

**OFFICIAL MINUTES**  
**COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA**  
**REGULAR SCHEDULED MEETING**  
**WEDNESDAY, DECEMBER 6, 2017**  
**OLD CITY HALL**  
**1229 NEWCASTLE STREET, 2<sup>ND</sup> FLOOR**

**PRESENT:** Honorable Mayor Cornell Harvey, Mayor Pro-Tem Julie Martin, Commissioner John Cason III and Commissioner Vincent Williams

**ABSENT:** Commissioner Felicia Harris

**CALL TO ORDER:** Mayor Harvey

**INVOCATION:** Pastor Michael Hardy

**PLEDGE ALLEGIANCE:** Recited by all in attendance

**ADDENDUM TO AGENDA**

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*Mayor Pro-Tem Martin made a motion to defer item number five (5) under Items to Consider for Approval ~ “Consider Approval of Funding for the Urban Redevelopment Agency”; until the December 20, 2017 commission meeting; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.*

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**PUBLIC COMMENT PERIOD**

There was no one present to address the commission.

**UPDATE(S)**

1. Kipp Goodbread, EMC Engineering Services Inc., to Give Update on College Park Drainage Project.  
Mr. Goodbread stated the final report for the College Park project should be completed by the end of January 2018.  
Following questions; the commission thanked Mr. Goodbread for the update.

**PUBLIC HEARING(S)-LAND USE**

2. Conditional Use Petition No. 17-03 from Eric Glover, Petitioning to Obtain a Conditional Use Permit for an Automobile Repair Facility at 2830 Norwich Street. (*B. Daiss*)  
Brenda Daiss, Director of Planning, Development and Codes, gave a presentation on the above-referenced petition. She reported that staff recommends granting the above-referenced petition; with the following conditions:
  - I. *The installation of all tires must occur within fully enclosed buildings and there will be no open storage of wrecked vehicles, dismantled parts, or any other materials visible beyond the premises.*
  - II. *The applicant indicates that one function of the business will be the cleaning, labeling, and inventorying of used tires and that it is best for this activity to take place outdoors. These activities would be screened from Norwich Street and “S” Street, and after a sufficient drying time all tires should be stored indoors or within one of the vehicles used for the applicant’s mobile tire repair business.*
  - III. *All tire storage must be indoors or within one of the vehicles used for the applicant’s mobile tire repair business.*

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the proposed petition.

- I. Marcus Small, 3897 Cochran Ave., In Favor

Mayor Pro-Tem Martin made a motion to approve the above-referenced petition, with the conditions referenced above; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.

**ITEM(S) TO CONSIDER FOR APPROVAL**

3. Consider Approval of November 14, 2017 Special Called Meeting Minutes and November 15, 2017 Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*  
Commissioner Cason made a motion to approve the above-referenced special called meeting minutes; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.  
Commissioner Cason made a motion to approve the above-referenced regular scheduled meeting minutes; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 4 to 0.

4. Consider Approval of Contract for Sidewalk Repairs. *(G. Alberson)*  
Commissioner Williams made a motion to approve contract with Caswell Brothers in the amount of \$93,463.24 for the removal and replacement of sidewalks at various locations in the city; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 4 to 0.  
City Engineer gave a brief update on the Mansfield Street project.  
City Engineer was instructed to forward amount of funds left in SPLOST for the Mansfield Street project to the Commission and City Clerk.

5. Consider Approval of Initial Funding for the Urban Redevelopment Agency. *(M. Hill)*  
*The above-referenced item was deferred until the December 20, 2017 Commission meeting.*

6. Consider Approval of Enterprise Zone Incentives for Hub’s Crab Shack. *(M. Hill)*  
Commissioner Williams made a motion to approve the above-referenced Enterprise Zone Incentives as presented; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

7. Consider Approval of Resolution No. 2017 – 14 - Recognizing the Historic Brunswick Neighborhood as an Official Neighborhood Planning Assembly. *(S. Lewis)*  
Commissioner Williams made a motion to approve the above-referenced resolution; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 4 to 0.

