00	5,225.00	5,700.00	6,000.00
	<i>Payments to Other Agencies Totals</i>	\$6,000.00	\$6,000.00	\$5,225.00	\$5,700.00	\$6,000.00
<i>Contingencies</i>						
57-9000	Contingencies	6,771.00	10,605.95	.00	.00	75,000.00
	<i>Contingencies Totals</i>	\$6,771.00	\$10,605.95	\$0.00	\$0.00	\$75,000.00
<i>Interest</i>						
58-2200	Capital Lease Pymt (Interest)	19,430.98	17,011.10	.00	.00	.00
	<i>Interest Totals</i>	\$19,430.98	\$17,011.10	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 1595 - General Administration						
Function 1500 - General Administration Totals		\$1,188,305.74	\$1,344,324.76	\$1,412,833.88	\$1,250,803.00	\$1,412,725.00
Function 1597 - City Docks						
Property						
54-1207	Site Improvements - Marshside Dock -Disaster Related	193,700.00	6,550.00	.00	6,550.00	.00
Property Totals		\$193,700.00	\$6,550.00	\$0.00	\$6,550.00	\$0.00
Function 1597 - City Docks Totals		\$193,700.00	\$6,550.00	\$0.00	\$6,550.00	\$0.00
Function 6180 - GIAHA						
Payments to Other Agencies						
57-2010	Golden Isles Arts & Humanities	52,500.00	52,500.00	45,833.37	50,000.00	52,500.00
Payments to Other Agencies Totals		\$52,500.00	\$52,500.00	\$45,833.37	\$50,000.00	\$52,500.00
Function 6180 - GIAHA Totals		\$52,500.00	\$52,500.00	\$45,833.37	\$50,000.00	\$52,500.00
Function 7550 - Economic Development						
Other Purchased Services						
52-3905	Historic Preservation	173.79	.00	.00	.00	.00
52-3906	Planning and Appeals Commission	391.73	.00	.00	.00	.00
52-3911	Glynn-Bwk Land Bank Authority	.00	10,799.12	.00	.00	50,000.00
Other Purchased Services Totals		\$565.52	\$10,799.12	\$0.00	\$0.00	\$50,000.00
Intergovernmental						
57-2027	Urban Redevelopment Agency Expenses	.00	300,000.00	.00	.00	.00
Intergovernmental Totals		\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00
Operating Transfers Out to Component Unit						
61-2005	Downtown Development Authority	172,204.43	240,028.54	211,911.18	228,000.00	270,000.00
Operating Transfers Out to Component Unit Totals		\$172,204.43	\$240,028.54	\$211,911.18	\$228,000.00	\$270,000.00
Function 7550 - Economic Development Totals		\$172,769.95	\$550,827.66	\$211,911.18	\$228,000.00	\$320,000.00
Reporting Category 1595 - General Administration Totals		\$1,607,275.69	\$1,954,202.42	\$1,670,578.43	\$1,535,353.00	\$1,785,225.00
Reporting Category 2650 - Municipal Court						
Function 2650 - Municipal Court						
Personal Services-Salaries Wages						
51-1100	Salaries & Wages	52,712.03	65,492.30	62,752.09	70,681.00	75,656.00
51-1300	Overtime	170.03	150.64	345.52	130.00	.00
Personal Services-Salaries Wages Totals		\$52,882.06	\$65,642.94	\$63,097.61	\$70,811.00	\$75,656.00
Employee Benefits						
51-2100	Group Insurance	9,750.00	15,600.00	13,000.00	15,600.00	11,640.00
51-2200	FICA	3,100.10	3,616.48	3,480.32	4,383.00	4,691.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 2650 - Municipal Court						
Function 2650 - Municipal Court						
<i>Employee Benefits</i>						
51-2300	Medicare	725.02	845.80	813.94	1,025.00	1,097.00
51-2400	Pension	7,226.67	8,428.85	.00	8,181.00	8,667.00
51-2700	Workers' Compensation	3,823.00	.00	.00	.00	1,078.00
<i>Employee Benefits Totals</i>		\$24,624.79	\$28,491.13	\$17,294.26	\$29,189.00	\$27,173.00
<i>Purchases Professional & Technical Services</i>						
52-1100	Official / Administrative	.00	.00	.00	.00	600.00
52-1200	Professional Services	.00	46.68	.00	.00	.00
52-1205	Lawyers	1,911.00	634.80	1,122.00	1,700.00	1,700.00
52-1211	Municipal Court Judges	23,670.36	23,670.36	21,697.83	24,000.00	24,000.00
52-1300	Technical Services	4,242.14	2,015.55	2,444.59	1,900.00	1,900.00
52-1301	Municipal Court Software	2,421.31	.00	.00	.00	300.00
<i>Purchases Professional & Technical Services Totals</i>		\$32,244.81	\$26,367.39	\$25,264.42	\$27,600.00	\$28,500.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	668.09	236.68	650.00	.00
52-2300	Rentals	50.00	.00	.00	.00	680.00
<i>Purchased-Property Services Totals</i>		\$50.00	\$668.09	\$236.68	\$650.00	\$680.00
<i>Other Purchased Services</i>						
52-3200	Communications	.00	.00	60.96	.00	1,200.00
52-3205	Telephone	2,927.79	.00	1,303.24	.00	.00
52-3500	Travel & Training	2,739.64	1,370.13	325.00	3,000.00	3,000.00
52-3600	Dues and Fees	200.00	72.75	.00	100.00	650.00
52-3700	Education and Training	.00	.00	325.00	.00	1,400.00
<i>Other Purchased Services Totals</i>		\$5,867.43	\$1,442.88	\$2,014.20	\$3,100.00	\$6,250.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	640.82	550.07	198.92	600.00	600.00
53-1104	COVID 19 Supplies	.00	1,076.20	8,954.71	.00	14,374.00
53-1110	Office Supplies	850.47	1,844.09	2,360.80	1,150.00	.00
53-1400	Books and Periodicals	.00	.00	78.75	370.00	370.00
<i>Supplies Totals</i>		\$1,491.29	\$3,470.36	\$11,593.18	\$2,120.00	\$15,344.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 2650 - Municipal Court						
Function 2650 - Municipal Court						
<i>Intergovernmental</i>						
57-1115	Glynn/Camden Drug Court Contri	23,347.44	17,500.00	11,250.00	15,000.00	15,000.00
<i>Intergovernmental Totals</i>		<u>\$23,347.44</u>	<u>\$17,500.00</u>	<u>\$11,250.00</u>	<u>\$15,000.00</u>	<u>\$15,000.00</u>
Function 2650 - Municipal Court Totals		<u>\$140,507.82</u>	<u>\$143,582.79</u>	<u>\$130,750.35</u>	<u>\$148,470.00</u>	<u>\$168,603.00</u>
Function 3226 - Prisoners - Housing Municipal						
<i>Intergovernmental</i>						
57-1111	Housing Prisoners - Glynn County	47,520.00	28,890.00	17,325.00	29,500.00	29,500.00
<i>Intergovernmental Totals</i>		<u>\$47,520.00</u>	<u>\$28,890.00</u>	<u>\$17,325.00</u>	<u>\$29,500.00</u>	<u>\$29,500.00</u>
Function 3226 - Prisoners - Housing Municipal Totals		<u>\$47,520.00</u>	<u>\$28,890.00</u>	<u>\$17,325.00</u>	<u>\$29,500.00</u>	<u>\$29,500.00</u>
Reporting Category 2650 - Municipal Court Totals		<u>\$188,027.82</u>	<u>\$172,472.79</u>	<u>\$148,075.35</u>	<u>\$177,970.00</u>	<u>\$198,103.00</u>
Reporting Category 3200 - Police						
Function 3210 - Police Administration						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	287,335.24	365,955.72	334,725.32	373,259.00	378,812.00
51-1300	Overtime	2,037.52	4,715.65	2,998.46	2,000.00	2,000.00
<i>Personal Services-Salaries Wages Totals</i>		<u>\$289,372.76</u>	<u>\$370,671.37</u>	<u>\$337,723.78</u>	<u>\$375,259.00</u>	<u>\$380,812.00</u>
<i>Employee Benefits</i>						
51-2100	Group Insurance	41,600.00	54,600.00	45,500.00	54,600.00	40,740.00
51-2200	FICA	16,515.87	21,433.85	19,519.99	23,267.00	23,611.00
51-2300	Medicare	3,862.63	5,012.73	4,565.16	5,443.00	5,522.00
51-2400	Pension	39,544.64	47,595.90	.00	45,143.00	43,397.00
51-2700	Workers' Compensation	21,073.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		<u>\$122,596.14</u>	<u>\$128,642.48</u>	<u>\$69,585.15</u>	<u>\$128,453.00</u>	<u>\$113,270.00</u>
<i>Purchases Professional & Technical Services</i>						
52-1100	Official / Administrative	.00	.00	523.25	.00	.00
52-1200	Professional Services	150.00	12.00	.00	.00	.00
52-1300	Technical Services	45,354.13	37,459.23	32,028.02	38,000.00	40,000.00
<i>Purchases Professional & Technical Services Totals</i>		<u>\$45,504.13</u>	<u>\$37,471.23</u>	<u>\$32,551.27</u>	<u>\$38,000.00</u>	<u>\$40,000.00</u>
<i>Purchased-Property Services</i>						
52-2130	Janitorial Services	30,240.00	30,240.00	25,600.00	30,240.00	31,440.00
52-2200	Repairs and Maintenance	1,008.00	.00	.00	.00	.00
52-2210	Repair / Maint Building	27,928.08	8,833.21	11,907.75	10,000.00	13,000.00
52-2211	Repair / Maint Equipment	4,553.05	7,316.39	9,023.17	7,000.00	6,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 3200 - Police						
Function 3210 - Police Administration						
<i>Purchased-Property Services</i>						
52-2212	Repair / Maint Vehicles	3,069.11	415.55	1,619.72	2,000.00	2,000.00
52-2300	Rentals	3,789.45	5,722.45	7,616.45	4,000.00	3,000.00
<i>Purchased-Property Services Totals</i>		\$70,587.69	\$52,527.60	\$55,767.09	\$53,240.00	\$55,440.00
<i>Other Purchased Services</i>						
52-3100	Insurance	5,372.93	1,475.00	1,506.00	.00	.00
52-3200	Communications	3,955.05	.00	.00	.00	.00
52-3201	Cable	2,571.07	2,436.37	3,243.90	3,500.00	4,000.00
52-3205	Telephone	6,541.81	3,392.93	3,791.71	6,500.00	5,000.00
52-3206	Mobile Agreements	2,393.46	2,365.98	2,706.55	2,500.00	2,500.00
52-3210	Postage	457.94	305.03	256.15	400.00	400.00
52-3300	Advertising	.00	.00	.00	750.00	750.00
52-3500	Travel & Training	7,203.35	4,565.33	2,332.46	4,500.00	4,500.00
52-3600	Dues and Fees	796.00	1,453.99	998.00	1,100.00	1,100.00
52-3700	Education and Training	.00	.00	14.99	.00	.00
<i>Other Purchased Services Totals</i>		\$29,291.61	\$15,994.63	\$14,849.76	\$19,250.00	\$18,250.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	21,050.43	23,518.35	19,127.51	18,000.00	18,000.00
53-1104	COVID 19 Supplies	.00	3,738.05	3,613.59	.00	.00
53-1110	Office Supplies	5,388.31	4,130.41	5,894.54	5,000.00	6,000.00
53-1115	Uniforms	1,041.51	1,411.68	1,384.40	1,200.00	1,200.00
53-1120	Protective Clothing	26.45	877.00	.00	.00	.00
53-1125	Vehicle Repair Parts	5,843.32	2,756.03	2,606.14	1,200.00	1,200.00
53-1126	Equipment Repair Parts	.00	.00	35.99	.00	.00
53-1200	Energy	.00	39.68	.00	.00	.00
53-1210	Water/Sewerage	4,597.43	4,418.50	3,057.71	5,500.00	5,500.00
53-1220	Natural Gas	413.82	472.37	425.90	400.00	400.00
53-1230	Electricity	27,365.48	34,896.83	27,368.89	30,000.00	30,000.00
53-1270	Gasoline/Diesel	146,970.85	118,104.82	69,376.84	118,000.00	115,000.00
53-1300	Food/Misc	377.75	770.80	327.09	1,200.00	1,200.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 3200 - Police						
Function 3210 - Police Administration						
<i>Supplies</i>						
53-1400	Books and Periodicals	.00	175.20	238.30	250.00	250.00
53-1600	Small Equipment	178.38	681.95	579.32	500.00	500.00
<i>Supplies Totals</i>		\$213,253.73	\$195,991.67	\$134,036.22	\$181,250.00	\$179,250.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	3,701.15	344.97	74.99	.00	.00
54-2200	Vehicles	1,105.00	.00	29,905.88	30,000.00	125,000.00
54-2500	Other Capital Outlay	.00	4,752.62	3,360.00	3,030.00	50,000.00
<i>Machinery and Equipment Totals</i>		\$4,806.15	\$5,097.59	\$33,340.87	\$33,030.00	\$175,000.00
Function 3210 - Police Administration Totals		\$775,412.21	\$806,396.57	\$677,854.14	\$828,482.00	\$962,022.00
Function 3221 - Criminal Investigations						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	440,390.16	405,962.56	345,467.71	435,790.00	366,252.00
51-1300	Overtime	41,417.60	42,373.17	42,819.18	42,000.00	35,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$481,807.76	\$448,335.73	\$388,286.89	\$477,790.00	\$401,252.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	48,750.00	46,800.00	39,000.00	54,600.00	46,560.00
51-2200	FICA	27,872.90	25,734.09	22,235.56	29,624.00	24,878.00
51-2300	Medicare	6,518.70	6,018.45	5,200.23	6,929.00	5,818.00
51-2400	Pension	65,842.11	57,568.36	.00	57,637.00	41,958.00
51-2700	Workers' Compensation	35,201.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$184,184.71	\$136,120.90	\$66,435.79	\$148,790.00	\$119,214.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	.00	.00	1,776.00	.00	.00
52-1300	Technical Services	11,675.00	12,840.00	8,055.00	14,000.00	12,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$11,675.00	\$12,840.00	\$9,831.00	\$14,000.00	\$12,000.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	430.00	.00	250.00	250.00
52-2212	Repair / Maint Vehicles	6,828.78	3,160.93	986.69	5,000.00	3,500.00
<i>Purchased-Property Services Totals</i>		\$6,828.78	\$3,590.93	\$986.69	\$5,250.00	\$3,750.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	6,252.18	4,541.84	4,113.53	7,000.00	7,000.00
52-3500	Travel & Training	8,819.44	2,081.17	4,227.00	4,500.00	4,500.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 3200 - Police						
Function 3221 - Criminal Investigations						
<i>Other Purchased Services</i>						
52-3600	Dues and Fees	165.00	662.37	382.00	400.00	400.00
52-3901	Police Informants	100.00	598.00	2,890.00	500.00	500.00
<i>Other Purchased Services Totals</i>		\$15,336.62	\$7,883.38	\$11,612.53	\$12,400.00	\$12,400.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	417.26	.00	341.35	.00	.00
53-1110	Office Supplies	12.98	.00	.00	.00	.00
53-1115	Uniforms	2,433.65	2,638.99	2,106.50	2,000.00	2,000.00
53-1120	Protective Clothing	1,051.43	799.80	.00	1,300.00	1,300.00
53-1125	Vehicle Repair Parts	2,716.42	4,656.42	3,320.51	5,000.00	5,000.00
53-1126	Equipment Repair Parts	.00	.00	13.98	.00	.00
53-1400	Books and Periodicals	.00	125.00	300.00	300.00	300.00
53-1600	Small Equipment	377.05	520.21	318.35	500.00	500.00
<i>Supplies Totals</i>		\$7,008.79	\$8,740.42	\$6,400.69	\$9,100.00	\$9,100.00
<i>Machinery and Equipment</i>						
54-2200	Vehicles	.00	.00	29,500.00	30,000.00	.00
54-2500	Other Capital Outlay	5,995.00	13,935.84	9,300.00	9,000.00	.00
<i>Machinery and Equipment Totals</i>		\$5,995.00	\$13,935.84	\$38,800.00	\$39,000.00	\$0.00
Function 3221 - Criminal Investigations Totals		\$712,836.66	\$631,447.20	\$522,353.59	\$706,330.00	\$557,716.00
Function 3222 - Bwk-Glynn Special Investigation						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	172,308.43	173,588.42	146,506.71	182,995.00	227,051.00
51-1300	Overtime	23,879.66	23,114.24	19,928.32	25,000.00	23,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$196,188.09	\$196,702.66	\$166,435.03	\$207,995.00	\$250,051.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	29,900.00	31,200.00	20,800.00	31,200.00	29,100.00
51-2200	FICA	11,561.09	11,606.05	9,757.25	12,897.00	15,503.00
51-2300	Medicare	2,703.80	2,714.32	2,281.95	3,017.00	3,626.00
51-2400	Pension	26,810.36	25,257.52	.00	25,118.00	26,011.00
51-2700	Workers' Compensation	14,510.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$85,485.25	\$70,777.89	\$32,839.20	\$72,232.00	\$74,240.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 3200 - Police						
Function 3222 - Bwk-Glynn Special Investigation						
<i>Purchases Professional & Technical Services</i>						
52-1300	Technical Services	.00	225.00	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$225.00	\$0.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>						
52-2212	Repair / Maint Vehicles	1,745.12	4,069.90	718.93	5,000.00	4,000.00
<i>Purchased-Property Services Totals</i>		\$1,745.12	\$4,069.90	\$718.93	\$5,000.00	\$4,000.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	5,530.81	3,850.33	3,445.14	4,800.00	3,800.00
52-3500	Travel & Training	4,307.28	2,558.27	1,050.69	3,500.00	3,500.00
52-3600	Dues and Fees	64.00	41.75	.00	100.00	100.00
52-3901	Police Informants	.00	2,266.50	.00	2,500.00	2,500.00
<i>Other Purchased Services Totals</i>		\$9,902.09	\$8,716.85	\$4,495.83	\$10,900.00	\$9,900.00
<i>Supplies</i>						
53-1115	Uniforms	.00	930.53	761.65	1,000.00	1,000.00
53-1120	Protective Clothing	1,816.00	883.50	.00	1,000.00	1,000.00
53-1125	Vehicle Repair Parts	2,220.19	2,275.52	1,917.89	2,000.00	2,000.00
53-1400	Books and Periodicals	.00	125.00	.00	.00	.00
53-1600	Small Equipment	1,266.04	2,515.40	819.04	2,250.00	2,250.00
<i>Supplies Totals</i>		\$5,302.23	\$6,729.95	\$3,498.58	\$6,250.00	\$6,250.00
<i>Machinery and Equipment</i>						
54-2200	Vehicles	46,227.79	31,068.66	.00	.00	.00
54-2400	Computers	.00	760.00	489.99	.00	.00
54-2500	Other Capital Outlay	2,950.00	.00	5,729.00	5,000.00	.00
<i>Machinery and Equipment Totals</i>		\$49,177.79	\$31,828.66	\$6,218.99	\$5,000.00	\$0.00
<i>Intergovernmental</i>						
57-1114	Bwk-Glynn Special Investigations Unit	59,442.26	13,517.40	.00	.00	.00
<i>Intergovernmental Totals</i>		\$59,442.26	\$13,517.40	\$0.00	\$0.00	\$0.00
Function 3222 - Bwk-Glynn Special Investigation		\$407,242.83	\$332,568.31	\$214,206.56	\$307,377.00	\$344,441.00
Totals						
Function 3223 - Police Field Services						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	1,262,467.82	1,415,357.00	1,313,382.88	1,500,549.00	1,518,887.00
51-1300	Overtime	171,393.96	232,446.52	178,869.12	190,000.00	180,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 3200 - Police						
Function 3223 - Police Field Services						
<i>Personal Services-Salaries Wages</i>						
51-1900	Salaries Contra Account	.00	.00	(459,381.98)	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$1,433,861.78	\$1,647,803.52	\$1,032,870.02	\$1,690,549.00	\$1,698,887.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	235,300.00	163,800.00	162,500.00	257,400.00	261,900.00
51-2200	FICA	84,853.18	98,231.32	61,900.23	104,814.00	105,331.00
51-2300	Medicare	19,802.59	22,973.34	14,476.97	24,514.00	24,634.00
51-2400	Pension	195,946.36	211,585.52	.00	204,102.00	132,848.00
51-2700	Workers' Compensation	104,599.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$640,501.13	\$496,590.18	\$238,877.20	\$590,830.00	\$524,713.00
<i>Purchased-Property Services</i>						
52-2200	Repairs and Maintenance	.00	.00	413.00	1,000.00	1,000.00
52-2211	Repair / Maint Equipment	665.02	1,751.22	1,121.50	.00	.00
52-2212	Repair / Maint Vehicles	39,723.55	12,996.35	12,361.87	16,000.00	12,000.00
<i>Purchased-Property Services Totals</i>		\$40,388.57	\$14,747.57	\$13,896.37	\$17,000.00	\$13,000.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	19,675.97	16,896.46	17,312.80	21,000.00	20,000.00
52-3500	Travel & Training	12,611.82	14,587.51	10,876.24	10,000.00	13,000.00
52-3600	Dues and Fees	43.05	493.50	164.50	450.00	450.00
52-3903	K-9 Expenses (Food, Vet, Supplies, etc.)	17,284.10	11,610.83	15,174.53	15,000.00	15,000.00
<i>Other Purchased Services Totals</i>		\$49,614.94	\$43,588.30	\$43,528.07	\$46,450.00	\$48,450.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	240.92	1,296.43	774.66	.00	.00
53-1110	Office Supplies	.00	819.97	.00	.00	.00
53-1115	Uniforms	25,966.23	28,633.60	16,507.57	22,500.00	22,500.00
53-1120	Protective Clothing	17,018.00	8,448.00	10,765.90	8,800.00	13,800.00
53-1125	Vehicle Repair Parts	37,868.06	31,858.81	37,157.48	26,000.00	24,000.00
53-1126	Equipment Repair Parts	100.00	111.84	.00	.00	.00
53-1400	Books and Periodicals	53.00	125.00	325.00	325.00	325.00
53-1600	Small Equipment	1,442.30	1,205.47	651.36	1,300.00	1,300.00
53-1700	Other Supplies	536.00	.00	.00	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 3200 - Police						
Function 3223 - Police Field Services						
<i>Supplies</i>						
<i>Supplies Totals</i>		\$83,224.51	\$72,499.12	\$66,181.97	\$58,925.00	\$61,925.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	2,865.05	785.45	2,999.77	3,500.00	.00
54-2200	Vehicles	.00	178,166.14	694.09	60,000.00	.00
54-2500	Other Capital Outlay	58,405.00	21,311.00	19,723.00	54,724.00	.00
<i>Machinery and Equipment Totals</i>		\$61,270.05	\$200,262.59	\$23,416.86	\$118,224.00	\$0.00
Function 3223 - Police Field Services Totals		\$2,308,860.98	\$2,475,491.28	\$1,418,770.49	\$2,521,978.00	\$2,346,975.00
Function 3232 - Support Services						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	308,357.33	259,203.60	224,716.17	316,188.00	334,166.00
51-1300	Overtime	21,861.88	14,075.27	12,103.72	15,000.00	10,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$330,219.21	\$273,278.87	\$236,819.89	\$331,188.00	\$344,166.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	43,550.00	26,650.00	22,100.00	70,200.00	29,100.00
51-2200	FICA	19,506.34	15,792.35	13,581.00	20,535.00	21,338.00
51-2300	Medicare	4,562.00	3,693.39	3,176.19	4,803.00	4,990.00
51-2400	Pension	45,126.57	35,090.26	.00	39,894.00	38,282.00
51-2700	Workers' Compensation	24,073.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$136,817.91	\$81,226.00	\$38,857.19	\$135,432.00	\$93,710.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	(56.00)	434.00	200.00	500.00
52-2212	Repair / Maint Vehicles	4,166.39	7,213.33	1,470.99	4,000.00	4,000.00
<i>Purchased-Property Services Totals</i>		\$4,166.39	\$7,157.33	\$1,904.99	\$4,200.00	\$4,500.00
<i>Other Purchased Services</i>						
52-3100	Insurance	.00	95.00	.00	.00	.00
52-3206	Mobile Agreements	3,026.76	2,138.38	1,607.97	2,500.00	2,500.00
52-3500	Travel & Training	5,830.50	3,374.81	3,415.01	4,000.00	5,000.00
52-3600	Dues and Fees	22.50	21.75	222.00	190.00	250.00
<i>Other Purchased Services Totals</i>		\$8,879.76	\$5,629.94	\$5,244.98	\$6,690.00	\$7,750.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	16.99	.00	.00	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 3200 - Police						
Function 3232 - Support Services						
<i>Supplies</i>						
53-1115	Uniforms	2,950.40	2,554.09	1,698.38	5,550.00	3,500.00
53-1120	Protective Clothing	.00	722.00	377.40	500.00	500.00
53-1121	Ammunition	11,077.18	12,019.15	6,029.41	9,000.00	12,000.00
53-1125	Vehicle Repair Parts	3,308.93	4,508.03	3,733.65	3,500.00	3,500.00
53-1400	Books and Periodicals	265.00	125.00	200.00	200.00	1,000.00
53-1600	Small Equipment	373.41	800.87	395.99	400.00	400.00
53-1700	Other Supplies	2,589.59	1,418.73	862.12	3,000.00	3,000.00
53-1703	YOUTH COPS PROGRAM	3,779.96	1,417.44	944.28	3,500.00	3,500.00
<i>Supplies Totals</i>		\$24,361.46	\$23,565.31	\$14,241.23	\$25,650.00	\$27,400.00
<i>Machinery and Equipment</i>						
54-2200	Vehicles	.00	29,948.00	.00	.00	.00
54-2500	Other Capital Outlay	.00	9,654.00	928.80	8,268.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$39,602.00	\$928.80	\$8,268.00	\$0.00
Function 3232 - Support Services Totals		\$504,444.73	\$430,459.45	\$297,997.08	\$511,428.00	\$477,526.00
Function 3252 - CAPAC Grant						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	80,296.44	86,799.65	61,840.85	119,603.00	79,759.00
51-1300	Overtime	14,623.93	10,095.84	8,643.73	5,000.00	5,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$94,920.37	\$96,895.49	\$70,484.58	\$124,603.00	\$84,759.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	11,050.00	8,450.00	6,500.00	15,600.00	11,640.00
51-2200	FICA	5,491.62	5,668.94	4,216.71	7,726.00	5,255.00
51-2300	Medicare	1,284.32	1,325.80	986.17	1,807.00	1,229.00
51-2400	Pension	12,971.48	12,441.82	.00	15,007.00	.00
51-2700	Workers' Compensation	6,847.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$37,644.42	\$27,886.56	\$11,702.88	\$40,140.00	\$18,124.00
Function 3252 - CAPAC Grant Totals		\$132,564.79	\$124,782.05	\$82,187.46	\$164,743.00	\$102,883.00
Function 3270 - Special Services-Violent Crime						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	50,301.66	54,806.50	60,787.90	88,551.00	113,821.00
51-1300	Overtime	14,675.46	38,147.44	22,174.21	3,000.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$64,977.12	\$92,953.94	\$82,962.11	\$91,551.00	\$113,821.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 3200 - Police						
Function 3270 - Special Services-Violent Crime						
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	7,800.00	6,500.00	15,600.00	17,460.00
51-2200	FICA	3,704.34	5,389.70	4,819.29	5,677.00	7,057.00
51-2300	Medicare	866.33	1,260.50	1,127.11	1,329.00	1,651.00
51-2400	Pension	8,879.54	11,935.71	.00	11,023.00	13,039.00
51-2700	Workers' Compensation	4,696.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$26,596.21	\$26,385.91	\$12,446.40	\$33,629.00	\$39,207.00
Function 3270 - Special Services-Violent Crime		\$91,573.33	\$119,339.85	\$95,408.51	\$125,180.00	\$153,028.00
Totals						
Reporting Category 3200 - Police Totals		\$4,932,935.53	\$4,920,484.71	\$3,308,777.83	\$5,165,518.00	\$4,944,591.00
Reporting Category 3500 - Fire						
Function 3510 - Fire Administration						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	279,358.86	309,209.82	291,914.07	309,431.00	317,540.00
51-1300	Overtime	466.62	49.44	910.02	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$279,825.48	\$309,259.26	\$292,824.09	\$309,431.00	\$317,540.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	34,450.00	39,000.00	32,500.00	39,000.00	29,100.00
51-2101	GMA GIRMA Firefighters Cancer Insurance	5,433.57	5,959.35	5,060.97	6,000.00	6,000.00
51-2200	FICA	16,579.97	18,336.71	17,432.55	19,186.00	19,688.00
51-2300	Medicare	3,877.56	4,288.43	4,076.96	4,487.00	4,605.00
51-2400	Pension	38,239.94	39,710.31	.00	36,701.00	143,486.00
51-2700	Workers' Compensation	20,390.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$118,971.04	\$107,294.80	\$59,070.48	\$105,374.00	\$202,879.00
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	.00	227.11	.00	.00	.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$227.11	\$0.00	\$0.00	\$0.00
<i>Other Purchased Services</i>						
52-3100	Insurance	2,169.74	.00	.00	.00	.00
52-3205	Telephone	1,151.58	807.96	473.91	.00	.00
52-3206	Mobile Agreements	1,433.40	1,067.95	1,042.75	2,500.00	4,660.00
52-3500	Travel & Training	1,192.73	718.98	1,330.52	1,500.00	2,000.00
52-3600	Dues and Fees	4,904.05	2,394.66	42.50	4,700.00	100.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 3500 - Fire						
Function 3510 - Fire Administration						
<i>Other Purchased Services</i>						
52-3700	Education and Training	.00	536.35	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$10,851.50	\$5,525.90	\$2,889.68	\$8,700.00	\$6,760.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	106.00	537.53	1,660.40	.00	.00
53-1104	COVID 19 Supplies	.00	5,549.48	2,775.25	.00	.00
53-1110	Office Supplies	180.92	486.92	85.00	1,200.00	1,200.00
53-1135	Custodial Supplies	3,267.34	2,704.18	3,820.95	2,500.00	3,800.00
53-1270	Gasoline/Diesel	.00	1,393.73	.00	.00	.00
<i>Supplies Totals</i>		\$3,554.26	\$10,671.84	\$8,341.60	\$3,700.00	\$5,000.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	35,732.00	41,847.40	66,411.00	100,000.00
54-2200	Vehicles	.00	.00	39,926.31	40,000.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$35,732.00	\$81,773.71	\$106,411.00	\$100,000.00
Function 3510 - Fire Administration Totals		\$413,202.28	\$468,710.91	\$444,899.56	\$533,616.00	\$632,179.00
Function 3520 - Fire Suppression						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	1,030,081.87	1,094,779.76	941,787.82	1,183,823.00	1,252,501.00
51-1300	Overtime	134,507.26	142,512.40	188,729.24	25,000.00	149,469.00
51-1900	Salaries Contra Account	(8,544.52)	.00	(334,409.54)	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$1,156,044.61	\$1,237,292.16	\$796,107.52	\$1,208,823.00	\$1,401,970.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	217,750.00	194,350.00	157,950.00	218,400.00	180,420.00
51-2200	FICA	65,991.99	71,175.80	46,281.67	74,948.00	86,922.00
51-2300	Medicare	15,433.56	16,663.25	10,823.94	17,529.00	20,329.00
51-2400	Pension	159,148.56	158,873.98	.00	143,520.00	109,549.00
51-2700	Workers' Compensation	84,723.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$543,047.11	\$441,063.03	\$215,055.61	\$454,397.00	\$397,220.00
<i>Purchases Professional & Technical Services</i>						
52-1300	Technical Services	561.50	2,606.00	3,049.95	425.00	4,600.00
<i>Purchases Professional & Technical Services Totals</i>		\$561.50	\$2,606.00	\$3,049.95	\$425.00	\$4,600.00
<i>Purchased-Property Services</i>						
52-2205	Repairs and Maintenance - Training Site	2,310.21	502.62	1,656.29	14,000.00	12,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 3500 - Fire						
Function 3520 - Fire Suppression						
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	33,922.42	25,146.13	11,673.88	22,575.00	22,000.00
52-2211	Repair / Maint Equipment	9,635.39	20,503.14	12,559.44	12,000.00	12,000.00
52-2212	Repair / Maint Vehicles	10,826.62	34,894.71	18,473.80	15,000.00	15,000.00
52-2300	Rentals	890.00	890.00	99.76	1,068.00	1,068.00
<i>Purchased-Property Services Totals</i>		\$57,584.64	\$81,936.60	\$44,463.17	\$64,643.00	\$62,068.00
<i>Other Purchased Services</i>						
52-3200	Communications	2,407.40	362.21	943.17	3,000.00	1,500.00
52-3205	Telephone	528.01	237.00	800.79	.00	700.00
52-3206	Mobile Agreements	887.84	1,027.39	1,313.55	.00	.00
52-3500	Travel & Training	9,940.89	12,546.76	7,002.74	12,500.00	15,000.00
52-3600	Dues and Fees	400.00	200.00	200.00	.00	.00
<i>Other Purchased Services Totals</i>		\$14,164.14	\$14,373.36	\$10,260.25	\$15,500.00	\$17,200.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	3,047.44	3,392.23	805.64	2,000.00	2,000.00
53-1101	Materials and Supplies Purchased with Designated Revenues	1,954.00	.00	1,458.00	.00	.00
53-1110	Office Supplies	437.00	245.02	.00	.00	.00
53-1115	Uniforms	14,902.49	13,973.39	16,747.42	17,000.00	17,000.00
53-1120	Protective Clothing	6,038.93	9,994.67	3,220.37	10,000.00	15,000.00
53-1125	Vehicle Repair Parts	14,088.61	10,433.91	11,508.23	.00	10,500.00
53-1126	Equipment Repair Parts	1,937.99	550.48	347.26	.00	2,000.00
53-1136	Fire Suppression Supplies	839.70	526.68	305.34	2,000.00	2,000.00
53-1210	Water/Sewerage	9,297.63	9,291.25	8,819.80	9,500.00	9,500.00
53-1220	Natural Gas	4,117.69	4,284.37	3,992.92	4,000.00	4,300.00
53-1230	Electricity	18,385.89	20,134.33	17,917.62	20,000.00	21,000.00
53-1270	Gasoline/Diesel	28,527.18	19,804.16	13,673.24	19,000.00	21,000.00
53-1400	Books and Periodicals	.00	368.46	.00	695.00	695.00
53-1600	Small Equipment	6,369.49	5,450.29	9,327.14	10,000.00	10,000.00
53-1700	Other Supplies	3,207.89	5,540.40	2,232.46	3,500.00	3,500.00
<i>Supplies Totals</i>		\$113,151.93	\$103,989.64	\$90,355.44	\$97,695.00	\$118,495.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 3500 - Fire						
Function 3520 - Fire Suppression						
<i>Machinery and Equipment</i>						
52-2213	Repairs and Maintenance - Fire Hydrants	833.40	1,497.46	.00	1,300.00	1,300.00
54-2200	Vehicles	5,118.00	.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$5,951.40	\$1,497.46	\$0.00	\$1,300.00	\$1,300.00
Function 3520 - Fire Suppression Totals		\$1,890,505.33	\$1,882,758.25	\$1,159,291.94	\$1,842,783.00	\$2,002,853.00
Function 3530 - Fire Prevention						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	57,754.80	152,823.96	156,792.08	173,049.00	151,858.00
51-1300	Overtime	.00	1,961.78	978.41	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$57,754.80	\$154,785.74	\$157,770.49	\$173,049.00	\$151,858.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	7,800.00	5,850.00	23,400.00	11,640.00
51-2200	FICA	3,296.59	8,713.24	9,067.95	10,730.00	9,416.00
51-2300	Medicare	770.97	2,020.51	2,120.74	2,510.00	2,202.00
51-2400	Pension	7,892.56	19,875.20	.00	20,525.00	17,397.00
51-2700	Workers' Compensation	4,199.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$24,609.12	\$38,408.95	\$17,038.69	\$57,165.00	\$40,655.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	1,249.22	1,027.96	995.42	2,000.00	.00
52-3500	Travel & Training	587.05	578.63	554.90	2,995.00	4,400.00
52-3600	Dues and Fees	283.05	228.60	.00	350.00	2,350.00
<i>Other Purchased Services Totals</i>		\$2,119.32	\$1,835.19	\$1,550.32	\$5,345.00	\$6,750.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	3,421.07	1,521.20	94.90	3,200.00	2,200.00
53-1270	Gasoline/Diesel	.00	4,955.50	.00	.00	.00
53-1400	Books and Periodicals	.00	.00	.00	1,300.00	.00
53-1600	Small Equipment	1,721.21	(283.49)	518.02	1,755.00	4,000.00
<i>Supplies Totals</i>		\$5,142.28	\$6,193.21	\$612.92	\$6,255.00	\$6,200.00
Function 3530 - Fire Prevention Totals		\$89,625.52	\$201,223.09	\$176,972.42	\$241,814.00	\$205,463.00
Reporting Category 3500 - Fire Totals		\$2,393,333.13	\$2,552,692.25	\$1,781,163.92	\$2,618,213.00	\$2,840,495.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 4100 - Public Works Administration						
Function 4100 - Public Works Administration						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	112,561.26	158,356.37	153,108.20	187,078.00	383,797.00
51-1300	Overtime	.00	228.00	141.06	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$112,561.26	\$158,584.37	\$153,249.26	\$187,078.00	\$383,797.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	14,950.00	16,250.00	13,000.00	23,400.00	40,740.00
51-2200	FICA	6,653.46	9,387.68	9,101.99	11,600.00	23,796.00
51-2300	Medicare	1,556.06	2,195.49	2,128.68	2,713.00	5,566.00
51-2400	Pension	15,382.22	20,362.96	.00	20,680.00	43,968.00
51-2700	Workers' Compensation	8,066.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$46,607.74	\$48,196.13	\$24,230.67	\$58,393.00	\$114,070.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	18.00	.00	.00	.00	.00
52-1300	Technical Services	5,318.94	2,006.13	2,425.35	2,680.00	2,900.00
<i>Purchases Professional & Technical Services Totals</i>		\$5,336.94	\$2,006.13	\$2,425.35	\$2,680.00	\$2,900.00
<i>Purchased-Property Services</i>						
52-2200	Repairs and Maintenance	6.76	.00	.00	.00	.00
52-2210	Repair / Maint Building	3,987.51	2,406.48	1,967.00	2,000.00	2,200.00
52-2211	Repair / Maint Equipment	.00	.00	392.86	500.00	800.00
52-2212	Repair / Maint Vehicles	2,810.11	272.83	209.61	600.00	1,200.00
52-2300	Rentals	2,734.95	3,297.75	3,101.38	3,400.00	3,700.00
<i>Purchased-Property Services Totals</i>		\$9,539.33	\$5,977.06	\$5,670.85	\$6,500.00	\$7,900.00
<i>Other Purchased Services</i>						
52-3100	Insurance	2,246.00	2,396.00	2,559.00	.00	3,408.00
52-3205	Telephone	303.28	139.17	305.24	400.00	.00
52-3206	Mobile Agreements	11,287.27	2,016.04	1,877.91	4,400.00	10,000.00
52-3300	Advertising	30.00	100.00	30.00	.00	200.00
52-3500	Travel & Training	1,244.99	4,243.97	1,336.51	3,700.00	5,150.00
52-3600	Dues and Fees	795.00	1,055.15	1,320.00	1,750.00	1,760.00
52-3700	Education and Training	.00	1,470.00	347.46	1,200.00	1,200.00
52-3909	Tree Preservation Committee Expenses	.00	.00	150.00	1,000.00	1,000.00
<i>Other Purchased Services Totals</i>		\$15,906.54	\$11,420.33	\$7,926.12	\$12,450.00	\$22,718.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 4100 - Public Works Administration						
Function 4100 - Public Works Administration						
<i>Supplies</i>						
53-1100	General Supplies/Materials	2,377.05	2,731.33	3,046.21	3,000.00	3,900.00
53-1104	COVID 19 Supplies	.00	981.30	657.54	.00	.00
53-1110	Office Supplies	606.20	681.64	640.96	700.00	800.00
53-1115	Uniforms	182.94	436.15	207.47	250.00	625.00
53-1125	Vehicle Repair Parts	299.49	1,227.64	1,542.48	500.00	750.00
53-1126	Equipment Repair Parts	.00	.00	.00	100.00	100.00
53-1135	Custodial Supplies	.00	37.62	.00	.00	400.00
53-1210	Water/Sewerage	8,144.27	8,392.71	8,327.32	8,000.00	.00
53-1230	Electricity	23,782.72	21,346.74	21,096.38	22,800.00	23,000.00
53-1270	Gasoline/Diesel	6,375.22	5,038.95	1,705.48	4,600.00	7,600.00
53-1400	Books and Periodicals	.00	.00	.00	.00	200.00
53-1600	Small Equipment	.00	.00	.00	.00	200.00
<i>Supplies Totals</i>		\$41,767.89	\$40,874.08	\$37,223.84	\$39,950.00	\$37,575.00
<i>Machinery and Equipment</i>						
54-2400	Computers	.00	.00	.00	.00	10,100.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$10,100.00
<i>Intergovernmental</i>						
57-1130	St of GA DOC Contract	144.03	140.00	.00	.00	.00
<i>Intergovernmental Totals</i>		\$144.03	\$140.00	\$0.00	\$0.00	\$0.00
<i>Principal</i>						
58-1200	Capital Lease Pymt (Principal)	3,514.80	.00	.00	.00	.00
<i>Principal Totals</i>		\$3,514.80	\$0.00	\$0.00	\$0.00	\$0.00
Function 4100 - Public Works Administration Totals		\$235,378.53	\$267,198.10	\$230,726.09	\$307,051.00	\$579,060.00
Reporting Category 4100 - Public Works Administration Totals		\$235,378.53	\$267,198.10	\$230,726.09	\$307,051.00	\$579,060.00
Reporting Category 4200 - Highways & Streets						
Function 4210 - Pavements & Grounds						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	50,498.40	54,564.34	51,566.40	60,784.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$50,498.40	\$54,564.34	\$51,566.40	\$60,784.00	\$0.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	7,800.00	6,500.00	7,800.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 4200 - Highways & Streets						
Function 4210 - Pavements & Grounds						
<i>Employee Benefits</i>						
51-2200	FICA	2,921.64	3,165.37	3,004.21	3,770.00	.00
51-2300	Medicare	683.30	740.29	702.60	882.00	.00
51-2400	Pension	6,900.93	7,006.31	.00	6,719.00	.00
51-2700	Workers' Compensation	3,677.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$22,632.87	\$18,711.97	\$10,206.81	\$19,171.00	\$0.00
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	.00	.00	.00	200.00	.00
52-2211	Repair / Maint Equipment	845.00	.00	.00	300.00	.00
52-2212	Repair / Maint Vehicles	764.85	70.90	88.90	500.00	.00
<i>Purchased-Property Services Totals</i>		\$1,609.85	\$70.90	\$88.90	\$1,000.00	\$0.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	1,866.11	3,493.47	898.78	300.00	.00
52-3500	Travel & Training	.00	.00	.00	150.00	.00
<i>Other Purchased Services Totals</i>		\$1,866.11	\$3,493.47	\$898.78	\$450.00	\$0.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	244.05	249.11	42.89	300.00	.00
53-1110	Office Supplies	139.32	144.56	104.87	200.00	.00
53-1115	Uniforms	274.28	467.46	263.05	300.00	.00
53-1125	Vehicle Repair Parts	544.84	146.30	.00	250.00	.00
53-1270	Gasoline/Diesel	5,918.70	3,471.31	1,865.17	3,000.00	.00
<i>Supplies Totals</i>		\$7,121.19	\$4,478.74	\$2,275.98	\$4,050.00	\$0.00
Function 4210 - Pavements & Grounds Totals		\$83,728.42	\$81,319.42	\$65,036.87	\$85,455.00	\$0.00
Function 4220 - Streets						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	163,559.95	127,428.34	136,097.43	170,490.00	197,352.00
51-1200	Temporary Employees	.00	13,436.85	427.84	.00	.00
51-1300	Overtime	18,947.61	21,377.72	24,392.77	12,000.00	12,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$182,507.56	\$162,242.91	\$160,918.04	\$182,490.00	\$209,352.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	55,250.00	40,300.00	28,600.00	39,000.00	34,920.00
51-2200	FICA	10,024.32	8,480.23	9,285.11	11,316.00	12,980.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 4200 - Highways & Streets						
Function 4220 - Streets						
<i>Employee Benefits</i>						
51-2300	Medicare	2,344.37	1,983.28	2,171.51	2,647.00	3,036.00
51-2400	Pension	24,940.83	19,107.38	.00	20,339.00	22,609.00
51-2700	Workers' Compensation	13,285.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$105,844.52	\$69,870.89	\$40,056.62	\$73,302.00	\$73,545.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	369.10	4,171.37	4,080.52	2,000.00	2,000.00
52-2212	Repair / Maint Vehicles	4,218.72	530.65	2,441.18	1,500.00	1,500.00
52-2300	Rentals	104.00	152.10	.00	500.00	500.00
<i>Purchased-Property Services Totals</i>		\$4,691.82	\$4,854.12	\$6,521.70	\$4,000.00	\$4,000.00
<i>Other Purchased Services</i>						
52-3205	Telephone	1,437.87	672.73	1,081.59	1,800.00	1,000.00
52-3206	Mobile Agreements	.00	750.58	685.47	600.00	.00
52-3500	Travel & Training	.00	.00	.00	400.00	400.00
52-3600	Dues and Fees	32.50	4.50	.00	.00	.00
53-1111	Street Signs	12,051.61	15,768.22	3,525.46	5,000.00	15,000.00
<i>Other Purchased Services Totals</i>		\$13,521.98	\$17,196.03	\$5,292.52	\$7,800.00	\$16,400.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	24,166.57	33,257.19	16,806.65	24,000.00	20,000.00
53-1110	Office Supplies	.00	42.02	.00	.00	.00
53-1115	Uniforms	1,548.42	1,405.98	1,279.78	1,600.00	1,600.00
53-1125	Vehicle Repair Parts	5,555.16	3,300.93	1,238.52	4,000.00	3,500.00
53-1126	Equipment Repair Parts	277.78	2,875.67	2,606.38	2,500.00	2,500.00
53-1270	Gasoline/Diesel	6,488.54	5,471.62	3,435.48	8,000.00	6,000.00
53-1600	Small Equipment	3,539.00	31.49	2,187.54	3,500.00	7,950.00
53-1700	Other Supplies	.00	326.58	.00	.00	.00
<i>Supplies Totals</i>		\$41,575.47	\$46,711.48	\$27,554.35	\$43,600.00	\$41,550.00
<i>Property</i>						
54-1400	Infrastructure	.00	1,070.00	.00	.00	.00
<i>Property Totals</i>		\$0.00	\$1,070.00	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 4200 - Highways & Streets						
Function 4220 - Streets						
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	73,438.00	38,899.99	.00	.00	21,200.00
54-2200	Vehicles	22,303.00	.00	.00	.00	40,000.00
<i>Machinery and Equipment Totals</i>		<u>\$95,741.00</u>	<u>\$38,899.99</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$61,200.00</u>
Function 4220 - Streets Totals		<u>\$443,882.35</u>	<u>\$340,845.42</u>	<u>\$240,343.23</u>	<u>\$311,192.00</u>	<u>\$406,047.00</u>
Function 4224 - Sidewalks						
<i>Property</i>						
54-1400	Infrastructure	23,887.04	18,089.20	4,666.85	.00	20,000.00
<i>Property Totals</i>		<u>\$23,887.04</u>	<u>\$18,089.20</u>	<u>\$4,666.85</u>	<u>\$0.00</u>	<u>\$20,000.00</u>
Function 4224 - Sidewalks Totals		<u>\$23,887.04</u>	<u>\$18,089.20</u>	<u>\$4,666.85</u>	<u>\$0.00</u>	<u>\$20,000.00</u>
Function 4250 - Ditches & Drains						
<i>Employee Benefits</i>						
51-2100	Group Insurance	.00	.00	1,300.00	.00	.00
<i>Employee Benefits Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,300.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	30.00	.00	.00	.00
<i>Purchased-Property Services Totals</i>		<u>\$0.00</u>	<u>\$30.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Supplies</i>						
53-1100	General Supplies/Materials	435.36	.00	.00	.00	.00
53-1115	Uniforms	76.95	.00	.00	.00	.00
<i>Supplies Totals</i>		<u>\$512.31</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Function 4250 - Ditches & Drains Totals		<u>\$512.31</u>	<u>\$30.00</u>	<u>\$1,300.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Function 4270 - Traffic Engineering						
<i>Intergovernmental</i>						
57-1112	Glynn County BOC Maintenance Traffic Signals	5,265.56	23,841.06	1,837.68	10,000.00	10,000.00
<i>Intergovernmental Totals</i>		<u>\$5,265.56</u>	<u>\$23,841.06</u>	<u>\$1,837.68</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>
<i>Payments to Other Agencies</i>						
61-1024	Grant Match	.00	.00	8,076.00	24,000.00	16,000.00
<i>Payments to Other Agencies Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$8,076.00</u>	<u>\$24,000.00</u>	<u>\$16,000.00</u>
Function 4270 - Traffic Engineering Totals		<u>\$5,265.56</u>	<u>\$23,841.06</u>	<u>\$9,913.68</u>	<u>\$34,000.00</u>	<u>\$26,000.00</u>
Reporting Category 4200 - Highways & Streets Totals		<u>\$557,275.68</u>	<u>\$464,125.10</u>	<u>\$321,260.63</u>	<u>\$430,647.00</u>	<u>\$452,047.00</u>



