

**OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
SPECIAL CALLED MEETING
BRUNSWICK CITY COMMISSION
WEDNESDAY SEPTEMBER 27, 2017
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR**

PRESENT: Honorable Mayor Pro-Tem Julie Martin, Commissioner John Cason III, and
Commissioner Felicia Harris

ABSENT: Honorable Mayor Cornell Harvey, and Commissioner Vincent Williams

CALL TO ORDER: Mayor Pro-Tem Martin

INVOCATION: Commissioner Harris

PLEDGE OF ALLEGIANCE: Recited by all in attendance

ITEM(S) TO CONSIDER FOR APPROVAL

1. Hurricane Debris Contract – Collection.

Commissioner Cason made a motion to approve the contract with DRC Emergency Services for Debris Removal and Disposal Services, seconded by Commissioner Harris. Motion passed unanimously by a vote of 3 to 0.

2. Hurricane Debris Contract – Monitoring.

Commissioner Cason made a motion to approve the contract with Witt O'Brien's, LLC for Debris Monitoring Services, seconded by Commissioner Harris. Motion passed unanimously by a vote of 3 to 0.

3. Resolution Waving Building Permit Fees for Damages caused by Hurricane Irma.

Commissioner Cason made a motion to approve the above-referenced resolution, seconded by Commissioner Harris. Motion passed unanimously by a vote of 3 to 0.

Commissioner Cason made a motion to adjourn; seconded by Commissioner Harris. Motion passed unanimously by a vote of 3 to 0.

MEETING ADJOURNED

Julie T. Martin, Mayor Pro-Tem

Attest: _____
Naomi D. Atkinson, City Clerk

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, OCTOBER 4, 2017
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin ~ *arrive at 6:08 p.m.*,
Commissioner John Cason III, Commissioner Felicia Harris and Commissioner Vincent
Williams

CALL TO ORDER: Mayor Cornell Harvey

INVOCATION: Pastor Jeffery Muchison

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA

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Commissioner Cason made a motion to defer item number nine (9) under Items to Consider for Approval ~ "Consider Approval to upgrade City Street Lights to LED and Install SiteView Cameras."; seconded by Commissioner Williams. Motion passed unanimously by a vote 4 to 0.

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Commissioner made a motion to defer item number twelve (12) under Alcohol Beverage License, until the October 18, 2017 Commission ~ "Consider Action to be taken for Discount Liquor Alcohol Beverage License;" seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

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PUBLIC COMMENT PERIOD

- 1) Alice Keyes, 1312 Newcastle Street addressed the Commission regarding safe route to school walking audit. Information only; no action required.
- 2) Pastor Jeffery Muchison, 4810 College Park Drive, addressed the Commission regarding flooding in College Park and Liberty Roll-Offs Transfer station next to Magnolia Park Subdivision. Pastor Muchison stated he would like the City to expedite the study to find out what is causing the flooding in College Park subdivision, stating he would like results of the study by the end of October and options of what the resolution might be by the end of November.
Pastor Muchison also reported that Magnolia Park residents quality of life has deteriorated with the smells coming from Liberty Roll-Offs, liquid coming from trucks on Habersham Street and run-offs from Liberty Roll Offs going into ditches.
Staff (City Engineer) was instructed to look into expediting study/resolutions for flooding at College Park Subdivision.
Staff (Director of Planning, Development and Codes) was instructed to look into residents concerns regarding Liberty Roll-Offs.
Staff (Public Works) was instructed to become proactive with the upkeep of the ditches in College Park.
Staff (City Clerk) was instructed to look into scheduling a Town Hall meeting in the future.
- 3) Bill Lawrence, St. Simons Island, member of Grace United Methodist Church, (parsonage on Malabar Drive the College Park Subdivision), stated the City has been discussing studies but no resolutions. He suggested the City the discontinue studies and implement actions for a resolution to prevent flooding.

RECOGNITION(S), PRESENTATION(S) & AWARD(S)

1. Proclamation Presentation to Del Ria Baisden, Vice President, Southeast Georgia Health System in Support of Breast Cancer Awareness.
Proclamation accepted with gratitude.
2. Proclamation Presentation to First Responders thanking them for their Service and Sacrifice in Helping Others during Hurricane Irma.
Proclamation accepted by Police Chief Jones and Fire Chief Mobley with gratitude.

PUBLIC HEARING

3. Tax Allocation District #1: Historic Core. (*J. Hunter*)
Mayor Harvey opened the floor for anyone wanting to speak for or against the above-referenced Tax Allocation District.
No came forth to address the Commission.
4. Glynn Avenue Design Framework. (*B. Daiss*)
Mayor Harvey opened the floor for anyone wanting to speak for or against the above-referenced Design Framework for Glynn Avenue.
No came forth to address the Commission.

UPDATE

5. LaRon Bennett, Chairman, Urban Redevelopment Agency, to update Commission on Projects of the Agency. Informational only; no action required.
6. Comprehensive Plan. (*B. Daiss*)
Bren Daiss, Director of Planning, Development and Codes, gave an update on the comprehensive plan for the City.

ITEM(S) TO CONSIDER FOR APPROVAL

7. Consider Approval of September 6, 2017 Work Session and Regular Scheduled Meeting Minutes. (*subject to any necessary changes.*) (*N. Atkinson*)
Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
8. Consider Approval of Resolution No. 2017-10 - Tax Allocation District #1: Historic Core. (*J. Hunter*)
Mayor Pro-Tem Martin made a motion to approve the above-referenced resolution; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
9. Consider Approval to Upgrade City Street Lights to LED and Install SiteView Cameras. (*G. Albersson*)
The above-referenced item was deferred until the Finance Committee reviews same.
10. Consider Approval for Construction of Upstairs Restrooms at Ritz Theater. (*G. Albersson*)
Commissioner Cason made a motion to approve contract with ECI Contracting Group, Inc. in the amount of \$123,945 for repairs to the upstairs restrooms at the Ritz Theater; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.
11. Consider Approval of Financial Reports as of August 31, 2017. (*K. Mills*)
Commissioner Williams made a motion to approve the above-referenced reports as submitted; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.
Finance Director Mills was advised to provide Commission with total payroll cost for overtime paid to staff during and post hurricane Irma.

ALCOHOL BEVERAGE LICENSE

12. Consider Action to be taken for Discount Liquor Alcohol Beverage License. (*L. Schmauch*)
The above-referenced item was deferred until the October 18, 2017 Commission meeting.

CITY ATTORNEY'S ITEM(S)

13. Discuss Proposed Ordinance – to Amend Chapter 25 - Emergency Management.
City Attorney Corry gave an overview of the above-referenced proposed ordinance.
City Clerk Atkinson was instructed to advertise the above-referenced ordinance for consideration at the October 18, 2017 Commission meeting.

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City Engineer Alberson gave a brief update on the Mansfield Street project.

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EXECUTIVE SESSION

There was not an executive session held during this meeting.

Commissioner Williams made a motion to adjourn; seconded by Commissioner Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk