

**Brunswick Historic Preservation Board**  
Application for Certificate of Appropriateness

**NOTE: Incomplete applications may incur approval delays.** Applications involving demolition or relocation plans shall be accompanied by post-demolition or relocation plans for the site.

**Applicant Information:**

Name: Ryan Claus for Felder & Associates Daytime Phone: 912.777.3979  
Address: 2514 Abercorn Street, Suite 120 Evening Phone: \_\_\_\_\_  
City: Savannah, GA Zip: 31401 Cell Phone: \_\_\_\_\_

**Project Information:**

Property Address: 1129 Grant Street (Pending recombination of multiple lots)  
Proposed Start Date: 09/2021 Proposed Completion Date: 09/2022

Applications for Certificate of Appropriateness, along with **all required support materials**, must be submitted to the City Building Inspector's office, 4<sup>th</sup> floor, 777 Gloucester Street, or the HP Board Secretary, 1229 Newcastle Street fifteen (15) calendar days prior to the first Monday of each month. The Brunswick Historic Preservation Board meets to consider all applications submitted by the deadline on the first Monday of each month, 6:00 PM, 2nd floor, Old City Hall, 1229 Newcastle Street. A sub-committee of the BHPB meets on the Monday two weeks prior to the scheduled first Monday meeting to evaluate all applications. This meeting is held at Old City Hall, 1229 Newcastle Street at 6:00 PM. **All applicants are encouraged to attend both of these regularly scheduled meetings to respond to questions by the BHPB regarding the application. Not attending could result in a delay of certificate approval.**

**Please check the following:** New Build:  Yes  No Applied for Building Permit:  Yes  No  
Repair Only:  Yes  No Changes to exterior:  Yes  No Restoration:  Yes  No

Brief Description of Work: A new (Pre-K - 8) 2-story school building for St. Francis Xavier Church. The new building will be an extension of their existing campus across Grant and Newcastle Streets. The design is intended to incorporate elements from the existing church and narthex as well as elements from the downtown aesthetic of attached commercial buildings.

Name of Contractor: West Construction Phone: 912-721-4820  
Ryan Claus (Agent for the Owner) 06/18/21  
Signature of Property Owner Date Signature of Contractor/Representative Date

**Support Material:** Received by/ date: \_\_\_\_\_ Workshop date: \_\_\_\_\_

- Site plan showing lot lines, street names, setbacks, building location, etc. Show all trees and state types of trees over 10" in diameter that are proposed for removal.
- Prepared plans showing the scope of work and specifications of design and improvements. The information that is most crucial is anything that affects the exterior appearance.
- Before photographs of the building or site and include photos of adjacent and /or nearby property to establish context.
- Elevation drawings of the proposed work, including notes and details pertaining to specific materials.
- Material samples if appropriate.

Conditions of Approval: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Initials

*Approval is valid for a period of 18 months from authorization date, project construction must begin within 6 months of that date.*  
Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Authorization By: \_\_\_\_\_ Date: \_\_\_\_\_

**The signature below indicates the undersigned will comply with the conditions and/or changes to the application as noted and will abide by all City codes and ordinances. The Brunswick Historic Preservation Board and the City Building Official must be notified of any alterations or modifications after initial approval.**

\_\_\_\_\_  
Property owner(s) or representative's signature Date