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 4500 - Sanitation						
Function 4520 - Sanitation						
<i>Purchases Professional & Technical Services</i>						
52-1209	Other Professional Services	33,696.83	.00	.00	.00	.00
52-1310	Waste Disposal	1,600.00	.00	1,600.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$35,296.83	\$0.00	\$1,600.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>						
52-2212	Repair / Maint Vehicles	.00	85.45	.00	.00	.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$85.45	\$0.00	\$0.00	\$0.00
<i>Supplies</i>						
53-1125	Vehicle Repair Parts	.00	291.08	.00	.00	.00
<i>Supplies Totals</i>		\$0.00	\$291.08	\$0.00	\$0.00	\$0.00
Function 4520 - Sanitation Totals		\$35,296.83	\$376.53	\$1,600.00	\$0.00	\$0.00
Reporting Category 4500 - Sanitation Totals		\$35,296.83	\$376.53	\$1,600.00	\$0.00	\$0.00
Reporting Category 4900 - Maintenance & Shop						
Function 4900 - Garage						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	166,796.00	131,896.92	135,978.44	189,595.00	165,103.00
51-1300	Overtime	393.60	899.10	693.58	1,000.00	1,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$167,189.60	\$132,796.02	\$136,672.02	\$190,595.00	\$166,103.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	39,650.00	30,550.00	26,000.00	39,000.00	23,280.00
51-2200	FICA	9,315.13	7,739.95	8,071.88	11,755.00	10,299.00
51-2300	Medicare	2,178.52	1,810.18	1,887.75	2,750.00	2,409.00
51-2400	Pension	22,847.53	.00	.00	21,083.00	18,914.00
51-2700	Workers' Compensation	12,255.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$86,246.18	\$40,100.13	\$35,959.63	\$74,588.00	\$54,902.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	399.00	.00	.00	.00	.00
52-1300	Technical Services	2,740.50	695.00	695.00	695.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$3,139.50	\$695.00	\$695.00	\$695.00	\$0.00
<i>Purchased-Property Services</i>						
52-2200	Repairs and Maintenance	312.13	975.00	.00	.00	.00
52-2210	Repair / Maint Building	2,964.47	7,483.43	2,100.19	2,000.00	2,000.00
52-2211	Repair / Maint Equipment	1,034.00	3,369.79	419.00	2,000.00	2,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 4900 - Maintenance & Shop						
Function 4900 - Garage						
<i>Purchased-Property Services</i>						
52-2212	Repair / Maint Vehicles	226.85	146.30	157.85	800.00	300.00
<i>Purchased-Property Services Totals</i>		\$4,537.45	\$11,974.52	\$2,677.04	\$4,800.00	\$4,300.00
<i>Other Purchased Services</i>						
52-3205	Telephone	5,856.18	(191.14)	.00	6,500.00	1,500.00
52-3206	Mobile Agreements	.00	1,305.63	1,065.69	850.00	.00
52-3500	Travel & Training	295.08	413.31	248.94	1,000.00	1,000.00
52-3600	Dues and Fees	1,600.00	.00	.00	.00	.00
52-3700	Education and Training	.00	20.00	199.00	.00	.00
<i>Other Purchased Services Totals</i>		\$7,751.26	\$1,547.80	\$1,513.63	\$8,350.00	\$2,500.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	1,405.04	2,402.47	1,634.78	1,800.00	1,800.00
53-1115	Uniforms	1,145.53	1,248.37	1,206.28	1,000.00	1,500.00
53-1125	Vehicle Repair Parts	4,432.89	696.88	46.41	500.00	500.00
53-1126	Equipment Repair Parts	.00	594.37	194.00	500.00	500.00
53-1210	Water/Sewerage	239.66	212.58	374.02	250.00	250.00
53-1220	Natural Gas	.00	.00	22.78	.00	.00
53-1230	Electricity	9,141.98	9,181.08	10,024.91	9,200.00	10,000.00
53-1270	Gasoline/Diesel	7,962.07	6,024.44	1,063.62	6,000.00	3,000.00
53-1600	Small Equipment	4,949.80	7,004.19	7,664.15	8,080.00	10,796.00
<i>Supplies Totals</i>		\$29,276.97	\$27,364.38	\$22,230.95	\$27,330.00	\$28,346.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	.00	10,589.95	10,700.00	4,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$10,589.95	\$10,700.00	\$4,000.00
Function 4900 - Garage Totals		\$298,140.96	\$214,477.85	\$210,338.22	\$317,058.00	\$260,151.00
Function 4920 - Equipment Support						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	154,411.91	183,330.66	158,851.28	230,198.00	236,983.00
51-1300	Overtime	2,005.07	1,681.79	2,085.69	500.00	2,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$156,416.98	\$185,012.45	\$160,936.97	\$230,698.00	\$238,983.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	65,650.00	39,650.00	28,600.00	54,600.00	40,740.00
51-2200	FICA	8,625.16	10,044.78	9,013.39	14,304.00	14,817.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 4900 - Maintenance & Shop						
Function 4920 - Equipment Support						
<i>Employee Benefits</i>						
51-2300	Medicare	2,017.14	2,349.16	2,107.97	3,346.00	3,466.00
51-2400	Pension	21,375.38	40,808.07	.00	25,509.00	27,149.00
51-2700	Workers' Compensation	11,286.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$108,953.68	\$92,852.01	\$39,721.36	\$97,759.00	\$86,172.00
<i>Purchased-Property Services</i>						
52-2200	Repairs and Maintenance	.00	36.58	.00	.00	.00
52-2211	Repair / Maint Equipment	752.81	12,210.69	10,578.27	6,000.00	6,000.00
52-2212	Repair / Maint Vehicles	13,082.23	4,355.06	1,953.15	3,500.00	3,000.00
<i>Purchased-Property Services Totals</i>		\$13,835.04	\$16,602.33	\$12,531.42	\$9,500.00	\$9,000.00
<i>Other Purchased Services</i>						
52-3205	Telephone	1,096.73	672.70	.00	1,300.00	.00
52-3206	Mobile Agreements	.00	2,195.35	2,062.54	1,800.00	.00
52-3500	Travel & Training	.00	.00	.00	600.00	600.00
52-3600	Dues and Fees	.00	800.00	1,200.00	.00	1,200.00
<i>Other Purchased Services Totals</i>		\$1,096.73	\$3,668.05	\$3,262.54	\$3,700.00	\$1,800.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	2,761.19	5,219.99	5,897.37	5,500.00	5,500.00
53-1110	Office Supplies	.00	29.70	.00	50.00	.00
53-1115	Uniforms	1,387.82	1,330.86	1,263.71	1,200.00	1,500.00
53-1125	Vehicle Repair Parts	23,632.57	12,461.82	9,851.09	15,000.00	10,000.00
53-1126	Equipment Repair Parts	220.63	7,001.08	13,601.41	5,000.00	9,000.00
53-1270	Gasoline/Diesel	41,514.31	33,504.45	18,849.29	27,500.00	24,500.00
53-1600	Small Equipment	617.55	952.56	1,487.95	2,895.00	1,750.00
<i>Supplies Totals</i>		\$70,134.07	\$60,500.46	\$50,950.82	\$57,145.00	\$52,250.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	57,708.33	160,184.00	880.50	101,700.00	220,000.00
<i>Machinery and Equipment Totals</i>		\$57,708.33	\$160,184.00	\$880.50	\$101,700.00	\$220,000.00
Function 4920 - Equipment Support Totals		\$408,144.83	\$518,819.30	\$268,283.61	\$500,502.00	\$608,205.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 4900 - Maintenance & Shop						
Function 4930 - Facility Maintenance						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	61,623.22	92,819.98	90,311.96	107,695.00	114,545.00
51-1300	Overtime	6,571.11	8,234.59	9,220.36	1,000.00	1,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$68,194.33	\$101,054.57	\$99,532.32	\$108,695.00	\$115,545.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	10,400.00	7,800.00	10,400.00	15,600.00	17,460.00
51-2200	FICA	3,951.15	5,701.79	5,592.85	6,740.00	7,164.00
51-2300	Medicare	924.05	1,333.47	1,307.98	1,577.00	1,676.00
51-2400	Pension	9,319.19	12,975.87	.00	12,029.00	13,122.00
51-2700	Workers' Compensation	4,965.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$29,559.39	\$27,811.13	\$17,300.83	\$35,946.00	\$39,422.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	45.44	84.49	.00	800.00	800.00
52-2212	Repair / Maint Vehicles	2,032.26	902.65	600.40	500.00	1,000.00
52-2300	Rentals	647.75	1,989.50	.00	1,300.00	1,300.00
<i>Purchased-Property Services Totals</i>		\$2,725.45	\$2,976.64	\$600.40	\$2,600.00	\$3,100.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	.00	696.65	701.97	600.00	.00
<i>Other Purchased Services Totals</i>		\$0.00	\$696.65	\$701.97	\$600.00	\$0.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	918.77	3,631.02	4,132.40	3,000.00	4,500.00
53-1115	Uniforms	752.91	750.67	547.76	600.00	600.00
53-1125	Vehicle Repair Parts	3,034.66	1,237.52	1,666.95	500.00	1,000.00
53-1126	Equipment Repair Parts	.00	.00	190.85	200.00	200.00
53-1270	Gasoline/Diesel	7,611.33	7,235.01	3,787.33	7,000.00	6,000.00
53-1600	Small Equipment	561.18	5,287.67	1,009.00	5,849.00	11,697.00
<i>Supplies Totals</i>		\$12,878.85	\$18,141.89	\$11,334.29	\$17,149.00	\$23,997.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	.00	.00	4,300.00	.00
54-2200	Vehicles	.00	27,543.00	.00	.00	38,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$27,543.00	\$0.00	\$4,300.00	\$38,000.00
<i>Intergovernmental</i>						
57-1130	St of GA DOC Contract	38,941.67	29,245.19	96.00	49,314.00	49,314.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 4900 - Maintenance & Shop						
Function 4930 - Facility Maintenance						
<i>Intergovernmental</i>						
<i>Intergovernmental Totals</i>		\$38,941.67	\$29,245.19	\$96.00	\$49,314.00	\$49,314.00
Function 4930 - Facility Maintenance Totals		\$152,299.69	\$207,469.07	\$129,565.81	\$218,604.00	\$269,378.00
Reporting Category 4900 - Maintenance & Shop Totals		\$858,585.48	\$940,766.22	\$608,187.64	\$1,036,164.00	\$1,137,734.00
Reporting Category 4950 - Cemeteries						
Function 4950 - Cemeteries						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	68,813.38	86,254.79	86,633.15	110,689.00	112,903.00
51-1200	Temporary Employees	.00	45,962.77	427.84	.00	.00
51-1300	Overtime	13,406.09	16,246.00	14,144.20	10,000.00	10,000.00
<i>Personal Services-Salaries Wages Totals</i>		\$82,219.47	\$148,463.56	\$101,205.19	\$120,689.00	\$122,903.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	20,800.00	19,500.00	19,500.00	23,400.00	17,460.00
51-2200	FICA	4,904.44	6,045.12	6,001.19	7,484.00	7,620.00
51-2300	Medicare	1,147.01	1,413.77	1,403.53	1,752.00	1,782.00
51-2400	Pension	11,235.82	13,161.57	.00	13,479.00	12,934.00
51-2700	Workers' Compensation	5,890.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$43,977.27	\$40,120.46	\$26,904.72	\$46,115.00	\$39,796.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	30.00	.00	.00	.00	.00
52-1300	Technical Services	.00	14,715.59	.00	1,086.00	1,086.00
<i>Purchases Professional & Technical Services Totals</i>		\$30.00	\$14,715.59	\$0.00	\$1,086.00	\$1,086.00
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	.00	10.89	500.00	500.00	500.00
52-2211	Repair / Maint Equipment	3,796.92	1,660.56	1,934.25	2,000.00	2,500.00
52-2212	Repair / Maint Vehicles	1,121.46	326.25	893.80	500.00	1,000.00
<i>Purchased-Property Services Totals</i>		\$4,918.38	\$1,997.70	\$3,328.05	\$3,000.00	\$4,000.00
<i>Other Purchased Services</i>						
52-3200	Communications	(18.82)	.00	.00	.00	.00
52-3206	Mobile Agreements	.00	997.72	1,097.58	800.00	.00
52-3500	Travel & Training	25.00	.00	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$6.18	\$997.72	\$1,097.58	\$800.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 4950 - Cemeteries						
Function 4950 - Cemeteries						
<i>Supplies</i>						
53-1100	General Supplies/Materials	9,020.75	4,860.53	4,156.11	4,500.00	5,000.00
53-1115	Uniforms	615.47	496.99	570.32	500.00	650.00
53-1125	Vehicle Repair Parts	3,862.94	1,256.21	2,158.94	1,000.00	1,500.00
53-1126	Equipment Repair Parts	230.45	2,751.87	835.63	1,000.00	1,000.00
53-1200	Energy	10,975.13	10,768.69	9,264.42	10,000.00	.00
53-1230	Electricity	.00	.00	47.38	.00	9,000.00
53-1270	Gasoline/Diesel	18,504.47	19,371.08	8,413.54	18,000.00	10,000.00
53-1600	Small Equipment	2,045.15	724.39	1,625.00	2,180.00	2,840.00
	<i>Supplies Totals</i>	<u>\$45,254.36</u>	<u>\$40,229.76</u>	<u>\$27,071.34</u>	<u>\$37,180.00</u>	<u>\$29,990.00</u>
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	.00	.00	.00	34,300.00
54-2200	Vehicles	.00	.00	.00	.00	23,000.00
	<i>Machinery and Equipment Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$57,300.00</u>
<i>Intergovernmental</i>						
57-1130	St of GA DOC Contract	39,500.00	33,978.06	67,500.00	49,314.00	49,314.00
	<i>Intergovernmental Totals</i>	<u>\$39,500.00</u>	<u>\$33,978.06</u>	<u>\$67,500.00</u>	<u>\$49,314.00</u>	<u>\$49,314.00</u>
<i>Principal</i>						
58-1200	Capital Lease Pymt (Principal)	1,444.20	.00	.00	.00	.00
	<i>Principal Totals</i>	<u>\$1,444.20</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Function 4950 - Cemeteries Totals	<u>\$217,349.86</u>	<u>\$280,502.85</u>	<u>\$227,106.88</u>	<u>\$258,184.00</u>	<u>\$304,389.00</u>
	Reporting Category 4950 - Cemeteries Totals	<u>\$217,349.86</u>	<u>\$280,502.85</u>	<u>\$227,106.88</u>	<u>\$258,184.00</u>	<u>\$304,389.00</u>
Reporting Category 6100 - Recreation						
Function 6110 - Recreation Administration						
<i>Other Purchased Services</i>						
52-3100	Insurance	9,993.33	.00	.00	.00	.00
	<i>Other Purchased Services Totals</i>	<u>\$9,993.33</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Supplies</i>						
53-1230	Electricity	4,401.77	.00	.00	.00	.00
	<i>Supplies Totals</i>	<u>\$4,401.77</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Function 6110 - Recreation Administration Totals	<u>\$14,395.10</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Function 6118 - Recreation Summer Camp Program						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	635.38	.00	.00	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 6100 - Recreation						
Function 6118 - Recreation Summer Camp Program						
<i>Personal Services-Salaries Wages</i>						
51-1200	Temporary Employees	(565.25)	.00	.00	.00	.00
51-1300	Overtime	79.69	.00	.00	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		<u>\$149.82</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Employee Benefits</i>						
51-2200	FICA	9.30	.00	.00	.00	.00
51-2300	Medicare	2.17	.00	.00	.00	.00
51-2400	Pension	97.72	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		<u>\$109.19</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Function 6118 - Recreation Summer Camp Program Totals		<u>\$259.01</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Function 6120 - Recreation Athletic Programs						
<i>Machinery and Equipment</i>						
54-2200	Vehicles	.00	.00	.00	.00	6,000.00
<i>Machinery and Equipment Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,000.00</u>
<i>Intergovernmental</i>						
57-1116	Athletic Subsidies-Glynn County	7,558.00	5,552.00	3,282.00	8,500.00	.00
<i>Intergovernmental Totals</i>		<u>\$7,558.00</u>	<u>\$5,552.00</u>	<u>\$3,282.00</u>	<u>\$8,500.00</u>	<u>\$0.00</u>
Function 6120 - Recreation Athletic Programs Totals		<u>\$7,558.00</u>	<u>\$5,552.00</u>	<u>\$3,282.00</u>	<u>\$8,500.00</u>	<u>\$6,000.00</u>
Function 6122 - Recreation Maintenance						
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	46,680.74	2,083.41	2,237.00	4,000.00	2,500.00
52-2211	Repair / Maint Equipment	24,610.00	13,948.54	.00	3,000.00	3,000.00
<i>Purchased-Property Services Totals</i>		<u>\$71,290.74</u>	<u>\$16,031.95</u>	<u>\$2,237.00</u>	<u>\$7,000.00</u>	<u>\$5,500.00</u>
Function 6122 - Recreation Maintenance Totals		<u>\$71,290.74</u>	<u>\$16,031.95</u>	<u>\$2,237.00</u>	<u>\$7,000.00</u>	<u>\$5,500.00</u>
Function 6124 - Recreation Aquatics						
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	2,782.19	2,744.41	2,894.96	3,500.00	3,000.00
<i>Purchased-Property Services Totals</i>		<u>\$2,782.19</u>	<u>\$2,744.41</u>	<u>\$2,894.96</u>	<u>\$3,500.00</u>	<u>\$3,000.00</u>
Function 6124 - Recreation Aquatics Totals		<u>\$2,782.19</u>	<u>\$2,744.41</u>	<u>\$2,894.96</u>	<u>\$3,500.00</u>	<u>\$3,000.00</u>



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 6100 - Recreation						
Function 6130 - Neighborhood & Community Service						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	58,645.21	50,025.82	39,411.90	71,666.00	46,877.00
51-1200	Temporary Employees	1,334.50	1,249.50	.00	.00	12,000.00
51-1300	Overtime	3,495.79	2,036.69	123.63	1,400.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$63,475.50	\$53,312.01	\$39,535.53	\$73,066.00	\$58,877.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	7,800.00	6,500.00	7,800.00	5,820.00
51-2200	FICA	3,859.74	3,226.58	2,383.78	4,531.00	3,650.00
51-2300	Medicare	902.66	754.61	557.50	1,060.00	854.00
51-2400	Pension	8,491.97	6,685.06	.00	9,085.00	5,370.00
51-2700	Workers' Compensation	4,283.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$25,987.37	\$18,466.25	\$9,441.28	\$22,476.00	\$15,694.00
<i>Purchases Professional & Technical Services</i>						
52-1250	Contractual Expense	.00	.00	.00	3,000.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	4,132.00	2,745.57	1,196.36	2,000.00	2,000.00
52-2211	Repair / Maint Equipment	1,035.93	4,482.28	1,143.20	2,000.00	1,500.00
52-2300	Rentals	553.34	752.03	404.30	600.00	600.00
<i>Purchased-Property Services Totals</i>		\$5,721.27	\$7,979.88	\$2,743.86	\$4,600.00	\$4,100.00
<i>Other Purchased Services</i>						
52-3200	Communications	.00	.00	88.00	1,750.00	.00
52-3201	Cable	2,360.00	2,408.12	2,013.04	2,170.00	2,200.00
52-3205	Telephone	933.78	700.00	662.60	650.00	650.00
52-3500	Travel & Training	.00	292.72	109.00	3,000.00	500.00
52-3600	Dues and Fees	.00	.00	.00	500.00	.00
52-3700	Education and Training	240.00	.00	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$3,533.78	\$3,400.84	\$2,872.64	\$8,070.00	\$3,350.00
<i>Supplies</i>						
53-1110	Office Supplies	1,986.72	1,171.30	1,906.23	2,000.00	2,200.00
53-1115	Uniforms	.00	.00	522.45	2,000.00	700.00
53-1130	Building Repair Supplies	.00	49.24	.00	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 6100 - Recreation						
Function 6130 - Neighborhood & Community Service						
<i>Supplies</i>						
53-1135	Custodial Supplies	5,235.83	3,370.17	586.93	4,000.00	2,500.00
53-1140	Special Activities (Pd with Donations)	.00	.00	.00	2,500.00	.00
53-1210	Water/Sewerage	3,792.27	7,073.67	2,494.70	6,500.00	2,600.00
53-1230	Electricity	9,726.60	11,820.85	12,319.65	13,000.00	13,000.00
53-1270	Gasoline/Diesel	103.02	58.99	.00	200.00	200.00
53-1300	Food/Misc	580.13	2,835.48	33.87	3,800.00	2,500.00
53-1600	Small Equipment	.00	.00	.00	180.00	.00
53-1700	Other Supplies	2,162.00	.00	.00	1,000.00	1,000.00
	<i>Supplies Totals</i>	<u>\$23,586.57</u>	<u>\$26,379.70</u>	<u>\$17,863.83</u>	<u>\$35,180.00</u>	<u>\$24,700.00</u>
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	1,597.72	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	<u>\$0.00</u>	<u>\$1,597.72</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Function 6130 - Neighborhood & Community Service Totals	<u>\$122,304.49</u>	<u>\$111,136.40</u>	<u>\$72,457.14</u>	<u>\$146,392.00</u>	<u>\$106,721.00</u>
	Reporting Category 6100 - Recreation Totals	<u>\$218,589.53</u>	<u>\$135,464.76</u>	<u>\$80,871.10</u>	<u>\$165,392.00</u>	<u>\$121,221.00</u>
Reporting Category 6200 - Parks						
Function 6220 - Park Areas						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	116,437.25	118,614.41	141,455.62	218,336.00	267,712.00
51-1300	Overtime	5,173.52	7,231.27	8,705.95	5,000.00	6,000.00
	<i>Personal Services-Salaries Wages Totals</i>	<u>\$121,610.77</u>	<u>\$125,845.68</u>	<u>\$150,161.57</u>	<u>\$223,336.00</u>	<u>\$273,712.00</u>
<i>Employee Benefits</i>						
51-2100	Group Insurance	37,050.00	39,000.00	33,800.00	54,600.00	52,380.00
51-2200	FICA	7,227.28	7,508.60	8,989.68	13,847.00	16,970.00
51-2300	Medicare	1,690.25	1,756.02	2,102.46	3,240.00	3,969.00
51-2400	Pension	16,618.89	16,159.16	.00	24,757.00	30,669.00
51-2700	Workers' Compensation	8,739.00	.00	.00	.00	.00
	<i>Employee Benefits Totals</i>	<u>\$71,325.42</u>	<u>\$64,423.78</u>	<u>\$44,892.14</u>	<u>\$96,444.00</u>	<u>\$103,988.00</u>
<i>Purchased-Property Services</i>						
52-2140	Lawn & Grounds - not by city personnel	34,817.10	30,588.40	30,503.80	34,656.00	34,656.00
52-2211	Repair / Maint Equipment	936.98	3,717.49	246.88	1,000.00	1,000.00
52-2212	Repair / Maint Vehicles	778.38	1,336.65	719.23	1,000.00	1,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 6200 - Parks						
Function 6220 - Park Areas						
<i>Purchased-Property Services</i>						
52-2300	Rentals	3,559.00	3,187.75	2,672.00	2,900.00	2,900.00
<i>Purchased-Property Services Totals</i>		\$40,091.46	\$38,830.29	\$34,141.91	\$39,556.00	\$39,556.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	.00	1,787.24	2,404.67	1,000.00	.00
52-3850	Contract Labor	34,414.44	24,981.93	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$34,414.44	\$26,769.17	\$2,404.67	\$1,000.00	\$0.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	4,437.99	13,460.14	11,373.48	10,000.00	12,500.00
53-1114	Maintenance Supplies	12,360.38	82.85	198.22	6,000.00	3,000.00
53-1115	Uniforms	1,976.93	1,509.14	1,393.62	1,400.00	1,500.00
53-1125	Vehicle Repair Parts	7,545.54	5,827.98	4,337.38	2,500.00	3,500.00
53-1126	Equipment Repair Parts	82.32	2,036.20	1,161.36	1,500.00	3,000.00
53-1210	Water/Sewerage	8,341.72	8,656.20	8,796.35	7,000.00	7,000.00
53-1230	Electricity	18,559.41	18,937.43	17,249.77	18,600.00	17,500.00
53-1270	Gasoline/Diesel	11,697.84	10,071.34	7,235.39	8,000.00	7,000.00
53-1600	Small Equipment	1,944.90	1,533.00	2,900.00	3,180.00	6,215.00
<i>Supplies Totals</i>		\$66,947.03	\$62,114.28	\$54,645.57	\$58,180.00	\$61,215.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	10,900.00	8,000.00	8,000.00	21,200.00
54-2200	Vehicles	.00	22,631.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$33,531.00	\$8,000.00	\$8,000.00	\$21,200.00
<i>Principal</i>						
58-1200	Capital Lease Pymt (Principal)	1,757.40	.00	.00	.00	.00
<i>Principal Totals</i>		\$1,757.40	\$0.00	\$0.00	\$0.00	\$0.00
Function 6220 - Park Areas Totals		\$336,146.52	\$351,514.20	\$294,245.86	\$426,516.00	\$499,671.00
Reporting Category 6200 - Parks Totals		\$336,146.52	\$351,514.20	\$294,245.86	\$426,516.00	\$499,671.00
Reporting Category 7200 - Building Inspection						
Function 7220 - Building Inspection						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	67,671.39	56,174.02	64,951.59	78,484.00	82,149.00
51-1200	Temporary Employees	.00	11,362.14	.00	.00	.00
51-1300	Overtime	679.02	411.10	132.86	500.00	500.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 7200 - Building Inspection						
Function 7220 - Building Inspection						
<i>Personal Services-Salaries Wages</i>						
<i>Personal Services-Salaries Wages Totals</i>		\$68,350.41	\$67,947.26	\$65,084.45	\$78,984.00	\$82,649.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	14,950.00	.00	4,550.00	7,800.00	11,640.00
51-2200	FICA	4,024.89	3,363.17	3,710.07	4,898.00	5,125.00
51-2300	Medicare	941.32	786.54	867.69	1,146.00	1,199.00
51-2400	Pension	9,340.52	7,265.79	.00	9,603.00	9,411.00
51-2700	Workers' Compensation	4,987.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$34,243.73	\$11,415.50	\$9,127.76	\$23,447.00	\$27,375.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	9.03	.00	100.00	100.00
52-2212	Repair / Maint Vehicles	45.42	85.00	.00	600.00	600.00
<i>Purchased-Property Services Totals</i>		\$45.42	\$94.03	\$0.00	\$700.00	\$700.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	891.36	754.51	875.82	1,100.00	1,100.00
52-3210	Postage	26.10	35.02	.00	100.00	100.00
52-3500	Travel & Training	3,108.72	1,082.89	1,685.00	2,000.00	2,500.00
52-3600	Dues and Fees	75.00	135.00	.00	150.00	150.00
54-3000	Intangible--Computer Software	.00	.00	1,500.00	1,500.00	2,500.00
<i>Other Purchased Services Totals</i>		\$4,101.18	\$2,007.42	\$4,060.82	\$4,850.00	\$6,350.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	264.72	284.88	247.76	350.00	350.00
53-1110	Office Supplies	665.30	838.56	1,103.94	650.00	1,000.00
53-1125	Vehicle Repair Parts	.00	.00	.00	200.00	.00
53-1270	Gasoline/Diesel	534.81	177.95	33.64	1,200.00	600.00
53-1400	Books and Periodicals	.00	2,874.94	.00	750.00	500.00
53-1600	Small Equipment	61.53	.00	42.99	200.00	200.00
53-1700	Other Supplies	.00	.00	263.52	1,500.00	.00
<i>Supplies Totals</i>		\$1,526.36	\$4,176.33	\$1,691.85	\$4,850.00	\$2,650.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 7200 - Building Inspection						
Function 7220 - Building Inspection						
<i>Machinery and Equipment</i>						
54-2200	Vehicles	.00	.00	.00	1,500.00	.00
54-2400	Computers	.00	.00	.00	.00	2,000.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$0.00	\$0.00	\$1,500.00	\$2,000.00
Function 7220 - Building Inspection Totals		\$108,267.10	\$85,640.54	\$79,964.88	\$114,331.00	\$121,724.00
Reporting Category 7200 - Building Inspection Totals		\$108,267.10	\$85,640.54	\$79,964.88	\$114,331.00	\$121,724.00
Reporting Category 7400 - Planning & Zoning						
Function 7410 - Planning & Zoning						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	107,756.80	89,442.96	63,595.04	114,627.00	151,138.00
51-1300	Overtime	.00	.00	29.76	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$107,756.80	\$89,442.96	\$63,624.80	\$114,627.00	\$151,138.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	39,650.00	34,450.00	26,000.00	15,600.00	11,640.00
51-2200	FICA	6,015.95	5,077.99	3,668.62	7,108.00	9,371.00
51-2300	Medicare	1,406.96	1,187.59	857.98	1,664.00	2,192.00
51-2400	Pension	14,725.66	11,484.89	.00	13,935.00	12,617.00
51-2700	Workers' Compensation	7,847.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$69,645.57	\$52,200.47	\$30,526.60	\$38,307.00	\$35,820.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	8,273.99	27,500.00	13,125.00	10,000.00	10,000.00
52-1209	Other Professional Services	.00	1,122.46	.00	.00	.00
52-1305	Demolition Services	7,820.66	115,399.01	9,975.81	50,000.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$16,094.65	\$144,021.47	\$23,100.81	\$60,000.00	\$10,000.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	.00	.00	25.00	250.00
52-2212	Repair / Maint Vehicles	518.21	580.12	272.36	600.00	.00
<i>Purchased-Property Services Totals</i>		\$518.21	\$580.12	\$272.36	\$625.00	\$250.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	4,836.48	1,230.53	944.33	1,200.00	1,200.00
52-3210	Postage	6.85	.00	.00	200.00	200.00
52-3300	Advertising	472.57	2,875.00	2,564.50	1,000.00	2,500.00
52-3400	Printing and Binding	.00	55.62	.00	1,000.00	500.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100	General Fund					
EXPENSE						
Reporting Category 7400 - Planning & Zoning						
Function 7410 - Planning & Zoning						
<i>Other Purchased Services</i>						
52-3500	Travel & Training	6,509.89	948.39	109.00	3,500.00	2,500.00
52-3600	Dues and Fees	485.00	211.66	20.00	850.00	850.00
52-3905	Historic Preservation	4,328.56	11,574.25	9,179.29	6,000.00	6,000.00
52-3906	Planning and Appeals Commission	.00	1,538.29	.00	2,800.00	5,000.00
54-3000	Intangible--Computer Software	3,568.00	3,400.00	4,700.00	4,025.00	6,200.00
<i>Other Purchased Services Totals</i>		\$20,207.35	\$21,833.74	\$17,517.12	\$20,575.00	\$24,950.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	636.89	466.91	.00	600.00	600.00
53-1110	Office Supplies	522.43	160.66	174.75	500.00	500.00
53-1115	Uniforms	205.22	.00	.00	.00	.00
53-1125	Vehicle Repair Parts	1,112.02	981.79	887.47	500.00	.00
53-1270	Gasoline/Diesel	3,388.41	2,497.06	519.55	200.00	.00
53-1400	Books and Periodicals	.00	.00	.00	250.00	250.00
<i>Supplies Totals</i>		\$5,864.97	\$4,106.42	\$1,581.77	\$2,050.00	\$1,350.00
<i>Intergovernmental</i>						
57-1113	Glynn County GIS Fees	1,500.00	1,500.00	1,500.00	1,663.00	1,600.00
<i>Intergovernmental Totals</i>		\$1,500.00	\$1,500.00	\$1,500.00	\$1,663.00	\$1,600.00
Function 7410 - Planning & Zoning Totals		\$221,587.55	\$313,685.18	\$138,123.46	\$237,847.00	\$225,108.00
Function 7450 - Code Enforcement						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	95,314.28	107,552.80	94,506.45	109,991.00	117,000.00
51-1300	Overtime	91.79	463.29	305.50	500.00	500.00
<i>Personal Services-Salaries Wages Totals</i>		\$95,406.07	\$108,016.09	\$94,811.95	\$110,491.00	\$117,500.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	.00	.00	.00	23,400.00	17,460.00
51-2200	FICA	5,440.10	6,169.28	5,436.96	6,852.00	7,285.00
51-2300	Medicare	1,272.28	1,442.81	1,271.55	1,603.00	1,704.00
51-2400	Pension	13,037.85	13,869.76	.00	13,433.00	18,100.00
51-2700	Workers' Compensation	6,931.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$26,681.23	\$21,481.85	\$6,708.51	\$45,288.00	\$44,549.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	97.50	.00	.00	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 7400 - Planning & Zoning						
Function 7450 - Code Enforcement						
<i>Purchases Professional & Technical Services</i>						
<i>Purchases Professional & Technical Services Totals</i>		\$97.50	\$0.00	\$0.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	363.51	.00	.00	200.00	200.00
52-2212	Repair / Maint Vehicles	239.95	336.79	10.00	1,200.00	500.00
<i>Purchased-Property Services Totals</i>		\$603.46	\$336.79	\$10.00	\$1,400.00	\$700.00
<i>Other Purchased Services</i>						
52-3206	Mobile Agreements	.00	2,498.35	2,589.60	3,400.00	2,200.00
52-3500	Travel & Training	5,730.78	7,136.38	7,660.48	4,800.00	6,000.00
52-3600	Dues and Fees	519.40	613.40	494.05	450.00	450.00
<i>Other Purchased Services Totals</i>		\$6,250.18	\$10,248.13	\$10,744.13	\$8,650.00	\$8,650.00
<i>Supplies</i>						
53-1110	Office Supplies	1,393.44	179.24	205.59	500.00	500.00
53-1115	Uniforms	495.80	1,132.17	401.63	700.00	700.00
53-1270	Gasoline/Diesel	1,322.61	1,561.78	1,268.00	2,900.00	1,500.00
53-1400	Books and Periodicals	.00	.00	.00	100.00	100.00
53-1600	Small Equipment	.00	.00	77.17	100.00	100.00
<i>Supplies Totals</i>		\$3,211.85	\$2,873.19	\$1,952.39	\$4,300.00	\$2,900.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	2,265.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$0.00	\$2,265.00	\$0.00	\$0.00	\$0.00
Function 7450 - Code Enforcement Totals		\$132,250.29	\$145,221.05	\$114,226.98	\$170,129.00	\$174,299.00
Reporting Category 7400 - Planning & Zoning Totals		\$353,837.84	\$458,906.23	\$252,350.44	\$407,976.00	\$399,407.00
Reporting Category 7500 - Economic Development						
Function 7550 - Economic Development						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	63,609.61	68,016.00	62,553.60	70,596.00	122,987.00
<i>Personal Services-Salaries Wages Totals</i>		\$63,609.61	\$68,016.00	\$62,553.60	\$70,596.00	\$122,987.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	7,800.00	6,500.00	7,800.00	5,820.00
51-2200	FICA	3,820.12	4,107.67	3,784.24	4,377.00	7,625.00
51-2300	Medicare	936.11	960.66	885.02	1,024.00	1,784.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 100 - General Fund						
EXPENSE						
Reporting Category 7500 - Economic Development						
Function 7550 - Economic Development						
<i>Employee Benefits</i>						
51-2400	Pension	8,692.66	8,733.57	.00	8,457.00	14,089.00
51-2700	Workers' Compensation	4,632.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$26,530.89	\$21,601.90	\$11,169.26	\$21,658.00	\$29,318.00
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	.00	.00	111.86	.00	.00
52-1201	Consultants	.00	.00	.00	.00	50,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$0.00	\$111.86	\$0.00	\$50,000.00
<i>Purchased-Property Services</i>						
52-2300	Rentals	1,473.18	1,602.07	1,357.00	.00	1,500.00
<i>Purchased-Property Services Totals</i>		\$1,473.18	\$1,602.07	\$1,357.00	\$0.00	\$1,500.00
<i>Other Purchased Services</i>						
52-3100	Insurance	.00	.00	79.70	.00	.00
52-3205	Telephone	282.33	.00	.00	.00	.00
52-3206	Mobile Agreements	1,297.15	485.49	547.71	650.00	.00
52-3300	Advertising	.00	.00	17,889.25	35,000.00	.00
52-3301	Marketing and Promotions	13,409.03	36,345.92	27,696.56	25,000.00	25,000.00
52-3500	Travel & Training	12,016.97	4,110.01	6,294.16	5,000.00	7,500.00
52-3600	Dues and Fees	820.00	2,005.89	10.00	1,500.00	2,000.00
<i>Other Purchased Services Totals</i>		\$27,825.48	\$42,947.31	\$52,517.38	\$67,150.00	\$34,500.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	36.00	.00	.00	.00	.00
53-1270	Gasoline/Diesel	74.30	284.99	239.75	500.00	.00
<i>Supplies Totals</i>		\$110.30	\$284.99	\$239.75	\$500.00	\$0.00
Function 7550 - Economic Development Totals		\$119,549.46	\$134,452.27	\$127,948.85	\$159,904.00	\$238,305.00
Reporting Category 7500 - Economic Development Totals		\$119,549.46	\$134,452.27	\$127,948.85	\$159,904.00	\$238,305.00
Reporting Category 9000 - Other Financing Uses						
Function 9000 - Other Financing Uses						
<i>Machinery and Equipment</i>						
61-1046	Transfer to SPLOST VI	287,942.00	40,292.68	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$287,942.00	\$40,292.68	\$0.00	\$0.00	\$0.00
<i>Operating Transfers Out</i>						
61-1010	Transfer - CD Admin Fund	52,500.00	87,000.00	42,500.00	106,020.00	192,074.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	100 - General Fund					
	EXPENSE					
	Reporting Category 9000 - Other Financing Uses					
	Function 9000 - Other Financing Uses					
	<i>Operating Transfers Out</i>					
61-1015	Transfer - Workers' Comp Fund	.00	478,500.00	581,850.00	350,000.00	500,000.00
61-1020	Transfer - Multi-Purpose Center Fund	97,000.00	105,000.00	180,000.00	118,889.00	151,264.00
61-1030	Transfer - Sanitation Fund	.00	1,000,000.00	.00	.00	.00
61-1050	Transfer - E-911	344,608.24	428,293.15	291,865.13	546,149.00	636,000.00
61-1056	Transfer to Jekyll Fund	55,000.00	.00	.00	.00	.00
61-1060	Transfer to TAD (Tax Allocation District)	.00	.00	.00	11,000.00	.00
61-1061	Transfer to Public Transit	.00	.00	.00	43,040.00	.00
	<i>Operating Transfers Out Totals</i>	<u>\$549,108.24</u>	<u>\$2,098,793.15</u>	<u>\$1,096,215.13</u>	<u>\$1,175,098.00</u>	<u>\$1,479,338.00</u>
	Function 9000 - Other Financing Uses Totals	<u>\$837,050.24</u>	<u>\$2,139,085.83</u>	<u>\$1,096,215.13</u>	<u>\$1,175,098.00</u>	<u>\$1,479,338.00</u>
	Reporting Category 9000 - Other Financing Uses Totals	<u>\$837,050.24</u>	<u>\$2,139,085.83</u>	<u>\$1,096,215.13</u>	<u>\$1,175,098.00</u>	<u>\$1,479,338.00</u>
	EXPENSE TOTALS	<u>\$14,910,600.07</u>	<u>\$16,903,369.69</u>	<u>\$12,330,508.87</u>	<u>\$16,074,126.00</u>	<u>\$17,365,507.00</u>
	Fund 100 - General Fund Totals					
	REVENUE TOTALS	\$16,910,250.78	\$16,307,943.20	\$15,124,865.44	\$16,074,126.00	\$17,365,507.00
	EXPENSE TOTALS	\$14,910,600.07	\$16,903,369.69	\$12,330,508.87	\$16,074,126.00	\$17,365,507.00
	Fund 100 - General Fund Totals	<u>\$1,999,650.71</u>	<u>(\$595,426.49)</u>	<u>\$2,794,356.57</u>	<u>\$0.00</u>	<u>\$0.00</u>



