

CITY OF BRUNSWICK

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Cornell L. Harvey, Mayor
Felicia M. Harris, Mayor Pro Tem
John A. Cason III, Commissioner
Julie T. Martin, Commissioner
Vincent T. Williams, Commissioner

City Attorney
Brian Corry

City Manager
Regina M. McDuffie

Brunswick Historic Preservation Board Regular Meeting Monday November 1, 2021 Old City Hall

MINUTES

Present: At OCH: Charles Day, Sara Giannakakis, Will Worley **Via Zoom:** Jennifer George, Delores Polite, Josh Dukes, Myrna Scott Amos **Staff: John Hunter**

- I. Call to Order** – Chairman Day called the meeting to order at 6:00 PM
- II. Approval of Agenda** – The agenda was reviewed. Mr. Worley made a motion to approve the agenda and Ms. Giannakakis seconded. A vote was taken and the motion passed 4-0.
- III. Approval of Minutes** - October 10, 2021 Minutes were reviewed. . Mr. Worley made a motion to approve the agenda and Ms. Polite seconded. A vote was taken and the motion passed 4-0.

Mr. Dukes and Ms. George joined the meeting at this time.
- IV. New Business**
A. Oak Grove Cemetery – Plot94-A – 3 Headstone Installations – Staff introduced the application for the installation of 3 headstones for newly located graves. Ms. Giannakakis made a motion to approve the application and Mr. Worley seconded. A vote was taken and the motion was approved 6-0.

Ms. Amos joined the meeting at this time.
- V. Staff Items**
A. Design Guideline Approval – Staff discussed the guideline update process, the presentation at the Historic Brunswick NPA, the posting on the City Website for review. The resulting public feedback involved the correction of a couple of typos, although one person suggested regulating flags and flag posts. Mr. Worley made a motion to approve the new guidelines and Mr. Dukes seconded. A vote was taken and the motion passed 7-0. Staff will update the City website to reflect the new guidelines.
- VI. Chairperson’s Items**
A. Future Projects Discussion – Future projects noted to consider for grants – New Town Historic Resource Survey for the State CLG grant; and digitization of historic documents in partnership with City Clerks Office.
- VII. Adjournment** - The meeting adjourned at 6:45 PM.