



**IF THE PROPERTY OWNER IS ACTING AS THE GENERAL CONTRACTOR AND/OR A SUBCONTRACTOR HE OR SHE WILL NEED TO SUBMIT THE ATTACHED HOMEOWNER PERMIT AFFIDAVIT WITH THIS PERMIT APPLICATION**

**GENERAL CONTRACTOR INFORMATION**

General Contractor \_\_\_\_\_ Primary Phone Number \_\_\_\_\_

Secondary Phone Number \_\_\_\_\_ Email (optional) \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Business License Number \_\_\_\_\_ Issuing Authority \_\_\_\_\_ Expires \_\_\_/\_\_\_/\_\_\_

**Provide all applicable information:**

Individual State License Number \_\_\_\_\_ Qualifying Agent State License Number \_\_\_\_\_

Name of Licensed Company \_\_\_\_\_ Company State License Number \_\_\_\_\_

**ALL GENERAL CONTRACTORS MUST SUBMIT THE ATTACHED AUTHORIZED PERMIT AGENT FORM ALONG WITH THE PERMIT APPLICATION.**

**PERSON TO CONTACT WHEN PLANS ARE READY AND/OR IF THERE ARE ANY QUESTIONS**

Name \_\_\_\_\_ Primary Phone Number \_\_\_\_\_

Secondary Phone Number \_\_\_\_\_ Email (optional) \_\_\_\_\_

As the contractor, owner or authorized agent, I hereby apply for a permit to erect and/or alter the structure described herein and/or on accompanying plans and specifications. If a site plan is required the structure will be located on site as shown on the plan. If a permit is granted, the structure will be constructed as shown and will comply with all state and local codes. I understand that the structure authorized by the permit shall not be occupied and/or used until all inspections have been made, all fees have been paid, and a certificate of occupancy has been issued (if applicable). I understand that I cannot begin work on the structure until a permit has been issued. I also understand that no inspections will be made until licensed subcontractor(s) have been verified and granted applicable permit(s) according to policies of the City of Brunswick Building Department. I hereby certify that I am the property owner or the authorized agent of the property owner and that all information contained hereon is true and accurate.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**Office Comments**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUBCONTRACTOR INFORMATION**

**IF APPLICABLE, THE FOLLOWING SUBCONTRACTORS MUST OBTAIN A SEPARATE PERMIT BEFORE INSPECTIONS WILL BE CONDUCTED.**

**Electrical**

Company Name \_\_\_\_\_ Address \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_

Business License Number \_\_\_\_\_ Issuing Authority \_\_\_\_\_ Expires \_\_\_/\_\_\_/\_\_\_

State License Number \_\_\_\_\_ Expires \_\_\_/\_\_\_/\_\_\_ Type of License \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Approved By _____ Signature _____ Title _____
Date Issued ___/___/___ Permit Fee _____

**Mechanical**

Company Name \_\_\_\_\_ Address \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_

Business License Number \_\_\_\_\_ Issuing Authority \_\_\_\_\_ Expires \_\_\_/\_\_\_/\_\_\_

State License Number \_\_\_\_\_ Expires \_\_\_/\_\_\_/\_\_\_ Type of License \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Approved By _____ Signature _____ Title _____
Date Issued ___/___/___ Permit Fee _____

**Plumbing**

Company Name \_\_\_\_\_ Address \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_

Business License Number \_\_\_\_\_ Issuing Authority \_\_\_\_\_ Expires \_\_\_/\_\_\_/\_\_\_

State License Number \_\_\_\_\_ Expires \_\_\_/\_\_\_/\_\_\_ Type of License \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Approved By _____ Signature _____ Title _____
Date Issued ___/___/___ Permit Fee _____

**Homeowner Permit Affidavit**

City of Brunswick, Georgia  
Office of Community Development  
Building Division  
Office: 912.279.2656 Fax: 912.267.5498  
www.brunswickga.org