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	210 - State & Local Confiscated Assets					
	REVENUE					
	Reporting Category 0000 - Revenue					
	Function 0000 - Revenue					
	<i>Fines & Forfeitures</i>					
35-1305	State & Local Seizure Proceeds	49,301.25	1,181.70	11,665.86	.00	.00
	<i>Fines & Forfeitures Totals</i>	\$49,301.25	\$1,181.70	\$11,665.86	\$0.00	\$0.00
	<i>Interest Revenues</i>					
36-1000	Interest Earned	733.50	537.76	150.50	.00	.00
	<i>Interest Revenues Totals</i>	\$733.50	\$537.76	\$150.50	\$0.00	\$0.00
	<i>Other Revenue</i>					
38-9050	Prior Year Resources	.00	.00	.00	45,420.00	51,212.00
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$45,420.00	\$51,212.00
	Function 0000 - Revenue Totals	\$50,034.75	\$1,719.46	\$11,816.36	\$45,420.00	\$51,212.00
	Reporting Category 0000 - Revenue Totals	\$50,034.75	\$1,719.46	\$11,816.36	\$45,420.00	\$51,212.00
	REVENUE TOTALS	\$50,034.75	\$1,719.46	\$11,816.36	\$45,420.00	\$51,212.00
	EXPENSE					
	Reporting Category 3200 - Police					
	Function 3210 - Police Administration					
	<i>Supplies</i>					
53-1600	Small Equipment	31,411.68	.00	.00	45,420.00	51,212.00
	<i>Supplies Totals</i>	\$31,411.68	\$0.00	\$0.00	\$45,420.00	\$51,212.00
	<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	.00	3,695.00	.00	.00
54-2200	Vehicles	26,770.00	.00	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$26,770.00	\$0.00	\$3,695.00	\$0.00	\$0.00
	Function 3210 - Police Administration Totals	\$58,181.68	\$0.00	\$3,695.00	\$45,420.00	\$51,212.00
	Reporting Category 3200 - Police Totals	\$58,181.68	\$0.00	\$3,695.00	\$45,420.00	\$51,212.00
	EXPENSE TOTALS	\$58,181.68	\$0.00	\$3,695.00	\$45,420.00	\$51,212.00
Fund	210 - State & Local Confiscated Assets Totals					
	REVENUE TOTALS	\$50,034.75	\$1,719.46	\$11,816.36	\$45,420.00	\$51,212.00
	EXPENSE TOTALS	\$58,181.68	\$0.00	\$3,695.00	\$45,420.00	\$51,212.00
Fund	210 - State & Local Confiscated Assets Totals	(\$8,146.93)	\$1,719.46	\$8,121.36	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	212 - Federal Confiscated Assets					
	REVENUE					
	Reporting Category 0000 - Revenue					
	Function 0000 - Revenue					
	<i>Interest Revenues</i>					
36-1000	Interest Earned	.00	86.72	7.85	.00	.00
	<i>Interest Revenues Totals</i>	\$0.00	\$86.72	\$7.85	\$0.00	\$0.00
	<i>Other Revenue</i>					
38-9050	Prior Year Resources	.00	.00	.00	12,578.00	12,602.00
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$12,578.00	\$12,602.00
	Function 0000 - Revenue Totals	\$0.00	\$86.72	\$7.85	\$12,578.00	\$12,602.00
	Reporting Category 0000 - Revenue Totals	\$0.00	\$86.72	\$7.85	\$12,578.00	\$12,602.00
	REVENUE TOTALS	\$0.00	\$86.72	\$7.85	\$12,578.00	\$12,602.00
	EXPENSE					
	Reporting Category 3200 - Police					
	Function 3210 - Police Administration					
	<i>Other Purchased Services</i>					
54-3000	Intangible--Computer Software	13,000.00	.00	.00	.00	.00
	<i>Other Purchased Services Totals</i>	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>Supplies</i>					
53-1600	Small Equipment	.00	.00	.00	12,578.00	12,602.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$12,578.00	\$12,602.00
	Function 3210 - Police Administration Totals	\$13,000.00	\$0.00	\$0.00	\$12,578.00	\$12,602.00
	Reporting Category 3200 - Police Totals	\$13,000.00	\$0.00	\$0.00	\$12,578.00	\$12,602.00
	EXPENSE TOTALS	\$13,000.00	\$0.00	\$0.00	\$12,578.00	\$12,602.00
Fund	212 - Federal Confiscated Assets Totals					
	REVENUE TOTALS	\$0.00	\$86.72	\$7.85	\$12,578.00	\$12,602.00
	EXPENSE TOTALS	\$13,000.00	\$0.00	\$0.00	\$12,578.00	\$12,602.00
Fund	212 - Federal Confiscated Assets Totals	(\$13,000.00)	\$86.72	\$7.85	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	215 - E-911 Fund					
	REVENUE					
	Reporting Category 0000 - Revenue					
	Function 0000 - Revenue					
	<i>Interest Revenues</i>					
36-1000	Interest Earned	60.40	100.65	143.87	.00	.00
	<i>Interest Revenues Totals</i>	\$60.40	\$100.65	\$143.87	\$0.00	\$0.00
	<i>Interfund Transfers</i>					
39-1230	Transfer In - General Fund	344,608.24	428,293.15	291,865.13	546,149.00	636,000.00
	<i>Interfund Transfers Totals</i>	\$344,608.24	\$428,293.15	\$291,865.13	\$546,149.00	\$636,000.00
	Function 0000 - Revenue Totals	\$344,668.64	\$428,393.80	\$292,009.00	\$546,149.00	\$636,000.00
	Reporting Category 0000 - Revenue Totals	\$344,668.64	\$428,393.80	\$292,009.00	\$546,149.00	\$636,000.00
	REVENUE TOTALS	\$344,668.64	\$428,393.80	\$292,009.00	\$546,149.00	\$636,000.00
	EXPENSE					
	Reporting Category 3800 - E-911					
	Function 3800 - E-911					
	<i>Intergovernmental</i>					
57-1120	E-911 JPSC	344,608.24	428,380.87	291,909.82	546,149.00	636,000.00
	<i>Intergovernmental Totals</i>	\$344,608.24	\$428,380.87	\$291,909.82	\$546,149.00	\$636,000.00
	Function 3800 - E-911 Totals	\$344,608.24	\$428,380.87	\$291,909.82	\$546,149.00	\$636,000.00
	Reporting Category 3800 - E-911 Totals	\$344,608.24	\$428,380.87	\$291,909.82	\$546,149.00	\$636,000.00
	Reporting Category 9000 - Other Financing Uses					
	Function 9000 - Other Financing Uses					
	<i>Operating Transfers Out</i>					
61-1040	Transfer - General Fund	.00	60.31	.00	.00	.00
	<i>Operating Transfers Out Totals</i>	\$0.00	\$60.31	\$0.00	\$0.00	\$0.00
	Function 9000 - Other Financing Uses Totals	\$0.00	\$60.31	\$0.00	\$0.00	\$0.00
	Reporting Category 9000 - Other Financing Uses Totals	\$0.00	\$60.31	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$344,608.24	\$428,441.18	\$291,909.82	\$546,149.00	\$636,000.00
	Fund 215 - E-911 Fund Totals					
	REVENUE TOTALS	\$344,668.64	\$428,393.80	\$292,009.00	\$546,149.00	\$636,000.00
	EXPENSE TOTALS	\$344,608.24	\$428,441.18	\$291,909.82	\$546,149.00	\$636,000.00
	Fund 215 - E-911 Fund Totals	\$60.40	(\$47.38)	\$99.18	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 220	CDBG Admin-Neighborhood Services					
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Interest Revenues</i>						
36-1000	Interest Earned	69.84	88.24	165.99	.00	.00
<i>Interest Revenues Totals</i>		\$69.84	\$88.24	\$165.99	\$0.00	\$0.00
<i>Contributions & Donations from Private Sources</i>						
37-1007	Cities for Financial Empowerment	.00	.00	72,000.00	.00	.00
37-1026	Restricted Donations--Private Enitities	4.72	4.80	4.37	.00	.00
<i>Contributions & Donations from Private Sources Totals</i>		\$4.72	\$4.80	\$72,004.37	\$0.00	\$0.00
<i>Interfund Transfers</i>						
39-1230	Transfer In - General Fund	52,500.00	123,742.62	42,500.00	106,020.00	192,074.00
39-1255	Transfer In - CD Entitlement	33,138.73	41,423.39	.00	74,966.00	99,835.00
39-1256	Transfer In - CHIP Grant	.00	.00	.00	14,640.00	585.00
<i>Interfund Transfers Totals</i>		\$85,638.73	\$165,166.01	\$42,500.00	\$195,626.00	\$292,494.00
Function 0000 - Revenue Totals		\$85,713.29	\$165,259.05	\$114,670.36	\$195,626.00	\$292,494.00
Reporting Category 0000 - Revenue Totals		\$85,713.29	\$165,259.05	\$114,670.36	\$195,626.00	\$292,494.00
REVENUE TOTALS		\$85,713.29	\$165,259.05	\$114,670.36	\$195,626.00	\$292,494.00
EXPENSE						
Reporting Category 1200 - Community Development						
Function 7510 - Community Development						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	52,878.77	93,973.46	102,329.30	140,647.00	204,657.00
51-1200	Temporary Employees	2,642.69	.00	.00	.00	.00
51-1300	Overtime	11.46	11.63	136.35	.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$55,532.92	\$93,985.09	\$102,465.65	\$140,647.00	\$204,657.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	5,200.00	1,300.00	15,600.00	23,280.00
51-2200	FICA	3,150.01	5,739.72	6,322.64	8,721.00	12,689.00
51-2300	Medicare	736.68	1,342.36	1,478.67	2,040.00	2,968.00
51-2400	Pension	7,227.79	12,068.12	.00	16,818.00	17,100.00
51-2700	Workers' Compensation	3,921.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$23,485.48	\$24,350.20	\$9,101.31	\$43,179.00	\$56,037.00
<i>Purchases Professional & Technical Services</i>						
52-1201	Consultants	.00	34,380.00	3,716.25	5,000.00	25,000.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$34,380.00	\$3,716.25	\$5,000.00	\$25,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	220 - CDBG Admin-Neighborhood Services					
	EXPENSE					
	Reporting Category 1200 - Community Development					
	Function 7510 - Community Development					
	<i>Purchased-Property Services</i>					
52-2212	Repair / Maint Vehicles	472.06	1,248.58	121.95	500.00	500.00
	<i>Purchased-Property Services Totals</i>	\$472.06	\$1,248.58	\$121.95	\$500.00	\$500.00
	<i>Other Purchased Services</i>					
52-3100	Insurance	176.40	73.50	.00	.00	.00
52-3210	Postage	.00	319.14	.00	150.00	150.00
52-3300	Advertising	180.00	2,239.50	888.50	1,000.00	1,000.00
52-3500	Travel & Training	263.14	3,399.14	.00	3,000.00	3,000.00
52-3600	Dues and Fees	336.00	942.33	10.00	1,000.00	1,000.00
	<i>Other Purchased Services Totals</i>	\$955.54	\$6,973.61	\$898.50	\$5,150.00	\$5,150.00
	<i>Supplies</i>					
53-1100	General Supplies/Materials	45.90	21.38	142.95	.00	900.00
53-1110	Office Supplies	820.15	409.95	321.30	500.00	.00
53-1125	Vehicle Repair Parts	.00	257.64	136.17	.00	.00
53-1270	Gasoline/Diesel	62.50	.00	.00	250.00	250.00
53-1300	Food/Misc	.00	288.84	.00	400.00	.00
	<i>Supplies Totals</i>	\$928.55	\$977.81	\$600.42	\$1,150.00	\$1,150.00
	Function 7510 - Community Development Totals	\$81,374.55	\$161,915.29	\$116,904.08	\$195,626.00	\$292,494.00
	Reporting Category 1200 - Community Development Totals	\$81,374.55	\$161,915.29	\$116,904.08	\$195,626.00	\$292,494.00
	EXPENSE TOTALS	\$81,374.55	\$161,915.29	\$116,904.08	\$195,626.00	\$292,494.00
Fund	220 - CDBG Admin-Neighborhood Services Totals					
	REVENUE TOTALS	\$85,713.29	\$165,259.05	\$114,670.36	\$195,626.00	\$292,494.00
	EXPENSE TOTALS	\$81,374.55	\$161,915.29	\$116,904.08	\$195,626.00	\$292,494.00
Fund	220 - CDBG Admin-Neighborhood Services Totals	\$4,338.74	\$3,343.76	(\$2,233.72)	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 221 - DOT Grant Funds						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
State Government Grants						
33-4121	DOT LMIG GRANT	205,935.15	221,666.79	191,626.86	.00	192,000.00
	<i>State Government Grants Totals</i>	\$205,935.15	\$221,666.79	\$191,626.86	\$0.00	\$192,000.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	841.86	945.17	713.31	.00	.00
	<i>Interest Revenues Totals</i>	\$841.86	\$945.17	\$713.31	\$0.00	\$0.00
	Function 0000 - Revenue Totals	\$206,777.01	\$222,611.96	\$192,340.17	\$0.00	\$192,000.00
	Reporting Category 0000 - Revenue Totals	\$206,777.01	\$222,611.96	\$192,340.17	\$0.00	\$192,000.00
	REVENUE TOTALS	\$206,777.01	\$222,611.96	\$192,340.17	\$0.00	\$192,000.00
EXPENSE						
Reporting Category 9000 - Other Financing Uses						
Function 9000 - Other Financing Uses						
<i>Machinery and Equipment</i>						
61-1046	Transfer to SPLOST VI	206,771.68	.00	.00	.00	192,000.00
	<i>Machinery and Equipment Totals</i>	\$206,771.68	\$0.00	\$0.00	\$0.00	\$192,000.00
<i>Operating Transfers Out</i>						
61-1040	Transfer - General Fund	138.89	.00	.00	.00	.00
	<i>Operating Transfers Out Totals</i>	\$138.89	\$0.00	\$0.00	\$0.00	\$0.00
	Function 9000 - Other Financing Uses Totals	\$206,910.57	\$0.00	\$0.00	\$0.00	\$192,000.00
	Reporting Category 9000 - Other Financing Uses Totals	\$206,910.57	\$0.00	\$0.00	\$0.00	\$192,000.00
	EXPENSE TOTALS	\$206,910.57	\$0.00	\$0.00	\$0.00	\$192,000.00
Fund 221 - DOT Grant Funds Totals						
	REVENUE TOTALS	\$206,777.01	\$222,611.96	\$192,340.17	\$0.00	\$192,000.00
	EXPENSE TOTALS	\$206,910.57	\$0.00	\$0.00	\$0.00	\$192,000.00
Fund 221 - DOT Grant Funds Totals		(\$133.56)	\$222,611.96	\$192,340.17	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	223 - Jekyll Island Fund					
	REVENUE					
	Reporting Category 0000 - Revenue					
	Function 0000 - Revenue					
	<i>Interest Revenues</i>					
36-1000	Interest Earned	350.61	939.52	69.13	.00	40.00
36-1010	Interest Earned - Loans Rec	492.03	467.75	411.78	.00	408.00
	<i>Interest Revenues Totals</i>	\$842.64	\$1,407.27	\$480.91	\$0.00	\$448.00
	<i>Other Revenue</i>					
38-9050	Prior Year Resources	.00	.00	.00	84,570.00	3,444.00
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$84,570.00	\$3,444.00
	<i>Interfund Transfers</i>					
39-1230	Transfer In - General Fund	55,000.00	.00	.00	.00	.00
	<i>Interfund Transfers Totals</i>	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Function 0000 - Revenue Totals	\$55,842.64	\$1,407.27	\$480.91	\$84,570.00	\$3,892.00
	Reporting Category 0000 - Revenue Totals	\$55,842.64	\$1,407.27	\$480.91	\$84,570.00	\$3,892.00
	REVENUE TOTALS	\$55,842.64	\$1,407.27	\$480.91	\$84,570.00	\$3,892.00
	EXPENSE					
	Reporting Category 1200 - Community Development					
	Function 7510 - Community Development					
	<i>Other Purchased Services</i>					
52-3910	Elderly/Disabled Housing	.00	.00	.00	.00	3,892.00
52-3946	Stabilization Loan/Grant	7,842.00	.00	82,050.00	84,570.00	.00
	<i>Other Purchased Services Totals</i>	\$7,842.00	\$0.00	\$82,050.00	\$84,570.00	\$3,892.00
	Function 7510 - Community Development Totals	\$7,842.00	\$0.00	\$82,050.00	\$84,570.00	\$3,892.00
	Reporting Category 1200 - Community Development Totals	\$7,842.00	\$0.00	\$82,050.00	\$84,570.00	\$3,892.00
	EXPENSE TOTALS	\$7,842.00	\$0.00	\$82,050.00	\$84,570.00	\$3,892.00
Fund	223 - Jekyll Island Fund Totals					
	REVENUE TOTALS	\$55,842.64	\$1,407.27	\$480.91	\$84,570.00	\$3,892.00
	EXPENSE TOTALS	\$7,842.00	\$0.00	\$82,050.00	\$84,570.00	\$3,892.00
Fund	223 - Jekyll Island Fund Totals	\$48,000.64	\$1,407.27	(\$81,569.09)	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 224	Community Development Federal					
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Interest Revenues</i>						
36-1000	Interest Earned	169.84	302.15	22.24	175.00	24.00
36-1010	Interest Earned - Loans Rec	372.11	271.32	.00	.00	.00
	<i>Interest Revenues Totals</i>	<u>\$541.95</u>	<u>\$573.47</u>	<u>\$22.24</u>	<u>\$175.00</u>	<u>\$24.00</u>
<i>Other Revenue</i>						
38-9050	Prior Year Resources	.00	.00	.00	24,480.00	22,695.00
	<i>Other Revenue Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$24,480.00</u>	<u>\$22,695.00</u>
	Function 0000 - Revenue Totals	<u>\$541.95</u>	<u>\$573.47</u>	<u>\$22.24</u>	<u>\$24,655.00</u>	<u>\$22,719.00</u>
	Reporting Category 0000 - Revenue Totals	<u>\$541.95</u>	<u>\$573.47</u>	<u>\$22.24</u>	<u>\$24,655.00</u>	<u>\$22,719.00</u>
	REVENUE TOTALS	<u>\$541.95</u>	<u>\$573.47</u>	<u>\$22.24</u>	<u>\$24,655.00</u>	<u>\$22,719.00</u>
EXPENSE						
Reporting Category 1200 - Community Development						
Function 7510 - Community Development						
<i>Other Purchased Services</i>						
52-3910	Elderly/Disabled Housing	3,254.23	2,864.67	.00	10,000.00	22,719.00
52-3950	CDBG Projects-Housing	593.00	.00	.00	.00	.00
52-3951	Volunteer Supplies	705.95	2,027.15	505.52	4,000.00	.00
	<i>Other Purchased Services Totals</i>	<u>\$4,553.18</u>	<u>\$4,891.82</u>	<u>\$505.52</u>	<u>\$14,000.00</u>	<u>\$22,719.00</u>
<i>Supplies</i>						
53-1300	Food/Misc	70.22	.00	.00	500.00	.00
	<i>Supplies Totals</i>	<u>\$70.22</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$500.00</u>	<u>\$0.00</u>
<i>Contingencies</i>						
57-9000	Contingencies	.00	.00	.00	10,155.00	.00
	<i>Contingencies Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10,155.00</u>	<u>\$0.00</u>
	Function 7510 - Community Development Totals	<u>\$4,623.40</u>	<u>\$4,891.82</u>	<u>\$505.52</u>	<u>\$24,655.00</u>	<u>\$22,719.00</u>
	Reporting Category 1200 - Community Development Totals	<u>\$4,623.40</u>	<u>\$4,891.82</u>	<u>\$505.52</u>	<u>\$24,655.00</u>	<u>\$22,719.00</u>
	EXPENSE TOTALS	<u>\$4,623.40</u>	<u>\$4,891.82</u>	<u>\$505.52</u>	<u>\$24,655.00</u>	<u>\$22,719.00</u>
Fund 224	Community Development Federal Totals					
	REVENUE TOTALS	<u>\$541.95</u>	<u>\$573.47</u>	<u>\$22.24</u>	<u>\$24,655.00</u>	<u>\$22,719.00</u>
	EXPENSE TOTALS	<u>\$4,623.40</u>	<u>\$4,891.82</u>	<u>\$505.52</u>	<u>\$24,655.00</u>	<u>\$22,719.00</u>
Fund 224	Community Development Federal Totals	<u>(\$4,081.45)</u>	<u>(\$4,318.35)</u>	<u>(\$483.28)</u>	<u>\$0.00</u>	<u>\$0.00</u>



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 225 - CHIP Grant						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>State Government Grants</i>						
33-4131	CHIP Rehabilitation Assistance	147,516.00	58,651.00	.00	.00	.00
33-4135	CHIP Grant Administration	4,875.00	1,625.00	.00	14,640.00	.00
<i>State Government Grants Totals</i>		\$152,391.00	\$60,276.00	\$0.00	\$14,640.00	\$0.00
<i>Other Revenue</i>						
38-9050	Prior Year Resources	.00	.00	.00	.00	38,593.00
<i>Other Revenue Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$38,593.00
Function 0000 - Revenue Totals		\$152,391.00	\$60,276.00	\$0.00	\$14,640.00	\$38,593.00
Reporting Category 0000 - Revenue Totals		\$152,391.00	\$60,276.00	\$0.00	\$14,640.00	\$38,593.00
REVENUE TOTALS		\$152,391.00	\$60,276.00	\$0.00	\$14,640.00	\$38,593.00
EXPENSE						
Reporting Category 1200 - Community Development						
Function 7510 - Community Development						
<i>Other Purchased Services</i>						
52-3931	Housing Rehabilitation Assistance	187,813.40	21,985.00	.00	.00	.00
52-3962	Grant Administration	34.00	32.00	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$187,847.40	\$22,017.00	\$0.00	\$0.00	\$0.00
Function 7510 - Community Development Totals		\$187,847.40	\$22,017.00	\$0.00	\$0.00	\$0.00
Reporting Category 1200 - Community Development Totals		\$187,847.40	\$22,017.00	\$0.00	\$0.00	\$0.00
Reporting Category 9000 - Other Financing Uses						
Function 9000 - Other Financing Uses						
<i>Operating Transfers Out</i>						
61-1010	Transfer - CD Admin Fund	.00	.00	.00	14,640.00	585.00
61-1040	Transfer - General Fund	.00	.00	.00	.00	38,008.00
<i>Operating Transfers Out Totals</i>		\$0.00	\$0.00	\$0.00	\$14,640.00	\$38,593.00
Function 9000 - Other Financing Uses Totals		\$0.00	\$0.00	\$0.00	\$14,640.00	\$38,593.00
Reporting Category 9000 - Other Financing Uses Totals		\$0.00	\$0.00	\$0.00	\$14,640.00	\$38,593.00
EXPENSE TOTALS		\$187,847.40	\$22,017.00	\$0.00	\$14,640.00	\$38,593.00
Fund 225 - CHIP Grant Totals						
REVENUE TOTALS		\$152,391.00	\$60,276.00	\$0.00	\$14,640.00	\$38,593.00
EXPENSE TOTALS		\$187,847.40	\$22,017.00	\$0.00	\$14,640.00	\$38,593.00
Fund 225 - CHIP Grant Totals		(\$35,456.40)	\$38,259.00	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 227 - CDBG Disaster Recovery Grant						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Federal Government Grants</i>						
33-1128	CDBG Disaster Recovery Grant	.00	.00	59,512.80	.00	572,508.00
<i>Federal Government Grants Totals</i>		\$0.00	\$0.00	\$59,512.80	\$0.00	\$572,508.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	.00	.00	18.44	.00	.00
<i>Interest Revenues Totals</i>		\$0.00	\$0.00	\$18.44	\$0.00	\$0.00
Function 0000 - Revenue Totals		\$0.00	\$0.00	\$59,531.24	\$0.00	\$572,508.00
Reporting Category 0000 - Revenue Totals		\$0.00	\$0.00	\$59,531.24	\$0.00	\$572,508.00
REVENUE TOTALS		\$0.00	\$0.00	\$59,531.24	\$0.00	\$572,508.00
EXPENSE						
Reporting Category 7501 - Community Improvement						
Function 7501 - Community Improvements						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	.00	.00	45,053.76	.00	56,096.00
<i>Personal Services-Salaries Wages Totals</i>		\$0.00	\$0.00	\$45,053.76	\$0.00	\$56,096.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	.00	.00	4,550.00	.00	5,820.00
51-2200	FICA	.00	.00	2,755.28	.00	3,478.00
51-2300	Medicare	.00	.00	644.39	.00	814.00
51-2400	Pension	.00	.00	.00	.00	5,823.00
<i>Employee Benefits Totals</i>		\$0.00	\$0.00	\$7,949.67	\$0.00	\$15,935.00
<i>Purchases Professional & Technical Services</i>						
52-1201	Consultants	.00	.00	.00	.00	500,477.00
<i>Purchases Professional & Technical Services Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$500,477.00
<i>Purchased-Property Services</i>						
52-2210	Repair / Maint Building	.00	.00	2,365.59	.00	.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$0.00	\$2,365.59	\$0.00	\$0.00
<i>Other Purchased Services</i>						
52-3300	Advertising	.00	.00	6,575.48	.00	.00
52-3500	Travel & Training	.00	.00	70.00	.00	.00
<i>Other Purchased Services Totals</i>		\$0.00	\$0.00	\$6,645.48	\$0.00	\$0.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	.00	.00	3,518.92	.00	.00
53-1210	Water/Sewerage	.00	.00	401.95	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 227 - CDBG Disaster Recovery Grant						
EXPENSE						
Reporting Category 7501 - Community Improvement						
Function 7501 - Community Improvements						
<i>Supplies</i>						
53-1230	Electricity	.00	.00	6,378.97	.00	.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$10,299.84	\$0.00	\$0.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	.00	17,352.80	.00	.00
54-2300	Furniture and Fixtures	.00	.00	7,346.60	.00	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$0.00	\$24,699.40	\$0.00	\$0.00
	Function 7501 - Community Improvements Totals	\$0.00	\$0.00	\$97,013.74	\$0.00	\$572,508.00
	Reporting Category 7501 - Community Improvement Totals	\$0.00	\$0.00	\$97,013.74	\$0.00	\$572,508.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$97,013.74	\$0.00	\$572,508.00
Fund 227 - CDBG Disaster Recovery Grant Totals						
	REVENUE TOTALS	\$0.00	\$0.00	\$59,531.24	\$0.00	\$572,508.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$97,013.74	\$0.00	\$572,508.00
Fund 227 - CDBG Disaster Recovery Grant Totals		\$0.00	\$0.00	(\$37,482.50)	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 228 - Cypress Mill Recaptured Fund						
REVENUE						
	Reporting Category 0000 - Revenue					
	Function 0000 - Revenue					
	Interest Revenues					
36-1000	Interest Earned	40.61	.00	.00	.00	.00
	Interest Revenues Totals	\$40.61	\$0.00	\$0.00	\$0.00	\$0.00
	Function 0000 - Revenue Totals	\$40.61	\$0.00	\$0.00	\$0.00	\$0.00
	Reporting Category 0000 - Revenue Totals	\$40.61	\$0.00	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$40.61	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE						
	Reporting Category 1200 - Community Development					
	Function 7514 - Community/Economic Dev CM Recap					
	Purchases Professional & Technical Services					
52-1305	Demolition Services	6,200.00	.00	.00	.00	.00
	Purchases Professional & Technical Services Totals	\$6,200.00	\$0.00	\$0.00	\$0.00	\$0.00
	Function 7514 - Community/Economic Dev CM Recap Totals	\$6,200.00	\$0.00	\$0.00	\$0.00	\$0.00
	Reporting Category 1200 - Community Development Totals	\$6,200.00	\$0.00	\$0.00	\$0.00	\$0.00
	Reporting Category 9000 - Other Financing Uses					
	Function 9000 - Other Financing Uses					
	Operating Transfers Out					
61-1040	Transfer - General Fund	185.87	.00	.00	.00	.00
	Operating Transfers Out Totals	\$185.87	\$0.00	\$0.00	\$0.00	\$0.00
	Function 9000 - Other Financing Uses Totals	\$185.87	\$0.00	\$0.00	\$0.00	\$0.00
	Reporting Category 9000 - Other Financing Uses Totals	\$185.87	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$6,385.87	\$0.00	\$0.00	\$0.00	\$0.00
Fund 228 - Cypress Mill Recaptured Fund Totals						
	REVENUE TOTALS	\$40.61	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$6,385.87	\$0.00	\$0.00	\$0.00	\$0.00
Fund 228 - Cypress Mill Recaptured Fund Totals		(\$6,345.26)	\$0.00	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	230 - Roosevelt Harris Center Fund					
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Federal Government Grants</i>						
33-1105	Title 3 Grant	285,850.32	258,562.95	94,701.36	250,000.00	254,493.00
	<i>Federal Government Grants Totals</i>	\$285,850.32	\$258,562.95	\$94,701.36	\$250,000.00	\$254,493.00
<i>Culture & Recreation Services</i>						
34-7510	MultiPurpose Center Program Fees	17,412.58	7,722.49	6,097.24	12,000.00	11,000.00
34-7515	MPC Adult Day Services	5,070.00	2,715.00	2,459.10	7,200.00	4,500.00
	<i>Culture & Recreation Services Totals</i>	\$22,482.58	\$10,437.49	\$8,556.34	\$19,200.00	\$15,500.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	137.33	172.53	85.28	110.00	.00
	<i>Interest Revenues Totals</i>	\$137.33	\$172.53	\$85.28	\$110.00	\$0.00
<i>Contributions & Donations from Private Sources</i>						
37-1000	Contributions/Donations Private	3,694.80	6,904.90	5,813.50	.00	.00
	<i>Contributions & Donations from Private Sources Totals</i>	\$3,694.80	\$6,904.90	\$5,813.50	\$0.00	\$0.00
<i>Other Revenue</i>						
38-9000	Miscellaneous Revenue	554.33	.00	.00	.00	.00
	<i>Other Revenue Totals</i>	\$554.33	\$0.00	\$0.00	\$0.00	\$0.00
<i>Interfund Transfers</i>						
39-1230	Transfer In - General Fund	97,000.00	105,000.00	180,000.00	118,889.00	151,264.00
	<i>Interfund Transfers Totals</i>	\$97,000.00	\$105,000.00	\$180,000.00	\$118,889.00	\$151,264.00
	Function 0000 - Revenue Totals	\$409,719.36	\$381,077.87	\$289,156.48	\$388,199.00	\$421,257.00
	Reporting Category 0000 - Revenue Totals	\$409,719.36	\$381,077.87	\$289,156.48	\$388,199.00	\$421,257.00
	REVENUE TOTALS	\$409,719.36	\$381,077.87	\$289,156.48	\$388,199.00	\$421,257.00
EXPENSE						
Reporting Category 2300 - Roosevelt Harris Center						
Function 5520 - Roosevelt Harris Center						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	146,849.85	161,737.27	163,521.82	197,972.00	228,715.00
51-1200	Temporary Employees	11,395.18	7,468.68	7,969.82	.00	.00
51-1300	Overtime	734.03	553.07	627.38	.00	.00
	<i>Personal Services-Salaries Wages Totals</i>	\$158,979.06	\$169,759.02	\$172,119.02	\$197,972.00	\$228,715.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	33,800.00	31,200.00	29,250.00	46,800.00	34,920.00
51-2200	FICA	8,585.30	9,480.01	9,649.63	12,275.00	14,181.00
51-2300	Medicare	2,007.84	2,217.07	2,256.77	2,816.00	3,317.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	230 - Roosevelt Harris Center Fund					
	EXPENSE					
	Reporting Category 2300 - Roosevelt Harris Center					
	Function 5520 - Roosevelt Harris Center					
	<i>Employee Benefits</i>					
51-2400	Pension	20,168.28	20,838.82	.00	22,392.00	23,847.00
51-2700	Workers' Compensation	10,757.00	.00	.00	.00	.00
	<i>Employee Benefits Totals</i>	<u>\$75,318.42</u>	<u>\$63,735.90</u>	<u>\$41,156.40</u>	<u>\$84,283.00</u>	<u>\$76,265.00</u>
	<i>Purchases Professional & Technical Services</i>					
52-1202	Auditors	6,000.00	.00	.00	6,000.00	6,000.00
52-1300	Technical Services	.00	133.50	.00	.00	.00
	<i>Purchases Professional & Technical Services Totals</i>	<u>\$6,000.00</u>	<u>\$133.50</u>	<u>\$0.00</u>	<u>\$6,000.00</u>	<u>\$6,000.00</u>
	<i>Purchased-Property Services</i>					
52-2210	Repair / Maint Building	6,470.62	2,191.08	10,571.96	2,000.00	9,933.00
52-2211	Repair / Maint Equipment	5,009.20	10,966.09	3,899.18	3,324.00	4,024.00
52-2212	Repair / Maint Vehicles	.00	.00	35.45	500.00	500.00
52-2300	Rentals	.00	.00	139.80	.00	.00
	<i>Purchased-Property Services Totals</i>	<u>\$11,479.82</u>	<u>\$13,157.17</u>	<u>\$14,646.39</u>	<u>\$5,824.00</u>	<u>\$14,457.00</u>
	<i>Other Purchased Services</i>					
52-3100	Insurance	3,469.90	1,218.60	946.40	3,500.00	3,500.00
52-3200	Communications	2,561.01	1,679.43	1,407.64	.00	1,800.00
52-3205	Telephone	1,941.62	2,941.28	1,585.37	3,000.00	1,800.00
52-3500	Travel & Training	1,319.22	43.60	.00	.00	600.00
52-3600	Dues and Fees	320.00	(139.57)	361.27	320.00	320.00
52-3700	Education and Training	240.00	.00	.00	600.00	.00
	<i>Other Purchased Services Totals</i>	<u>\$9,851.75</u>	<u>\$5,743.34</u>	<u>\$4,300.68</u>	<u>\$7,420.00</u>	<u>\$8,020.00</u>
	<i>Supplies</i>					
53-1100	General Supplies/Materials	2,534.31	3,363.28	1,313.98	3,500.00	5,900.00
53-1102	Center Activity Supplies	.00	.00	306.02	.00	.00
53-1104	COVID 19 Supplies	.00	12,277.37	5,793.91	.00	.00
53-1110	Office Supplies	3,251.16	1,960.50	2,275.80	2,400.00	.00
53-1115	Uniforms	291.65	1,553.19	271.10	2,000.00	.00
53-1125	Vehicle Repair Parts	35.45	.00	.00	500.00	.00
53-1126	Equipment Repair Parts	.00	12.87	.00	.00	.00
53-1135	Custodial Supplies	4,037.19	3,139.76	4,408.07	3,000.00	4,500.00
53-1145	Meal Supplies	7,595.81	5,509.20	4,181.23	6,500.00	6,500.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	230 - Roosevelt Harris Center Fund					
	EXPENSE					
	Reporting Category 2300 - Roosevelt Harris Center					
	Function 5520 - Roosevelt Harris Center					
	<i>Supplies</i>					
53-1210	Water/Sewerage	4,432.64	4,399.61	3,688.02	4,300.00	4,300.00
53-1220	Natural Gas	1,232.48	884.67	837.73	1,000.00	1,000.00
53-1230	Electricity	18,247.66	15,643.91	15,228.25	13,000.00	17,100.00
53-1270	Gasoline/Diesel	92.29	254.16	166.40	500.00	500.00
53-1300	Food/Misc	49,864.51	45,012.09	42,573.32	50,000.00	48,000.00
53-1600	Small Equipment	.00	500.46	.00	.00	.00
	<i>Supplies Totals</i>	\$91,615.15	\$94,511.07	\$81,043.83	\$86,700.00	\$87,800.00
	<i>Machinery and Equipment</i>					
54-2100	Machinery & Equipment	.00	14,537.52	.00	.00	.00
54-2101	Equipment and Suplies-Purchased with Grant Funds	11,298.81	.00	.00	.00	.00
	<i>Machinery and Equipment Totals</i>	\$11,298.81	\$14,537.52	\$0.00	\$0.00	\$0.00
	Function 5520 - Roosevelt Harris Center Totals	\$364,543.01	\$361,577.52	\$313,266.32	\$388,199.00	\$421,257.00
	Reporting Category 2300 - Roosevelt Harris Center Totals	\$364,543.01	\$361,577.52	\$313,266.32	\$388,199.00	\$421,257.00
	Totals					
	EXPENSE TOTALS	\$364,543.01	\$361,577.52	\$313,266.32	\$388,199.00	\$421,257.00
Fund	230 - Roosevelt Harris Center Fund Totals					
	REVENUE TOTALS	\$409,719.36	\$381,077.87	\$289,156.48	\$388,199.00	\$421,257.00
	EXPENSE TOTALS	\$364,543.01	\$361,577.52	\$313,266.32	\$388,199.00	\$421,257.00
Fund	230 - Roosevelt Harris Center Fund Totals	\$45,176.35	\$19,500.35	(\$24,109.84)	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 240	CDBG Entitlement					
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Federal Government Grants</i>						
33-1121	CDBG Accumulated PY Totals	.00	.00	6,420.00	.00	.00
33-1122	CDBG Current Fiscal Year Grant	262,477.55	350,158.13	469,156.18	384,830.00	383,470.00
33-1138	CDBG-CV Coronavirus	.00	.00	109,273.00	226,384.00	148,141.00
<i>Federal Government Grants Totals</i>		\$262,477.55	\$350,158.13	\$584,849.18	\$611,214.00	\$531,611.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	570.84	593.73	839.16	.00	.00
<i>Interest Revenues Totals</i>		\$570.84	\$593.73	\$839.16	\$0.00	\$0.00
Function 0000 - Revenue Totals		\$263,048.39	\$350,751.86	\$585,688.34	\$611,214.00	\$531,611.00
Reporting Category 0000 - Revenue Totals		\$263,048.39	\$350,751.86	\$585,688.34	\$611,214.00	\$531,611.00
REVENUE TOTALS		\$263,048.39	\$350,751.86	\$585,688.34	\$611,214.00	\$531,611.00
EXPENSE						
Reporting Category 2400 - CDBG Entitlement						
Function 7510 - Community Development						
<i>Purchases Professional & Technical Services</i>						
52-1200	Professional Services	11,991.00	.00	.00	.00	.00
<i>Purchases Professional & Technical Services Totals</i>		\$11,991.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Purchased-Property Services</i>						
52-3964	Public Facility Improvements	1,302.72	.00	.00	85,000.00	50,256.00
54-1405	Sidewalk Replacement and Upgrades	.00	86,250.00	349,034.92	.00	.00
<i>Purchased-Property Services Totals</i>		\$1,302.72	\$86,250.00	\$349,034.92	\$85,000.00	\$50,256.00
<i>Other Purchased Services</i>						
52-3940	CDBG Administrative Expenses	76,751.78	(18,458.21)	.00	.00	.00
52-3945	Sub-Recipients	54,956.52	44,195.71	36,222.35	57,657.00	50,000.00
52-3949	Major-Moderate-Minor Home Repairs	.00	.00	.00	30,149.00	51,000.00
52-3950	CDBG Projects-Housing	85,086.28	209,182.72	21,369.50	135,058.00	155,520.00
52-3961	Community Development Admn	.00	544.50	.00	.00	.00
52-3963	Micro Enterprise Training	16,099.80	.00	.00	.00	.00
<i>Other Purchased Services Totals</i>		\$232,894.38	\$235,464.72	\$57,591.85	\$222,864.00	\$256,520.00
<i>Operating Transfers Out</i>						
61-1010	Transfer - CD Admin Fund	33,138.73	78,166.01	107.50	76,966.00	76,694.00
<i>Operating Transfers Out Totals</i>		\$33,138.73	\$78,166.01	\$107.50	\$76,966.00	\$76,694.00
Function 7510 - Community Development Totals		\$279,326.83	\$399,880.73	\$406,734.27	\$384,830.00	\$383,470.00
Reporting Category 2400 - CDBG Entitlement Totals		\$279,326.83	\$399,880.73	\$406,734.27	\$384,830.00	\$383,470.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund	240 - CDBG Entitlement					
	EXPENSE					
	Reporting Category 5500 - Community Services					
	Function 5590 - CDBG-CV					
	<i>Other Purchased Services</i>					
52-3945	Sub-Recipients	.00	.00	96,108.00	171,108.00	125,000.00
	<i>Other Purchased Services Totals</i>	\$0.00	\$0.00	\$96,108.00	\$171,108.00	\$125,000.00
	<i>Supplies</i>					
53-1104	COVID 19 Supplies	.00	.00	10,063.76	10,000.00	.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$10,063.76	\$10,000.00	\$0.00
	<i>Self-Funded Insurance</i>					
55-2100	Administrative Fees	.00	.00	3,250.95	45,276.00	23,141.00
	<i>Self-Funded Insurance Totals</i>	\$0.00	\$0.00	\$3,250.95	\$45,276.00	\$23,141.00
	Function 5590 - CDBG-CV Totals	\$0.00	\$0.00	\$109,422.71	\$226,384.00	\$148,141.00
	Reporting Category 5500 - Community Services Totals	\$0.00	\$0.00	\$109,422.71	\$226,384.00	\$148,141.00
	EXPENSE TOTALS	\$279,326.83	\$399,880.73	\$516,156.98	\$611,214.00	\$531,611.00
Fund	240 - CDBG Entitlement Totals					
	REVENUE TOTALS	\$263,048.39	\$350,751.86	\$585,688.34	\$611,214.00	\$531,611.00
	EXPENSE TOTALS	\$279,326.83	\$399,880.73	\$516,156.98	\$611,214.00	\$531,611.00
Fund	240 - CDBG Entitlement Totals	(\$16,278.44)	(\$49,128.87)	\$69,531.36	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 275 - Hotel/Motel Tax Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Selective Sales & Use Taxes</i>						
31-4100	Hotel & Motel Tax	7,574.30	4,762.52	6,831.35	3,500.00	7,800.00
	<i>Selective Sales & Use Taxes Totals</i>	<u>\$7,574.30</u>	<u>\$4,762.52</u>	<u>\$6,831.35</u>	<u>\$3,500.00</u>	<u>\$7,800.00</u>
<i>Interest Revenues</i>						
36-1000	Interest Earned	79.90	42.38	27.33	20.00	35.00
	<i>Interest Revenues Totals</i>	<u>\$79.90</u>	<u>\$42.38</u>	<u>\$27.33</u>	<u>\$20.00</u>	<u>\$35.00</u>
<i>Other Revenue</i>						
38-9050	Prior Year Resources	.00	.00	.00	3,800.00	4,285.00
	<i>Other Revenue Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,800.00</u>	<u>\$4,285.00</u>
	Function 0000 - Revenue Totals	<u>\$7,654.20</u>	<u>\$4,804.90</u>	<u>\$6,858.68</u>	<u>\$7,320.00</u>	<u>\$12,120.00</u>
	Reporting Category 0000 - Revenue Totals	<u>\$7,654.20</u>	<u>\$4,804.90</u>	<u>\$6,858.68</u>	<u>\$7,320.00</u>	<u>\$12,120.00</u>
	REVENUE TOTALS	<u>\$7,654.20</u>	<u>\$4,804.90</u>	<u>\$6,858.68</u>	<u>\$7,320.00</u>	<u>\$12,120.00</u>
EXPENSE						
Reporting Category 7500 - Economic Development						
Function 7540 - Tourism						
<i>Other Purchased Services</i>						
52-3301	Marketing and Promotions	2,500.00	7,127.97	.00	5,570.00	6,660.00
	<i>Other Purchased Services Totals</i>	<u>\$2,500.00</u>	<u>\$7,127.97</u>	<u>\$0.00</u>	<u>\$5,570.00</u>	<u>\$6,660.00</u>
<i>Payments to Other Agencies</i>						
57-2000	Pymts to Other Agencies	4,498.60	3,776.80	4,682.63	1,750.00	5,460.00
	<i>Payments to Other Agencies Totals</i>	<u>\$4,498.60</u>	<u>\$3,776.80</u>	<u>\$4,682.63</u>	<u>\$1,750.00</u>	<u>\$5,460.00</u>
	Function 7540 - Tourism Totals	<u>\$6,998.60</u>	<u>\$10,904.77</u>	<u>\$4,682.63</u>	<u>\$7,320.00</u>	<u>\$12,120.00</u>
	Reporting Category 7500 - Economic Development Totals	<u>\$6,998.60</u>	<u>\$10,904.77</u>	<u>\$4,682.63</u>	<u>\$7,320.00</u>	<u>\$12,120.00</u>
	EXPENSE TOTALS	<u>\$6,998.60</u>	<u>\$10,904.77</u>	<u>\$4,682.63</u>	<u>\$7,320.00</u>	<u>\$12,120.00</u>
Fund 275 - Hotel/Motel Tax Fund Totals						
	REVENUE TOTALS	<u>\$7,654.20</u>	<u>\$4,804.90</u>	<u>\$6,858.68</u>	<u>\$7,320.00</u>	<u>\$12,120.00</u>
	EXPENSE TOTALS	<u>\$6,998.60</u>	<u>\$10,904.77</u>	<u>\$4,682.63</u>	<u>\$7,320.00</u>	<u>\$12,120.00</u>
Fund 275 - Hotel/Motel Tax Fund Totals		<u>\$655.60</u>	<u>(\$6,099.87)</u>	<u>\$2,176.05</u>	<u>\$0.00</u>	<u>\$0.00</u>



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 290	City Dock Fund					
	REVENUE					
	Reporting Category 0000 - Revenue					
	Function 0000 - Revenue					
	Other Fees					
34-6910	City Dock Fees	35,606.25	13,308.75	27,237.68	6,000.00	26,000.00
	<i>Other Fees Totals</i>	<u>\$35,606.25</u>	<u>\$13,308.75</u>	<u>\$27,237.68</u>	<u>\$6,000.00</u>	<u>\$26,000.00</u>
	Interest Revenues					
36-1000	Interest Earned	988.70	1,282.79	192.76	750.00	250.00
	<i>Interest Revenues Totals</i>	<u>\$988.70</u>	<u>\$1,282.79</u>	<u>\$192.76</u>	<u>\$750.00</u>	<u>\$250.00</u>
	Other Revenue					
38-9006	Dock Compensation-Sidney Lanier	.00	75,000.00	.00	.00	.00
38-9050	Prior Year Resources	.00	.00	.00	96,000.00	.00
	<i>Other Revenue Totals</i>	<u>\$0.00</u>	<u>\$75,000.00</u>	<u>\$0.00</u>	<u>\$96,000.00</u>	<u>\$0.00</u>
	Function 0000 - Revenue Totals	<u>\$36,594.95</u>	<u>\$89,591.54</u>	<u>\$27,430.44</u>	<u>\$102,750.00</u>	<u>\$26,250.00</u>
	Reporting Category 0000 - Revenue Totals	<u>\$36,594.95</u>	<u>\$89,591.54</u>	<u>\$27,430.44</u>	<u>\$102,750.00</u>	<u>\$26,250.00</u>
	REVENUE TOTALS	<u>\$36,594.95</u>	<u>\$89,591.54</u>	<u>\$27,430.44</u>	<u>\$102,750.00</u>	<u>\$26,250.00</u>
	EXPENSE					
	Reporting Category 1565 - General Govt Buildings & Plant					
	Function 1565 - General Govt Buildings & Plant					
	Supplies					
53-1210	Water/Sewerage	.00	1,177.58	1,245.41	4,000.00	1,500.00
53-1230	Electricity	.00	12,306.12	6,678.04	12,000.00	17,000.00
	<i>Supplies Totals</i>	<u>\$0.00</u>	<u>\$13,483.70</u>	<u>\$7,923.45</u>	<u>\$16,000.00</u>	<u>\$18,500.00</u>
	Property					
54-1400	Infrastructure	.00	.00	31,880.00	86,750.00	7,750.00
	<i>Property Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$31,880.00</u>	<u>\$86,750.00</u>	<u>\$7,750.00</u>
	Function 1565 - General Govt Buildings & Plant Totals	<u>\$0.00</u>	<u>\$13,483.70</u>	<u>\$39,803.45</u>	<u>\$102,750.00</u>	<u>\$26,250.00</u>
	Reporting Category 1565 - General Govt Buildings & Plant Totals	<u>\$0.00</u>	<u>\$13,483.70</u>	<u>\$39,803.45</u>	<u>\$102,750.00</u>	<u>\$26,250.00</u>
	EXPENSE TOTALS	<u>\$0.00</u>	<u>\$13,483.70</u>	<u>\$39,803.45</u>	<u>\$102,750.00</u>	<u>\$26,250.00</u>
Fund 290	City Dock Fund Totals					
	REVENUE TOTALS	<u>\$36,594.95</u>	<u>\$89,591.54</u>	<u>\$27,430.44</u>	<u>\$102,750.00</u>	<u>\$26,250.00</u>
	EXPENSE TOTALS	<u>\$0.00</u>	<u>\$13,483.70</u>	<u>\$39,803.45</u>	<u>\$102,750.00</u>	<u>\$26,250.00</u>
Fund 290	City Dock Fund Totals	<u>\$36,594.95</u>	<u>\$76,107.84</u>	<u>(\$12,373.01)</u>	<u>\$0.00</u>	<u>\$0.00</u>



