



**CITY OF BRUNSWICK
 601 GLOUCESTER STREET
 P. O. BOX 550
 BRUNSWICK, GA 31521-0550
 (912)267-5504**

APPLICATION FOR OCCUPATION LICENSE

NAME OF BUSINESS _____
 OWNER'S NAME OR CONTACT _____
 BUSINESS ADDRESS _____
 MAILING ADDRESS _____
 PHONE # _____
 FEDERAL ID # OR SSN# _____
 TYPE OF BUSINESS _____
 # of Employees (including owners) _____

**IF YOU ARE REQUIRED TO HAVE STATE CERTIFICATION, A COPY OF THAT
 CERTIFICATION MUST BE SUBMITTED WITH THIS FORM**

# of Owners/Employees	Tax	Admin Fee	Total Due
1-4	60.00	45.00	105.00
5-9	90.00	45.00	135.00
10-19	115.00	45.00	160.00
20-49	175.00	45.00	220.00
50-99	230.00	45.00	275.00
100-249	290.00	45.00	335.00
250+	575.00	45.00	620.00

PERSONALLY APPEARED BEFORE ME _____, WHO FIRST BEING DULY SWORN,
 SAYS THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE
 AND BELIEF.

SWORN TO BEFORE ME THIS _____ DAY OF _____ 20_____

 NOTARY PUBLIC

 APPLICANT



AFFIDAVIT RESTRICTIONS ON PUBLIC BENEFITS

I, _____, swear or affirm under the penalty of obstruction of public administration and related offenses under the laws of the State of Georgia that (check one):

- I am a United States citizen.
- I am not a United States citizen but I am a Permanent Resident of the United States.
- I am not a United States citizen but I am lawfully present in the United States pursuant to Federal law.
- I am a foreign national not physically present in the United States.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of the State of Georgia as guilty of a violation on O.C.G.A. § 16-10-20 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Signature

Date

Notarization



Certificate Of Occupancy
Signature Form

Business _____

Address _____

A Certificate of Occupancy is necessary to obtain a business license with the City of Brunswick. The following four departments must sign this form for the issuance of a Certificate of Occupancy. First, you must go to the third floor of the BGJWSC building at 700 Gloucester Street to get Ms. Faith Blecher to sign off for the Brunswick-Glynn County Joint Water and Sewer Commission. Also, you will need to contact Ms. Debbie Pace with Industrial Pretreatment at 912.261.7143 and have her sign off on this sheet. Afterwards, you need to call the Building Department and the Fire Department to schedule inspections of your building.

There is a \$75 fee for the Building Department inspection, and a \$35 fee for the Fire Department inspection which must be paid at the time of the inspections.

**Brunswick-Glynn County Joint Water
and Sewer Commission**

Finance Department
(912)261-7139

Industrial Pretreatment

Compliance Coordinator
(912)261-7143

Fire Department

Fire Inspector
(912)267-5548

Building Department

Building Inspector
(912)279-2656

The following department is only needed for certain types of businesses, call the Building Department to find out if you need the following signature.

Coastal District Environmental Health

Health Inspector
(912)264-3931

Once all necessary departments have signed this form and all fees are paid, please come by the Building Department at 503 Mansfield Street (across from the Coca-Cola plant) to receive your Certificate of Occupancy.