Property Address: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Type of Permit:    \_\_\_ Building    \_\_\_ Electrical    \_\_\_ Mechanical    \_\_\_ Plumbing

THE UNDERSIGNED HEREBY APPLIES FOR SPECIAL CONSIDERATION AS A PROPERTY OWNER TO BUILD OR ALTER HIS/HER PERSONAL SINGLE FAMILY RESIDENCE. IN MAKING THIS REQUEST FOR A "HOMEOWNER" PERMIT, THE UNDERSIGNED STATES THE FOLLOWING TO BE TRUE:

- Applicant intends to reside in completed structure and does not plan to offer same for sale or rent within a 24-month period
- Property described in permit application is currently owned by the applicant.
- Applicant will serve as the general contractor and accept inherent responsibilities for the work authorized by the issued permit.
- Applicant agrees to hire **properly licensed contractors** for any work that is further sub-contracted. All electrical, mechanical, and plumbing work will be separately permitted.
- Applicant agrees to perform work in accordance with all applicable codes and strictly adhere to the inspection schedule. Undersigned acknowledges that inspections must be performed in an established sequence and that work done in violation of the codes must be corrected or may be ordered removed.

Applicant acknowledges that he/she is aware that a permit issued under the provisions of the code **may be revoked for false statements or misrepresentation** as to the material fact in the application on which the permit was based.

Applicant further acknowledges that he/she is aware that any knowingly false statements made in the permit application will subject said applicant to possible prosecution and/or civil suits and damages. Georgia Criminal Code, Section 26-2402 (False Swearing) calls for a possible fine of not more than \$1,000.00 or imprisonment for not less than one (1) nor more than five (5) years, or both.

UPON SUBMISSION, THIS AFFIDAVIT BECOMES PART OF THE ACTUAL PERMIT.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public  
State of Georgia

Approved By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

After completion, make one copy for the Applicant, and attach a copy to the original Permit Application for the file.



State Licensing Board for  
Residential and General Contractors  
**Authorized Permit Agent Form**

License verification by permitting office should be completed by visiting [sos.ga.gov/plb/](http://sos.ga.gov/plb/)

**Licensed Contractor:** \_\_\_\_\_ **Individual** \_\_\_\_\_ **Qualifying Agent**

**Name of licensed person** \_\_\_\_\_

\* Please attach a copy of Individual or Company License (Reflects company and qualifying agent license number)

**License number of individual or qualifying agent:** \_\_\_\_\_

**Name of licensed company (if applicable):** \_\_\_\_\_

**License number of company (if applicable):** \_\_\_\_\_

I, \_\_\_\_\_, hereby designate  
Licensed Individual of Qualifying Agent

\_\_\_\_\_ to apply for and obtain the permit(s) for the  
project at:

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Apartment of Suite Number

\_\_\_\_\_  
City Zip Code

I, the undersigned, being the contractor as either an individual or qualifying agent, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

Signature of individual or qualifying agent \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Signature of Notary Public \_\_\_\_\_

Seal

**City of Brunswick  
Subcontractor Authorized Permit Agent Form**

If someone other than the electrical, mechanical, and/or plumbing subcontractor for this project is picking up the respective permits, this form will need to be completed. A separate form will need to be completed for each subcontractor who is authorizing another person to obtain his or her permit.

**In addition to this form, the subcontractor's respective section on page 3 of the application must also be completed.**

**Name of licensed person:** \_\_\_\_\_

\* Please attach a copy License

**Name of company:** \_\_\_\_\_

**Type of license:** \_\_\_\_\_

**License number:** \_\_\_\_\_

**Description of work you, as the subcontractor, are performing:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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I, \_\_\_\_\_, hereby designate

Licensed Individual

\_\_\_\_\_ to obtain the permit for the project at:

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Apartment of Suite Number

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip Code

I, the undersigned, being the licensed subcontractor, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

Signature of licensed individual \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Signature of Notary Public \_\_\_\_\_

Seal