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 335 - SPLOST VI						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>General Sales & Use Taxes</i>						
31-3200	Special Purpose Local Sales Tax	4,523,011.22	4,552,483.00	1,419,120.69	783,681.00	.00
<i>General Sales & Use Taxes Totals</i>		\$4,523,011.22	\$4,552,483.00	\$1,419,120.69	\$783,681.00	\$0.00
<i>State Government Grants</i>						
33-4004	DNR Trail Grant	882.00	74,088.86	.00	.00	.00
33-4116	GA-Coastal Regional Commission	.00	15,000.00	.00	.00	.00
<i>State Government Grants Totals</i>		\$882.00	\$89,088.86	\$0.00	\$0.00	\$0.00
<i>Local Government Shared Revenues</i>						
34-6940	Joint Project-Glynn County	12,350.21	42,191.12	105,388.00	.00	.00
<i>Local Government Shared Revenues Totals</i>		\$12,350.21	\$42,191.12	\$105,388.00	\$0.00	\$0.00
<i>Other Fees</i>						
34-6920	JWSC - Joint Water & Sewer	485,180.25	152,815.77	986,174.40	.00	.00
<i>Other Fees Totals</i>		\$485,180.25	\$152,815.77	\$986,174.40	\$0.00	\$0.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	105,869.20	92,053.69	8,176.28	40,000.00	.00
<i>Interest Revenues Totals</i>		\$105,869.20	\$92,053.69	\$8,176.28	\$40,000.00	\$0.00
<i>Other Revenue</i>						
38-9050	Prior Year Resources	.00	.00	.00	7,062,833.00	4,033,426.00
<i>Other Revenue Totals</i>		\$0.00	\$0.00	\$0.00	\$7,062,833.00	\$4,033,426.00
<i>Interfund Transfers</i>						
39-1230	Transfer In - General Fund	287,942.00	40,292.68	.00	.00	.00
39-1261	Transfer from DOT	206,771.68	.00	.00	.00	192,000.00
<i>Interfund Transfers Totals</i>		\$494,713.68	\$40,292.68	\$0.00	\$0.00	\$192,000.00
Function 0000 - Revenue Totals		\$5,622,006.56	\$4,968,925.12	\$2,518,859.37	\$7,886,514.00	\$4,225,426.00
Reporting Category 0000 - Revenue Totals		\$5,622,006.56	\$4,968,925.12	\$2,518,859.37	\$7,886,514.00	\$4,225,426.00
REVENUE TOTALS		\$5,622,006.56	\$4,968,925.12	\$2,518,859.37	\$7,886,514.00	\$4,225,426.00
EXPENSE						
Reporting Category 1595 - General Administration						
Function 1500 - General Administration						
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	132,602.00	143,787.00	48,834.50	97,669.00	.00
<i>Machinery and Equipment Totals</i>		\$132,602.00	\$143,787.00	\$48,834.50	\$97,669.00	\$0.00
<i>Contingencies</i>						
57-9000	Contingencies	.00	.00	.00	257,000.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 335	SPLOST VI					
EXPENSE						
Reporting Category 1595 - General Administration						
Function 1500 - General Administration						
<i>Contingencies</i>						
<i>Contingencies Totals</i>		\$0.00	\$0.00	\$0.00	\$257,000.00	\$0.00
Function 1500 - General Administration Totals		\$132,602.00	\$143,787.00	\$48,834.50	\$354,669.00	\$0.00
Reporting Category 1595 - General Administration Totals		\$132,602.00	\$143,787.00	\$48,834.50	\$354,669.00	\$0.00
Reporting Category 2300 - Roosevelt Harris Center						
Function 5520 - Roosevelt Harris Center						
<i>Property</i>						
54-1200	Site Improvements	15,980.00	175,687.68	.00	.00	.00
<i>Property Totals</i>		\$15,980.00	\$175,687.68	\$0.00	\$0.00	\$0.00
Function 5520 - Roosevelt Harris Center Totals		\$15,980.00	\$175,687.68	\$0.00	\$0.00	\$0.00
Reporting Category 2300 - Roosevelt Harris Center Totals		\$15,980.00	\$175,687.68	\$0.00	\$0.00	\$0.00
Reporting Category 3200 - Police						
Function 3222 - Bwk-Glynn Special Investigation						
<i>Machinery and Equipment</i>						
54-2200	Vehicles	159,529.79	.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$159,529.79	\$0.00	\$0.00	\$0.00	\$0.00
Function 3222 - Bwk-Glynn Special Investigation Totals		\$159,529.79	\$0.00	\$0.00	\$0.00	\$0.00
Reporting Category 3200 - Police Totals		\$159,529.79	\$0.00	\$0.00	\$0.00	\$0.00
Reporting Category 3500 - Fire						
Function 3510 - Fire Administration						
<i>Property</i>						
54-1300	Buildings	12,975.00	395,654.44	5,341.48	17,729.00	.00
<i>Property Totals</i>		\$12,975.00	\$395,654.44	\$5,341.48	\$17,729.00	\$0.00
Function 3510 - Fire Administration Totals		\$12,975.00	\$395,654.44	\$5,341.48	\$17,729.00	\$0.00
Function 3520 - Fire Suppression						
<i>Machinery and Equipment</i>						
54-2200	Vehicles	65,222.00	.00	.00	.00	.00
54-2201	Fire Trucks	849,778.00	.00	.00	.00	.00
<i>Machinery and Equipment Totals</i>		\$915,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Function 3520 - Fire Suppression Totals		\$915,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Reporting Category 3500 - Fire Totals		\$927,975.00	\$395,654.44	\$5,341.48	\$17,729.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 335 - SPLOST VI						
EXPENSE						
Reporting Category 4200 - Highways & Streets						
Function 4220 - Streets						
<i>Purchased-Property Services</i>						
54-1408	Infrastructure-Highway 17 District	3,930.00	11,180.00	94,174.44	200,387.00	105,823.00
	<i>Purchased-Property Services Totals</i>	\$3,930.00	\$11,180.00	\$94,174.44	\$200,387.00	\$105,823.00
<i>Property</i>						
54-1400	Infrastructure	2,289,390.18	1,404,149.11	1,534,931.08	2,456,073.00	1,117,531.00
54-1407	Infrastructure-Wayfinding & Gateways	.00	.00	.00	259,500.00	259,500.00
	<i>Property Totals</i>	\$2,289,390.18	\$1,404,149.11	\$1,534,931.08	\$2,715,573.00	\$1,377,031.00
	Function 4220 - Streets Totals	\$2,293,320.18	\$1,415,329.11	\$1,629,105.52	\$2,915,960.00	\$1,482,854.00
Function 4224 - Sidewalks						
<i>Purchased-Property Services</i>						
54-1405	Sidewalk Replacement and Upgrades	86,243.91	160,927.83	76,994.50	56,341.00	.00
54-1406	Trails	36,756.26	168,773.85	142,814.05	113,659.00	78,362.00
	<i>Purchased-Property Services Totals</i>	\$123,000.17	\$329,701.68	\$219,808.55	\$170,000.00	\$78,362.00
	Function 4224 - Sidewalks Totals	\$123,000.17	\$329,701.68	\$219,808.55	\$170,000.00	\$78,362.00
	Reporting Category 4200 - Highways & Streets Totals	\$2,416,320.35	\$1,745,030.79	\$1,848,914.07	\$3,085,960.00	\$1,561,216.00
Reporting Category 4250 - Ditches & Drains						
Function 4250 - Ditches & Drains						
<i>Property</i>						
54-1400	Infrastructure	40,810.96	776,156.18	1,201,091.59	2,602,506.00	1,356,684.00
	<i>Property Totals</i>	\$40,810.96	\$776,156.18	\$1,201,091.59	\$2,602,506.00	\$1,356,684.00
	Function 4250 - Ditches & Drains Totals	\$40,810.96	\$776,156.18	\$1,201,091.59	\$2,602,506.00	\$1,356,684.00
	Reporting Category 4250 - Ditches & Drains Totals	\$40,810.96	\$776,156.18	\$1,201,091.59	\$2,602,506.00	\$1,356,684.00
Reporting Category 4950 - Cemeteries						
Function 4950 - Cemeteries						
<i>Property</i>						
54-1200	Site Improvements	19,671.70	48,000.00	.00	213,128.00	191,828.00
	<i>Property Totals</i>	\$19,671.70	\$48,000.00	\$0.00	\$213,128.00	\$191,828.00
	Function 4950 - Cemeteries Totals	\$19,671.70	\$48,000.00	\$0.00	\$213,128.00	\$191,828.00
	Reporting Category 4950 - Cemeteries Totals	\$19,671.70	\$48,000.00	\$0.00	\$213,128.00	\$191,828.00
Reporting Category 6200 - Parks						
Function 6220 - Park Areas						
<i>Property</i>						
54-1200	Site Improvements	.00	.00	736.67	.00	.00
54-1201	Site Improvements-Historic Squares	400.00	10,530.00	34,835.57	74,285.00	49,366.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 335 - SPLOST VI						
	EXPENSE					
	Reporting Category 6200 - Parks					
	Function 6220 - Park Areas					
	Property					
54-1202	Site Improvements-Palmetto/Orange/Other	.00	5,500.00	110,316.46	389,225.00	291,725.00
54-1203	Site Improvements-Sidney Lanier (Liberty Ship) Park	.00	34,182.52	223,337.39	519,000.00	262,331.00
54-1204	Site Improvements - Overlook Park	.00	115,938.25	9,741.47	83,357.00	.00
54-1205	Site Improvements-Howard Coffin Park	28,565.00	.00	31,152.91	219,127.00	187,974.00
54-1206	Site Improvements-Mary Ross Park	217,034.74	23,120.00	3,226.09	327,528.00	324,302.00
	<i>Property Totals</i>	\$245,999.74	\$189,270.77	\$413,346.56	\$1,612,522.00	\$1,115,698.00
	Function 6220 - Park Areas Totals	\$245,999.74	\$189,270.77	\$413,346.56	\$1,612,522.00	\$1,115,698.00
	Reporting Category 6200 - Parks Totals	\$245,999.74	\$189,270.77	\$413,346.56	\$1,612,522.00	\$1,115,698.00
	EXPENSE TOTALS	\$3,958,889.54	\$3,473,586.86	\$3,517,528.20	\$7,886,514.00	\$4,225,426.00
	Fund 335 - SPLOST VI Totals					
	REVENUE TOTALS	\$5,622,006.56	\$4,968,925.12	\$2,518,859.37	\$7,886,514.00	\$4,225,426.00
	EXPENSE TOTALS	\$3,958,889.54	\$3,473,586.86	\$3,517,528.20	\$7,886,514.00	\$4,225,426.00
	Fund 335 - SPLOST VI Totals	\$1,663,117.02	\$1,495,338.26	(\$998,668.83)	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 375 - Norwich Street Commons Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Interest Revenues</i>						
36-1000	Interest Earned	7,541.45	4,986.40	265.55	2,500.00	100.00
	<i>Interest Revenues Totals</i>	\$7,541.45	\$4,986.40	\$265.55	\$2,500.00	\$100.00
<i>Other Revenue</i>						
38-9050	Prior Year Resources	.00	.00	.00	334,205.00	335,500.00
	<i>Other Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$334,205.00	\$335,500.00
	Function 0000 - Revenue Totals	\$7,541.45	\$4,986.40	\$265.55	\$336,705.00	\$335,600.00
	Reporting Category 0000 - Revenue Totals	\$7,541.45	\$4,986.40	\$265.55	\$336,705.00	\$335,600.00
	REVENUE TOTALS	\$7,541.45	\$4,986.40	\$265.55	\$336,705.00	\$335,600.00
EXPENSE						
Reporting Category 7300 - Urban Redevelopment & Housing						
Function 7323 - Rehabilitation Projects						
<i>Property</i>						
54-1400	Infrastructure	.00	.00	.00	336,705.00	.00
	<i>Property Totals</i>	\$0.00	\$0.00	\$0.00	\$336,705.00	\$0.00
<i>Payments to Others</i>						
52-3923	Norwich Commons Grants	.00	.00	.00	.00	60,000.00
52-3924	Norwich Commons Rev Loan	.00	.00	.00	.00	250,000.00
	<i>Payments to Others Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$310,000.00
<i>Contingencies</i>						
57-9000	Contingencies	.00	.00	.00	.00	25,600.00
	<i>Contingencies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$25,600.00
	Function 7323 - Rehabilitation Projects Totals	\$0.00	\$0.00	\$0.00	\$336,705.00	\$335,600.00
	Reporting Category 7300 - Urban Redevelopment & Housing Totals	\$0.00	\$0.00	\$0.00	\$336,705.00	\$335,600.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$336,705.00	\$335,600.00
Fund 375 - Norwich Street Commons Fund Totals						
	REVENUE TOTALS	\$7,541.45	\$4,986.40	\$265.55	\$336,705.00	\$335,600.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$336,705.00	\$335,600.00
Fund 375 - Norwich Street Commons Fund Totals		\$7,541.45	\$4,986.40	\$265.55	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 507 - Stormwater Utility Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>Utilities/Enterprise Services</i>						
34-4218	Penalties & Interest	5,577.90	16,907.95	11,040.79	15,000.00	15,000.00
34-4260	Stormwater Utility Fees (Current)	918,311.86	1,016,069.78	947,870.23	868,000.00	1,047,950.00
34-4261	Storm Water Utility Fee Refunds (contra)	(24,818.04)	.00	(810.00)	.00	.00
34-4263	Stormwater Utility Fees (Delinquent)	.00	37,768.24	187,510.24	38,000.00	93,000.00
<i>Utilities/Enterprise Services Totals</i>		\$899,071.72	\$1,070,745.97	\$1,145,611.26	\$921,000.00	\$1,155,950.00
<i>Other Enterprise Services</i>						
34-4262	Other Stormwater Utility Fees	1,675.00	.00	.00	.00	.00
<i>Other Enterprise Services Totals</i>		\$1,675.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	2,536.10	3,301.93	2,076.75	2,200.00	2,200.00
<i>Interest Revenues Totals</i>		\$2,536.10	\$3,301.93	\$2,076.75	\$2,200.00	\$2,200.00
<i>Proceeds of Long-Term Liabilities</i>						
39-3201	GMA Capital Lease Proceeds	369,670.00	242,044.00	.00	216,605.00	134,787.00
<i>Proceeds of Long-Term Liabilities Totals</i>		\$369,670.00	\$242,044.00	\$0.00	\$216,605.00	\$134,787.00
Function 0000 - Revenue Totals		\$1,272,952.82	\$1,316,091.90	\$1,147,688.01	\$1,139,805.00	\$1,292,937.00
Reporting Category 0000 - Revenue Totals		\$1,272,952.82	\$1,316,091.90	\$1,147,688.01	\$1,139,805.00	\$1,292,937.00
REVENUE TOTALS		\$1,272,952.82	\$1,316,091.90	\$1,147,688.01	\$1,139,805.00	\$1,292,937.00
EXPENSE						
Reporting Category 4300 - Sanitation & Wastewater						
Function 4320 - Stormwater Utility						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	171,304.53	196,982.29	226,265.15	209,914.00	396,106.00
51-1300	Overtime	17,230.49	25,010.36	25,103.19	1,000.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$188,535.02	\$221,992.65	\$251,368.34	\$210,914.00	\$396,106.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	60,450.00	46,800.00	44,200.00	62,400.00	75,660.00
51-2200	FICA	10,663.71	12,465.98	14,351.05	13,077.00	24,559.00
51-2300	Medicare	2,493.92	2,915.43	3,356.27	3,059.00	5,744.00
51-2400	Pension	25,764.52	28,504.87	.00	26,205.00	41,316.00
51-2700	Workers' Compensation	13,600.00	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$112,972.15	\$90,686.28	\$61,907.32	\$104,741.00	\$147,279.00
<i>Purchases Professional & Technical Services</i>						
52-1201	Consultants	.00	39,554.30	28,686.29	30,000.00	42,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 507	Stormwater Utility Fund					
EXPENSE						
Reporting Category 4300 - Sanitation & Wastewater						
Function 4320 - Stormwater Utility						
<i>Purchases Professional & Technical Services</i>						
52-1300	Technical Services	6,462.00	47,125.12	36,194.50	37,000.00	35,000.00
52-1311	Illegal & Special Waste Disposal	.00	8,367.50	900.00	12,550.00	12,550.00
<i>Purchases Professional & Technical Services Totals</i>		\$6,462.00	\$95,046.92	\$65,780.79	\$79,550.00	\$89,550.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	51,135.45	28,407.20	18,655.88	38,000.00	25,000.00
52-2212	Repair / Maint Vehicles	20,732.79	1,654.95	1,584.80	5,000.00	5,000.00
<i>Purchased-Property Services Totals</i>		\$71,868.24	\$30,062.15	\$20,240.68	\$43,000.00	\$30,000.00
<i>Other Purchased Services</i>						
52-1312	Street Sweeping Fees	22,267.81	66,726.67	31,608.31	44,000.00	46,000.00
52-2141	Grounds Clearing-Goats	7,921.00	21,300.00	.00	.00	25,000.00
52-3206	Mobile Agreements	144.73	2,089.67	2,239.17	1,750.00	.00
52-3300	Advertising	5,000.00	.00	5,000.00	5,000.00	6,000.00
52-3400	Printing and Binding	.00	.00	957.15	2,000.00	2,000.00
52-3500	Travel & Training	2,072.40	777.08	707.70	3,000.00	3,000.00
52-3600	Dues and Fees	917.78	134.28	120.00	200.00	200.00
54-3000	Intangible--Computer Software	877.50	.00	.00	3,000.00	3,000.00
<i>Other Purchased Services Totals</i>		\$39,201.22	\$91,027.70	\$40,632.33	\$58,950.00	\$85,200.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	30,745.01	17,879.63	5,524.67	18,000.00	10,000.00
53-1115	Uniforms	2,178.42	1,942.15	2,376.52	1,800.00	2,200.00
53-1125	Vehicle Repair Parts	19,562.99	6,019.60	7,105.31	6,000.00	6,000.00
53-1126	Equipment Repair Parts	956.49	5,200.77	5,822.34	7,000.00	7,000.00
53-1270	Gasoline/Diesel	13,925.71	18,118.51	5,430.93	18,000.00	11,000.00
53-1600	Small Equipment	5,457.85	2,930.00	2,200.00	9,929.00	3,450.00
<i>Supplies Totals</i>		\$72,826.47	\$52,090.66	\$28,459.77	\$60,729.00	\$39,650.00
<i>Property</i>						
54-1400	Infrastructure	52,927.13	12,137.45	25,161.92	25,000.00	25,000.00
<i>Property Totals</i>		\$52,927.13	\$12,137.45	\$25,161.92	\$25,000.00	\$25,000.00
<i>Machinery and Equipment</i>						
54-2100	Machinery & Equipment	.00	.00	120.00	256,605.00	191,287.00
54-2200	Vehicles	394,708.00	242,044.00	.00	.00	26,000.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 507	Stormwater Utility Fund					
	EXPENSE					
	Reporting Category 4300 - Sanitation & Wastewater					
	Function 4320 - Stormwater Utility					
	Machinery and Equipment					
	<i>Machinery and Equipment Totals</i>	\$394,708.00	\$242,044.00	\$120.00	\$256,605.00	\$217,287.00
	<i>Intergovernmental</i>					
57-1130	St of GA DOC Contract	42,791.67	27,092.92	35,198.65	49,314.00	49,314.00
	<i>Intergovernmental Totals</i>	\$42,791.67	\$27,092.92	\$35,198.65	\$49,314.00	\$49,314.00
	<i>Contingencies</i>					
57-9000	Contingencies	.00	.00	.00	86,159.00	59,450.00
	<i>Contingencies Totals</i>	\$0.00	\$0.00	\$0.00	\$86,159.00	\$59,450.00
	<i>Principal</i>					
58-1200	Capital Lease Pymt (Principal)	41,824.00	122,342.80	122,342.80	122,343.00	149,301.00
	<i>Principal Totals</i>	\$41,824.00	\$122,342.80	\$122,342.80	\$122,343.00	\$149,301.00
	<i>Interest</i>					
58-2200	Capital Lease Pymt (Interest)	.00	.00	3,896.07	42,500.00	4,800.00
	<i>Interest Totals</i>	\$0.00	\$0.00	\$3,896.07	\$42,500.00	\$4,800.00
	Function 4320 - Stormwater Utility Totals	\$1,024,115.90	\$984,523.53	\$655,108.67	\$1,139,805.00	\$1,292,937.00
	Reporting Category 4300 - Sanitation & Wastewater Totals	\$1,024,115.90	\$984,523.53	\$655,108.67	\$1,139,805.00	\$1,292,937.00
	EXPENSE TOTALS	\$1,024,115.90	\$984,523.53	\$655,108.67	\$1,139,805.00	\$1,292,937.00
Fund 507	Stormwater Utility Fund Totals					
	REVENUE TOTALS	\$1,272,952.82	\$1,316,091.90	\$1,147,688.01	\$1,139,805.00	\$1,292,937.00
	EXPENSE TOTALS	\$1,024,115.90	\$984,523.53	\$655,108.67	\$1,139,805.00	\$1,292,937.00
Fund 507	Stormwater Utility Fund Totals	\$248,836.92	\$331,568.37	\$492,579.34	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 540 - Sanitation Fund						
REVENUE						
Reporting Category 0000 - Revenue						
Function 0000 - Revenue						
<i>General Property Taxes</i>						
31-1770	Sanitation Franchise Tax	62,533.61	50,126.55	46,412.24	50,000.00	50,000.00
	<i>General Property Taxes Totals</i>	\$62,533.61	\$50,126.55	\$46,412.24	\$50,000.00	\$50,000.00
<i>Utilities/Enterprise Services</i>						
34-4110	Sanitation/Refuse Collection Fees-Monthly Billing	354,168.45	357,794.30	268,176.68	345,000.00	354,000.00
34-4111	Sanitation Refunds (Contra Acct)	(6,621.83)	(1,887.88)	(5,450.24)	.00	(5,000.00)
34-4112	Sanitation Fees-Property Tax Billing (Current Year)	1,082,386.67	970,427.46	1,004,282.38	1,065,000.00	1,099,433.00
34-4115	Sanitation Fees - Public Works	105.00	240.00	100.00	.00	.00
34-4116	Sanitation Fees--Landlords-Quarterly	72,914.80	72,975.44	72,871.50	75,000.00	75,000.00
34-4118	Sanitation Fees-Property Tax Billing (Delinquent)	22,210.91	83,998.53	691,747.72	.00	42,000.00
34-4218	Penalties & Interest	8,218.18	29,341.78	14,400.36	.00	15,000.00
	<i>Utilities/Enterprise Services Totals</i>	\$1,533,382.18	\$1,512,889.63	\$2,046,128.40	\$1,485,000.00	\$1,580,433.00
<i>Other Fees</i>						
34-6950	DNR/EPD - REIMBURSED COSTS	88,436.49	.00	.00	42,000.00	.00
	<i>Other Fees Totals</i>	\$88,436.49	\$0.00	\$0.00	\$42,000.00	\$0.00
<i>Interest Revenues</i>						
36-1000	Interest Earned	14,709.33	9,642.63	2,113.02	7,500.00	2,200.00
	<i>Interest Revenues Totals</i>	\$14,709.33	\$9,642.63	\$2,113.02	\$7,500.00	\$2,200.00
<i>Other Revenue</i>						
38-9003	Recovery A/R	81.93	48.43	26.25	.00	.00
38-9020	Cash Drawers Over & Short	(1.00)	.00	.00	.00	.00
	<i>Other Revenue Totals</i>	\$80.93	\$48.43	\$26.25	\$0.00	\$0.00
<i>Interfund Transfers</i>						
39-1230	Transfer In - General Fund	.00	1,000,000.00	.00	.00	.00
	<i>Interfund Transfers Totals</i>	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00
	Function 0000 - Revenue Totals	\$1,699,142.54	\$2,572,707.24	\$2,094,679.91	\$1,584,500.00	\$1,632,633.00
	Reporting Category 0000 - Revenue Totals	\$1,699,142.54	\$2,572,707.24	\$2,094,679.91	\$1,584,500.00	\$1,632,633.00
	REVENUE TOTALS	\$1,699,142.54	\$2,572,707.24	\$2,094,679.91	\$1,584,500.00	\$1,632,633.00
EXPENSE						
Reporting Category 1595 - General Administration						
Function 1500 - General Administration						
<i>Purchases Professional & Technical Services</i>						
52-1202	Auditors	8,000.00	.00	.00	.00	.00
	<i>Purchases Professional & Technical Services Totals</i>	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 540	Sanitation Fund					
EXPENSE						
Reporting Category 1595 - General Administration						
Function 1500 - General Administration Totals		\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Reporting Category 1595 - General Administration Totals		\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Reporting Category 4500 - Sanitation						
Function 4520 - Sanitation						
<i>Personal Services-Salaries Wages</i>						
51-1100	Salaries & Wages	33,207.98	36,118.71	33,843.96	38,189.00	40,131.00
51-1300	Overtime	.00	440.65	200.50	500.00	.00
<i>Personal Services-Salaries Wages Totals</i>		\$33,207.98	\$36,559.36	\$34,044.46	\$38,689.00	\$40,131.00
<i>Employee Benefits</i>						
51-2100	Group Insurance	8,450.00	7,800.00	7,150.00	7,800.00	5,820.00
51-2200	FICA	2,031.44	2,231.42	2,078.49	2,399.00	2,489.00
51-2300	Medicare	475.10	521.86	486.10	561.00	582.00
51-2400	Pension	4,538.08	4,694.40	.00	4,195.00	4,158.00
51-2700	Workers' Compensation	2,411.07	.00	.00	.00	.00
<i>Employee Benefits Totals</i>		\$17,905.69	\$15,247.68	\$9,714.59	\$14,955.00	\$13,049.00
<i>Purchases Professional & Technical Services</i>						
52-1300	Technical Services	.00	.00	.00	9,600.00	9,600.00
52-1310	Waste Disposal	1,481,373.56	1,525,872.72	1,202,852.74	1,453,000.00	1,453,000.00
52-1311	Illegal & Special Waste Disposal	64,052.78	70,875.00	42,465.00	.00	60,342.00
<i>Purchases Professional & Technical Services Totals</i>		\$1,545,426.34	\$1,596,747.72	\$1,245,317.74	\$1,462,600.00	\$1,522,942.00
<i>Purchased-Property Services</i>						
52-2211	Repair / Maint Equipment	.00	867.97	1,189.76	1,000.00	1,500.00
<i>Purchased-Property Services Totals</i>		\$0.00	\$867.97	\$1,189.76	\$1,000.00	\$1,500.00
<i>Other Purchased Services</i>						
52-1312	Street Sweeping Fees	86,305.53	10,568.02	.00	.00	.00
52-3210	Postage	1,618.96	1,909.50	1,557.24	1,700.00	1,700.00
52-3600	Dues and Fees	1,195.11	.00	.00	1,800.00	.00
52-3701	Public Education Exp	346.67	.00	.00	500.00	500.00
<i>Other Purchased Services Totals</i>		\$89,466.27	\$12,477.52	\$1,557.24	\$4,000.00	\$2,200.00
<i>Supplies</i>						
53-1100	General Supplies/Materials	98.87	.00	109.98	100.00	750.00
53-1110	Office Supplies	193.88	543.69	837.71	300.00	.00
53-1600	Small Equipment	.00	.00	1,706.00	.00	.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 540	Sanitation Fund					
EXPENSE						
Reporting Category 4500 - Sanitation						
Function 4520 - Sanitation						
<i>Supplies</i>						
	<i>Supplies Totals</i>	\$292.75	\$543.69	\$2,653.69	\$400.00	\$750.00
<i>Depreciation</i>						
56-1000	Depreciation	1,365.00	1,251.25	341.25	1,300.00	500.00
	<i>Depreciation Totals</i>	\$1,365.00	\$1,251.25	\$341.25	\$1,300.00	\$500.00
<i>Bad Debts</i>						
57-4000	Bad Debts	3,264.49	1,343.29	.00	.00	.00
	<i>Bad Debts Totals</i>	\$3,264.49	\$1,343.29	\$0.00	\$0.00	\$0.00
	Function 4520 - Sanitation Totals	\$1,690,928.52	\$1,665,038.48	\$1,294,818.73	\$1,522,944.00	\$1,581,072.00
	Reporting Category 4500 - Sanitation Totals	\$1,690,928.52	\$1,665,038.48	\$1,294,818.73	\$1,522,944.00	\$1,581,072.00
Reporting Category 4560 - Landfills						
Function 4560 - Landfills						
<i>Purchases Professional & Technical Services</i>						
52-1209	Other Professional Services	80,136.58	48,332.11	35,832.28	61,556.00	25,000.00
	<i>Purchases Professional & Technical Services Totals</i>	\$80,136.58	\$48,332.11	\$35,832.28	\$61,556.00	\$25,000.00
<i>Property</i>						
54-1200	Site Improvements	.00	133,678.93	.00	.00	.00
	<i>Property Totals</i>	\$0.00	\$133,678.93	\$0.00	\$0.00	\$0.00
	Function 4560 - Landfills Totals	\$80,136.58	\$182,011.04	\$35,832.28	\$61,556.00	\$25,000.00
	Reporting Category 4560 - Landfills Totals	\$80,136.58	\$182,011.04	\$35,832.28	\$61,556.00	\$25,000.00
Reporting Category 9000 - Other Financing Uses						
Function 9000 - Other Financing Uses						
<i>Contingencies</i>						
57-9000	Contingencies	.00	.00	.00	.00	26,561.00
	<i>Contingencies Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$26,561.00
	Function 9000 - Other Financing Uses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$26,561.00
	Reporting Category 9000 - Other Financing Uses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$26,561.00
	EXPENSE TOTALS	\$1,779,065.10	\$1,847,049.52	\$1,330,651.01	\$1,584,500.00	\$1,632,633.00
	Fund 540 - Sanitation Fund Totals					
	REVENUE TOTALS	\$1,699,142.54	\$2,572,707.24	\$2,094,679.91	\$1,584,500.00	\$1,632,633.00
	EXPENSE TOTALS	\$1,779,065.10	\$1,847,049.52	\$1,330,651.01	\$1,584,500.00	\$1,632,633.00
	Fund 540 - Sanitation Fund Totals	(\$79,922.56)	\$725,657.72	\$764,028.90	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2021 Amended Budget	2022 Board of Commissioners
Fund 545 - Mass Transit Fund						
REVENUE						
	Reporting Category 0000 - Revenue					
	Function 0000 - Revenue					
	Federal Government Grants					
33-1137	Grant-Federal Transportation Admin	.00	.00	.00	381,356.00	.00
	<i>Federal Government Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$381,356.00	\$0.00
	State Government Grants					
33-4120	GA DOT - Various	.00	.00	.00	42,290.00	.00
	<i>State Government Grants Totals</i>	\$0.00	\$0.00	\$0.00	\$42,290.00	\$0.00
	Interest Revenues					
36-1000	Interest Earned	.00	.00	5.74	.00	.00
	<i>Interest Revenues Totals</i>	\$0.00	\$0.00	\$5.74	\$0.00	\$0.00
	Function 0000 - Revenue Totals	\$0.00	\$0.00	\$5.74	\$423,646.00	\$0.00
	Reporting Category 0000 - Revenue Totals	\$0.00	\$0.00	\$5.74	\$423,646.00	\$0.00
	REVENUE TOTALS	\$0.00	\$0.00	\$5.74	\$423,646.00	\$0.00
EXPENSE						
	Reporting Category 7561 - Transportation					
	Function 7561 - Transportation					
	Purchases Professional & Technical Services					
52-1201	Consultants	.00	.00	40,085.03	.00	.00
	<i>Purchases Professional & Technical Services Totals</i>	\$0.00	\$0.00	\$40,085.03	\$0.00	\$0.00
	Purchased-Property Services					
52-2212	Repair / Maint Vehicles	.00	.00	.00	1,000.00	.00
	<i>Purchased-Property Services Totals</i>	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
	Supplies					
53-1270	Gasoline/Diesel	.00	.00	.00	5,000.00	.00
	<i>Supplies Totals</i>	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
	Machinery and Equipment					
54-2202	Public Transportation-Buses	.00	.00	.00	417,646.00	.00
	<i>Machinery and Equipment Totals</i>	\$0.00	\$0.00	\$0.00	\$417,646.00	\$0.00
	Function 7561 - Transportation Totals	\$0.00	\$0.00	\$40,085.03	\$423,646.00	\$0.00
	Reporting Category 7561 - Transportation Totals	\$0.00	\$0.00	\$40,085.03	\$423,646.00	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$40,085.03	\$423,646.00	\$0.00
Fund 545 - Mass Transit Fund Totals						
	REVENUE TOTALS	\$0.00	\$0.00	\$5.74	\$423,646.00	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$40,085.03	\$423,646.00	\$0.00
Fund 545 - Mass Transit Fund Totals		\$0.00	\$0.00	(\$40,079.29)	\$0.00	\$0.00



Budget Worksheet Report

Budget Year 2022

Net Grand Totals					
REVENUE GRAND TOTALS	\$27,124,920.94	\$26,877,207.76	\$22,466,376.09	\$29,478,417.00	\$27,665,361.00
EXPENSE GRAND TOTALS	\$23,234,312.76	\$24,611,641.61	\$19,339,869.32	\$29,478,417.00	\$27,665,361.00
Net Grand Totals	\$3,890,608.18	\$2,265,566.15	\$3,126,506.77	\$0.00	\$0.00



RESOLUTION No. 2021-09

A RESOLUTION TO ADOPT THE FISCAL YEAR 2021/2022 BUDGET FOR EACH FUND OF THE CITY OF BRUNSWICK, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE; AND OTHER PURPOSES

WHEREAS, sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Brunswick; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced budget for the City's fiscal year, which runs from July 1st to June 30th of each year; and

WHEREAS, the Mayor and City Commissioners of the City of Brunswick have reviewed the proposed FY 2021-2022 budget as presented by the City Manager; and

WHEREAS, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

WHEREAS, the Mayor and City Commission wishes to adopt this proposal as the Fiscal Year 2021/2022 Annual Budget, effective from July 1, 2021 through June 30, 2022.

NOW THEREFORE BE IT RESOLVED by the Mayor and City Commissioners of the City of Brunswick, Georgia, as follows:

Section 1. That the proposed Fiscal Year 2021/2022 Budget, attached hereto and incorporated herein as a part of the Resolution is hereby adopted as the Budget for the City of Brunswick, Georgia for Fiscal Year 2021/2022, which begins July 1, 2021 and ends on June 30, 2022.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses and uses of cash are hereby appropriated to the departments named in each fund.



Section 3. That the ‘legal level of control’ as defined in OCGA §36-81 is set at the departmental level, meaning that the City Manager in her capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may

expenditures or expenses exceed the amount appropriated for a department without a further Budget amendment approved by the Mayor and City Commissioners.

Section 4. That all appropriations shall lapse at the end of the fiscal year.

Section 5. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted the 16th day of June 2021.

CITY OF BRUNSWICK, GEORGIA

Cornell L. Harvey, Mayor

ATTEST:

Naomi D. Atkinson, City Clerk



INTEROFFICE MEMORANDUM

DATE: June 8, 2021

TO: Honorable Mayor and Commissioners
City of Brunswick
Brunswick, GA

FROM: Kathy D. Mills, CPA, Finance Director

SUBJECT: Financial Reports as of April 30, 2021 83.33%

**General Fund
30-Apr-21
Cash Basis**

	Monthly	Year to Date	% of Budget	Amended Budget	% (over)under Budget
Revenues	912,208	15,406,244	95.84%	16,074,126	-12.51%
Expenditures	1,127,292	11,259,439	70.05%	16,074,126	13.29%
Net Revenues & Expenditures	(215,084)	4,146,805			

Cash Balance Total	\$8,071,536	1,321,072 Primesouth	6,450,228 GA Fund One
			300,236 GA Fund One-Perry Park (included in total)

	LOST	LOST YTD	TAVT*	TAVT* YTD
Apr-21	665,744	6,052,633	34,626	295,675
Apr-20	521,666	5,399,516	24,787	224,794
Increase (Decrease)	144,078	653,117	9,839	70,881
	27.62%	12.10%	39.69%	31.53%

*Title Ad Valorem Tax

Capital Projects - SPLOST VI
As of April 30, 2021
(04/01/2017-09/30/2020)

	Total Expended as of 04/30/2021	Reimbursements Received		City Expended as of 04/30/2021	Original Budget Amount	Remainder (Overage)
Highways and Streets	5,182,696	1,749,940	*	3,432,756	4,627,750	1,194,994
Sidewalk Replacement/Upgrades	470,493	50,000	*****	420,493	432,500	12,007
Storm Drainage Improvements	1,925,859	214,550	**	1,711,309	3,243,750	1,532,441
Mary Ross Park Development	497,270	0		497,270	821,750	324,480
Highway 17 Infrastructure	109,284	0		109,284	215,107	105,823
Wayfindings & Gateways	0	0		0	259,500	259,500
Trails	376,309	107,971	***	268,338	346,000	77,662
Cemetery Restoration/Renovation	67,672	0		67,672	259,500	191,828
Brunswick Police Department Vehicles (15)	466,021	0		466,021	540,625	74,604
Brunswick Fire Department Fire/Rescue	65,222	347	****	64,875	64,875	0
Subscriber Radios for E911	469,009	0		469,009	431,357	(37,652)
Fire Department Pumper Trucks (2)	849,778	287,595	****	562,183	562,183	0
Fire Station 1 Improvements	413,971	0		413,971	346,000	(67,971)
Historic Squares	34,519	0		34,519	86,500	51,981
Park Rehabilitation (Palmetto, Orange, etal)	59,111	0		59,111	389,225	330,114
Sidney Lanier Park Improvements	244,793	0		244,793	519,000	274,207
Overlook Park Improvements	125,680	0		125,680	103,800	(21,880)
Howard Coffin Park Improvements	243,383	0		243,383	431,357	187,974
Roosevelt Harris Center Improvements	191,668	40,293	****	151,375	151,375	0
	11,792,738	2,450,696		9,342,042	13,832,154	4,490,112

* \$206,772 from DOT & \$1,543,168 from JWSC

** \$214,550 from Glynn County

*** \$74,971 from DNR Trail Grant & \$33,000 from GCRC

**** Total of \$328,235 transferred from General Fund

***** \$50,000 from DOT

TOTAL CASH ON HAND	\$6,502,332
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Unallocated Funds:

Overage in Collections	1,879,913 (1)
GA DCA Aviation Fuel Tax	16,227
Interest Earned	222,125
	<u>2,118,265</u>

(1) Original budgeted tax collection	\$13,832,154
Actual collections through 04/30/2021	15,712,067
Collections in excess of budgeted	<u>(\$1,879,913) (1)</u>

SPLOST V**Capital Projects: SPLOST V**

	<u>4/30/2021</u>
Cash Primesouth	\$ 3,206
Cash GA Fund One	1,352,893
Balance Available @ 04/30/2021	<u>\$ 1,356,099</u>

Projects in Process:

	<u>Balance held at City</u>	<u>Balance held at Glynn County</u>
Oglethorpe Conference Center	\$ 1,204,050	1,300,442

Norwich Street Commons Fund

	<u>YTD</u>	<u>Total since inception</u>
	<u>6/30/2021</u>	
Original Balance (Sale of Property 05/13/13)	0	487,500
Demolition Fees	0	8,049
Interest Income	252	17,217
Revenues	<u>252</u>	<u>512,766</u>
	<u>YTD</u>	
	<u>6/30/2021</u>	<u>Total since inception</u>
Expenditures		
Demolition Projects	0	40,012
Infrastructure	0	130,546
Police Substation	0	6,750
Expenditures	<u>0</u>	<u>177,308</u>
Net as of April 30, 2021		<u>335,458</u>
Cash Primesouth	\$ 736	
Cash GA Fund One	334,722	
Cash Balance Available @ April 30, 2021	<u>\$ 335,458</u>	

	<u>YTD</u>	
	<u>6/30/2021</u>	
Roosevelt Harris - Multipurpose Center	<u>\$</u>	
	<u>Cash Basis</u>	
Total Budget:	<u>\$ 369,310</u>	
Revenue FYTD		
Grants	133,974	
Transfer from General Fund	165,000	
Program Income	7,199	
Contributions	\$ 5,564	
Interest Income	78	Percent of Budget
Total Inflows	\$ 311,815	84.43%
Expenditures FYTD	285,178	77.22%
Net	<u>\$ 26,637</u>	
Cash Balance @ 04/30/2021	<u>\$ 7,417</u>	

Sanitation Fund:**Year Ending 6/30/2021**

	<u>Year to Date</u>
Sanitation Billing	1,994,141
Franchise Fees	42,476
Bad Debt - recovery	26
Interest Earned (Funds)	2,016
Penalties & Interest Earned	14,337
Bad Debt - recovery	-
DNR Reimbursements	-
Transfer in for T Street Landfill	-
Total Revenue (YTD)	2,052,996
Operating Exp. YTD:	1,288,530
Depreciation YTD	341
Bad Debt - write off	-
Other Landfill Expenses	35,832
Payment to T Street Landfill Site Cleanup	-
Total Expense (YTD)	1,324,703
Operating Income (Loss)	728,293
Cash Balance Primesouth	21,090
Cash Balance GA Fund One	476,685
Total Cash on Hand @ 04/30/2021	497,775
Primesouth Restricted for Landfill	193,627

Sanitation Bills		
	April 2021	YTD
Trash Pickup	127,651	1,176,532
Illegal Refuse Clean Up	5,197	51,464
Street Sweeping	5,419	39,042
	138,267	1,267,038

STORMWATER UTILITY FUND:	<u>6/30/2021 (YEAR TO DATE)</u>
Stormwater Utility Fees	1,088,449
Interest Earned	1,807
Penalties & Interest	11,017
Total Inflows	1,101,273
Expenditures	613,030
Net	488,243

Cash Balance @ 04/30/2021	\$439,639		
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ADDITIONAL INFORMATION-FOR THE MONTH OF APRIL 2021

	<u>APRIL 2021</u>	<u>YTD</u>
Animal Control Expenses	0	0
Traffic Control Expenses	1,393	9,914 <i>Includes grant m</i>
		<i>8,077</i>
Recreation Dept. Expenses (facilities managed by County)		
Building	1,637 *	2,237 <i>Fencing</i>
Aquatics	0	2,895
Equipment	0	0
Subsidized Fees	1,484 **	3,282

*Rooter Express

** 53 Basketball participants



Roosevelt Lawrence Center

Account	Account Description	Apr-21 Transactions	YTD Transactions
Fund 100 - General Fund			
Function 6130 - Neighborhood & Community Service			
51			
51-1100	Salaries & Wages	3,567.79	35,246.27
51-1300	Overtime	.00	112.21
51-2100	Group Insurance	650.00	5,850.00
51-2200	FICA	215.14	2,130.86
51-2300	Medicare	50.32	498.35
51-2400	Pension	.00	.00
51 - Totals		\$4,483.25	\$43,837.69
52			
52-2210	Repair / Maint Building	518.41	1,196.36
52-2211	Repair / Maint Equipment	151.00	1,143.20
52-2300	Rentals	44.00	360.30
52-3200	Communications	.00	88.00
52-3201	Cable	240.91	1,984.22
52-3205	Telephone	93.30	615.81
52-3500	Travel & Training	.00	109.00
52 - Totals		\$1,047.62	\$5,496.89
53			
53-1110	Office Supplies	1,374.33	1,906.23
53-1115	Uniforms	.00	522.45
53-1135	Custodial Supplies	.00	586.93
53-1210	Water/Sewerage	173.28	2,321.42
53-1230	Electricity	1,255.11	11,489.21
53-1300	Food/Misc	.00	33.87
53 - Totals		\$2,802.72	\$16,860.11
Function 6130 - Neighborhood & Community Service Totals		\$8,333.59	\$66,194.69
Reporting Category 6100 - Recreation Totals		\$11,454.59	\$74,608.65
EXPENSE TOTALS		\$11,454.59	\$74,608.65



SUBJECT: STORM WATER UTILITY RATE RESOLUTION – FY 22

COMMISSION ACTION REQUESTED ON: June 16, 2021

PURPOSE:

Approval of Resolution 2021-10 to establish the billing rate for the Storm Water Utility for the upcoming billing cycle

HISTORY:

The City of Brunswick established a Storm Water Utility (SWU) in 2018 in order to maintain and manage the City's storm water program and infrastructure. The utility is established as an enterprise fund, and the funds for the utility's operation are provided by user fees. The fees are consistent for all residential properties in the City and are based on impervious surface area for all non-residential properties. The utility's initial fee rates were \$3.95 per month per Equivalent Residential Unit (ERU, or billing unit) in 2018. The rate was increased to \$4.50 per month per ERU in 2019 and remained unchanged in 2020.

FACTS AND ISSUES:

The expenses incurred by the SWU include both operating costs and capital expenses. The operating costs include items such as personnel salaries and benefits, equipment fuel and maintenance, and consultant services. The capital costs include items such as equipment purchases and construction & material costs. Each of these expenses are increasing each year, which requires that rates must be increased in order to generate sufficient funding for the operation of the City's storm water management program.

At the time of the establishment of the SWU, a rate study and cost analysis were completed. The rate study recommended a rate of \$4.75 per month per ERU in FY 22. At this rate, each residential property would be charged an annual fee of \$57.00 per parcel. This rate equates to a standardized rate of \$2.14.

The Southeast Storm Water Association (SESWA) recently released the 2021 Storm Water Utility Report which lists rates and other characteristics from over 100 storm water utilities across the southeastern United States. The report lists the standardized rate for each utility, which is each utility's rate per 1000 square feet of impervious surface. The average standardized rate of the utilities in 2021 is \$2.08.

BUDGET INFORMATION:

At a billing rate of \$4.75 per ERU per month, the utility is projected to generate approximately \$1.1 M in gross revenue.

OPTIONS:

1. Authorize the Mayor to sign Resolution 2021-10 to establish the Storm Water Utility billing rate at \$4.75 for Program Year 2022
 2. Do not authorize the Mayor to sign Resolution 2021-10 to establish the Storm Water Utility billing rate at \$4.75 for Program Year 2022
 3. Take no action at this time.
-

DEPARTMENT RECOMMENDATION ACTION:

1. Authorize the Mayor to sign Resolution 2021-10 to establish the Storm Water Utility billing rate at \$4.75 for Program Year 2022
-

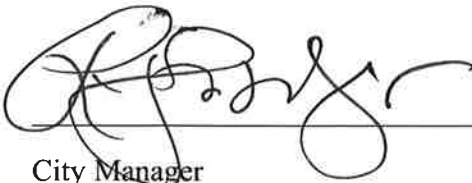
DEPARTMENT: Engineering

Prepared by: Garrow Alberson, P.E., Director of Engineering and Public Works


ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

Authorize the Mayor to sign Resolution 2021-10 to establish the Storm Water Utility billing rate at \$4.75 for Program Year 2022



City Manager



Date

Resolution 2021 - 10

A RESOLUTION TO ADOPT THE STORMWATER UTILITY USER FEE RATE TO PROVIDE SUFFICIENT FUNDS TO IMPLEMENT THE STORMWATER MANAGEMENT PROGRAM OF THE CITY OF BRUNSWICK FOR PROGRAM YEAR 2022.

WHEREAS, the City has performed in 2018 a Stormwater Management Program Assessment and Funding Analysis which properly assesses and defines the City's stormwater management program problems, needs, goals, and priorities as well as the stormwater management program funding needs; and

WHEREAS, the Mayor and City Commission in 2018 adopted an ordinance authorizing the formation of a Stormwater Utility, which is an organizational and accounting entity dedicated specifically to the management, maintenance, protection, control, regulation, use, and enhancement of storm water management services, systems, and facilities within the City; and

WHEREAS, the City must ensure that the Stormwater Utility has sufficient resources to support the cost of operating and maintaining the City's stormwater management system and to implement necessary repairs, replacements, improvements, and extensions thereof; and

WHEREAS, it is appropriate for the City to impose a stormwater user fee charge in accordance with the procedures, requirements, and restrictions established in the Stormwater Utility Ordinance.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Commission of Brunswick, Georgia, in regular session assembled, does hereby adopt the Stormwater User Fee Rate of \$4.75 per month per Equivalent Residential Unit (ERU) or billing unit; and,

BE IT FURTHER RESOLVED that payment of the 2022 Storm Water Utility User Fee be billed for an annual period (January 1st through December 31st), under the guidelines of the City of Brunswick Code of Ordinances, through the City of Brunswick Tax Collections Office as an assessment on the 2021 Tax bill

RESOLVED this 16th day of June, 2021.

Mayor Cornell L. Harvey

ATTEST: Naomi Atkinson, City Clerk



**SUBJECT: DEPARTMENT OF CORRECTIONS INMATE LABOR CREWS
CONTRACT APPROVAL**

COMMISSION ACTION REQUESTED ON: June 16, 2020

PURPOSE:

Approval of a contract with the Georgia Department of Corrections for services of offender work crews

HISTORY:

The City has employed Georgia Department of Corrections (DOC) offender work crews for several years. The Public Works Department has used labor crews to assist with cemetery grounds maintenance, ditch and drainage maintenance, and skilled labor tasks. As defined in the agreement, the DOC provides a corrections officer to oversee the labor crews. Along with the cost of the crews, the city provides transportation for each crew, equipment for the crews, fuel, maintenance, and other necessary items.

FACTS AND ISSUES:

During 2020, the DOC labor contracts were suspended during the COVID-19 pandemic. During this time, the City created an additional Public Works crew under the Storm Water Utility to complete the ditch maintenance which was not completed by the suspended DOC crews. Since the additional Public Works crew was created, the City will employ only two (2) DOC crews rather than three (3) as in past years. The crews to be employed by the City in 2021 will be the cemetery maintenance crew and the skilled labor crew.

The cost for each inmate labor crew will be \$49,318 for the upcoming contract period beginning July 1, 2020. The proposed DOC agreement is attached to this agenda item. The attached agreement is written to include two (2) offender labor crews at a total cost of \$98,636.00.

BUDGET INFORMATION:

The expenses for the DOC offender labor crews (\$49,318 per crew) have been budgeted in the Public Works Department of the General Fund budget for FY 22. One crew is budgeted in the Facilities Maintenance division (skilled labor), and the other crew is budgeted in the Cemetery division.

OPTIONS:

1. Authorize the Mayor to sign a contract with Georgia Department of Corrections for two (2) offender labor crews at a cost of \$98,636.00
 2. Do not authorize the Mayor to sign a contract with Georgia Department of Corrections for offender labor crews.
 3. Take no action at this time.
-

DEPARTMENT RECOMMENDATION ACTION:

Authorize the Mayor to sign a contract with Georgia Department of Corrections for two (2) offender labor crews at a cost of \$98,636.00

DEPARTMENT: Public Works

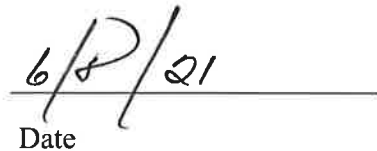
Prepared by: Garrow Alberson, P.E., Director of Engineering and Public Works

ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

Authorize the Mayor to sign a contract with Georgia Department of Corrections for two (2) offender labor crews at a cost of \$98,636.00


City Manager


Date

**WORK DETAIL AGREEMENT
BY AND BETWEEN
GEORGIA DEPARTMENT OF CORRECTIONS
AND
CITY OF BRUNSWICK**

THIS AGREEMENT is entered into this 1st day of July, 2021, by and between GEORGIA DEPARTMENT OF CORRECTIONS, an agency of the State of Georgia (hereinafter referred to as "Department"), and City of Brunswick, a department, authority, agency or political subdivision of the State of Georgia ("Governmental Entity").

WITNESSETH:

WHEREAS, Department desires to obtain appropriate work for offenders incarcerated at its Bacon Probation Detention Center (hereafter "Offenders" and "Facility"); and

WHEREAS, Governmental Entity desires to obtain the services of Offender work crews on public works projects in accordance with O.C.G.A. §42-5-60(e).

NOW, THEREFORE, in consideration of these premises and the mutual promises and agreements hereinafter set forth, the parties hereby agree as follows:

1. Term of Agreement. The term of this Agreement shall be from July 1, 2021 through 11:59 p.m. on June 30, 2022 ("Term"). The parties may, by mutual agreement in writing, extend the Agreement for additional time periods.
2. Scope of Services. The Governmental Entity agrees to perform fully and faithfully the services described in Exhibit "A," attached hereto and incorporated by reference herein (the "Services"). No additional or different services shall be performed unless provided for by an amendment to this Agreement, executed by the parties in the manner provided for herein.
3. Prohibited Contact and Dealings with Offenders.
 - A. Governmental Entity will take all reasonable steps to ensure that its officials, employees, students, and agents refrain from any personal dealings with the Offenders working under this Agreement. Such prohibited conduct includes, but is not limited to, giving, receiving, selling, buying, trading, bartering, or exchanging anything of value with Offenders.
 - B. Governmental Entity will take all reasonable steps to ensure that Offenders working under this agreement will have no contact with any unauthorized civilians.
 - C. In the event that Governmental Entity is a school or school system, Governmental Entity will take all reasonable steps to ensure that Offenders working under this Agreement will have no contact with any student of Governmental Entity's school system.
 - D. Governmental Entity will take all reasonable steps to ensure that no gun or other weapon, intoxicating liquor, any drug of any type, any cellular telephone or communications device of any type, or contraband item specified by Department, is made available by its officials, employees, students, and agents to any Offender working under this Agreement on any

property under Governmental Entity's control.

4. Workplace Safety. Governmental Entity agrees to provide a safe workplace for Offender work details in accordance with State law. Governmental Entity shall be responsible for the coordination between Offender work details and other workers in the workplace. Department shall be responsible for the custody of Offenders at all times, including security, meals, and medical care. Department and Governmental Entity agree to comply with applicable laws, rules, regulations and orders of Federal, State and Local governments in the performance of the Work.
5. Termination for Convenience. This Agreement may be terminated by either party upon seven (7) days' written notice. The seven (7) days will commence with the receipt of the notice by the non-canceling party.
6. Notices. Any notice under this Agreement shall be deemed duly given if delivered by hand (against receipt) or if sent by registered or certified mail -- return receipt requested, to a party hereto at the address set forth below or to such other address as the parties may designate by notice from time to time in accordance with this Agreement.

If to Governmental Entity:

City of Brunswick
Attn: Bobbie Trospen
601 Gloucester Street
Brunswick, GA. 31520
btrospen@cityofbrunswick-ga.gov

With a copy to:

City of Brunswick
Attn: Garrow Alberson
601 Gloucester Street
Brunswick, GA. 31520
galberson@cityofbrunswick-ga.gov

If to Department:

Jennifer Ammons
General Counsel
Georgia Department of Corrections
State Office South, Gibson Hall, 3rd Floor
P.O. Box 1529
Forsyth, GA 31029

With a copy to:

Bacon Probation Detention Center
Attn: Calandra Watson
PO Box 904
165 Eastside Industrial Blvd.
Alma, GA 30512
calandra.watson@gdc.ga.gov

7. Sole Benefit. Department and Governmental Entity enter into this Agreement for their sole benefit. Department and Governmental Entity do not intend to give any rights pursuant to this Agreement to any other parties that are not signatories to this Agreement. These other parties include, but are not limited to, any Offender(s) who participates in the work detail(s) outlined in this Agreement. Department and Governmental Entity do not intend for such Offender(s) or other parties that are not signatories to this Agreement to be third party beneficiaries to this agreement.

8. Amendment. The parties recognize and agree that it may be necessary or convenient for the parties to amend this Agreement so as to provide for the orderly implementation of all of the undertakings described herein, and the parties agree to cooperate fully in connection with such amendments if and as necessary. However, no change, modification or amendment to this Agreement shall be effective unless the same is reduced to writing and signed by the parties hereto.

9. Governing Law. This Agreement is executed in the State of Georgia, and all matters pertaining to the validity, construction, interpretation and effect of this Agreement shall be governed by the laws of the State of Georgia. Any lawsuit or other action brought against the Department and the State based upon or arising from the Contract shall be brought in the Superior Court of Fulton County Georgia.