8. Consider Approval of Resolution No. 2017 – 13 – Notice of “Non- Renewal” to the Glynn County Tax Commissioner and Board of Commissioners. *(J. Drumm)*

*\*Mayor Harvey recognized Tax Commissioner Chapman in the audience.\**

Mayor Pro-Martin made a motion to approve the above-referenced resolution; seconded by Commissioner Williams.

Mayor Harvey called for a vote from City Clerk Atkinson:

<i>Commissioner Cason</i>	<i>Yes</i>
<i>Commissioner Williams</i>	<i>Yes</i>
<i>Mayor Pro-Tem Martin</i>	<i>Yes</i>
<i>Mayor Harvey</i>	<i>Yes</i>

Motion passed unanimously by a vote of 4 to 0.

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*Tax Commissioner Chapman addressed the Commission regarding the above-referenced resolution; stating requesting the resolution was just a formality that confirmed he would not be accountable for not collecting 2018 taxes for the City.*

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9. Consider Approval of Resolution No. 2017 – 15 - GMA Legislative Policy Regarding De-annexation Legislation to Create New Municipalities. *(J. Drumm)*  
Mayor Pro-Tem Martin made a motion to approve the above-referenced resolution; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.

10. Consider Approval of Financial Reports as of October 31, 2017. *(K. Mills)*  
Commissioner Williams made a motion to approve the above-referenced reports as submitted; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 4 to 0.

**APPOINTMENT(S)**

11. Tree Board – *(Two Appointments)*

Mayor Pro-Tem Martin made a motion to appoint Laura Ginn and Sally Kent to the above-referenced board; seconded by Commissioner Cason. Motion passed by a vote of 3 to 1; with Commissioner Williams opposing.

**ALCOHOL BEVERAGE LICENSE - (New)** – *(K. Jones)*

12. Consider Approval of two (2) Alcohol Beverage License.

Name of Business	Owner/Mgr	Business Location	Comments
The Pinball Palace	Robert Kelley Daniel (Owner) Karen Andrews Daniel (Manager)	3303 Hopkins Avenue	Request to sell beer and wine. Consumption on premises.
Restaurant Los Primos	Nalleli Garcia (Owner) Gerardo Maza (Manager)	1922 Norwich Street	Request to sell beer. Consumption on premises. Sunday Sales

Mayor Harvey opened the floor to anyone wanting to speak in favor or opposition of the above-referenced new alcohol licenses.

No one came forth to address the Commission.

Commissioner Cason made a motion to approve the above-referenced new alcohol licenses; seconded by Commissioner Williams. Motion passed unanimously by a vote of 4 to 0.

**ALCOHOL BEVERAGE LICENSE - (Renewals)** – *(L. Schmauch)*

13. Consider Approval of Twenty-Seven (27) Alcohol Beverage License Renewals. *(See Attachment)*

Commissioner Williams made a motion to approve all twenty-seven (27) alcohol beverage license renewals, with the stipulations to have renewal number **6, 9, 10, 16, 17 and 21**; *(businesses cited for selling alcohol to minors)* placed on probation for six (6) months and re-checked during the probationary period; seconded by Mayor Pro-Tem Martin. Motion passed unanimously by a vote of 4 to 0.

**CITY ATTORNEY’S ITEM(S)**

14. Consider Amendment to the Flood Damage Prevention Ordinance Pursuant to FEMA's Recent Letter of Direction.

City Clerk Atkinson was instructed to advertise the above-referenced ordinance for consideration at the December 20, 2017 commission meeting.

15. Consider Amendment to Home Occupation Ordinance. *(B. Daiss)*

City Attorney Corry/Director of Planning, Development and Codes Daiss to move forward with completing proposed ordinance.

**EXECUTIVE SESSION**

There was not an executive session held during this meeting.

Commissioner Williams made a motion to adjourn; seconded by Commissioner Cason. Motion passed unanimously by a vote of 4 to 0.

**MEETING ADJOURNED**

/s/Cornell L. Harvey  
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson  
Naomi D. Atkinson, City Clerk