



SUBJECT: Consider awarding a contract for the Howard Coffin Park Pool resurfacing Project

COMMISSION ACTION REQUESTED ON: May 17, 2017

PURPOSE: The City Commission will review bids and consider awarding a contract to the successful bidder for the resurfacing project at city owned pool in Howard Coffin Park.

HISTORY: Howard Coffin Park is a City owned park currently being operated by the Glynn County Parks and Recreation Department under a 10 year service contract. The pool was built in

FACTS AND ISSUES: The County determined that the pool needed to be resurfaced last summer and informed the City of the need to Budget the repairs in the 2016-2017 City Budget. The City budgeted the amount estimated by the County (\$20,000). Upon receiving quotes on the Project this winter, the County became aware that the Project was much more expensive than estimated. The City requested that the County's proposed project on the pool be delayed until next year due to unforeseen excessive costs and an inadequate budget. The County then in spring informed the City that the pool could not be opened by order of the Health Department due to the needed repairs. With this new information, the City made a priority of the Project and identified additional funds to be allocated. When the City was ready to move forward it was learned that the County did not conduct a formal bid process as required by City and County policy for projects over \$25,000. At that point the City was asked to take on responsibility for the Project. The City and County staff developed the City's "Request for Bids" package using the County's specifications. Upon opening of the bids, the sole bid received was much over the amended Project funding. The bid evaluation committee rejected the only bid received and the Project was re-advertised with amended specifications, which were designed at reducing costs. The Bids are due on May 17, 2017 at 1 PM. A bid tabulation sheet indicating all qualified bids will be provided to the City Commission prior to the meeting on May 17, 2017. The timing of the pool repairs will be a factor in choosing the successful bidder as it is our goal to open the pool as soon as possible after the Memorial Day weekend. The project is estimated to take about 10 days to complete work. It is estimated that the project may cause a delay of the opening approximately two weeks. This will depend on the successful bidder's schedule.

BUDGET INFORMATION: The City has \$20,000 budgeted in the 2016-2017 Budget (Aquatics, page 53,) as was requested by the County Parks and Recreation Department. Additional funding for the Project is recommended to come from the SPLOST VI (Howard Coffin Park Improvements) funding that began collecting in April 2017. All funds will be available to compensate the firm contracted to the complete this Project.

OPTIONS:

1. **Vote to accept the bid recommended by the evaluation committee and determined to be in the best interest of the City, and to authorize the Mayor to sign the contract. Authorize additional project funding to come from SPLOST VI.**
2. **Vote to reject all bids and to instruct staff to re-advertise the Project.**

DEPARTMENT RECOMMENDATION ACTION:

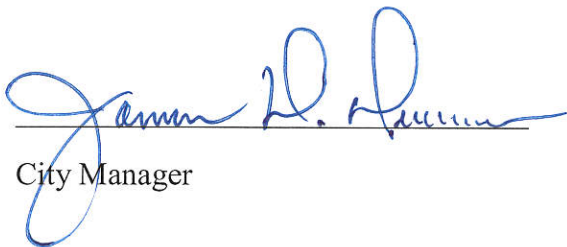
N/A

DEPARTMENT: N/A

Prepared by: James Drumm, City Manager

ADMINISTRATIVE COMMENTS: This project began as a County project regarding a City owned, but County operated and maintained pool. Unfortunately unexpected errors in estimates and purchasing procedures with the County caused some delay. Also the unanticipated Health Department order added to the Project's priority.

ADMINISTRATIVE RECOMMENDATION: Accept the bid recommended by the evaluation committee and determined to be in the best interest of the City, and to authorize the Mayor to sign the contract. Authorize additional project funding to come from SPLOST VI.



City Manager

5-8-17

Date