10. Drug – Free Workplace. Governmental Entity will provide a drug-free workplace for the Offenders who are working under this Agreement.

11. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original but all of which shall constitute one agreement. No party shall be bound by this Agreement until all parties have executed it.

12. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties hereto and replaces, cancels and supersedes any prior agreements and understandings relating to the subject matter hereof; and all prior representations, agreements, understandings and undertakings between the parties hereto with respect to the subject matter hereof are merged herein.

IN WITNESS WHEREOF, the parties have caused the authorized representatives of each to execute this Agreement on the day and year first above written.

GEORGIA DEPARTMENT OF
CORRECTIONS:

GOVERNMENTAL ENTITY:

By: _____
Jennifer Ammons
General Counsel

By: _____
Print Name: _____

Title: _____

Date: _____

Date: _____

FACILITY WARDEN/SUPERINTENDENT

By: _____

Print Name: _____

Date: _____

EXHIBIT A SCOPE OF SERVICES

Governmental Entity Provides Vehicle

The Parties hereby agree to the following:

- two (2)
- A. **Delivery of Services:** Department agrees to provide Governmental Entity with one (1) Offender work details. Each work detail provided will have a maximum of ten (10) Offenders (“Work Detail”) as well as one (1) full-time correctional officer (“Correctional Officer”). The Work Detail will perform labor on public works projects described in an attachment hereto or as communicated to Department from time to time in the manner provided herein (the “Work”). Department shall have the right and responsibility to control the time and manner of executing the Work through the Correctional Officer that is assigned to supervise Work Detail. For purposes of this paragraph, the Correctional Officer shall be acting as an agent of Governmental Entity. Governmental Entity shall also have the right and responsibility to direct the Correctional Officer concerning the Work. Governmental Entity acknowledges and agrees that the Work shall not include Offender labor that benefits private persons or corporations. The Department’s delivery of services may, at the sole discretion of the Department, be suspended due to the unavailability of offenders, offender or officer illness, or any other cause. In the event the Department suspends the delivery of services, the Governmental Entity will not be charged for the time of suspension.
- B. **Vehicles, Equipment and Supplies.** Governmental Entity agrees to supply vehicles suitable for transporting Work Detail to and from the location or locations of the Work. Governmental Entity agrees that the vehicle(s) supplied shall be caged and equipped for transporting offenders in a secured manner to and from the location or locations of the Work. The Correctional Officer shall be responsible for transporting the Work Detail to and from the location or locations of the Work in the vehicles provided by Governmental Entity. In performing such transportation services, Correctional Officer shall be acting as an agent for Governmental Entity. Government Entity is responsible for ensuring that each vehicle used for transporting Work Details is equipped with a mobile radio which complies with federal law, specifically Federal Communications Commission (“FCC”) Order 04-292. The mobile radio equipment will be high power, with appropriate antennae for maximum output and range of coverage. On December 20, 2004, the Federal Communications Commission (FCC) issued Order No. 04-292, which requires all state and local law enforcement agencies using below 512-megahertz mobile radio equipment to begin using 12.5 kilohertz Narrowband Mobile Communications radios by January 1, 2013. Governmental Entity further agrees to obtain an appropriate automobile liability insurance policy which will provide insurance coverage for the correctional officer’s use and operation of the vehicle discussed in this paragraph. Governmental Entity agrees to provide Department with appropriate proof of automobile liability insurance for said vehicle within thirty (30) days of the commencement of this Agreement. Governmental Entity shall also supply all necessary tools, equipment and supplies for the performance of the Work, including all safety gear and any necessary protective clothing. Small

quantities of gasoline shall be dispensed, stored and carried only in containers approved for this purpose by the National Fire Protection Association. Governmental Entity agrees to assume full responsibility for the condition, maintenance, damage or loss of any tools, equipment or supplies provided hereunder.

C.
ninety-eight thousand
six hundred thirty-six
dollars (\$98,636.00)

Compensation. Governmental Entity agrees to pay Department the sum of Forty-Nine Thousand Three Hundred and Eighteen Dollars (\$49,318.00) per year for the Term of this Agreement. Governmental Entity acknowledges that the foregoing sum is commensurate with labor supplied, salary, and benefits for Correctional Officer assigned to the Work Detail. This amount does not include overtime provided by Correctional Officer in performing the Work. Governmental Entity expressly agrees to pay Department for any overtime provided by Correctional Officer at an overtime rate of one and one half (1½) times Correctional Officer's hourly rate. Work Detail will be provided four (4) days per week for the Term of this Agreement, with the exception of state and federal holidays and up to fifteen (15) additional days due to annual leave, sick leave, mandatory training days for the correctional officer, periods of inclement weather, and facility emergencies, such as offender disturbances and medical quarantine (collectively "Off Days"). Days in which the Governor closes State Offices or substantially delays State Offices' opening (Governor Days) in the county in which the Work Detail is to perform or is in which Offenders are housed, are excluded from "Off Days", and shall not count against the Department as an "Off Day". For each day in excess of the Off Days, excluding "Governor Days" that the Work Detail is not provided during the Term, compensation due to Department shall be reduced by Two Hundred Thirty-Seven Dollars and Ten Cents (\$237.10) per detail. Where possible, Department will give advance notice to Governmental Entity of Off Days and will provide Governmental Entity with an explanation of the reason for any Off Days on Department's monthly invoice, which invoice is due and payable Thirty (30) days from receipt by Governmental Entity. Any credits due Governmental Entity shall be noted by Department on this invoice. Work Detail will be provided for ten (10) hours per day, including time for transportation and supervision of Work Detail exiting and re-entering Facility.



SUBJECT: Letter of Support – County Request to rename Little River Bridge

COMMISSION ACTION REQUESTED ON: June 16, 2021

PURPOSE:

The City Commission is asked to approve a letter to support the County’s request to the state legislature to rename the Little River Bridge.

HISTORY:

County Commissioner Cap Fendig is presenting a request at the behest of local citizens and other local and out of town fisherman and friends to rename the Little River Bridge to Bennett Bridge in honor and remembrance of Mrs. Bennett and her husband George, long time owner’s of Bennett’s Bait Shop located just off the Torras Causeway.

FACTS AND ISSUES: The County is preparing to approve a resolution at their next regular meeting requesting approval from the State legislature. The County would like a letter of support from the city to show solidarity in the request. The bridge is in the County, but the Bait Shop is in the City. According to information provided, the operation of the shop has had a significant impact on other operations, businesses and activities in the community.

BUDGET INFORMATION: N/A

OPTIONS:

1. Approve the letter of support to be written for the renaming of the bridge.
 2. Do not approve the letter of support to be written.
 3. Take no action at this time.
-

DEPARTMENT RECOMMENDATION ACTION:

Approve the letter of support to be written for the renaming of the bridge.

DEPARTMENT: City Manager


Prepared by: Regina M. McDuffie, City Manager

ADMINISTRATIVE COMMENTS:


No additional comment.

ADMINISTRATIVE RECOMMENDATION:

Approve the letter of support to be written for the renaming of the bridge.



City Manager



Date

Memo to; Kathryn Downs cc Chairman Neal

Kathryn,

I have requested this on the agenda for next Thursday meeting; Here is some back ground info. I contacted the Mayor as it would be a City/County signoff request to the DOT. I and several of the Commissioners met with DOT and they said to present the letter of request. If you would write the letter of request. Here is back ground. Send the letter of request over to the City for their request and cc me and the Chairman. Any questions, please call me. Here are some talking points.

At the request of Kevin Dezern and other local and out of town fisherman and friends, over 1000 local and out of town citizens signed an electronic petition Facebook online making a request to rename the Little River Bridge to Bennet Bridge in honor and remembrance of Mrs. Bennet and her husband George. Shirley was a lifelong resident of Brunswick and was the owner of George's Live Bait on the FJ Torras Causeway for 68 years. She was a member of St. James Lutheran Church. Shirley enjoyed playing bingo, shopping at Walmart and selling shrimp.

Jimmy Wheeler, manager of St. Simons Boating and Fishing Club marina said you could not do without the bait shrimp provided to Glynn County and our operation. 100% of my sales product has come from the Bennett family. They go no matter the weather to catch bait for us to sell. They were always happy to serve you. The family now carries on the business after the death of their father and now mother.

Greg Hildreth, local charter fisherman, said Glynn County icon in bait business. Always up no matter the morning there to provide bait for his fishing charters.

For more information see the following articles

https://thebrunswicknews.com/news/local_news/family-bait-business-an-island-in-stream-of-life/article_58758c7c-b737-5596-aac9-ee84e658b390.html

https://www.goldenislesmagazine.com/features/george-s-bait/article_3d8458fc-74bc-11e8-8331-5b0188cf3732.html



SUBJECT: Removal of Shrimp Boat at Mary Ross Park Dock

COMMISSION ACTION REQUESTED ON: June 16, 2021

PURPOSE: The City Commission is asked to authorize the City Manager to enter into contract on behalf of the City Commission to have the shrimp boat which is illegally docked at the Mary Ross Park Dock removed and disposed as permitted by state law. The boat is being processed as an abandoned vessel.

HISTORY: The Ms. Bonnie Shrimp Boat has been illegally docked at the dock at Mary Ross Park since June 16th, 2020. A court order was sought and issued by the Municipal Court Judge in July 2020, ordering the removal of the vessel. Pursuant to this action, city officials regularly communicated with the boat captain, David Marsh, in regards to the status of the removal of the boat. Overtime, the vessel has not been properly attended and has the potential to sink at the dock if immediate action to remove it is not taken. The owner nor captain has provided any recent communication regarding the removal of the boat. Verification of ownership was provided by the state and notification has been made to the owner regarding pending action by the city.

FACTS AND ISSUES: The boat representatives including the owner and the captain has been duly warned, informed, and notified that the boat is illegally docked. Formal notification has been sent to the owner stating the action that the city will take at the end of 30 days to remove and dispose of the vessel. See attached documentation.

BUDGET INFORMATION: Estimated cost of removal and disposal ranges from \$30,000 to \$50,000. Funds will be paid from the City's Dock Fund for this purpose.

OPTIONS:

1. Approve the City Manager to enter into contract on the city's behalf for the removal and disposal of the abandoned vessel.
 2. Do not approve the City Manager to enter into contract on the city's behalf for the removal and disposal of the abandoned vessel.
 3. Take no action at this time.
-

DEPARTMENT RECOMMENDATION ACTION:

Approve the City Manager to enter into contract on the city's behalf for the removal and disposal of the abandoned vessel.

DEPARTMENT: City Manager


Prepared by: Regina M. McDuffie, City Manager

ADMINISTRATIVE COMMENTS:

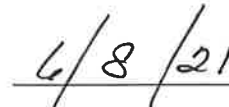
No additional comment.

ADMINISTRATIVE RECOMMENDATION:

Approve the City Manager to enter into contract on the city's behalf for the removal and disposal of the abandoned vessel.



City Manager



Date



LAW ENFORCEMENT DIVISION

Law Enforcement Off The Pavement

MARK WILLIAMS
COMMISSIONER

THOMAS BARNARD
COLONEL

March 11, 2021

Regina M McDuffie, City Manager
City of Brunswick
601 Gloucester Street
Brunswick, GA 31520
Via E-Mail: rmcduffie@cityofbrunswick-ga.gov

RE: Abandoned Vessel Information Request

The abandoned vessel information request for Georgia Registration Number **GA7733EF** and Hull Identification Number **FLZEP149J678** was last registered to:

Gidget Shadron McDonald
2251 Buck Swamp Road
Brunswick, GA 31523-7105

If you need any additional information, please do not hesitate to contact me.

Sincerely,

Ashley Moon

Ashley Moon, Criminal Intelligence Analyst I
Investigative Unit
Law Enforcement Division
(706) 557-3359 | M: (470) 409-2320
Ranger Hotline (800) 241-4113
LAW ENFORCEMENT *Off the Pavement*

A division of the
GEORGIA DEPARTMENT OF NATURAL RESOURCES

IN THE MUNICIPAL COURT OF THE CITY OF BRUNSWICK
STATE OF GEORGIA

CITY OF BRUNSWICK,

Plaintiffs,

v.

DAVID MARSH, GIDGET MCDONALD,
John Doe 1, and John Doe 2,

Defendants.

EMERGENCY PETITION

EMERGENCY PETITION TO REMOVE VESSEL

The City of Brunswick brings this Emergency Petition to Remove Vessel against the above-named Defendants, showing the Court as follows:

1. This is an emergency proceeding brought pursuant to O.C.G.A § 52-7-70 *et. seq.* and Chapter 8, Article II of the Municipal Code of the City of Brunswick, Georgia.
2. The subject vessel, identified as F/V Miss Bonnie, is an abandoned vessel tied to the City-Owned Dock located at 100 F Street in Brunswick, Georgia, also known as "Mary Ross Waterfront Park."
3. This Court has jurisdiction to try issues concerning the existence of illegally docked vessels at the City-Owned Dock and to order the removal when found to exist.
4. On June 16, 2020, the City declared the Miss Bonnie an illegally docked vessel and notified the captain and believed record owner of the same.
5. Upon information and belief, the owner of the subject vessel is Gidget McDonald. Upon information and belief, Gidget McDonald resides and can be served at 2215 Buck Swamp Road, Brunswick, Georgia.
6. Upon information and belief, the captain of the vessel and individual responsible for docking the Miss Bonnie at the City-Owned dock is David Marsh. Upon information and belief, David Marsh resides and can be served at 24 Seventh Street, Brunswick, Georgia.

7. In accordance with O.C.G.A. § 52-7-72(b), the vessel located has been inspected by a City of Brunswick police officer to determine whether it poses a significant risk to health or public safety. Based upon this inspection, the vessel was determined to be a significant risk to health or public safety. The vessel appears to be taking on water and is currently relying on a generator to pump the water out of the vessel. As such, the property has been determined a public safety hazard to Mary Ross Park and the waterway.
8. Good cause exists to order the removal of the subject vessel by the City of Brunswick. Wherefore the City of Brunswick respectfully prays:

- a) That this Petition be filed and that process be issued and served in accordance with law;
- b) That this Court hear this Petition and find and declare the condition of the vessel at the above-stated location to constitute a public safety hazard on grounds that it is taking on water and relying only on a generator-powered pump to keep the vessel afloat;
- c) That this Court authorize the City of Brunswick to seek reimbursement for all costs associated with the removal of said vessel;
- d) Pursuant to the authority vested in O.C.G.A. § 52-7-72(b), that this Court issue an Order authorizing the City of Brunswick to remove the vessel from the dock to a garage or place of safety;
- e) That the Court afford Complainant such further and different relief as may be appropriate.

Respectfully submitted this 22nd day of June, 2020.



Brian D. Corry
Attorney for Complainant
Georgia Bar No. 165557
Post Office Box 550
Brunswick, GA 31521
(912) 208-3721

IN THE MUNICIPAL COURT OF THE CITY OF BRUNSWICK
STATE OF GEORGIA

CITY OF BRUNSWICK,

Plaintiffs,

v.

DAVID MARSH, GIDGET MCDONALD,
John Doe 1, and John Doe 2,

Defendants.


EMERGENCY ORDER

EMERGENCY ORDER TO REMOVE VESSEL

This matter having come before the Court on Plaintiffs' Emergency Petition, and after the Emergency Petition was served on all parties of interest, and after considering the same and all other matters of record, the Court finds that the vessel illegally docked at Mary Ross Park is in violation of state codes, as defined by O.C.G.A. § 52-7-70 et seq., and applicable regulations of the City of Brunswick, as more specifically set forth in Chapter 8 of the Code of Brunswick, Georgia. The Court finds the vessel is in a state of disrepair and being kept afloat using a generator and pump to remove the water and as such, is a threat to public health and safety.

THEREFORE, IT IS HEREBY ORDERED that pursuant to O.C.G.A. § 52-7-72(b), the City of Brunswick, Georgia is authorized to remove the vessel from the Mary Ross Park dock and relocate the vessel to a place of safety. The City is hereby authorized to seek reimbursement for all costs associated with the removal of said vessel.

SO ORDERED this 3rd day of JULY 2020.



Honorable Christopher O'Donnell
City of Brunswick, Municipal Court
1229 Newcastle Street
Brunswick, Georgia 31520

Prepared by:

Brian D. Corry
Attorney for Plaintiff
Georgia Bar No. 165557
1612 Newcastle Street
Suite 211
Brunswick, GA 31521
(912) 215-0081



SUBJECT: Pay Incentives for City Personnel

COMMISSION ACTION REQUESTED ON: June 16, 2021

PURPOSE: The City Commission is asked to approve pay incentives for city personnel to support stable employment, retention and recruitment. Pay incentives include a one-time award to city personnel to enhance retention efforts and stabilize the city workforce. Public Safety personnel in the Fire and Police Departments are provided longevity pay based on the years of service and all other city personnel and officials are provided relief pay for working throughout the pandemic during the current fiscal year.

HISTORY: The city administration recognizes the need to provide better pay and compensation to its workforce. In an effort to stabilize our workforce, the current year budget was evaluated to determine if funding was available for pay awards for the employees. Historically, public safety has consistently operated with personnel shortages. The Fire and Police Departments have difficulty retaining and recruiting employees in the competitive employment environment. The incentives offered will hopefully provide added compensation to retain and encourage current staff. Presently, general city employees have worked tirelessly during the pandemic, many who have been directly affected by quarantines, illness and other factors. Indirectly, the staff has had to continue an adequate level of service amidst absences and low staffing levels. The incentive provided is for work performed during this time as a supplement for maintaining an exemplary level of work during this difficult time.

FACTS AND ISSUES: The Fire and Police developed Retention Proposals that had been presented earlier in the year and were held pending funds being available in the budget. COVID relief had not been provided to the general population of employees and is also being proposed based on available funds.

BUDGET INFORMATION: The pay will be awarded in fiscal year 2021 from current year budget surplus. The total proposal is approximately \$225,000.

OPTIONS:

1. Approve the pay recommendations made by the City Manager to provide retention pay to Public Safety employees and pandemic relief pay to general employees.

2. Do not approve the pay recommendations made by City Manager to provide retention/longevity pay to Public Safety employees and pandemic relief pay to general employees.
 3. Take no action at this time.
-

DEPARTMENT RECOMMENDATION ACTION:

Approve the pay recommendations made by the City Manager to provide retention pay to Public Safety employees and pandemic relief pay to general employees.

DEPARTMENT: City Manager

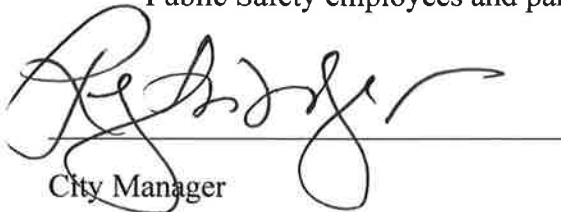
Prepared by: Regina M. McDuffie, City Manager

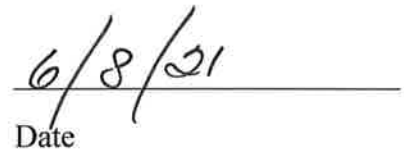
ADMINISTRATIVE COMMENTS:

No additional comment.

ADMINISTRATIVE RECOMMENDATION:

Approve the pay recommendations made by the City Manager to provide retention pay to Public Safety employees and pandemic relief pay to general employees.


City Manager


Date



SUBJECT: Sign Ordinance Revisions

COMMISSION ACTION REQUESTED ON: [REDACTED] 2021 June 16, 2021

PURPOSE: First Reading of Revisions to Section 23-24 of the Zoning Ordinance

HISTORY: In April 2020, the City Commission approved contracting with the Coastal Regional Commission to complete a comprehensive update to our Zoning Ordinance.

The CRC, City Staff, and the Planning and Appeals Commission have been working on this project over the past few months and have completed recommended changes for Phase I, and they were reviewed with the City Commission at Workshop Session on March 17 and April 7, 2021 meetings.

Phase I has focused upon revisions to our Definitions (Section 23-1-4), the General Regulations (Section 23-3); and the Sign Ordinance (Section 23-24).

The revised Section 23-24: Signs and Advertising Devices is submitted for First Reading Attached are:

- 1) Summary of changes to the Ordinance
- 2) A Redline version of the current ordinance reflecting the changes
- 3) The proposed changes in Ordinance form

DEPARTMENT RECOMMENDATION ACTION:

- **Hold First Reading for revised Ordinance**

DEPARTMENT: PDC

Prepared by: John Hunter, Director

ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

Regina M. McDuffie

City Manager

5/25/21

Date

SUMMARY OF PROPOSED SIGNIFICANT CHANGES – SIGNS AND ADVERTISING SERVICES – ARTICLE XXIV

The Sign and Advertising Services section of the Zoning Ordinance **was primarily edited and re-organized at the request of the Planning Director to make it clearer, understandable to the user and more effective to enforce.**

Following are the principal changes to the ordinance:

1. All definitions relating to signs previously included under the overall ordinance definitions have been relocated to the sign ordinance section. They have likewise been grouped by function as; by Type of Sign, Style of Sign and Design.
2. The types of signs that require **no permit have been clarified and the following types added:**
 - a. Flags (Federal, State or Local Government)
 - b. Holiday decorations displayed no more than 60 days excluding the period between November 1 and January 15.
 - c. Incidental signs like building numbers, entrance and exit signs, traffic directional signs, etc.
 - d. Building interior signs.
 - e. Menus posted on the façade of a restaurant entrance.
 - f. Reserve parking signs.
 - g. Signs erected by government including interpretive signs.
 - h. Real estate signs not exceeding 6 square feet in size (one per site) and off site Open House Signs. Both must be removed 4 days after the open house event or sale of property.
 - i. Sandwich board signs subject to size and number per establishment as well as construction and color.
 - j. Shopping cart return in parking lots
 - k. String lights for Holiday Decoration and/or Building Identification. String lights may be used between November 1 and January 15. Blinking or flashing lights are prohibited. String lighting used as part of a building feature may be installed if approved by the building official.
 - l. Towing, traffic control installed by government.
 - m. Window signs so long as they do not exceed 25% of the window area or 4 square feet per sign. Only one sign per tenant or user.
3. **Permitted Signs by Type** (Section 23-24-4) Simply reorganized to make it easier to find the type of sign(s) permitted by specific uses. A Summary Table has likewise been added. **Changes include:**
 - a. **No freestanding sign is permitted in Local Commercial (Neighborhood Commercial)**
 - b. **Changeable Copy signs are permitted in General Commercial and Highway Commercial and excluded in all other areas.**
 - c. **Sign design and placement plans are required for multi-tenant or user commercial or office parks or industrial parks to achieve a coordinated signage of tenants or users.**

4. **Design Standards:** This entire section was re-drafted and re-organized by use and type of sign to make requirements relevant to each use or application. As a result the section is easier to understand and users can quickly determine the size, type and location requirements for their sign(s). It also makes this section easier and clearer to enforce. **Included in the format change:**
 - a. **Setback and location requirements for all signs by type.**
 - b. **Size, height and design standards and limits by location and type of signs.**
 - c. **Likewise, design standards have been included in a chart format for ease of use and clarity.**

Essentially, no major or significant changes in the design standards for signs have been made except those deemed necessary by industry or other code enforcement standards.

ARTICLE XXIV – SIGNS AND ADVERTISING DEVICES - This Article has been re-organized and, in many cases, rewritten to clarify, update and expand its content for the applicant and the enforcement officer (s). Charts have been added as Exhibits to further assist the applicant and enforcement.

Sec. 23-24-1 - Purpose and Intent.

- (a) The City Commission of Brunswick finds that signs provide an important medium through which persons may convey a variety of commercial and non-commercial messages. Regulation of the size, location, placement, illumination and certain features of signs is necessary to enable the public to receive such messages without difficulty and confusion, to improve the general attractiveness of the city, to take advantage of the city's natural and historic environment, to protect property values, to facilitate safe travel through the city, to facilitate the identification and location of residences and businesses in the city in the event of police, fire, or other emergencies, and to avoid the aesthetic blight and nuisance that would occur from the proliferation of signs in the absence of reasonable controls. Accordingly, it is the intention of the city commission to establish regulations governing the display of signs so as to:
- (1) Balance the rights of persons to convey their messages through signs and the right of the public to be protected against the unrestricted proliferation of signs in the city.
 - (2) Enhance the economy and the business and industry of the city by promoting the reasonable, orderly and effective display of signs;
 - (3) Maximize the value of commercial signage as a means of locating and identifying commercial establishments providing goods and services while, at the same time, discouraging the use of commercial signage to sell specific goods and services;
 - (4) Encourage the construction of commercial signage with high quality materials that are aesthetically pleasing and compatible with their surroundings and with the architecture of the buildings they identify;
 - (5) Maintain the historical image and character of the city;
 - (6) Preserve and enhance the natural environment throughout the city;
 - (7) Protect property values by minimizing the possible adverse effects and visual blight caused by signs;
 - (8) Promote signs which are compatible with their surroundings;
 - (9) Insure proper maintenance, for safety and structural soundness, as well as appearance and attractiveness of signs.
- (b) Inasmuch as it is generally inappropriate for government to determine the content of expression that will be allowed on signs, particularly in regard to non-commercial signs, it is the intent of the City Commission that this chapter be enforced such that signs carrying non-commercial messages be approved, disapproved and regulated entirely without regard to the content to be posted on the sign.
- (c) It is the intent of this ordinance that all signs erected in the City of Brunswick have a permit issued by the Building Official unless the sign is specifically excluded or exempted from the regulations contained in this ordinance

Section 23–24-2 – Definition of Terms Used in this Article (some definitions have been moved from Section 23 – 1 – 4; others edited and added for clarity)

(a) General Definitions:

- a. **Building** means any structure having a roof supported by columns or walls intended for human occupancy.

- b. **Building official** means the person or persons designated as such by the City Manager pursuant to Chapter 5 of the City Code.
- c. **Nonconforming sign** means any sign which does not conform to the provisions of this Article.
- d. **Parcel** means a separate tax unit of real property as reflected in Glynn County real estate records.
- e. **Sign** means a device or representation for visual communication which is used for the purpose of bringing the subject thereof to the attention of others.
- f. **Sign face** means that portion of a sign that is or can be used for purposed of carrying the intended message.

(b) Type of Sign Definitions:

- a. **Awning sign** means a sign located on a canopy, awning, or other roof-like cover extending before a doorway or window as a shelter or for beautification of the building. **A canopy must be a permanent structure and non-retracting**
- b. **Banner** means a sign other than a flag, made of cloth, paper, plastic or fabric or any similar material containing a message or logo.
- c. **Changeable Copy Sign** means a sign that where the message is changes either electronically, mechanically or manually.
- d. **Double-faced sign** means a sign which has two display areas placed back to back to each other, or at an angle of not more than 60% to each other, and where one face is designed to be seen from one direction and the other face from another direction.
- e. **Freestanding sign** means a sign permanently attached to the ground and that is wholly independent of any building or other structure. **A Freestanding Sign may be mounted on a freestanding pole and the sign not in contact with the ground OR mounted as a structure on the ground (referred to generally as a "monument sign").**
- f. **Home occupation sign** means a sign, typically a wall sign, used to identify a home occupation in compliance with the provisions of this zoning ordinance.
- g. **Identification sign** means a sign used to depict the name or number of a building or tenant(s) within the building where the sign is located or otherwise identify such building.
- h. **Incidental sign** means a sign, generally for informational purposes secondary to the use of the lot on which it is located, such as "no parking," "no trespassing," "entrance," "exit," "loading only," and other information and directional signs.
- i. **Mansard or Marquee sign** means a sign painted on, attached to or hung from a roofed structure attached to and supported by a building or independent structure. **A mansard is typically a sloped roof structure extending from the roof or façade of a building; a marquee is typically a vertical roof structure extending from the façade of a building**
- j. **Mobile billboard sign** means an advertising sign mounted on a vehicle or trailer capable of being towed across public streets and that can be parked at specific locations. **Neither vehicles nor trailers which advertise the company of their primary use nor campaign signs are considered mobile billboards.**
- k. **Monument sign** means a freestanding sign mounted directly on the ground, or on a base which is directly on the ground, without use of a pole, pier, post, pylon or stanchion.
- l. **Off-premises sign** means a sign which advertises goods, products, facilities or services not located on the premises where the sign is located or directs persons to premises other than that upon which the sign is located.
- m. **On-premises sign** means a sign located on the premises where the advertised product, service, goods, facilities, or other subject matter is located.
- n. **Roof sign** means a sign that is mounted on and supported by the structure of the roof of a building; or a sign that is applied to the roof's surface.
- o. **Sandwich board sign** means a non-illuminated portable sign consisting of two flat surfaces joined at one end, typically with hinges
- p. **Swinging or projecting sign** means a sign projecting more than six inches from the outside wall or walls of any building upon which it is located either directly attached to the building or attached to a support extending from the building which may also allow the sign to swing back and forth.

- q. **Temporary sign** means a sign of a non-permanent nature designed to convey a short term non-permanent message such as an event.
- r. **Wall sign** means a sign fastened, placed or painted upon the exterior structural wall of the building itself, whether the front, rear or side wall of the building. It may also be a sign projecting from a building to which it is affixed.
- s. **Window sign** means a sign placed inside or outside of a windowpane or glass door and intended to be viewed from outside the building. It may be a permanent sign.

(c) Style of Sign Definitions:

- a. **Electronic display sign screen** means a sign, or portion of a sign, that uses projection of images and letters or similar technology to form a sign message or messages and wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes.
- b. **Electronic message board** means a variable message sign, or portion of a sign, that uses projection or similar technology to form a sign message or messages and wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes.
- c. **Flashing sign** means a sign, the illumination of which is not kept constant nor in the same intensity at all times when in use, and which exhibits marked changes in lighting effects.
- d. **Illuminated sign, direct** means a sign illuminated by an internal or external source,
- e. **Inflatable sign** means a sign that is either expanded to its full dimensions and is physically supported by gasses contained within the sign, or sign parts, at a pressure greater than atmospheric pressure.

(d) Design and Size Definitions:

- a. **Aggregate sign area** means the area of all signs to be placed on a building(s) and it's site excluding the area of one face of all double-faced signs.
- b. **Animated sign** means a sign with action, motion, changing letters or changing colors, which requires electrical energy.
- c. **Area of a sign face/sign area** means the portion of a sign which conveys the intended message, exclusive of the sign structure which is not intended to carry any message or portion of the message intended by the sign itself.
- d. **Display surface or sign face** means the face or part of a sign which can be used to carry or display copy or a message.
- e. **Height of sign** means the distance in vertical feet from the average ground elevation below the sign to the highest point of the sign, including any border, trim, light or structural component thereof measured from the average ground elevation.

Section 23–24-3 – Applicability New Section incorporating several existing sections and some portions of others. Added for clarity and ease of enforcement.

- (a) **No Permit Required.** The following signs are not regulated by this ordinance and do not require a permit unless duly noted
 - a. **Flags.** Non-governmental flags are deemed to be signs and shall be subject to the provisions of this section. The official flags of the federal, State, county, or municipal governments are not deemed to be signs provided no such flag shall exceed 40 square feet per face. The City Commission may approve a larger flag for display on public property or other appropriate noncommercial sites as determined by the City Commission.

- b. **Holiday decorations.** Decorations that are not internally illuminated shall not require a Sign Permit, provided they are displayed for no more than a total of 60 days per calendar year, excluding the time period between November 1 and January 15. Such decorations shall be maintained in a good condition at all times and shall be removed or replaced when they are overly weathered, torn, broken, or otherwise present a potential safety hazard. Windblown decorations are prohibited at all times.
- c. **Incidental Signs.** Addresses, building numbers, entrance and exit signs, and traffic directional signs shall not require Sign Permits if they do not exceed four square feet in area per sign and have no commercial copy. If such sign contains commercial copy, the sign counts toward the allowable square footage for freestanding signs.
- d. **Interior Signs.** Any sign that, in the Official's reasonable opinion, is to be viewed from the inside of a building only.
- e. **Menus.** Menus attached to the face or facade of a building with no more than four square feet of sign face area located at the entrance or service window of a business.
- f. **Parking Signs.** Signs that reserve parking spaces for specific uses or businesses, except that such signs are not allowed in shopping and shall not exceed 1.5 square feet in area per sign. No more than three parking signs shall be displayed at any given time on each parcel.
- g. **Public Signs.** Signs erected by the federal, State, or local government, or governmental entity, including interpretive signs located on publicly owned property. Signs that are required by a public entity are considered public signs.
- h. **Real Estate - Residential or Commercial Sale or Lease Signs.** Temporary signs offering single or two family residences for sale or lease nor exceeding 6 square feet in size and only one sign is allowed on the property being offered for sale or lease. The same requirements apply to off-site "open house" signs. The sign(s) must be removed within 4 days after the real estate transaction has been completed.
- i. **Sandwich Boards and Chalkboards.** Freestanding, framed chalkboard or sandwich signs that comply with each of the following standards may be located in all Commercial and Office Zones outside a permitted commercial establishment:
 - i. One sign per business may be displayed during hours of operation.
 - ii. Signs shall be placed within ten feet of the building entrance of the business displaying the sign and not within 10 feet of another business.
 - iii. Signs shall be placed to allow at least 36 inches of unobstructed pedestrian clearance adjacent to the sign.
 - iv. Signs shall be limited to a maximum of six square feet in total area and a maximum width of 24 inches.
 - v. Sign face colors are limited to black or dark green with a matte finish.
 - vi. Plastic or dry erase boards are not permitted.
- j. **Shopping Cart Return.** Signs identifying shopping cart return areas, provided that such signs are no larger than ten square feet.
- k. **Stadium Signs.** Signs or banners that are located within a stadium and are not intended to be visible from outside of a stadium.

- l. **String Lights for Holiday Decoration and for Building Identification.** Strings of lights may be used for outside holiday lighting or tree decoration from November 1 through January 15 of each year. Because many colors are used to celebrate various holidays during this time, multi-color lights are allowed. Flashing, blinking and chasing lights are prohibited. String lighting used to permanently enhance building identification and identity likewise may be used in a tasteful and appropriate manner in the opinion of the Building Official.

- m. **Towing Signs.** Public notice required by applicable law to be displayed on a property where vehicles may be towed. Such signs shall not exceed four square feet in size and shall be limited to one sign per vehicular entrance to the property.

- n. **Traffic Control Signs.** Any public notice or warning required by applicable federal, State, or local law, regulation, or ordinance including, but not limited to, warning flashers and variable message signs (VMSs) deployed temporarily by a government agency to guide traffic. When such signs are located on private property, they are subject to each of the following:
 - i. Sign faces shall not exceed four square feet per sign face .
 - ii. The City shall have authority to limit the number, location, and color of such signs .
 - iii. Sign faces shall meet Georgia Department of Transportation standards.

- o. **Window Signs.** Signs on the inside, or attached to the outside, of window glass shall comply with each of the following:
 - i. Window signs shall cover no more than 25 percent of the gross area of glass on any one façade side of a building.
 - ii. Window signs shall not be illuminated.
 - iii. No single window sign shall exceed four square feet
 - iv. Only one window sign per tenant or user.

- (b) **Exemptions. Formerly Section 23-24-17 – Re-written for clarity.**
 Sign Permit is not required prior to engaging in the following alterations to or maintenance of a sign:
 - i. The changing of copy on a sign permitted for changeable copy.
 - ii. The painting or refinishing of the surface of a sign face or sign structure of a permitted sign so as to keep the appearance of such sign as permitted.

- (c) **Prohibited Signs. Formerly Section 23-24-10-11. Relocated for clarity.** The following types of signs are prohibited throughout the city:
 - i. Roof signs;
 - ii. Animated signs and flashing signs;
 - iii. Signs on publicly owned or maintained right-of-way other than publicly owned or maintained signs;
 - ~~iv. Window signs which exceed 30% of the window area~~
 - v. Signs which contain words, pictures, or statements which are obscene, as defined by O.C.G.A. § 16-12-80;
 - vi. Signs which simulate an official traffic control or warning sign or hide from view any traffic sign, signal or public service sign;
 - vii. Signs which interfere with road or highway visibility or obstruct or otherwise interfere with the safe and orderly movement of traffic;
 - viii. Signs which obstruct the orderly flow of pedestrian traffic on any sidewalk or public walkway;
 - ix. Signs erected by nailing, fastening or affixing the sign in any manner to any tree, post, curb, utility pole, or other structure located on any public right-of-way except as may otherwise be provided herein;
 - x. Signs which emit any visible smoke, steam, vapor, particles, or odor into the air;

- xi. Signs which emit or utilize in any manner any sound ~~capable of being detected on any traveled road or highway by a person with ordinary hearing~~ which can be heard at any place outside of the parcel on which the sign is erected;
- xii. Signs which interfere with or obstruct entry or egress through any door or window required or designed for access to or egress from any building;
- xiii. Use of any parked vehicle or boat as an advertising device except that held by a licensed automobile or boat dealer as stock for retail sale or for lease;
- xiv. Fluttering hanging or mounted ribbons and banners. ~~Fluttering ribbons and banners and similar devices are prohibited, except for flags of governments and their agencies.~~
- xv. Mobile billboard signs;
- xvi. Portable signs. Commercial vehicles, other than standard passenger vehicles, shall be parked as far from the street as reasonably possible during non-business hours if such vehicles bear a commercial message;
- xvii. Inflatable signs.

(d) Permitted Signs By Type, Use and Land Use – For Summary See Table 1. Completely redrafted and consolidated for clarity. Includes provisions previously contained in Sections 23-24 – 10,11,12,13 and 14

a. Residential – Single Family and Two - Family Individual Lot

- i. No sign of any type other than a Real Estate For sale or Lease sign (not requiring a sign permit) no greater than 6 square feet in sign face area and limited to one sign for each street adjacent to the lot

b. Residential Subdivision –

- i. One free standing sign at each major street entrance (excluding construction and emergency access). Directional signs are permitted for amenities (pool, clubhouse, office, etc.)

c. Residential – Multi-Family

- i. One free standing complex identification sign at each major street entrance (excluding construction and emergency access). Sign may include leasing information.
- ii. One wall mounted building identification sign,
- iii. Directional sign(s) as needed
- iv. Incidental sign(s) as may be required (ie. Parking limitations, emergency or fire exit, etc.)

d. Residential – Planned Mixed Use Development n(PUD)

- i. A signage plan shall be required as a part of the overall development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.

e. Commercial – Neighborhood (Local) Commercial and GC – Core Commercial

- i. No freestanding sign is permitted. 1 wall mounted, mansard, canopy sign or hanging sign is allowed per permitted business.

f. Commercial – General or Highway - Individual use structure and/or lot

- i. One free standing, wall, or mansard is permitted

g. Commercial – General or Highway - Multi Tenant or Use; Single and Multiple Structures up to 20,000 total gross square feet of commercial retail or service floor area.

- i. One free standing sign with tenant listing at each major street entrance (excluding construction, loading/unloading or emergency access). Limit of two free standing signs per parcel.
 - ii. One wall or mansard or hanging sign for building and tenant identification
 - iii. Directional sign(s)
 - iv. Incidental sign(s) as may be required and appropriate

- h. **Commercial – General or Highway - Multi Tenant / Multi Structures in excess of 20,000 total gross square feet but not more than 100,000 square feet of commercial retail or service floor area**
 - i. One free standing sign with tenant listing at each major street entrance (excluding construction, loading/unloading or emergency access). Limit of two free standing signs.
 - ii. One wall or mansard sign for building and tenant identification
 - iii. Directional sign(s)
 - iv. Incidental sign(s) as may be required or appropriate.

- i. **Commercial – General or Highway - Multi Tenant Shopping Center in excess of 100,000 square feet of commercial retail or service floor area.**
 - i. A signage plan shall be required as a part of a development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.R

- j. **Commercial Recreation**
 - i. One free standing sign at the major street entrance
 - ii. One wall or mansard mounted sign at the building entrance
 - iii. Directional signs as appropriate

- k. **Office – Single Structure and Use**
 - i. One free standing sign at the major street entrance (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)
 - ii. One wall or mansard mounted sign

- l. **Office – Single Structure with Multiple Tenants**
 - i. One free standing sign at the major street entrance which may also include a building directory. (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)
 - ii. One free standing or wall mounted sign at the building entrance with a building directory. (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)
 - iii. **Office – Multiple Structures / Multiple Tenants – OC Office Commercial Zone**
A signage plan shall be required as a part of a development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.

- m. **Medical, Institutional and Public Buildings and Sites – All Zoning Districts where permitted**
 - i. One free standing sign for the main building or site at each major street entrance for the general public or employees.
 - ii. One main building mounted identification sign
 - iii. Parking area signage as required
 - iv. Secondary building mounted or free standing identification signs as may be appropriate

- v. Special building mounted or free standing entrance and directional signs as may be appropriate.
 - vi. Incidental signs a may be appropriate.
 - vii. A coordinated design and placement of signs at all **proposed** Medical, Institutional and Public Buildings or Sites shall be required for issuance of a permit. Any modification or addition to existing signage shall require a thorough review of existing sign design for consistency with the design of new sign(s).
- n. **Industrial – All Industrial Zones**
- i. One free standing identification sign and one building mounted sign
 - ii. Free standing building, parking loading and unloading and directional signs as appropriate.
- o. **Changeable Copy Signs (including electronic display screens)**
- i. Such signs are prohibited in all zoning districts except General Commercial and Highway Commercial
- p. **Temporary Signs in excess of 6 square feet of sign face area.**
- i. Such signs may be permitted for all zoning districts but only for the event being shown on the sign face (sale, lease, election, yard sale) and must be removed within 2 days following the completion or termination of the event.
- q. **Off – Premises Signs and Billboards**
- i. Such signs are only permitted in GC and HC Zones.

THE FOLLOWING SECTIONS 22-24-10 THROUGH 14 HAVE BEEN REPLACED BY A NEW SECTION 23-24-3 WHICH FOLLOWS.

