

**OFFICIAL MINUTES  
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA  
REGULAR SCHEDULED MEETING  
WEDNESDAY, JUNE 2, 2021  
OLD CITY HALL  
1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris ~ (*arrived at 4:37 p.m.*), Commissioner John Cason III~ (*via zoom*), Commissioner Julie Martin, and Commissioner Vincent Williams

**CALL TO ORDER:** Mayor Cornell Harvey - *meeting begin at 4:32 p.m.*

**INVOCATION:** Commissioner Williams

**PLEDGE OF ALLEGIANCE:** Recited by all in attendance

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*With this being the City of Brunswick first in person commission meeting since March 18, 2020 Mayor Harvey officially introduced City Manager Regina McDuffie, who began serving as City Manager May 11, 2020.*

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**PUBLIC HEARING - FINANCE**

1. City of Brunswick Proposed Fiscal Year 2021/2022 Budget. (*R. McDuffie*)

City Manager McDuffie gave an overview of the above-referenced budget. She stated the budget was balanced at \$17,180,507 a 7% increase from Fiscal Year 2020/2021 budget.

Following review; City Manager McDuffie received questions/comments from the commission. Mayor Harvey opened the floor to anyone wanting to speak regarding the above-referenced proposed budget.

The following people addressed the commission:

- 1) Ivan Figueroa, 1000 Union Street – asked the commission to look into filling positions in public service, by looking at the pay scale and providing the best equipment and tools for employees in public safety.

~Public Hearing closed~

**RECOGNITION(S), PRESENTATION(S), & AWARD(S)**

2. Recognition from United States Representative Earl L. “Buddy” Carter Recognizing 250<sup>th</sup> Anniversary of the Founding of the City Brunswick, Georgia.

~Informational only~

**APPOINTMENT(S)**

3. Authority, Board and Committee. (*N. Atkinson*)

- 1) **Downtown Development Authority** – Two Appointments

Commissioner Martin made a motion to reappoint Lisa Jordan and appoint Michael Kaufman to the above-referenced authority, seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

- 2) **Tree Board** – One Appointment

Commissioner Martin made a motion to appoint Ashby Nix Worley, to the above-referenced board, seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

3) **Audit Committee** – One Appointment

Mayor Pro Tem Harris made a motion to reappoint Kamau Dickerson to the above-referenced committee; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

**PUBLIC HEARING(S) - LAND USE**

4. Conditional Use Petition No. 21-02; from Jason Kobos, Petitioning for a Conditional Use for 3314 Johnston Circle. Location to be Utilized for Used Motor Vehicle Repairs with No Outdoor Storage of Junk Vehicles. (*J. Hunter*)

Director of Planning, Development and Codes Hunter gave a presentation on the above-referenced petition. He reported staff and the Planning and Appeals Commission recommends in favor of granting the conditional use with the following conditions:

1. *There is to be no storage of wrecked vehicles, dismantled parts, or supplies visible beyond the premises.*
2. *There is to be no outdoor storage of wrecked vehicles, dismantled parts, or supplies on the premises.*

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced proposed petition.

No one came forth in person or via zoom chat to address the commission.

Commissioner Cason made a motion to approve the above-referenced petition; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

5. Rezone Petition No. 21-02; from James A. Bishop, Representing the Owner, Petitioning to Rezone 2307 Gloucester Street from Highway Commercial (HC) to Planned Development – Traditional Neighborhood (PD-TN). (*J. Hunter*)

Director of Planning, Development and Codes Hunter gave a presentation on the above-referenced petition. He reported staff recommends approval of the rezoning request, and the Planning and Appeals Commission recommends in favor of granting the rezoning by a vote of 3-2, with the following changes to the PD text:

- 1) *Section 8 "Landscape Plans and Buffers" should add "In accordance with the Glynn Avenue Design Framework" at the beginning of the text*
- 2) *Section 9 "Signage" should add "as outlined in the Glynn Avenue Design Framework" at the end of the text*
- 3) *Reduce Lot Coverage in Section 4 to 80%*

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced proposed petition.

The following people addressed the commission:

I. Michael Kaufman, 1612 Newcastle Street

In Favor

Commissioner Williams made a motion to approve the above-referenced petition with the recommended changes in PD text; seconded by Mayor Pro Tem Harris.

Mayor Harvey called for a vote from City Clerk Atkinson:

Commissioner Cason	Yes
Commissioner Martin	Yes
Commissioner Williams	Yes
Mayor Pro Tem Harris	Yes
Mayor Harvey	Yes

Motion passed unanimously by a vote of 5 to 0.

**UPDATE(S)**

6. College Park Drainage. *(G. Alberson)*

City Engineer/Public Works Director Alberson along with City Manager McDuffie gave an update on the drainage project at College Park.

Following questions/comments, commission thanked Mr. Alberson and City Manager McDuffie for the update.

City Manager McDuffie to look into the Eastview property off Highway 17 and report back to commission.

**DISCUSSION(S)**

7. Fiscal Year 2021/2022 Proposed Budget Review. *(R. McDuffie)*

City Manager McDuffie gave a brief overview of the proposed amendments to the above-referenced budget; namely a bucket truck for \$185,000 and stormwater equipment along with a Community Development Block Grant Manager position.

Following questions/comments, commission thanked Ms. McDuffie for review of amendments to budget.

**ITEM(S) TO BE CONSIDERED FOR APPROVAL**

8. Consider Approval of May 19, 2021 Regular Scheduled Meeting Minutes and May 25, 2021 Special Called Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*

Commissioner Martin made a motion to approve the above-subject minutes; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

9. Consider Approval of Agreement Policy for Take Home Police Vehicles. *(K. Jones)*

Commissioner Williams made a motion to approve the above-subject agreement policy for twenty-four-month period and within a 12-month period, have Chief Jones report back to commission regarding cost for implementation of the policy along with reassessment of the policy. Policy to include \$35.00 payroll deduction for employees taking vehicle home; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

10. Consider Approval to Reallocate \$300,000 from General Funds to Purchase Eight (8) 2021 Dodge Durango Pursuit Vehicles for the Patrol Division. *(K. Jones)*

Mayor Pro Tem Harris made a motion to approve the reallocation of \$300,000 from general funds to purchase eight (8) 2021 Dodge Durango Pursuit Vehicles for the Patrol Division; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

11. Consider Approval to Purchase a Storm Water System Inspection Camera Vehicle. *(G. Alberson)*

Commissioner Williams made a motion to approve the purchase of a storm water system inspection camera vehicle; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.

12. Consider Approval of a Contract for Engineering and Design Services for the Albany Street Drainage Improvements Project to Improve Storm Drainage Conditions on Albany Street between “F” Street and “G” Street. *(G. Alberson)*

Commissioner Martin made a motion to approve the above-referenced contract with Goodwyn Mills Cawood (GMC) for \$48,700; seconded by Commissioner Williams. Motion passed

unanimously by a vote of 5 to 0.

13. Consider Approval of a Contract for Engineering and Design Services for the Macon-Talmadge Intersection Drainage Improvements Project to Improve Storm Drainage Conditions at the Intersection of Macon Avenue and Talmadge Avenue. *(G. Alberson)*

Commissioner Cason made a motion to approve the above-referenced contract with GWES, LLC for the amount of \$38,700; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

14. Consider Approval of a Contract with EMC Engineering for Engineering and Design Services for the Wildwood Ditch Drainage Improvements Project and the Riverside Neighborhood Drainage Improvements. *(G. Alberson)*

Mayor Pro Tem Harris made a motion to approve the above-referenced contract with EMC Engineering for the amount of \$81,400 for Wildwood Ditch Drainage improvements and \$80,400 for Riverside Neighborhood Drainage improvements; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

**CITY ATTORNEY ITEM(S) – PUBLIC HEARINGS**

15. Consider for Discussion an Amendment to the City of Brunswick Code of Ordinances ~ Section 23-24 of the Zoning Ordinance. *(J. Hunter)*

Mayor Harvey opened the floor to anyone wanting to speak regarding the above-referenced proposed ordinance amendment.

No one came forth to address the commission.

City Clerk Atkinson was instructed to advertise the above-subject ordinance for consideration at the June 16, 2021 commission meeting.

16. Consider for Discussion an Amendment to the City of Brunswick Code of Ordinances ~ Section 23-3-21 of the Zoning Ordinance. *(J. Hunter)*

Mayor Harvey opened the floor to anyone wanting to speak regarding the above-referenced proposed ordinance amendment.

No one came forth to address the commission.

City Clerk Atkinson was instructed to advertise the above-subject ordinance for consideration at the June 16, 2021 commission meeting.

**EXECUTIVE SESSION**

There was not an executive session held during this meeting.

Commissioner Martin made a motion to adjourn; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

**MEETING ADJOURNED** – *meeting adjourned at 8:17 p.m.*

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson, City Clerk