~~Sec. 23-24-10.—Residential-district-restrictions.~~

~~Other than residential-subdivision-entrance signs-allowed-under section-23-24-11 below, parcels-zoned residential shall not have an-aggregate-sign-area greater than-15-square-feet. Signs-in-residential-zoning-districts shall not exceed five feet in height above the-grade-level-of-the-nearest-adjacent.~~

~~(Ord. No. 1006, § 1, 11-19-2008)~~

~~Sec. 23-24-11.—Residential-subdivision-entrance-signs.~~

~~Platted-residential-subdivisions-having-more-than-two-parcels-may-erect-one-monument-sign-at-each-entrance-to-the-subdivision. Such-sign-shall-not-exceed-a-height-of-ten-feet-above-the-grade-level-of-the-nearest-adjacent-street. Such-entrance-signs-shall-not-count-toward-the-maximum-allowable-aggregate-signage-on-the-parcel.~~

~~(Ord. No. 1006, § 1, 11-19-2008)~~

~~Sec. 23-24-12.—Maximum-height-restrictions.~~

~~The-following-height-restrictions-shall-be-applicable-to-signs-located-in-nonresidential-zoning-districts:~~

- ~~(a)—No-free-standing-sign-except-those-in-the-highway-commercial-zone-district-shall-exceed-35-feet-in-height-above-the-grade-level-of-the-nearest-adjacent-street-or-road;~~
- ~~(b)—No-free-standing-sign-located-in-the-remaining-commercial-districts, medical-district (not-to-include-limited-medical), and-industrial-districts-shall-exceed-25-feet-in-height-above-the-grade-level-of-the-nearest-adjacent-street-or-road;~~

- ~~(c) No monument sign shall exceed ten feet in height above the grade level of the nearest adjacent street or road;~~
- ~~(d) All sign heights shall be measured from grade level of the nearest adjacent street or road, and alteration of the ground level (as by fill, paving, use of raised platform, or any other means) on which the sign is located shall not provide any additional height allowance.~~

~~(Ord. No. 1006, § 1, 11-19-2008)~~

~~Sec. 23-24-13. General size and location requirements.~~

- ~~(a) No free-standing sign may be located within 30 feet of any street intersection (in relation to the right-of-way lines of the intersecting streets) unless a) the structure of the free-standing sign is no more than 12 inches in width and b) a clear area is provided between two feet and seven feet above grade where no sign-base or sign display area may be located;~~
- ~~(b) No sign shall be erected on any building, fence, or other property belonging to another person without the consent of the owner, and as permitted under the provisions of this chapter;~~
- ~~(c) Large off-premises signs shall only be allowed on parcels that are located in a general commercial, highway commercial, or industrial zoned district and their size shall be limited to a maximum display area of 600 square feet;~~
- ~~(d) Large off-premises signs shall not be located within 1,250 feet of any other existing large off-premises sign, measured along the center line of any roadway upon which the sign locations have frontage, from the point on the center line perpendicular to the part of each sign structure closest to the other sign. The separation requirement applies to all large off-premises signs along a given roadway without regard to which side of the street they are located;~~
- ~~(e) Large off-premises signs shall not be located so that any part of the sign structure is within a radius of 300 feet in any direction of any existing large off-premises sign, nor shall they be located within a 300-foot radius of a residential-zoned property or conservation-preservation-zoned property, nor shall they be located within such a 300-foot radius of any officially designated historic-preservation district or officially designated historic landmark or any public park, square or playground.~~
- ~~(f) No free-standing sign shall exceed 250 square feet in display area in any zoning district (with the exception of large, off-premises signs);~~
- ~~(g) The maximum aggregate sign area allowed on any parcel in any district shall be as follows: General residential, R-6, and R-9, residential zones may have an aggregate up to 15 square feet; Limited Medical may have up to 32 square feet; local commercial, office commercial, and general commercial-CORE may have up to 100 square feet; industrial, medical, and commercial districts other than local commercial and office commercial may have up to 500 square feet; planned development districts may have up to 500 square feet unless otherwise specified in the city-approved PD master plan, other districts may have up to 15 square feet. Large off-premises signs, where allowed, shall be separately considered for aggregate sign area purposes. Parcels may have aggregate sign area of large off-premises signs, where allowed, in addition to other classes of signs, not to exceed 300 square feet.~~
- ~~(h) No free-standing sign having a display area greater than 32 square feet shall be located within 300 feet of any officially designated Historic preservation district, any officially designated historic landmark, or any public park, square or playground;~~
- ~~(i) (1) Wall sign area for buildings that are located along Highways 17, 303, Spur 25, and Altama Avenue, is based on a function of setback and width in feet of the longest side of the building facing a parking lot, private drive, or road. The total square footage of wall signage shall be determined by multiplying one square foot by the total lineal feet in width of the building or legally occupied tenant space and the total wall sign area shall not exceed the permitted maximums established by the following table;~~

~~Table D~~

Setback from right of way of structure to which wall sign will be affixed	Area maximum per building or tenant space
0 feet to 199.9 feet	100 square feet
200 feet to 399.9 feet	200 square feet
400 feet or greater	300 square feet

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- (2) ~~All businesses or legally occupied tenant spaces that are in buildings less than 32 feet in width are allowed a wall sign that is no greater than 32 square feet in display area.~~
- (3) ~~All other wall signs shall not exceed 32 square feet in display area nor shall they exceed 60 feet in gross sign area, including sign display area.~~
- (j) ~~Wall signs shall not project out over any public sidewalk, street, walkway, park or square;~~
- (k) ~~Awning and canopy signs may not project more than four feet out from the building face;~~
- (l) ~~No wall, awning or canopy sign shall have a height greater than 20 feet above grade level of the nearest adjoining street;~~
- (m) ~~No part of any awning or canopy sign, nor any part of any flag, temporary banner or pennant, may be located at a height lower than seven feet above any public sidewalk or right of way or other public property;~~
- (n) ~~No marquee, awning, canopy or wall sign display area may be greater than ten feet from top to bottom or 20 feet in width.~~
- (o) ~~Free standing signs shall have a minimum separation distance of 200 feet between free standing signs located on the same parcel. This separation requirement shall not apply to incidental signs.~~
- (p) ~~One "For Sale" or "For Rent" sign per street frontage. Signs for residentially zoned property shall not exceed six square feet in area per face with a height maximum of five feet in height. Signs for non-residentially zoned property shall not exceed 32 square feet per face with a height maximum of eight feet in height. Signs shall be removed immediately after the property is sold or rented.~~
- (q) ~~Electronic display screens are prohibited in the city with the following exceptions:~~
 - (1) ~~The addition of an electronic display screen to a new or existing large, off premises sign located in a zone district other than Highway Commercial is prohibited;~~
 - (2) ~~Electronic display screens shall only be permitted on parcels that abut the following rights of way: Highways 17, 303, Spur 25, and Altama Avenue, and in no case shall electronic display screens be located on the east side of U.S. 17 from the Torras Causeway to the Sidney Lanier Bridge nor on the west side of U.S. 17 from Gloucester Street to the Sidney Lanier Bridge;~~
 - (3) ~~Electronic display screens shall only be incorporated into a) new, large, off premises signs or b) large, off premise signs that were in existence and permitted prior to June 30, 2007;~~
 - (4) ~~Electronic display screens shall not exceed 400 square feet in display area, and only one electronic display screen may be utilized per large, off premise sign face;~~
 - (5) ~~Signs containing an electronic display screen shall not be located within 5,000 feet of another sign containing an electronic display screen located on the same side of the roadway;~~

- ~~(6) — New signs containing an electronic display screen shall not be located within 1,250 feet from existing large off premises signs measured along the center line of any roadway upon which the sign locations have frontage, from the point on the center line perpendicular to the part of each sign structure closest to the other sign. The separation requirement applies to all large off premise signs along a given roadway without regard to which side of the street they are located. The 1,250 foot separation requirement applies to new signs containing electronic display screens and does not apply to large, off premises signs in existence and permitted prior to June 30, 2007 that are converted to contain an electronic display screen. Converted signs shall not have a display area greater than the display area of the preexisting sign and the height of the converted sign shall not be higher than the height of the preexisting sign;~~
- ~~(7) — Signs containing an electronic display screen shall not be located within a 300 foot radius of residential zoned property, conservation preservation zoned property, officially designated historic preservation district, or public park, square or playground;~~
- ~~(8) — Each transitional change between messages shall occur immediately and without any transitional effects including, but not limited to scrolling, flashing, dissolving, fading, uncovering, wiping or any effect that conveys motion or animation;~~
- ~~(9) — Each message shall remain fixed for at least ten seconds;~~
- ~~(10) — If the city finds an electronic display screen to cause glare or to impair the vision of the driver of any motor vehicle or to otherwise interfere with the safe operation of a motor vehicle, then, upon the city's request, the owner of the sign shall promptly and within not more than 48 hours reduce the intensity of the sign to a level acceptable to the city; and~~
- ~~(11) — The owner of any existing or nonconforming electronic display screen sign shall have until June 30, 2007, to bring the electronic display screen sign into compliance with subsections 23-24-13(q)(8), (q)(9), and (q)(10) and to request a permit from the city.~~
- ~~(f) — Electronic message boards are prohibited in the city with the following exceptions;~~
- ~~(1) — The addition of an electronic message board to a new or existing free standing sign located in a zone district other than Highway Commercial (HC) or General Commercial (GC) is prohibited (except as expressly permitted in subsection 23-24-13(e));~~
- ~~(2) — Signs containing an electronic message board shall not be located within an officially designated historic preservation district;~~
- ~~(3) — No electronic message board shall be constructed or maintained within 50 feet of any dwelling or residential zoning district;~~
- ~~(4) — Electronic message boards shall only be permitted on parcels that abut the following rights-of-way: Highways 17, 303, Spur 25, and Altama Avenue, and in no case shall electronic message boards be located on the east side of U.S. 17 from the Terras Causeway to the Sidney Lanier Bridge nor on the west side of U.S. 17 from Gloucester Street to the Sidney Lanier Bridge;~~
- ~~(5) — Electronic message boards shall only be incorporated into free standing signs that are a) new or b) that were in existence and permitted prior to June 30, 2007 and are in conformance with sections 23-23 and 23-24 of the zoning ordinance;~~
- ~~(6) — Electronic message boards may be double faced and the display area for any individual face shall not exceed 50 square feet in area. One electronic message board is permitted per parcel;~~
- ~~(7) — No portion of an electronic message board shall exceed 15 feet in height above the grade level of the nearest adjacent street or road;~~
- ~~(8) — Each transitional change between messages shall occur immediately and without any transitional effects including, but not limited to scrolling, flashing, dissolving, fading, uncovering, wiping or any effect that conveys motion or animation;~~
- ~~(9) — Each message shall remain fixed for at least 15 seconds;~~

- ~~(10) Electronic message boards must be monochromatic and the entire display area is counted towards the total sign allowance for a parcel;~~
- ~~(11) If the city finds an electronic message board to cause glare or to impair the vision of the driver of any motor vehicle or to otherwise interfere with the safe operation of a motor vehicle or that illumination from the electronic message board causes a nuisance to any nearby residential district, then, upon the city's request, the owner of the sign shall promptly and within not more than 48 hours reduce the intensity of the sign to a level acceptable to the city; and~~
- ~~(12) The owner of any existing or nonconforming electronic message board sign shall have until June 30, 2007, to bring the electronic message board sign in compliance with subsections 23-24-13(r)(8), (r)(9) and (r)(11) and to request a sign permit from the city.~~
- ~~(13) An electronic fuel price panel may be used to display fuel prices on a parcel where fuel is dispensed to the public. Electronic fuel price signs shall have a maximum character height of 24 inches and the electronic fuel price panel display area shall not exceed 22 square feet per sign face.~~
- ~~(e) The use of electronic message boards to display community events is prohibited in the city with the following exceptions;~~
- ~~(1) Churches and schools shall be permitted one permanent community events sign to display public events and the electronic message board shall have no more than two faces;~~
- ~~(2) Signs containing an electronic message board shall not be located within an officially designated historic preservation district;~~
- ~~(3) Electronic message boards used to display community events must be stationary and only used for community events; no commercial advertisement is permitted with the electronic message board;~~
- ~~(4) Each transitional change between messages shall occur immediately and without any transitional effects including, but not limited to scrolling, flashing, dissolving, fading, uncovering, wiping or any effect that conveys motion or animation;~~
- ~~(5) Each community events message shall remain fixed for at least one hour;~~
- ~~(6) Electronic message boards must be monochromatic and the entire display area is counted towards the total sign allowance for a parcel;~~
- ~~(7) The electronic message board portion of any community events sign shall not exceed 24 square feet in display area per sign face and no portion of an electronic message board shall exceed 15 feet in height above the grade level of the nearest adjacent street or road when located in commercial districts;~~
- ~~(8) The electronic message board portion of any community events sign shall not exceed 12 square feet in display area when located in residential districts, however, the maximum electronic message board display area may be increased up to, and in no case greater than, 24 square feet in display area on a conditional basis subject to conditions set forth in section 23-25-4;~~
- ~~(9) Signs in residential districts shall not exceed five feet in height, however, the maximum height of a sign containing an electronic message board may be increased up to, and in no case greater than, ten feet in height on a conditional basis subject to conditions set forth in section 23-25-4;~~
- ~~(10) If the city finds an electronic message board to cause glare or to impair the vision of the driver of any motor vehicle or to otherwise interfere with the safe operation of a motor vehicle or that illumination from the electronic message board causes a nuisance to any nearby residential dwelling, then, upon the city's request, the owner of the sign shall promptly and within not more than 48 hours reduce the intensity of the sign to a level acceptable to the city; and~~
- ~~(11) The owner of any existing or nonconforming electronic message board sign shall have until June 30, 2007, to bring the electronic message board sign in compliance with subsections 23-24-13(s)(3), (s)(4), (s)(5), and (s)(10) and to request a sign permit from the city.~~

- ~~(t) Sandwich board signs are regulated as follows:~~
- ~~(1) Sandwich board signs are only allowed in the GC CORE zone district and a sign permit is required;~~
 - ~~(2) Sandwich board signs shall not exceed four feet in height or 12 square feet in display area per each of the two allowable sides;~~
 - ~~(3) One sandwich board is allowed per licensed business;~~
 - ~~(4) Sandwich boards may be displayed when the store is open for business and must be stored inside the business overnight;~~
 - ~~(5) Sandwich boards cannot be lighted or powered by any means;~~
 - ~~(6) Sandwich boards can only be displayed on sidewalks directly in front of the advertised business; and~~
 - ~~(7) Sandwich boards shall be placed to allow a minimum of 42 inches of clearance on the sidewalk for passersby.~~
- ~~(u) Temporary signs must obtain a temporary sign permit and are regulated as follows:~~
- ~~(1) Each licensed business may request a temporary sign permit for up to four separate occurrences within a calendar year;~~
 - ~~(2) Temporary signs can be displayed for a period not to exceed two weeks per occurrence;~~
 - ~~(3) A one week minimum time period shall transpire between temporary sign occurrences;~~
 - ~~(4) Each temporary sign occurrence shall be limited to a maximum of 300 square feet of displayed signage;~~
 - ~~(5) Temporary signs may include banners, pennants, fluttering ribbons, inflatables and other wall mounted or free standing signage;~~
 - ~~(6) Temporary signs shall meet the requirements in subsection 23-24-13(m); and~~
 - ~~(7) Temporary signs shall be dismantled and removed during tropical storms and hurricanes.~~

~~(Ord. No. 1006, § 1, 11-19-2008)~~

~~Sec. 23-24-14. Construction standards.~~

- ~~(a) All signs for which a permit is required under this ordinance shall be constructed and maintained in accordance with all applicable building codes.~~
 - ~~(b) Signs for which a permit is not required under this ordinance and which are constructed of degradable material may be posted for a maximum of 60 days unless replaced with another sign of the same material. Any such replacement signs may be posted for a maximum of 60 beyond the original 60-day period.~~
 - ~~(c) All freestanding signs with a display area greater than 100 square feet must be constructed to withstand winds of at least 120 miles per hour; in the event any other applicable code or regulation calls for wind tolerance in a greater amount, then such greater amount shall apply as the standard under this chapter as well.~~
- ~~(e) **Non-conforming Signs. Formerly Section 23-24-15. Relocated here for clarity.**~~
- ~~a. The owner/ground leaseholder of any nonconforming sign which was legally in place at the time of adoption of this chapter shall register the sign with the city within 90 days of the effective date of this ordinance. Registered nonconforming signs shall not be allowed to~~

- ~~remain once deterioration of or damage to the sign renders it a hazard or unsightly and the owner/ground leaseholder fails to correct the condition after notice from the building official.~~
- ~~b. No change in the structure, size, shape, or design of a nonconforming sign shall be allowed except to bring nonconformity into conformity with this chapter.~~
 - ~~c. No change may be made to a nonconforming sign that increases or enlarges or changes the nature of the nonconformity.~~
 - ~~d. A nonconforming sign may not be replaced with another nonconforming sign except in the event of changed conditions beyond the control of the owner/ground leaseholder warrant the sign's replacement, in which event the building official must be notified and a new sign permit obtained prior to replacement. Nonconforming signs which have not been registered in accordance with section 23-24-3 above may not be replaced with another non-conforming sign the new permit which is required will be controlled by the sign regulations in effect at the time of application.~~

Section 23-24-4 – Design Standards – All Signs NEW SECTION ADDED – Contains some of the design standards contained in Section 23-24-12,13 and 14.

(a) General Standards

- a. **Conformance to City Building and Electrical Codes:** In addition to any sign approval required under this ordinance, a building permit shall be required prior to the installation or placement of any sign for which a Sign Permit is issued. All sign shall be constructed, erected or placed in accordance with the City's building and electrical codes.
- b. **Conformance to State Law:** Any sign located or to be located within 660 feet of the nearest edge of the right-of-way of a US or State numbered highway or road designated as a primary highway by the State of Georgia and The US Department of Transportation OR located beyond 660 feet of such highway BUT visible and intended to be read from such highway shall comply with all requirements of the Georgia Outdoor Advertising Act O.C.G.A. 32-6-70
- c. **Sign Maintenance:** All signs, including non-conforming signs, together with all their structural, mounting and/or erection elements shall be kept in good repair including replacement of damaged or deteriorated elements, re-painting or replacement of graphics, and landscape elements installed as a part of the sign.

(b) Site and Location Standards by Type of Sign – See Table 2 for Summary. Re written. Content includes items from Sections 23-24-12 and 13. Relocated here for clarity and ease of use.

a. Setback and Location Requirements

(a) Freestanding and monument signs

- i. No freestanding or monument sign shall be located closer than 20 feet from any property line serving as a public street right-of-way, nor within 20 feet of any driveway or entrance road intersecting with a public street.
- ii. No freestanding or monument sign shall be located closer than 30 feet from the intersecting right-of way lines adjoining the property upon which the sign is located.
- iii. No freestanding or monument sign shall be located within 200 feet of another freestanding sign along the street frontage of the same property.

(b) Wall Mounted Projecting signs

- i. No sign attached at an angle to a wall shall extend beyond 5 feet from the wall.
- ii. A projecting sign shall have a minimum of 8 feet of clearance from ground level below the sign.

(c) Wall or Façade Sign

- i. No wall or facade sign may extend beyond 12 inches from the building wall upon which it is mounted nor higher, at its highest point, than 20 feet measured from the nearest street grade elevation.
- ii. No more than two façade signs may be located on any one building wall.

(d) Canopy (awning), mansard, marquee and parapet signs

- i. A canopy sign may not extend above or below the canopy face on which it is located. Signs mounted under the canopy must have a minimum of 8 feet of clearance from the ground elevation below the sign to the bottom face of the sign.
- ii. A mansard sign may not extend above or below the face of the mansard on which it is located and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.
- iii. A marquee sign may not extend above or below the marquee on which it is located, and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.
- iv. A parapet sign may not extend beyond the parapet on which it is located, and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.

(e) Off-premises signs (Including Billboards)

- i. May be located only on parcels located in General Commercial, Highway Commercial, or Industrial Zoned Districts
- ii. Must be located 1,250 feet from any other Off-premises sign measured along the roadway frontage where located. Measurements are to be made from the centerline of the sign structure(s) and include all Off-premises signs regardless of which side of the roadway they may be located.
- iii. No portion of any Off-premises sign may be located within a 300 foot radius of any property zoned Residential, Conservation-preservation or any officially designated preservation district, historic landmark, public park, public square or playground.
- iv. All Off-Premises signs, including those considered Billboards, must also comply with the State of Georgia's Outdoor Advertising Act in addition to these and other requirements of this ordinance.
- v. At Interstate Interchanges, no more than 2 Off-premises sign or Billboards may be located in any quadrant of the interchange and shall be restricted to an area 1,200 feet measured 500 feet from the road crossing at the interchange or beginning 500 feet from the beginning or ending of Interstate pavement widening to accommodate on ramps or off ramps; whichever is furthest from the road crossing at the Interchange.

(f) All Other Signs

- i. Accessory Freestanding Signs
 - a. May be located on multi-family, commercial, office, institutional or industrial property
 - b. Accessory Freestanding Signs located at entrance or exit drives from or to public streets, shall not exceed 2 per entrance or exit location(s)

- c. One Accessory Freestanding Sign may be located on each building site. Directional signs may be located on each building site as needed for customers or patrons.
 - ii. Outdoor Recreational Facility
 - a. Signs on outdoor recreation facilities like stadiums, concession stands, dugouts, press boxes, etc. may be installed with no limit other than such signs may not be visible from neighboring residential property or public rights-of-way.
 - iii. Multi-screen Cinema
 - a. A changeable copy cinema sign is considered a principal sign and one such sign is permitted for each multi-screen cinema on each street fronting the cinema.
 - iv. Rear Entrance Signs
 - a. A rear entrance sign may be placed on the rear doors of business establishments used for ingress and egress by tenants or owners.
 - v. Changeable Copy Sign (automatic or manual copy)
 - a. May be incorporated into a freestanding or wall mounted sign.
 - b. LED Message Boards are not permitted anywhere except for schools, houses of worship, gasoline stations (for price boards) and cinema or performance centers.
 - vi. Temporary Signs (in excess of 4 square feet) Requiring a Permit
 - a. May be used for the duration of an event such as the sale or lease of property, sporting event, yard or garage sale, outdoor festival or fair, etc.
 - b. Only one temporary sign shall be permitted per property at any time.
 - c. Each licensed business may apply for a temporary sign up to 4 times per year.
 - d. Each temporary sign may be displayed for a maximum of one week prior to an event being advertised, except for Real Estate Sale or Lease Signs which may remain for as long as the property being offered for sale or lease remains unsold or not leased, All temporary signs must be removed within two days following the end of the event being advertised or the successful sale or lease of property
 - e. Temporary signs may include banners, wall mounted or free standing
 - vii. Construction Sign
 - a. A Construction Sign is considered a Temporary Sign and shall require a permit. A Construction sign may remain on the property where construction is taking place for the duration of construction. It shall be removed once the building is occupied.

(c) Size, Height and Design Standards and Limits – See Table 2 for Summary. Formerly included in Sections 23-24-12 and 13. Consolidated, rewritten and relocated for clarity and ease of use.

- a. Residential Subdivisions, Multi-Family and Residential PUDs (Freestanding and Monument Signs)

- (a) Only one free standing or monument sign, single face or double faced is permitted for each entrance to a subdivision or PUD community
- (b) The area of each sign face for a single family subdivision or community shall be limited to 64 square feet; 32 square feet per sign face if a double faced sign.
- (c) The area of each sign face for a multi-family or mixed use residential community shall be limited to 100 square feet; 50 square feet for each sign face if a double faced sign.
- (d) The maximum height shall not exceed 8 feet above the average ground grade within a 20 foot radius of the sign. The lower edge of the sign shall not exceed 4 feet above the lowest grade at the base of the sign.
- (e) The sign may be illuminated internally or externally.
- (f) Building signs are not permitted for single family subdivisions, multi-family communities or residential PUDs

b. Commercial and Office (Freestanding or Monument Signs / Building Signs)

(a) Neighborhood Commercial, General Core Commercial and Office/Commercial Zoning Districts (one use on property)

- i. Freestanding sign (not allowed in a Neighborhood or General Core Commercial Zoning Districts)
 - a. One sign per frontage on a public street
 - b. The maximum area of each sign shall be 64 square feet; 32 square feet for each sign face if a double faced sign
 - c. The maximum height of the sign shall be 10 feet
 - d. The sign may not be internally or externally illuminated.
- ii. Building sign if in lieu of a freestanding sign
 - a. One sign per building
 - b. The maximum area shall be 32 square feet
 - c. The maximum height of the sign shall be 20 feet above the building grade
 - d. The sign may be internally or externally illuminated.

(b) Neighborhood Commercial, General Core Commercial and Office/Commercial Zoning Districts (multiple use on property)

- i. Freestanding sign (Not permitted in a Neighborhood or General Core Commercial Zoning District)
 - a. One sign per frontage on a public street
 - b. The maximum area of each sign shall be 128 square feet; 64 square feet for each sign face if a double faced sign
 - c. The maximum height of the sign shall be not more than 10 feet
 - d. The sign may be internally or externally illuminated.
- ii. Building sign(s) if in lieu of a freestanding sign
 - a. One sign per tenant or user with a maximum of two signs per building face.
 - b. The maximum area of each sign shall be 32 square feet

- c. The maximum height of each sign shall be not more than 10 feet
 - d. The sign may be internally or externally illuminated
 - (c) **General Commercial, Highway Commercial, Commercial Recreation or Industrial (one use on property)**
 - i. Freestanding sign
 - a. One sign per frontage on a public street
 - b. The maximum sign area shall be 200 square feet; 100 square feet for each sign face if a double faced sign.
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated.
 - ii. Building Sign(s)
 - a. One sign per building
 - b. The maximum sign area shall be 100 square feet if in lieu of a freestanding sign; otherwise 64 square feet.
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated.

Signs located in the U. S. 17 Corridor should follow the guidelines in that Overlay District.

- (d) **General Commercial, Highway Commercial, Commercial Recreation or Industrial (multiple use on property/planned center)**
 - i. Freestanding sign(s)
 - a. One sign per 300 feet of public street frontage
 - b. The maximum sign area shall be 300 square feet; 150 square feet for each sign face if a double-faced sign.
 - c. The maximum height of the sign shall be 35 feet
 - d. The sign may be internally or externally illuminated.
 - ii. Building Sign(s) (in addition to freestanding sign)
 - a. One sign per tenant or user
 - b. The maximum sign area shall be 100 square feet
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated.

(e) **Highway Commercial (one use on property)**

- i. Freestanding Sign
 - a. One sign per 300 feet of public street frontage
 - b. The maximum sign area shall be 200 square feet; 100 square feet for each sign face if a double faced sign.
 - c. The maximum height of the sign shall be 80 feet

- d. The sign may be internally or externally illuminated.
 - ii. **Building Sign**
 - a. Maximum of two signs per building – 4 signs if for a planned shopping center
 - b. The maximum area for each sign shall be 100 square
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated
- (f) **Highway Commercial (multiple use on property/planned development)**
 - i. **Freestanding Sign(s)**
 - a. One sign per 300 feet of public street frontage
 - b. The maximum sign area shall be 300square feet; 150 square feet for each sign face if a double faced sign.
 - c. The maximum height of the sign shall be 35 feet
 - d. The sign may be internally or externally illuminated.
 - ii. **Building Sign(s)**
 - a. Two signs per building
 - b. The maximum sign area shall be 100 square feet
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated.
- c. **Off-premises Signs and Billboards**
 - (a) Off premises signs shall not exceed 600 square feet of sign face; 300 square feet for each sign face if a double faced sign and shall be of uniform size 12 feet in height and 50 feet in width.
 - (b) Off-premises signs and Billboards may not exceed 60 feet in height measured from the lowest portion of the sign face structure to the lowest point of the site elevation below the sign.
 - (c) No extensions or extrusions beyond the face of the sign, other than an apron at the base of the sign face for servicing and repairs, is permitted.
 - (d) Automatic changeable copy at intervals of not less than 15 seconds are permitted on Off-premises Signs or Billboards are permitted. Animated signs are not permitted on any type of sign.
 - (e) Other off-premises signs and Billboards may only have exterior illumination using sign base mounted lighting equipped with photocells for switching on and off. No other form of illumination is permitted.
- d. **Accessory Free-standing Signs**
 - (a) Principal Accessory Free-standing Signs shall not exceed 32 square feet in total sign face area nor 8' in height.
 - (b) Other miscellaneous Accessory Free-standing signs are permitted provided they do not exceed 6 square feet in sign face area nor more than 3 feet in height, except for handicapped parking signs which may be 5 feet in height.
 - (c) Accessory Free-standing Signs may not be illuminated.
- e. **Multi-Screen Cinema Signs**

- (a) Such sign(s) shall not exceed 10 feet in width nor 20 feet in height. The sign face(s) shall not exceed 8 feet in width not 15 feet in height.
- (b) The sign may be illuminated internally or externally.

f. All Other Signs

- (a) Changeable Copy Signs (Automatic or Manual Copy Change)
 - i. Changeable copy signs are limited to one per street frontage and only one per parcel regardless of additional street frontage,
- (b) Flags
 - i. No more than 3 flags may be displayed on property zoned and used for Agriculture, Single Family, Two-family or Multi Family use. No one flag may exceed 24 square feet in size, and if more than one flag is displayed, the total for all flags shall not exceed 45 square feet
- (c) Rear Entrance Signs
 - i. Rear Entrance Signs may not exceed 18 inches in width and 12 inches in height.
- (d) Temporary Signs (Including Construction Signs) Formerly Section 23-24-13. Relocated for clarity and ease of use.
 - a. No temporary sign face may exceed 32 square feet; 16 square feet total for each side if double faced.
 - b. May be used for the duration of an event such as the sale or lease of property, sporting event, yard or garage sale, outdoor festival or fair, etc.
 - c. Only one temporary sign shall be permitted per property at any time.
 - d. Each licensed business may apply for a temporary sign up to 4 times per year.
 - e. Each temporary sign may be displayed for a maximum of one week prior to an event being advertised, except for Real Estate Sale or Lease Signs which may remain for as long as the property being offered for sale or lease remains unsold or not leased, All temporary signs must be removed within two days following the end of the event being advertised or the successful sale or lease of property
 - f. Temporary signs may include banners, wall mounted or free standing.
 - g. A construction sign is considered a Temporary Sign and shall require a permit. A Construction sign may remain on the property where construction is taking place for the duration of construction. It shall be removed once the building is occupied.
- (e) **Illumination Standards. Formerly Section 23-24-18**
 - i. ~~Illumination for signs shall not cast light on adjoining property or shine in such a manner to cause traffic interference~~
 - ii. Illuminated signs shall not be located in a location to cast light directly into the eyes of drivers or pedestrians; hide from view or distract from any traffic light or street sign; cast light directly into any residential district,
 - iii. No sign located in any zoning district other than Highway Commercial shall be illuminated between the daily hours of 11 p.m. and 6 a.m.

- iv. Externally illuminated signs shall have concealed wiring and controls as well as shielded and visually screened light sources.
- v. Internally illuminated signs must completely shield the source of light from direct view.

(f) Construction standards. Formerly Section 23-24-14

- i. All signs for which a permit is required under this ordinance shall be constructed and maintained in accordance with all applicable building codes.
- ii. Signs for which a permit is not required under this ordinance and which are constructed of degradable material may be posted for a maximum of 60 days unless replaced with another sign of the same material. Any such replacement signs may be posted for a maximum of 60 beyond the original 60-day period.
- iii. All freestanding signs with a display area greater than 100 square feet must be constructed to withstand winds of at least 120 miles per hour; in the event any other applicable code or regulation calls for wind tolerance in a greater amount, then such greater amount shall apply as the standard under this chapter as well.

Section 23 -24 -5 Application and Enforcement: Formerly Section 23-24-3. Relocated for clarity

The provisions of this sign ordinance may be enforced by the building official or his or her designee. Additionally, it may be enforced by civil court action brought by the city manager or city attorney in the name of the City of Brunswick. Citations may be issued for violations of this chapter by the building official or his or her designee as well as by such other city employees as the city manager may from time to time designate.

A. Permits required. Formerly Section 23-24-3.

- a. Except as specifically excluded from the provision of this chapter, it shall be unlawful for any person to post, construct, enlarge, replace, display, substantially change, or erect a sign in the city without having first obtained a sign permit.
- b. Existing signs which are legal immediately prior to adoption of this chapter and which would be required to obtain a permit under this article if they had been newly erected after enactment of this article may not alter such sign until it become in compliance with this Article.

B. Permit Application information. Formerly Section 23-24-4. Rewritten

- ~~a. Sec. 23-24-4. Application information:~~
- ~~b. Applications for sign permits required by this chapter shall be filed by the sign owner of the owner's agent with the city building official. The application shall describe and set forth, at a minimum, the following:~~
- ~~c. The street address of the property upon which the sign is to be located and a plat map of the property which bears an indication of the proposed location of the sign and any other existing or proposed signs, as well as all property lines and set back lines;~~
- ~~d. The aggregate area for all existing signs and for all proposed signs on the parcel;~~
- ~~e. The full names and residence/domicile addresses of the owner(s) of the real property upon which the subject sign is to be located;~~
- ~~f. Documentation of the consent of the landowner, or the landowner's agent, granting permission for the placement of the sign;~~

- ~~g. Name, address, phone number, and business license number of the contractor who will or did erect the sign;~~
- ~~h. The type of sign to be erected, the area of the sign, the height of the sign, the shape of the sign, and an explanation of how the sign is to be mounted or erected;~~
- ~~i. If an off premises sign, the distance of the sign from any off premises sign in any direction within 1,500 feet from any part of the sign structure;~~
- ~~j. The size and dimensions of the parcel on which the sign is to be placed;~~
- ~~k. The full legal name, residence/domicile address and phone number of the proposed permittee, and the name and address of the registered agent for services of process of any permittee who is not a natural person;~~
- ~~l. Construction plans and engineering wind tolerance certification for any sign having a display area greater than 100 square feet.~~
- m. Applications for sign permits required by this chapter shall be filed, on a form provided by the City, by the sign owner or the owner's agent with the City Building Official. The application shall not be considered unless all information requested on the form or by the City's Building Official is provided by the applicant.

C. Time for Consideration. Formerly Section 23-24-4. Rewritten and relocated for clarity. CONTENT HAS NOT CHANGED

- a. The city shall process all permit applications within 30 business days of the building official's actual receipt of a fully completed and appropriately signed application and payment such sign permit fee as may be established from time to time by vote of the City Commission.
- b. The building official shall give notice to the applicant/owner of the decision of the city by hand delivery or by mailing a copy of the notice to the applicant at the address shown on the permit application. If mailed, notice shall be deemed to have been given upon the date of mailing in conformity with this section.
- c. If the city fails to respond in writing within the 30-day period, the permit shall be deemed to have been granted.
- d. If the building official finds that conditions or stipulations are required to make the sign legally acceptable, the permit shall only be approved subject to the applicant's written agreement to such conditions.

D. Denial and revocation. Formerly Section 23-24-6. Partially rewritten and relocated for clarity and ease of use. CONTENT HAS NOT CHANGED.

- ~~a.~~ The city shall deny permits to applicants who submit applications for signs that do not comply with the provisions of this chapter, or which fail to comply with applicable building codes (including, but not limited to, any wind or hurricane resistance requirements) or other applicable local, state, or federal laws;
- b. Any applicants who submit incomplete applications or applications containing any false material statements.
- c. Violations of any provisions of this chapter will be grounds for terminating a permit granted by the city for the erection of a sign. Should it be determined that a sign permit was issued pursuant to an incomplete application or an application containing a false material statement, or that a permit has been erroneously issued in violation of this chapter, or that a sign has been erected contrary to the terms of the permit, the building official shall revoke the permit.
- d. Should the city deny a permit application, the reasons for denial shall be stated in the notice provided for in paragraph (d) d. above. Any application denied and later re-submitted shall be deemed to have been submitted on the re-submittal date.

- E. **Hearing Officer Review:** No permit shall be revoked or denied except for “due cause” as herein defined. In the event of a denial or a revocation, the applicant/permittee shall be granted an opportunity for review before a hearing officer to be designated by the city. If applicant desires such a hearing, applicant must deliver a written request for such review with the building official no later than ten (10) business days following mailing of the decision to be reviewed. The applicant will be given at least ten business days' written notice of the time, place, and purpose of the hearing, with a statement of the reason for the denial of the application or revocation of the permit. "Due cause" is any of the following: violation of the provision of this chapter or any other city ordinance or any state or federal law; or erroneous issuance of a permit which should not have been issued under the terms of this chapter; or erecting or building a sign which does not conform to the information contained in the application; or failure to maintain the sign as required by this chapter; or submission of an incomplete application or an application containing false material statements. The hearing officer may reschedule the hearing by agreement of the parties or for good cause shown. The hearing officer shall render a decision in writing within ten business days of the hearing, and a notice of the decision shall be forwarded to the applicant/owner as provided above.
- F. **Appeal Process:** An individual whose permit application has been denied or whose permit has been revoked may appeal the decision of the Hearing Officer to the City Manager provided they file written notice of an appeal with the City Manager within ten business days of the date that written notice of the hearing officer's decision is either hand delivered to the permittee or mailed to the address shown for the applicant/owner on the application or such other address as permittee advises the department in writing to send notices pursuant to this chapter.
- a. Such appeal shall be considered by the city manager at a hearing within 20 business days of the date the city manager received the notice of appeal, with applicant to be mailed notice of the time, date and place of hearing at least ten business days prior to the date initially set for the hearing. By agreement of the parties or for good cause shown, as determined by the city manager, and upon reasonable notice, the appeal hearing may be re-scheduled for a later date at the earliest time convenient to appellant and the city. The city manager shall cause any decision he/she reaches on the appeal to be memorialized in writing and a copy hand delivered or mailed to the applicant at applicant's address of record within ten business days of the hearing.
- G. **Review by city manager.** In the event an applicant/permittee whose permit has been denied or revoked is dissatisfied with the decision of the city manager, they may petition for writ of certiorari as provided by law.
- H. **Review at request of city.** The building official shall have the right to request that the City Manager review any decision by the hearing officer under subsection (v) above by following the same procedure for requesting review as would an applicant/permittee as set forth in subsection (d), above.
- I. **Permit expiration: Formerly Section 23-24-7 relocated for clarity. CONTENT HAS NOT CHANGED** A sign permit shall become null and void if the sign for which the permit was issued has not been completed and installed within six months after the date of issuance. No refunds will be made for permits that so expired. If a person desires to erect a sign after the permit is expired, a new application will be required and will be subject to the regulations in effect at the time of the new application. A new application fee will be required.
- J. Fees. **Formerly Section 23-24-8. Relocated here for clarity.** The cost of a sign permit shall be established from time to time by vote of the city commission and shall be payable in addition to any building permit or historic preservation certificate of appropriateness fees required. Differing fees for different categories of signs may be so established. A written list of applicable fees shall be maintained in the building official's office.
- K. **Variances: Formerly Section 23-24-17 CONTENT HAS NOT CHANGED** An applicant may request a variance from the requirements of this sign ordinance by following the same procedure for a zoning variance found in this ordinance.
- L. **Coordination of provisions. Formerly Section 23-24-20. Relocated for clarity. CONTENT HAS NOT CHANGED**

- a.** The provisions of this chapter shall be in addition to and cumulative of the City of Brunswick's Historic Preservation Ordinance. In the event the Historic Preservation Ordinance requires any action with respect to a proposed sign, such as obtaining a certificate of appropriateness from the historic preservation board, then separate compliance with those requirements must be had in addition to obtaining any permit required hereunder. Approval of a sign permit application by the building official does not constitute approval by the historic preservation board. Further, the provisions of this chapter and the U.S. 17 Overlay and Planned Development - Traditional Neighborhood District articles of the City Zoning Ordinance shall be read together to give effect to all where possible; in the event of conflict, provisions of those articles control over the provisions of this article.

ORDINANCE XXXX

AN ORDINANCE TO AMEND CHAPTER 23 OF THE CODE OF THE CITY OF BRUNSWICK PERTAINING TO ZONING; PARTICULARLY THE PROVISIONS RELATING TO SIGNS AND ADVERTISING DEVICES; TO PROVIDE NEW AND AMENDED DEFINITIONS; TO PROVIDE EXEMPTIONS; TO PROHIBIT CERTAIN TYPES OF SIGNS; TO PROVIDE FOR THE ABILITY TO RENUMBER SECTIONS; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW, THEREFORE BE IT ORDAINED, by the City of Brunswick City Commission that Article XXIII, Chapter 24 of the Code of Ordinances of the City of Brunswick is amended to read as follows:

SECTION ONE

Sec. 23-24-1 - Purpose and Intent.

- (a) The City Commission of Brunswick finds that signs provide an important medium through which persons may convey a variety of commercial and non-commercial messages. Regulation of the size, location, placement, illumination and certain features of signs is necessary to enable the public to receive such messages without difficulty and confusion, to improve the general attractiveness of the city, to take advantage of the city's natural and historic environment, to protect property values, to facilitate safe travel through the city, to facilitate the identification and location of residences and businesses in the city in the event of police, fire, or other emergencies, and to avoid the aesthetic blight and nuisance that would occur from the proliferation of signs in the absence of reasonable controls. Accordingly, it is the intention of the city commission to establish regulations governing the display of signs so as to:
- (1) Balance the rights of persons to convey their messages through signs and the right of the public to be protected against the unrestricted proliferation of signs in the city.
 - (2) Enhance the economy and the business and industry of the city by promoting the reasonable, orderly and effective display of signs;
 - (3) Maximize the value of commercial signage as a means of locating and identifying commercial establishments providing goods and services while, at the same time, discouraging the use of commercial signage to sell specific goods and services;
 - (4) Encourage the construction of commercial signage with high quality materials that are aesthetically pleasing and compatible with their surroundings and with the architecture of the buildings they identify;
 - (5) Maintain the historical image and character of the city;
 - (6) Preserve and enhance the natural environment throughout the city;

- (7) Protect property values by minimizing the possible adverse effects and visual blight caused by signs;
 - (8) Promote signs which are compatible with their surroundings;
 - (9) Insure proper maintenance, for safety and structural soundness, as well as appearance and attractiveness of signs.
- (b) Inasmuch as it is generally inappropriate for government to determine the content of expression that will be allowed on signs, particularly in regard to non-commercial signs, it is the intent of the City Commission that this chapter be enforced such that signs carrying non-commercial messages be approved, disapproved and regulated entirely without regard to the content to be posted on the sign.
 - (c) It is the intent of this ordinance that all signs erected in the City of Brunswick have a permit issued by the Building Official unless the sign is specifically excluded or exempted from the regulations contained in this ordinance

Section 23–24-2 – Definition of Terms Used in this Article

(a) General Definitions:

- a. **Building** means any structure having a roof supported by columns or walls intended for human occupancy.
- b. **Building official** means the person or persons designated as such by the City Manager pursuant to Chapter 5 of the City Code.
- c. **Nonconforming sign** means any sign which does not conform to the provisions of this Article.
- d. **Parcel** means a separate tax unit of real property as reflected in Glynn County real estate records.
- e. **Sign** means a device or representation for visual communication which is used for the purpose of bringing the subject thereof to the attention of others.
- f. **Sign face** means that portion of a sign that is or can be used for the purpose of carrying the intended message.

(b) Type of Sign Definitions:

- a. **Awning sign** means a sign located on a canopy, awning, or other roof-like cover extending before a doorway or window as a shelter or for beautification of the building. A canopy must be a permanent structure and non-retracting
- b. **Banner** means a sign other than a flag, made of cloth, paper, plastic or fabric or any similar material containing a message or logo.
- c. **Changeable Copy Sign** means a sign that where the message is changes either electronically, mechanically or manually.
- d. **Double-faced sign** means a sign which has two display areas placed back to back to each other, or at an angle of not more than 60° to each other, and where one face is designed to be seen from one direction and the other face from another direction.
- e. **Freestanding sign** means a sign permanently attached to the ground and that is wholly independent of any building or other structure. A *Freestanding Sign* may be mounted on a freestanding pole and the sign not in contact with the ground OR mounted as a structure on the ground (referred to generally as a "monument sign").
- f. **Home occupation sign** means a sign, typically a wall sign, used to identify a home occupation in compliance with the provisions of this zoning ordinance.
- g. **Identification sign** means a sign used to depict the name or number of a building or tenant(s) within the building where the sign is located or otherwise identify such building.
- h. **Incidental sign** means a sign, generally for informational purposes secondary to the use of the lot on which it is located, such as "no parking," "no trespassing," "entrance," "exit," "loading only," and other information and directional signs.

- i. **Mansard or Marquee sign** means a sign painted on, attached to or hung from a roofed structure attached to and supported by a building or independent structure. A mansard is typically a sloped roof structure extending from the roof or façade of a building; a marquee is typically a vertical roof structure extending from the façade of a building
- j. **Mobile billboard sign** means an advertising sign mounted on a vehicle or trailer capable of being towed across public streets and that can be parked at specific locations. Neither vehicles nor trailers which advertise the company of their primary use nor campaign signs are considered mobile billboards.
- k. **Monument sign** means a freestanding sign mounted directly on the ground, or on a base which is directly on the ground, without use of a pole, pier, post, pylon or stanchion.
- l. **Off-premises sign** means a sign which advertises goods, products, facilities or services not located on the premises where the sign is located or directs persons to premises other than that upon which the sign is located.
- m. **On-premises sign** means a sign located on the premises where the advertised product, service, goods, facilities, or other subject matter is located.
- n. **Roof sign** means a sign that is mounted on and supported by the structure of the roof of a building; or a sign that is applied to the roof's surface.
- o. **Sandwich board sign** means a non-illuminated portable sign consisting of two flat surfaces joined at one end, typically with hinges
- p. **Swinging or projecting sign** means a sign projecting more than six inches from the outside wall or walls of any building upon which it is located either directly attached to the building or attached to a support extending from the building which may also allow the sign to swing back and forth.
- q. **Temporary sign** means a sign of a non-permanent nature designed to convey a short term non-permanent message such as an event.
- r. **Wall sign** means a sign fastened, placed or painted upon the exterior structural wall of the building itself, whether the front, rear or side wall of the building. It may also be a sign projecting from a building to which it is affixed.
- s. **Window sign** means a sign placed inside or outside of a windowpane or glass door and intended to be viewed from outside the building. It may be a permanent sign.

(c) Style of Sign Definitions:

- a. **Electronic display sign screen** means a sign, or portion of a sign, that uses projection of images and letters or similar technology to form a sign message or messages and wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes.
- b. **Electronic message board** means a variable message sign, or portion of a sign, that uses projection or similar technology to form a sign message or messages and wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes.
- c. **Flashing sign** means a sign, the illumination of which is not kept constant nor in the same intensity at all times when in use, and which exhibits marked changes in lighting effects.
- d. **Illuminated sign, direct** means a sign illuminated by an internal or external source,
- e. **Inflatable sign** means a sign that is either expanded to its full dimensions and is physically supported by gasses contained within the sign, or sign parts, at a pressure greater than atmospheric pressure.

(d) Design and Size Definitions:

- a. **Aggregate sign area** means the area of all signs to be placed on a building(s) and it's site excluding the area of one face of all double-faced signs.

- b. **Animated sign** means a sign with action, motion, changing letters or changing colors, which requires electrical energy.
- c. **Area of a sign face/sign area** means the portion of a sign which conveys the intended message, exclusive of the sign structure which is not intended to carry any message or portion of the message intended by the sign itself.
- d. **Display surface or sign face** means the face or part of a sign which can be used to carry or display copy or a message.
- e. **Height of sign** means the distance in vertical feet from the average ground elevation below the sign to the highest point of the sign, including any border, trim, light or structural component thereof measured from the average ground elevation.

Section 23–24-3 – Applicability

- (a) **No Permit Required.** The following signs are not regulated by this ordinance and do not require a permit unless duly noted
 - a. **Flags.** Non-governmental flags are deemed to be signs and shall be subject to the provisions of this section. The official flags of the federal, State, county, or municipal governments are not deemed to be signs provided no such flag shall exceed 40 square feet per face. The City Commission may approve a larger flag for display on public property or other appropriate noncommercial sites as determined by the City Commission.
 - b. **Holiday decorations.** Decorations that are not internally illuminated shall not require a Sign Permit, provided they are displayed for no more than a total of 60 days per calendar year, excluding the time period between November 1 and January 15. Such decorations shall be maintained in a good condition at all times and shall be removed or replaced when they are overly weathered, torn, broken, or otherwise present a potential safety hazard. Windblown decorations are prohibited at all times.
 - c. **Incidental Signs.** Addresses, building numbers, entrance and exit signs, and traffic directional signs shall not require Sign Permits if they do not exceed four square feet in area per sign and have no commercial copy. If such sign contains commercial copy, the sign counts toward the allowable square footage for freestanding signs.
 - d. **Interior Signs.** Any sign that, in the Official's reasonable opinion, is to be viewed from the inside of a building only.
 - e. **Menus.** Menus attached to the face or facade of a building with no more than four square feet of sign face area located at the entrance or service window of a business.
 - f. **Parking Signs.** Signs that reserve parking spaces for specific uses or businesses, except that such signs are not allowed in shopping and shall not exceed 1.5 square feet in area per sign. No more than three parking signs shall be displayed at any given time on each parcel.
 - g. **Public Signs.** Signs erected by the federal, State, or local government, or governmental entity, including interpretive signs located on publicly owned property. Signs that are required by a public entity are considered public signs.
 - h. **Real Estate - Residential or Commercial Sale or Lease Signs.** Temporary signs offering single or two family residences for sale or lease nor exceeding 6 square feet in size and only one sign is allowed on the property being offered for sale or lease.

The same requirements apply to off-site “open house” signs. The sign(s) must be removed within 4 days after the real estate transaction has been completed.

- i. **Sandwich Boards and Chalkboards.** Freestanding, framed chalkboard or sandwich signs that comply with each of the following standards may be located in all Commercial and Office Zones outside a permitted commercial establishment:
 - i. One sign per business may be displayed during hours of operation.
 - ii. Signs shall be placed within ten feet of the building entrance of the business displaying the sign and not within 10 feet of another business.
 - iii. Signs shall be placed to allow at least 36 inches of unobstructed pedestrian clearance adjacent to the sign.
 - iv. Signs shall be limited to a maximum of six square feet in total area and a maximum width of 24 inches.
 - v. Sign face colors are limited to black or dark green with a matte finish.
 - vi. Plastic or dry erase boards are not permitted.

- j. **Shopping Cart Return.** Signs identifying shopping cart return areas, provided that such signs are no larger than ten square feet.

- k. **Stadium Signs.** Signs or banners that are located within a stadium and are not intended to be visible from outside of a stadium.

- l. **String Lights for Holiday Decoration and for Building Identification.** Strings of lights may be used for outside holiday lighting or tree decoration from November 1 through January 15 of each year. Because many colors are used to celebrate various holidays during this time, multi-color lights are allowed. Flashing, blinking and chasing lights are prohibited. String lighting used to permanently enhance building identification and identity likewise may be used in a tasteful and appropriate manner in the opinion of the Building Official.

- m. **Towing Signs.** Public notice required by applicable law to be displayed on a property where vehicles may be towed. Such signs shall not exceed four square feet in size and shall be limited to one sign per vehicular entrance to the property.

- n. **Traffic Control Signs.** Any public notice or warning required by applicable federal, State, or local law, regulation, or ordinance including, but not limited to, warning flashers and variable message signs (VMSs) deployed temporarily by a government agency to guide traffic. When such signs are located on private property, they are subject to each of the following:
 - i. Sign faces shall not exceed four square feet per sign face .
 - ii. The City shall have authority to limit the number, location, and color of such signs
 - iii. Sign faces shall meet Georgia Department of Transportation standards.

- o. **Window Signs.** Signs on the inside, or attached to the outside, of window glass shall comply with each of the following:
 - i. Window signs shall cover no more than 25 percent of the gross area of glass on any one façade side of a building.
 - ii. Window signs shall not be illuminated.
 - iii. No single window sign shall exceed four square feet
 - iv. Only one window sign per tenant or user.

(b) **Exemptions.**

Sign Permit is not required prior to engaging in the following alterations to or maintenance of a sign:

- i. The changing of copy on a sign permitted for changeable copy.
- ii. The painting or refinishing of the surface of a sign face or sign structure of a permitted sign so as to keep the appearance of such sign as permitted.

(c) **Prohibited Signs.** The following types of signs are prohibited throughout the city:

- i. Roof signs;
- ii. Animated signs and flashing signs;
- iii. Signs on publicly owned or maintained right-of-way other than publicly owned or maintained signs;
- iv. Signs which contain words, pictures, or statements which are obscene, as defined by O.C.G.A. § 16-12-80;
- v. Signs which simulate an official traffic control or warning sign or hide from view any traffic sign, signal or public service sign;
- vi. Signs which interfere with road or highway visibility or obstruct or otherwise interfere with the safe and orderly movement of traffic;
- vii. Signs which obstruct the orderly flow of pedestrian traffic on any sidewalk or public walkway;
- viii. Signs erected by nailing, fastening or affixing the sign in any manner to any tree, post, curb, utility pole, or other structure located on any public right-of-way except as may otherwise be provided herein;
- ix. Signs which emit any visible smoke, steam, vapor, particles, or odor into the air;
- x. Signs which emit or utilize in any manner any sound which can be heard at any place outside of the parcel on which the sign is erected;
- xi. Signs which interfere with or obstruct entry or egress through any door or window required or designed for access to or egress from any building;
- xii. Use of any parked vehicle or boat as an advertising device except that held by a licensed automobile or boat dealer as stock for retail sale or for lease;
- xiii. Fluttering hanging or mounted ribbons and banners.
- xiv. Mobile billboard signs;
- xv. Portable signs. Commercial vehicles, other than standard passenger vehicles, shall be parked as far from the street as reasonably possible during non-business hours if such vehicles bear a commercial message;
- xvi. Inflatable signs.

(d) **Permitted Signs By Type, Use and Land Use – For Summary See Table 1.**

a. **Residential – Single Family and Two - Family Individual Lot**

- i. No sign of any type other than a Real Estate For sale or Lease sign (not requiring a sign permit) no greater than 6 square feet in sign face area and limited to one sign for each street adjacent to the lot

b. **Residential Subdivision –**

- i. One free standing sign at each major street entrance (excluding construction and emergency access). Directional signs are permitted for amenities (pool, clubhouse, office, etc.)

c. **Residential – Multi-Family**

- i. One free standing complex identification sign at each major street entrance (excluding construction and emergency access). Sign may include leasing information.
- ii. One wall mounted building identification sign,

- iii. Directional sign(s) as needed
 - iv. Incidental sign(s) as may be required (ie. Parking limitations, emergency or fire exit, etc.)
- d. **Residential – Planned Mixed Use Development n(PUD)**
- i. A signage plan shall be required as a part of the overall development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.
- e. **Commercial – Neighborhood (Local) Commercial and GC – Core Commercial**
- i. No freestanding sign is permitted. 1 wall mounted, mansard, canopy sign or hanging sign is allowed per permitted business.
- f. **Commercial – General or Highway - Individual use structure and/or lot**
- i. One free standing, wall, or mansard is permitted
- g. **Commercial – General or Highway - Multi Tenant or Use; Single and Multiple Structures up to 20,000 total gross square feet of commercial retail or service floor area.**
- i. One free standing sign with tenant listing at each major street entrance (excluding construction, loading/unloading or emergency access). Limit of two free standing signs per parcel.
 - ii. One wall or mansard or hanging sign for building and tenant identification
 - iii. Directional sign(s)
 - iv. Incidental sign(s) as may be required and appropriate
- h. **Commercial – General or Highway - Multi Tenant / Multi Structures in excess of 20,000 total gross square feet but not more than 100,000 square feet of commercial retail or service floor area**
- i. One free standing sign with tenant listing at each major street entrance (excluding construction, loading/unloading or emergency access). Limit of two free standing signs.
 - ii. One wall or mansard sign for building and tenant identification
 - iii. Directional sign(s)
 - iv. Incidental sign(s) as may be required or appropriate.
- i. **Commercial – General or Highway - Multi Tenant Shopping Center in excess of 100,000 square feet of commercial retail or service floor area.**
- i. A signage plan shall be required as a part of a development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.R
- j. **Commercial Recreation**
- i. One free standing sign at the major street entrance
 - ii. One wall or mansard mounted sign at the building entrance
 - iii. Directional signs as appropriate
- k. **Office – Single Structure and Use**
- i. One free standing sign at the major street entrance (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)

- ii. One wall or mansard mounted sign
- I. **Office – Single Structure with Multiple Tenants**
- i. One free standing sign at the major street entrance which may also include a building directory. (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)
 - ii. One free standing or wall mounted sign at the building entrance with a building directory. (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)
 - iii. **Office – Multiple Structures / Multiple Tenants – OC Office Commercial Zone**
A signage plan shall be required as a part of a development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.
- m. **Medical, Institutional and Public Buildings and Sites – All Zoning Districts where permitted**
- i. One free standing sign for the main building or site at each major street entrance for the general public or employees.
 - ii. One main building mounted identification sign
 - iii. Parking area signage as required
 - iv. Secondary building mounted or free standing identification signs as may be appropriate
 - v. Special building mounted or free standing entrance and directional signs as may be appropriate.
 - vi. Incidental signs a may be appropriate.
 - vii. A coordinated design and placement of signs at all **proposed** Medical, Institutional and Public Buildings or Sites shall be required for issuance of a permit. Any modification or addition to existing signage shall require a thorough review of existing sign design for consistency with the design of new sign(s).
- n. **Industrial – All Industrial Zones**
- i. One free standing identification sign and one building mounted sign
 - ii. Free standing building, parking loading and unloading and directional signs as appropriate.
- o. **Changeable Copy Signs (including electronic display screens)**
- i. Such signs are prohibited in all zoning districts except General Commercial and Highway Commercial
- p. **Temporary Signs in excess of 6 square feet of sign face area.**
- i. Such signs may be permitted for all zoning districts but only for the event being shown on the sign face (sale, lease, election, yard sale) and must be removed within 2 days following the completion or termination of the event.
- q. **Off – Premises Signs and Billboards**
- i. Such signs are only permitted in GC and HC Zones.

Section 23-24-4 – Design Standards – All Signs

(a) General Standards

- a. **Conformance to City Building and Electrical Codes:** In addition to any sign approval required under this ordinance, a building permit shall be required prior to the installation or placement of any sign for which a Sign Permit is issued. All sign shall

be constructed, erected or placed in accordance with the City's building and electrical codes.

- b. **Conformance to State Law:** Any sign located or to be located within 660 feet of the nearest edge of the right-of-way of a US or State numbered highway or road designated as a primary highway by the State of Georgia and The US Department of Transportation OR located beyond 660 feet of such highway BUT visible and intended to be read from such highway shall comply with all requirements of the Georgia Outdoor Advertising Act O.C.G.A. 32-6-70
- c. **Sign Maintenance:** All signs, including non-conforming signs, together with all their structural, mounting and/or erection elements shall be kept in good repair including replacement of damaged or deteriorated elements, re-painting or replacement of graphics, and landscape elements installed as a part of the sign.

(b) Site and Location Standards by Type of Sign – See Table 2 for Summary

a. Setback and Location Requirements

(a) Freestanding and monument signs

- i. No freestanding or monument sign shall be located closer than 20 feet from any property line serving as a public street right-of-way, nor within 20 feet of any driveway or entrance road intersecting with a public street.
- ii. No freestanding or monument sign shall be located closer than 30 feet from the intersecting right-of way lines adjoining the property upon which the sign is located.
- iii. No freestanding or monument sign shall be located within 200 feet of another freestanding sign along the street frontage of the same property.

(b) Wall Mounted Projecting signs

- i. No sign attached at an angle to a wall shall extend beyond 5 feet from the wall.
- ii. A projecting sign shall have a minimum of 8 feet of clearance from ground level below the sign.

(c) Wall or Façade Sign

- i. No wall or facade sign may extend beyond 12 inches from the building wall upon which it is mounted nor higher, at its highest point, than 20 feet measured from the nearest street grade elevation.
- ii. No more than two façade signs may be located on any one building wall.

(d) Canopy (awning), mansard, marquee and parapet signs

- i. A canopy sign may not extend above or below the canopy face on which it is located. Signs mounted under the canopy must have a minimum of 8 feet of clearance from the ground elevation below the sign to the bottom face of the sign.
- ii. A mansard sign may not extend above or below the face of the mansard on which it is located and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.

- iii. A marquee sign may not extend above or below the marquee on which it is located, and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.
- iv. A parapet sign may not extend beyond the parapet on which it is located, and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.

(e) Off-premises signs (Including Billboards)

- i. May be located only on parcels located in General Commercial, Highway Commercial, or Industrial Zoned Districts
- ii. Must be located 1,250 feet from any other Off-premises sign measured along the roadway frontage where located. Measurements are to be made from the centerline of the sign structure(s) and include all Off-premises signs regardless of which side of the roadway they may be located.
- iii. No portion of any Off-premises sign may be located within a 300 foot radius of any property zoned Residential, Conservation-preservation or any officially designated preservation district, historic landmark, public park, public square or playground.
- iv. All Off-Premises signs, including those considered Billboards, must also comply with the State of Georgia's Outdoor Advertising Act in addition to these and other requirements of this ordinance.
- v. At Interstate Interchanges, no more than 2 Off-premises sign or Billboards may be located in any quadrant of the interchange and shall be restricted to an area 1,200 feet measured 500 feet from the road crossing at the interchange or beginning 500 feet from the beginning or ending of Interstate pavement widening to accommodate on ramps or off ramps; whichever is furthest from the road crossing at the Interchange.

(f) All Other Signs

- i. Accessory Freestanding Signs
 - a. May be located on multi-family, commercial, office, institutional or industrial property
 - b. Accessory Freestanding Signs located at entrance or exit drives from or to public streets, shall not exceed 2 per entrance or exit location(s)
 - c. One Accessory Freestanding Sign may be located on each building site. Directional signs may be located on each building site as needed for customers or patrons.
- ii. Outdoor Recreational Facility
 - a. Signs on outdoor recreation facilities like stadiums, concession stands, dugouts, press boxes, etc. may be installed with no limit other than such signs may not be visible from neighboring residential property or public rights-of-way.
- iii. Multi-screen Cinema
 - a. A changeable copy cinema sign is considered a principal sign and one such sign is permitted for each multi-screen cinema on each street fronting the cinema.

- iv. Rear Entrance Signs
 - a. A rear entrance sign may be placed on the rear doors of business establishments used for ingress and egress by tenants or owners.
- v. Changeable Copy Sign (automatic or manual copy)
 - a. May be incorporated into a freestanding or wall mounted sign.
 - b. LED Message Boards are not permitted anywhere except for schools, houses of worship, gasoline stations (for price boards) and cinema or performance centers.
- vi. Temporary Signs (in excess of 4 square feet) Requiring a Permit
 - a. May be used for the duration of an event such as the sale or lease of property, sporting event, yard or garage sale, outdoor festival or fair, etc.
 - b. Only one temporary sign shall be permitted per property at any time.
 - c. Each licensed business may apply for a temporary sign up to 4 times per year.
 - d. Each temporary sign may be displayed for a maximum of one week prior to an event being advertised, except for Real Estate Sale or Lease Signs which may remain for as long as the property being offered for sale or lease remains unsold or not leased, All temporary signs must be removed within two days following the end of the event being advertised or the successful sale or lease of property
 - e. Temporary signs may include banners, wall mounted or free standing
- vii. Construction Sign
 - a. A Construction Sign is considered a Temporary Sign and shall require a permit. A Construction sign may remain on the property where construction is taking place for the duration of construction. It shall be removed once the building is occupied.

(c) Size, Height and Design Standards and Limits – See Table 2 for Summary.

- a. Residential Subdivisions, Multi-Family and Residential PUDs (Freestanding and Monument Signs)**
 - (a) Only one free standing or monument sign, single face or double faced is permitted for each entrance to a subdivision or PUD community
 - (b) The area of each sign face for a single family subdivision or community shall be limited to 64 square feet; 32 square feet per sign face if a double faced sign.
 - (c) The area of each sign face for a multi-family or mixed use residential community shall be limited to 100 square feet; 50 square feet for each sign face if a double faced sign.

- (d) The maximum height shall not exceed 8 feet above the average ground grade within a 20 foot radius of the sign. The lower edge of the sign shall not exceed 4 feet above the lowest grade at the base of the sign.
- (e) The sign may be illuminated internally or externally.
- (f) Building signs are not permitted for single family subdivisions, multi-family communities or residential PUDs

b. Commercial and Office (Freestanding or Monument Signs / Building Signs)

(a) Neighborhood Commercial, General Core Commercial and Office/Commercial Zoning Districts (one use on property)

- i. Freestanding sign (not allowed in a Neighborhood or General Core Commercial Zoning Districts)
 - a. One sign per frontage on a public street
 - b. The maximum area of each sign shall be 64 square feet; 32 square feet for each sign face if a double faced sign
 - c. The maximum height of the sign shall be 10 feet
 - d. The sign may not be internally or externally illuminated.
- ii. Building sign if in lieu of a freestanding sign
 - a. One sign per building
 - b. The maximum area shall be 32 square feet
 - c. The maximum height of the sign shall be 20 feet above the building grade
 - d. The sign may be internally or externally illuminated.

(b) Neighborhood Commercial, General Core Commercial and Office/Commercial Zoning Districts (multiple use on property)

- i. Freestanding sign (Not permitted in a Neighborhood or General Core Commercial Zoning District)
 - a. One sign per frontage on a public street
 - b. The maximum area of each sign shall be 128 square feet; 64 square feet for each sign face if a double faced sign
 - c. The maximum height of the sign shall be not more than 10 feet
 - d. The sign may be internally or externally illuminated.
- ii. Building sign(s) if in lieu of a freestanding sign
 - a. One sign per tenant or user with a maximum of two signs per building face.
 - b. The maximum area of each sign shall be 32 square feet
 - c. The maximum height of each sign shall be not more than 10 feet
 - d. The sign may be internally or externally illuminated

(c) General Commercial, Highway Commercial, Commercial Recreation or Industrial (one use on property)

- i. Freestanding sign
 - a. One sign per frontage on a public street
 - b. The maximum sign area shall be 200 square feet; 100 square feet for each sign face if a double faced sign.
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated.
- ii. Building Sign(s)
 - a. One sign per building
 - b. The maximum sign area shall be 100 square feet if in lieu of a freestanding sign; otherwise 64 square feet.
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated.

Signs located in the U. S. 17 Corridor should follow the guidelines in that Overlay District.

(d) General Commercial, Highway Commercial, Commercial Recreation or Industrial (multiple use on property/planned center)

- i. Freestanding sign(s)
 - a. One sign per 300 feet of public street frontage
 - b. The maximum sign area shall be 300 square feet; 150 square feet for each sign face if a double-faced sign.
 - c. The maximum height of the sign shall be 35 feet
 - d. The sign may be internally or externally illuminated.
- ii. Building Sign(s) (in addition to freestanding sign)
 - a. One sign per tenant or user
 - b. The maximum sign area shall be 100 square feet
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated.

(e) Highway Commercial (one use on property)

- i. Freestanding Sign
 - a. One sign per 300 feet of public street frontage
 - b. The maximum sign area shall be 200 square feet; 100 square feet for each sign face if a double faced sign.
 - c. The maximum height of the sign shall be 80 feet
 - d. The sign may be internally or externally illuminated.
- ii. Building Sign
 - a. Maximum of two signs per building – 4 signs if for a planned shopping center

- b. The maximum area for each sign shall be 100 square
- c. The maximum height of the sign shall not exceed 35 feet
- d. The sign may be internally or externally illuminated

(f) Highway Commercial (multiple use on property/planned development)

- i. Freestanding Sign(s)
 - a. One sign per 300 feet of public street frontage
 - b. The maximum sign area shall be 300square feet; 150 square feet for each sign face if a double faced sign.
 - c. The maximum height of the sign shall be 35 feet
 - d. The sign may be internally or externally illuminated.
- ii. Building Sign(s)
 - a. Two signs per building
 - b. The maximum sign area shall be 100 square feet
 - c. The maximum height of the sign shall not exceed 35 feet
 - d. The sign may be internally or externally illuminated.

c. Off-premises Signs and Billboards

- (a) Off premises signs shall not exceed 600 square feet of sign face; 300 square feet for each sign face if a double faced sign and shall be of uniform size 12 feet in height and 50 feet in width.
- (b) Off-premises signs and Billboards may not exceed 60 feet in height measured from the lowest portion of the sign face structure to the lowest point of the site elevation below the sign.
- (c) No extensions or extrusions beyond the face of the sign, other than an apron at the base of the sign face for servicing and repairs, is permitted.
- (d) Automatic changeable copy at intervals of not less than 15 seconds are permitted on Off-premises Signs or Billboards are permitted. Animated signs are not permitted on any type of sign.
- (e) Other off-premises signs and Billboards may only have exterior illumination using sign base mounted lighting equipped with photocells for switching on and off. No other form of illumination is permitted.

d. Accessory Free-standing Signs

- (a) Principal Accessory Free-standing Signs shall not exceed 32 square feet in total sign face area nor 8' in height.
- (b) Other miscellaneous Accessory Free-standing signs are permitted provided they do not exceed 6 square feet in sign face area nor more than 3 feet in height, except for handicapped parking signs which may be 5 feet in height.
- (c) Accessory Free-standing Signs may not be illuminated.

e. Multi-Screen Cinema Signs

- (a) Such sign(s) shall not exceed 10 feet in width nor 20 feet in height. The sign face(s) shall not exceed 8 feet in width not 15 feet in height.
- (b) The sign may be illuminated internally or externally.

f. All Other Signs

(a) Changeable Copy Signs (Automatic or Manual Copy Change)

- i. Changeable copy signs are limited to one per street frontage and only one per parcel regardless of additional street frontage,

(b) Flags

- i. No more than 3 flags may be displayed on property zoned and used for Agriculture, Single Family, Two-family or Multi Family use. No one flag may exceed 24 square feet in size, and if more than one flag is displayed, the total for all flags shall not exceed 45 square feet

(c) Rear Entrance Signs

- i. Rear Entrance Signs may not exceed 18 inches in width and 12 inches in height.

(d) Temporary Signs (Including Construction Signs) Formerly Section 23-24-13. Relocated for clarity and ease of use.

- a. No temporary sign face may exceed 32 square feet; 16 square feet total for each side if double faced.
- b. May be used for the duration of an event such as the sale or lease of property, sporting event, yard or garage sale, outdoor festival or fair, etc.
- c. Only one temporary sign shall be permitted per property at any time.
- d. Each licensed business may apply for a temporary sign up to 4 times per year.
- e. Each temporary sign may be displayed for a maximum of one week prior to an event being advertised, except for Real Estate Sale or Lease Signs which may remain for as long as the property being offered for sale or lease remains unsold or not leased, All temporary signs must be removed within two days following the end of the event being advertised or the successful sale or lease of property
- f. Temporary signs may include banners, wall mounted or free standing.
- g. A construction sign is considered a Temporary Sign and shall require a permit. A Construction sign may remain on the property where construction is taking place for the duration of construction. It shall be removed once the building is occupied.

(e) Illumination Standards.

- i. Illuminated signs shall not be located in a location to cast light directly into the eyes of drivers or pedestrians; hide from view or distract from any traffic light or street sign; cast light directly into any residential district,
- ii. No sign located in any zoning district other than Highway Commercial shall be illuminated between the daily hours of 11 p.m. and 6 a.m.

- iii. Externally illuminated signs shall have concealed wiring and controls as well as shielded and visually screened light sources.
- iv. Internally illuminated signs must completely shield the source of light from direct view.

(f) Construction standards.

- i. All signs for which a permit is required under this ordinance shall be constructed and maintained in accordance with all applicable building codes.
- ii. Signs for which a permit is not required under this ordinance and which are constructed of degradable material may be posted for a maximum of 60 days unless replaced with another sign of the same material. Any such replacement signs may be posted for a maximum of 60 beyond the original 60-day period.
- iii. All freestanding signs with a display area greater than 100 square feet must be constructed to withstand winds of at least 120 miles per hour; in the event any other applicable code or regulation calls for wind tolerance in a greater amount, then such greater amount shall apply as the standard under this chapter as well.

Section 23 -24 -5 Application and Enforcement:

The provisions of this sign ordinance may be enforced by the building official or his or her designee. Additionally, it may be enforced by civil court action brought by the city manager or city attorney in the name of the City of Brunswick. Citations may be issued for violations of this chapter by the building official or his or her designee as well as by such other city employees as the city manager may from time to time designate.

A. Permits required.

- a. Except as specifically excluded from the provision of this chapter, it shall be unlawful for any person to post, construct, enlarge, replace, display, substantially change, or erect a sign in the city without having first obtained a sign permit.
- b. Existing signs which are legal immediately prior to adoption of this chapter and which would be required to obtain a permit under this article if they had been newly erected after enactment of this article may not alter such sign until it become in compliance with this Article.

B. Time for Consideration.

- a. The city shall process all permit applications within 30 business days of the building official's actual receipt of a fully completed and appropriately signed application and payment such sign permit fee as may be established from time to time by vote of the City Commission.
- b. The building official shall give notice to the applicant/owner of the decision of the city by hand delivery or by mailing a copy of the notice to the applicant at the address shown on the permit application. If mailed, notice shall be deemed to have been given upon the date of mailing in conformity with this section.
- c. If the city fails to respond in writing within the 30-day period, the permit shall be deemed to have been granted.
- d. If the building official finds that conditions or stipulations are required to make the sign legally acceptable, the permit shall only be approved subject to the applicant's written agreement to such conditions.

C. Denial and revocation.

- a. The city shall deny permits to applicants who submit applications for signs that do not comply with the provisions of this chapter, or which fail to comply with applicable building codes (including, but not limited to, any wind or hurricane resistance requirements) or other applicable local, state, or federal laws;
- b. Any applicants who submit incomplete applications or applications containing any false material statements.
- c. Violations of any provisions of this chapter will be grounds for terminating a permit granted by the city for the erection of a sign. Should it be determined that a sign permit was issued pursuant to an incomplete application or an application containing a false material statement, or that a permit has been erroneously issued in violation of this chapter, or that a sign has been erected contrary to the terms of the permit, the building official shall revoke the permit.
- d. Should the city deny a permit application, the reasons for denial shall be stated in the notice provided for in paragraph (d) d. above. Any application denied and later re-submitted shall be deemed to have been submitted on the re-submittal date.

D. Hearing Officer Review: No permit shall be revoked or denied except for "due cause" as herein defined. In the event of a denial or a revocation, the applicant/permittee shall be granted an opportunity for review before a hearing officer to be designated by the city. If applicant desires such a hearing, applicant must deliver a written request for such review with the building official no later than ten (10) business days following mailing of the decision to be reviewed. The applicant will be given at least ten business days' written notice of the time, place, and purpose of the hearing, with a statement of the reason for the denial of the application or revocation of the permit. "Due cause" is any of the following: violation of the provision of this chapter or any other city ordinance or any state or federal law; or erroneous issuance of a permit which should not have been issued under the terms of this chapter; or erecting or building a sign which does not conform to the information contained in the application; or failure to maintain the sign as required by this chapter; or submission of an incomplete application or an application containing false material statements. The hearing officer may reschedule the hearing by agreement of the parties or for good cause shown. The hearing officer shall render a decision in writing within ten business days of the hearing, and a notice of the decision shall be forwarded to the applicant/owner as provided above.

E. Appeal Process: An individual whose permit application has been denied or whose permit has been revoked may appeal the decision of the Hearing Officer to the City Manager provided they file written notice of an appeal with the City Manager within ten business days of the date that written notice of the hearing officer's decision is either hand delivered to the permittee or mailed to the address shown for the applicant/owner on the application or such other address as permittee advises the department in writing to send notices pursuant to this chapter.

- a. Such appeal shall be considered by the city manager at a hearing within 20 business days of the date the city manager received the notice of appeal, with applicant to be mailed notice of the time, date and place of hearing at least ten business days prior to the date initially set for the hearing. By agreement of the parties or for good cause shown, as determined by the city manager, and upon reasonable notice, the appeal hearing may be re-scheduled for a later date at the earliest time convenient to appellant and the city. The city manager shall cause any decision he/she reaches on the appeal to be memorialized in writing and a copy hand delivered or mailed to the applicant at applicant's address of record within ten business days of the hearing.

- F. **Review by city manager.** In the event an applicant/permittee whose permit has been denied or revoked is dissatisfied with the decision of the city manager, they may petition for writ of certiorari as provided by law.
- G. **Review at request of city.** The building official shall have the right to request that the City Manager review any decision by the hearing officer under subsection (v) above by following the same procedure for requesting review as would an applicant/permittee as set forth in subsection (d), above.
- H. **Permit expiration:** A sign permit shall become null and void if the sign for which the permit was issued has not been completed and installed within six months after the date of issuance. No refunds will be made for permits that so expired. If a person desires to erect a sign after the permit is expired, a new application will be required and will be subject to the regulations in effect at the time of the new application. A new application fee will be required.
- I. **Fees.** The cost of a sign permit shall be established from time to time by vote of the city commission and shall be payable in addition to any building permit or historic preservation certificate of appropriateness fees required. Differing fees for different categories of signs may be so established. A written list of applicable fees shall be maintained in the building official's office.
- J. **Variances:** An applicant may request a variance from the requirements of this sign ordinance by following the same procedure for a zoning variance found in this ordinance.
- K. **Coordination of provisions.**
 - a. The provisions of this chapter shall be in addition to and cumulative of the City of Brunswick's Historic Preservation Ordinance. In the event the Historic Preservation Ordinance requires any action with respect to a proposed sign, such as obtaining a certificate of appropriateness from the historic preservation board, then separate compliance with those requirements must be had in addition to obtaining any permit required hereunder. Approval of a sign permit application by the building official does not constitute approval by the historic preservation board. Further, the provisions of this chapter and the U.S. 17 Overlay and Planned Development - Traditional Neighborhood District articles of the City Zoning Ordinance shall be read together to give effect to all where possible; in the event of conflict, provisions of those articles control over the provisions of this article.

Table 1
Permitted Sign and Use Summary

<u>USE and ZONES</u>	<u>FREE STANDING MONUMENT</u>	<u>BUILDING WALL MOUNTED</u>	<u>MANSARD MOUNTED</u>	<u>HANGING SIGN</u>	<u>DIRECTIONAL SIGNS**</u>	<u>INCIDENTAL SIGNS</u>	<u>TEMPORARY SIGNS</u>	<u>NOTES</u>
<u>RESIDENTIAL - R9, R6, GR, GR Core Zones</u>								
Single / Two Family Lot	NO	NO	NO	NO	NO	NO	YES*	
Single / Two Family Subdivision	YES	NO	NO	NO	YES	NO	YES*	Only 1 freestanding sign per entrance from a public street
Multi Family (Apartment) Complex	YES	YES	NO	NO	YES	YES	YES*	Only 1 freestanding sign per entrance from a public street - 1 identification sign per building
Multi Family (Apartment) Community Residential - Mixed Use Community	YES	YES	NO	NO	YES	YES	YES*	Only 1 freestanding sign per entrance from a public street; 1 identification sign per bldg
	A SIGNAGE PLAN FOR THE COMPLEX IS REQUIRED							Signage plan should provide consistency in design and features.
<u>COMMERCIAL - NEIGHBORHOOD - LC Zone</u>								
	NO	YES	YES	YES	NO	NO	YES*	Only 1 sign permitted for each business
<u>COMMERCIAL - GENERAL CORE</u>								
	NO	YES	YES	YES	NO	NO	YES*	Only 1 sign permitted for each business
<u>COMMERCIAL - OC, GC</u>								
Single User / 1 Building	YES	YES	YES	NO	NO	NO	YES*	Only 1 freestanding, wall, or mansard sign permitted
Multi User / 1 Building	YES	YES	YES	YES	NO	YES	YES*	Only 1 freestanding, wall or mansard sign permitted w/ tenant directory
Multi User/ Multi Building Complex								
Less than 20,000 SF	YES	YES	YES	NO	NO	NO	YES*	Only 1 freestanding sign permitted. 1 wall mounted or mansard sign per building
Greater than 20,000 SF	YES	YES	YES	NO	YES	YES	YES*	1 freestanding sign per entrance permitted. 1 other sign per tenant allowed
Greater than 100,000 SF	A SIGNAGE PLAN FOR THE COMPLEX IS REQUIRED INCLUDING USER AND/OR BUILDING IDENTIFICATION							Signage plan should provide consistency in design and features.
Commercial Recreation	YES	YES	YES	NO	YES	YES	YES*	1 freestanding sign permitted. 1 sign permitted at building entrance
<u>HIGHWAY COMMERCIAL - HC ZONE</u>								
	YES	YES	NO	NO	YES	YES	YES*	Includes Billboards. Only one freestanding and 1 building sign per property
<u>OFFICE - OC, GC</u>								
Single Building and User/ Tenant	YES	YES	YES	NO	NO	NO	YES*	Only 1 freestanding, wall, or mansard sign permitted
Single Building / Multiple Users/ Tenants	YES	YES	YES	NO	NO	YES	YES*	1 freestanding sign permitted. 1 other sign per tenant allowed
Multiple Buildings / Multiple Users	YES	YES	YES	NO	YES	YES	YES*	1 freestanding sign permitted at each property entrance. 1 building or mansard sign per building
<u>MEDICAL, INST. AND PUBLIC - MED, GC, OC</u>								
	YES	YES	YES	NO	YES	YES	YES*	One freestanding sign permitted at each property entrance. One building or mansard sign per building
<u>INDUSTRIAL - BI, GI, LI</u>								
Single User site - Only one sign	YES	YES	NO	NO	YES	YES	YES*	1 freestanding sign permitted for building entrance or one wall sign.
Multi User / Multi Building Site	YES	YES	NO	NO	YES	YES	YES*	One freestanding sign permitted for each site entrance and one wall sign for each building.
Industrial Park	A SIGNAGE PLAN FOR THE PARK IS REQUIRED INCLUDING USER AND/OR BUILDING IDENTIFICATION							Signage plan should provide consistency in design and features.

*Temporary Real Estate For Sale or Lease Signs, not exceeding 6 SF do not require a sign permit and must be removed within 2 days following completion of sale or lease activity.

Temporary signs in excess of 6 square feet will require a permit

** Directional signs permitted as necessary to facilitate or control building access, parking or loading/unloading

GENERAL NOTE: Changeable copy signs are only permitted in General Commercial and Highway Commercial Zoning Districts

**Table 2
Sign Location, Size and Design Regulations**

<u>SIGN TYPE / WHERE PERMITTED</u>	<u>SETBACK</u>	<u>TYPE MOUNTING</u>	<u>SITE</u>	<u>SIGN AREA</u>	<u>HEIGHT</u>	<u>ILLUMINATION</u>	<u>NOTES</u>
FREESTANDING OR MONUMENT							
Residential Zones and Uses							
Residential SF Subdivision or Multi Family Complex	20 feet from any property line; 30 feet from any street ROW intersection; and at least 200 feet from any other freestanding sign on the same property and street frontage	NA	May be single faced or double faced. One sign per entrance from a public street	64 square feet/32 square feet per sign face if a double faced sign.	8 feet above the average grade within a 20 foot radius of the center of the sign base. Lower edge of sign shall not exceed 4 feet above the average grade	May be illuminated externally or internally.	Certain Building Mounted Signs may be installed to identify building or provide entrance location. Such signs may not be illuminated
Residential PUD	A total sign package for a proposed residential Planned Unit Development is required						
Residential zones - Other permitted or Special Permit uses	20 feet from any property line; 30 feet from any street ROW intersection; and at least 200 feet from any other freestanding sign on the same property and street frontage	NA	May be single face or double face	30 square feet	5 feet above the ground grade at the base of the sign.	May be illuminated externally or internally. May not be illuminated after 11 PM.	No building signs are permitted.
Commercial/Office Zones and Uses							
Commercial and Office (single use) - other than Neighborhood, General Core, Highway and Recreation Commercial.	20 feet from any property line; 30 feet from any street ROW intersection; and at least 200 feet from any other freestanding sign on the same property and street frontage	NA	May be single faced or double faced. One sign per entrance from a public street	64 square feet/32 square feet per sign face if a double faced sign.	10 feet above the average grade within a 20 foot radius of the center of the sign base. Lower edge of sign shall not exceed 4 feet above the average grade	May be illuminated externally or internally.	A building sign may be used in lieu of a freestanding sign. See site and design standards following.
Commercial and Office (multiple use) - other than Neighborhood, General Core, Highway and Recreation Commercial.	20 feet from any property line; 30 feet from any street ROW intersection; and at least 200 feet from any other freestanding sign on the same property and street frontage	NA	May be single faced or double faced. One sign per entrance from a public street	128 square feet/64 square feet per sign face if a double faced sign.	10 feet above the average grade within a 20 foot radius of the center of the sign base. Lower edge of sign shall not exceed 4 feet above the average grade	May be illuminated externally or internally.	A building sign may be used in lieu of a freestanding sign. See site and design standards following. For new multi-tenant or multi building / user shopping centers or multi- building / user offices, a signage plan shall be required so as to have uniformity of design and location features.
Neighborhood and General Core Commercial	Freestanding signs are not permitted in Neighborhood Commercial Zones. See Building Mounted Signs						
General Commercial, Recreation Commercial or Industrial - single use	20 feet from any property line; 30 feet from any street ROW intersection; and at least 200 feet from any other freestanding sign on the same property and street frontage	NA	May be single faced or double faced. One sign per entrance from a public street	200 square feet/100 square feet per sign face if a double faced sign.	Maximum of 35 feet above adjacent street grade	May be illuminated externally or internally.	For new multi-tenant or multi building / user shopping centers or multi- building / user offices, a signage plan shall be required so as to have uniformity of design and location features.
General Commercial, Recreation Commercial or Industrial - multiple users	20 feet from any property line; 30 feet from any street ROW intersection; and at least 200 feet from any other freestanding sign on the same property and street frontage	NA	May be single faced or double faced. One sign per entrance from a public street	200 square feet/100 square feet per sign face if a double faced sign.	Maximum of 35 feet above adjacent street grade	May be illuminated externally or internally.	For new multi-tenant or multi building / user shopping centers or multi- building / user offices, a signage plan shall be required so as to have uniformity of design and location features.

**Table 2
Sign Location, Size and Design Regulations**

<u>SIGN TYPE / WHERE PERMITTED FREESTANDING OR MONUMENT</u>	<u>SETBACK</u>	<u>TYPE MOUNTING</u>	<u>SITE</u>	<u>SIGN AREA</u>	<u>HEIGHT</u>	<u>ILLUMINATION</u>	<u>NOTES</u>
General Commercial, Highway Commercial or Industrial Zones - Billboards adjacent to Interstate or Federal Highway. NOTE: Such signs must also meet the requirements of the Georgia Outdoor Advertising Act if more restrictive.	The sign face structure may not be less than 10 feet from any property line. No billboard may be located within a 300 foot radius of any residential, conservation, historic, public park or playground.	NA	Single face only. May not be located closer than 1,250 linear feet from another billboard sign nor closer than 500 linear feet from the nearest road intersection.	The sign face shall not exceed 12' in height nor 50 feet in width with a maximum sign area including structure of 600 square feet.	Maximum of 60 feet measured from the lowest point of ground grade below the sign or adjacent street or highway pavement elevation	May be illuminated externally or internally. Automatic copy change is not permitted	
General Commercial, Highway Commercial or Industrial Zones - Other off-premises signs	The sign face structure may not be less than 10 feet from any property line.		Single face only. May not be located closer than 1000 linear feet (measured along common street frontage) from another off-premises or billboard sign.	The sign face shall not exceed 300 square feet.	Maximum of 35 feet above adjacent street grade	May be illuminated externally or internally. Automatic copy change is not permitted	
Accessory Free Standing Signs	20 feet from any property line; 30 feet from any street ROW intersection;	NA	May be single faced or double faced.	Principal accessory signs may not exceed 32 square feet; other accessory free standing signs may not exceed 6 square feet	Maximum height of 5 feet above grade under the sign structure.	May be illuminated externally or internally.	Multi-screen Cinemas Signs are permitted as Accessory Free-Standing so long as they do not exceed 10 feet in width and 20 feet in height with a sign face of not more than 8 feet in width and 15 feet in height. Such signs may be internally or externally illuminated and may have electronic changeable copy
<u>BUILDING MOUNTED SIGNS</u>							
Residential Residential - Multi Family	NA	NA	NA	NA	NA	NA	Only building identification signs are permitted as auxiliary signs.
Commercial and Office Commercial /Office - Single user	NA	Wall Mounted/Façade	One sign permitted on a single wall. If mounted on a wall, it may not extend more than 6 inches from the face of the wall.	Shall not exceed 32 square feet or 10% of the wall area, whichever is less	Maximum height to top of sign face shall not exceed 15 feet	May be illuminated externally or internally.	Neighborhood Commercial signs may only be illuminated until 11:00 PM
		Projecting from Wall	One sign permitted. May be single face or double face. May not project more than 5 feet from the face of the building wall	Shall not exceed 12 square feet	Bottom of sign shall not be less than 8 feet above the entrance elevation of the building.	May be illuminated externally or internally.	
	The sign face may not project more than 4 feet from the face of the building wall behind it.	Canopy, awning, mansard, marquee or parapet	One sign permitted. Single face only	16 square feet.	Sign may not extend beyond the structure upon which it is mounted nor may it occupy more than 25% of the area of the structure.		

**Table 2
Sign Location, Size and Design Regulations**

Commercial / Office Multi Users	NA	All above except projecting	One sign per tenant or user may be permitted	16 square feet per sign except that the total of all signs shall not exceed 25% of the surface area upon which they are mounted.	Sign may not extend beyond the structure upon which it is mounted nor may it occupy more than 25% of the area of the structure.	Only wall mounted or façade signs may be externally or internally illuminated.	
<u>SIGN TYPE / WHERE PERMITTED</u> <u>BUILDING MOUNTED SIGNS</u>	<u>SETBACK</u>	<u>TYPE MOUNTING</u>	<u>SITE</u>	<u>SIGN AREA</u>	<u>HEIGHT</u>	<u>ILLUMINATION</u>	<u>NOTES</u>
Highway Commercial Recreation , Industrial	NA	Wall Mounted/Façade	One sign per tenant or user may be permitted	32 square feet per sign except that the total of all signs erected on a single wall may not exceed 25% of the total area of that wall.	The height of the sign placed on a wall or façade may not exceed 18 feet measured from the ground base of the wall to the top of the sign face including trim or structure.	May be illuminated externally or internally.	
<u>OFF-PREMISES SIGNS / BILLBOARDS</u>							
General Commercial, Highway Commercial, Industrial Zones	No portion of sign may be located closer than 10' from any property line or street ROW nor within a 300 foot radius from and property zoned Residential or any property that is designated for conservation, historic, landmark, public park or playgroundd	Single faced maounted on pylons.	1,250 feet from any other off-premises or billboard signn measured along common roadway frontage.	Off-premises signs shall not exceed 300 square feet of sign area. Billboards shall not exceed 600 square feet of sign area.	Shall not exceed 35 feet in height above the pavement of an adjoining street	May only have external illumination.	Billboards must also conform to the requirements of the Georgia Code - Outdoor Advertising Act.
<u>Other Signs</u>							
Electronic Signs	No portion of the sign shall be within 20 feet of any property line or ROW. No prtion of the sign shall be within 50 feet of any residence or residential zoning district	Freestanding or wall mounted	Only one electronic sign per commercial zoning lot.	Same sign area as a Freestanding Sign allowed.	Same height as an allowed Freestanding Sign.	Sign message must remain for 15 seconds. Chane in message must occur within 2 seconds.	A permit for an electronic sign may be disapproved if the Building Inspector finds that the sign poses a public safety issue(s).
Multi-Screen Cinema Signs	Same as a Freestanding or Wall Mounted Sign	Freestanding or wall mounted	One sign per cinema	Maximum of 200 square feet	Maximum of 15 feet if freestanding. Maximum of 20 feet if wall maounted	May be internally or externally illuminated.	
Accessory Signs	Same as Freestamding or Wall Maounted	Freestanding or Wall Mounted	As necessary to provide direction for traffic, parking or entrance location	Maximum of 6 square feet	If ground mounted, maximum of 3' in height except for handicapped or no-parking signs which may be 5 feet in height.	May not be illuminated	The Building Inspector shall determine the necessity for all accessory signs.

SECTION TWO

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

SECTION THREE

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

SECTION FOUR

This Ordinance shall be effective immediately upon its adoption by the City Commission.

SO ORDAINED BY THE CITY COMMISSION OF BRUNSWICK THIS ____ DAY
OF _____ 2021.

Cornell L. Harvey, Mayor

ATTEST: _____
Naomi Atkinson, City Clerk

ORDINANCE 1071

AN ORDINANCE TO AMEND CHAPTER 23 OF THE CODE OF THE CITY OF BRUNSWICK PERTAINING TO ZONING; PARTICULARLY THE PROVISIONS RELATING TO SIGNS AND ADVERTISING DEVICES; TO PROVIDE NEW AND AMENDED DEFINITIONS; TO PROVIDE EXEMPTIONS; TO PROHIBIT CERTAIN TYPES OF SIGNS; TO PROVIDE FOR THE ABILITY TO RENUMBER SECTIONS; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW, THEREFORE BE IT ORDAINED, by the City of Brunswick City Commission that Article XXIII, Chapter 24 of the Code of Ordinances of the City of Brunswick is amended to read as follows:

SECTION ONE

Sec. 23-24-1 - Purpose and Intent.

- (a) The City Commission of Brunswick finds that signs provide an important medium through which persons may convey a variety of commercial and non-commercial messages. Regulation of the size, location, placement, illumination and certain features of signs is necessary to enable the public to receive such messages without difficulty and confusion, to improve the general attractiveness of the city, to take advantage of the city's natural and historic environment, to protect property values, to facilitate safe travel through the city, to facilitate the identification and location of residences and businesses in the city in the event of police, fire, or other emergencies, and to avoid the aesthetic blight and nuisance that would occur from the proliferation of signs in the absence of reasonable controls. Accordingly, it is the intention of the city commission to establish regulations governing the display of signs so as to:
1. Balance the rights of persons to convey their messages through signs and the right of the public to be protected against the unrestricted proliferation of signs in the city.
 2. Enhance the economy and the business and industry of the city by promoting the reasonable, orderly and effective display of signs;
 3. Maximize the value of commercial signage as a means of locating and identifying commercial establishments providing goods and services while, at the same time, discouraging the use of commercial signage to sell specific goods and services;
 4. Encourage the construction of commercial signage with high quality materials that are aesthetically pleasing and compatible with their surroundings and with the architecture of the buildings they identify;

5. Maintain the historical image and character of the city;
 6. Preserve and enhance the natural environment throughout the city;
 7. Protect property values by minimizing the possible adverse effects and visual blight caused by signs;
 8. Promote signs which are compatible with their surroundings;
 9. Insure proper maintenance, for safety and structural soundness, as well as appearance and attractiveness of signs.
- (b) Inasmuch as it is generally inappropriate for government to determine the content of expression that will be allowed on signs, particularly in regard to non-commercial signs, it is the intent of the City Commission that this chapter be enforced such that signs carrying non-commercial messages be approved, disapproved and regulated entirely without regard to the content to be posted on the sign.
- (c) It is the intent of this ordinance that all signs erected in the City of Brunswick have a permit issued by the Building Official unless the sign is specifically excluded or exempted from the regulations contained in this ordinance

Sec. 23-24-2 – Definition of Terms Used in this Article.

(a) General Definitions:

1. **Building** means any structure having a roof supported by columns or walls intended for human occupancy.
2. **Building official** means the person or persons designated as such by the City Manager pursuant to Chapter 5 of the City Code.
3. **Nonconforming sign** means any sign which does not conform to the provisions of this Article.
4. **Parcel** means a separate tax unit of real property as reflected in Glynn County real estate records.
5. **Sign** means a device or representation for visual communication which is used for the purpose of bringing the subject thereof to the attention of others.
6. **Sign face** means that portion of a sign that is or can be used for purposes of carrying the intended message.

(b) Type of Sign Definitions:

1. **Awning sign** means a sign located on a canopy, awning, or other roof-like cover extending before a doorway or window as a shelter or for beautification of the building. A canopy must be a permanent structure and non-retracting

2. **Banner** means a sign other than a flag, made of cloth, paper, plastic or fabric or any similar material containing a message or logo.
3. **Changeable Copy Sign** means a sign that where the message is changes either electronically, mechanically or manually.
4. **Double-faced sign** means a sign which has two display areas placed back to back to each other, or at an angle of not more than 60% to each other, and where one face is designed to be seen from one direction and the other face from another direction.
5. **Freestanding sign** means a sign permanently attached to the ground and that is wholly independent of any building or other structure. A *Freestanding Sign* may be mounted on a freestanding pole and the sign not in contact with the ground OR mounted as a structure on the ground (referred to generally as a "monument sign").
6. **Home occupation sign** means a sign, typically a wall sign, used to identify a home occupation in compliance with the provisions of this zoning ordinance.
7. **Identification sign** means a sign used to depict the name or number of a building or tenant(s) within the building where the sign is located or otherwise identify such building.
8. **Incidental sign** means a sign, generally for informational purposes secondary to the use of the lot on which it is located, such as "no parking," "no trespassing," "entrance," "exit," "loading only," and other information and directional signs.
9. **Mansard or Marquee sign** means a sign painted on, attached to or hung from a roofed structure attached to and supported by a building or independent structure. A mansard is typically a sloped roof structure extending from the roof or façade of a building; a marquee is typically a vertical roof structure extending from the façade of a building
10. **Mobile billboard sign** means an advertising sign mounted on a vehicle or trailer capable of being towed across public streets and that can be parked at specific locations. Neither vehicles nor trailers which advertise the company of their primary use nor campaign signs are considered mobile billboards.
11. **Monument sign** means a freestanding sign mounted directly on the ground, or on a base which is directly on the ground, without use of a pole, pier, post, pylon or stanchion.
12. **Off-premises sign** means a sign which advertises goods, products, facilities or services not located on the premises where the sign is located or directs persons to premises other than that upon which the sign is located.
13. **On-premises sign** means a sign located on the premises where the advertised product, service, goods, facilities, or other subject matter is located.
14. **Roof sign** means a sign that is mounted on and supported by the structure of the roof of a building; or a sign that is applied to the roof's surface.
15. **Sandwich board sign** means a non-illuminated portable sign consisting of two flat surfaces joined at one end, typically with hinges
16. **Swinging or projecting sign** means a sign projecting more than six inches from the outside wall or walls of any building upon which it is located either

directly attached to the building or attached to a support extending from the building which may also allow the sign to swing back and forth.

17. **Temporary sign** means a sign of a non-permanent nature designed to convey a short term non-permanent message such as an event.
18. **Wall sign** means a sign fastened, placed or painted upon the exterior structural wall of the building itself, whether the front, rear or side wall of the building. It may also be a sign projecting from a building to which it is affixed.
19. **Window sign** means a sign placed inside or outside of a windowpane or glass door and intended to be viewed from outside the building. It may be a permanent sign.

(c) Style of Sign Definitions:

1. **Electronic display sign screen** means a sign, or portion of a sign, that uses projection of images and letters or similar technology to form a sign message or messages and wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes.
2. **Electronic message board** means a variable message sign, or portion of a sign, that uses projection or similar technology to form a sign message or messages and wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes.
3. **Flashing sign** means a sign, the illumination of which is not kept constant nor in the same intensity at all times when in use, and which exhibits marked changes in lighting effects.
4. **Illuminated sign, direct** means a sign illuminated by an internal or external source,
5. **Inflatable sign** means a sign that is either expanded to its full dimensions and is physically supported by gasses contained within the sign, or sign parts, at a pressure greater than atmospheric pressure.

(d) Design and Size Definitions:

1. **Aggregate sign area** means the area of all signs to be placed on a building(s) and it's site excluding the area of one face of all double-faced signs.
2. **Animated sign** means a sign with action, motion, changing letters or changing colors, which requires electrical energy.
3. **Area of a sign face/sign area** means the portion of a sign which conveys the intended message, exclusive of the sign structure which is not intended to carry any message or portion of the message intended by the sign itself.
4. **Display surface or sign face** means the face or part of a sign which can be used to carry or display copy or a message.
5. **Height of sign** means the distance in vertical feet from the average ground elevation below the sign to the highest point of the sign, including any border, trim, light or structural component thereof measured from the average ground elevation.

Sec. 23-24-3 – Applicability.

(a) No Permit Required. The following signs are not regulated by this ordinance and do not require a permit unless duly noted:

1. **Flags.** Non-governmental flags are deemed to be signs and shall be subject to the provisions of this section. The official flags of the federal, State, county, or municipal governments are not deemed to be signs provided no such flag shall exceed 40 square feet per face. The City Commission may approve a larger flag for display on public property or other appropriate noncommercial sites as determined by the City Commission.
2. **Holiday decorations.** Decorations that are not internally illuminated shall not require a Sign Permit, provided they are displayed for no more than a total of 60 days per calendar year, excluding the time period between November 1 and January 15. Such decorations shall be maintained in a good condition at all times and shall be removed or replaced when they are overly weathered, torn, broken, or otherwise present a potential safety hazard. Windblown decorations are prohibited at all times.
3. **Incidental Signs.** Addresses, building numbers, entrance and exit signs, and traffic directional signs shall not require Sign Permits if they do not exceed four square feet in area per sign and have no commercial copy. If such sign contains commercial copy, the sign counts toward the allowable square footage for freestanding signs.
4. **Interior Signs.** Any sign that, in the Official's reasonable opinion, is to be viewed from the inside of a building only.
5. **Menus.** Menus attached to the face or facade of a building with no more than four square feet of sign face area located at the entrance or service window of a business.
6. **Parking Signs.** Signs that reserve parking spaces for specific uses or businesses, except that such signs are not allowed in shopping and shall not exceed 1.5 square feet in area per sign. No more than three parking signs shall be displayed at any given time on each parcel.
7. **Public Signs.** Signs erected by the federal, State, or local government, or governmental entity, including interpretive signs located on publicly owned property. Signs that are required by a public entity are considered public signs.
8. **Real Estate - Residential or Commercial Sale or Lease Signs.** Temporary signs offering single or two family residences for sale or lease nor exceeding 6 square feet in size and only one sign is allowed on the property being offered for sale or lease. The same requirements apply to off-site "open house" signs.

The sign(s) must be removed within 4 days after the real estate transaction has been completed.

9. **Sandwich Boards and Chalkboards.** Freestanding, framed chalkboard or sandwich signs that comply with each of the following standards may be located in all Commercial and Office Zones outside a permitted commercial establishment:
 - i. One sign per business may be displayed during hours of operation.
 - ii. Signs shall be placed within ten feet of the building entrance of the business displaying the sign and not within 10 feet of another business.
 - iii. Signs shall be placed to allow at least 36 inches of unobstructed pedestrian clearance adjacent to the sign.
 - iv. Signs shall be limited to a maximum of six square feet in total area and a maximum width of 24 inches.
 - v. Sign face colors are limited to black or dark green with a matte finish.
 - vi. Plastic or dry erase boards are not permitted.
10. **Shopping Cart Return.** Signs identifying shopping cart return areas, provided that such signs are no larger than ten square feet.
11. **Stadium Signs.** Signs or banners that are located within a stadium and are not intended to be visible from outside of a stadium.
12. **String Lights for Holiday Decoration and for Building Identification.** Strings of lights may be used for outside holiday lighting or tree decoration from November 1 through January 15 of each year. Because many colors are used to celebrate various holidays during this time, multi-color lights are allowed. Flashing, blinking and chasing lights are prohibited. String lighting used to permanently enhance building identification and identity likewise may be used in a tasteful and appropriate manner in the opinion of the Building Official.
13. **Towing Signs.** Public notice required by applicable law to be displayed on a property where vehicles may be towed. Such signs shall not exceed four square feet in size and shall be limited to one sign per vehicular entrance to the property.
14. **Traffic Control Signs.** Any public notice or warning required by applicable federal, State, or local law, regulation, or ordinance including, but not limited to, warning flashers and variable message signs (VMSs) deployed temporarily by a government agency to guide traffic. When such signs are located on private property, they are subject to each of the following:
 - i. Sign faces shall not exceed four square feet per sign face .
 - ii. The City shall have authority to limit the number, location, and color of such signs .

iii. Sign faces shall meet Georgia Department of Transportation standards.

15. **Window Signs.** Signs on the inside, or attached to the outside, of window glass shall comply with each of the following:

- i. Window signs shall cover no more than 25 percent of the gross area of glass on any one façade side of a building.
- ii. Window signs may be illuminated, but shall not be blinking.
- iii. No single window sign shall exceed four square feet
- iv. Only one window sign per tenant or user.

(b) Exemptions. Sign Permit is not required prior to engaging in the following alterations to or maintenance of a sign:

1. The changing of copy on a sign permitted for changeable copy.
2. The painting or refinishing of the surface of a sign face or sign structure of a permitted sign so as to keep the appearance of such sign as permitted.

(c) Prohibited Signs. The following types of signs are prohibited throughout the city:

1. Roof signs;
2. Animated signs and flashing signs;
3. Signs on publicly owned or maintained right-of-way other than publicly owned or maintained signs;
4. Signs which contain words, pictures, or statements which are obscene, as defined by O.C.G.A. § 16-12-80;
5. Signs which simulate an official traffic control or warning sign or hide from view any traffic sign, signal or public service sign;
6. Signs which interfere with road or highway visibility or obstruct or otherwise interfere with the safe and orderly movement of traffic;
7. Signs which obstruct the orderly flow of pedestrian traffic on any sidewalk or public walkway;
8. Signs erected by nailing, fastening or affixing the sign in any manner to any tree, post, curb, utility pole, or other structure located on any public right-of-way except as may otherwise be provided herein;
9. Signs which emit any visible smoke, steam, vapor, particles, or odor into the air;
10. Signs which emit or utilize in any manner any sound which can be heard at any place outside of the parcel on which the sign is erected;
11. Signs which interfere with or obstruct entry or egress through any door or window required or designed for access to or egress from any building;
12. Use of any parked vehicle or boat as an advertising device except that held by a licensed automobile or boat dealer as stock for retail sale or for lease;
13. Fluttering hanging or mounted ribbons and banners.
14. Mobile billboard signs;
15. Portable signs. Commercial vehicles, other than standard passenger vehicles, shall be parked as far from the street as reasonably possible during non-business hours if such vehicles bear a commercial message;
16. Inflatable signs.

(d) Permitted Signs By Type, Use and Land Use – For Summary See Table 1.

1. **Residential – Single Family and Two - Family Individual Lot** No sign of any type other than a Real Estate For sale or Lease sign (not requiring a sign permit) no greater than 6 square feet in sign face area and limited to one sign for each street adjacent to the lot.
2. **Residential Subdivision** – One free standing sign at each major street entrance (excluding construction and emergency access). Directional signs are permitted for amenities (pool, clubhouse, office, etc.)
3. **Residential – Multi-Family**
 - i. One free standing complex identification sign at each major street entrance (excluding construction and emergency access). Sign may include leasing information.
 - ii. One wall mounted building identification sign,
 - iii. Directional sign(s) as needed
 - iv. Incidental sign(s) as may be required (ie. Parking limitations, emergency or fire exit, etc.)
4. **Residential – Planned Mixed Use Development n(PUD):** A signage plan shall be required as a part of the overall development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.
5. **Commercial – Neighborhood (Local) Commercial and GC – Core Commercial:**No freestanding sign is permitted. 1 wall mounted, mansard, canopy sign or hanging sign is allowed per permitted business.
6. **Commercial – General or Highway - Individual use structure and/or lot:** One free standing, wall, or mansard is permitted.
7. **Commercial – General or Highway - Multi Tenant or Use; Single and Multiple Structures up to 20,000 total gross square feet of commercial retail or service floor area.**
 - i. One free standing sign with tenant listing at each major street entrance (excluding construction, loading/unloading or emergency access). Limit of two free standing signs per parcel.
 - ii. One wall or mansard or hanging sign for building and tenant identification
 - iii. Directional sign(s)
 - iv. Incidental sign(s) as may be required and appropriate

8. **Commercial – General or Highway - Multi Tenant / Multi Structures in excess of 20,000 total gross square feet but not more than 100,000 square feet of commercial retail or service floor area**
 - i. One free standing sign with tenant listing at each major street entrance (excluding construction, loading/unloading or emergency access). Limit of two free standing signs.
 - ii. One wall or mansard sign for building and tenant identification
 - iii. Directional sign(s)
 - iv. Incidental sign(s) as may be required or appropriate.

9. **Commercial – General or Highway - Multi Tenant Shopping Center in excess of 100,000 square feet of commercial retail or service floor area.** A signage plan shall be required as a part of a development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.

10. **Commercial Recreation**
 - i. One free standing sign at the major street entrance
 - ii. One wall or mansard mounted sign at the building entrance
 - iii. Directional signs as appropriate

11. **Office – Single Structure and Use**
 - i. One free standing sign at the major street entrance (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)
 - ii. One wall or mansard mounted sign

12. **Office – Single Structure with Multiple Tenants**
 - i. One free standing sign at the major street entrance which may also include a building directory. (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)
 - ii. One free standing or wall mounted sign at the building entrance with a building directory. (Freestanding sign not permitted in Neighborhood (Local) LC or GC Core Commercial Zoning Districts)
 - iii. **Office – Multiple Structures / Multiple Tenants – OC Office Commercial Zone**

A signage plan shall be required as a part of a development plan. Any request for new, modified or replacement signs shall require a review of all existing signage for conformity or appropriate and consistent design with existing signage.

13. **Medical, Institutional and Public Buildings and Sites – All Zoning Districts where permitted**
 - i. One free standing sign for the main building or site at each major street entrance for the general public or employees.

- ii. One main building mounted identification sign
- iii. Parking area signage as required
- iv. Secondary building mounted or free standing identification signs as may be appropriate
- v. Special building mounted or free standing entrance and directional signs as may be appropriate.
- vi. Incidental signs a may be appropriate.
- vii. A coordinated design and placement of signs at all **proposed** Medical, Institutional and Public Buildings or Sites shall be required for issuance of a permit. Any modification or addition to existing signage shall require a thorough review of existing sign design for consistency with the design of new sign(s).

14. Industrial – All Industrial Zones

- i. One free standing identification sign and one building mounted sign
- ii. Free standing building, parking loading and unloading and directional signs as appropriate.

15. Changeable Copy Signs (including electronic display screens) Such signs are prohibited in all zoning districts except General Commercial and Highway Commercial.

16. Temporary Signs in excess of 6 square feet of sign face area. Such signs may be permitted for all zoning districts but only for the event being shown on the sign face (sale, lease, election, yard sale) and must be removed within 2 days following the completion or termination of the event.

17. Off – Premises Signs and Billboards: Such signs are only permitted in GC and HC Zones.

Sec. 23-24-4 – Design Standards – All Signs

(a) General Standards

- 1. **Conformance to City Building and Electrical Codes:** In addition to any sign approval required under this ordinance, a building permit shall be required prior to the installation or placement of any sign for which a Sign Permit is issued. All sign shall be constructed, erected or placed in accordance with the City’s building and electrical codes.
- 2. **Conformance to State Law:** Any sign located or to be located within 660 feet of the nearest edge of the right-of-way of a US or State numbered highway or road designated as a primary highway by the State of Georgia and The US Department of Transportation OR located beyond 660 feet of such highway BUT visible and intended to be read from such highway shall comply with all requirements of the Georgia Outdoor Advertising Act O.C.G.A. 32-6-70

3. **Sign Maintenance:** All signs, including non-conforming signs, together with all their structural, mounting and/or erection elements shall be kept in good repair including replacement of damaged or deteriorated elements, re-painting or replacement of graphics, and landscape elements installed as a part of the sign.

(b) Site and Location Standards by Type of Sign – See Table 2 for Summary

1. Setback and Location Requirements

- i. **Freestanding and monument signs**

- a. No freestanding or monument sign shall be located closer than 20 feet from any property line serving as a public street right-of-way, nor within 20 feet of any driveway or entrance road intersecting with a public street.
 - b. No freestanding or monument sign shall be located closer than 30 feet from the intersecting right-of way lines adjoining the property upon which the sign is located.
 - c. No freestanding or monument sign shall be located within 200 feet of another freestanding sign along the street frontage of the same property.

- ii. **Wall Mounted Projecting signs**

- a. No sign attached at an angle to a wall shall extend beyond 5 feet from the wall.
 - b. A projecting sign shall have a minimum of 8 feet of clearance from ground level below the sign.

- iii. **Wall or Façade Sign**

- a. No wall or facade sign may extend beyond 12 inches from the building wall upon which it is mounted nor higher, at its highest point, than 20 feet measured from the nearest street grade elevation.
 - b. No more than two façade signs may be located on any one building wall.

- iv. **Canopy (awning), mansard, marquee and parapet signs**

- a. A canopy sign may not extend above or below the canopy face on which it is located. Signs mounted under the canopy must have a minimum of 8 feet of clearance from the ground elevation below the sign to the bottom face of the sign.
 - b. A mansard sign may not extend above or below the face of the mansard on which it is located and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.
 - c. A marquee sign may not extend above or below the marquee on which it is located, and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.

- d. A parapet sign may not extend beyond the parapet on which it is located, and shall be at least 8 feet above any pedestrian walkway below the lowest part of the sign.

v. Off-premises signs (Including Billboards)

- a. May be located only on parcels located in General Commercial, Highway Commercial, or Industrial Zoned Districts
- b. Must be located 1,250 feet from any other Off-premises sign measured along the roadway frontage where located. Measurements are to be made from the centerline of the sign structure(s) and include all Off-premises signs regardless of which side of the roadway they may be located.
- c. No portion of any Off-premises sign may be located within a 300 foot radius of any property zoned Residential, Conservation-preservation or any officially designated preservation district, historic landmark, public park, public square or playground.
- d. All Off-Premises signs, including those considered Billboards, must also comply with the State of Georgia's Outdoor Advertising Act in addition to these and other requirements of this ordinance.
- e. At Interstate Interchanges, no more than 2 Off-premises sign or Billboards may be located in any quadrant of the interchange and shall be restricted to an area 1,200 feet measured 500 feet from the road crossing at the interchange or beginning 500 feet from the beginning or ending of Interstate pavement widening to accommodate on ramps or off ramps; whichever is furthest from the road crossing at the Interchange.

vi. All Other Signs

- a. Accessory Freestanding Signs
 - A. May be located on multi-family, commercial, office, institutional or industrial property
 - B. Accessory Freestanding Signs located at entrance or exit drives from or to public streets, shall not exceed 2 per entrance or exit location(s)
 - C. One Accessory Freestanding Sign may be located on each building site. Directional signs may be located on each building site as needed for customers or patrons.
- b. Outdoor Recreational Facility: Signs on outdoor recreation facilities like stadiums, concession stands, dugouts, press boxes, etc. may be installed with no limit other than such signs may not be visible from neighboring residential property or public rights-of-way.
- c. Multi-screen Cinema: A changeable copy cinema sign is considered a principal sign and one such sign is permitted for each multi-screen cinema on each street fronting the cinema.

- d. Rear Entrance Signs: A rear entrance sign may be placed on the rear doors of business establishments used for ingress and egress by tenants or owners.
- e. Changeable Copy Sign (automatic or manual copy)
 - A. May be incorporated into a freestanding or wall mounted sign.
 - B. LED Message Boards are not permitted anywhere except for schools, houses of worship, gasoline stations (for price boards) and cinema or performance centers.
- f. Temporary Signs (in excess of 4 square feet) Requiring a Permit
 - A. May be used for the duration of an event such as the sale or lease of property, sporting event, yard or garage sale, outdoor festival or fair, etc.
 - B. Only one temporary sign shall be permitted per property at any time.
 - C. Each licensed business may apply for a temporary sign up to 4 times per year.
 - D. Each temporary sign may be displayed for a maximum of one week prior to an event being advertised, except for Real Estate Sale or Lease Signs which may remain for as long as the property being offered for sale or lease remains unsold or not leased, All temporary signs must be removed within two days following the end of the event being advertised or the successful sale or lease of property
 - E. Temporary signs may include banners, wall mounted or free standing
- g. Construction Sign: A Construction Sign is considered a Temporary Sign and shall require a permit. A Construction sign may remain on the property where construction is taking place for the duration of construction. It shall be removed once the building is occupied.

(c) Size, Height and Design Standards and Limits – See Table 2 for Summary.

1. Residential Subdivisions, Multi-Family and Residential PUDs (Freestanding and Monument Signs)

- i. Only one free standing or monument sign, single face or double faced is permitted for each entrance to a subdivision or PUD community
- ii. The area of each sign face for a single family subdivision or community shall be limited to 64 square feet; 32 square feet per sign face if a double faced sign.
- iii. The area of each sign face for a multi-family or mixed use residential community shall be limited to 100 square feet; 50 square feet for each sign face if a double faced sign.

- iv. The maximum height shall not exceed 8 feet above the average ground grade within a 20 foot radius of the sign. The lower edge of the sign shall not exceed 4 feet above the lowest grade at the base of the sign.
- v. The sign may be illuminated internally or externally.
- vi. Building signs are not permitted for single family subdivisions, multi-family communities or residential PUDs

2. Commercial and Office (Freestanding or Monument Signs / Building Signs)

i. Neighborhood Commercial, General Core Commercial and Office/Commercial Zoning Districts (one use on property)

- a. Freestanding sign (not allowed in a Neighborhood or General Core Commercial Zoning Districts)
 - A. One sign per frontage on a public street
 - B. The maximum area of each sign shall be 64 square feet; 32 square feet for each sign face if a double faced sign
 - C. The maximum height of the sign shall be 10 feet
 - D. The sign may not be internally or externally illuminated.
- b. Building sign if in lieu of a freestanding sign
 - A. One sign per building
 - B. The maximum area shall be 32 square feet
 - C. The maximum height of the sign shall be 20 feet above the building grade
 - D. The sign may be internally or externally illuminated.

ii. Neighborhood Commercial, General Core Commercial and Office/Commercial Zoning Districts (multiple use on property)

- a. Freestanding sign (Not permitted in a Neighborhood or General Core Commercial Zoning District)
 - A. One sign per frontage on a public street
 - B. The maximum area of each sign shall be 128 square feet; 64 square feet for each sign face if a double faced sign
 - C. The maximum height of the sign shall be not more than 10 feet
 - D. The sign may be internally or externally illuminated.
- b. Building sign(s) if in lieu of a freestanding sign
 - A. One sign per tenant or user with a maximum of two signs per building face.
 - B. The maximum area of each sign shall be 32 square feet
 - C. The maximum height of each sign shall be not more than 10 feet
 - D. The sign may be internally or externally illuminated

iii. General Commercial, Highway Commercial, Commercial Recreation or Industrial (one use on property)

- a. Freestanding sign

- A. One sign per frontage on a public street
- B. The maximum sign area shall be 200 square feet; 100 square feet for each sign face if a double faced sign.
- C. The maximum height of the sign shall not exceed 35 feet
- D. The sign may be internally or externally illuminated.

b. Building Sign(s)

- A. One sign per building
- B. The maximum sign area shall be 100 square feet if in lieu of a freestanding sign; otherwise 64 square feet.
- C. The maximum height of the sign shall not exceed 35 feet
- D. The sign may be internally or externally illuminated.

Signs located in the U. S. 17 Corridor should follow the guidelines in that Overlay District.

iv. **General Commercial, Highway Commercial, Commercial Recreation or Industrial (multiple use on property/planned center)**

a. Freestanding sign(s)

- A. One sign per 300 feet of public street frontage
- B. The maximum sign area shall be 300 square feet; 150 square feet for each sign face if a double-faced sign.
- C. The maximum height of the sign shall be 35 feet
- D. The sign may be internally or externally illuminated.

b. Building Sign(s) (in addition to freestanding sign)

- A. One sign per tenant or user
- B. The maximum sign area shall be 100 square feet
- C. The maximum height of the sign shall not exceed 35 feet
- D. The sign may be internally or externally illuminated.

v. **Highway Commercial (one use on property)**

a. Freestanding Sign

- A. One sign per 300 feet of public street frontage
- B. The maximum sign area shall be 200 square feet; 100 square feet for each sign face if a double faced sign.
- C. The maximum height of the sign shall be 80 feet
- D. The sign may be internally or externally illuminated.

b. Building Sign

- A. Maximum of two signs per building – 4 signs if for a planned shopping center
- B. The maximum area for each sign shall be 100 square
- C. The maximum height of the sign shall not exceed 35 feet
- D. The sign may be internally or externally illuminated

- vi. **Highway Commercial (multiple use on property/planned development)**
 - a. Freestanding Sign(s)
 - A. One sign per 300 feet of public street frontage
 - B. The maximum sign area shall be 300square feet; 150 square feet for each sign face if a double faced sign.
 - C. The maximum height of the sign shall be 35 feet
 - D. The sign may be internally or externally illuminated.
 - b. Building Sign(s)
 - A. Two signs per building
 - B. The maximum sign area shall be 100 square feet
 - C. The maximum height of the sign shall not exceed 35 feet
 - D. The sign may be internally or externally illuminated.
- 3. **Off-premises Signs and Billboards**
 - i. Off premises signs shall not exceed 600 square feet of sign face; 300 square feet for each sign face if a double faced sign and shall be of uniform size 12 feet in height and 50 feet in width.
 - ii. Off-premises signs and Billboards may not exceed 60 feet in height measured from the lowest portion of the sign face structure to the lowest point of the site elevation below the sign.
 - iii. No extensions or extrusions beyond the face of the sign, other than an apron at the base of the sign face for servicing and repairs, is permitted.
 - iv. Automatic changeable copy at intervals of not less than 15 seconds are permitted on Off-premises Signs or Billboards are permitted. Animated signs are not permitted on any type of sign.
 - v. Other off-premises signs and Billboards may only have exterior illumination using sign base mounted lighting equipped with photocells for switching on and off. No other form of illumination is permitted.
- 4. **Accessory Free-standing Signs**
 - i. Principal Accessory Free-standing Signs shall not exceed 32 square feet in total sign face area nor 8' in height.
 - ii. Other miscellaneous Accessory Free-standing signs are permitted provided they do not exceed 6 square feet in sign face area nor more than 3 feet in height, except for handicapped parking signs which may be 5 feet in height.
 - iii. Accessory Free-standing Signs may not be illuminated.
- 5. **Multi-Screen Cinema Signs**
 - i. Such sign(s) shall not exceed 10 feet in width nor 20 feet in height. The sign face(s) shall not exceed 8 feet in width not 15 feet in height.
 - ii. The sign may be illuminated internally or externally.
- 6. **All Other Signs**

- i. **Changeable Copy Signs (Automatic or Manual Copy Change):** Changeable copy signs are limited to one per street frontage and only one per parcel regardless of additional street frontage,
- ii. **Flags:** No more than 3 flags may be displayed on property zoned and used for Agriculture, Single Family, Two-family or Multi Family use. No one flag may exceed 24 square feet in size, and if more than one flag is displayed, the total for all flags shall not exceed 45 square feet
- iii. **Rear Entrance Signs:** Rear Entrance Signs may not exceed 18 inches in width and 12 inches in height.

- iv. **Temporary Signs (Including Construction Signs) Formerly Section 23-24-13. Relocated for clarity and ease of use.**
 - a. No temporary sign face may exceed 32 square feet; 16 square feet total for each side if double faced.
 - b. May be used for the duration of an event such as the sale or lease of property, sporting event, yard or garage sale, outdoor festival or fair, etc.
 - c. Only one temporary sign shall be permitted per property at any time.
 - d. Each licensed business may apply for a temporary sign up to 4 times per year.
 - e. Each temporary sign may be displayed for a maximum of one week prior to an event being advertised, except for Real Estate Sale or Lease Signs which may remain for as long as the property being offered for sale or lease remains unsold or not leased, All temporary signs must be removed within two days following the end of the event being advertised or the successful sale or lease of property
 - f. Temporary signs may include banners, wall mounted or free standing.
 - g. A construction sign is considered a Temporary Sign and shall require a permit. A Construction sign may remain on the property where construction is taking place for the duration of construction. It shall be removed once the building is occupied.

- v. **Illumination Standards.**
 - a. Illuminated signs shall not be located in a location to cast light directly into the eyes of drivers or pedestrians; hide from view or distract from any traffic light or street sign; cast light directly into any residential district,
 - b. No sign located in any zoning district other than Highway Commercial shall be illuminated between the daily hours of 11 p.m. and 6 a.m.
 - c. Externally illuminated signs shall have concealed wiring and controls as well as shielded and visually screened light sources.
 - d. Internally illuminated signs must completely shield the source of light from direct view.

vi. Construction standards.

- a. All signs for which a permit is required under this ordinance shall be constructed and maintained in accordance with all applicable building codes.
- b. Signs for which a permit is not required under this ordinance and which are constructed of degradable material may be posted for a maximum of 60 days unless replaced with another sign of the same material. Any such replacement signs may be posted for a maximum of 60 beyond the original 60-day period.
- c. All freestanding signs with a display area greater than 100 square feet must be constructed to withstand winds of at least 120 miles per hour; in the event any other applicable code or regulation calls for wind tolerance in a greater amount, then such greater amount shall apply as the standard under this chapter as well.

Sec. 23-24-5 – Application and Enforcement.

The provisions of this sign ordinance may be enforced by the building official or his or her designee. Additionally, it may be enforced by civil court action brought by the city manager or city attorney in the name of the City of Brunswick. Citations may be issued for violations of this chapter by the building official or his or her designee as well as by such other city employees as the city manager may from time to time designate.

1. Permits required.

- a. Except as specifically excluded from the provision of this chapter, it shall be unlawful for any person to post, construct, enlarge, replace, display, substantially change, or erect a sign in the city without having first obtained a sign permit.
- b. Existing signs which are legal immediately prior to adoption of this chapter and which would be required to obtain a permit under this article if they had been newly erected after enactment of this article may not alter such sign until it become in compliance with this Article.

2. Time for Consideration.

- a. The city shall process all permit applications within 30 business days of the building official's actual receipt of a fully completed and appropriately signed application and payment such sign permit fee as may be established from time to time by vote of the City Commission.
- b. The building official shall give notice to the applicant/owner of the decision of the city by hand delivery or by mailing a copy of the notice to the applicant at the address shown on the permit application. If mailed, notice shall be deemed to have been given upon the date of mailing in conformity with this section.

- c. If the city fails to respond in writing within the 30-day period, the permit shall be deemed to have been granted.
- d. If the building official finds that conditions or stipulations are required to make the sign legally acceptable, the permit shall only be approved subject to the applicant's written agreement to such conditions.

3. Denial and revocation.

- a. The city shall deny permits to applicants who submit applications for signs that do not comply with the provisions of this chapter, or which fail to comply with applicable building codes (including, but not limited to, any wind or hurricane resistance requirements) or other applicable local, state, or federal laws;
- b. The city shall deny permits to any applicants who submit incomplete applications or applications containing any false material statements.
- c. Violations of any provisions of this chapter will be grounds for terminating a permit granted by the city for the erection of a sign. Should it be determined that a sign permit was issued pursuant to an incomplete application or an application containing a false material statement, or that a permit has been erroneously issued in violation of this chapter, or that a sign has been erected contrary to the terms of the permit, the building official shall revoke the permit.
- d. Should the city deny a permit application, the reasons for denial shall be stated in the notice provided for in paragraph b., of Section 2 above. Any application denied and later re-submitted shall be deemed to have been submitted on the re-submittal date.

- 4. Hearing Officer Review:** No permit shall be revoked or denied except for “due cause” as herein defined. In the event of a denial or a revocation, the applicant/permittee shall be granted an opportunity for review before a hearing officer to be designated by the city. If applicant desires such a hearing, applicant must deliver a written request for such review with the building official no later than ten (10) business days following mailing of the decision to be reviewed. The applicant will be given at least ten business days' written notice of the time, place, and purpose of the hearing, with a statement of the reason for the denial of the application or revocation of the permit. "Due cause" is any of the following: violation of the provision of this chapter or any other city ordinance or any state or federal law; or erroneous issuance of a permit which should not have been issued under the terms of this chapter; or erecting or building a sign which does not conform to the information contained in the application; or failure to maintain the sign as required by this

chapter; or submission of an incomplete application or an application containing false material statements. The hearing officer may reschedule the hearing by agreement of the parties or for good cause shown. The hearing officer shall render a decision in writing within ten business days of the hearing, and a notice of the decision shall be forwarded to the applicant/owner as provided above.

5. **Appeal Process:** An individual whose permit application has been denied or whose permit has been revoked may appeal the decision of the Hearing Officer to the City Manager provided they file written notice of an appeal with the City Manager within ten business days of the date that written notice of the hearing officer's decision is either hand delivered to the permittee or mailed to the address shown for the applicant/owner on the application or such other address as permittee advises the department in writing to send notices pursuant to this chapter.

Such appeal shall be considered by the city manager at a hearing within 20 business days of the date the city manager received the notice of appeal, with applicant to be mailed notice of the time, date and place of hearing at least ten business days prior to the date initially set for the hearing. By agreement of the parties or for good cause shown, as determined by the city manager, and upon reasonable notice, the appeal hearing may be re-scheduled for a later date at the earliest time convenient to appellant and the city. The city manager shall cause any decision he/she reaches on the appeal to be memorialized in writing and a copy hand delivered or mailed to the applicant at applicant's address of record within ten business days of the hearing.

6. **Review by city manager.** In the event an applicant/permittee whose permit has been denied or revoked is dissatisfied with the decision of the city manager, they may petition for writ of certiorari as provided by law.
7. **Review at request of city.** The building official shall have the right to request that the City Manager review any decision by the hearing officer under subsection 4. above by following the same procedure for requesting review as would an applicant/permittee as set forth in subsection 5., above.
8. **Permit expiration:** A sign permit shall become null and void if the sign for which the permit was issued has not been completed and installed within six months after the date of issuance. No refunds will be made for permits that so expired. If a person desires to erect a sign after the permit is expired, a new application will be required and will be subject to the regulations in effect at the time of the new application. A new application fee will be required.
9. **Fees.** The cost of a sign permit shall be established from time to time by vote of the city commission and shall be payable in addition to any building permit or historic preservation certificate of appropriateness fees required. Differing

fees for different categories of signs may be so established. A written list of applicable fees shall be maintained in the building official's office.

10. **Variations:** An applicant may request a variance from the requirements of this sign ordinance by following the same procedure for a zoning variance found in this ordinance.
11. **Coordination of provisions.** The provisions of this chapter shall be in addition to and cumulative of the City of Brunswick's Historic Preservation Ordinance. In the event the Historic Preservation Ordinance requires any action with respect to a proposed sign, such as obtaining a certificate of appropriateness from the historic preservation board, then separate compliance with those requirements must be had in addition to obtaining any permit required hereunder. Approval of a sign permit application by the building official does not constitute approval by the historic preservation board. Further, the provisions of this chapter and the U.S. 17 Overlay and Planned Development - Traditional Neighborhood District articles of the City Zoning Ordinance shall be read together to give effect to all where possible; in the event of conflict, provisions of those articles control over the provisions of this article.

SECTION TWO

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

SECTION THREE

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

SECTION FOUR

This Ordinance shall be effective immediately upon its adoption by the City Commission.

SO ORDAINED BY THE CITY COMMISSION OF BRUNSWICK THIS 16th DAY OF June 2021.

/s/ Cornell L. Harvey
Cornell L. Harvey, Mayor

ATTEST: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk



SUBJECT: Buffer Requirements Revisions

COMMISSION ACTION REQUESTED ON: [REDACTED] June 16/ 2021

PURPOSE: First Reading of Revisions to Section 23-3-21 of the Zoning Ordinance

HISTORY: In April 2020, the City Commission approved contracting with the Coastal Regional Commission to complete a comprehensive update to our Zoning Ordinance.

The CRC, City Staff, and the Planning and Appeals Commission have been working on this project over the past few months and have completed recommended changes for Phase I, and they were reviewed with the City Commission at Workshop Session on March 17 and April 7, 2021 meetings.

Phase I has focused upon revisions to our Definitions (Section 23-1-4), the General Regulations (Section 23-3); and the Sign Ordinance (Section 23-24).

The revised Section 23-3-21: Buffer Requirements is submitted for First Reading
Attached are:

- 1) Summary of changes to the Ordinance
- 2) A Redline version of the current ordinance reflecting the changes
- 3) The proposed changes in Ordinance form

DEPARTMENT RECOMMENDATION ACTION:

- **Hold First Reading for revised Ordinance**

DEPARTMENT: PDC

Prepared by: John Hunter, Director

ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION:

Regina M. McDuffie

City Manager

5/25/21

Date

SUMMARY OF CHANGES TO BUFFER REQUIREMENTS – SECTION 23-3-21

Essentially, the Buffer requirements section was edited and needed changes made to make the requirements and establishment of buffer clearer and more effective.

Following are the significant changes:

1. Buffers are still required when a non-residential or Mobile Home district boundary adjoins a residential zoning boundary. **Added is the ability to require a buffer when a conditional use is approved by the City.**
2. Buffers are now defined as a **Natural Buffer** (meaning existing trees and shrubs on the property are retained and possibly enhanced by cultivation or minor addition of plant material) or a **Structural Buffer** (a created visual screen which could be a wall, fence, earthen berm or a combination of these)
3. The width of a buffer is now defined (**previously a Buffer only had to conceal 75% of the adjoining property's vertical wall**).
 - a. Between Office and all R zones – 20 feet
 - b. Between all Commercial, Commercial Recreation and Medical Zones and all R zones – 25 feet
 - c. Between all Industrial zones and Residential (including Mobile Home, Commercial, Commercial Recreation and Medical Zones – 50 feet
4. Added requirements for a Natural Buffer include:
 - a. Types of trees (overstory and understory) evergreen shrubs are quantified within any 20 foot, 25 foot or 50 foot Natural Buffer area are now quantified as to the number required per 100 feet (pro- rated if more or less than 100 feet). All trees and shrubs must be indigenous to the Brunswick area.
 - i. For 20 foot wide buffer: 2 overstory trees, 3 understory trees and 8 evergreen shrubs per 100 feet.
 - ii. For 25 foot wide buffer: 3 overstory trees, 6 understory trees and 10 evergreen shrubs per 100 feet.
 - iii. For 50 foot wide buffer: 4 overstory trees, 5 understory trees and 20 evergreen shrubs per 100 feet.
 - b. The height of trees and shrubs **after planting** is also now quantified as follows:
 - i. Overstory trees – 10 feet in height
 - ii. Understory trees – 6 feet in height
 - iii. Evergreen shrubs – 3 feet in height.
 - iv. **All plantings must produce a visual screen averaging 6 feet in height after a single growing season (one full year). Any plant material that does not survive the first growing season must be replaced.**
5. Requirements or a structural buffer are now more specifically defined:
 - a. Structural buffers may be fences or walls constructed of wood or masonry materials and must be at least 6 feet in height. Plant materials equaling 50% of those required for a natural buffer must be installed along the residential zone side of the buffer.
 - b. Earthen berms may be used as a structural buffer and must be at least 6 feet in height with side slopes of 1 foot rise to 2 horizontal feet. Plant materials must be installed at the base of the berm (each side) and the perm must be planted with permanent grass. A

fence may be installed in conjunction with a berm so long as the total height achieved is at least 6 feet in height.

6. Enforcement of the Buffer requirements is still left to the Building Official using these guidelines and a landscape plan for the proposed buffer must likewise still be submitted for approval.

Sec. 23-3-21. - Buffer requirements. **Edited Buffer Requirements and Provisions Inserted Below**

- ~~(a) Whenever any nonresidential zoning district or use or any MH zoning district abuts a residential zoning lot or district (other than an MH district), a buffer strip shall be installed and/or maintained on the lot with the nonresidential zoning or use or MH zoning, along the lot line abutting the residential lot or district, in compliance with the following requirements:~~
- ~~(1) Existing trees and shrubs located between the lot line and building setback line shall not be removed without the express written approval of the building official.~~
 - ~~(2) A buffer strip shall be planted with shrubs and/or trees so as to produce within one growing season a dense, compact evergreen planting screen which shall be capable of completely concealing from the residential zoning lot or district all work activities, equipment and parking within the less restrictive zoning or use and which shall be further capable of screening at least 75 percent of the vertical surfaces of any nonresidential structure.~~
 - ~~(3) A landscaping plan identifying all plants to be incorporated in a buffer strip required herein must be approved by the building official prior to any site construction.~~
 - ~~(4) All required plantings shall be permanently maintained in sound, healthy growing condition and shall be replaced with new plant materials whenever necessary to ensure continued compliance with applicable landscaping requirements.~~
- ~~(b) The building official shall be authorized to order the installation of additional plantings whenever he or she deems such additional plantings necessary to comply with the requirements of this section, and to order replacement of any vegetation removed in violation of subsection (a)(1) above.~~
- ~~(c) The building official shall be authorized to permit the installation of a wood or masonry fence in lieu of a planted buffer where because of space constraints or other reason the requirement of a planted buffer would not be practical; the materials, location and dimensions of such fence must be approved by the building official.~~
- ~~(d) The building official shall be authorized to waive the buffer requirement along street rights of way where the installation of a buffer would not be practical because of proximity to the street.~~

Sec. 23-3-21. - Buffer requirements. **Edited Version**

Whenever any nonresidential (Agricultural, Office, Commercial, Industrial or Commercial Recreation) or Mobile Home (MH) zoning district ~~or use or any MH zoning district~~ abuts a residential zoning ~~lot or~~ district (other than an MH district), a buffer ~~strip~~ shall be installed and/or maintained on ~~the such~~ lot with the nonresidential ~~or MH zoning or use or MH zoning~~, along the entire lot line abutting the residential ~~lot or~~ district. ~~in compliance with the following requirements:~~ A buffer may also be required as a requirement of approval of a Conditional Use Approval by the City Commission.

(A) A buffer may be either:

(1) A Natural Buffer, defined as “a visual screen created by vegetation of such density so as to provide a visual separation between nonresidential or mobile home districts and residential districts. Wherever and whenever possible, a Natural Buffer should include all or portions of trees and shrubs existing on the site prior to development.

(2) A Structural Buffer, defines as a visual screen created by the construction of a solid fence, wall, earthen berm, or a combination of these, supplemented by vegetation to provide a visual separation between nonresidential or mobile home districts and residential districts.

(B) The width of the buffer along its lot line shall be as follows:

- (1) Between Office and all Residential Zones except MH (Mobile Home) – 20 Feet
- (2) Between Commercial, Commercial Recreation and Medical Zones and all Residential Zones – 25 Feet
- (3) Between Industrial Zones and Residential, Commercial, Commercial Recreation and Medical Zones - 50 Feet

(C) A Natural Buffer shall be installed and/or maintained in compliance with the following requirements”

- (1) Existing trees and shrubs located between the lot line and building setback line shall not be removed without the express written approval of the building official.
- (2) A buffer ~~strip~~ shall be planted with shrubs and/or trees so as to produce within one growing season a dense, compact evergreen planting screen which shall be capable of completely concealing from the residential zoning lot or district all work activities, equipment, loading and unloading, and parking within the less restrictive zoning or use and which shall be further capable of providing a visual screen of at least 75 percent of the vertical surfaces of any adjacent nonresidential structure.
- (3) A landscaping plan identifying all plants to be incorporated in a buffer strip required herein must be approved by the building official prior to any site construction. **Evergreen and deciduous plantings may be used so long as the visual standards in (C) 2 are maintained year-round.**
 - (a) For a buffer 20 feet in width, minimum plantings shall include Overstory Trees – 2 for every 100 feet; Understory Trees – 3 for every 100 feet; Evergreen Shrubs – 8 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - (b) For a buffer 25 feet in width, minimum plantings shall include Overstory Trees – 3 for every 100 feet; Understory Trees – 6 for every 100 feet; Evergreen Shrubs – 10 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - (c) For a buffer of 50 feet in width, minimum plantings shall include Overstory Trees – 4 for every 100 feet; Understory Trees – 5 for every 100 feet; Evergreen Shrubs – 20 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - (d) The height of the plant material, after installed, shall be;
 - (i) For Overstory Trees (indigenous to the area) – 10 feet in height
 - (ii) For Understory Trees (indigenous to the area) – 6 feet in height
 - (iii) For Evergreen Shrubs (indigenous to the area) – 3 feet in height

and, shall produce a visual screen averaging 6 feet in height for all plant materials installed at the end of a single growing season.

- (e) All required plantings shall be permanently maintained in sound, healthy growing condition and shall be replaced with new plant materials **during the first year growing**

season whenever necessary to ensure continued compliance with applicable landscaping requirements.

- (f) The building official shall be authorized to order the installation of additional plantings whenever he or she deems such additional plantings necessary to comply with the requirements of this section, and to order replacement of any vegetation removed in violation of subsection ~~(a)~~(C)(1) above.

(D) A Structural Buffer shall be installed in compliance with the following requirements:

- a. The building official shall be authorized to permit the installation of a ~~wood or masonry fence~~ structural buffer, as defined herein, in lieu of a planted buffer where because of space constraints or other reason(s) the requirement of a planted buffer would not be practical; the materials, location and dimensions of such fence must meet the following requirements and be approved by the building official.
 - (1) Structural buffers may be fences or walls constructed of wood or masonry materials of at least 6 feet in height and include plantings along its length on the residential zone side of the structural buffer. Plantings installed shall be at least 50% of those required in C (3) (d)
 - (2) Earthen berms may be constructed to a height of 6 feet and shall have slopes of a maximum of 1 foot rise in 2 horizontal feet. Thus a 6 foot high berm would have an overall minimum width of 24 feet (12 feet each side to accommodate the maximum slope. The berm shall have plant materials installed at the base of the berm and the berm itself shall be planted, or sod installed, with a permanent grass. The height of the berm may be reduced if a fence is installed along the crest of the berm, however an overall height of 6 feet must be achieved.

(E) The building official shall be authorized to waive the buffer requirement along street rights-of-way where the installation of a buffer would not be practical because of proximity to the street or where visibility at an intersection may be impaired.

(Ord. No. 1006, § 1, 11-19-2008)

ORDINANCE XXXX

ORDINANCE AMENDING ARTICLE XXIII OF THE ZONING CODE CHAPTER 3, SECTION 21, “BUFFER REQUIREMENTS” PROVIDING FOR REPEALING CONFLICTING CODES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW, THEREFORE BE IT ORDAINED, by the City of Brunswick City Commission that Article XXIII, Chapter 3, Section 21 of the Code of Ordinances of the City of Brunswick is amended to read as follows:

SECTION ONE:

Sec. 23-3-21. - Buffer requirements.

Whenever any nonresidential (Agricultural, Office, Commercial, Industrial or Commercial Recreation) or Mobile Home (MH) zoning abuts a residential zoning district (other than an MH district), a buffer shall be installed and/or maintained on ~~the~~ such lot with the nonresidential or MH zoning along the entire lot line abutting the residential district. A buffer may also be required as a requirement of approval of a Conditional Use Approval by the City Commission.

(A) A buffer may be either:

(1) A Natural Buffer, defined as “a visual screen created by vegetation of such density so as to provide a visual separation between nonresidential or mobile home districts and residential districts. Wherever and whenever possible, a Natural Buffer should include all or portions of trees and shrubs existing on the site prior to development.

(2) A Structural Buffer, defines as a visual screen created by the construction of a solid fence, wall, earthen berm, or a combination of these, supplemented by vegetation to provide a visual separation between nonresidential or mobile home districts and residential districts.

(B) The width of the buffer along its lot line shall be as follows:

(1) Between Office and all Residential Zones except MH (Mobile Home) – 20 Feet

(2) Between Commercial, Commercial Recreation and Medical Zones and all Residential Zones – 25 Feet

(3) Between Industrial Zones and Residential, Commercial, Commercial Recreation and Medical Zones - 50 Feet

(C) A Natural Buffer shall be installed and/or maintained in compliance with the following requirements”

(1) Existing trees and shrubs located between the lot line and building setback line shall not be removed without the express written approval of the building official.

- (2) A buffer shall be planted with shrubs and/or trees so as to produce within one growing season a dense, compact evergreen planting screen which shall be capable of completely concealing from the residential zoning lot or district all work activities, equipment, loading and unloading, and parking within the less restrictive zoning or use and which shall be further capable of providing a visual screen of at least 75 percent of the vertical surfaces of any adjacent nonresidential structure.
- (3) A landscaping plan identifying all plants to be incorporated in a buffer strip required herein must be approved by the building official prior to any site construction. Evergreen and deciduous plantings may be used so long as the visual standards in (C) 2 are maintained year-round.
- (a) For a buffer 20 feet in width, minimum plantings shall include Overstory Trees – 2 for every 100 feet; Understory Trees – 3 for every 100 feet; Evergreen Shrubs – 8 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - (b) For a buffer 25 feet in width, minimum plantings shall include Overstory Trees – 3 for every 100 feet; Understory Trees – 6 for every 100 feet; Evergreen Shrubs – 10 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - (c) For a buffer of 50 feet in width, minimum plantings shall include Overstory Trees – 4 for every 100 feet; Understory Trees – 5 for every 100 feet; Evergreen Shrubs – 20 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - (d) The height of the plant material, after installed, shall be;
 - (i) For Overstory Trees (indigenous to the area) – 10 feet in height
 - (ii) For Understory Trees (indigenous to the area) – 6 feet in height
 - (iii) For Evergreen Shrubs (indigenous to the area) – 3 feet in height
- and, shall produce a visual screen averaging 6 feet in height for all plant materials installed at the end of a single growing season.
- (e) All required plantings shall be permanently maintained in sound, healthy growing condition and shall be replaced with new plant materials during the first year growing season whenever necessary to ensure continued compliance with applicable landscaping requirements.
 - (f) The building official shall be authorized to order the installation of additional plantings whenever he or she deems such additional plantings necessary to comply with the requirements of this section, and to order replacement of any vegetation removed in violation of subsection (C)(1) above.
- D) A Structural Buffer shall be installed in compliance with the following requirements:
- a. The building official shall be authorized to permit the installation of a structural buffer, as defined herein, in lieu of a planted buffer where because of space constraints or other reason(s) the requirement of a planted buffer would not be

practical; the materials, location and dimensions of such fence must meet the following requirements and be approved by the building official.

- (1) Structural buffers may be fences or walls constructed of wood or masonry materials of at least 6 feet in height and include plantings along its length on the residential zone side of the structural buffer. Plantings installed shall be at least 50% of those required in C (3) (d)
- (2) Earthen berms may be constructed to a height of 6 feet and shall have slopes of a maximum of 1 foot rise in 2 horizontal feet. Thus a 6 foot high berm would have an overall minimum width of 24 feet (12 feet each side to accommodate the maximum slope). The berm shall have plant materials installed at the base of the berm and the berm itself shall be planted, or sod installed, with a permanent grass. The height of the berm may be reduced if a fence is installed along the crest of the berm, however an overall height of 6 feet must be achieved.

(E) The building official shall be authorized to waive the buffer requirement along street rights-of-way where the installation of a buffer would not be practical because of proximity to the street or where visibility at an intersection may be impaired.

SECTION TWO:

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION THREE:

This Ordinance shall be effective immediately upon its adoption by the City Commission.

SO ORDAINED BY THE CITY COMMISSION OF BRUNSWICK THIS XX DAY OF XXXXXX, 2021.

/s/ Cornell L. Harvey
Cornell L. Harvey, Mayor

ATTEST: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk

ORDINANCE 1072

ORDINANCE AMENDING ARTICLE XXIII OF THE ZONING CODE CHAPTER 3, SECTION 21, "BUFFER REQUIREMENTS" PROVIDING FOR REPEALING CONFLICTING CODES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR EFFECTIVE DATE; AND FOR OTHER PURPOSES.

NOW, THEREFORE BE IT ORDAINED, by the City of Brunswick City Commission that Article XXIII, Chapter 3, Section 21 of the Code of Ordinances of the City of Brunswick is amended to read as follows:

SECTION ONE:

Sec. 23-3-21. - Buffer requirements.

Whenever any nonresidential (Agricultural, Office, Commercial, Industrial or Commercial Recreation) or Mobile Home (MH) zoning abuts a residential zoning district (other than an MH district), a buffer shall be installed and/or maintained on the such lot with the nonresidential or MH zoning along the entire lot line abutting the residential district. A buffer may also be required as a requirement of approval of a Conditional Use Approval by the City Commission.

1. A buffer may be either:
 - i. A Natural Buffer, defined as "a visual screen created by vegetation of such density so as to provide a visual separation between nonresidential or mobile home districts and residential districts. Wherever and whenever possible, a Natural Buffer should include all or portions of trees and shrubs existing on the site prior to development.
 - ii. A Structural Buffer, defines as a visual screen created by the construction of a solid fence, wall, earthen berm, or a combination of these, supplemented by vegetation to provide a visual separation between nonresidential or mobile home districts and residential districts.
2. The width of the buffer along its lot line shall be as follows:
 - i. Between Office and all Residential Zones except MH (Mobile Home) – 20 Feet
 - ii. Between Commercial, Commercial Recreation and Medical Zones and all Residential Zones – 25 Feet
 - iii. Between Industrial Zones and Residential, Commercial, Commercial Recreation and Medical Zones - 50 Feet
3. A Natural Buffer shall be installed and/or maintained in compliance with the following requirements"

- i. Existing trees and shrubs located between the lot line and building setback line shall not be removed without the express written approval of the building official.
- ii. A buffer shall be planted with shrubs and/or trees so as to produce within one growing season a dense, compact evergreen planting screen which shall be capable of completely concealing from the residential zoning lot or district all work activities, equipment, loading and unloading, and parking within the less restrictive zoning or use and which shall be further capable of providing a visual screen of at least 75 percent of the vertical surfaces of any adjacent nonresidential structure.
- iii. A landscaping plan identifying all plants to be incorporated in a buffer strip required herein must be approved by the building official prior to any site construction. Evergreen and deciduous plantings may be used so long as the visual standards in (C) 2 are maintained year-round.
 - a. For a buffer 20 feet in width, minimum plantings shall include Overstory Trees – 2 for every 100 feet; Understory Trees – 3 for every 100 feet; Evergreen Shrubs – 8 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - b. For a buffer 25 feet in width, minimum plantings shall include Overstory Trees – 3 for every 100 feet; Understory Trees – 6 for every 100 feet; Evergreen Shrubs – 10 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - c. For a buffer of 50 feet in width, minimum plantings shall include Overstory Trees – 4 for every 100 feet; Understory Trees – 5 for every 100 feet; Evergreen Shrubs – 20 for every 100 feet. For less than 100 feet, the quantity for each type of planting shall be pro-rated accordingly after rounding up.
 - d. The height of the plant material, after installed, shall be;
 - A. For Overstory Trees (indigenous to the area) – 10 feet in height
 - B. For Understory Trees (indigenous to the area) – 6 feet in height
 - C. For Evergreen Shrubs (indigenous to the area) – 3 feet in heightand, shall produce a visual screen averaging 6 feet in height for all plant materials installed at the end of a single growing season.
- e. All required plantings shall be permanently maintained in sound, healthy growing condition and shall be replaced with new plant materials during the first year growing season whenever necessary to ensure continued compliance with applicable landscaping requirements.
- f. The building official shall be authorized to order the installation of additional plantings whenever he or she deems such additional plantings necessary to comply with the requirements of this section, and to order

replacement of any vegetation removed in violation of subsection (C)(1) above.

4. A Structural Buffer shall be installed in compliance with the following requirements:
 - i. The building official shall be authorized to permit the installation of a structural buffer, as defined herein, in lieu of a planted buffer where because of space constraints or other reason(s) the requirement of a planted buffer would not be practical; the materials, location and dimensions of such fence must meet the following requirements and be approved by the building official.
 - a. Structural buffers may be fences or walls constructed of wood or masonry materials of at least 6 feet in height and include plantings along its length on the residential zone side of the structural buffer. Plantings installed shall be at least 50% of those required in C (3) (d)
 - b. Earthen berms may be constructed to a height of 6 feet and shall have slopes of a maximum of 1 foot rise in 2 horizontal feet. Thus a 6 foot high berm would have an overall minimum width of 24 feet (12 feet each side to accommodate the maximum slope). The berm shall have plant materials installed at the base of the berm and the berm itself shall be planted, or sod installed, with a permanent grass. The height of the berm may be reduced if a fence is installed along the crest of the berm, however an overall height of 6 feet must be achieved.
5. The building official shall be authorized to waive the buffer requirement along street rights-of-way where the installation of a buffer would not be practical because of proximity to the street or where visibility at an intersection may be impaired.

SECTION TWO:

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION THREE:

This Ordinance shall be effective immediately upon its adoption by the City Commission.

SO ORDAINED BY THE CITY COMMISSION OF BRUNSWICK THIS 16th DAY OF JUNE, 2021.

/s/ Cornell L. Harvey
Cornell L. Harvey, Mayor

ATTEST: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk